

CAMBRIAN SCHOOL DISTRICT

Board Policy

Procedure 3516.4

Adopted: January 22, 2002

Page 1 of 4

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

Smog Alerts

- I. It is the responsibility of the County Communications Center to contact each school district office affected and notify them of the smog episode being predicted or declared.

The County Superintendent is also expected to notify each school district affected as soon as the alert has been called.

- II. When an alert is called, the Office of Emergency Services County Communications will notify the various school districts which have been divided into various notification zones. The Cambrian School District is in Zone 11 West Valley, consisting of the following school districts: Los Gatos Joint Union, Los Gatos Union, Loma Prieta Union, Lakeside Joint Union, Saratoga Union, Campbell Union Elementary, Moreland, Campbell Union High School, Union, Fremont Union, Cupertino Union, Montebello, Sunnyvale, Luther Burbank and Cambrian. When a smog alert is declared, children with respiratory illness or condition will be restricted from taking part in physical activities.

- III. Procedures for Modification of School Programs and Work Assignments

When notification from the County Communications Center that a smog episode is predicted or has been declared has been received by the district office, the district office shall transmit the notification to such offices as:

The Principal of each school,
The Assistant Superintendent,
The Chief Financial Officer,
The Food Service Consultant,
The City of San Jose.

Upon receipt of the notification, the Cambrian School District offices listed above shall take the following actions:

- A. Predicted Smog Alerts:

It is anticipated that notification of predicted smog alerts will be received on the day before (except when the prediction is for a Monday or for the day after a holiday in which case it is anticipated that notification will be received on the morning of the day for which the prediction is made). If the notification of a predicted smog alert for the following day is received before the end of the school day and/or staff working day, principals and supervisors shall advise all students and staff members present of the predicted smog alerts and request their cooperation for reduced vehicular use on the following day. School staff shall be prepared to modify programs requiring, for the students, prolonged or strenuous physical activities on the day of the predicted alert.

- B. Upon receipt of a notification that a smog alert has been declared, each principal and supervisor shall be responsible for notifying all students and staff members present that a smog alert has been declared.

Once a smog alert has been declared and the notification has been transmitted to the offices listed above, the procedures outlined shall remain in effect until notification has been received that the alert has ended. In determining whether a proposed activity can be conducted during a declared smog alert, supervising personnel shall examine each proposed activity to determine its potential for unmistakably increasing the respiration rate for an extended period. *The intensity of an activity* may be the deciding factor as to whether it shall be included in, or excluded from, the program of the day.

IV. STAGE I ADVISORY/ALERT (.20 ppm Oxidant) PSI 200*

- A. During a smog alert, strenuous physical activities for all students shall be discontinued. Children having respiratory difficulties aggravated by smog, children who have notes from parents or doctors, and children who are complaining about the effects of smog must be allowed to remain indoors or inactive.
- B. District vehicular activities shall be limited to emergency repair response, home to school to home busing, or return to the District of students and staff who are away from the District.
- C. The principal or plant supervisor shall be responsible for maintaining a current file of those students and employees who have, or are susceptible to, respiratory problems.
- D. Scrimmages, continuous running, defensive and offensive team practice, jogging, games, practice games, and meets are examples of activities that are prohibited.
- E. All co-curricular and extra-curricular activities which involve strenuous physical exertion shall be canceled.

Both class and intramural team, dual, and individual competitions are prohibited as are vigorous and strenuous activities that might occur in meetings of youth service clubs, the girls'/boys' athletic association, marching bands, or drill teams.

- F. All employees except those required for emergency response and necessary busing of students' home shall limit their outdoor physical activity.
- G. District vehicular activity shall be limited to necessary busing of students and extreme emergency response.
- H. All school facilities shall be closed to use by the recreation department or other agencies providing physical activities.
- I. Students and staff shall be encouraged to limit their own vehicular activity to emergencies only.

V. STAGE II WARNING (.35 ppm Oxidant) PSI 300*

- A. During a Stage II warning, all schools and school offices shall be closed.
- B. Students shall be sent home (if at school). Those students customarily bused to and from home will be transported home.
- C. The news media will be notified of action taken and schools will remain closed until notification by news media that the Stage II warning has been declared terminated.
- D. Students and employees should be encouraged to remain at home during the duration of the Stage II warning.

VI. STAGE III EMERGENCY (.50 ppm Oxidant) PSI 400*

- A. All recreational and non-emergency commercial and industrial facilities and all schools shall be closed.
- B. The Governor may take action to prohibit use of all motor vehicles except for emergencies.
- C. The District will be subject to the Disaster and Emergency Preparedness policies and procedures of the Santa Clara County Board of Supervisors and/or of the city in which the District is primarily located.
- D. Students and employees will receive notification of the resumption of school through the news media.

**PSI: Pollutant Standards Index which is a nationwide system for reporting daily air pollution concentrations.*

Each principal or plant supervisor shall establish written procedures for modifying programs and for notifying students and/or staff of predicted and declared smog alerts. Such procedures shall, in the case of declared smog alerts, provide for verification that all required notification has occurred.