

## Comprehensive Progress Report

**Mission:** C ultivating a  
 C ommunity of global learners through  
 I nquiring Minds and utilizing  
 B alanced Approaches to lifelong learning

Our vision is providing an outstanding internationally competitive education for all CCE students.

**Vision:**

**Goals:**

2023-2024 GOALS 4.01 - The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. Strategic Goal: By the end of 2024-2025 school year, out students proficiency will increase by 10% (5% yearly) as measured by mclass DIBELS, iReady reading and math, and EOGs - ELA, Math & Science. Target Goal: By the end 2023-24, each measured area will increase by 5% in proficiency and 90% of our students will meet or exceed expected growth. Math - K - 89% increased to 94%, 1st - 73% increased to 78%, 2nd - 69% increased to 74%, 3rd - 85.5% increased to 90%, 4th - 77% increased to 82%, 67.7% increased to 73% ELA - K - 86% increased to 91%, 1st - 82% increased to 87%, 2nd - 73% increased to 78%, 3rd - 67% increased to 72%, 4th - 72% increased to 77%, 5th - 68% increased to 74%

2023-2024 GOAL A2.04: Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (IB Units of Study) CCE will continue to refine, reflect and implement the PYP framework to maintain authorization status as measured by PYP evidences and authorization reports. 2023 -2024 - All students will demonstrate agency through the selection of items for their IB portfolios. Inquiry cycle will be utilized in all classrooms as measured by classroom walkthroughs, observations, PLC discussions and student artifacts and action in the exhibition.

2023-2024 GOAL The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers. Strategic Goal: By the end of 2023-2024 school year, the leadership team will have visited all classrooms a minimum of 5x per month and provided timely feedback.



! = Past Due Objectives

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently our grade levels are working on vertical planning and articulation. We are working to create IB unit planners for each grade level that can be accessed online by all staff members. We have PLC meetings weekly with grade levels to assess and plan instruction. Students actively participate in creating an inquiry cycle for our IB objectives that are being taught. Our teachers, support staff and enhancement teams work with classroom teachers to differentiate instruction for students.	Limited Development 06/04/2017		
<i>How it will look when fully met:</i>		Maintain authorization status by meeting the 43 IB PYP standards and practices, additionally the team will work to implement the enhanced PYP elements.		Lindsey Mehall	06/04/2024
<b>Actions</b>			<b>56 of 63 (89%)</b>		
	9/12/17	Finalize School Curriculum Programme of Inquiry for 2017-2018 school year	Complete 10/06/2017	Amy Jordan	10/06/2017
		<i>Notes:</i>			
	9/12/17	Prepare and submit application for authorization	Complete 11/03/2017	Amy Jordan	11/03/2017
		<i>Notes:</i>			
	9/12/17	Work with IB consultant to prepare for authorization	Complete 12/01/2017	Amy Jordan	12/04/2017
		<i>Notes:</i>			
	9/12/17	Host IB authorization team visiting to document physical evidence and interview stakeholders	Complete 02/20/2018	Amy Jordan	03/26/2018
		<i>Notes:</i>			
	9/12/17	Create team PYP planners which integrate Enhancement team, ESL and AIG input	Complete 04/20/2018	Amy Johnson	05/04/2018
		<i>Notes:</i>			
	9/12/17	Use PYP evaluation rubric to revise and update Programme of Inquiry	Complete 05/31/2018	Amy Jordan	05/31/2018
		<i>Notes:</i>			
	9/12/17	Orient all new to Coddle Creek Staff on PYP procedures, planning documents and additional PYP information	Complete 01/22/2018	Susan Fail	06/13/2018
		<i>Notes:</i>			
	4/16/18	Edit and update CCE PYP policies through PYP goal team	Complete 08/31/2018	Amy Johnson	07/13/2018
		<i>Notes:</i>			

9/5/18	Students will sign the CCIB Honor Pledge	Complete 09/10/2018	Susan Fail	09/10/2018
<i>Notes:</i>				
4/16/18	Create Summer team Planning day agenda and check-list for revising and updating all unit planners for the coming year	Complete 09/29/2018	Amy Johnson	09/29/2018
<i>Notes:</i>				
5/15/18	PDP's will be developed with the goal of implementing student selected assessments	Complete 10/30/2018	Grade Level Chairs	10/30/2018
<i>Notes:</i>				
9/5/18	5th Grade will be completing training for PYP Exhibition. This step will enhance their knowledge of the exhibition and incorporate the 6 themes.	Complete 11/30/2018	Amy Jordan	11/30/2018
<i>Notes:</i>				
5/15/18	Teachers will add inquiry activities into their POI as measured by Inquiry Cycle reflection and student examples	Complete 12/21/2018	Grade Level Chairs	12/30/2018
<i>Notes:</i>				
4/16/18	Organize official IB category 2 and 3 training for 8 CCE staff members	Complete 04/26/2019	Amy Johnson	04/30/2019
<i>Notes:</i>				
8/26/19	Grade level teams & enhancements will complete units and merge programme of inquiry to the enhanced planners to support the implementation of the enhanced PYP to meet programme requirements.	Complete 05/31/2019	Grade Level Teams	05/31/2019
<i>Notes:</i>				
8/26/19	Conduct monthly learner profile celebrations for students	Complete 05/31/2019	teachers	05/31/2019
<i>Notes:</i>				
1/14/19	Add resources to Guided reading book room connected to learner profile evidence: books ordered and ready for check out	Complete 06/30/2019	Vivian Melvin	06/30/2019
<i>Notes:</i>				
1/14/19	ongoing Learner Profile and attitude book area in Media Center & Mother Tongue Display	Complete 06/30/2019	Vivian Melvin	06/30/2019
<i>Notes:</i>				
1/14/19	Creating and refining authentic PYP assessments and reflections: evidence planners	Complete 06/30/2019	Amy Jordan	06/30/2019
<i>Notes:</i>				
8/26/19	Assign PYP Goal Team chair to establish team and direction for 2019-2020 school year.	Complete 08/01/2019	Susan Fail	08/01/2019

<i>Notes:</i>				
8/26/19	Monthly goal team meetings to monitor implementation	Complete 08/20/2019	Emily Moore	08/20/2019
<i>Notes:</i>				
8/26/19	Create goal team and establish agreement	Complete 08/30/2019	Emily Moore	08/30/2019
<i>Notes:</i>				
8/26/19	Train new staff on IB PYP basics: planners, essential agreements and learner profiles.	Complete 10/01/2019	Lindsey Mehall	09/30/2019
<i>Notes:</i>				
8/26/19	Team will create and refine authentic PYP assessments and reflections	Complete 10/01/2019	Lindsey Mehall	09/30/2019
<i>Notes:</i> Evidence: planners				
8/26/19	Conduct an IB Family Night to introduce new families to framework	Complete 11/01/2019	Susan Fail	10/31/2019
<i>Notes:</i>				
8/26/19	Ensure new staff have Category 1 training.	Complete 11/30/2019	Lindsey Mehall	11/30/2019
<i>Notes:</i>				
8/26/19	enhance mother tongue display in media center along with adding additional books that support learner profiles	Complete 12/02/2019	Vivian Melvin	11/30/2019
<i>Notes:</i>				
8/26/19	Add resources to guided reading book room connected to learner profile evidence: books ordered and ready for check	Complete 12/10/2019	Emily Moore	12/10/2019
<i>Notes:</i>				
1/9/20	Staff will included PYP goal on PDP	Complete 01/13/2020	Emily Moore	01/10/2020
<i>Notes:</i>				
1/9/20	CCE will host Who We Are: which is a culmination of our units and showcase to community and parents.	Complete 01/31/2020	Emily Moore	01/31/2020
<i>Notes:</i>				
9/10/20	Create Common Planning Time	Complete 09/10/2020	Leadership Team	08/30/2020
<i>Notes:</i>				
9/10/20	Essential Agreements should be posted and visible in each room	Complete 09/18/2020	Grade Level Teachers	09/15/2020
<i>Notes:</i>				
9/10/20	Review and provide PD for Enhanced PYP Elements	Complete 09/30/2020	Lindsey Mehall	09/23/2020
<i>Notes:</i> Will conduct during remote learning days				
9/10/20	Provide PD for new teachers (new to CCE)	Complete 09/30/2020	Lindsey Mehall	09/23/2020

<i>Notes:</i>				
9/10/20	Provide Professional Development on Inquiry	Complete 09/30/2020	Lindsey Mehall	09/26/2020
<i>Notes:</i>				
9/10/20	Teacher will exchange student portfolios to the grade above and ensure students that are new to CCE receive portfolios.	Complete 10/04/2020	Grade Level Chairts	10/01/2020
<i>Notes:</i>				
9/10/20	Provide Professional Development on Student Action	Complete 10/30/2020	Lindsey Mehall	10/27/2020
<i>Notes:</i>				
9/10/20	Review all policies and add Child Protection and Access//Admissions to Policies	Complete 12/10/2020	Darcy Nye-Goal Team Chair	12/10/2020
<i>Notes:</i>				
1/20/21	PLC's will review action steps	Complete 02/08/2021	Lindsey Mehall	02/08/2021
<i>Notes:</i>				
9/10/20	Conduct IB Parent Nights	Complete 05/30/2021	Mehall/Nye	05/30/2021
<i>Notes:</i>				
9/10/20	Increase Vertical Planning Time	Complete 09/22/2021	Grade Level Teachers	05/30/2021
<i>Notes:</i>				
1/20/21	Goal Team will continue to work on Self-Study and divide the team up for review and implementation	Complete 09/21/2021	Darcy Nye	06/01/2021
<i>Notes:</i>				
9/21/21	Completing and working through PYP Program Development Plan throughout the year. Update PYP Planner		Barb Pfahler	01/24/2022
<i>Notes:</i>				
9/21/21	Conduct parent IB Survey	Complete 02/23/2022	Ethan Todd	03/14/2022
<i>Notes:</i>				
9/21/21	Conduct student IB survey	Complete 02/23/2022	Ethan Todd	03/18/2022
<i>Notes:</i>				
9/21/21	IB Parent Night-Exhibition	Complete 03/16/2022	Ethan Todd	03/28/2022
<i>Notes:</i>				
9/21/21	Completing self study as a staff	Complete 03/29/2022	Darcy Nye and Lindsey Mehall	04/07/2022
<i>Notes:</i>				
1/20/22	IB Art Crawl Night	Complete 04/28/2022	Megan Shook	04/28/2022

	<i>Notes:</i>			
9/10/20	Creating a different ways of assessments, besides paper and pencil.	Complete 06/03/2022	Grade Level Teachers	06/03/2022
	<i>Notes:</i>			
9/21/21	Teachers visit other IB schools	Complete 06/07/2022	Ethan Todd	06/07/2022
	<i>Notes:</i>			
9/23/22	Curriculum night (K-5); shared information about IB program, curriculum, and processes.	Complete 09/22/2022	Lindsey Mehall	09/22/2022
	<i>Notes:</i>			
9/6/22	Vertical Collaboration and Enhancement Collaboration.	Complete 09/27/2022	Lindsey Mehall	09/27/2022
	<i>Notes:</i> Vertical Collaboration-Staff Meeting; one level of each grade level will collaborate on one transdisciplinary unit to ensure all key concepts, ATLs, and learner profiles are covered and there aren't overlaps in activities.  Enhancement Collaboration-Staff Meeting; one Enhancement teacher visits each grade level team throughout the meeting to collaborate on ways to connect to the PYP unit.			
9/23/22	IB PD in PLCS with a self study Nov. 7th-9th.	Complete 11/15/2022	Lindsey Mehall	11/15/2022
	<i>Notes:</i> Approaches to learning, inquiry cycle, key concepts, IB 101 with new to CCE staff.			
9/23/22	Family Nights-IB night/Bookfair	Complete 11/17/2022	Lindsey Mehall	11/17/2022
	<i>Notes:</i>			
9/6/22	Updating IB Planners	Complete 04/21/2023	Lindsey Mehall	04/23/2023
	<i>Notes:</i>			
9/23/22	Family Night with musical student performance and multicultural night.	Complete 04/27/2023	Romero	04/27/2023
	<i>Notes:</i>			
9/23/22	Students will demonstrate taking agency in their learning journey as measured by inquiry cycles, classroom walkthroughs, and student artifacts and action in exhibition.	Complete 06/07/2023	Barb Pfahler	06/07/2023
	<i>Notes:</i> Team to give progress at mid-year 2023			
8/29/23	Develop CWT that focus on IB traits, units and look-fors as well as LETRS look-fors. The document will be shared with teachers in PLCs.		Kristie Land	08/29/2023
	<i>Notes:</i>			
9/23/22	Classroom walk throughs within teams; teachers will visit other classrooms and will leave feedback and gain new ideas.		K. Greene	09/15/2023

<i>Notes:</i>				
9/15/23	CWT data shared with Goal teams for analysis and make a plan for next steps based on the data. Goal teams identify PD needs based on CWT data		Goal Team Chairs	01/23/2024
<i>Notes:</i>				
9/15/23	Targeted walks to evaluate Magnetic Reading and the delivery of lessons		Leadership Team	05/16/2024
<i>Notes:</i>				
8/29/23	Continue unpacking standards in PLCs. Grades 3-5 will plan their units with the new ELA curriculum - Magnetic Reading		Lindsey Mehall	05/24/2024
<i>Notes:</i>				
8/29/23	Classroom teachers and Enhancement teachers will work together to ensure plans match the units of study in the classroom		Joanne Kubera	05/24/2024
<i>Notes:</i>				

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>MTSS has been implemented in all grade levels, K-5. CORE plans are developed based on data analysis and team input. CORE expectations have been developed and communicated with every team. Teams have reviewed current students that are either on the watch list, in Tiers 2 or 3 for both behavioral and academic.</p> <p>A master schedule was created with EC students being scheduled first. Every ELA and Math block has at least 110 minutes of instruction. Grades K-5 have defined their math and ela blocks for a systematic approach to delivery. Admin has established expectations for CORE. Math and ELA approaches will be done through guided reading and guided math. Math will follow the upside down model. Both approaches will be monitored for fidelity through the use of CWT's, observations, and data analysis. Once the universal screeners are complete, CCE will conduct data analysis to determine next steps for CORE, tiers 2 &amp; 3. Intervention and enrichment groups will be created based off of data and core expectations.</p> <p>The reading, math and MTSS goal team will monitor implementation of the CORE plans, along with the fidelity to the MTSS process, along with data collection. This will occur monthly.</p>	Limited Development 06/04/2017		
		Priority Score: 2	Opportunity Score: 2	Index Score: 4	
<i>How it will look when fully met:</i>		Maintain authorization status by meeting the 43 IB PYP standards and practices, additionally the team will work to implement the enhanced PYP elements.		Lindsey Mehall	06/04/2024
<i>Actions</i>			75 of 84 (89%)		
	9/8/17	Analyze EOG data for 16-17 school year. Determine gap areas for reading and math.	Complete 09/12/2017	Frank Booth	09/12/2017



Notes: EOG

3rd Grade

ELA-72.5% M-81.5%

4th Grade

ELA-80.7% M-81.9%

5th Grade

ELA-66% M-70% Science-78%

Math: % Proficient-

BA #1 BA #2 BA #3 BA#4

K 39.8% 92.4% 90.3% 90.8%

1 84.6% 74.8% 74.5% 80.6%

2 72.2% 77.5% 79.6% 77.3%

3 66.7% 64.4% 69.8%

4 70.7% 58% 66.7%

5 66% 57.1% 54.2%

ELA: % Proficient

#1 #2 #3 #4

2 78.1% 76.6% 79.8% 80.6%

3 75.6% 65.6% 69.8%

4 77.7% 69.5% 66.7%

5 74.8% 80.1% 67.6%

SCIENCE: % Proficient

CCE-#1 CCE-#2 CCE-#3

64.3% 63.3% 71.7%

9/18/17

When students are moved to Tier 2 and 3, the Master Schedule is designed to incorporate the interventions within the designated block of time. Interventions will be planned through PLC's to ensure they are research-based and fidelity to the interventions will be monthly checked via progress monitoring tools and Tier II and Tier III paperwork.

Complete 09/27/2017

Classroom Teachers

09/29/2017

Notes:

9/8/17

CORE plans will be developed in both reading and math

Complete 10/17/2017

Frank Booth

11/15/2017

Notes:

9/8/17

Conduct BOY assessments in mClass and iReady. PLC teams will analyze data and begin to create instructional groups.

Complete 09/28/2017

Amy Johnson

11/20/2017

<i>Notes:</i>				
1/31/18	Janna Sells will be providing PD on aduqqate growth summaries for classroom teachers.	Complete 02/23/2018	Janna Sells	02/13/2018
<i>Notes:</i>				
1/31/18	PLC Teams will participate in Data Day and analyze MOY Data- iReady, mClass, Check- Ins, and Benchmarks.	Complete 03/01/2018	PLC Teams	02/20/2018
<i>Notes:</i>				
1/31/18	CORE Plans will be adjusted in grades K-5 based off of MOY Data	Complete 03/05/2018	PLC Teams	02/20/2018
<i>Notes:</i>				
1/31/18	Progress Monitoring will be updated and entered into Rtl stored and Tier II and Tier III will be evaluated to ensure students are receiving proper supports based off of data.	Complete 03/30/2018	PLC Teams	02/28/2018
<i>Notes:</i>				
5/13/18	Teachers will voluntarily participate in a guided math cohort. The main objective will be to establish what guided math looks like at Coddle Creek, determine, Tiers I & II. Provide teachers with support to ensure they have a deep and applicable knowledge of guided math.	Complete 05/08/2018	Shaun Bock	04/24/2018
<i>Notes:</i>				
5/15/18	Classrooms, grade levels and schools will analyze EOY data and determine next steps.	Complete 06/13/2018	Susan Fail	06/11/2018
<i>Notes:</i>				
9/8/17	Students, based on data, will be moved into Tier II and Tier III	Complete 06/08/2018	Amy Johnson	06/29/2018
<i>Notes:</i>				
9/8/17	Classroom teachers will implement interventions and enrichments with progress monitoring.	Complete 07/02/2018	Susan Fail	06/29/2018
<i>Notes:</i>				
9/8/17	Provide professional development for math utilizing the upside down model. You Do, We Do, I Do. Each grade level will define their math and ela blocks.	Complete 08/16/2018	Susan Fail	06/29/2018
<i>Notes:</i>				
9/8/17	Implement guided math and reading in the classrooms, through collaborative planning and research-based strategies.	Complete 09/07/2018	Amy Jordan	06/29/2018
<i>Notes:</i>				
5/15/18	This action will be optional, but we will work with Allison Kiser and create math stations to be implemented at the beginning of the school year	Complete 08/22/2018	Susan Fail	08/22/2018

<i>Notes:</i>				
5/15/18	Teachers will analyze and implement new math standards. Teachers will complete the cross walk and key findings with the updated standards	Complete 08/22/2018	Amy Jordan	08/22/2018
<i>Notes:</i>				
5/15/18	Teachers will administer universal screener	Complete 09/15/2018	Amy Johnson	09/15/2018
<i>Notes:</i> iReady and benchmarks				
9/5/18	Lesson plans will be turned in weekly that reflect detailed plans for both guided reading and guided math. Fail, Johnson and Jordan will provide timely and relevant feedback.	Complete 09/21/2018	Susan Fail	09/21/2018
<i>Notes:</i>				
5/15/18	Teachers will analyze universal screener and determine next steps with MTSS and determine which students need diagnostic to determine math gaps.	Complete 09/30/2018	Susan Fail	09/30/2018
<i>Notes:</i>				
9/19/18	Progress Monitoring Data will be checked bi-weekly.	Complete 10/02/2018	Susan Fail	10/02/2018
<i>Notes:</i>				
9/5/18	Data Day will be conducted to determine effectiveness of CORE, and students will be moved to Tier II and/or Tiers III based on data collection and team input.	Complete 11/16/2018	Amy Jordan	11/10/2018
<i>Notes:</i>				
9/19/18	MTSS Fidelity Checks will occur during Mid-Year and Summative Conferences- Ensuring the MTSS process is being followed to fidelity as measured by the I-SS Implementation Guided	Complete 12/10/2018	Susan Fail	12/10/2018
<i>Notes:</i>				
1/10/19	SWD data will be monitored to ensure they are showing adequate growth as measured by their IEP goals, Check-In data and screening data.	Complete 01/18/2019	Courtney Raineri	01/19/2019
<i>Notes:</i>				
1/9/19	Classroom teachers will conduct MOY assessments	Complete 01/30/2019	Classroom Teachers	01/30/2019
<i>Notes:</i>				
1/10/19	Students that are in red as measured by iReady data will be given online access as part of their intervention	Complete 02/08/2019	Amy Jordan	02/01/2019
<i>Notes:</i>				
1/9/19	K-5 CORE plans will be reviewed and updated	Complete 02/13/2019	Grade Level Chairs	02/08/2019

<i>Notes:</i>				
1/9/19	Classroom teachers will collaborate on Data Days and determine Tiers II & Tiers III	Complete 02/18/2019	Classroom Teachers	02/15/2019
<i>Notes:</i>				
1/10/19	MTSS Fidelity Checks will occur during Mid-Year and Summative Conferences- Ensuring the MTSS process is being followed to fidelity as measured by the I-SS Implementation Guided	Complete 04/20/2019	Susan Fail	04/20/2019
<i>Notes:</i>				
1/10/19	Classroom teachers will collaborate on Data Days and determine Tiers II & Tiers III	Complete 05/10/2019	Amy Jordan	05/10/2019
<i>Notes:</i>				
1/9/19	MTSS Fidelity Checks will occur during Mid-Year and Summative Conferences- Ensuring the MTSS process is being followed to fidelity as measured by the I-SS Implementation Guided	Complete 05/22/2019	Susan Fail	05/22/2019
<i>Notes:</i>				
1/10/19	RtI Cycles will be complete and ready to transfer. This includes all intervention cycles, data reports, etc.	Complete 05/30/2019	Shaun Bock	05/30/2019
<i>Notes:</i>				
3/5/19	Conduct end of year analysis of your MTSS Processes & ensure cycles are closed and prepared for next steps	Complete 06/10/2019	Classroom Teachers	06/08/2019
<i>Notes:</i>				
8/26/19	NC Check In, iStation & NC Math assessment data will be analyzed and CORE plans updated	Complete 06/30/2019	Grade Level Teams	06/30/2019
<i>Notes:</i>				
8/26/19	A master schedule that supports strong CORE instruction will be created	Complete 07/31/2019	Grade Level Teams	07/31/2019
<i>Notes:</i>				
8/26/19	Goal Teams will meet to determine effectiveness of implementation and monitor fidelity	Complete 08/20/2019	Goal Team Chairs	08/20/2019
<i>Notes:</i>				
8/26/19	Goal teams will be established to monitor CORE plan implementation and data analysis.	Complete 08/30/2019	Susan Fail	08/30/2019
<i>Notes:</i>				
8/26/19	Teams will analyze 2018-2019 end of year data and determine strengths and opportunities for growth.	Complete 08/30/2019	Grade Level Teams	08/30/2019
<i>Notes:</i>				

9/4/19	EC Teacher will participate in reading and math foundations to improve EC subgroup data	Complete 09/04/2019	Courtney Ranieri	09/04/2019
<i>Notes:</i>				
8/26/19	Plan and schedule math and reading foundations training for those that the data supports need it, on site.	Complete 09/11/2019	Lindsey Mehall	09/10/2019
<i>Notes:</i>				
8/26/19	CORE plans will be developed based on data analysis	Complete 09/16/2019	Lindsey Mehall	09/15/2019
<i>Notes:</i>				
8/26/19	Teams will develop intervention groups based on data and develop an implementation plan	Complete 10/01/2019	Sara Tucker	09/30/2019
<i>Notes:</i>				
9/4/19	EC Teacher will meet monthly with regular ed teacher to review data and determine next steps for IEP goals/interventions	Complete 10/01/2019	Courtney Ranieri	09/30/2019
<i>Notes:</i>				
9/4/19	PLC teams will participate in data days. Teams will determine action steps for their students based on data.	Complete 10/18/2019	Lindsey Mehall	10/15/2019
<i>Notes:</i>				
9/4/19	PLC Teams will implement PAWS Time based on data, progress monitor and enter data in RtI Stored.	Complete 11/01/2019	Lindsey Mehall	10/30/2019
<i>Notes:</i>				
1/9/20	Data Days will be conducted and CORE plans updated	Complete 02/18/2020	Lindsey Mehall	02/18/2020
<i>Notes:</i>				
9/11/20	Create a master schedule that supports a strong literacy and math block	Complete 08/01/2020	Susan Fail	08/01/2020
<i>Notes:</i>				
9/11/20	Administer 3rd Grade BOG	Complete 09/16/2020	3rd Grade PLC Teacher	09/14/2020
<i>Notes:</i>				
9/11/20	CORE Plans will be created	Complete 09/15/2020	PLC Chairs	09/15/2020
<i>Notes:</i>				
9/11/20	Conduct BOY, MOY, EOY assessments	Complete 09/21/2020	Lindsey Mehall	09/20/2020
<i>Notes:</i>				
9/11/20	PLC teams will analyze data and begin to create guided reading groups	Complete 09/30/2020	PLC Chairs	09/23/2020
<i>Notes:</i>				

9/11/20	K-3 Teachers will conduct Razz Kids Assessments	Complete 10/01/2020	3rd Grade PLC Chair	09/30/2020
	<i>Notes:</i>			
9/11/20	Intervention and enrichment groups will be created based off of data	Complete 10/02/2020	Classroom teachers	10/01/2020
	<i>Notes:</i>			
9/11/20	Students will be updated in Rtl Stored	Complete 10/15/2020	Classroom Teachers	10/12/2020
	<i>Notes:</i>			
9/11/20	Hold Data Days for analyzing math and reading data	Complete 10/15/2020	Lindsey Mehall	10/12/2020
	<i>Notes:</i>			
9/11/20	Reflex Usage- Each grade determine amount of reflex time and ensure fidelity of usage	Complete 11/02/2020	Sara Tucker/ Goal Team Chair	10/31/2020
	<i>Notes:</i>			
9/11/20	Implement bookroom checkout process	Complete 11/02/2020	Barb Pfahler- goal team chair	10/31/2020
	<i>Notes:</i>			
9/11/20	Identify and implement a schoolwide reading step policy that is scaffolded and consistent	Complete 11/12/2020	Barb Pfahler- Goal Team Chair	11/10/2020
	<i>Notes:</i>			
1/20/21	PLC's to review action Steps	Complete 02/08/2021	Lindsey Mehall	02/08/2021
	<i>Notes:</i>			
1/20/21	Leadership will conduct Mid-Year Review: MOY data for check-in & iReady, discipline, and PDP's will be reviews	Complete 02/23/2021	Shaun Bock	02/28/2021
	<i>Notes:</i>			
9/21/20	Leadership will monitor and analyze EC data from Check In and iReady and create next instructional steps.	Complete 05/01/2021	Susan Fail	05/01/2021
	<i>Notes:</i>			
9/11/20	Provide guided reading professional development based off of data	Complete 05/27/2021	Lindsey Mehall	05/27/2021
	<i>Notes:</i>			
9/11/20	Work with virtual teachers identifying best practices for math and ELA instruction	Complete 05/30/2021	Lindsey Mehall	05/30/2021
	<i>Notes:</i>			
9/11/20	Increase student engagement virtually to increase student learning through identification of best practices and collaboration.	Complete 05/30/2021	Goal Team Chairs	05/30/2021
	<i>Notes:</i>			
9/21/21	Train all teachers on the changes in RTI stored.	Complete 06/03/2022	Lindsey Mehall	10/15/2021

	<i>Notes:</i>			
9/21/21	Create intervention groups and collaborate on data to change often.	Complete 05/16/2022	Grade Level Chairs	05/16/2022
	<i>Notes:</i>			
9/21/21	Create groups as a result of data analysis.	Complete 05/24/2022	Grade level teams	05/31/2022
	<i>Notes:</i>			
9/21/21	Assign teachers and TA's groups to instruct.	Complete 05/24/2022	Grade Level Teams	05/31/2022
	<i>Notes:</i>			
9/21/21	Data Days to analyze data	Complete 05/24/2022	Grade Chairs	06/01/2022
	<i>Notes:</i>			
9/21/21	Creating and updating CORE plans (Tier 1)	Complete 05/31/2022	Grade level teams	06/01/2022
	<i>Notes:</i>			
9/23/22	Student centered coaching cycles	Complete 02/18/2023	Lindsey Mehall	02/18/2023
	<i>Notes:</i> Mehall will encourage teachers to engage in a student centered coaching cycle.			
9/23/22	Data Analysis and grade level core plan adjustments	Complete 02/26/2023	Lindsey Mehall	02/26/2023
	<i>Notes:</i>			
9/23/22	Data Analysis and grade level core plan adjustments	Complete 02/26/2023	Lindsey Mehall	02/26/2023
	<i>Notes:</i>			
9/6/22	Monthly collaboration for teachers MTSS	Complete 04/25/2023	Ethan Todd	05/18/2023
	<i>Notes:</i> Update intervention dates for each group based on data and update paperwork.			
9/23/22	Monthly MTSS Goal team meets to discuss student academics and behavior using data.	Complete 04/25/2023	Kari Glenn	05/29/2023
	<i>Notes:</i> Teachers bring student data to be discussed and analyzed by the group to determine next steps.			
8/29/23	Master schedule has PAW time built in to the schedule for intervention/enrichment groups.	Complete 08/24/2023	Kristie Land	08/24/2023
	<i>Notes:</i>			
10/1/22	Data Analysis and grade level core plan adjustments		Mehall	10/15/2023
	<i>Notes:</i>			
8/29/23	Implement LETRS strategies through Heggerty and Bridge the Gap as needed based on assessments.		Lindsey Mehall	10/26/2023
	<i>Notes:</i>			
9/15/23	Heggerty fidelity checks		Lindsey Mehall	12/19/2023

<i>Notes:</i>				
8/29/23	After MOY assessments, grade levels will analyze the data and make adjustments to core plans.		Grade level chairs	01/24/2024
<i>Notes:</i>				
9/15/23	Include LETRS look-fors on our CWTs		Leadership Team	05/16/2024
<i>Notes:</i>				
8/29/23	Monthly MTSS goal team meetings to discuss student academics and/or behavior data.		Megan Shook	05/24/2024
<i>Notes:</i>				
10/1/22	Paw time twice weekly (math and reading); 2-5th grade switch. Intervention		Mehall	06/07/2024
<i>Notes:</i>				
9/23/22	Implement phonemic awareness strategies using Heggerty for K-2 and bridge the gap for 3-5 interventions.		Lindsey Mehall	06/07/2024
<i>Notes:</i>				
9/21/21	LETRS training		Lindsey Mehall	06/09/2024
<i>Notes:</i>				
<b>Implementation:</b>		12/17/2018		
<b>Evidence</b>	12/17/2018			
<b>Experience</b>	12/17/2018			
<b>Sustainability</b>	12/17/2018			



Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Our current schedule allows for the leadership team to plan instructional walks in order to visit all classrooms in the week. Our leadership team meets weekly to discuss upcoming events, recognize celebrations, share what they have seen or heard that week that needs addressing, and determine next steps when necessary. This allows the school leaders to be involved in the instructional practices happening in the building. Mrs. Land and Mrs. Spataro attend the weekly PLCs to ensure everyone is on track and can address any questions that may arise. They also have an open door policy and welcome staff for discussion during the school day. The leadership team knows the importance of being visible throughout the building daily. They visit every class daily to say hello and are at bus and car drop-off to greet students. The principal and assistant principal conduct observations and along with the instructional facilitator, they do classroom walkthroughs weekly. The data collected from the walkthroughs are shared with teachers to improve instruction.	Limited Development 08/29/2023		
<i>How it will look when fully met:</i>		When this is fully met strong instructional practices will be evident throughout the building. The leadership team will utilize classroom walkthrough data to provide professional development, in the moment coaching and support instructional planning to improve student growth.		Kristie Land	05/24/2024
<i>Actions</i>			0 of 4 (0%)		
	8/29/23	Revised classroom walkthrough instrument will be shared with teachers in PLCs		Dina Marie Spataro	08/28/2023
<i>Notes:</i>					
	8/29/23	The principal and assistant principal will conduct pre-conferences utilizing a questionnaire to gather detailed information on the first formal announced observation with all teachers.		Dina Marie Spataro	10/20/2023
<i>Notes:</i>					
	8/29/23	Principal and assistant principal will complete formal and informal observations and offer feedback after the observation.		Kristie Land	05/17/2024

*Notes:*

8/29/23 Leadership team will meet on a weekly basis to discuss classroom practices, MTSS implementation, individual student needs and school operations. Provide support to teachers as needed determined by the walk-throughs

Kristie Land

05/24/2024

*Notes:*