

Muenster ISD Regular Board Meeting

August 13, 2014

1. **Call to Order** by Board President, Steve Trubenbach at 6:30 p.m.
2. **Call roll** and establish quorum

Board members present: Kimberly Walterscheid, Mel Walterscheid, Matt Sicking, Richard Dangelmayr, Doug Hermes, & Neal Flusche

Others present: Lou Heers, John York, Dr. Robert Steeber, Doug Smithson with CCAD

3. **Opening Prayer** by Kimberly Walterscheid
4. **Comments/audience participation/recognitions**

None

5. Superintendent's Report

Dr. Robert Steeber introduced himself. He is from ESCXI and has been hired 3 days a week to assist Clay Richerson with his duties.

A. Elementary Principal's Report

Lou Heers reported 281 students enrolled for the fall semester. Hornet Football Camp for grades 1 – 9 was held July 22-28. August 18th marks teacher in-service for teachers new to MISD and August 19th begins in-service for all other teachers and staff. Howdy Night is scheduled for PK – 6th grades on August 20th at 6 pm in the MISD Cafetorium. Most of the elementary teachers have attended at least 10 hours of staff development.

B. High School Principal's Report

John York reported enrollment of 204 students. Textbooks have been ordered for the upcoming school year and the master schedule has been completed. New teacher orientation is scheduled for August 18th and all staff will begin in-service on August 19th. Seventh grade orientation is scheduled for August 19th at 6 pm in the MISD Cafetorium.

C. Technology Director's Report

Jeff Presnall reported alternative tech-related options for teaching Spanish are being investigated. He also discussed the technology workshop plans for staff development and the

new lesson plan/curriculum templates that are being designed for this school year. He suggested technology adjustments to the new Junior High building construction site by decreasing the number of wired internet drops from 57 to 28 since there will be more primary wireless devices utilized in a one-to-one setting. Four Feathers has updated the access control software for the new Elementary Building and provided training on how to make changes to the security system. Nortex will be contacted by September 1st to begin the process of installing a fiber connection to the new Junior High building. Pricing for the HS/JH intercom and bell system needs to be considered soon. Additional memory has been ordered and installed in the HS Computer Lab to upgrade the 20 workstations from 1 GB to 2 GB of RAM. Classroom power strips have been ordered for charging the new Chromebooks. Mobile carts will be needed as funds become available since the number of wireless devices has grown dramatically over two years. Hudl accounts have been setup for the football team to watch video and study playbooks. There will be an online entry form and scoring software for the MHS Cross Country Invitational for the September 6th meet. There are also plans in place for an online entry system for the Elementary District UIL Meet that MISD is hosting in December. The football field game lights, scoreboard, and 25/40 second play clocks have been checked and prepared for the upcoming season. Training video and documents for the new 25/40 second football play clock rule for this year have been downloaded and disseminated. Assistance has been provided to coaches for bus driver certification sign-up and the new online UIL Rules Compliance Program.

D. Athletic Director's Report

Brady Carney reported that the boys had a strong showing in July at summer workouts, with an average combined total of 50 junior high/high school students per day. The girls competed in the TBC State Tournament at the end of July where they placed 4th by winning against Knox City, Spur and Weatherford. The girls lost in the semi-finals to Bowie and lost again in the third place game to 5A Lake Highlands. HS football practice began on August 4th and practice runs from 7 to 10:30 am. The first scrimmage is scheduled for August 15th at S & S with a 5 pm start time. Junior high football practice will begin when school starts on August 25th.

6. **Reports**

A. Delinquent Tax Collections for July, 2014 were \$17,921.56

B. Finance Update:

- (1) July 2014 Cash Flow, Revenue and Expenditures
- (2) Monthly operating expenses and accounts payable for July 2014
- (3) Investment Update – The investment update was not included in the packet. Dr. Steeber will email it to Steve Trubenbach.

7. **Consent Items**

- a. Minutes of July 9, 2014, Regular Meeting

Motion by Doug Hermes: "I move that the Board approve the July 9, 2014 minutes as read."

Second: Richard Dangelmayr

Motion carried: 6-0-1 Neal Flusche – Abstain

- b. Minutes of July 28, 2014, Called Meeting

Motion by Neal Flusche: "I move that the Board approve the July 28, 2014 minutes after error item 7 motion made by Neal Flusche not Doug Hermes is corrected."

Second: Matt Sicking

Motion Carried: 6-0-1 Doug Hermes - Abstain

8. **Old Business**

- a. Discuss/Take Action on Construction Update with Charlie Price

The utilities are complete at the JH work site. The structural foundation has been completed and the concrete planks have been set. There were 23 days of work lost due to weather and testing days. The Summary of Bond Expenses and Contracts was reviewed line by line. Other items discussed were outlets in floor of library, conduit for security system, outside signage, counter top and upper cabinets to the computer lab. The Construction Committee will approve a change order adding 3 floor receptacles in the library, using brushed aluminum metal letters to match the Elementary and replace existing high school letters to match and deleting the word "SCHOOL" from the JH Building so it will read "Muenster Junior High", and conduit for the security system. The JH should be finished in early to mid-December with plans to demolish the old PK-2 building in December when the students are out for Christmas Break. There was discussion on what to do with the sidewalk west of the administration building, with no action taken.

- b. Discuss/Take Action for students that cannot pay for meals

No action was taken.

9. **New Business**

- a. Discuss/Take Action on Proposed Changes to the New Jr. High

Proposed changes to new JH were previously discussed under 8a.

- b. Discuss/Take Action on Cooke County Appraisal District Budget

Motion by Neal Flusche: “I move to approve the Cooke County Appraisal District Budget as presented.”

Second: Mel Walterscheid

Motion Carried: 7-0

c. Discuss/Take Action to Certify Values from Cooke County Appraisal District

Motion by Doug Hermes: “I move to approve to certify values from Cooke County Appraisal District as presented.”

Second: Mel Walterscheid

Motion Carried: 7-0

d. Discuss/Take Action to Approve MISD M & O Tax Rate

Motion by Neal Flusche: “I move to approve the MISD M & O tax rate at a rate of \$1.04 per \$100 value.”

Second: Matt Sicking

Motion Carried: 7-0

e. Discuss/Take Action to Approve MISD I & S Tax Rate

Motion by Mel Walterscheid: “I move to approve the MISD I & S Tax Rate at a rate of \$0.30 per \$100.”

Second: Kim Walterscheid

Motion Carried: 7-0

f. Discuss/Take Action on Appraisal Calendar

Motion by Kim Walterscheid: “I move to approve the Appraisal Calendar as presented.”

Second: Doug Hermes

Motion Carried: 7-0

g. Discuss/Take Action on Student Code of Conduct

Dr. Steeber reviewed that the student handbook does not need Board Approval; however, the Code of Conduct does need Board Approval.

Motion by Doug Hermes: “I move to approve the Student Code of Conduct as presented.”

Second: Neal Flusche

Motion Carried: 7-0

10. **Executive Session – the board entered Executive Session at 8:10 p.m.**

a. Gov’t Code 551.072 Discuss, purchase exchange, lease or value of real property

b. Gov’t Code 551.074 Discussing Personnel: Discuss Superintendent Job and Responsibilities

11. **Reconvene in open session and take action, if any**

The Board reconvened in open session at 10:38 pm and no action was taken

12. **Adjourn**

Steve Trubenbach adjourned the meeting at 10:38 pm.

President

Vice President