

CAMBRIAN SCHOOL DISTRICT
Board Policy

Policy 4360.1
Adopted: March 26, 2002
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PERSONNEL

Arrangements for Management/Confidential Employee Substitutes

The Superintendent shall obtain a qualified substitute after notification of the absence from an employee requiring a substitute.

The employee's supervisor shall determine whether or not a substitute shall be obtained.

Substitutes shall be instructed in the various duties by the immediate supervisor.

In the event of a long term absence of an employee who has supervisory responsibilities, acting appointments may be made on a temporary basis. The employee serving on an acting appointment shall receive the salary established for the position being fill temporarily.