

**Annual Reorganizational Meeting of Board of Education
Lansingburgh Central School District
Turnpike Elementary School - LGI
July 10, 2023 at 6:00 p.m.**

AGENDA

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. ANNUAL APPOINTMENTS AND DESIGNATIONS

A. Call to Order

The District Clerk shall call the meeting to order.

B. Oath of Office – Board Members & Superintendent

The District Clerk shall administer the oath of office to all Board Members and the Superintendent of Schools and shall distribute the Executive Session acknowledgment form to be signed by all and filed with the District Clerk.

C. Election – President of the Board

The District Clerk shall call for nominations for the election of the President of the Board of Education for the 2023-2024 school year.

Recommendation:

Be it resolved that _____ be elected as President of the Board of Education for the 2023-2024 school year.

The District Clerk shall administer the oath of office to the newly elected President.

D. Election – Vice-President of the Board

The newly elected President shall call for nominations for the election of the Vice-President of the Board of Education for the 2023-2024 school year.

Recommendation:

Be it resolved that _____ be elected as Vice President of the Board of Education for the 2023-2024 school year.

The District Clerk shall administer the oath of office to the newly elected Vice President.

E. Appointment – District Clerk

Recommendation

Be it resolved that the Board of Education appoint Christina Williams as District Clerk for the 2023-2024 school year.

F. Appointment – Deputy District Clerk

Recommendation

Be it resolved that the Board of Education appoint Lynne Dolan as Deputy District Clerk for the 2023-2024 school year.

G. Appointment – District Treasurer

Recommendation

Be it resolved that the Board of Education appoint Brianna Patrick as District Treasurer for the 2023-2024 school year.

H. Appointment – Deputy District Treasurer

Recommendation

Be it resolved that the Board of Education appoint Jane Luskin as Deputy District Treasurer for the 2023-2024 school year.

I. Appointment – District Tax Collector

Recommendation

Be it resolved that the Board of Education appoint Jane Luskin as District Tax Collector for the 2023-2024 school year.

J. Appointment – Purchasing Agent

Recommendation

Be it resolved that the Board of Education appoint Linda Klime as Purchasing Agent for the 2023-2024 school year.

K. Oath of Office – District Clerk

Recommendation

Be it resolved that the Board President shall administer the Oath of Office to the newly appointed District Clerk.

L. Oath of Office – Elected and Appointed Officers of the Board

Recommendation

Be it resolved that the Board authorize the District Clerk to administer the Oath of Office to all newly elected and appointed officers (District Tax Collector, Treasurer, Deputy Treasurer, and Purchasing Agent.)

M. Appointment – School Attorneys

Recommendation

Be it resolved that the Law Firm of Whiteman, Osterman and Hanna, be appointed as School Attorney for Personnel Matters for the period of July 1, 2023 through June 30, 2024 with compensation at the rate of \$20,000 per year payable in four quarterly installments, plus an hourly fee of \$200 for work beyond the basic retainer.

N. Appointment – General Counsel with respect to Charter School Matters

Recommendation

Be it resolved that Erin M. O’Grady-Parent, Esq. of the Law Firm of Guercio & Guercio, LLP, be appointed as General Counsel with respect to Charter Schools for the period of July 1, 2023 through June 30, 2024 with compensation at an hourly rate of \$195 to be billed monthly; and further authorize the Board President to execute the Legal Services Agreement.

O. Designation of Official Newspaper

Recommendation

Be it resolved that the Board designate the Times Union as the official newspaper for the School District for the 2023-2024 school year.

P. Authorization – Transfer of Funds

Recommendation

Be it resolved that the Board authorize the Treasurer or Deputy Treasurer to transfer the necessary monies each month from the General Fund to the Special Payroll Account to cover the cost of monthly payroll for the 2023-2024 school year.

Q. Designation of Official Depository for School District Funds

Recommendation

Be it resolved that the Board designate Pioneer Commercial Bank as the official depository for all funds of the School District, and that the District Treasurer or Deputy Treasurer and the Business Administrator’s signatures be required on all checks drawn on any of the district accounts; and

Be it further resolved that Pioneer Commercial Bank be designated as the official lockbox depository for School District tax collection during the 2023-2024 school year; and

Be it further resolved that the following banks be approved as depositories for investments: J.P. Morgan Chase Bank, Citizens Bank, M&T Bank, Bank of America and Pioneer Commercial Bank.

R. Authorization – Certification of Payroll

Recommendation

Be it resolved that the Board authorize the Business Administrator or Superintendent to certify payroll.

S. Designation – Dates of Regular Monthly Board Meetings

Recommendation

Be it resolved that the Board designate the fourth Monday of each month as the regular monthly meeting night of the Board of Education at 6:00 p.m. All other exceptions will be publicized by the District Clerk as required by law and by the Board of Education by-laws.

DATE	TIME	LOCATION	PURPOSE
Monday, July 10, 2023	6:00 p.m.	Board Room	Reorganizational Meeting
Monday, July 31, 2023	6:00 p.m.	TES - LGI	Regular Meeting
Monday, August 14, 2023	6:00 p.m.	TES - LGI	Regular Meeting
Monday, August 28, 2023	6:00 p.m.	TES - LGI	Regular Meeting
Monday, September 11, 2023	6:00 p.m.	TES - LGI	Workshop PPS Presentation - Paolino
Monday, September 25, 2023	6:00 p.m.	TES - Cafeteria	Regular Meeting
Tuesday, October 10, 2023	6:00 p.m.	RPES	Workshop RPES-Santarcangelo

Monday, October 23, 2023	6:00 p.m.	TES - Cafeteria	Regular Meeting
Monday, November 6, 2023	6:00 p.m.	LHS - TBD	Workshop LHS-Vandervoort Athletics-Colfer
Monday, November 20, 2023	6:00 p.m.	TES - Cafeteria	Regular Meeting
Monday, December 4, 2023	6:00 p.m.	TES	Workshop Enrollment Projection Presentation Digital Learning Lab
Monday, December 18, 2023	6:00 p.m.	TES - Cafeteria	Regular Meeting
Monday, January 8, 2024	6:00 p.m.	TES	Workshop Budget-Klime NYSSBA Training-BOE Self Evaluation
Monday, January 22, 2024	6:00 p.m.	TES - Cafeteria	Regular Meeting
Monday, February 5, 2024	6:00 p.m.	TES	Workshop HR-Seymour First Transportation- FirstView Tracking App Demo
Monday, February 26, 2024	6:00 p.m.	TES - Cafeteria	Regular Meeting
Monday, March 11, 2024	6:00 p.m.	TES	Workshop NYS Budget-MOA McDonald TES-Cataldo
Monday, March 25, 2024	6:00 p.m.	TES - Cafeteria	Regular Meeting
Monday, April 8, 2024	6:00 p.m.	TES	Workshop SCP-Otter
<u>TUESDAY</u> , April 23, 2024	6:00 p.m.	KMS - Library 1st Floor	Regular Meeting & QIII Budget Vote and Board Election KMS-Phelan 21st CCLC-Renfrew
Monday, May 6, 2024	6:00 p.m.	KMS - Auditorium	Workshop Budget Presentation BOE Meet the Candidates
<u>TUESDAY</u> , May 21, 2024	12:00 - 9:00 p.m.	TES - Gym LHS - Gym Foyer	Annual School Budget Vote and Board Member Election

<u>TUESDAY</u> , May 21, 2024	6:00 p.m.	TES - Cafeteria	Regular Meeting
Monday, June 3, 2024	6:00 p.m.	LHS - TBD	Workshop Guidance/CIO-Rashford
Monday, June 17, 2024	6:00 p.m.	TES - Cafeteria	Regular Meeting

T. Authorization to Sign Civil Service Reports

Recommendation

Be it resolved that the Board designate the Superintendent and Human Resources Manager to sign reports for the Rensselaer County Civil Service Commission.

U. Authorization to Conduct Bid Openings

Recommendation

Be it resolved that the Board authorize the Business Administrator to conduct bid openings for the 2023-2024 school year, and further authorize the District Clerk as the alternate.

V. Appointment of Asbestos (LEA) Designee

Recommendation

Be it resolved that the Board appoint Robert Schongar as Asbestos (LEA) Designee according to AHERA, Public Law 99-519, for the 2023-2024 school year.

W. Appointment of Records Access Officer

Recommendation

Be it resolved that the Board appoint Christina Williams as Records Access Officer for the 2023-2024 school year.

X. Appointment of Records Management Officer

Recommendation

Be it resolved that the Board appoint Christina Williams as Records Management Officer for the 2023-2024 school year.

Y. Appointment of Chemical Hygiene Officer

Recommendation

Be it resolved that the Board appoint Robert Schongar as Chemical Hygiene Officer for the 2023-2024 school year.

Z. Appointment of Medicaid Compliance Officer

Recommendation

Be it resolved that the Board appoint Linda Klime as Medicaid Compliance Officer for the 2023-2024 school year.

AA. Approval of Mileage Reimbursement Rate

Recommendation

Be it resolved that the Board approve the IRS Standard Mileage Rate as the federally approved rate of reimbursement for the District.

BB. Appointment of Emergency Management Plan Coordinator

Recommendation

Be it resolved that the Board appoint Linda Klime as Emergency Management Plan Coordinator for the 2023-2024 school year; and be it further resolved that the Board appoint Robert Schongar as the alternate.

CC. Appointment of Title IX Hearing Officer

Recommendation

Be it resolved that the Board appoint Benjamin Seymour as the Title IX Coordinator for the 2023-2024 school year.

DD. Appointment of Section Title VI Compliance Officer

Recommendation:

Be it resolved that the Board appoint Benjamin Seymour as the Title VI Civil Rights Compliance Officer for the 2023-2024 school year.

EE. Appointment of Section 504 Compliance Officer

Recommendation

Be it resolved that the Board appoint Shaun Paolino as the Section 504 Compliance Officer for the 2023-2024 school year.

FF. Appoint Privacy Official for Health Insurance Portability and Accountability Act

Recommendation

Be it resolved that the Board appoint Benjamin Seymour as the Privacy Official for HIPAA.

GG. Designate Trustee

Recommendation

Be it resolved that the Board appoint and designate Benjamin Seymour to represent the Lansingburgh Central School District as its Trustee under the Self-Insurance Plan for the Workers Compensation Trust, and further designate Stephanie O'Brien to serve as alternate Trustee under the plan.

HH. Appoint Dignity Act Coordinator (DAC)

Recommendation

Be it resolved that the Superintendent of Schools be authorized to appoint the following administrators as Dignity Act Coordinators for their respective buildings for the 2023-2024 school year:

Matthew Van Dervoort, Lansingburgh High School Principal
Carrie Phelan, Knickerbacker Middle School Principal
Melissa Santarcangelo, Rensselaer Park Elementary School Principal
Kelly Cataldo, Turnpike Elementary School Principal

II. Appoint Student Residency Hearing Officer

Recommendation

Be it resolved that the Board appoint Linda Klime and Dr. Antonio Abitabile to act as the Board's designees for the purposes of determining student residency pursuant to 8NYCRR section 100.2(y).

JJ. Appoint Chief Information Officer

Recommendation

Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Gregory Rashford as Chief Information Officer for the 2023-2024 school year at a stipend of \$15,000.

KK. Appoint Homeless Liaison for Students and Families

Recommendation

Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Darwin Carr as Homeless Liaison for Students and Families for the 2023-2024 school year at a stipend of \$10,000.

LL. Appointment of Data Protection Officer

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Gina Fusco as the LCSD Data Protection Officer for the 2023-2024 school year.

MM. Appointment of Board Committees

Recommendation

Be it resolved that the Board authorize the Board President to assign board members to the Policy Committee, the Audit Committee, and the Curriculum Committee to serve during the 2023-2024 school year. The collective Board will make up the Grievance Committee.

NN. Designate Chief Emergency Officer

Recommendation

Be it resolved that the Board designate Linda Klime as Chief Emergency Officer of the District for the 2023-2024 school year.

OO. Approval to Appoint District-Wide School Safety Team

Recommendation

Be it resolved that the Board authorize the Superintendent to appoint the following faculty and staff to the District-wide School Safety Team for the 2023-2024 school year:

Superintendent of Schools: Dr. Antonio Abitabile
Emergency Management Plan Coordinator: Linda Klime
Alternate Emergency Management Plan Coordinator: Robert Schongar
Assistant Superintendent: Rebecca McGrouty
Director of Facilities: Robert Schongar
Director of Pupil Personnel Services: Shaun Paolino
RPES Principal: Melissa Santarcangelo
RPES Asst. Principal: Alexandra Nelson
Middle School Principal: Carrie Phelan
Middle School Asst. Principal: Tiffany Wysocki
High School Principal: Matthew Van Dervoort

High School Asst. Principal: Andrew Sheehan
TES Principal: Kelly Cataldo
TES Asst. Principal: Kelly DeLeon
RPES Custodian: Dave Osgood
KMS Custodian: Chuck Davie
LHS Custodian: Joe Lewis
TES Custodian: George Bouchey
Questar Health & Safety: Tim LeVan
Teacher rep RPES: David Hamilton
Teacher rep TES: TBD
Teacher rep KMS: Dean Rospo
Teacher rep LHS: TBD
PTSA: Julie Allen, Jessica Vartigan
District Clerk: Christina Williams
Athletic Director: Sean Colfer
CSEA rep: TBD
Teaching Assistants rep: TBD
Nurse Practitioner: Matthew Hickling
RPES Nurse: Debra Tietjen
TES Nurse: Reene McGreevy
KMS/LHS Nurse: Penny Tobias
Troy Police SRO: Kevin McKenna

PP. Appoint Acting Building Principals

Recommendation

Be it resolved, upon the recommendation of the Superintendent, that the Board appoint the following administrators as Acting Principal in the absence of the Building Principal for Turnpike Elementary School, Rensselaer Park Elementary School, Knickerbacker Middle School, and Lansingburgh High School:

Rebecca McGrouty	Shaun Paolino
Sean Colfer	Gregory Rashford
Gina Fusco	Joseph Otter
Andrew Sheehan	Tiffany Wysocki
Alexandra Nelson	Kelly DeLeon

IV. APPROVE CONSENT AGENDA: (all items in blue ink)

V. APPROVE MINUTES OF PREVIOUS MEETING:

Be it resolved that the Board approve the minutes of the regular meeting held on June 20, 2023.

VI. PERSONNEL – INSTRUCTIONAL:

A. Resignations

1. Be it resolved, upon the recommendation of the Superintendent, that the Board accept the resignation of Sharon Giordano, Teaching Assistant at Turnpike Elementary School, for the purpose of retirement effective June 23, 2023, under the terms of the CSEA Teaching Assistant Contract.
2. Be it resolved, upon the recommendation of the Superintendent, that the Board accept the resignation of Mia Rockwell, Teaching Assistant at Rensselaer Park Elementary School, effective June 23, 2023.
3. Be it resolved, upon the recommendation of the Superintendent, that the Board accept the resignation of Jennifer Carroll, Elementary Teacher at Turnpike Elementary School, effective June 23, 2023.
4. Be it resolved, upon the recommendation of the Superintendent, that the Board accept the resignation of Alexa Reyes, Elementary Teacher at Turnpike Elementary School, effective June 26, 2023.
5. Be it resolved, upon the recommendation of the Superintendent, that the Board accept the resignation of Kristina DeSantis, English Teacher at Knickerbacker Middle School, effective June 23, 2023.

B. Appointments

1. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Alexandra Nelson to a probationary position as Assistant Principal at Rensselaer Park Elementary School, in the tenure area of School Building Leader, pending clearance by the New York State and Federal Government per the Project SAVE Law, with compensation in accordance with the LAA contract as set forth in below:

Commencement of Service – July 17, 2023
Expiration of Probationary Service – July 16, 2024
Certification Status – School Building Leader, Initial (pending)
Salary - \$86,000

2. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint April Kilmer to a probationary teaching position at Knickerbacker Middle School, in the tenure area Elementary Education, pending clearance by the New York State and Federal Government per the Project SAVE Law, with compensation in accordance with the LTA contract as set forth in below:

Commencement of Service – September 1, 2023
Expiration of Probationary Service – January 31, 2026
(1 year Jarema Credit awarded)
Certification Status – Childhood Education Grades 1-6, Professional
Salary – Step N \$67,450
Masters 450
48 Credits 2,000
 \$69,900

3. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Rachael Barber to a probationary teaching position at Rensselaer Park Elementary School, in the tenure area Elementary Education, pending clearance by the New York State and Federal Government per the Project SAVE Law, with compensation in accordance with the LTA contract as set forth in below:

Commencement of Service – September 1, 2023
 Expiration of Probationary Service – January 31, 2026
 (1.5 years Jarema Credit awarded for prior service)
 Certification Status – Childhood Education Grades 1-6, Initial Time Ext.
 Salary – Step C \$49,798
 Masters 450
 30 Credits 1,250
 \$51,498

4. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Courtney Laughlin to a probationary position as Physical Therapist, district-wide, pending clearance by the New York State and Federal Government per the Project SAVE Law, with compensation in accordance with the LTA contract as set forth in below:

Commencement of Service – September 1, 2023
 Probationary Period – 6 months
 Certification Status – NYS Licensed Physical Therapist
 Salary – Step D \$51,403
 Doctorate - 5,000
 Masters 450
 150 Credits 6,250
 \$63,103

5. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Chrystyna Tsuvanyk to a probationary teaching position at Turnpike Elementary School, in the tenure area Elementary Education, pending clearance by the New York State and Federal Government per the Project SAVE Law, with compensation in accordance with the LTA contract as set forth in below:

Commencement of Service – September 1, 2023
 Expiration of Probationary Service – August 31, 2027
 Certification Status – Childhood Education Grades 1-6, Initial
 Salary – Step C \$49,798
 33 Credits 1,375
 \$51,173

6. Be it resolved, upon the recommendation of the Superintendent, that the Board reappoint Erinne Flanigan to the position of CSE Chairperson, with compensation in accordance with the LTA contract as set forth below:

Commencement of Service – July 1, 2023
 Expiration of Service – June 30, 2024

Terms – 10 months with 20 additional summer days
 Certification Status – Special Education, Permanent
 Stipend – 12% of Base Salary

7. Be it resolved, upon the recommendation of the Superintendent, that the Board reappoint Tiffany Ainsworth to the position of CPSE/CSE Chairperson, with compensation in accordance with the LTA contract as set forth below:

Commencement of Service – July 1, 2023
 Expiration of Service – June 30, 2024
 Terms – 10 months with 20 additional summer days
 Certification Status – School Psychologist, Permanent
 Stipend – 12% of Base Salary

8. Be it resolved, upon the recommendation of the Superintendent, that the Board reappoint the following Teachers on Special Assignment (TOSAs), with compensation in accordance with the LTA contract, for the 2023-2024 school year:

Teacher	Building	TOSA Assignment
Colleen Buff	KMS	Curriculum Specialist
Eileen Culliton	LHS	Curriculum Specialist
Lori Filarecki	TES	Curriculum Specialist
Lindsey Gibson	District	Technology Integration
Mary Haydock	RPES	Curriculum Specialist
Jessica Dusenberry	RPES	RTI Coordinator

9. Be it resolved, upon the recommendation of the Superintendent, that the Board of Education appoint Martha Flacke as a part-time Speech Language Pathologist with compensation as set forth below:

Commencement of Service: September 1, 2023
 Expiration of Service: June 30, 2024
 Certification Status: Speech and Hearing Handicapped, Perm.
 Salary/Terms: \$35,000 / 2 days per week / no benefits

10. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Jessica Takacs as a part-time (0.5 FTE) Physical Therapist, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

Commencement of Service: September 1, 2023
 Expiration of Service: June 30, 2024
 1.0 FTE Salary – Step E \$53,007
 Doctorate 5,000
 120 Grad Credits 5,000
 \$63,007 prorated to 0.5 FTE

11. Be it resolved, upon the recommendation of the Superintendent, that Laurie Ryan be appointed to a part-time Teaching Assistant position at Lansingburgh High School with terms as set forth below:

Commencement of Service – September 1, 2023
 End of Service – June 30, 2024
 Terms – 2.5 days per week
 Salary - Step 1 - \$19.01 per hour

C. Other

1. Be it resolved, upon the recommendation of the Superintendent, that the Board approve the request of Aliza Fane to rescind her request for an unpaid leave of absence beginning September 1, 2023 and ending June 30, 2024 that had been approved by the Board as resolution #13-02/27/2023.
2. Be it resolved, upon the recommendation of the Superintendent, that the Board approve 4.25 additional days for the 2022-2023 school year for Martha Flacke, for the purpose of speech services.
3. Be it resolved, upon the recommendation of the Superintendent, that the Board approve David Merrill for multiple tutoring assignments for the 2022-2023 school year totaling 138.5 hours to be paid at the contractual rate.
4. Be it resolved, upon the recommendation of the Superintendent, that the Board approve 2 Special Education consultant days for the 2022-2023 school year for David Merrill at his daily rate.
5. Be it resolved, upon the recommendation of the Superintendent, that the Board approve summer days/hours for the following staff members:

Building	Staff Member	Purpose	# Days	Compensation	Funding Source
LHS	Dori Usher	Algebra I	2	\$30/hour	Title I
TES	Kerry Figiel	Grade 1 Math Curriculum Work	1	\$30/hour	Title I

TES	Jamie Chiesa	Grade 1 ELA Curriculum Work	2	\$30/hour	Title I
LHS	Randi Behrens	Pre-Calc HVCC Curriculum Work	up to 10 hours	\$30/hour	Title I
TES	Colleen McGuirk Cara Isabella Patricia Stinson	Eureka 2 Training	1	TA hourly rate	UPK Grant
RPES	Ashley Giaquinto Kate Johnson Cassidy Smith Rob White	Reading Units	2	\$30/hour	Title I
District	Courtney Laughlin	Physical Therapy	4	\$30/hour	Title I

VII. PERSONNEL - NON-INSTRUCTIONAL:

A. Appointments

1. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Keith Hull to the position of Building Maintenance Mechanic, in accordance with the terms of the CSEA Non-Instructional Contract and clearance by the New York State and the Federal Government per the Project SAVE Law, with terms as set forth below:

Salary – Step 5 \$31.44 per hour
6-month Probationary Period
12-months / 8 hours per day

2. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint Lisa Wager as a Substitute 2023 Summer Food Service Manager at the hourly rate of \$13.20.
3. Be it resolved, upon the recommendation of the Superintendent, that the Board approve Anthony Buchanan as CSE Parent Member for the 2023-2024 school year.
4. Be it resolved, upon the recommendation of the Superintendent, that the Board appoint the following fall coach for the 2023-2024 school year:

Peter Allen – Varsity Football Assistant Coach

VIII. ACTION ITEMS:

A. Other

1. Adopt Policies

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, the Board approves the second reading and hereby adopts the following policies:

- 0115 – Sexual Harassment and Bullying Prevention
- 0120 – Formal Title IX Complaint Procedure
- 0120-E – Formal Title IX Complaint Procedure Exhibit
- 4321.5 Confidentiality and Access to IEPs
- 5151 – Homeless Children
- 5151-R – Homeless Children Regulation
- 8140 – Unsafe School Transfer Choice
- 9521 – Managerial Confidential Employee Benefits

2. Accept Revised CAP

Recommendation:

Be it resolved, upon the recommendation of the Superintendent, that the Board accept the Revised 2021-22 Internal Auditor's Risk Assessment Corrective Action Plan.

IX. SUPERINTENDENT REPORT:

X. EXECUTIVE SESSION (If necessary.)

XI. MOTION TO ADJOURN: