



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

September 27, 2023

Public Participation Guidelines

Community Advisory Committee meetings are held in person in the Board Room at the San Juan Unified School District office, 3738 Walnut Ave, Carmichael, CA 95608. Public comment may be offered in person during the committee meeting or in advance via email. The business to be considered at this board meeting is on the agenda above.

How to Submit Public Comment

In Advance - Submit via email to vanessa.vazquez@sanjuan.edu. Comments submitted before 5 p.m. on the meeting day will be shared with committee members. Public comments are subject to a 2-minute limit of approximately 300 words for written comments submitted via e-mail.

In Person - When the CAC Chair calls for public comment on an item during the meeting, those who raise their hand will be called on. You will be asked to state your name and will be provided with up to two minutes to comment. Those who require translation or other assistance will be provided with additional time.

For translation or accessibility assistance, contact the Special Education office at least 48 hours prior to the meeting.

Call: 916-971-7525

Department Contacts available at: www.sanjuan.edu/SpecialEd

Community Advisory Committee Agenda

September 27, 2023 @ 6 p.m.

- A. Call to Order Daniel Hicks, CAC Chair
- B. Board Remarks Zima Creason, School Board President & CAC Liaison
- C. Visitor Comments Daniel Hicks, CAC Chair
All comments are subject to a 2-minute limit of approximately 300 words for written comments submitted via e-mail.
This time is for general public comment (NOT related to agenda items)

D. Organizational Meeting

1. Review Committee Bylaws (D)
Trent Allen, Chief of Staff
 - Public Comment (regarding this agenda item)
 - Member Discussion



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2. Election of Officers: chair, vice chair, membership officer, engagement officer (A)
3. Establish Annual Schedule of Regular Meetings (A)
Vanessa Adolphson, Director – Special Education
 - Public Comment (regarding this agenda item)
 - Member Discussion
4. Green Act Training (D)
Trent Allen, Chief of Staff
 - Public Comment (regarding this agenda item)
 - Member Discussion

E. Committee Business

1. Approval of Minutes, May 2023 (A)
CAC Chair
 - Public Comment (regarding this agenda item)
 - Member Discussion
2. Subcommittees
CAC Chair
 - a. Reports (D)
 - Public Comment (regarding this agenda item)
 - Member Discussion
 - b. Formation (A)
 - Public Comment (regarding this agenda item)
 - Member Discussion

F. Future Agenda (D)

G. Adjournment