

2023 - 2024 Agriculture and Science Early College

School Improvement Plan



Mission: Our mission is to provide high school students the opportunity to enhance their artistic and academic skills in a supportive, productive, professional environment of academic excellence that will encourage their post-secondary pursuit of a career.

Vision: Our vision is that students will achieve both a high school diploma and a Mitchell Community College degree, thereby providing all students with a rigorous education that enables them to be contributing members of our global and multicultural society.

School Improvement Team Members

Todd Russo - Principal

Jess Fender - Chair

Devin Nicholson - Certified Member

Megan Norris - Classified Member

Clifton Price - Counselor

Beth Burke - Parent Representative

2022-2023 School Data: 16% of courses were failed (116 courses) with a D/F or were withdrawn from (69 courses) for Mitchell Classes (did not transfer credits).

Goal 1: In an effort to prepare our students and increase readiness for Mitchell College Level Classes, ASEC staff will communicate and implement strategies to ensure 100% of courses are passed with a grade of C or higher.

	Measurable Outcomes	Strategies	Person(s) Responsible	Resources / Professional Development	Progress Checkpoint	Decide: - Scrap - Scale	Revisions to School Plan
1-3 Months	90% of Mitchell courses taken by ASEC students will achieve a grade of C or higher on Mitchell progress reports and final grades	- Expectations set and communicated with weekly update by phone, email, and Facebook	Mr. Russo	Blackboard communication system	Mitchell Progress Reports 8 wk course - 5 week Progress Check on 9/7		
		- Weekly PLCs held and student names attached to data	Mr. Russo	Shared Drive for Minutes	12 wk course - 6 week Progress Check 9/22		
		- Support Lab scheduled for struggling students on Progress Report from September 7th	DLAs	Shared attendance documents along with monthly DLA meeting minutes	16 week course - 6 week Progress Check 9/22 and 11/3		
		-Student managed weekly reflections shared with parents	Focus Teachers	Shared Drive with reflection document			
		-Student Advising Meetings with Mitchell Liaison	S. Hines	Mitchell Platforms	November 2023		

6 Months January	93% of Mitchell courses taken by ASEC students will achieve a grade of C or higher on Mitchell progress reports and final grades	MOY Reflection of Pass Rates	SIT	Google Spreadsheet and Docs	EOY Data Reports		
		Student contract developed for struggling students	Russo	Google Doc	Progress Reports		
8 Months March	96% of Mitchell courses taken by ASEC students will achieve a grade of C or higher on Mitchell progress reports and final grades	- Support Labs for struggling students on Progress Reports	DLAs	Shared attendance documents along with monthly DLA meeting minutes	Progress Reports		
End of the Year Reflection	100% of Mitchell courses taken by ASEC students will achieve a grade of C or higher on Mitchell progress reports and final grades	EOY Reflection on processes deemed effective and OFIs	SIT	Student Data and Attendance Logs	EOY May 2024		

Goal 2: Communication - 100% of students will engage in communication with school expectations and events.

❖ Target Goals per grade level and whole school:

- 100% of 9th - 11th grade students will engage in Focus twice a week on campus at ASEC.
- 100% of 9th - 11th grade students will engage in Connect Groups three times per week on campus at ASEC.
- 100% of 12th grade students will engage in Focus on Mitchell's campus.
- 100% of Graduates will engage in Graduate Focus bi-weekly on Thursdays with our counselor on Mitchell's Campus.
- 100% of students will engage with weekly email communication.

1st Semester Focus with draft yearlong

Start Date	Deployment Step	Desired Outcome	Person(s) Responsible	Resources / Professional Development	Completed Date	Next Steps
8/8/23	Grade level meetings held in the cafeteria to explain expectations for communication and accountability	100% of students will be informed of expectations, accountability models and communication	Russo & Price	Student Handbook	8/8/23	Begin planning Eagle Convocation meetings
8/8/23	Eagle Pass expectations and process sent to students and families for 11th	100% of families will sign off on Eagle Pass Expectations and Privileges	Russo & Norris	Shared Spreadsheet	8/14/23	DLA - Norris to follow up with students
8/8/23	Gold Pass expectations and process sent to students and families for 12th and 13th	100% of families will sign off on Gold Pass Expectations and Privileges	Russo & Williams	Shared Spreadsheet	8/14/23	DLA - Williams to follow up with students
8/8/23	Freshmen and new students (1-10th & 1-11th) to Mitchell Orientation - Email	100% of student to attend trip	Russo	Gmail	8/10/23	Summary to student/parents

	communication for student permission					
8/13/23	School Community Smore shared with families	School celebrations, updates, and highlights shared with our school community	Caldwell	Smore account	8/20/23 First Smore shared - Weekly	Caldwell to share weekly
8/14/23	Focus Blocks set for 9th - 11th on Mondays and Tuesdays	Mondays - students will engage in Data Reflection Sheet Tuesday - College and Career Readiness skills targeted	Classroom Teachers	Shared Spreadsheet - log of activities	Weekly on Monday and Tuesday	Teacher document attendance and activities
8/14/23	Focus and Support Lab scheduled on campus of Mitchell CC 2x per week on Mondays and Tuesdays	All 12th grade students will engage in Focus activities for college and career readiness skills along with support lab available for struggling students	Williams	Vocational Rm 215 @ Mitchell CC Shared spreadsheets for attendance	Weekly on Monday and Tuesday	Williams to follow up on attendance
8/9/23	Students sign up for pre-selected Connect Groups with directions via email/Google Form	100% of students identify how they would like to “connect” with others	Russo	Google Form	8/9/23	Scheduled to begin 8/16
8/16/23	Students attend Connect Groups 3x per week for 20 mins per day	100% of students will “connect” with their peers	Russo	Shared spreadsheet	Continued W-F for month of Aug	Work with Student Council to begin September Connect
8/20/23	Smore student quiz created and shared to check on student knowledge of events and highlights of our school	Students will be knowledgeable about current events and highlights	Caldwell	Google Form	8/20/23	Caldwell to collect names and draw a winner for prize
8/24/23	Set up two graduate Focus times every other Thursday	Graduates will be informed of necessary steps for Capstone Project, check in with	Price	Vocational Rm 215 @ Mitchell CC	Ongoing bi-weekly meetings	Price to document summary of

		counselor, and provide communication				meeting and keep attendance - notifying students of missed times to make up
8/24/23	Email communication to set up September Connect Ideas	Students will have voice and choice on how to connect for the month of Sept	Hill	Shared Spreadsheet & Blackboard communication	Monthly	Process fine tuned each month for Connect groups
8/30/23	Directions shared with students to forward Mitchell email account to I-SS to manage 1 email account	Students reduce to 1 email account to manage	Russo	N/A	8/30/23	Follow up in parent update
8/31/23	5 week progress reports started by Mitchell for 8 week courses and ASEC staff begins to record and communicate	100% of students are accounted for with grades and attendance at for 8 week course	Hines & Russo	Shared Spreadsheet	9/7/23	Progress Reports go out to parents and Russo sends email communication
9/5/23	Eagle Convocation held in person to discuss academic, behavioral, and attendance expectations for students in grades 9-11.	100% of students will be informed of expectations and accountability models.	Russo & Price	ASEC Summary & Mitchell Guide	Monthly Meetings	Summary of Meeting sent to students and families on evening of 9/5/23
9/7/23	Google Form sent to all families via email - reminder sent by Blackboard, posted on Facebook and emailed to students	100% of Progress Reports will be reviewed by parents using PowerSchool within 48 hrs	Russo	ASEC Drive	9/7/23	Follow up with families on 9/11/23 if not completed
9/8/23	Distance Learning Advisors notify students by email and in	Students accountable for grades and communicate	Burke, Norris,	Shared spreadsheet	9/11/23	Students scheduled

	person of a C, D, or F.	support lab expectations as a 2nd layer of support through MTSS.	Williams			starting the week of 9/11/23
9/15/23	6 week progress reports started by Mitchell and ASEC staff begins to record and communicate	100% of students are accounted for with grades and attendance at the 6 week mark	Hines & Russo	Shared Spreadsheet	9/22/23	Progress Reports go out to parents and Russo sends email communication
10/12/23	Report Cards prepared for end of Quarter 1	100% of students are accounted for with grades and attendance for Quarter 1 HS classes	Caldwell & Russo	Report Cards	10/17/23	Give out report card on 10/17/23 and notify students of improvement or support labs needed
10/27/23	12 week progress reports started by Mitchell and ASEC staff begins to record and communicate	100% of students are accounted for with grades and attendance at the 12 week mark	Hines & Russo	Shared Spreadsheet	11/3/23	Progress Reports go out to parents and Russo sends email communication
11/14/23	Google Form sent to all families via email - reminder sent by Blackboard, posted on Facebook and emailed to students	100% of Progress Reports will be reviewed by parents using PowerSchool within 48 hrs	Russo	ASEC Drive	11/14/23	Follow up with families on 11/14/23 if not completed
12/20/23	Report Cards prepared for end of Quarter 2	100% of students are accounted for with grades and attendance for Quarter 2 HS classes	Caldwell & Russo	Report Cards	1/9/24	Give out report card on 1/9/24 and notify students of improvement or support labs needed
2/6/24	Google Form sent to all families via email - reminder	100% of Progress Reports will be reviewed by parents using	Russo	ASEC Drive	2/6/24	Follow up with families on

	sent by Blackboard, posted on Facebook and emailed to students	PowerSchool within 48 hrs				2/6/24 if not completed
3/14/23	Report Cards prepared for end of Quarter 3	100% of students are accounted for with grades and attendance for Quarter 3 HS classes	Caldwell & Russo	Report Cards	3/19/24	Give out report card on 3/19/24 and notify students of improvement or support labs needed
4/16/24	Google Form sent to all families via email - reminder sent by Blackboard, posted on Facebook and emailed to students	100% of Progress Reports will be reviewed by parents using PowerSchool within 48 hrs	Russo	ASEC Drive	4/16/24	Follow up with families on 4/16/24 if not completed
5/20/24	End of 4th Quarter and Report Card provided	100% of students are accounted for with grades and attendance for Quarter 4 HS classes	Caldwell & Russo	Report Cards	5/20/24	Give out report card on 5/20/24 and notify students of improvement or support labs needed