

Comprehensive Progress Report

Mission:

Mission: United as a team, we endeavor to grow and nurture engaged learners who will demonstrate their personal best both in and out of the HIVE.

C= Cultivating, **E=** Engaged, **L=** Learners, **E=** Exploring, **S=** S.T.E.A.M., **T=** Together, **E=** Everyday

Yearlong theme: Chasing Greatness in our attitude, character, friendships, and learning. We are not satisfied with good, but strive for great each day!

Vision:

Educating and nurturing future contributors of our society.

Goals:

STRATEGIC GOAL FOR A.401: By the end of the 2024-25 school year, our third-grade students will increase overall proficiency to 75% on the Reading End-of-Grade assessment [60% by the end of the 2023-24 school year.] iReady Reading [3], mClass Dibels 8 [K-3], and the Beginning-of-Grade Reading Assessment [3]] data will be used as indicators of progress toward the overall proficiency goal. By the end of the 2023-24 school year, our fourth grade students will increase their overall proficiency on the reading EOG from 39.3% to 55%; and our fifth grade students will increase their overall proficiency on the Reading EOG from 53.6% to 60%. TARGET GOAL: Eighty percent of our students will meet or exceed annual typical growth from BOY to EOY as measured by iReady Reading [3-5] and mClass Dibels 8 during the 2023-24 school year, and ninety percent of our students will meet or exceed annual typical growth from BOY to EOY as measured by iReady Reading [3-5] and mClass Dibels 8 during the 2024-25 school year. Fifty percent of our students will meet their stretch growth during the 2023-24 school year; and fifty-five percent will meet their stretch growth during the 2024-25 school year.

STRATEGIC GOAL FOR A.406: At Celeste Henkel, student relationships will continue to improve among peers and with staff members as evidenced by maintaining or reducing the 113 ODRs [from the 2022-2023 school year] through the implementation of the Second Step program with fidelity, daily Morning Meetings, Restorative Justice practices, re-establishing a Mentor program, implementing social stories, developing a RAK Squad [Random Acts of Kindness] and implementing school-wide clubs as a means of providing equitable access to all students. As a school, we will also promote our theme: Chasing Greatness in our attitude, character, friendships, and learning. The student climate survey will be used to gauge student perceptions and guide the MTSS Behavior Tier I Goal Team in their TARGET GOAL: During the 2023-24 school year, the number of ODRs will be maintained or decreased from the 2022-23 school year as reported in Educator's Handbook.

STRATEGIC GOAL for E.106: At Celeste Henkel, our parent relationships will continue to improve by implementing a school-wide teacher communication platform— Classroom Dojo. Various engaging academic events will be hosted throughout the year, highlighting science, reading, math, music, and art. Every Celeste classroom teacher will offer face-to-face or virtual conference options at least twice a year with a 95% or more participation rate, documented on a school-wide spreadsheet. We will maintain optimizing on 20 & 21 on the MTSS FAM-S evaluation completed by April of 2024. TARGET GOAL: During the 2023-24 school year, the Community/Family/School Connection Goal Team will implement strategic activities and programs to maintain and continually increase parent participation and community impact within our school. Through these efforts, Celeste will increase parent participation and engagement in parent/teacher conferences and other school-wide events, whether academic or social in nature. The success of these efforts will be measured by an increase of 20% in attendance from the 2022-23 school year and a rating of optimizing on numbers 20 & 21 on the MTSS FAM-S tool.



! = Past Due Objectives

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently, we have PLC's with curriculum guides. In addition, the wiki and the grade-level planning document. Lessons are aligned to standards, just not quite in units yet throughout the school.	Limited Development 04/25/2017		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
<i>Notes:</i>					

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date

Initial Assessment:

Two Goal Teams are been created to help meet academic needs of our students; MTSS Academic Tier 1 [Core], and MTSS Academic Tier II & III.

Efforts are focused on improving Core Instruction for all students and providing targeted interventions to close student gaps quickly. Processes have been established for interventions to occur outside of Core instruction.

Math and Literacy Interventionists analyze universal screening data to help schedule students for interventions and train staff for implementation. Students already in the MTSS Tier system are included as well, with the interventionists working directly with the Tier III students.

Limited Development
04/25/2017

	Priority Score: 3	Opportunity Score: 2	Index Score: 6		
How it will look when fully met:	<p>When this objective is fully met, all students will receive engaging, targeted Core instruction based on the NCSCOS and the ISS curriculum guides. Lessons will be delivered through researched best practices.</p> <p>Classroom Walk Throughs will indicate quality Core instruction is being implemented with fidelity and our classroom and school data should reflect an improvement in student growth and proficiency as indicated with adequate yearly growth in iReady, mClass, and other universal screenings and End of Grade Assessments.</p>			Bonnie Wilson	05/24/2024
Actions			202 of 228 (89%)		
8/24/17	Professional Development on Visualization and Reasoning Strategies for Mathematics (Number Bonds, Bar Models, Area Models) for implementation in Core Instruction		Complete 09/12/2017	Bonnie Wilson	09/29/2017
	<i>Notes:</i>				
9/19/18	Train staff on MTSS Updates for 2017-18		Complete 09/27/2017	Bonnie Wilson	09/29/2017
	<i>Notes:</i>				
9/19/18	Train Teacher Assistants on Math Strategies (Bar Models, Number Bonds, Area Models)		Complete 09/27/2017	Simko	10/13/2017
	<i>Notes:</i>				
8/24/17	Grade level teams will develop Tier 1 instruction plans for Literacy and Math based on universal screening data.		Complete 10/10/2017	Bonnie Wilson	10/13/2017
	<i>Notes:</i>				
9/19/18	Based on Reading universal screening data, determine what type of staff development is needed to close student literacy gaps.		Complete 10/27/2017	Morrison	10/27/2017
	<i>Notes:</i>				
9/19/18	Grade level teams will be trained on progress monitoring processes and tools.		Complete 09/26/2017	Bonnie Wilson	10/30/2017
	<i>Notes:</i>				

12/5/17	A team of five teacher representing K-4 will attend district Reading Foundations training and will present content at PLCs following each session	Complete 01/15/2018	Clements	01/15/2018
<i>Notes:</i>				
8/31/17	Grade level teams will update Tier 1 instruction plans for literacy and math after MOY universal screening data.	Complete 02/16/2018	Litton	02/16/2018
<i>Notes:</i>				
3/13/18	Alison Kiser will come to model Number Talks in Kinder, 3rd, and 5th grade classrooms and K-1, 2-3, and 4-5 teachers will observe. Kiser will conduct a question/answer and debrief after each session. Teachers will plan next steps for Number Talks.	Complete 03/30/2018	Simko	03/27/2018
<i>Notes:</i>				
9/19/18	Kim Rector and Janna Sells will train TAs on Reading Foundations (overview) and Number Talks during the April ERD TA meeting	Complete 04/25/2018	Simko	04/30/2018
<i>Notes:</i>				
9/19/18	Team reps from K-2 will attend Math Foundations training and present content at PLCs following each session.	Complete 04/30/2018	Litton	04/30/2018
<i>Notes:</i>				
9/19/18	Teachers who completed Math Foundations will present to the entire staff during the April Early Release Day.	Complete 04/25/2018	Bonnie Wilson	04/30/2018
<i>Notes:</i>				
9/19/18	Hornet Time Intervention/Enrichment will be a standing PLC Agenda item	Complete 05/18/2018	Bonnie Wilson	05/18/2018
<i>Notes:</i>				
8/24/17	Carol Milsaps, AIG Specialist, will work with small groups of 4th and 5th-grade students for Math enrichment.	Complete 05/18/2018	Boggs	05/18/2018
<i>Notes:</i>				
9/12/17	Grade level teams will implement Math Visualization and Reasoning Strategies in Core instruction (when those strategies meet the sequencing of standards), remediation, and intervention groups.	Complete 05/25/2018	Harris	05/25/2018
<i>Notes:</i>				
9/26/17	Teachers will develop instructional plans for tiered students and will update plans monthly with progress monitoring data analysis and next steps.	Complete 05/25/2018	Bonnie Wilson	05/25/2018
<i>Notes:</i> Follow the process in the ISS MTSS Handbook				

9/19/18	Progress Monitoring fidelity checks will be conducted using mClass progress monitoring reports.	Complete 05/25/2018	Litton	05/25/2018
<i>Notes:</i>				
9/12/17	Grade level teams will analyze adequate progress data on Reading and Math universal screenings from BOY to EOY.	Complete 02/16/2018	Bonnie Wilson	05/28/2018
<i>Notes:</i>				
8/31/17	Grade level teams will attend monthly MTSS PLCs led by Counselor and Instructional Facilitator to review Tiered students, their instruction plans, and Next Steps.	Complete 05/18/2018	Bonnie Wilson	05/28/2018
<i>Notes:</i> Dates: 9/29, 10/27, 11/17, 12/15, 1/26, 2/23, 3/23, 4/27. Optional 5/11 and 5/18				
8/24/17	On the Celeste Collaborative Planning Document, grade level teams will document Math Visualization strategies when they match the sequencing of standards in Curriculum Guides.	Complete 05/31/2018	Bonnie Wilson	05/28/2018
<i>Notes:</i>				
8/24/17	Grade level teams will develop and adjust flexible Reading Hornet Time Intervention/Enrichment groups based on universal screening, benchmark, and progress monitoring data.	Complete 04/25/2018	Bonnie Wilson	05/28/2018
<i>Notes:</i>				
9/26/17	On the district Classroom Walkthrough tool, Leadership Team will document Visualization and Reasoning Math Strategies (bar models, number bonds, area models) used during instruction and will analyze CWT data in Leadership Team meetings and School Improvement Team meetings.	Complete 05/18/2018	Bonnie Wilson	05/28/2018
<i>Notes:</i>				
8/24/17	Grade level teams will analyze school and grade level universal screening and universal assessment data	Complete 06/11/2018	Bonnie Wilson	06/11/2018
<i>Notes:</i>				
9/19/18	PLC teams will review the district/school expectations for Tier 1 Instruction and will complete a reflection of their Tier 1 Instruction including strengths, opportunities for improvement, next steps, and professional development needed.	Complete 06/11/2018	Bonnie Wilson	06/11/2018
<i>Notes:</i>				
9/19/18	Analyze adequate growth data on Reading and Math universal screenings from MOY to EOY.	Complete 06/11/2018	Boggs	06/11/2018
<i>Notes:</i>				

9/19/18	The MTSS Goal Team will review the K-5 Tier 1 Instruction reflection, next steps, and professional development needed from the EOY data analysis meeting.	Complete 08/24/2018	Litton	08/24/2018
<i>Notes:</i>				
9/19/18	The Leadership Team will create a planning document for 2018-19 that is based on the components of Tier 1 Core Instruction expectations and the 5 questions in the ISS triangle model. Teachers will be trained on the new document at the first PLC.	Complete 09/05/2018	Bonnie Wilson	09/05/2018
<i>Notes:</i> review as needed				
9/13/17	Create Teacher Assistant survey to gather information on training needed during Early Release Day TA Meeting.	Complete 09/04/2018	Carr	09/12/2018
<i>Notes:</i>				
8/24/18	Discuss and determine next steps needed for PD on Math interventions & progress monitoring.	Complete 09/18/2018	Litton	09/28/2018
<i>Notes:</i>				
9/25/18	Teacher Assistants will be trained on Reading Fluency Strategies and Math Problem Solving on September 26 ERD	Complete 09/26/2018	Bonnie Wilson	09/28/2018
<i>Notes:</i>				
9/19/18	Grade level teams will develop Tier 1 instruction plans for Literacy and Math based on BOY universal screening data.	Complete 09/26/2018	Finet	10/10/2018
<i>Notes:</i>				
9/18/18	Train staff on utilizing the Reading and Math Diagnostic Flowcharts when creating instructional plans for students who are at the strategic and intensive levels.	Complete 10/02/2018	Bonnie Wilson	10/15/2018
<i>Notes:</i>				
9/19/18	Review progress monitoring protocol and timeline with PLC teams. Share progress monitoring calendar to assist teachers with staying on track.	Complete 10/02/2018	Bonnie Wilson	10/15/2018
<i>Notes:</i> review in PLCs as needed				
9/18/18	Create Hornet Time fidelity walkthrough document and train staff	Complete 10/15/2018	Bonnie Wilson	10/16/2018
<i>Notes:</i>				
9/19/18	Janna Sells will train staff on identifying students who should be moved to At Risk, Tier 2 and Tier 3, and will remove students from the Tier list who should not be identified.	Complete 10/12/2018	Harris	10/19/2018
<i>Notes:</i>				

9/19/18	Request district Reading Foundations training for Spring 2019 for as many teachers as possible.	Complete 10/31/2018	Richards	10/31/2018
<i>Notes:</i>				
9/19/18	One teacher from each grade level will participate in the Apple Coaching Cycle, November 13-15. Teachers will share with their team at PLCs the following week.	Complete 11/20/2018	Bonnie Wilson	11/20/2018
<i>Notes:</i> Will have all PLCs on 11/20/2018				
9/19/18	Vertical PLC discussions - Strengths, Opportunities for Improvement, and recommendations	Complete 11/20/2018	Bonnie Wilson	11/20/2018
<i>Notes:</i> on required workday 11/06/2018				
3/13/18	Patterson and Hollada will complete Math Foundations during the Fall cohort and will present to their grade level teams during PLCs after each session. Dates of Sessions are 9/7, 10/8, 10/22, 11/8, 11/13	Complete 01/22/2019	Bonnie Wilson	01/30/2019
<i>Notes:</i>				
3/4/19	Create schedule of times for IF to meet with teachers for MTSS/RtI Stored Support and share with teachers.	Complete 02/11/2019	Bonnie Wilson	02/11/2019
<i>Notes:</i> Schedule will be a Google form. One or two teachers can sign up for additional coaching/support				
9/19/18	Grade level teams will analyze MOY universal screening data and adequate growth data from BOY to MOY. Tier 1 plans will be adjusted to reflect Next Steps	Complete 02/08/2019	Harris	02/14/2019
<i>Notes:</i>				
3/4/19	Review Flow Chart for Tier 1, Tier 2-1, and Tier 3-2-1 with PLC Teams	Complete 03/20/2019	David Litton	03/28/2019
<i>Notes:</i>				
9/19/18	MTSS will be a focus of PLCs at least twice a month. Teachers will review progress monitoring data and update Tier plans in RtI Stored.	Complete 04/30/2019	Bonnie Wilson	04/30/2019
<i>Notes:</i>				
9/19/18	Grade level teams will develop and adjust flexible Hornet Time intervention/remediation/enrichment groups based on Universal Screenings and progress monitoring data during Data Days October 1-2 and February 4 and 8. Groups will be adjusted monthly if needed based on progress monitoring data.	Complete 04/30/2019	Bonnie Wilson	04/30/2019
<i>Notes:</i>				
9/18/18	Leadership Team will conduct walkthroughs during Intervention/Enrichment Blocks twice a month. Walkthroughs will start in October.	Complete 04/30/2019	Bonnie Wilson	04/30/2019
<i>Notes:</i>				

9/19/18	AIG Specialist will work weekly with small groups of 2nd, 4th and 5th-grade students for nurturing and enrichment beginning in September.	Complete 05/13/2019	Bonnie Wilson	05/13/2019
<i>Notes:</i>				
8/24/18	Wilkins, Alford, and Wilson will attend Apple Vanguard training with district to increase technology skills and present information to faculty during goal team share out time. Dates of training are Dec 13-14, Feb 5-6, and Apr 9-10	Complete 05/18/2019	Bonnie Wilson	05/18/2019
<i>Notes:</i>				
2/13/19	Instructional Facilitator will create a weekly schedule through the end of the year and share with teachers by 2/11/19 for one-on-one or small group coaching and support on MTSS/Rtl Stored assistance.	Complete 05/24/2019	Bonnie Wilson	05/24/2019
<i>Notes:</i>				
9/19/18	Grade level teams will plan Tier 1 Core Instruction collaboratively using the planning document templates weekly in PLCs or additional grade level meetings. A leadership member will be assigned to each grade level for support and feedback.	Complete 05/25/2019	Bonnie Wilson	05/25/2019
<i>Notes:</i> Kinder and 5th - Weber 2nd and 3rd - Ward 1st and 4th - Wilson				
9/19/18	PLC Teams will pre-plan number talks on the Math Planning document that is completed weekly in PLCs and/or at grade level meetings.	Complete 05/25/2019	Bonnie Wilson	05/25/2019
<i>Notes:</i>				
9/19/18	Grade level teams will analyze adequate growth data on Reading and Math universal screenings from MOY to EOY.	Complete 05/30/2019	Morrison	05/30/2019
<i>Notes:</i>				
9/19/18	Grade level teams will analyze Universal Screening, K-2 Math Assessment, and NC Check In data, and plan next steps for Core Instruction. Data analysis will occur after every assessment	Complete 06/10/2019	Bonnie Wilson	06/10/2019
<i>Notes:</i> as needed				
6/4/19	PLC Teams will review all EOY data and complete Core Reflection and Next Steps Document	Complete 06/10/2019	Dawn Alsop	06/10/2019
<i>Notes:</i>				
6/4/19	PLC Teams will analyze Hornet Time Group growth data and complete Reflection and Next Steps Document.	Complete 06/10/2019	Litton	06/10/2019
<i>Notes:</i>				

6/4/19	MTSS Academic Goal Team will review results of the PLC Team Core Reflection, Hornet Time Reflection, and FAM-S rubric and plan a draft of next steps for next year.	Complete 06/10/2019	Wilson	06/10/2019
<i>Notes:</i>				
9/3/19	PLC Teams will review EOY data and Next Steps that were completed at the end of the year for both their previous students and their rising students.	Complete 08/01/2019	Bonnie Wilson	08/01/2019
<i>Notes:</i>				
9/3/19	Training on new universal screening tools - K-3 iStation and 3rd grade iReady Math	Complete 08/01/2019	Bonnie Wilson	08/01/2019
<i>Notes:</i>				
9/3/19	In PLCs, Review Core Instructional Expectations from the district MTSS chart	Complete 08/14/2019	Tony Trifaro	08/14/2019
<i>Notes:</i> Chart is displayed in PLC room and will be reviewed as needed.				
9/3/19	Decide on what will be used for BOY Math data for K-2	Complete 08/30/2019	David Litton	08/30/2019
<i>Notes:</i> Kindergarten - Teacher made baseline assessment for BOY data, Q1-2 Math Task data for MOY and Math Task Summative data for EOY 1st grade - Will use Kinder EOY Math Summative data for BOY data, Q1-2 Math Task data for MOY, and Math Task Summative data for EOY 2nd grade - Will use 1st grade EOY Math Summative data for BOY data, Q1-2 Math Task data for MOY, and Math Task Summative data for EOY 3rd-5th Grade - will use iReady Math				
9/3/19	In PLCs, Analyze Reading and Math BOY universal screening data and write Tier 1 Core Instructional Plan for Reading and Math.	Complete 08/23/2019	Aubrey Carr	08/30/2019
<i>Notes:</i>				
9/3/19	Schedule Math Intervention training	Complete 09/09/2019	Bonnie Wilson	09/09/2019
<i>Notes:</i> Training should occur 9/16-9/23, possibly Jen Ribbeck?				
9/3/19	Train Teachers and TAs who will be implementing Phonics For Reading	Complete 09/13/2019	Bonnie Wilson	09/13/2019
<i>Notes:</i>				
9/3/19	Fidelity of HT Instruction - Training on Reading and Math Intervention Protocol document in PLCs	Complete 09/13/2019	Crystal Harris	09/13/2019
<i>Notes:</i>				

9/3/19	Utilize TSI funds by providing SIOP training for staff July 29-30th. Provide follow up training on August 6th and have participants share out with staff at Early Release Day on October 23, 2019.	Complete 10/25/2019	Kristin Clements	10/25/2019
<i>Notes:</i>				
2/24/20	Math Core Instruction training - Dr. Drew Polly	Complete 11/20/2019	Carr	11/20/2019
<i>Notes:</i>				
9/3/19	In PLCs, Analyze Reading and Math MOY universal screening data and update Tier 1 Core Instructional Plan with next steps for Reading and Math. Screening window is December 2-19, 2019.	Complete 01/08/2020	Tony Trifaro	01/10/2020
<i>Notes:</i>				
9/10/19	By September 13, 2019 Implement Phonics For Reading in Grades 2-5 for Tier 2, Tier 3, and other students needing supplemental phonics instruction. Data will be analyzed in PLCs at least monthly. After MOY screening, groups will be reformed as needed.	Complete 01/16/2020	Crystal Harris	01/17/2020
<i>Notes:</i>				
2/24/20	Math Intervention Training - Jen Ribbeck, in PLCs	Complete 02/18/2020	Litton	02/18/2020
<i>Notes:</i>				
9/3/19	Third through Fifth Grade PLC Teams Analyze Math and Reading NC Check In data in PLCs. Dates: November 8, February 7, April 10	Complete 02/07/2020	Dawn Alsop	04/10/2020
<i>Notes:</i>				
9/3/19	Fifth Grade will implement a Blended Learning Lab, planning schedule, monitoring, and reporting feedback monthly to Leadership Team. Lab will be in full implementation by October 15. 2019	Complete 03/06/2020	Tiffeny Morrison	05/08/2020
<i>Notes:</i>				
9/3/19	By September 9. 2019 Create MTSS/RtI Stored tracking sheet with progress monitoring, cycle dates, and next steps and share with teachers. Review in PLCs twice a month. (Fidelity measure)	Complete 05/15/2020	Dawn Alsop	05/15/2020
<i>Notes:</i> Document has been created and dates for Quarter 1 have been set.				
9/3/19	By September 13, 2019 Create folder for each Hornet Time instructional group to facilitate communication. Folder will include attendance of students and teacher/TA, lesson plan for the cycle, and progress of students. Folders will be reviewed in PLCs twice a month. (Fidelity measure)	Complete 05/22/2020	Kristin Clements	05/15/2020
<i>Notes:</i>				

9/3/19	PLC Teams will plan collaboratively each week and will utilize the Reading and Math lesson planning documents created last year. The Leadership Team will be assigned to two grade levels and will review plans weekly and give feedback as needed.	Complete 05/15/2020	Bonnie Wilson	05/15/2020
<i>Notes:</i>				
9/3/19	By September 13, 2019, PLC Teams will create Instructional plans for Reading intervention, remediation, and enrichment groups using universal screening data. Plans will be updated as progress monitoring and benchmark data is analyzed during PLCs twice a month.	Complete 05/15/2020	Tiffeny Morrison	05/15/2020
<i>Notes:</i>				
9/3/19	By September 30, 2019 PLC Teams will create Instructional plans for Math intervention, remediation, and enrichment groups using universal screening data. Plans will be updated as progress monitoring and benchmark data is analyzed during PLCs twice a month.	Complete 05/15/2020	David Litton	05/15/2020
<i>Notes:</i> PLC teams need training on math interventions.				
9/3/19	Collect feedback quarterly from teachers and TAs about Hornet Time. The MTSS Goal Team will analyze data and create next steps as needed. Dates October 18, January 10, March 27, May 26	Complete 05/26/2020	Aubrey Carr	05/26/2020
<i>Notes:</i>				
9/3/20	PLC Teams will review EOY Reflection and Next Steps documents	Complete 08/14/2020	Bonnie Wilson	08/14/2020
<i>Notes:</i>				
9/3/20	Training on new universal screeners and platforms. Designate teacher leaders to assist teams as necessary. Follow up in PLCs.	Complete 08/14/2020	Bonnie Wilson	08/14/2020
<i>Notes:</i> Self-paced online PD; follow up in PLCs				
9/3/20	Review ISS Core Expectations and Celeste Tier 2 and Tier 3 Expectations.	Complete 08/14/2020	Bonnie Wilson	08/14/2020
<i>Notes:</i>				
9/3/20	Create an MTSS Problem Solving Team which will meet monthly to review progress monitoring data and determine intervention needs of students.	Complete 08/14/2020	Bonnie Wilson	08/14/2020
<i>Notes:</i> Note- Team is Wilson, Clements, Litton, Jones, Carr, Cope, Morrison, Alsop, (EC Specialist and School Psychologist when available)				
9/3/20	Guided Reading refresher PD with Mr. Saraco	Complete 08/25/2020	Bonnie Wilson	08/25/2020
<i>Notes:</i>				
9/17/20	Review and discuss District and Leadership Expectations for Face to Face and Remote Instruction	Complete 09/16/2020	David Litton	09/16/2020
<i>Notes:</i>				

9/3/20	Math Training for Teachers of Grades 3-5 with Adrienne Blackwelder (iLEADR) on differentiating Core Instruction; share out with other grade levels as appropriate	Complete 09/28/2020	Crystal Harris	09/28/2020
<i>Notes:</i>				
9/17/20	Teachers will attend iReady training on utilizing the Teacher Toolkit and the Prerequisite Report on 9/23 and 9/30. Follow up in PLCs.	Complete 09/30/2020	Bonnie Wilson	09/30/2020
<i>Notes:</i>				
9/3/20	In PLCs, Analyze Reading and Math BOY universal screening data and develop Tier 1 Goals and Core Instructional Plans - BOY Window is 8/24-9/25	Complete 10/07/2020	Crystal Harris	10/09/2020
<i>Notes:</i>				
9/3/20	Refresher training on MTSS processes and utilizing RtI Stored. Follow up at least monthly in PLCs.	Complete 10/30/2020	Bonnie Wilson	10/30/2020
<i>Notes:</i> Instructional Facilitators trained on 9/3, 9/24, 10/9, 10/23				
9/3/20	In PLC Teams, review Tier list and determine which students should continue with Tier 2 and Tier 3 interventions based on class and grade level iReady Diagnostic data	Complete 10/30/2020	Dawn Alsop	10/30/2020
<i>Notes:</i> with the understanding that many students maybe below grade level expectations due to remote instruction last year and limited face to face instruction this year and 80% of our planning and instruction should be focused on Core.				
9/3/20	In PLCs Analyze K-5 Math and 4-5 Reading MOY universal screening data and growth and update Tier 1 Core Instructional Plans with next steps - MOY Window is 12/7-22	Complete 02/08/2021	Tiffeny Morrison	01/08/2021
<i>Notes:</i>				
9/3/20	In PLCs Analyze K-3 Reading MOY universal screening data and growth and update Tier 1 Core Instructional Plans with next steps - MOY Window is 1/5-29	Complete 01/27/2021	Kristin Clements	02/03/2021
<i>Notes:</i>				
9/3/20	In PLCs Analyze iReady Reading and Math Growth Monitoring Assessment and develop next steps, including EL students. Assigned dates are 10/26, 11/23, 2/15, 3/15, 4/12	Complete 04/16/2021	Tiffeny Morrison	04/21/2021
<i>Notes:</i>				
9/3/20	In PLCs Analyze NC Check In Data for Class and Grade and develop next steps for instruction. 11/6, 2/19, 4/23	Complete 04/23/2021	Tiffeny Morrison	04/23/2021

	<i>Notes:</i> NC Check In 1 - 11/6 NC Check In 2 - 2/19 NC Check In 3 - 4/23			
9/3/20	In PLCs, Chart student progress including EL students on NC Check Ins and develop next steps for instruction. 11/6, 2/19, 4/23	Complete 04/23/2021	Tiffeny Morrison	04/23/2021
	<i>Notes:</i> NC Check In 1 - 11/6 NC Check In 2 - 2/19 NC Check In 3 - 4/23			
9/3/20	MTSS Problem Solving Team will meet monthly. Teachers will be able to bring student concerns with data to support concern. Dates: 9/15, 10/20, 11/17, 12/15, 1/19, 2/16, 3/23, 4/27, 5/18	Complete 05/18/2021	Dawn Alsop	05/21/2021
	<i>Notes:</i> Wilson, Clements, Litton, Jones, Carr, Cope, Morrison, Alsop, EC Specialist, School Psychologist			
9/3/20	Classroom teachers will provide interventions for identified Tier 2 and Tier 3 students and monitor progress weekly. Start by 10/12	Complete 05/28/2021	Elaina Jones	05/28/2021
	<i>Notes:</i> Start interventions by 10/12/2020, 1st data point by 10/27/2020			
9/3/20	Update Tier 2 and Tier 3 plans in RtI Stored Monthly Due dates are 10/30, 11/24, 12/18, 1/29, 2/26, 3/26, 4/27, 5/18	Complete 05/28/2021	Tiffeny Morrison	05/28/2021
	<i>Notes:</i>			
9/17/20	Teachers will utilize Flocabulary, RAZ-Plus ELL Edition and Brain Pop ELL for our ELL population at least twice a month indicated by collaborative lesson plans that are checked by the Leadership Team. Start date is 8/31.	Complete 05/28/2021	Joel Dagenhart	05/28/2021
	<i>Notes:</i>			
9/4/20	In PLCs at least once a month, review progress monitoring data of tiered students and determine next steps. Start by 10/30	Complete 05/28/2021	Elaina Jones	05/28/2021
	<i>Notes:</i>			
9/3/20	Implement Guided Reading using LLI Kits, and Fontous and Pinnell mini lessons, book sets, and assessment materials. Check fidelity and progress through observation and feedback; PLC discussions. Start by 9/21	Complete 05/28/2021	Aubrey Carr	05/28/2021
	<i>Notes:</i>			
9/3/20	Utilize online instruction lessons and resources on iReady for Reading and Math practice, remediation, and intervention at least 30-45 minutes weekly per subject. Start by 9/21	Complete 05/28/2021	Crystal Harris	05/28/2021
	<i>Notes:</i> Start when diagnostic is completed. Window is August 24-September 18			

9/3/20	In PLCs, Teachers will check online lesson progress in iReady including EL students at least twice a month after diagnostic is completed. Start on 9/21	Complete 05/28/2021	Tiffeny Morrison	05/28/2021
<i>Notes:</i>				
9/3/20	The Leadership Team will check iReady analytics at least twice a month and provide feedback where needed. Start on 9/25	Complete 05/28/2021	Bonnie Wilson	05/28/2021
<i>Notes:</i>				
9/3/20	PLC Teams will utilize Vertical Bridge documents and resources in Teacher Toolkit for Core Instruction during weekly collaborative planning; weekly lesson plan check and feedback by Leadership Team. Start 8/19	Complete 05/28/2021	David Litton	05/28/2021
<i>Notes:</i>				
9/3/20	Pilot Bridges Math program aligned with ISS Curriculum Guides in First Grade. Start date 8/31	Complete 05/28/2021	David Litton	05/28/2021
<i>Notes:</i> Laurie Wilkins will train and share resources with 1st grade team.				
9/15/21	Define instructional block for Reading and Math (What does it look like in the classroom?) Make templates for each.	Complete 06/01/2021	Blackwelder	06/01/2021
<i>Notes:</i>				
9/15/21	Create a CWT tool that aligns with instructional block expectations	Complete 06/01/2021	Blackwelder	06/01/2021
<i>Notes:</i>				
9/3/20	In PLCs Analyze K-5 Math and 4-5 Reading EOY universal screening data and growth and update Tier 1 Core Instructional Plans - EOY Window is Apr 15-May 14	Complete 05/26/2021	Kristin Clements	06/03/2021
<i>Notes:</i>				
9/3/20	In PLCs, Analyze K-3 Reading EOY universal screening data and growth and update Tier 1 Core Instructional Plans - EOY Window is May 3-28	Complete 05/26/2021	David Litton	06/03/2021
<i>Notes:</i>				
9/3/20	Review all Tier plans in RtI Stored to be sure they are completed with recommendations for the next year and an open cycle	Complete 05/28/2021	Bonnie Wilson	06/03/2021
<i>Notes:</i>				
8/26/21	Instructional Facilitator and Reading Interventionist will be trained on the Letterland Intervention Program.	Complete 08/19/2021	Bonnie Wilson	08/19/2021
<i>Notes:</i>				
8/26/21	Create Reading Intervention Protocol	Complete 08/27/2021	Sarah Cope	08/27/2021
<i>Notes:</i>				

8/26/21	Review Read to Achieve data of transition students and develop a plan to address remediation	Complete 08/27/2021	Sarah Cope	08/27/2021
<i>Notes:</i>				
8/26/21	Use 2021 EOY LETRS Phonics and Word Reading Survey and EOY Math data to create initial groups for Reading and Math Interventions	Complete 08/27/2021	Bonnie Wilson	08/27/2021
<i>Notes:</i>				
8/26/21	Create Intervention Schedule for Reading and Math Intervention Room	Complete 08/27/2021	Kathy Richards	08/27/2021
<i>Notes:</i>				
9/15/21	Share instructional expectations for literacy and math	Complete 08/31/2021	Tracey Gallyon	08/31/2021
<i>Notes:</i>				
9/15/21	Re-share PD (for Math & Literacy blocks) needs assessment survey previously sent on June 1, 2021.	Complete 08/31/2021	Laura Caldwell	08/31/2021
<i>Notes:</i>				
8/26/21	Train teachers/TAs who are delivering Reading and Math Interventions	Complete 09/03/2021	Kathy Richards	09/03/2021
<i>Notes:</i>				
8/26/21	Preview the Bridges Math Intervention Training Plan and develop a timeline for training intervention teachers/TAs to complete	Complete 09/03/2021	David Litton	09/03/2021
<i>Notes:</i>				
8/26/21	Set up Reading and Math Intervention Labs and organize materials	Complete 09/03/2021	Dawn Alsop	09/03/2021
<i>Notes:</i>				
9/15/21	Review results of Instructional Block PD Needs Assessment survey and begin planning support and PD.	Complete 09/14/2021	Laurie Spice	09/14/2021
<i>Notes:</i>				
9/15/21	As a fidelity piece, Mr. Allen will share that he wants to see a Math LED lesson and will send out a template to all teachers to receive a date and time to come observe informally.	Complete 10/13/2021	Nicholas Allen	09/21/2021
<i>Notes:</i>				
9/15/21	Review the CWT tool with Leadership Team and practice CWT to establish common language and understanding.	Complete 09/23/2021	Adrianne Blackwelder	09/23/2021
<i>Notes:</i>				
8/26/21	Provide Reading and Math interventions for identified students until BOY Screening is completed, adjust groups after BOY	Complete 09/24/2021	David Litton	09/24/2021
<i>Notes:</i>				

8/26/21	Use BOY Reading and Math Screening data to revise Intervention groups	Complete 09/24/2021	Dawn Alsop	09/24/2021
<i>Notes:</i>				
9/15/21	PLC teams will analyze BOY Reading and Math universal screening data and develop Tier 1 Core Instructional plans.	Complete 09/29/2021	Laura Caldwell	09/29/2021
<i>Notes:</i>				
9/15/21	Plug resources into instructional block templates for Reading and Math (problem solving mats, etc.).	Complete 10/01/2021	Tracey Gallyon	10/01/2021
<i>Notes:</i>				
8/26/21	MTSS Coordinator will meet with teachers who have Tier 3 students to review their plans, next steps, and to create a monthly schedule for meetings	Complete 10/01/2021	Bonnie Wilson	10/01/2021
<i>Notes:</i>				
8/26/21	Create and Share fidelity checklist of monthly RtI Stored update requirements with teachers	Complete 10/01/2021	Bonnie Wilson	10/01/2021
<i>Notes:</i>				
9/15/21	Create PD for ERPD on 10.20.21	Complete 10/04/2021	Adrianne Blackwelder	10/04/2021
<i>Notes:</i> Or as needed.				
9/15/21	Determine PD needed (what & who) for implementation of Math and Literacy Core expectations.	Complete 10/04/2021	Laura Caldwell	10/04/2021
<i>Notes:</i>				
8/26/21	Complete Universal Screening Data Analysis and Next Steps for TSI groups and Tier 2 and 3 students after BOY Assessments	Complete 10/12/2021	David Litton	10/12/2021
<i>Notes:</i>				
10/12/21	Create schedule for Leadership Team to complete CWTs.	Complete 10/12/2021	Adrianne Blackwelder	10/12/2021
<i>Notes:</i>				
9/15/21	PLC teams will analyze NC Check-in 1 data and develop next steps for instruction and adjust classroom remediation groups as needed.	Complete 11/10/2021	Tracey Gallyon	10/27/2021
<i>Notes:</i>				
8/26/21	Complete NC Check In 1 Data Analysis and Next Steps for TSI groups and Tier 2 and 3 students	Complete 11/09/2021	David Litton	11/09/2021
<i>Notes:</i>				
11/10/21	Send survey to teachers to determine comfort level with using standards-based data to create teacher-led small groups.	Complete 11/09/2021	Adrianne Blackwelder	11/09/2021

<i>Notes:</i>				
11/10/21	Analyze survey data to determine next steps for small group PD and support.	Complete 12/14/2021	Adrienne Blackwelder	12/14/2021
<i>Notes:</i>				
9/15/21	Create timeline for full implementation of expected Math and Reading Core instructional blocks	Complete 12/14/2021	Tracey Gallyon	01/05/2022
<i>Notes:</i>				
1/20/22	Develop CWT schedule for administration so that CWTs can be made during small group instruction.	Complete 01/20/2022	Blackwelder	01/20/2022
<i>Notes:</i>				
8/26/21	Complete Universal Screening Data Analysis and Next Steps for TSI groups and Tier 2 and 3 students after MOY Assessments	Complete 01/28/2022	David Litton	01/28/2022
<i>Notes:</i>				
1/20/22	Offer support for small group math instruction. Dr. Blackwelder can model, or observe and provide feedback.	Complete 01/31/2022	Adrienne Blackwelder	01/31/2022
<i>Notes:</i> January 2nd and 3rd grade				
8/26/21	Complete NC Check In 2 Data Analysis and Next Steps for TSI groups and Tier 2 and 3 students	Complete 02/08/2022	Dawn Alsop	02/08/2022
<i>Notes:</i>				
9/15/21	PLC teams will analyze MOY Reading and Math universal screening data and growth and NC Check-in 2 and update Tier 1 Core Instructional plans with next steps and adjust classroom instruction and remediation groups as needed.	Complete 02/09/2022	Laura Caldwell	02/09/2022
<i>Notes:</i>				
9/15/21	PLC groups will discuss literacy skills that are not explicitly taught through Letterland and establish a school-wide plan for addressing these.	Complete 02/09/2022	Bonnie Wilson	02/09/2022
<i>Notes:</i>				
8/26/21	Share video with teachers for training on 14 Disability Categories	Complete 03/01/2022	Dawn Alsop	03/01/2022
<i>Notes:</i>				
8/26/21	Complete NC Check In 3 Data Analysis and Next Steps for TSI groups and Tier 2 and 3 students.	Complete 04/05/2022	Dawn Alsop	04/12/2022
<i>Notes:</i>				
9/15/21	PLC teams will analyze NC Check-in 3 data and develop next steps for classroom instruction and adjust remediation groups as needed.	Complete 04/05/2022	Laura Caldwell	04/13/2022
<i>Notes:</i>				

10/12/21	MTSS Academic Core Tier I Goal Team will review the CWT data monthly. 10.12.21, 11.9.21, 12.14.21, 1.11.22, 2.8.22, 3.8.22, 4.12.22, 5.10.22	Complete 05/10/2022	Tracey Gallyon	05/10/2022
<i>Notes:</i>				
8/26/21	Create and maintain folders for each intervention group to track attendance, intervention protocol, progress monitoring data of group, and individual student data sheets	Complete 05/10/2022	David Litton	05/13/2022
<i>Notes:</i>				
8/26/21	MTSS Coordinator will complete Intervention Observations	Complete 05/10/2022	Bonnie Wilson	05/13/2022
<i>Notes:</i>				
8/26/21	MTSS Coordinator will meet with teachers who have Tier 3 students to review progress monitoring data and next steps and to update plans in Rtl Stored	Complete 05/10/2022	Bonnie Wilson	05/13/2022
<i>Notes:</i>				
8/26/21	Leadership Team will review Intervention Observation data and give Feedback to the Goal Team so that improvements can suggested	Complete 05/10/2022	Bonnie Wilson	05/13/2022
<i>Notes:</i>				
8/26/21	Review Intervention Observation Feedback from LT and create next steps if needed	Complete 05/10/2022	Sarah Cope	05/13/2022
<i>Notes:</i>				
8/26/21	Implement Reading Interventions for identified students following intervention protocol, analyze progress monitoring data, and revise groups as needed	Complete 05/20/2022	Dawn Alsop	05/20/2022
<i>Notes:</i>				
8/26/21	Teachers will complete the Comprehensive Data Spreadsheet for their students after Universal Screenings and NC Check Ins	Complete 05/24/2022	Sarah Cope	05/20/2022
<i>Notes:</i>				
8/26/21	Teachers will update update Tier 2 plans with progress monitoring data and next steps in Rtl Stored by the end of each month	Complete 05/23/2022	Kathy Richards	05/23/2022
<i>Notes:</i>				
5/10/22	Intervention Program Survey for TAs and Teachers. Use data to create a list of improvements to discuss for next year.	Complete 05/24/2022	Bonnie Wilson	05/24/2022
<i>Notes:</i>				
9/15/21	PLC teams will analyze EOY Reading and Math universal screening data and growth and update Tier 1 Core Instructional plans with next steps.	Complete 06/01/2022	Tracey Gallyon	06/01/2022
<i>Notes:</i>				

8/26/21	Complete Universal Screening Data Analysis and Next Steps for TSI groups and Tier 2 and 3 students after EOY Assessments	Complete 06/03/2022	David Litton	06/03/2022
	<i>Notes:</i>			
9/6/22	Set up Reading and Math Intervention Rooms and organize materials	Complete 09/02/2022	David Litton	09/02/2022
	<i>Notes:</i>			
9/6/22	Create Intervention Schedule for Reading and Math Intervention Rooms	Complete 09/02/2022	Jordan Belk	09/02/2022
	<i>Notes:</i>			
9/6/22	Develop Reading Intervention Protocol for CHE	Complete 09/06/2022	Sarah Cope	09/06/2022
	<i>Notes:</i>			
9/6/22	Review LETRS Decision Making Flowchart with with 3rd-5th grade teachers to assist with planning differentiated instruction for struggling readers and identifying new Tier 2 students	Complete 09/07/2022	Sarah Cope	09/09/2022
	<i>Notes:</i>			
9/6/22	Use EOY iReady Math data, mClass/iReady Reading data and Tier 2-3 Student List to create initial groups for Reading and Math Interventions	Complete 09/09/2022	Dawn Alsop	09/09/2022
	<i>Notes:</i>			
9/12/22	Remind LT to complete CWTs this month using new form - Share form via email	Complete 09/09/2022	Tracey Gallyon	09/09/2022
	<i>Notes:</i>			
9/12/22	Create CWT Schedule	Complete 09/09/2022	Adrienne Blackwelder	09/09/2022
	<i>Notes:</i>			
9/6/22	Review Read to Achieve data of transition students and develop a plan to address remediation	Complete 09/16/2022	Dawn Alsop	09/16/2022
	<i>Notes:</i>			
9/6/22	Review MTSS Framework for Student Success with teachers	Complete 09/27/2022	Dawn Alsop	09/27/2022
	<i>Notes:</i>			
9/12/22	Review core expectations & look-fors and give teachers a copy	Complete 09/27/2022	Tracey Gallyon	09/27/2022
	<i>Notes:</i>			

9/12/22	Share a form with teachers to determine which of 3 small group PD choices they would like to participate in 1 - Math/ELA Block Structure 2 - Creating/Managing Groups 3 - Planning & Implementing	Complete 10/07/2022	Laurie Spice	10/07/2022
<i>Notes:</i>				
9/12/22	Analyze BOY screening data and develop Tier 1 plans in literacy and math	Complete 10/07/2022	Laura Caldwell	10/07/2022
<i>Notes:</i>				
9/6/22	Use BOY Reading and Math Screening data and Diagnostic data to revise Intervention groups as needed	Complete 10/07/2022	Jordan Belk	10/07/2022
<i>Notes:</i>				
9/6/22	Universal Screening Data Analysis and Next Steps for TSI groups and Tier 2-3 students after BOY Assessments (Baseline)	Complete 10/12/2022	Bonnie Wilson	10/12/2022
<i>Notes:</i>				
9/12/22	Analyze Check-In 1 Data to support small group instruction	Complete 11/08/2022	Adrianne Blackwelder	11/08/2022
<i>Notes:</i>				
9/12/22	Offer support for small group math instruction after NC Check In 1 data analysis	Complete 11/18/2022	Adrianne Blackwelder	11/18/2022
<i>Notes:</i>				
9/6/22	NC Check In 1 Data Analysis and Next Steps for TSI groups and Tier 2-3 students.	Complete 11/18/2022	Dawn Alsop	11/18/2022
<i>Notes:</i>				
9/6/22	Create Survey for Teachers and Teacher Assistants about Intervention Program. Give in December and May	Complete 12/06/2022	Sarah Cope	12/06/2022
<i>Notes:</i>				
9/6/22	Survey Teachers and Teacher Assistants about Intervention Program, share with interventionists and Leadership Teams	Complete 12/16/2022	Bonnie Wilson	12/16/2022
<i>Notes:</i>				
9/12/22	Determine logistics of small group PD based on teachers' responses to Google form	Complete 12/20/2022	Elaina Jones	12/20/2022
<i>Notes:</i>				

9/5/23	MOY Universal Screening Data Analysis and Next Steps for subgroups and Tiered students after MOY Assessments. Place students into Growth Quadrants by Growth and Performance.	Complete 01/26/2023	Wilson	01/26/2023
<i>Notes:</i>				
9/6/22	Universal Screening Data Analysis and Next Steps for TSI groups and Tier 2-3 students after MOY Assessments	Complete 02/08/2023	Dawn Alsop	02/08/2023
<i>Notes:</i>				
9/6/22	NC Check In 2 Data Analysis and Next Steps for TSI groups and Tier 2-3 students.	Complete 02/09/2023	Dawn Alsop	02/09/2023
<i>Notes:</i>				
9/12/22	Analyze Check-In 2 Data and adjust Tier I plans as needed. Use check-in data to build tutoring groups for Math.	Complete 02/07/2023	Laurie Spice	02/10/2023
<i>Notes:</i>				
9/6/22	Provide training at least monthly for Teacher Assistants in Bridges Math Interventions (Blackwelder)	Complete 04/28/2023	Dawn Alsop	04/28/2023
<i>Notes:</i>				
9/6/22	Provide training at least monthly for Teacher Assistants for Reading Interventions (Belk)	Complete 04/28/2023	Jordan Belk	04/28/2023
<i>Notes:</i>				
9/6/22	MTSS Coordinator will complete Intervention Observations and provide feedback to interventionists as needed.	Complete 04/28/2023	Bonnie Wilson	04/28/2023
<i>Notes:</i>				
9/6/22	Analyze Reading and Math intervention progress monitoring data of individual students and group comparison monthly; adjust level of support and instruction of groups as needed	Complete 04/28/2023	Bonnie Wilson	04/28/2023
<i>Notes:</i>				
9/6/22	NC Check In 3 Data Analysis and Next Steps for TSI groups and Tier 2-3 students.	Complete 05/05/2023	Dawn Alsop	05/05/2023
<i>Notes:</i>				
9/6/22	Implement Bridges Math Intervention for identified students. Begin 09/12/2022.	Complete 05/19/2023	Kathy Richards	05/19/2023
<i>Notes:</i>				
9/6/22	Implement Reading Interventions for identified students following intervention protocol. Begin 09/12/2022.	Complete 05/19/2023	Jordan Belk	05/19/2023
<i>Notes:</i>				

9/6/22	Survey Teachers and Teacher Assistants about Intervention Program, share with interventionists and Leadership Teams	Complete 05/19/2023	Bonnie Wilson	05/19/2023
<i>Notes:</i>				
9/6/22	Teachers will complete the Comprehensive Data Spreadsheet for their students after Universal Screenings and NC Check Ins. Spreadsheet will have TSI groups and Tier 2-3 students coded.	Complete 05/22/2023	Dawn Alsop	05/22/2023
<i>Notes:</i>				
9/6/22	Universal Screening Data Analysis and Next Steps for TSI groups and Tier 2-3 students after EOY Assessments	Complete 05/22/2023	Dawn Alsop	05/22/2023
<i>Notes:</i>				
9/6/22	After BOY and MOY Universal Screening, Teachers will give Diagnostic Assessments (LETRS Survey, PAST, Number Sense) to students scoring below and well below grade level if they are not already identified as Tier 2 and 3 to determine gap areas and need for interventions.	Complete 05/26/2023	David Litton	05/26/2023
<i>Notes:</i>				
9/6/22	Teachers will update Tier 2-3 plans with progress monitoring data and next steps by the end of each month, adjust level of support and instruction as needed	Complete 05/26/2023	Bonnie Wilson	05/26/2023
<i>Notes:</i>				
9/12/22	Examine CWT data	Complete 05/31/2023	Tracey Gallyon	05/31/2023
<i>Notes:</i>				
9/6/22	Teachers will update Tier 2-3 plans with EOY data and suggested next steps for the next year.	Complete 06/02/2023	Bonnie Wilson	06/02/2023
<i>Notes:</i>				
9/5/23	In PLCs, review MTSS Framework - training on processes and updates, intervention vs. remediation, new MTSS tracker, progress monitoring, new Tier 2 referral form, etc.	Complete 08/25/2023	Wilson	08/25/2023
<i>Notes:</i>				
9/5/23	Set up Reading and Math Intervention Rooms and organize materials	Complete 08/31/2023	Alsop	08/31/2023
<i>Notes:</i>				
9/5/23	Create Intervention Schedule for Reading and Math Intervention Rooms	Complete 08/31/2023	Richards	08/31/2023
<i>Notes:</i>				

9/5/23	Use EOY iReady Math data, mClass/iReady Reading data, PAST/LETRS Phonics Surveys and Tier 2-3 Student List to create initial groups for Reading and Math Interventions	Complete 08/31/2023	Belk	08/31/2023
<i>Notes:</i>				
9/5/23	Review Read to Achieve portfolio data of transition students and develop a plan to address remediation	Complete 08/31/2023	Wilson	08/31/2023
<i>Notes:</i>				
9/5/23	Create school wide MTSS Intervention Tracker Document to track progress of students in Tier 2 and Tier 3 Reading and Math interventions, their data, attendance, comparison to the group, and steps for the next cycle.	Complete 08/31/2023	Wilson	08/31/2023
<i>Notes:</i>				
9/8/23	Review Instruction Look Fors document and revise for 2023-24	Complete 09/08/2023	Harris	09/08/2023
<i>Notes:</i>				
9/8/23	Review core expectations & look-fors with teachers and send a copy		Harris	09/16/2023
<i>Notes:</i>				
9/5/23	BOY Universal Screening Data Analysis and Next Steps for subgroups and Tiered students after BOY Assessments		Wilson	09/20/2023
<i>Notes:</i>				
9/5/23	Use BOY Reading and Math Screening data and Diagnostic data to revise Intervention groups as needed		Alsop	09/20/2023
<i>Notes:</i>				
9/8/23	Share with staff strategies for increasing stamina		Harris	09/26/2023
<i>Notes:</i>				
9/8/23	Review classroom walkthrough document and make changes based on teacher feedback		Jones	09/29/2023
<i>Notes:</i>				
9/8/23	Develop Tier 1 core plans for Reading and Math based on BOY data.		Litton	09/29/2023
<i>Notes:</i>				
9/8/23	Share "Observe Me" Slide example with teachers and have them create their own to showcase their instruction and invite others to their classroom.		Jones	10/31/2023
<i>Notes:</i>				
9/5/23	Create a Survey for Teachers and Teacher Assistants about Intervention Program. Give in December and May		Cook	11/30/2023

<i>Notes:</i>				
9/5/23	Survey Teachers and Teacher Assistants about Intervention Program, share with interventionists and Leadership Teams, make improvements to processes as needed.		Hunt	12/08/2023
<i>Notes:</i>				
9/8/23	PLC teams will analyze MOY Universal Screening Data, growth quadrants, and update Tier 1 Core plans with next steps		Cope	01/30/2024
<i>Notes:</i>				
9/8/23	Pop Up PD on reading/writing strategies. Beginning 10/2/23 and continuing through 3/31/24.		Allen	03/31/2024
<i>Notes:</i>				
9/8/23	3rd-5th grade PLCs will analyze Check-in data to determine next steps for Core instruction and small group remediation. 10/27/23, 1/30/24, 4/19/24		Carney	04/19/2024
<i>Notes:</i>				
9/8/23	Provide a time for teachers to observe other teachers. Beginning 10/2/23 and continuing through 4/26/24		Harris	04/26/2024
<i>Notes:</i>				
9/5/23	Provide training and support at least monthly for Teacher Assistants in Bridges Math Interventions . Start 9/15/24 and continue through 5/3/24		Belk	05/03/2024
<i>Notes:</i>				
9/5/23	Provide training and support at least monthly for Teacher Assistants for Reading Interventions. Start 9/15/23 and continue through 5/3/24.		Cook	05/03/2024
<i>Notes:</i>				
9/5/23	MTSS Coordinator will complete Intervention Observations at least monthly and provide feedback to interventionists as needed. Start 10/13/23 and continue through 5/3/24.		Wilson	05/03/2024
<i>Notes:</i>				

9/5/23	Analyze Reading and Math intervention progress monitoring data of individual students and group comparison every six weeks, document on MTSS intervention tracker; adjust level of support and instruction of groups as needed. Start 10/10/23 and continue through 5/3/24.		Alsop	05/03/2024
<i>Notes:</i>				
9/5/23	MTSS Problem Solving team will meet once a month to review Tier 3 student data and progress from the MTSS Intervention Tracker and make recommendations for next steps. Start 10/10/23 and continue through 5/3/24.		Richards	05/03/2024
<i>Notes:</i>				
9/5/23	Implement Reading and Math Interventions for identified students following intervention protocol. Tier 2, 3 X week; Tier 3, 4 X Week. Start 9/5/23 and continue through 5/3/24.		Belk	05/03/2024
<i>Notes:</i>				
9/5/23	Teachers will complete the Comprehensive Data Spreadsheet for their students after Universal Screenings at BOY, MOY, and EOY.		Cook	05/03/2024
<i>Notes:</i>				
9/5/23	Survey Teachers and Teacher Assistants about Intervention Program, share with interventionists and Leadership Team. Plan improvements for next year.		Nevins	05/10/2024
<i>Notes:</i>				
9/8/23	Review Tier 1 Core plans for Reading and Math in PLCs at least twice a month beginning 9/29/23 and continuing through 5/17/24		Carney	05/17/2024
<i>Notes:</i>				
9/8/23	PLC teams will analyze EOY Universal Screening Data, growth quadrants, and update Tier 1 Core plans with next steps for next year.		Cope	05/24/2024
<i>Notes:</i>				
9/5/23	EOY Universal Screening Data Analysis and Next Steps for subgroups and Tiered students after EOY Assessments. Place students into Growth Quadrants by Growth and Performance.		Wilson	05/24/2024
<i>Notes:</i>				
9/5/23	Teachers will give Diagnostic Assessments (LETRS Survey, PAST, Bridges Screener) to students scoring below and well below grade level on Universal Assessments at BOY, MOY, and EOY if they are not already identified as Tier 2 and 3 to determine gap areas.		Hunt	05/24/2024
<i>Notes:</i>				

	9/5/23	Update Reading and Math Tier 2-3 plans with EOY data and suggested next steps for the next year.		Wilson	05/24/2024
<i>Notes:</i>					
Implementation:			09/06/2022		
	Evidence	6/11/2018			
	Experience	6/11/2018			
	Sustainability	6/11/2018			
KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
Initial Assessment:		Currently, we are working on improving the PBIS program, MTSS Behavior Team, Morning Meetings, Mentor Program, students who are tiered for behavior and attendance, counselor's small groups, classroom guidance, and classroom expectations. Restorative Justice practices will be reviewed for returning staff and taught to new staff, and opportunities to model and practice will be implemented.	Limited Development 04/25/2017		
		Priority Score: 3 Opportunity Score: 1	Index Score: 3		
How it will look when fully met:		Students will have meaningful relationships with staff and peers. Staff will consider the whole child when dealing with behavior issues. Staff will uphold consistent expectations around the school and use PBIS to reward students. The school's overall behavior will continue to improve, and negative behavior issues will continue to diminish. This will be evidenced by the number of ODRs being reduced from 88 ODRs [2021-2022] and by student survey data through the strengthening of character traits, the emphasis of our yearlong theme, and positive relationships between students and staff.		Brooklyn Bernal	05/24/2024
Actions			79 of 86 (92%)		
	8/23/17	Train staff for Morning Meetings, MTSS attendance process, and MTSS behavior.	Complete 08/22/2018	Nichole Lentz	08/22/2018
<i>Notes:</i>					

8/23/17	Create list of Character Traits for each month of the school year to use as a focus for Morning Meetings and throughout academic day.	Complete 08/31/2018	Simko	08/22/2018
<i>Notes:</i>				
9/1/17	Mentor Program Initiative: 1. Email mentor referral forms for teachers to complete if they have a student that would benefit from the mentor program.	Complete 08/22/2018	Robertson	08/22/2018
<i>Notes:</i>				
9/1/17	Mentor Program Initiative: 2. Email the Mentor sign-up sheet to Celeste staff asking every staff member to sign up to be a mentor to a student by 8/22.	Complete 08/24/2018	Robertson	08/22/2018
<i>Notes:</i>				
8/30/17	PBIS: Goal team will meet to review current PBIS processes, analyze, revise as needed, and communicate revisions to all grade levels.	Complete 08/24/2018	Katie Eichler	08/22/2018
<i>Notes:</i>				
8/23/17	Classroom teachers will Implement DAILY Morning Meetings.	Complete 09/07/2018	Nichole Lentz	09/04/2018
<i>Notes:</i>				
11/14/17	Create reflection questions for morning meetings that teacher will respond to during MTSS PLC's once a month to ensure fidelity.	Complete 10/26/2018	Nichole Lentz	10/19/2018
<i>Notes:</i> These reflection questions are being uploaded by teachers onto padlet and shared with staff so teachers and see what other teachers across grade levels are saying about each relection question.				
9/13/17	Create and give 3rd - 5th grade student survey to gather feedback on students' social and emotional feelings while at Celeste.	Complete 12/10/2018	Nichole Lentz	10/26/2018
<i>Notes:</i> once in 1st quarter and once in 4th quarter. Goal team used Social/emotional section of the School Climate survey for the survey.				
8/24/18	PBIS: Implementation of Hornet Pirate Teams school wide including admin announcements, grade level implementation, bulletin board upkeep, and reward system. Goal team grade level reps will report grade level participation to goal team to ensure the fidelity of PBIS.	Complete 01/24/2019	Nichole Lentz	11/08/2018

Notes: Nov. will be the first fidelity check to ensure the processes are being implemented throughout the entire school among all grade levels. The pirate teams are established and teams are being rewarded quarterly based on the team who has received the most green hornets for good behavior. The Academic pep rally is another way we are encouraging PBIS behaviors- winning team gets recognized at the pep rally. Pirate teams have their own chants that they perform at the pep rally. Second pep rally will be on Jan. 24th.

9/28/18 Create a Mentor program Google doc for staff to check off once they have completed the monthly challenge with their student as a fidelity check to ensure staff are meeting with their students on a regular basis.

Complete 11/06/2018

Nichole Lentz

12/19/2018

Notes: The staff are given mentor challenges each month to complete with their students. The challenges are shared with staff through email and is also posted in the front office. The supplies that are needed for each challenge are provided to staff. Then staff are to check on when they have completed the challenge with their mentee to check fidelity of the mentorship. The c

8/29/17 Monthly MTSS PLCs for behavior and attendance to ensure intervention plans are developed and implemented consistently.

Complete 01/18/2019

Nichole Lentz

05/25/2019

Notes: The MTSS PLC's have become routine and are entered on the master calendar for the school to ensure teachers attend these PLC's each month. Attendance, behavior, and Monthly meeting, Character ed. , and best ways to support students are all discussed during these PLC's.

8/30/17 PBIS Fidelity: Each grade level will report out in MTSS PLC meetings on PBIS process & rewards for their grade level. This will be a standing agenda item.

Complete 05/31/2019

Furry

05/30/2019

Notes:

9/1/17 Mentor Program Initiative: Staff will be asked to share-out about how the mentor process is working and what additional support is needed during monthly MTSS PLC meetings.

Complete 05/31/2019

Nichole Lentz

05/31/2019

Notes:

9/1/17 Mentor Program Initiative: Reminders will be sent to staff throughout the year as students are added to the list to ensure students are being supported.

Complete 01/15/2019

Nichole Lentz

06/06/2019

Notes: Staff are informed at goal meetings if there are new students added to the mentor list and reminders are made at goal team meetings about meeting with mentee and the monthly challenges. These reminders are to ensure students are being supported by their mentors.

9/1/17	Mentor Program Initiative: Staff must meet with student at least monthly. This will be communicated to teachers during PLC and/or email. Monthly goal challenges will be implemented between mentor and mentee.	Complete 01/15/2019	Nichole Lentz	06/06/2019
<i>Notes:</i> Staff are informed at goal meetings if there are new students added to the mentor list and reminders are made at goal team meetings about meeting with mentee and the monthly challenges. Any student issues/challenges are addressed during PLC's. Teachers are encouraged by goal team members to communicate regularly with the student's mentor.				
10/2/18	Create and give 3rd - 5th grade student survey to gather feedback on students' social and emotional feelings while at Celeste.	Complete 06/07/2019	Nichole Lentz	06/07/2019
<i>Notes:</i> Once at end of 1st quarter, once at end of 4th quarter				
3/8/19	The student relationships goal team will look at the ODR data to determine if PBIS, monthly mentor meetings and morning meetings have had a positive impact on student behaviors as evidenced by a decrease in ODR data from last year to this school year.	Complete 06/10/2019	Nichole Lentz	06/10/2019
<i>Notes:</i>				
9/3/19	PBIS- Review PBIS expectations with staff.	Complete 08/01/2019	Nichole Lentz	08/01/2019
<i>Notes:</i>				
9/3/19	PBIS Lunch Training Cup process with all staff	Complete 08/07/2019	Nichole Lentz	08/07/2019
<i>Notes:</i>				
9/3/19	PBIS- Share lunchroom plan with teachers and TAs.	Complete 08/07/2019	Tonyia Behrendt	08/07/2019
<i>Notes:</i>				
9/3/19	PBIS- Create Hornet class groups (red, blue, purple, orange) and update Hornet bulletin board on hall to cafeteria.	Complete 08/07/2019	Eichler	08/07/2019
<i>Notes:</i>				
9/3/19	Mentor- Choose students and teachers for mentee/mentor partnerships (select student on hall and/or special connection with student)	Complete 08/20/2019	Nichole Lentz	08/20/2019
<i>Notes:</i>				
9/3/19	Every goal team member will add at least two resources to the IB Learner Traits folder as a resource for teachers.	Complete 08/30/2019	Boggs	08/30/2019
<i>Notes:</i>				
9/3/19	by 8/20/19 Morning Meeting- Review Morning Meeting expectations with staff (daily & 4 components) and review by 1/7/20.	Complete 01/07/2020	Tonyia Behrendt	01/07/2020
<i>Notes:</i>				

9/3/19	By 8/20/19 share afternoon car duty expectations with staff and review by 1/7/20.	Complete 01/07/2020	Tracey Gallyon	01/07/2020
<i>Notes:</i>				
9/3/19	During MTSS PLC (9/20/19, 10/18/19, 11/22/19,1/24/20, 2/21/20, 3/27/20, 4/24/20) teachers will share Morning Meeting ideas/activities as fidelity measure.	Complete 02/21/2020	Tonyia Behrendt	04/30/2020
<i>Notes:</i>				
9/3/19	Mentor- Monthly Char.Ed. discussion with mentee by the end of each month (9/27/19, 10/31/19, 11/26/19, 12/19/19, 1/31/20, 2/29/20, 3/31/20, 4/30/20).	Complete 02/28/2020	Tonyia Behrendt	04/30/2020
<i>Notes:</i>				
9/3/19	Grade level Goal team chair checks in with teachers to make sure they are meeting with mentee and document on google doc as fidelity measure by the end of each month (9/27/19, 10/31/19, 11/26/19, 12/19/19, 1/31/20, 2/29/20, 3/31/20, 4/30/20).	Complete 02/28/2020	Tonyia Behrendt	04/30/2020
<i>Notes:</i>				
9/3/19	PBIS- Create and implement lunchroom plan- Golden spatula to help with cafe behavior per classroom as monitored by bulletin board in cafe.	Complete 03/02/2020	Tonyia Behrendt	05/01/2020
<i>Notes:</i>				
9/3/19	PBIS Lunch plan: Cups system - each class has to be silent for the first 8 minutes (red cup) TA switches to green cup when the class can talk. Silent last 2 minutes when cleaning up.	Complete 03/02/2020	Chris Furry	05/08/2020
<i>Notes:</i>				
9/3/19	Monthly grade level Golden Spatula class winners will receive lunch with a special guest by the end of each month (9/27/19, 10/31/19, 11/26/19, 12/19/19, 1/31/20, 2/29/20, 3/31/20, 4/30/20).	Complete 03/02/2020	Tonyia Behrendt	05/08/2020
<i>Notes:</i>				
9/3/19	PBIS - Teachers will email Eichler/Ward when receiving a green hornet to be marked on PBIS board as needed.	Complete 03/06/2020	Tracey Gallyon	05/22/2020
<i>Notes:</i>				
9/3/19	Admin sends REMIND message for checking in with mentee on the Monday of the last week of each month (9/23/19, 10/28/19, 11/25/19, 12/16/19, 1/27/20, 2/24/20, 3/30/20, 4/27/20, 5/18/20).	Complete 03/02/2020	Tracey Gallyon	05/22/2020
<i>Notes:</i>				

9/3/19	Monthly character traits will be focused on in every classroom during Morning Meetings & throughout the month.	Complete 03/02/2020	Simko	05/22/2020
<i>Notes:</i>				
9/13/20	Add Morning Meeting for all grade levels to master schedule.	Complete 08/17/2020	Frank Saraco	08/17/2020
<i>Notes:</i> Morning Meeting was added to all grade levels and expectation set.				
9/13/20	Send Second Step Curriculum, Character Trait List, and Scope and Sequence resources to all classroom teachers for use in developing meaningful morning meetings.	Complete 08/28/2020	Tonyia Behrendt	08/28/2020
<i>Notes:</i>				
9/13/20	Share Classroom Managed vs. Office Managed Behavior with all teachers.	Complete 09/02/2020	Tonyia Behrendt	09/02/2020
<i>Notes:</i>				
9/13/20	Update Hornet Color Teams to ensure equity considering virtual classrooms.	Complete 09/08/2020	Katie Eichler	09/08/2020
<i>Notes:</i>				
9/13/20	Share Morning Meeting PowerPoint resource incorporating four elements (greeting, share, activity, & message) with all classroom teachers.	Complete 09/09/2020	Tracey Gallyon	09/09/2020
<i>Notes:</i>				
9/13/20	Send 8.26.2020 and collect Fidelity Check: Teachers have shared classroom, virtual, and schoolwide expectations and the behavior matrix with all students. Follow-up to make certain all Fidelity Checks are collected 9.18.2020	Complete 09/16/2020	Tonyia Behrendt	09/18/2020
<i>Notes:</i>				
9/13/20	Update classroom doors with correct Hornet Color Teams.	Complete 12/08/2020	Chris Furry	09/22/2020
<i>Notes:</i>				
9/18/20	Revisit Mentor Program with COVID protocols in mind. We want to be particularly cognizant of our 5% most vulnerable students. Develop and implement a program to keep these students engaged with an adult.	Complete 10/13/2020	Tracey Gallyon	10/13/2020
<i>Notes:</i>				
9/13/20	Update staff on changes to PBIS recognition/reward system, via email.	Complete 10/19/2020	Liam McMahon	10/16/2020
<i>Notes:</i>				
10/13/20	Reinstate the Hornet system effective October 22nd (2nd 9 weeks). Hornets will be given out when classrooms are following the Matrix. Teachers should email Mrs. Eichler & Mrs. Behrendt when GREEN hornets are awarded.	Complete 10/22/2020	Liam McMahon	10/22/2020

<i>Notes:</i>				
9/17/20	Counselor and Assistant Principal will attend Restorative Justice Trainings (Parts 3 & 4) in September and November.	Complete 11/30/2020	Tonyia Behrendt/Ashley Weber	11/30/2020
<i>Notes:</i>				
9/13/20	To address OFIs from the School Climate Survey, create a survey to address questions regarding morning meetings and feeling safe at school. Survey will have similar wording as the School Climate Survey and will be given after the first semester (12.22.20).	Complete 12/22/2020	Tonyia Behrendt	12/22/2020
<i>Notes:</i>				
10/13/20	Start Random Act of Kindness club for 4th & 5th grades.	Complete 01/11/2021	Frank Saraco	01/05/2021
<i>Notes:</i>				
9/13/20	Share/remind expectations and fidelity measure for Morning Meetings with teachers. September 28, 2020 and January 12, 2021	Complete 01/12/2021	Tracey Gallyon	01/12/2021
<i>Notes:</i>				
9/18/20	During Goal Team Meetings, analyze ODR data. Add action steps to plan as needed. Make necessary recommendations to MTSS Problem Solving Team for repeat offenders as needed. October 13, 2020, November 10, 2020, December 8, 2020, January 12, 2021, February 9, 2021, March 16, 2021, April 20, 2021	Complete 04/20/2021	Tracy Patterson Scott	04/20/2021
<i>Notes:</i>				
9/16/20	Fidelity measure for Morning Meetings: Grade level representatives would visit teammates during morning meeting time to see if morning meetings are occurring. Complete Google Doc with information. Classrooms will receive a "Building a Great Classroom Community" certificate when meetings are occurring.	Complete 04/30/2021	Tonyia Behrendt	05/21/2021
<i>Notes:</i>				
9/13/20	Update Hornet Rewards bulletin board monthly 10.30.20, 11.30.20, 12.22.20, 1.29.21, 2.26.21, 3.31.21, 4.30.21, 5.21.21	Complete 04/30/2021	Tonyia Behrendt	05/21/2021
<i>Notes:</i>				
9/15/21	Create Monthly Morning Meeting Lesson Plans calendar w/Character Traits, important dates and SS Sequence.	Complete 08/15/2021	Tonyia Behrendt	08/15/2021
<i>Notes:</i>				
9/15/21	Revise and Create school-wide expectation posters	Complete 08/20/2021	Kathryn Austin	08/20/2021
<i>Notes:</i>				

9/15/21	Review steps for implementing Tier 1 for behavior: defining, specifying, teaching, reinforcing, and measuring the impact of school-wide student behavioral expectations.	Complete 08/31/2021	Carmen Boggs	08/31/2021
<i>Notes:</i>				
9/15/21	"Take a Break" Boxes in every classroom.	Complete 09/10/2021	Tonyia Behrendt	09/10/2021
<i>Notes:</i>				
9/15/21	Restorative Practices/Circles teacher training.	Complete 09/15/2021	Kaylyn Dollar	09/15/2021
<i>Notes:</i>				
9/15/21	Update the rewards that can be earned for Hornets	Complete 09/15/2021	Jamie Jolly	09/30/2021
<i>Notes:</i>				
9/15/21	Find out who needs a scale and a clothespin with a hornet for classroom hornet chart.	Complete 09/15/2021	Samantha Anderson	09/30/2021
<i>Notes:</i>				
9/15/21	Update Green Hornet requirements (10 yellow hornets=1 green)	Complete 09/15/2021	Jamie Jolly	09/30/2021
<i>Notes:</i>				
9/15/21	Redo Cafeteria Bulletin Board with positive message.	Complete 09/15/2021	Morgan Comer	10/01/2021
<i>Notes:</i>				
9/15/21	Monthly ODR checks	Complete 12/07/2021	Angie Selig	12/07/2021
<i>Notes:</i>				
9/15/21	Review Green Hornet expectations and expectations to give yellow hornets.	Complete 01/25/2022	Jamie Jolly	01/25/2022
<i>Notes:</i>				
9/15/21	Share ABC Checklist	Complete 01/31/2022	Tonyia Behrendt	01/30/2022
<i>Notes:</i>				
9/15/21	Second Step Monthly Fidelity checks; 9/1, 10/1, 11/1, 12/1, 1/6, 2/1, 3/1, 4/1	Complete 04/01/2022	Tonyia Behrendt	04/01/2022
<i>Notes:</i>				
9/15/21	End of Year Celebration for kids with no ODRS	Complete 05/20/2022	Tonyia Behrendt	05/20/2022
<i>Notes:</i>				
9/15/22	Establish a list of character traits to be featured each month and discussed during Morning Meeting.	Complete 08/23/2022	Tonyia Behrendt	08/23/2022

	<i>Notes:</i> Mrs. Behrendt shared a list with staff during pre-planning week [August 22-26, 2022]			
9/15/22	Second Step Implementation	Complete 09/12/2022	Tonyia Behrendt	09/12/2022
	<i>Notes:</i>			
9/15/22	ABC Behavior Data Collection Training during grade level PLCs	Complete 09/21/2022	Tonyia Behrendt	09/21/2022
	<i>Notes:</i>			
9/15/22	Tier 1- Second Step training for new staff	Complete 09/21/2022	Tonyia Behrendt	09/21/2022
	<i>Notes:</i>			
9/15/22	PBIS -Hallway Expectations reviewed and Hornet system implemented.	Complete 09/21/2022	Tonyia Behrendt	09/22/2022
	<i>Notes:</i>			
9/15/22	Teachers and staff will revisit school-wide expectations at the start of each quarter and after an extended break.	Complete 04/06/2023	Nicholas Allen	04/07/2023
	<i>Notes:</i>			
9/15/22	Incorporate the yearlong theme - BORN to be a Hero [grow.inspire.impact.] during Morning Meeting by introducing one local or global hero each month.	Complete 04/30/2023	Frank Saraco	04/30/2023
	<i>Notes:</i> Set the challenge for students to be inspired and inspire others by asking, "Who inspired you this week?" and "How did you inspire others this week?"			
9/15/22	Review of Classroom-managed and Office-managed behaviors using examples	Complete 05/01/2023	Nicholas Allen	05/01/2023
	<i>Notes:</i>			
9/15/22	Create a spreadsheet where teachers can nominate two students who demonstrate the monthly character trait. Teachers must submit names by the last day of each month.	Complete 05/31/2023	Frank Saraco	05/31/2023
	<i>Notes:</i>			
9/15/22	Analyze ABC Data collected from At-Risk Students	Complete 05/31/2023	Tonyia Behrendt	05/31/2023
	<i>Notes:</i>			
9/15/22	Tier 1 Behavior Strategies and Interventions	Complete 06/08/2023	Tonyia Behrendt	06/08/2023
	<i>Notes:</i> Tonyia will revisit strategies and intervention processes during PLCs every quarter and as the need arises.			
9/15/22	Highlight students who demonstrate their inner HERO. Their picture will be included on a bulletin board in the main hallway. One of the three sub-categories will be attached to their picture to highlight the area they have demonstrated: growth, inspiration, or impact.	Complete 06/08/2023	Katie Eichler	06/08/2023
	<i>Notes:</i>			

9/8/23	Introductory training from counselor to staff	Complete 08/29/2023	Bernal	08/29/2023
	<i>Notes:</i>			
9/8/23	Revisit afternoon car rider expectations and share with staff	Complete 09/05/2023	Eichler	09/05/2023
	<i>Notes:</i>			
9/8/23	Teachers teach school-wide and classroom expectations		Eichler	09/15/2023
	<i>Notes:</i>			
9/8/23	Establish RAK squad (4th-5th grade students)		Bernal	09/29/2023
	<i>Notes:</i>			
9/8/23	Share office vs. minor behavior incident list with teachers		Bernal	09/29/2023
	<i>Notes:</i>			
9/8/23	Counselor will visit classrooms to introduce her services		Bernal	10/20/2023
	<i>Notes:</i>			
9/8/23	Send out google form to ask opinions on training days for Responsive classroom (Work days or Saturdays? March 4/5? Work Days in June?)		Saraco	11/07/2023
	<i>Notes:</i>			
9/8/23	Teachers lead Second-Step lessons weekly with fidelity		Bernal	05/24/2024
	<i>Notes:</i>			
9/8/23	Teachers lead Morning Meeting daily with fidelity		Eichler	05/24/2024
	<i>Notes:</i>			
Implementation:		09/13/2021		
Evidence	9/13/2021 This objective can be evidenced by walk through data kept in a google spread sheet. Results show that MM's and Second Step were not being taught with fidelity by all classroom teachers. Updated measures have been put in place for the 2021-2022 school year.			
Experience	9/13/2021 Challenging and data was inconsistent			

Sustainability	9/13/2021 Second Step now has a digital platform that can measure individual usage. I created Morning Meeting lesson plans for each month to ensure that each component of MM is being taught and used appropriately.			
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Core Function:	Dimension B - Leadership Capacity
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Effective Practice:	Distributed leadership and collaboration
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KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
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Initial Assessment:	Our school already has a multiple team structure that meet at least twice a month. We need to address 'the school community council" - more community involvement in the school environment.	Limited Development 04/25/2017		
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How it will look when fully met:				
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Actions				
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<i>Notes:</i>				
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Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>To date, we have implemented a monthly principal's newsletter [Hornet Herald] [highlighting one grade level each month with a focus on curriculum and ways to assist at home], RTA Parent Information Night for 3rd grade, Parent-Teacher Conferences [fall & spring], Communication Scorecard [includes School Facebook posts, Web-site posts, Mass Communications to families, and Ed Matters insert in the Statesville Record and Landmark], a spring music night, Literacy Nights for K-2 and 3-5, EOG Information Nights, a Club Crawl, and Intervention Celebrations and Next Steps.</p> <p>During the 2023-24 school year, we plan to revitalize parent involvement within our school and grow our partnerships.</p>	Limited Development 05/23/2017		
		Priority Score: 3	Opportunity Score: 2	Index Score: 6	
<i>How it will look when fully met:</i>		After full implementation of the Family Engagement (E1.06) plan, Celeste Henkel will have dynamic parent involvement and support as demonstrated by attendance and participation in parent conferences, academic and social-based events, and increased volunteerism within the school. We will also build strong community ties and support, as well as grow our business partnerships. We desire to see our Community Partners actively involved in school-based events such as mentoring, World Read Aloud Day, Clubs, and school-wide clubs, to name a few. Attendance and participation will be recorded using sign-in sheets and Google Forms, and the Family, School, & Community Goal Team will monitor involvement and make any necessary changes to help increase involvement.		Frank Saraco	05/24/2024
<i>Actions</i>			82 of 104 (79%)		
	9/13/17	Utilize new strategies to increase attendance at Read to Achieve Night.	Complete 11/01/2018	Holbrook	11/01/2018

<i>Notes:</i>				
8/23/17	Classroom teachers will begin including academic instructional tips for parents to use at home to assist their child in their weekly / bi-weekly newsletters.	Complete 02/01/2019	Michelle Byers	01/15/2019
<i>Notes:</i>				
2/20/18	Host a STEM / career information session in the classrooms for parents on the day of our Spring Concert in April.	Complete 04/30/2019	Michelle Byers	04/30/2019
<i>Notes:</i>				
8/23/17	School will host EOG parent nights for 3-5, in addition adding pre-K - 2.	Complete 05/31/2019	Jamie Jolly	05/31/2019
<i>Notes:</i>				
9/1/17	A survey will be provided via hard copy and online for parents/families to complete to gather feedback on how to best strengthen family relationships twice a year: November and May.	Complete 06/08/2019	Jamie Jolly	06/01/2019
<i>Notes:</i> First Survey - by end of November Second Survey - by end of May Send home hard copy and offer online				
9/13/17	Seek ways to incorporate community partnerships during Parkwood Village outreach and other school activities. Utilize existing school sponsored events and possibly add a few more with an intentional plan for connecting with our hard-to-reach parents.	Complete 06/01/2019	Jamie Jolly	06/01/2019
<i>Notes:</i>				
9/13/17	Parents who did not attend first round of conferences will have an intentional extra contact. Make personal invitations to parents by mail and/or send home with student. Teachers either call or make home visit to improve conference attendance and build relationships.	Complete 06/03/2019	Julia Clanton	06/02/2019
<i>Notes:</i> Goal Team to give reminders to teachers to fill out parent contact doc at EACH monthly goal team meeting.				
5/24/18	Parkwood Family Outreach to bridge gap with at-risk students and families including partnerships to help us with activities/food.	Complete 06/03/2019	Fredo	06/02/2019
<i>Notes:</i>				
9/2/19	Analyze Summer Family Survey Data	Complete 08/30/2019	Laura Holbrook	08/20/2019
<i>Notes:</i> Notes will be analyzed as soon as possible.				
9/2/19	Create an opening/getting to know you activity that includes a non-threatening phrase to find out about transportation; what kind of car does your family drive.	Complete 08/20/2019	Laura Holbrook	08/20/2019

	<i>Notes:</i> Email sent to staff; due 8/30/19			
9/2/19	Create google doc for documentation of home transportation in each classroom	Complete 08/20/2019	Jamie Jolly	08/20/2019
	<i>Notes:</i> Google doc/8/30/2019			
9/2/19	Sit down with administration to plan dates for family nights, EOG nights and community outreach days. Read to Achieve Night/Drums Alive - September 5, 2019 Parkwood Village - 10/22/19 STEM Career Night - 11/21/19 Winter Concert - 12/18/19 tentative Shady Rest Outreach - 2/4/20 Read Across America - 3/2/10 Parent Conferences - TBD STEM Career/Family Night - 4/2/20 3rd Grade EOG Night - 4/1/20 4th/5th Grade EOG Night - 4/7/20 Field Day - 4/8/20 and 4/9/20 Parkwood Village Outreach - 4/14/20 (1:00 - 3:00) Shady Rest Outreach - TBD	Complete 09/16/2020	Laura Holbrook	09/01/2019
	<i>Notes:</i> Possible locations: LaRue Circle, Barbary Drive, Shady Rest (Truevine Church), Angel Oaks, Parkwood Due to Covid-19, these steps were not completed: 4th/5th Grade EOG Night - 4/7/20 Field Day - 4/8/20 and 4/9/20 Parkwood Village Outreach - 4/14/20 (1:00 - 3:00) Shady Rest Outreach - TBD			
9/2/19	Contact partners and confirm meeting times for Parkwood Village and Shady Rest (Truevine Church)	Complete 09/17/2019	Laura Holbrook	09/17/2019
	<i>Notes:</i> See if Cochran Street and Truevine Church will be able to help with outreach.			
9/2/19	Create a document where teacher can enter how many will be eating pizza from each class.	Complete 09/17/2019	Laura Holbrook	09/17/2019
	<i>Notes:</i>			
9/2/19	As a grade level team, create an authentic way to complete parent conferences (student excitement, ie: student led	Complete 12/03/2019	Michelle Byers	09/17/2019
	<i>Notes:</i>			
9/9/19	Analyze Read to Achieve/Drums Alive Night Survey	Complete 09/30/2019	Laura Holbrook	09/30/2019
	<i>Notes:</i>			

9/2/19	On the four designated nights of parent conferences, provide pizza and drinks as a help to parents so they can attend their child's conference.	Complete 10/18/2019	Laura Holbrook	10/18/2019
<i>Notes:</i>				
9/2/19	In October, set a date for "Dress Like Your Favorite Book Character" along with an activity for family academic engagement. Suggestions include: book report about favorite book and character; wax museum	Complete 10/31/2019	Laura Holbrook	10/31/2019
<i>Notes:</i> Dress like a book character on Halloween (no candy, no mask); Selig send out email; Flyer to be sent closer to event.				
9/2/19	Set up a home visit with admin/counselor to visit families who do not show up at Fall/Spring conferences	Complete 10/31/2019	Michelle Byers	04/30/2020
<i>Notes:</i>				
9/15/20	Create an interactive Read to Achieve informational video to send to the parents of the third-grade students, addressing the various pathways for success. Include a 'key phrase' within the video that parents will need to include in their exit ticket, which will be a Google Form. The successful completion of this Google form will award each family an entry ticket for the Kindle Fire Gift Basket give-a-ways that will occur in late spring. The gift baskets will grow in items and value throughout the year, and pictures will be posted on social media to build anticipation and excitement.	Complete 10/01/2020	Laura Holbrook	10/01/2020
<i>Notes:</i>				
9/15/20	Create a flyer for "Book Character Day" drive-through parade to make students and parents aware of the date and time of the event.	Complete 10/01/2020	Angie Selig	10/01/2020
<i>Notes:</i>				
9/15/20	Create flyers for the Parkwood and Shady Rest communities to inform the students and parents of the date and time for the upcoming community parades.	Complete 10/05/2020	Jamie Jolly	10/05/2020
<i>Notes:</i>				
9/15/20	Ask local church/es to make goody bags to hand out during Parkwood and Shady Rest parades.	Complete 10/06/2020	Holbrook/Jolly	10/06/2020
<i>Notes:</i>				
9/15/20	Hold a "Parkwood Parade" to form stronger bonds with the students and parents in that area. Teachers and other staff will drive through the Parkwood neighborhood and pass out goody bags and a flyer highlighting upcoming school events: Book Character Parade, Parent/Teacher Conferences, Winter Concert, etc	Complete 10/13/2020	Holbrook/Jolly	10/13/2020
<i>Notes:</i>				

9/15/20	Hold "Book Character Day" at the school. School staff and students will dress up.	Complete 11/06/2020	Angie Selig	10/30/2020
<i>Notes:</i>				
9/15/20	Create a "Google Sheets" attendance log for teachers to track parent attendance during fall conferences. Every family that attends will receive an entry for the spring Kindle Fire Gift Basket give-a-way.	Complete 11/09/2020	Lindsay Alford	11/09/2020
<i>Notes:</i>				
9/15/20	Hold a "Shady Rest Parade" to form stronger bonds with the students and parents in that area. Teachers and other staff will drive through the Shady Rest neighborhood and pass out goody bags and a flyer with upcoming events.	Complete 11/18/2020	Jolly/Holbrook	11/18/2020
<i>Notes:</i>				
9/15/20	Hold fall parent/teacher conferences with the choice of in-person or virtual using the Zoom platform. Classroom teachers will share BOY data and updates on their child's progress. The parents that attend the meetings in-person will receive some take-home resources for their child.	Complete 11/20/2020	Michelle Byers	11/20/2020
<i>Notes:</i>				
9/15/20	Record the Winter Concert. The link for the Winter Concert will be placed on a hot cocoa mix goody bag, along with a link to the Exit Ticket. A special "key phrase" will be shown during the performance. The parents will be asked to complete an Exit Ticket [Google Form] once they have viewed the performance. By including the "key phrase" on the Exit Ticket, each family will earn two entry tickets toward the Kindle Fire Gift Basket give-a-ways that will occur in late spring.	Complete 12/02/2020	Lindsay Alford	12/22/2020
<i>Notes:</i>				
9/15/20	Gather donations to be added to the Kindle Fire Gift Baskets. We will reach out to GMS, Logan's, McDonald's, Food Lion, Speedy Pies, Walmart, Chic-Fil-A, and PTO. Pictures of the growing baskets will be added on social media and the school's website to help build anticipation.	Complete 12/02/2020	Lindsay Alford, Angie Selig	12/31/2020
<i>Notes:</i>				

9/16/20	Hold and record a basketball shootout to go with March Madness to be viewed 'on-demand' during a special premiere night in March. The program details will be sent to parents on the back of a microwave popcorn bag. A special "key phrase" will be shown during the performance. The parents will be asked to complete an exit ticket [Google Form] once they have viewed the performance. By including the "key phrase", each family will earn two entry tickets toward the Kindle Fire Gift Basket give-a-way to occur in the late spring.	Complete 03/31/2021	Liam McMahon	02/28/2021
<i>Notes:</i>				
9/17/20	Hold spring parent/teacher conferences with the choice of in-person or virtual using the Zoom platform. Classroom teachers will share MOY data and updates on their child's progress. The parents that attend the meetings in-person will receive some take-home resources for their child and their attendance will give them another entry for the Kindle Fire Gift Basket give-a-ways to occur in late spring.	Complete 03/31/2021	Lindsay Alford	03/31/2021
<i>Notes:</i>				
9/15/21	Create an interest survey to send out to staff. What clubs would you be interested in leading?	Complete 09/03/2021	Laura Holbrook	09/03/2021
<i>Notes:</i>				
9/16/20	2020/21 Participation Raffle: Select two tickets, from the yearlong collection of earned tickets, to receive the Kindle Fire gift baskets.	Complete 09/17/2021	Jamie Jolly	09/17/2021
<i>Notes:</i>				
9/15/21	Analyze results of survey. How many clubs? Who will be leading? How many students can you have in the club?	Complete 09/24/2021	Cherl Hollada	09/24/2021
<i>Notes:</i>				
9/15/21	Create a 3-5 student survey to determine club interest. Club leaders give brief description of club to send out to students.	Complete 09/30/2021	Kristin Clements	09/30/2021
<i>Notes:</i>				
9/15/21	Collect and analyze students' interest.	Complete 09/30/2021	Tony Trifaro	09/30/2021
<i>Notes:</i>				
9/15/21	Create 3-5 schedule for clubs and study hall.	Complete 09/30/2021	Linda Cline	09/30/2021
<i>Notes:</i>				
9/15/21	Survey parents about their work/businesses that would be willing to partner with our school. Who would be willing to help with gift cards for drawings?	Complete 09/30/2021	Kristen Clements	09/30/2021
<i>Notes:</i>				
9/15/21	Go through the survey and determine possible partnerships.	Complete 09/30/2021	Cherl Hollada	09/30/2021

<i>Notes:</i>				
9/16/21	RtA Parent Information Night, October 5, 2021 at 4:30 p.m.	Complete 10/05/2021	Laura Holbrook	10/05/2021
<i>Notes:</i>				
9/15/21	Parent conferences - dates tbd - If parents participate in a conference, their name will be added to a grade level gift card giveaway.	Complete 10/30/2021	Laura Holbrook	10/30/2021
<i>Notes:</i>				
9/15/21	Community Food Drive to be distributed to families in need before Thanksgiving. "Can" Mr. Saraco's office"	Complete 11/15/2021	Tony Trifaro	11/15/2021
<i>Notes:</i>				
9/16/21	K-2 Literacy Night (Scholastic Book Fair)	Complete 11/30/2021	Janet Moore	11/30/2021
<i>Notes:</i>				
9/16/21	Discuss processes and plans to implement funds for students/families to receive a book while promoting the importance of Literacy. (Gallery walk promoting Literacy and bring in some well known local authors)	Complete 12/15/2021	Janet Moore	12/15/2021
<i>Notes:</i>				
9/16/21	Each grade level will have an assigned month in the 2021-2022 school year to collaborate and create "A Year at a Glance ": Monthly spotlight video of their own grade level's academic focus to be shared on Mr. Saraco's Smores Newsletter.	Complete 03/30/2022	Michelle Byers	03/30/2022
<i>Notes:</i>				
9/16/21	Building Reading Fluency Night. Fluency passages/Fast Phrases for students/families, etc. K-3	Complete 03/30/2022	Michelle Byers	03/30/2022
<i>Notes:</i>				
9/16/21	EOG Parent Night	Complete 05/31/2022	Laura Holbrook	04/15/2022
<i>Notes:</i>				
9/16/21	Conference Nights: First semester conference nights: Wednesday, October 27th (teacher work day), Thursday, October 28th (late night), Monday, November 1, Wednesday, November 2, Thursday, November 4 (late night). Second semester conference nights TBD.	Complete 03/30/2022	Frank Saraco	04/30/2022
<i>Notes:</i>				
9/15/22	Create an interest survey to send out to staff. What clubs would you be interested in leading?	Complete 09/12/2022	Laura Holbrook	09/12/2022
<i>Notes:</i>				
9/15/22	Analyze results of survey.	Complete 09/13/2022	Leah Bergner	09/13/2022

	<i>Notes:</i> How many clubs? Who will be leading? How many students can you have in the club? Write a brief description of your club.			
9/15/22	Create a 3-5 student survey to determine club interest.	Complete 09/19/2022	Kristin Clements	09/19/2022
	<i>Notes:</i> Club leaders give brief descriptions of clubs for teachers to present to their students.			
9/15/22	Collect and analyze students interest.	Complete 09/23/2022	Tony Trifaro	09/23/2022
	<i>Notes:</i>			
9/15/22	Create 3-5 club groups and send out club lists.	Complete 10/05/2022	Linda Cline	10/05/2022
	<i>Notes:</i>			
9/15/22	Begin 22-23 Clubs	Complete 10/07/2022	Emaly Williams	10/07/2022
	<i>Notes:</i> Clubs will be held twice per month.			
9/15/22	Create flier for character dress up day.	Complete 10/07/2022	Leah Bergner	10/07/2022
	<i>Notes:</i>			
9/15/22	Create and send home fliers announcing our Annual Can Drive.	Complete 10/14/2022	Leah Bergner	10/15/2022
	<i>Notes:</i>			
9/15/22	Hold Book Character Dress Up Day	Complete 10/31/2022	Laura Holbrook	10/31/2022
	<i>Notes:</i>			
9/15/22	Gather information on current Celeste Partners.	Complete 11/01/2022	Kristin Clements	11/01/2022
	<i>Notes:</i>			
9/15/22	Create and send out invitations to our Community Partners to a Thanksgiving meal as a 'thank you' for all they do for our school.	Complete 11/07/2022	Laura Holbrook	11/07/2022
	<i>Notes:</i>			
9/15/22	Plan Thanksgiving meal for our Community Partners.	Complete 11/07/2022	Kristin Clements	11/07/2022
	<i>Notes:</i>			
9/15/22	Plan a parade of Community Partners with students in the hallway with 'Thank You' signs.	Complete 11/07/2022	Tony Trifaro	11/07/2022
	<i>Notes:</i>			
9/15/22	Community Food Drive form to be distributed to families in need before Thanksgiving Can Tree	Complete 11/18/2022	Tony Trifaro	11/18/2022
	<i>Notes:</i> Seek help from Tracey Isenhour. Work with Tonyia Behrendt.			
9/15/22	Sort cans to be given out to families in need.	Complete 11/18/2022	Linda Cline	11/18/2022
	<i>Notes:</i>			
9/15/22	Hold Thanksgiving Dinner and Partner Parade with our partners.	Complete 11/21/2022	Linda Cline	11/21/2022

	<i>Notes:</i> Use our Character Trait of the Month students to seat guests.			
9/15/22	Hold Christmas Concert	Complete 12/20/2022	Leah Bergner	12/20/2022
	<i>Notes:</i>			
9/15/22	Send email to teachers to find parents who can participate in a Career Day for Grades 3-5.	Complete 01/13/2023	Tony Trifaro	01/15/2023
	<i>Notes:</i>			
9/15/22	Create invitation to parents participating in Career Day.	Complete 01/31/2023	Laura Holbrook	01/31/2023
	<i>Notes:</i>			
9/15/22	Plan luncheon for Career Day parents.	Complete 01/31/2023	Emaly Williams	01/31/2023
	<i>Notes:</i> Assign foods to all grade levels - desserts, fruit, etc.			
9/15/22	Have teachers choose student ambassadors to greet parents.	Complete 01/31/2023	Leah Bergner	01/31/2023
	<i>Notes:</i> These students can then share careers with K-2. (clarify please)			
9/15/22	Career Day	Complete 02/28/2023	Linda Cline	02/28/2023
	<i>Notes:</i>			
9/15/22	Celeste Henkel Club Crawl	Complete 04/14/2023	Laura Holbrook	04/30/2023
	<i>Notes:</i>			
6/6/23	Muffins with Mom	Complete 05/15/2023	Tony Trifaro	05/15/2023
	<i>Notes:</i>			
9/8/23	Talent Show - flier sent out to parents	Complete 08/18/2023	Mask	08/18/2023
	<i>Notes:</i>			
9/8/23	Club Teacher Survey	Complete 09/01/2023	Burr	09/01/2023
	<i>Notes:</i>			
9/8/23	Grandparents Day - Sept. 8 Create flier and grade level schedule	Complete 09/01/2023	Bergner	09/01/2023
	<i>Notes:</i>			
9/8/23	Send Grandparents Day fliers home with students with RSVP.	Complete 09/01/2023	Holbrook	09/01/2023
	<i>Notes:</i>			
9/8/23	Parking Spaces Fundraiser - Decide on prices for spaces	Complete 09/05/2023	Clements	09/05/2023
	<i>Notes:</i>			
9/8/23	Read to Achieve Family Night - September 14. Send invitations home to 3rd grade parents with RSVP (pizza supper)	Complete 09/05/2023	Holbrook	09/05/2023
	<i>Notes:</i>			

9/8/23	Grandparents Day - Sept. 8 Teachers plan activities to do in classrooms with grandparents.	Complete 09/08/2023	Cline	09/08/2023
	<i>Notes:</i>			
9/8/23	Parking Spaces Fundraiser - Decide on prices for spaces	Complete 09/11/2023	Clements	09/11/2023
	<i>Notes:</i>			
9/8/23	Club Choice for students	Complete 09/11/2023	Holbrook	09/11/2023
	<i>Notes:</i>			
9/8/23	Read to Achieve Family night		Holbrook	09/14/2023
	<i>Notes:</i>			
9/8/23	Sort students into clubs		Burr	09/25/2023
	<i>Notes:</i>			
9/8/23	Talent Show - tryouts during enhancements		Bergner	09/30/2023
	<i>Notes:</i>			
9/8/23	Book character dress up - flier sent home to parents		Bergner	10/10/2023
	<i>Notes:</i>			
9/8/23	Talent Show		Bergner	10/26/2023
	<i>Notes:</i>			
9/8/23	Parent Conferences; dates 10/23/23-10/27/23		Trifaro	10/27/2023
	<i>Notes:</i>			
9/8/23	Create a list of Celeste Henkel partners		Cline	10/27/2023
	<i>Notes:</i>			
9/8/23	Book Character dress up day		Clements	10/31/2023
	<i>Notes:</i>			
9/8/23	Can drive - create and send flier home with students		Bergner	11/01/2023
	<i>Notes:</i>			
9/8/23	Create and send an invitation to invite Celeste partners for brunch.		Bergner	11/03/2023
	<i>Notes:</i>			
9/8/23	Email grade levels to sign banners for each partner; Have grade levels to perform songs/poems/skits for partners.		Holbrook	11/03/2023
	<i>Notes:</i>			
9/8/23	Decide on food to provide for partners - Small gift of appreciation		Trifaro	11/03/2023

	<i>Notes:</i>			
	9/8/23 Partner Brunch		Cline	11/08/2023
	<i>Notes:</i>			
	9/8/23 Sort cans to be distributed to our Celeste families		Burr	12/05/2023
	<i>Notes:</i>			
	9/8/23 Form a list of professionals to invite to Celeste Henkel's 2nd Annual Career Day		Holbrook	01/01/2024
	<i>Notes:</i>			
	9/8/23 Create and send invitation to professionals		Bergner	01/15/2024
	<i>Notes:</i>			
	9/8/23 Create career day schedule for K-5		Cline	01/15/2024
	<i>Notes:</i>			
	9/8/23 Catawba Science center		Burr	01/25/2024
	<i>Notes:</i>			
	9/8/23 Career Day		Trifaro	02/08/2024
	<i>Notes:</i>			
	9/8/23 Club Crawl		Holbrook	03/15/2024
	<i>Notes:</i>			
	9/8/23 Clubs begin on 10/6/23 and will meet on the first and third Friday of each month through 3/15/24		Cline	03/15/2024
	<i>Notes:</i>			
	9/8/23 Spring conferences 3/18/24-3/21/24		Clements	03/21/2024
	<i>Notes:</i>			
Implementation:		08/23/2018		
Evidence	8/23/2018			
Experience	8/23/2018			
Sustainability	8/23/2018			