



# Community Bond Oversight Committee (CBOC) Meeting Minutes

## Date and location

Thursday, August 17, 2023, at 5:30 pm

In-person at West Salem High School and virtually on Microsoft Teams

## Attendance

### CBOC members present:

- Lisa Harnisch, co-chair

### CBOC members absent:

- Ashley Carson Cottingham
- Chelsea Anderson
- Mark Shipman, CBOC co-chair
- Nancy MacMorris-Adix, co-chair
- Jay Mundo
- Michelle Vlach-Ing
- Tom Hoffert
- Chuck Wood

### SKPS staff present:

- Joel Smallwood
- David Hughes
- Sarah Head
- Kathy Roberts
- Stefani Martynuik
- Stefanie Stonebrink
- Bob Silva
- Andrea Castañeda

# Meeting Summary

## Program delivery update and financial review

This fall, most projects listed as “in procurement or construction” will move to closeout. Several projects, including North Salem high, Auburn elementary, and Stephens middle, were closed out and remaining budgets for these projects were moved to project contingency. Funds were shifted to Sumpter from contingency for closeout. The district is expecting a reductive change order and final closeout of West Salem HS this fall. Shifts to project contingency are also expected when closing out Kennedy elementary. Funds were shifted from the R-Cubed program to address HVAC at Stephens middle and the water line replacement at Myers elementary.

Follow-up work is taking place on the HVAC systems at Judson and Waldo middle schools. The solar system at Yoshikai is complete and producing energy.

Changes to work planned for the district’s Support Services Center, Paulus Administration Building and Reprographics Center were discussed. Support Services Center staff will be relocated to a leased building (not bond funded) and the scope of work at the facility adjusted to fit potential future use of the building. Due to the age and condition of the buildings, further investments into the Paulus and Reprographics facilities have been reconsidered. Paulus building staff will also be relocated to a leased facility (not bond funded), and Reprographics will relocate to the Central Services Center. Budgets were shifted from these projects to improvements at Hawthorne Transportation Center and Central Services Center. The district-wide wireless access point project is scheduled to begin in summer of 2024.

## Financial overview:

The district received over \$577,000 in interest and \$13,000 energy incentives this quarter. Roughly \$32 million is unspent and identified for projects in design, to be designed, overhead, R-Cubed and more. The bond is in a great financial spot to deliver the bond promises and more.

## Next meeting date

November 16, 2023, location TBD.