



## School Site Council (SSC) Agenda 1

**School:** Workman Elementary School    **Date:** 09/27/23    **Time:** 2:30 pm    **Location:** Rm. K-1

- 1.0 Welcome/ Introduction of members
- 2.0 Approval of Agenda and Minutes
- 3.0 Training
  - 3.1. School Site Council- Roles and Responsibilities
  - 3.2. Uniform Complaint Procedures/Williams Complaint Notice
- 4.0 Elections for the 2023-24 school year
  - 4.1 SSC member election process ▪ 2- year term (**secondary students 1 -year term**)  
Review how **nomination** and **voting** took place for each of the following:
    - a. Teachers
    - b. Other/Classified
    - c. Parents/Community
    - d. Secondary students (K-8; MS/HS)
  - 4.2 Officers ▪ 1- year term (*elected by SSC members only*)
  - 4.3 DAC Representatives (*elected by SSC members only*) ▪ 2- year term (up to 2 official reps & up to 2 alts)
- 5.0 Review, update, and VOTE to approve Bylaws for 2023-24
- 6.0 2023-2024 School Safety Plan & Procedures
  - 6.1 Review & update (due to staffing or other revisions)
  - 6.2 Public comments
  - 6.3 SSC Vote to approve
- 7.0 Advice and/or update from English Learner Advisory Committee (ELAC)
- 8.0 Discuss and confirm remaining SSC meeting dates and times
- 9.0 Public Comments
- 10.0 Adjournment

**Quorum requirements:** To hold a meeting there must be a **quorum**. A quorum exists when a **majority of the members** are present at the meeting. For Elementary, at least 6 members must be present.  
For K-8, MS, and HS, at least 7 members must be present. *CE 05: School Site Council Composition*

**Agenda shall be posted at the school site, or other appropriate place accessible to the public, at least 72 hours before the time set for the meeting. The notice/agenda shall specify the date, time, and location of the meeting and describe each item of business to be discussed or acted upon.** *Ed Code 35147*