

Muenster Independent School District  
Regular Board Meeting  
November 9, 2016

1. Roll Call and Establishment of Quorum: Mel Walterscheid . Called to order by Mel Walterscheid at 6:30 p.m. All board members were present except Darren Bindel. Visitors present: None
2. Opening Prayer: Kim Walterscheid led the prayer in the School First Public Hearing.
3. Item 5 was moved up on the agenda. Presentation of MISD Audit: Mr. Walterscheid recognized Ted Neeb: Freemon, Shapard & Story to present the 2015-16 MISD Audit Report.
  - Decline in expenses is due to the completion of facilities.
  - \$301,000 decrease in fund balance to \$825,205 (general fund). Most schools keep a two to three month fund balance for operating expense. MISD's is now down to about 1 ½ months. Mr. Neeb recommended a close watch of expenses and revenue.
  - Mr. Neeb gave an extended report of other major points. He stressed that he was required to report two compliance issues: 1) dealing with minor overspending in 5 budget categories and 2) Investment officer training was not completed within the guidelines but has been taken care of.
  - A plus for MISD is that the enrollment is up about 25 students for the 2016-2017 budget. He thought that was a good thing.
4. Item 6 – Review/Accept Audit Report: **A motion from Jeff Flusche and second by Matt Sicking to accept the audit report as presented: Vote 6 For 0 against, 1 absent (Darren Bindel).**  
**Motion carried: 6-0-1.**
5. ITEM #3 Consent Items
  - a. Consider Approval of Minutes of Regular Monthly Board Meeting of October 12, 2016.  
**Motion made by Kim Walterscheid:** “I make a motion to approve the Regular Monthly Board Meeting minutes of October 12, 2016 as presented.”  
**Second:** Jeff Flusche 6-0-1 absent, Darren Bindel  
**Motion Carried:** 6 – 0 - 1
  - b. The Board reviewed the Team of Eight Training of October 24, 2016. All 7 Members attended that training held at the Muenster ISD Administrative Offices.
6. ITEM # 4 OPEN FORUM – Audience participation & PUBLIC COMMENT  
None
7. Reports & Information
  - a. Technology Director’s Report: Mr. Presnall  
Mr. Presnall highlighted DMAC Training and the “National Day of Writing.” He also discussed the need for additional technology (Computers, software, point of sale) for the cafeteria.
  - b. Elementary Principal’s Report: Ms. Heers  
Current enrollment on the elementary campus for the 2016-17 school year is 285 students. November Highlights: Bus evacuation drills, CogAT testing for 6<sup>th</sup> graders, Pumpkin Patch Field Trip for Pre-K, Flu Shots administered and Little Hornet Kraut Bowl as part of Health and Wellness goal, Red Ribblon Week, Fire Prevention Month trip to the fire station, end of 2<sup>nd</sup> six weeks and beginning of 3<sup>rd</sup>, Father/Daughter Dance.

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Secondary Principal's Report: Mr. York

Current enrollment on the JH/HS campus for the 2016-17 school year is 224 students.

November Highlights: NHS induction ceremony, DMAC training, Interest inventory for 6<sup>th</sup> – 11<sup>th</sup> grades, Senior parent night, PSAT and FAFSA administered, 7<sup>th</sup> and 8<sup>th</sup> grade U.I.L. Virtual Meet, FFA successes in Leadership Contest in Bridgeport with Area Qualifiers.

- c. Athletic Director's Report: Mr. Carney  
Hornet football program currently at 20 -7-2 as a whole and only lost one athlete to grades. Basketball has begun and Cross Country has a State Qualifier, Bailey Anderle.
  - d. Transportation Report: Mrs. Fleitman – Transportation repairs totaled \$2,323.92 for the month. Board reviewed remainder.
  - e. Superintendent's Report: Mr. Self -- The *Board Minutes* from Eichelbaum Wardell Reviewed, *Certificates of Interested Parties & Conflicts Disclosure Reviewed*, *An Analysis of High Property Taxes Start in Austin, not in School Districts* was reviewed, weighted ADA was presented, and an article about the return of Agua Dulce's band program.
8. Board Governance, Policy, & Procedures
- a. Review, Discuss, Approve 2016-17 Campus Improvement Plans  
**Motion by Doug Hermes** – "I move that the board approve the Muenster Campus Improvement Plans as presented."  
**Second: Matt Sicking**  
**Motion Carried: 6 – 0 - 1**
  - b. Review/Discuss/Approve 2016-2017 MISD District Improvement Plan. **Motion by Doug Hermes** – "I move that the board approve the MISD District Improvement Plan as presented." **Second: Matt Sicking. Motion carried: 6 -0-1.**
  - c. Review Annual Board training Hours. All board members have their required training up to date. Kim is 1 hour short but will have it by the December meeting.
9. Facilities, Property, Safety, Security
- a. Review/Discuss October Facilities Survey – The Board reviewed the faculty staff survey which demonstrated satisfaction with the cleanliness of the buildings and grounds.
  - b. Safety Security Audit requirements. Mr. Self reported to the Board that the Safety Audit is due in September and that it needs to be performed during the spring, if possible. After discussion, board members were in agreement to have it done as soon as possible.
10. Programs/Instruction/Curriculum/Student Performance/Accountability
- a. Review /Discuss Schools of the Future Training. Mr. Self recommended that the Board take time to see this NOVA presentation. The board decided to have the 2 hour training on January 16<sup>th</sup>.
11. Fiscal and Financial Management
- a. Review Attendance Projections. Mr. Self explained the process of projecting enrollment for the next biennium. Projections of 475 ADA will be turned into the TEA.

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- b. Equity Center communication concerning the 300 square mile issue. If this one thing were changed, MISD would receive an additional \$550,000. Mr. Self will continue to address the issue with legislators and education associations.
  - c. Review TASB Insurance Summary of Changes. Board reviewed the changes to transportation in particular. Vans continue to be an issue with the carrier.
  - d. Community Communications. A letter will not be sent to the community members until after the Christmas Break.
  - e. Review Tax Report  
Board Reviewed
  - f. Review Activity Accounts  
Reviewed.
  - g. Review Cash Flow/Revenue and Expenditures  
Reviewed. Expenditures are less than budgeted in very function.
  - h. Review Monthly Operating Expenses/Accounts Payable/Investment Update - Activity Report  
Reviewed.
12. Personnel/Employee Services & Planning: Review Resignations. The board reviewed the resignation of Kenet Richerson, effective January 6, 2017. The Board may convene in executive session in compliance with the Texas Open Meetings Act §551.074, Personnel, Superintendent Evaluation.
- Entered into Executive session at 8:37 p.m. Adjourned from Executive session at 9:38 p.m.  
NO ACTION FROM EXECUTIVE SESSION

**ADJOURN**

**Meeting adjourned by Mel Walterscheid at 9:38 p.m.**

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Mel Walterscheid, President

Kim Walterscheid, Secretary