

Muenster Independent School District  
Regular Board Meeting  
March 6, 2019

1. Roll Call and Establishment of Quorum: Mel Walterscheid, Board President. Called to order by Mel Walterscheid at 6:30 p.m. Board member, Matt Sicking, was absent. All other board members were present and quorum was met.
2. Opening Prayer: Kim Walterscheid, Board Secretary. Prayer led by Kim Walterscheid.
3. Consent Items:
  - a. Review/Approve Minutes of Regular Monthly Board Meeting of February 13, 2019 and Special TAPR Hearing of February 13, 2019.  
**Motion made by Jeff Flusche:** “I move to approve the minutes as presented for the Regular Monthly Board Meeting of February 13, 2019 and Special TAPR Hearing of February 13, 2019.”  
**Second:** Darren Bindel  
**Motion Carried:** 6 – 0 – 0 – 1                      Absent: Matt Sicking
4. **Student/Faculty Recognition:** Debra Sicking & Emma Walterscheid, County Spelling Bee; Chris Hightower, Amy Binder & 2018-19 Girls’ Basketball Team. Coach Hightower spoke and discussed how the girls bought into the program, worked really hard, and made it to the regional semi-final game. All of the Lady Hornets received all-academic state recognition.
5. OPEN FORUM – Audience Participation & PUBLIC COMMENT  
None.
6. Reports & Information
  - a. Technology Director’s Report: Mr. Presnall  
Two temporary wireless access points have been added for now, but at least ten more wireless access points will need to be installed before the next school year. More teachers are utilizing Chromebooks in their classroom and more students are using wireless devices and accessing web sites with a high concentration of video, graphics, and sound which creates bottlenecks, congestion, and frustration for all. The online forms and registration project is underway with Debra Sicking, Tonia Hofbauer, and Kristi Schneider attending pertinent trainings at Region 11. Coach Carney and Mrs. Sicking are also exploring a “facility use reservation form system” for the increased demand of our gyms, fields, cafetorium, etc. Assistance is being provided to Mr. Rogers for the software installation and configuration of the recently purchased plasma cutter. Chromebook repair and troubleshooting continues daily. Two desktop computer repairs and two laptop “clean-ups” were completed as well. Smart Board problems and printer/scanner issues were resolved throughout both campuses. E-rate form 471 was submitted last month accepting Nortex’s quote for internet access for the 2019-2020 school year. A second and third Program Integrity Assurance (PIA) review was received since last month, requesting more information about the funding of the firewall protection and content filtering devices/software. Certification from USAC is still pending. Technology tip of the month: do your homework before installing “smart home” devices and gadgets. Two helpful articles: “Get Started with the Smart Home” at The

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Ambient ([www.theambient.com](http://www.theambient.com)) and “How to Make Your House a Smart Home” from the New York Times ([www.nytimes.com](http://www.nytimes.com)).

b. Elementary Principal’s Report: Mrs. Heers

Current enrollment for the 2018-2019 school year – 282 students. Enrollment this time last year was 278 students. February Highlights: Emma Walterscheid, 6<sup>th</sup> grader competed at the Cooke County Spelling Bee at the Gainesville Administration Building; mandatory cheer/mascot meeting in the JH Band Hall for all wishing to try out; “Kids Heart Challenge” came to an end; FCCLA sponsored a “Parents Night Out” that was held in the elementary Activity Gym for MISD enrolled students in grades PK – 6; National FFA Week, 4<sup>th</sup> 6 weeks Elementary Awards Ceremony; JH TMSCA meets; “Six Flags Six Hour Reading Program” ended; Pre-K celebrated Dr. Seuss week; Spring Scholastic Book Fair was held in the library; Open House/Family Night, Annual Arts/Crafts show; Cheer/Mascot tryouts; Spring Break. Upcoming events: Progress Reports, Spring Pictures, Pre-K and Kindergarten registration, and STAAR testing.

c. Secondary Principal’s Report: Mr. York

Current Enrollment on the JH/HS campus is 219 students. Miscellaneous Upcoming Events: Senior parent meeting in cafeteria; JH/HS Cheer clinics; Cheer Tryouts; Spring Break; Jr/Sr Prom at VFW in Muenster at 6:30 p.m. **HS UIL One Act Play** – March 4 – Tech Rehearsal at NCTC; March 5 – district competition at NCTC. **HS UIL** – 45 students are currently participating in UIL Academic events. The district UIL academic meet will be held in Muenster on March 29<sup>th</sup> at 8 a.m. There will be no school that day for 7<sup>th</sup> – 12<sup>th</sup> grade. The district UIL speaking events will be held on April 5<sup>th</sup> in Era. **FCCLA** – competed in Region II Star Events in Waco. 12 girls competed in six teams at the event. 8 girls are advancing to the State Competition being held in Dallas, TX the first weekend of April. **FFA** - National FFA week was celebrated February 16<sup>th</sup> – 23<sup>rd</sup>. Each campus had signs posted with fun facts about different species of animals. The JH/HS competed in a daily Ag Trivia game while the elementary competed in dress up days. The FFA provided teachers/staff with an appreciation breakfast and ended the week with a petting zoo. **HS TMSCA** – State TMSCA was held over Spring Break for high school participants. 7 students qualified, with 6 making the trip to San Antonio.

d. Athletic Director’s Report: Mr. Carney

No report.

e. Transportation Report: Mrs. Fleitman

Reviewed.

f. Superintendent’s Report: *The Board Minutes* from Eichelbaum Wardell, Ideal Impact

Reviewed.

7. Board Governance, Policy, & Procedures

- a. Discuss/Consider/Cancel Proclamation and Order May 4, 2019 School Board Election for **Place 1**, currently held by Darren Bindel and **Place 2**, currently held by Mel Walterscheid due to Unopposed Candidates.

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**Motion made by Doug Hermes:** "I make a motion to cancel the proclamation and order for the May 4, 2019 School Board Election for Place 1, currently held by Darren Bindel and Place 2, currently held by Mel Walterscheid due to unopposed candidates."

**Second:** Craig Stoffels

**Motion Carried:** 6 – 0 – 0 – 1                      Absent: Matt Sicking

- b. Review/Discuss Education Service Center, Region XI, Board Election  
No election due to unopposed candidate.
  - c. Review/Discuss BOARD BOOK  
Discussed. \$1250/annually and a \$1000 setup fee. Estimated cost savings of \$16,000.  
Demonstration to be reviewed in May.
  - d. Review/Discuss Wichita Falls Board Training Workshop  
Reviewed.
  - e. Review/Discuss TASB Teacher Salary and Health Benefits Reports  
Discussed.
8. Facilities, Property, Safety, & Security
- a. Update/Discuss/Consider Possible Action on Stadium/Field Improvements.  
Visitor Bleachers bid for \$42,505. Same bid as previous meeting. This will require an additional concrete base.

**Motion made by Darren Bindel:** "I make a motion to approve the proposal for visitor bleachers from Southern Bleacher Company in the amount of \$42,505."

**Second:** Craig Stoffels

**Motion Carried:** 6 – 0 – 0 – 1                      Absent: Matt Sicking

Mr. Self discussed the process for selection of engineering firms and made the following recommendation: "I have reviewed qualifications of engineering firms and recommend Texas Sports and Engineering for the field turf project."

**Motion made by Jeff Flusche:** "I move that we authorize Mr. Self to negotiate and sign a contract with Texas Sports and Engineering for the field turf project."

**Second:** Darren Bindel

**Motion Carried:** 6 – 0 – 0 – 1                      Absent: Matt Sicking

Mr. Self stated that the law requires the MISD to adopt a prevailing wage schedule to be used for the turf project. Contractors must use this as the minimum pay based on the schedule.

**Motion made by Doug Hermes:** "I move that we select the prevailing wage schedule for Cooke County, as adopted by the U.S. Department of Labor for the turf project."

**Second:** Kim Walterscheid

**Motion Carried:** 6 – 0 – 0 – 1                      Absent: Matt Sicking

\*skipped to 9a\*

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- b. Review/Discuss Faculty/Staff Custodial Survey & Possible Remedies  
EFI survey results were reviewed. Mr. Self is working on a proposal to go out for bid for other cleaning companies that include custodial, maintenance, and grounds. Kim Walterscheid has requested that the month of March be the review month of record for the facilities maintenance company.
9. Programs, Instruction, Curriculum, Student Performance, Accountability
  - a. Discuss/Consider/Accept Muenster ISD Annual Performance Report  
**Motion made by Darren Bindel:** "I make a motion to accept the Muenster ISD Annual Performance Report."  
**Second:** Jeff Flusche  
**Motion Carried:** 6 – 0 – 0 – 1                      Absent: Matt Sicking
  - b. Discuss District Needs – Dyslexia Program  
Lou Heers discussed the needs for the next school year.  
\*Back to 8 b\*
10. Fiscal and Financial Management
  - a. Review/Consider/Approve Procurement Procedures Manual and Code of Conduct for Child Nutrition Food Services  
**Motion made by Craig Stoffels:** "I make a motion to approve the Procurement Procedures Manual and Code of Conduct for Child Nutrition Services as presented."  
**Second:** Doug Hermes  
**Motion Carried:** 6 – 0 – 0 – 1                      Absent: Matt Sicking
  - b. Review/Consider/Approve 2019-2020 Pre-K Tuition Prices  
**Motion made by Darren Bindel:** "I make a motion to approve the 2019-2020 Pre-K Tuition Prices as presented."  
**Second:** Jeff Flusche  
**Motion Carried:** 6 – 0 – 0 – 1                      Absent: Matt Sicking
  - c. Review Tax Report  
Reviewed.
  - d. Review Activity Accounts  
Reviewed.
  - e. Review Cash Flow/Revenue and Expenditures  
Reviewed.
  - f. Review Monthly Operating Expenses/Accounts/Payable/Investment Update – Activity Report  
Reviewed.
11. Personnel/Employee Services & Planning: Superintendent's Contract
  - a. Discuss Personnel Planning – Review Policy DEC LOCAL Compensation and Benefits, Reimbursement for Leave Upon Retirement, Review Resignations, Consider Teacher

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Contracts. The Board may convene in executive session in compliance with the Texas Open Meetings Act §551.074 & 551.072.

Entered executive session at 7:43 p.m. Reconvened in open session at 9:04 p.m. No further action was taken.

**ADJOURN**

**Meeting adjourned by Mel Walterscheid at 9:04 p.m.**

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President

Secretary