



NAPLES

CLASSICAL ACADEMY

Naples Classical Academy (NCA)

Minutes for REGULAR Meeting of the Board of Directors

April 19, 2023, at 6:00 P.M.

Location: 10270 Immokalee Rd, Naples, FL 34120

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Derrick Ayers	Vice Chair		✓		
2	Mr. Timothy Hall	Treasurer	✓			
3	Mr. Matthew Mathias	Board Chair	✓			
4	Dr. Holly Miller	Secretary	✓			
5	Dr. Mark Russo	Director	✓			
6	Mr. William Truog	Director	✓			

School Personnel in Attendance:	OptimaED Personnel in Attendance:	Guests in Attendance:
Mr. Ronald Garcia, Head of School	Mrs. Erika Donalds	
Mr. Jason Ricciardelli, School Operations Manager	Mr. Alberto Cardenas	
	Mrs. Susan Turner	

1. Meeting was called to order at 6:00 P.M. by Mr. Mathias.
2. Attendance roll call conducted by Mr. Mathias
3. Agenda Adoption
4. Approval of Meeting Minutes: Motion to approve 2/8/23 and 3/22/23 meeting minutes made by Tim Hall, seconded by Bill Truog, vote-unanimous.
5. Board Chair Report – Mr. Mathias asked Optima to report at the next meeting on board terms and board member applicants. Hillsdale provided a very positive report to NCA. A third letter of intent was received for a portion of the front parcels for a Pre-K.
6. Public Comment
 - a. None
7. Review of authorizer unique correspondence (written notice from Collier County Public Schools) – None
8. Head of School's Report – Mr. Garcia noted that Hillsdale's feedback was positive after their two-day on site visit. The College was pleased with the school's progress on literacy and commitment to the mission. Mr. Garcia addressed the topic of half-days for students. The planned half-days for next year are on days prior to break, where students have historically had increased behavioral issues and absences. The half-days are intended to build community and culture among faculty and staff, and provide a break from the rigorous curriculum for students.

9. School Operation Manager's Report – Mr. Ricciardelli updated the board on the Renaissance Festival event held this month. Field trips will be occurring next month, landscaping issues were addressed, and cafeteria partitions were prepared for installation. Car line has been fine-tuned and safety updates have been implemented.
10. OptimaEd Report – Susan Turner shared enrollment update including year to date summary, applications, and current wait list. Finance and compliance update included federal grants reimbursed, financial reports developed for internal activity, contract reviews, and cash projections. HR department recruited 14 positions to date and continues to work on filling 23-24 openings.
11. Financial Report July 2022 – March 2023: Motion by Bill Truog to approve board chairman to identify investment option for Wells Fargo brokerage account balance. Seconded by Holly Miller. Vote: unanimous. Motion to accept financials as presented made by Dr. Mark Russo, seconded by Bill Truog. Vote: unanimous.
 - a. Balance Sheet
 - b. Budget vs. Actual
 - c. Profit and Loss Statement
 - d. Cash Flow Statement
 - e. Budget vs. Actual Causals
 - f. Bank Statements
12. Board Committee Reports- Mr. Hall reported on the finance committee's work on the financials and 23-24 budget.
13. Tim- motion to recommend to the full board to recommend the approval of the 23-24 budget by the governing board. Board opted to preview until next meeting.
14. Unfinished Business
 - a. Real Estate Update – Mr. Mathias has received three new or updated letters of intent for the front outparcel.
15. New Business
 - a. 23-24 Academic Calendar- Motion to approve the calendar as presented made by Bill Truog, seconded by Holly Miller. Vote: unanimous.
 - b. 22-23 and 23-24 School Resource Officer MOU – Motion made by Bill Truog, seconded by Mark Russo, vote: unanimous.
 - c. Policy Updates – none
 - d. PTC Report – Mrs. Zak reported that the PTC will be sponsoring an event next month, the success of the Renaissance Festival, and total funds raised to date. PTC is working on an initiative to raise funds for an outdoor shade structure behind the school. Sports Banquet will be held for student athletes.
16. Board Comments
 - a. Dr. Russo complimented the PTC on their efforts and results.
 - b. Mr. Hall acknowledged the excellent commentary received from Hillsdale College, and noted the work of the PTC and Finance Committee and Optima.
 - c. Mr. Mathias spoke with Dr. O'Toole at Hillsdale who noted how far the school has come.
17. Adjournment – meeting adjourned at 7:36 P.M.

Reviewed and approved by Board Chair, Mr. Matthew Mathias

Matthew W Mathias

Matthew W Mathias (Sep 19, 2023 13:32 EDT)

Signature

Sep 19, 2023

Date