

**School Committee Meeting ([agenda](#))**

**Buker Elementary School Multipurpose Room**

**In-Person Meeting, [Zoomlink](#) is for Public Comment Only**

**Meeting ID: 87586645664**

**Thursday, September 7, 2023**

**7:00 p.m. - 7:25 p.m.**

**Present:**

Dana Allara

Julia Campbell

Jennifer Carr

Francesca Connors

Amy Kunberger

**Also Present:**

Eric Tracy, HWRSD Superintendent

Assistant Superintendent Leone

**1. Call to Order**

With a quorum present, Dana Allara called the meeting to order at 7:00 PM.

**2. Pledge of Allegiance**

All those in attendance rose for the Pledge of Allegiance.

Dana Allara reminded everyone that the meeting is being recorded and live streamed via HWCAM.

**3. Citizens' Comments [Exhibit](#)**

*Any citizen wishing to speak before the Committee shall identify themselves by name and address. Speakers will be allowed three (3) minutes to present their material.*

There was no citizen comment. Citizen comment was closed at 7:03 p.m.

**4. Review of School Committee Protocols [Exhibit](#)**

Julia Campbell read School Committee protocol 8.

**5. Review School Committee Mission Statement [Exhibit](#)**

**6. Consent Agenda**

a. Warrants [Exhibit](#)

- Voucher No. 4
- Voucher No. 5

- Voucher No. 1059
  - Voucher No. 1060
  - Voucher No. 1061
  - Voucher No. 1062
  - Voucher No. 3306
  - Voucher No. 3307
  - Voucher No. 3308
  - Voucher No. 3309
  - Voucher No. 3310
  - Voucher No. 3311
- b. Minutes
- August 17, 2023 [Exhibit](#)
- c. Donations
- Institute for Savings \$943 for Girls Tennis State Championship Team Sweatshirts [Exhibit](#)
- d. Field Trip
- Cross Country Field Trip [Exhibit](#)

**I move that the Hamilton-Wenham Regional School Committee approve the consent agenda as written.**

**Motion by: Francesca Connors**

**Seconded by: Julia Campbell**

**MOTION PASSED 5-0 (Members Allara, Campbell, Carr, Connors and Kunberger)**

## **7. New Business**

- a. Vote MASC Delegate

**I move to appoint Dana Allara as the delegate for the MASC conference.**

**Motion by: Francesca Connors**

**Seconded by: Jenn Carr**

**MOTION PASSED 5-0 (Members Allara, Campbell, Carr, Connors and Kunberger)**

- b. Approve FY23 Prior Year Invoices [Exhibit](#), [Exhibit](#)

**I move to approve the FY23 prior year invoices as listed in the exhibit.**

**Motion by: Francesca Connors**

**Seconded by: Amy Kunberger**

**MOTION PASSED 5-0 (Members Allara, Campbell, Carr, Connors and Kunberger)**

## **8. Finance and Operations**

## **9. Subcommittee Reports**

- a. Capital/Financial Planning - in the process of scheduling the next several meetings
- b. Policy Subcommittee - met August 27 and next meeting is scheduled for September 11  
The meeting minutes are up to date.
- c. Negotiations - continuing to meet with the Teaching Assistant union. No update this evening but anticipate there will be an executive session scheduled for the next School Committee meeting to provide an update
- d. Secretary Report - will provide an update at the next meeting on the status of all subcommittee minutes

## **10. Superintendent's Report**

- a. School Opening Update

Superintendent Tracy discussed the opening days for staff including the opening day ceremony as well as the professional development opportunities available for staff. He stated that it was a very smooth opening for students this year, including transportation.

## **11. Chair's Report**

Dana Allara thanked David Frenkel for representing the Committee during the opening day ceremony for staff.

## **12. Topics for Future Meetings**

Dana Allara stated that there will be an executive session to update the Committee on negotiations and also a visual communication discussion scheduled for the next meeting, Assistant Superintendent Leone asked that the Committee review the budget calendar at the next meeting. Dana Allara reminded the Committee that the annual work plan is available for review.

## **13. Adjourn**

**I move to adjourn.**

**Motion by: Francesca Connors**

**Seconded by: Jen Carr**

**MOTION PASSED 5-0 (Members Allara, Campbell, Carr, Connors and Kunberger)**