



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **24-14 Guilford H.S. Roof Replacement**

DATE: **September 22, 2023**

RE: **ADDENDUM NO. 1**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 1st floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing



ADDENDUM ONE

Project No.: **23-007**

Date: **September 22, 2023**

Subject: **CHANGES to the BIDDING DOCUMENTS**

Project: **REROOFING PROJECT AT
GUILFORD HIGH SCHOOL FOR
ROCKFORD PUBLIC SCHOOL DISTRICT #205
ROCKFORD, ILLINOIS**

Bids Due: **2:00PM, THURSDAY, OCTOBER 5, 2023**

From: **ARCHITECT: RICHARD L. JOHNSON ASSOCIATES, INC.
4703 CHARLES STREET
ROCKFORD, IL 61108**

To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,
RICHARD L. JOHNSON ASSOCIATES, INC.



Scott R. Johnson, AIA, LEED AP

This Addendum consists of:
Pages 1 thru 2.
Pre-Bid Meeting Meeting Minutes - 3 pages.
Pre-Bid Meeting Attendance Record – 3 pages.
Pre-Bid Conference Opening Statement – 1 page.

NOTE: Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

CHANGES to the PROJECT MANUAL

1. GENERAL ITEMS

- 1.1. See attached Pre-Bid Meeting Notes and attendance record.
- 1.2. The scheduled last day of school if no snow days are used is June 5, 2024. If snow days are used, school will go into the week of June 10, 2024.
- 1.3. The cover board should be adhered with a low rise foam applied in a ribbon format as recommended by the manufacturer.
- 1.4. The School District is having the existing roofing materials be tested for asbestos. Contractor to assume the roofing does not contain any asbestos materials.
- 1.5. A 2nd Non-Mandatory walk through will be Monday, 9/25/23 at 7:30am. Meet at the Main Entrance facing Spring Creek Road.
- 1.6. The existing built up roof is coal tar.
- 1.7. For Roof Area 3 Gymnasium – All layers of insulation need to be adhered. We do not want any fasteners coming thru the bottom side of the metal roof deck.

2. SPECIFICATION SECTION BID FORM

- 2.1. On the Bid Form, the unit price is labeled as Item 2. It should be labeled Item 1. We are not re-issuing the bid form.

3. SPECIFICATION SECTION 074213 FORMED METAL WALL PANELS

- 3.1. Page 074213-4, par. 2.1.A.1.d.1: Omit the paragraph and replace with "Color to be Series I Clear Satin Anodized".

END ADDENDUM NUMBER 1



PRE-BID MEETING NOTES

RPS No. 24-14

RLJA No. 23-007

RPS #205

Reroofing Project at Guilford High School

PRE-BID DATE & TIME: Thursday, September 21, 2023 @ 10:00am

Items Discussed

1. Meeting Sign-Up Sheet was passed around to attendees and the Pre-Bid Conference Opening Statement was read aloud.
2. Bids Due - Thursday, October 5, 2023 at 2:00pm at the Board of Education.
3. Work takes place at Guilford High School.
4. The School District is having the existing roofing materials be tested for asbestos. Contractor to assume the roofing does not contain any asbestos materials.
5. The materials used on the project are Tax Exempt.
6. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Dane Youngblood, Director of Purchasing via email at purchasingdeptstaff@rps205.com.
7. 5% Security must accompany the Bid.
8. 100% Performance & Payment Bond will be required for the project.
9. The building permit will be obtained by the Owner/Architect thru the Regional Office of Education.
10. The project will be bid out to Contractors under the following bid packages:

Base Bid: Reroofing Work at Guilford High School
There are no Alternate Bids for the project.
11. Any summer activities in the school will not affect the construction areas.
12. Unit Price 1: Remove, dispose and replace deteriorated wood blocking bd ft

Contractor to include the cost of removing 1,000 bd ft of deteriorated wood blocking and replacing with new treated wood blocking under Base Bid. On the Bid Form, it has the unit price as Item 2. It should be Item 1.

13. Contractors can tap off the existing building's electrical and water services for construction purposes.
14. Contractor to provide portable toilet facilities for the workers to use.
15. Construction meetings will be held during construction if needed. General Contractor to run the meetings, take meeting notes and distribute.
16. All workers are required to complete the criminal background check including fingerprinting. RPS will pay for the background checks.
17. The Contractor needs to have a designated foreman on site when work is taking place.
18. Mark the number of addendum you receive on the bid form.
19. Final cleaning on the exterior and interior shall be by the Contractor.
20. On Monday, September 25, 2023, Megan Simon from RPS will be at Guilford at 7:30am to allow for any contractors to make an additional site visit to review the roofs. Contractors shall meet at the main entry.
21. Contractor shall provide dumpsters as required for the project. Provide plywood under the load points of the dumpster. Coordinate location with the Owner.
22. Prevailing wages are required for this project.
23. Close out documents will be processed thru the Architect. The Owner requires one electronic copy on a flash drive and one hard copy.
24. Contractor shall coordinate all staging locations with the Owner
25. Various areas of the school will need to be protected like the gym, pool, etc for the project. Under a future addendum, this scope of work and locations will be clarified.
26. Construction Schedule

Start Construction	March 24, 2024
Substantial Completion	August 16, 2024
Final Completion	August 23, 2024
27. The Owner will designate roof areas that should be done first when school is still in session. These spaces would include the Cafeteria, Gymnasium, Auditorium, Swimming Pool and similar spaces. Under a future addendum, a floor plan will be provided showing which spaces should be prioritized to be completed while school is still in session.

28. Under a separate contract, IFS/Stenstrom are completing an HVAC replacement project. The roofer needs to coordinate all work with them.
29. Under a separate contract, IFS/Stenstrom will be replacing some of the exhaust fans. They will extend the electrical as needed so when the Roofer removes the fan and raises the curb, the electrical wiring does not need to be extended. For any exhaust fan that was not replaced with new, the Roofer will need to include the cost to extend the electrical as required.
30. Under a separate contract, IFS/Stenstrom will be removing exhaust fans and not replacing them. They will cap the openings. The Roofer shall remove the cap, infill opening per drawings and roof over the opening.
31. Owner will remove and re-install the solar panels as needed for the Roofer to complete the work.
32. Contractor to remove the ballast from the site and dispose of legally.
33. Contractor to remove the designated stone copings from the site and dispose of legally.
34. All existing plumbing vents will need to be extended so they are minimum of 12" above the roof line.
35. Contractor to extend any mechanical rooftop equipment including electrical and ductwork as needed so the curbs are a minimum of 8" above the adjacent roof.
36. Contractor to be responsible for restoring grass areas.
37. Contractor to visually inspect the underside of roof decking before replacing the roof to locate any conduits and electrical work installed tight to the underside of the deck. They should translate the locations to the roof so they do not install fasters into the conduits. Any damage to the existing electrical or fire alarm conduit or wiring will need to be repaired or replaced by the Contractor.
38. Prior to ordering materials and preparing the tapered insulation drawings, the Contractor to verify all roof areas to verify if the roof decks are flat or sloped. Notify the Architect of any differences from what is shown on the plans.
39. RPS will not publish budgets for the projects.

END OF MEETING NOTES



PRE-BID MEETING SIGN-IN SHEET

IFB No. 24-14 Guilford H.S. Roof Replacement

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

Printed Name	Company Name	Company Address	Telephone	E-mail
✓ Chuck Ellis	Atlas Sheet Metal	930 S Starboard Dr Roscoe, IL	815.218.1598	csb.melig@atlas-sheetmetal.com
✓ Kaleb Bolhill	BP Roofing Solutions		815.885.8326	k.l.b@bproofingsolutions.com
3 NEAL MENSCH	MEATH MASTER ROOFMASTER	4800 metal master way McHenry	815-459-6415	estimating@methmaster.com
4 Dan Hernandez	Disaction Roofing	1555 New Roads Sycamore, IL	815.984-0831	Dan.H.D@disaction.com
✓ RANNEY RAMIREZ	STERLING COMMERCIAL ROOFING	2111 LOCUST ST STERLING, IL	815 990 6031	R.RAMIREZ@STERLINGROOFING.COM
6 Edwin Carlson	Roofing Systems, Inc	1825 Windsor Rd Loves Park, IL 61111	815 654 9540	ROOF515@AOL.COM
✓ 7 Tim Beard	Sterling Commercial Roofing	2711 Locust St Sterling, IL	815 626 7744	tbearde@sterlingroofing.com

Francois
 3307 184. 26 S.
 Freeport, IL 61032
 815-235-5350
 Paul C Freeport
 industrial roofing
 .com



PRE-BID MEETING SIGN-IN SHEET

IFB No. 24-14 Guilford H.S. Roof Replacement

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

Printed Name	Company Name	Company Address	Telephone	E-mail
1 MEGAN SIMON	RPS 205		815-378-3632	Megan.Simon@rps205.com
2 SCOTT JEWELL	RJLJA		815-390-1291	sjohn@rjla.net
* 3 CHRIS CHOUINARD	D&E Sheet Metal		815-562-3290	DESM INC @yahoocom
4 DAVE COE	E+Q Sheetmetal		847-276-8440	EQSHEETMETAL@comcast.net
5 SAM NEWMAN	Weatherguard		847 888 3008	Sam@weatherguardroofing.net
6 DAN HANSTON	Ridgford		224-415-0241	Dan@ridgford.com
7 TOM LEE	STANSTOM		815-498-2420	TOML@RSTENSTROM.COM

Tim McMahon A-1 Roofing Company
 Jake Lynch CARLISLE SYNTec

(847) 952-3600 Tim McMahon @ A1 Roofing.com
 (630) 945-1259 J LYNCH @ AADVANCED.ram

ROCKFORD PUBLIC SCHOOLS
IFB No. 24-14 Guilford H.S. Roof Replacement
Pre-Bid Meeting Sign-In Sheet
September 21, 2023 at 10:00 a.m.

20	PAUL NARETTA	McDONALD FOOTBALL	1229 KESHUNDAE ST. ROCKFORD, IL 61103	815 963-8458	PNARETTA MEDIANEED FOOTBALL , CON
----	--------------	-------------------	---------------------------------------	--------------	---

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB No. 24-14 Guilford H.S. Roof Replacement for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addenda published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for October 5, 2023 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval October 17, 2023.
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at PurchasingDeptStaff@rps205.com. Last RFI will be accepted until September 26, 2023 at 12 pm. Last addendum will be issued by September 28, 2023 at 4:30 pm.
- Addenda will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Bonfire.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.