

Muenster Independent School District
Regular Board Meeting
November 14, 2018

1. Roll Call and Establishment of Quorum: Mel Walterscheid, Board President. Called to order by Mel Walterscheid at 6:30 p.m. All board members present.
2. Opening Prayer: Kim Walterscheid, Board Secretary. Prayer led by Kim Walterscheid.
3. Consent Items:
 - a. Review/Approve Minutes of Regular Monthly Board Meeting of October 10, 2018.
Motion made by Darren Bindel: “I make a motion to approve the minutes of the Regular Monthly Board Meeting of October 10, 2018 as presented.”
Second: Doug Hermes
Motion Carried: 7 – 0
4. OPEN FORUM – Audience Participation & PUBLIC COMMENT
None.
5. Presentation of MISD 2017-18 Audit Report, Ted Neeb of Freemon, Shapard, & Story
Ted Neeb of Freeman, Shapard, & Story presented MISD’s 2017-18 Audit Report. Overall, MISD is in better financial shape than the previous year.
6. Review, Discuss, Accept Audit Report for Year Ending June 30, 2018
Motion made by Jeff Flusche: “I make a motion to accept the audit report for the year ending June 30, 2018 as presented by Freemon, Shapard, & Story.”
Second: Matt Sicking
Motion Carried: 7 – 0
7. Reports & Information
 - a. Technology Director’s Report: Mr. Presnall
All Campus Security replaced 2 malfunctioning cameras and tweaked a recording software issue. The cameras have been used to solve 2 minor incidents. Nortex replaced an intercom amplifier that controlled the speakers in the high school hallways. Chromebook repairs and troubleshooting continue on a regular basis. Two classroom projectors and two printers were repaired. The elementary computer lab Wi-Fi access point as reconfigured and a popular gaming website was blocked from student access. Tech support was provided to the cheerleaders at the last pep rally for the senior video presentation. Wi-Fi security recommendations for your home: change your router’s admin login and password from the manufacturer’s default name, change your router’s name (SSID) from its default manufacturer’s name to something unique but not identifiable, use WPA2 Wi-Fi security protocol and periodically change your Wi-Fi passcode, turn off Wi-Fi protected setup (WPS), setup a separate Wi-Fi network for guests and smart home devices, consider using an alternate/third party DNS server for not only more privacy, but faster access speeds.
 - b. Elementary Principal’s Report: Mrs. Heers
Current enrollment for the 18-19 school year is 280 students. Total enrollment for this time last year (17-18) was 270 students. October events: Pre-K field trip, progress reports, PK – 2nd field trip to the Muenster Fire Station, Flu Shot Clinic, Ident A Kid, Red Ribbon and

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Character Counts Week, Harlem Wizards vs. Muenster Magic game sponsored by the PTO, Career Day, Mini Cheerleaders perform at pep rally and game, Jack Harvey Fellowship Award for Exemplary teacher was awarded to Cicily Waneck, MESC Food Drive, Grandparents Day, 5th grade field trip, 2nd 6 weeks award assembly. Upcoming events: 6th grade field trip, Thanksgiving Holidays, Annual Muenster Christmas parade, UIL

c. Secondary Principal's Report: Mr. York

Current enrollment – 220 students. November events: FAFSA night for seniors, report cards, Senior picture day and PK – 11 retakes, JH One Act Play District competition - placed 2nd, Thanksgiving Break. Upcoming events: STAAR/EOC retest. NHS – Induction ceremony was held on October 23, 2018. Seven new members include Ashleigh Fisher, Garrett Hess, Zach Sanders, Riley Stewart, Mikaley Berkley, Alyssa Huchton, and Matthew Klement. Mary Kay fundraiser is planned from Oct 29th – Nov 12th. NHS students will be decorating light poles in town for the holiday season. High School UIL Academics – UIL virtual meet was held on November 3rd. Invitational meet held at Prosper High School on November 10th. FFA – FFA leadership teams competed at the District competition in Krum on November 8th. Jr. FFA meeting was held in the Ag shop on November 13th. MISD Education Foundation awarded Ms. McCarty a grant of \$896 for materials to complete the greenhouse with her Horticulture class. Ms. McCarty was also part of a group effort including Mrs. Otto and Mrs. Sicking that was awarded a grant from the MISD Education Foundation in the amount of \$1,045 for a Raised Beds Project that will be at the elementary. Mrs. Sicking's Environmental Science classes and Ms. McCarty's Horticulture class will be working with the elementary science classes on this project.

d. Athletic Director's Report: Mr. Carney

Varsity Football - currently 8-1 on the season. Next game against Windthorst. Seniors defeated Era to earn their fourth straight District Championship and finish their high school playing days with zero losses in district competition.

JV Football – finished 3 – 4 -1 for the season.

JH Football – 8th grade finished the season 5-3-1. 7th grade finished 6-2.

Girls Basketball – Varsity beat Springtown 51-26. Led by Annie Anderle with 20 points and Kaitlin Hennigan with 17 points. Next home game is Tuesday, November 13 vs. Callisburg. JV Girls won 35-24 against Springtown on Tuesday night.

e. Transportation Report: Mrs. Fleitman
Reviewed.

f. Superintendent's Report: *The Board Minutes* from Eichelbaum Wardell, Ideal Impact, School Board Training

8. Board Governance, Policy, & Procedures

- a. Discuss Speaker for 2019 MHS Graduation Ceremony
Discussed.

9. Programs, Instruction, Curriculum, Student Performance, Accountability

- a. Discuss Purchase and Installation of Plasma Table at Muenster High School

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Discussed. Kim Walterscheid requested that teacher, Randy Rogers, write up learning objectives and outcomes for the table he would like to purchase.

- b. Update Report & Review Performance Based Monitoring Assessment System Reviewed.

Jeff Flusche left at 7:10 p.m.

10. Facilities, Property, Safety, and Security

- a. Review/Consider/Approve MISD Reimbursement of up to \$110 for School Bus Driver Physicals.

Motion made by Mel Walterscheid: "I make a motion to approve MISD reimbursement of up to \$110 for school bus driver physicals."

Second: Matt Sicking

Motion Carried: 6 – 0 – 0 – 1 **Absent:** Jeff Flusche

- b. Review/Consider/Approve Payment of \$10 per hour for Time Spent to be Certified and/or Recertified as a School Bus Driver.

Motion made by Doug Hermes: "I make a motion to approve payment of \$10 per hour for time spent to be certified and/or recertified as a school bus driver."

Second: Craig Stoffels

Motion Carried: 6 – 0 – 0 – 1 **Absent:** Jeff Flusche

- c. Review Detection Canine Program Costs and Benefits
Reviewed and discussed. Main deterrent is that MISD does not have DAEP. Mr. Self thinks the canine program should be a goal of MISD's and more thought and planning be made prior to beginning this type of program.

- d. Discuss Field Conditions at Stadium

Discussed. Re-crowning needs to take place.

- e. Discuss/Review/Approve EFI Water Damage Mitigation Plan for Administration Building
EFI Water Damage Mitigation Plan for the Administration Building consists of gutters, sand, front window repair, and carpeting building at a cost of \$7,182. This can be done over the Thanksgiving holiday break.

Motion made by Kim Walterscheid: "I make a motion to approve the EFI Water Damage Mitigation Plan for the Administration Building at a cost of \$7,182."

Second: Matt Sicking

Motion Carried: 6 -0 – 0 – 1 **Absent:** Jeff Flusche

- f. Discuss/Review/Approve Moving Forward with Nextera HVAC Proposal
Reviewed.

Motion made by Darren Bindel: "I make a motion to proceed with the Nextera HVAC proposal."

Second: Matt Sicking

Motion Carried: 6 – 0 – 0 – 1 **Absent:** Jeff Flusche

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- g. Review Security Equipment Installation Progress (The Board may convene in executive session in compliance with the Texas Open Meetings Act §551.075) Inadvertently placed on agenda. Nothing to review.

11. Fiscal and Financial Management

- a. Review/Consider/Approve the Delegation of Contractual Authority to Obligate the MISD under TEC §11.511©(4) to the Superintendent Solely for the purpose of Obligating the MISD under TEC, Chapter 41, Subchapters A & D, and the rules adopted by the Commissioner of Education as Authorized under TEC, 41.006.

Motion made by Darren Bindel: “I make a motion to approve the Delegation of Contractual Authority to Obligate the MISD under TEC §11.511©(4) to the Superintendent Steven Self Solely for the purpose of Obligating the MISD under TEC, Chapter 41, Subchapters A & D, and the rules adopted by the Commissioner of Education as Authorized under TEC, 41.006.”

Second: Craig Stoffels

Motion Carried: 6 – 0 – 0 – 1 **Absent:** Jeff Flusche

- b. Review/Consider/Approve Chapter 41 Contract for the Purchase of Attendance Credits

Motion made by Mel Walterscheid: “I make a motion to approve the chapter 41 contract for the purchase of attendance credits.”

Second: Doug Hermes

Motion Carried: 6 – 0 – 0 – 1 **Absent:** Jeff Flusche

- c. Review 2016-17 Texas Education Agency Audit Comments
Reviewed.
- d. Review Property Value Limitations (Chapter 313 Tax Credit) for Wolf Ridge and Tyler Bluff Wind Farms
Reviewed.
- e. Review 2020 and 2021 MISD Attendance Projections
Reviewed.
- f. Review Tax Report
Reviewed.
- g. Review Activity Accounts
Reviewed.
- h. Review Cash Flow/Revenue and Expenditures
Reviewed.
- i. Review Monthly Operating Expenses/Accounts Payable/Investment Update – Activity Report
Reviewed.

12. Personnel/Employee Services & Planning: Superintendent’s Contract

- a. Review Resignations, Discuss Personnel Planning
Reviewed resignations accepted from Lynn Burge dated October 12, 2018 and Afton Vieth dated October 26, 2018.

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- b. 2018 Superintendent Evaluation. The Board may convene in executive session in compliance with the Texas Open Meetings Act §551.074
Convene to executive session at 8:37 p.m. Reconvened in open session at 9:44 p.m.

ADJOURN

Meeting adjourned by Mel Walterscheid at 9:45 p.m.

President

Secretary