



**Wednesday, September 27, 2023  
Board of Trustees Regular Meeting - 7:00pm**

**EDUCATING EVERY CHILD FOR SUCCESS  
BOARD OF EDUCATION REGULAR MEETING**

**REDWOOD CITY SCHOOL DISTRICT  
750 Bradford Street  
Redwood City, CA 94063**

**For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:**

**TELECONFERENCE MEETING  
<https://rcsdk8-net.zoom.us/j/86400398462>  
(to participate in the Regular Board Meeting)**

**Phone one-tap: US: +16694449171,,86400398462# or +16699006833,,86400398462#**

**Dial: US : +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847**

**Webinar ID: 864 0039 8462**

**MESSAGE FOR VIRTUAL ATTENDEES**

**The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:**

**ENGLISH**

**<https://forms.gle/8DkiEy6zsYwPXWmA7>**

**SPANISH**

**<https://forms.gle/5YRZH8DN3FbapTiY9>**

**If you require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.**

**Si requiere interpretacion al espanol por favor llame al: 978-990-5137 y presione 8377041# para la contrasena.**

**If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at [ecampos@rcsdk8.net](mailto:ecampos@rcsdk8.net) at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.**

**MESSAGE FOR IN-PERSON ATTENDEES**

**TRANSLATIONS: Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.**

**SPEAKING AT BOARD MEETINGS: The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card**

(available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

**CHANGES OR ADDITIONS TO THE AGENDA:** Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

**ELECTRONIC DEVICES:** Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

**ONLINE BOARD PACKETS:** As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest (no password required).

### **1. Call to Order - 1 min**

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<b>Subject</b>	<b>1.1 Roll Call</b>
Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

### **2. Welcome - 1 min**

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<b>Subject</b>	<b>2.1 Welcome by the School Board President, Cecilia Márquez</b>
Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	2. Welcome - 1 min
Access	Public
Type	Procedural

### **3. Changes to the Agenda - 1 min**

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<b>Subject</b>	<b>3.1 Additions, Deletions, or Modifications to the Agenda</b>
Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	3. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

### **4. Approval of Agenda - 1 min**

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<b>Subject</b>	<b>4.1 Approval of Agenda</b>
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Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	4. Approval of Agenda - 1 min
Access	Public
Type	Action
Recommended Action	Approve the agenda as submitted or amended.

## 5. Oral Communication

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**Subject**            **5.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.**

Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	5. Oral Communication
Access	Public
Type	Information
Public Comment Links:	

English:  
<https://forms.gle/8DkiEy6zsYwPXWmA7>

Spanish:  
<https://forms.gle/5YRZH8DN3FbapTiY9>

## 6. School/Community Reports - 1 hr 10 min

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**Subject**            **6.1 2023-24 Health and Wellness Department Update**

Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	6. School/Community Reports - 1 hr 10 min
Access	Public
Type	Information

Rationale: Patrinia Redd, the Director of Health and Wellness, will provide an overview of the 2022-23 school year and share updates regarding the plans for the Health and Wellness Department for the 2023-24 school year.

The School Board will learn about:

- Staffing
- Sequoia Healthcare District/Healthy Start Initiative contributions
- Wellness services provided in the district
- Staff health and wellness
- Holiday food grant
- Collaboration with school sites
- Goals for the 2023/24 school year

Financial Impact: No financial impact

Submission for Approval

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Health & Wellness Board Presentation 23\\_24 \(1\).pdf \(3,880 KB\)](#)

**Subject**                      **6.2 Review of the Human Resources Department's Vision and Plans for 2023-2024**

Meeting                      Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category                      6. School/Community Reports - 1 hr 10 min

Access                      Public

Type                      Discussion

Goals                      [4. Recognize, retain and recruit high quality staff.](#)

Rationale: Information will be provided to the Board of Trustees regarding staffing, goals, and updates from the Human Resources Department.

Financial Impact: None

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent and Erin Kekos, Director of Human Resources

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[HR Update to the Board Sept 2023.pdf \(8,725 KB\)](#)

## **7. Consent Items (Action required) - 1 min**

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**Subject**                      **7.1 Approval of Consent Items**

Meeting                      Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category                      7. Consent Items (Action required) - 1 min

Access                      Public

Type                      Action

Recommended Action                      Motion to approve the Consent Items 7.2 through 7.10.

**Subject**                      **7.2 Approval of the September 13 Board Meeting Minutes**

Meeting Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 7. Consent Items (Action required) - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the September 13, 2023, Board Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval  
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[2023.09.13 Minutes DRAFT - Regular.pdf \(56 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject 7.3 Approval of Addendum to 2023-24 Measure U Application for Garfield Community School**

Meeting Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 7. Consent Items (Action required) - 1 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board read and approve Garfield Community School's Addendum to their 2023-24 Measure U Application.

Goals 

1. Ensure all students are reading at or above grade level by the end of second grade.
2. Support all students in meeting and excelling in district benchmarks.

Rationale: Garfield Community School met on March 28, 2023, to allocate Measure U funds for the 2023-2024 school year. At that meeting, the School Site Council voted to dedicate the \$100,00 to fund our K-5th, 8th-grade Physical Education Program. On May 2, 2023, we were informed that the Redwood City School District would fund 40 % of the program thus freeing up about 40% of our original allocation.

Garfield's Site Council met on August 31, 2023, and made the following recommendations for changes to the March 28, 2023 Measure U application. The proposed changes for the 2023-2024 school year are as follows:

- \*Decrease funding of the Physical Education Program from \$100,000 to \$61,880 and re-distribute the monies as follows:
  - Increase the provision to the Art & Music Program by \$5000 so that students can attend lessons weekly rather than bi-weekly;

- Increase the allocation for on-site tutoring in math and reading during and after the school day in order to serve more students by \$5000;
- Increase the allocation for materials, supplies, and books to better support the needs of our mostly new staff by \$5000;
- Extend counseling hours by 10 hours/week for the One Life Counselor in order to increase mental health support for the community.

All of the members in attendance voted to approve the recommendation at the meeting. An updated application for Measure U funds is attached for review.

Financial Impact: Please see the Addendum for details.

Submission for Approval  
 Prepared by: Lupe Torres-Khalil, Principal  
 Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[GARFIELD Measure U Addendum No. 1 2023-24\(Signed\) \(1\).pdf \(3,053 KB\)](#)

**Subject**                    **7.4 Approval of School Assignments and Committee Assignments for Board Members for the 2023-24 School Year**

Meeting                    Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category                    7. Consent Items (Action required) - 1 min

Access                    Public

Type                    Action

Recommended Action                    It is the Administration's recommendation that the School Board approve the School Assignments and Committee Assignments for Board Members for the 2023-24 School Year.

Rationale: The School Board will approve the school assignments and committee assignments for board members for the 2023-24 school year. This agenda item was discussed at the September 13th board meeting.

- Attachments:
- 2023-24 School Assignments for Board Members (Final);
  - 2023-24 Committee Assignments for Board Members (Final).

Financial Impact: None.

Submission for Approval  
 Prepared by: John R. Baker, Ed.D., Superintendent  
 Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[2023-24 School Assignments for Board Members.pdf \(52 KB\)](#)  
[2023-24 Committee Assignments for Board Members.pdf \(57 KB\)](#)

**Subject**

## 7.5 Approval of the Agreement between the Redwood City School District and the Santa Clara County Office of Education

Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items (Action required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the attached interagency agreement with the Santa Clara County Office of Education (SCCOE) to provide education and training in the area of Positive Behavioral Interventions and Supports (PBIS).

**Goals**                      [2. Support all students in meeting and excelling in district benchmarks.](#)

**Rationale:** Positive Behavioral Interventions and Supports (PBIS) are defined as a systems approach for establishing the social culture and individual behavior supports needed for schools to achieve both social and academic success for all students while preventing problem behaviors. The SCCOE will work in partnership with the Redwood City School District (RCSD) to develop and support the PBIS framework to improve access to inclusive, equitable, and high-quality education for all students.

SCCOE will provide PBIS Tier 1 training and PBIS coaching support to the District PBIS Coach/Coordinator and school sites participating in PBIS training and implementation. There will be two cohorts participating during the 2023-2024 school year.

- Cohort 1 Year-2: McKinley Institute of Technology, Hoover, and Taft.
- Cohort 2 Year-1: Kennedy, Roosevelt and Henry Ford Schools.

Activities related to training include Tier 1 – Universal Systems School-wide PBIS Team Training; 3-5 school-wide core values and behavioral expectations for universal school settings; lesson plans for teaching expectations; classroom systems; acknowledgment and consequence systems; and data-based decision making.

SCCOE will also conduct a series of networking sessions throughout the year to build local capacity within the district for successful PBIS implementation. PBIS Coaches/Coordinators will collaborate on strategies and solutions to ongoing implementation needs, and share resources and the latest PBIS tools. Discussions will vary in topics, including: Coaching, Training, and Coordination; Monitoring the district action plan; Providing ongoing PBIS professional development; and Calibration of PBIS evaluation and assessment tools.

The term of this agreement is from July 1, 2023, through June 30, 2024. This MOU is being submitted after the service start date due to the fact that SCCOE finalized and submitted the contract to RCSD the second week in September.

**Financial Impact:** The cost to RCSD is \$28,500 paid for out of LCAP funds.

Submission for Approval  
Prepared by: Antonio Perez, Director of Student Services  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[Santa Clara COE MOU PBIS 2023-2024.pdf \(413 KB\)](#)

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**Subject**

## **7.6 Approval of the Agreement between the Redwood City School District and San Mateo County Counsel**

Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items (Action required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the attached agreement between the San Mateo County Counsel and the Redwood City School District for legal services.

Rationale: The agreement is made between the Redwood City School District and the San Mateo County Counsel for the provision of general legal services to the district. The term of this agreement is for five (5) years commencing July 1, 2023, through June 30, 2028. County Counsel provides the district with general legal services and special education legal services. The County Counsel has been providing legal services for the district for many years.

Financial Impact: The County Counsel's fees are based on the total of the average prior three (3) years hourly legal services usage and then multiplied by the Counsel's and/or paralegal's current hourly rate. For the 2023-24 fiscal, the County Counsel's rate is \$247/hour and Paralegal is \$136/hour. For 2024-25, the hourly rates are increased to \$252 and \$138 for County Counsel and Paralegal, respectively. For the fiscal years 2025-26 through 2027-28, the County Counsel's fees are based on the total of the average prior three (3) years hourly legal services usage multiplied by the County Attorney's then-currently hourly rate.

Submission for Approval  
Prepared by: Rick Edson, Chief Business Official  
Approved by: John R. Baker, Ed.D., Superintendent

### File Attachments

[SMC Counsel Agreement 2023-28.pdf \(527 KB\)](#)

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## **Subject 7.7 Approval of Amendment No. 1 between the Redwood City School District and Maxim Healthcare Services for the 2023-24 School Year**

Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Consent Items (Action required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve amendment no. 1 between the Redwood City School District and Maxim Healthcare Services to increase behavioral support by adding two Behavior Technicians for the 2023-24 school year.

Goals [4. Recognize, retain and recruit high quality staff.](#)



Rationale: Maxim Healthcare Services provides staffing. Behavior Technicians are being hired to support transitional kindergarten through second-grade students and teachers district-wide. Behavior Technicians will reinforce classroom management and the implementation of specific behavioral strategies in the general education program. The term of this agreement is from September 27, 2023, through June 30, 2024.

Financial Impact: The fiscal impact will be an increase of \$97,500, which will increase the total contract to \$425,100. This will be funded through the Local Control Accountability Plan.

Submission for Approval

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Maxim First Amendment 1.pdf \(181 KB\)](#)

[Maxim Behavioral Support 23.24 Original Agreement.pdf \(1,179 KB\)](#)

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**Subject**                    **7.8 Approval of Local Interagency Agreement(s) to Provide Education and Training to Counselor Trainee Candidates**

Meeting                    Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category                    7. Consent Items (Action required) - 1 min

Access                      Public

Type                         Action (Consent)

Recommended Action                    It is the Administration's recommendation that the School Board approve the attached interagency agreement(s) to provide education and training to Counselor Trainee Candidates.

Rationale: RCSD welcomes counselor trainee candidates into our schools as they work to gain their certification as licensed clinical social workers or licensed therapists. Through this partnership, counselor trainee candidates gain valuable first-hand experience and RCSD is able to recruit mental health counselors new to the profession. Seasoned mentor mental health counselors are paired with counselor trainees to guide these new trainees through all aspects of the school counseling caseload. Counselor trainees gain an understanding of the depth and complexity of the school-based counseling system as they work to complete their required direct service hours. The term of this agreement is for 3 years beginning September 2023 and ending June 2026.

This intern agreement with Notre Dame de Namur University will allow RCSD's Lead Mental Health Counselor to welcome counselor trainees who are ready to join RCSD for the 2023-2024 school year.

Financial Impact: \$15,000 per counselor trainee paid out of LCAP funds

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

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**Subject 7.9 Approval of Additional Personnel Needed for 2023-24**

Meeting Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 7. Consent Items (Action required) - 1 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board approve the following increase in the number of staff positions for the 2023-24 school year.

Rationale: Due to changes in staffing needs within the following departments, the addition of positions below are requested for 2023-24

Additional positions needed:

1.0 FTE Speech and Language Pathologist- The Special Education Department is requesting an additional 1.0 FTE Speech and Language Pathologist so that the District can maintain compliance with Ed Code requirements for SLP caseload limits (TK-8: 55 students; Pre-k: 40 students)

1.0 FTE Instructional Assistant Floater-CDC- The Director of CDC is requesting a 208-day, Instructional Assistant who can perform the following on a daily basis:

- Drive to CDC classrooms across 7 sites within a moment's notice to maintain legal adult-child ratios in light of emergent staff absences and emergencies
- Accommodate the support needs of each individual child and lead teacher; work harmoniously with colleagues
- Demonstrate the flexibility required to fulfill the roles and duties of the absentee staff

Financial Impact:

1.0 FTE Speech and Language Pathologist- \$101,964, to be paid from the Special Education Budget

1.0 FTE Instructional Assistant Floater- \$64,301, to be paid from the CDC Budget

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

**Subject 7.10 Approval of Personnel Report**

Meeting Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 7. Consent Items (Action required) - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the attached Personnel Reports.

Rationale: The attached Personnel Report includes personnel recommended for hire; personnel requesting leave of absence from June 2023 through September 19, 2023; and personnel leaving RCSD employment.

As of June 7, 2023 there were 486 certificated staff members employed in RCSD, including certificated management.

- From June 7, 2023 to September 19, 2023 20 (4.1%) certificated staff members separated or are intending to separate on their last day from the Redwood City School District.
- From June 7, 2023 through September 19, 2023 there were 154 (31.7%) certificated staff members hired with the District and began service.

As of June 7, 2023 there were 451 classified staff members employed in RCSD, including classified management.

- From June 7, 2023 to September 19, 2023, 21 (4.7%) classified staff members separated from the Redwood City School District.
- From June 7, 2023 to September 19, 2023, there were 62 (13.7%) classified staff members recommended for hire with the District.

Financial Impact: None, all positions are approved in the 2023-2024 budget

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[CLASSIFIED PERSONNEL REPORT 9-27-2023.xlsx - Sheet1 \(1\).pdf \(129 KB\)](#)

[CERTIFICATED PERSONNEL REPORT 09-27-2023.xlsx - Sheet1 \(1\).pdf \(88 KB\)](#)

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## 8. Action Items - 30 min

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<b>Subject</b>	<b>8.1 Adoption of Resolution 4, Resolution to Adopt the Gann Limit</b>
Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Action Items - 30 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board adopt Resolution 4 to adopt the Gann Limit.

Rationale: In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. This limit on government spending, which became known as Gann Appropriation Limits or simply Gann Limits, applies not only to the State of California but also to cities, counties, and special districts, as well as to school districts and county offices of education (ref. Article XII B of the State Constitution).

By September 30 of each year, Education Code sections 1629 and 42132 specify that county office and district governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their actual appropriations limit for the preceding year. The documentation supporting the adoption resolution shall be made available to the public. Submitting a copy of the board resolution adopting your appropriations limit to the CDE is unnecessary. However, if you find your District requires increasing its limitation, Section 7902.1 states that the school district shall notify the Director of Finance.

The easiest way to understand this calculation is to envision the dollar amount of the district's Gann Limit as a box. For example, if your current year Gann Limit is \$50 million, picture a box that can hold \$50 million. First, put local property taxes that count toward the revenue limit and an appropriate portion of the district's interest income into this box. Next, add all of the district's unrestricted state aid into this box. Under state law, the amount of state aid that fills up the box counts toward the district's Gann Limit, while the amount that overflows the box counts toward the state's Gann Limit (ref. Government Code Section 7906). In addition, all state aid for categorical programs always counts toward the state's Gann Limit.

Through this process, as much state aid as possible counts toward school agency Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helped the state avoid being over its Gann Limit. School agencies must do these calculations to identify how much state aid counts toward the agency's Gann Limit so that the state of California knows how much state aid counts toward its own Gann Limit.

Form GANN has been added to the SACS software to assist LEAs in meeting their constitutional and statutory Gann obligations to calculate appropriation limits and appropriations subject to limitation. Districts should submit their completed forms to the County Superintendent of Schools with their officially exported Unaudited Actuals submission.

The attached calculations and documentation of the Gann limits for the 2022-23 fiscal year and the projected Gann Limit for the 2023-24 fiscal year show an increase to the 2022-23 Gann limit of \$1,804,889.75 and are in accordance with applicable statutory laws.

Financial Impact: There is no financial impact to the district relative to this recommendation.

Submission for Approval  
Prepared by: Rick Edson, Chief Business Official  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[Gann Limit Res 4 23.24.pdf \(61 KB\)](#)  
[GANN 22-23 UA.pdf \(244 KB\)](#)

<b>Subject</b>	<b>8.2 Approval of Variable Term Waiver</b>
Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Action Items - 30 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve a variable term waiver under EC:44252.2(b) of the requirement to have taken the California Basic Educational Skills Test, CBEST, for Maria Jose Alarcon Amador.

Rationale: Maria Jose Alarcon Amador is an exchange teacher who filled a teaching position in a newcomer classroom at Garfield School. This position was hard to fill and continues to be hard to fill in the 23-24 school year. Maria has a Bachelor's and Master's from the University Francisco De Vitoria Madrid Spain. Maria is scheduled to complete her CBEST in the coming months. Maria needs a CBEST waiver so that she can continue teaching in the Redwood City School District.

Financial Impact: None

Submission for Approval  
Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

**Subject 8.3 Approval of Provisional Internship Permit**

Meeting Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Action Items - 30 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board approve a Provisional Internship Permit for the following positions for the 2023-24 school year.

Rationale:

6th grade Social Science/Science Teacher- Hoover Elementary School

We are requesting a Provisional Internship Permit for Jocelyn Arellano, a 6th grade Social Science/Science teacher at Hoover Elementary School. Ms. Arellano has a Bachelor of Arts in Child and Adolescent Development (School Age Child and Family) and is planning on applying to programs to obtain her California teaching credential.

6th grade English/Social Science Teacher- Hoover Elementary School

We are requesting a Provisional Internship Permit for Jennifer Contreras, a 6th-grade English/Social Science teacher at Hoover Elementary School. Ms. Contreras has a Bachelor of Arts in Child and Adolescent Development (School Age Child and Family) and is planning on applying to programs to obtain her California teaching credential.

6th/8th grade RSP - Kennedy Middle School

We are requesting a Provisional Internship Permit for Pamela Nolan, a 6/8 grade RSP teacher at Kennedy Middle School. Ms. Nolan has a Bachelor of Arts in Liberal Studies and has been working with the district in our Special Education as one of our long-term sub-teachers. She is planning on applying to programs to obtain her California teaching credential.

Newcomer Teacher- Roosevelt School

We are requesting a Provisional Internship Permit for Ana Tabares, a Newcomer teacher at Roosevelt School. Ms. Tabares has a Bachelor of Arts in Intensive Liberal Studies and has been working with the district as a long-term teacher. Ms. Tabares is currently in the process of obtaining her Multiple Subject credential through NDNU.

Music Teacher- Clifford School

We are requesting a Provisional Internship Permit for Ann Tung, the new Music teacher at Clifford School. She has a Master's Degree in Music and is planning on applying to programs to obtain her California teaching credential. Ms. Tung's experience and passion for working with our students combined with her education makes her an ideal candidate for this position.

RSP Teacher- Hoover Elementary School

We are requesting a Provisional Internship Permit for Ashley Ferreria, an RSP teacher at Hoover Elementary School. Ms. Ferreria has a Bachelor of Arts in Child and Adolescent Development. She is planning on applying to programs to obtain her California teaching credential.

Financial Impact: None

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

**Subject 8.4 Approval of 2022-23 Unaudited Actuals Financial Statement**

Meeting Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Action Items - 30 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board approve the attached 2022-23 Unaudited Actuals Financial Statement for the Redwood City School District and authorize the Chief Business Official to file the same with the San Mateo County Office of Education.

Rationale: Education Code Section 42100(a) states that on or before September 15, the governing board of each school district shall approve, in a format prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement, along with the statement received pursuant to subdivision (b), with the county superintendent of schools. On or before October 15, the county superintendent of schools shall verify the mathematical accuracy of the statements and shall transmit a copy to the Superintendent of Public Instruction.

The Administration recognizes that this recommendation is beyond the timeframe in the Education Code due to unforeseen circumstances. However, the San Mateo County Office of Education has been notified of this delay.

Financial Impact: Please see the attached 2022-23 Unaudited Actuals Report.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[22-23 Unaudited Actuals Book.pdf \(8,289 KB\)](#)

[22-23 Unaudited Actuals Presentation.pdf \(1,169 KB\)](#)

**Subject 8.5 Approval of Application for Exemption from the Required Expenditures for Classroom Teachers' Salaries**

Meeting Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Action Items - 30 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board approve and certify the attached Application for Exemption from the Required Expenditures for Classroom Teachers' Salaries.

Rationale: Education Code 41372 requires local educational agencies to spend the minimum percentage of their budget on classroom teacher compensation. For elementary school districts, the minimum percentage is 60% of the District's current Expense of Education, including classroom teachers and instructional aids.

At the closing of the 2022-23 fiscal year, the RCSD has only spent 56.53% for classroom compensation, short by 3.47% or approximately \$3.7 million. This is shown in Form CEA.

The reasons the RCSD school district cannot meet the minimum percentage are primarily due to programs and services provided to school sites by individuals who are not recognized as teachers by definition in section 41011 of the California Education Code. The district also received revenue as "one-time" funds, which normally are not used for ongoing compensation expenses. Also, a significant portion of the LCFF funding is for the Supplemental & Concentration (S&C) Grant, categorized as unrestricted and used for non-personnel-related expenditures based on the District's Local Control Accountability Plans (LCAP). The statute

requires S&C Grants to be spent on items that are principally directed to address the needs of unduplicated pupils (low-income, English learners, and foster youth). The District has a high percentage of unduplicated pupils compared to other San Mateo County school districts.

As authorized in EC 41372, the District requests an exemption or waiver of this requirement from the County Superintendent of Schools for Fiscal Year 2022-23 due to serious hardship, as reflected in the attached multi-year projections. The District will be unable to meet the 3% State-required minimum reserve for economic uncertainties in Fiscal Year 2023-24 should the San Mateo County Office of Education hold the deficiency amount of \$3,721,057.05.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Application for Exemption on Required Classroom Expenditures.pdf \(80 KB\)](#)

[Form CEA from 22.23 UA.pdf \(62 KB\)](#)

[Form MYP from 23.24 Adopted.pdf \(517 KB\)](#)

## **9. Board and Superintendent Reports - 10 min**

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**Subject**                    **9.1 Report from Board Members and Superintendent**

Meeting                    Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category                    9. Board and Superintendent Reports - 10 min

Access                      Public

Type                         Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

## **10. Correspondence - 1 min**

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**Subject**                    **10.1 Correspondence**

Meeting                    Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category                    10. Correspondence - 1 min

Access                      Public

Type

## **11. Other Business/Suggested Items For Future Agenda - 1 min**

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**Subject**                    **11.1 Possible Other Business/Suggested Items for Future Agenda**

Meeting                    Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category                 11. Other Business/Suggested Items For Future Agenda - 1 min

Access                    Public

Type                        Information

Rationale: The following Schedule of Agenda Items for the 2023-24 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 Schedule of Board Agenda Items - Updated on 9.14.2023.pdf \(74 KB\)](#)

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**12. Board Meetings Calendar - 1 min**

**Subject**                    **12.1 Changes to the Board Meetings Calendar**

Meeting                    Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category                 12. Board Meetings Calendar - 1 min

Access                    Public

Type                        Information

Rationale: The following School Board Meetings Calendar for 2023-24 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Next Board Meeting: October 11, 2023 - 7:00 p.m.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 RCSD Board Meeting Calendar FINAL.pdf \(72 KB\)](#)

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**13. Adjournment - 1 min**



<b>Subject</b>	<b>13.1 Adjourn the Meeting</b>
Meeting	Sep 27, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	13. Adjournment - 1 min
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.