

CAMBRIAN SCHOOL DISTRICT
Board Policy

Policy 4117.2
Adopted: March 26, 2002
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PERSONNEL

Resignation of Certificated Employees

- I. Any employee desiring to resign should make the statement in writing to the Superintendent, stating the time when such resignation is to become effective.
 - A. The Superintendent shall be authorized by the Board to officially accept the resignation of any employee.
 - B. The resignation and the effective date will be subject to ratification by the Board at the next regularly scheduled meeting. A summary of the employee's service and reason for resignation will be provided to the Board prior to Board action.
- II. In the event an employee is absent from duty for five consecutive days without notice or without presenting a written resignation, such action shall be considered as a resignation and acted upon as though it were written.