

**Notice
Dover School Committee**

September 26, 2023

6:30 pm

[YouTube.com/doversherbornchannel](https://www.youtube.com/doversherbornchannel)

Dover-Sherborn Middle School Library

Agenda

1. Call to Order
2. Community Comments
<https://us02web.zoom.us/j/82805714017?pwd=aC9VV0xrcklIb2I2N3FvR1VwSEdXZz09>
Meeting ID: 828 0571 4017 Passcode: 318411
3. Superintendent Update: Elizabeth McCoy
 - Assistant Superintendent Update – Denny Conklin
 - Principal's Report – Dr. Deb Reinemann
 - Warrant Report
4. FY23 Budget Closeout
5. Chickering School Improvement Plan Second Read **A.R.**
6. Proposed Gift Basketball Court
7. Consent Agenda **A. R.**
 - Approval of Minutes June 13, 2023
8. Communications (For Members Information)
 - 2023-2024 Meeting Calendar
 - Subcommittee Assignments
 - Sherborn School Committee Minutes June 6, 2023
 - Dover Sherborn Regional School Committee Minutes June 6, 2023
9. Adjournment

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

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#WeareDS

Chickering School

Dover Public Schools

29 Cross St.

Dover, MA 02030

Phone: 508-785-0480 Fax: 508-785-9748

[http:// www.doversherborn.org](http://www.doversherborn.org)

Dr. Deb Reinemann
Principal

Mr. Jim Carnes
Assistant Principal

Ms. Naomi O'Brien
Elementary Special
Education Coordinator

Ms. Laura Driscoll
Elementary Special
Education Coordinator

TO: Beth McCoy, Superintendent
FROM: Deborah Reinemann, Ed.D., Principal
RE: Principal's Report
DATE: September 28, 2023

Principal's Reflections

We welcomed 500 students to a new school year filled with new adventures, new friends and some familiar routines. Students participated in Morning Meetings in their classrooms and all together in our first All School Assembly on Friday, September 1st. Ask your child(ren) about the singing and masked dancers! We then hosted our Great Cereal Box Challenge and I am proud to report that we collected just over 600 boxes of cereal to donate to A Place to Turn, our local food pantry in Natick. You can view the [video](#) here.

Our school motto is "Chickering is a place where students learn, laugh, grow, care and make a difference." We hope that our students gathered the importance of "making a difference." As we lead up to the final day, we recognized that as much fun as the domino rally is, it is not the only reason to do this. We are using these books in school with classes to explain food insecurity and the reason for the challenge.

[Maddies Fridge](#) (read aloud by Deb)

[Saturday at the Food Pantry](#) (read aloud on youtube)

In addition, Mr. Carnes and I visited every classroom to read Maybe, a picture book by Kobi Yamada. In this Nautilus Book Award winner, we follow a story of "endless" potential.

Our Open House is scheduled for Thursday, September 28. .

6:00-6:20 Jim and Deb host parents in cafe with school wide information

6:30-7:00 and 7:00-7:30: classroom teachers host in their classrooms.

Within that 30 minutes, teachers will give a 10-15 minute presentation.

6:30-7:30: Specials and Special educators will be based in the Lobby.

Chickering Citizens has also begun. In this grade 5 program, students may apply for a variety of roles to help the Chickering community. Roles include Kindergarten safety helper (at dismissal), Art, Library, Music and PE helpers with the Kindergarten students during grade 5 recess, Lost & Found, Office helpers and even some gardeners! You can learn more about the program through the [slide show](#). Many thanks to our teacher leaders on this program: Anna Ring, Anna Sawan, Christine Uminski, Chris Fraser, Dave Gaffny, Kathy Gillis, Christine Atkinson, and Julie Law-Linck.

Curriculum and Learning and Professional Development

Our beginning of the year assessments are well underway, with our first round of data meetings scheduled for the week of October 9th. Teachers, Coaches, Interventionists, Educational Assistants and administrators pour over a wide collection of data to identify students who have met or exceeded benchmarks and those who have not yet. Examples of data from grades K through 5 include, but are not limited to: DIBELS Literacy Assessments, Reading Running Records, Kathy Richardson Assessing Math Concepts, IXL Math Diagnostics, student writing samples, and preliminary MCAS scores.

Students who have not yet achieved grade-level benchmarks will be assigned to small groups during the WIN (or “What I Need”) block based on their instructional needs. Each grade-level has four WIN blocks in their weekly schedule. During this time, teachers and educational assistants pull small groups for focused, research-based interventions. At the end of the approximately 8 week cycle, students are reassessed and reassigned as warranted. WIN is part of our district’s Multi Tiered Systems or MTSS. MTSS is a framework for meeting the needs of all students by leveraging data-driven decision making, progress monitoring, and evidence- based supports for student growth.

Preliminary MCAS scores have been released and we are planning to use them as part of the MTSS data collection as well as a curriculum review tool to assess the effectiveness of our curriculum as measured by the DESE MCAS system. More detailed analysis will be shared at a future DSC meeting.

Academic Spotlight:

Each month we will spotlight a grade level to help give a glimpse into our classrooms. This month we hear from Kindergarten:

Chickering School welcomes four classrooms of new kindergarteners to our community and they have already begun sprouting new roots! These bright-eyed five and six year olds have proven themselves to be willing and open-minded by bravely participating in many first time adventures:

- independently entering their new school
- joining new learning spaces with unfamiliar teachers
- building fresh friendships
- exploring foreign structures on the playground

- practicing fresh routines
- learning procedures and expectations

Kindergarten students are displaying great success remembering new classmates' names and faces, all while navigating the various personalities, too. The number one goal at the beginning of our school year is to build a positive community, which ultimately requires time and ongoing practice to fully nurture. Parents may be noticing that their kindergarten student(s) are exhausted by day's end, but children will adjust as they grow their stamina overtime. Kindergarten is a magical place where children *learn, laugh, grow, care and make a difference.*

School Advisory Council (SAC)

Our new School Advisory Council will have their first meeting next week. We welcome our new members, parents/guardians: Lisa Slotnick, Collin Knight and Melissa Carballosa, teachers: Renee Grady, Anna Ring and our returning members, Alison Parker and Bob Cocks. Thank you to Jessie Hole for returning, this time as our DSC Liaison.

And with heartfelt thanks to our retiring members, many who graciously extended their terms through the COVID crisis: Rob Andrews, Jorge Fradinho, Jessie Hole as parent representatives and teachers, Nisha Hochman and Allie Vetere.

The final School Improvement Plan (SIP) is included in the DSC report, under separate cover. We started with two very broad goals and found that we needed to break them to three goals:

1. Chickering will continue to refine its multi-tiered system of support (MTSS) to ensure that all students have access to differentiated instruction, targeted interventions and evidence-based resources in support of their academic, social and emotional development.
2. Curriculum: Maintain academic excellence and rigor while maintaining a mindset for continuous improvement, research and exploration of curriculum
3. Chickering will continue to foster a school community free from bias and discrimination and to ensure a sense of belonging and equitable outcome for all Dover students, through inclusive communication, culture and climate.

Safety and Security:

All students and staff participated in our first fire drill of the school year on September 5th. We practice fire drills four times in the school year in order for all students to understand the process for quickly and quietly evacuating the building. All staff have been trained by Synergy, our safety consultants. Last May, Superintendent

McCoy hosted a parent information event with Synergy, our consultants for lockdown procedures. Here is the slide presentation ([Synergy slides](#)) from that event.

On Friday, September 22, students participated in bus evacuation practice, exiting the bus from the rear door in the event the front door was not accessible. Dover Police were here to assist.

Personnel

We are proud to welcome the following new staff member in their respective roles:

Alex Carroll, Speech Language Pathologist

Dave Gaffny, Technology Integrator

Caitlyn Kilgallon, Preschool Teacher

Tara Lowny, Grade 5 classroom teacher

Danielle Lyons, Special Educator

Emily Marsh, FLES teacher, Kindergarten and grade 1

Laura O'Garr, Physical Therapist

Kate Pollender, Nurse

Ryan Sager, Special Educator

And Special and General Educational Assistants: Lara Clark, Pablo Lebre-Gonzalez, Sean McCarthy, and Emily Stevens

We continue to seek a Special Education Assistant and building based substitute.

The Public Schools of Dover and Sherborn

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
DATE: September 22, 2023
RE: Approved FY23 and FY24 Warrants

The following FY23 Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>	<u>Fund</u>
1128	6/9/2023	\$117,160.89	Circuit Breaker
1129	6/9/2023	\$35,903.61	General-OOD
1130	6/9/2023	\$18,610.91	Food Service
1131	6/9/2023	\$60,083.23	General-School
1134	6/28/2023	\$4,811.28	Title I
1136	6/28/2023	\$52,832.57	Circuit Breaker
1137	6/28/2023	\$5,223.72	252 Grant
1138	6/28/2023	\$116,840.40	General-OOD
1139	6/28/2023	\$1,455.35	Capital projects
1140	6/28/2023	\$7,055.52	240 Grant
1141	6/28/2023	\$59,570.79	General-School
1142	6/30/2023	\$1,777.50	General-OOD
1143	6/30/2023	\$2,283.83	Food Service
1144	6/30/2023	\$23,253.62	General-School
1145	8/10/2023	\$5,889.23	General-School FY23 Encumbrance
1146	8/10/2023	\$84,568.42	General -OOD FY23 Encumbrance
1147	8/24/2023	\$340.00	General-School FY23 Encumbrance

The following FY24 Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>	<u>Fund</u>
1002	7/19/2023	\$19,763.30	General-School
1003	7/19/2023	\$16,945.00	Capital Project-FY24
1005	8/3/2023	\$6,739.68	ESSER III
1006	8/3/2023	\$1,522.74	252 SPED Grant
1007	8/3/2023	\$44,085.70	General-OOD
1008	8/3/2023	\$3,394.26	Food Service
1009	8/3/2023	\$51,523.55	General-School
1011	8/10/2023	\$1,425.00	240 SPED Grant
1012	8/10/2023	\$64,046.66	General-OOD
1013	8/10/2023	\$23,341.90	General-School
1015	8/24/2023	\$115,873.53	Capital Project-FY24
1016	8/24/2023	\$482.84	240 SPED Grant
1017	8/24/2023	\$522.69	General-OOD
1018	8/24/2023	\$55,466.70	General-School
1020	9/7/2023	\$58,635.03	General-School
1021	9/7/2023	\$216.54	240 SPED Grant
1022	9/7/2023	\$7,461.16	Food Service
1023	9/7/2023	\$192,901.22	Circuit Breaker
1024	9/7/2023	\$158,769.11	General-OOD

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY23 Financial Results
DATE: September 22, 2023

Attached please find:

- *Status of Appropriations as of June 30, 2023
- *Special Revenue/Revolving Funds as of June 30, 2023

Status of Appropriations

Salaries

Salaries ended the year with a positive variance of **\$29,695** (.44%). Significant item to note was the conversion of two (2) EA positions to a SPED Educator to provide more direct instruction to students on IEPs. The corresponding savings in the EA line also represents one additional EA charged to the SPED 240 Grant. Other variances resulted from post-FY23 staffing changes, leaves and coverage for those leaves (substitutes).

Expenditures

Overall, in-district operating expenses were over budget by **\$76,675** (7.30%). This variance was driven by the significant variance in SPED services based on outside services required to support students on IEPs.

Out-of-District

OOD operating costs exceeded budget by **\$397,066** (15.80%) based on placement activity throughout the year. There was new placement activity since the June report resulting in additional tuition costs of approx. \$87,000. Budgeted placements for FY23 were 21. Actual placements at the end of the year were 26.

Summary of Results

Overall results from operations for FY23 were a negative variance of **\$444,046** (4.28%). These unbudgeted costs are offset by the Circuit Breaker reimbursement of \$1,151,763 resulting in a net turn back to the Town of Dover of \$707,717.

Special Revenue/Revolving Funds

The roll-forward for the Special Revenue and Revolving Funds is included for your review. There is no significant activity to report.

We will be happy to answer any questions at Tuesday's meeting.

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

Dover Public Schools
Status of Appropriations as of June 30, 2023

<u>SALARIES</u>	<u>FY23</u> <u>BUDGET</u>	<u>EXPENDED</u> <u>THUR 6/30</u>	<u>OPERATING</u> <u>VARIANCE</u>	<u>% of</u> <u>BUDGET</u>
SUPERINTENDENT	\$146,408	\$135,285	11,123	7.60%
BUSINESS AND FINANCE	116,115	112,563	3,552	3.06%
DISTRICT INFO MANAGEMENT	77,214	74,919	2,295	2.97%
SPED ADMINISTRATION	212,753	198,739	14,014	6.59%
SCHOOL LEADERSHIP-BUILDING	380,251	379,770	481	0.13%
ACADEMIC LEADERS	33,112	36,469	(3,358)	-10.14%
EDUCATORS, CLASSROOM	3,617,273	3,654,441	(37,167)	- 1.03%
EDUCATORS, SPED	858,468	878,066	(19,598)	- 2.28%
SUBSTITUTES	45,000	85,264	(40,264)	-89.48%
EDUCATIONAL ASSISTANTS	712,988	634,261	78,727	11.04%
LIBRARIANS & MEDIA CENTER	57,321	60,654	(3,333)	- 5.81%
BUILDING BASED PD	16,875	29,828	(12,953)	-76.76%
GUIDANCE COUNSELORS	98,850	123,164	(24,314)	-24.60%
PSYCHOLOGICAL SERVICES	95,301	43,787	51,514	54.05%
MEDICAL/HEALTH SERVICES	100,007	101,292	(1,285)	- 1.28%
CUSTODIAL SERVICES	238,347	228,087	10,260	4.30%
TOTAL SALARIES	\$6,806,282	\$6,776,587	\$29,695	0.44%
<u>EXPENDITURES</u>				
SCHOOL COMMITTEE	\$10,650	\$8,202	2,448	22.98%
SUPERINTENDENT	17,300	15,606	1,694	9.79%
LEGAL SERVICES	9,000	9,398	(398)	- 4.43%
DISTRICT INFO MANAGEMENT	79,500	75,365	4,135	5.20%
SCHOOL LEADERSHIP-BUILDING	18,408	22,674	(4,266)	-23.18%
CLASSROOM CONTRACTED SERVICES	4,500	3,887	613	13.63%
SPED SERVICES/SUPPLIES	75,200	197,929	(122,729)	-163.20%
LIBRARIANS & MEDIA CENTER	13,860	13,688	172	1.24%
COURSE REIMBURSEMENT/PD	33,300	22,597	10,703	32.14%
TEXTBOOKS & RELATED SOFTWARE	37,000	36,269	731	1.98%
LIBRARY INSTRUCTIONAL MATERIALS	6,100	6,859	(759)	-12.44%
INSTRUCTIONAL EQUIPMENT	17,500	13,398	4,102	23.44%
GENERAL SUPPLIES	62,050	56,653	5,397	8.70%
CLASSROOM INSTRUCT TECHNOLOGY	20,000	23,418	(3,418)	-17.09%
GUIDANCE	3,500	3,259	241	6.88%
MEDICAL/HEALTH SERVICES	2,600	1,884	716	27.53%
TRANSPORTATION SERVICES	262,541	266,566	(4,025)	- 1.53%
CUSTODIAL SERVICES	25,000	18,124	6,876	27.51%
UTILITIES	217,500	214,132	3,368	1.55%
MAINTENANCE OF BUILDING	135,500	117,776	17,724	13.08%
TOTAL EXPENDITURES	\$1,051,009	\$1,127,684	(\$76,675)	- 7.30%
TOTAL INDISTRICT OPERATING	\$7,857,291	\$7,904,271	(\$46,980)	- 0.60%
<u>OOD TUITION & TRANSPORTATION</u>				
TUITION TO MA SCHOOLS	50,000	0	50,000	100.00%
TUITION TO COLLABORATIVES	375,000	407,627	(32,627)	- 8.70%
TUITION TO NON-PUBLIC SCHOOL	1,490,000	1,874,542	(384,542)	-25.81%
TUITION TO OUT OF STATE SCHOOLS	225,000	220,841	4,159	1.85%
TRANSPORTATION SERVICES	\$372,500	\$406,555	(34,055)	- 9.14%
TOTAL OOD	\$2,512,500	\$2,909,566	(\$397,066)	-15.80%
TOTAL OPERATING	\$10,369,791	\$10,813,837	(\$444,046)	- 4.28%
CB Reimbursement offset at 75%			\$1,151,763	
Operating Surplus			\$707,717	

Dover Public Schools
Special Revenue/Revolving Funds as of June 30, 2023

<u>SPECIAL REVENUE/REVOLVING FUNDS</u>	<u>FUND BALANCE @7/01/2022</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>FUND BALANCE @ 06/30/23</u>	<u>Notes:</u>
BUILDING RENTAL	\$ 32,072	\$ 52,409	\$ 4,896	\$ 79,585	
CIRCUIT BREAKER	-	1,151,763	1,151,763	-	
FOOD SERVICES	148,533	331,765	231,285	249,013	Net of deposits in advance - \$13,329, Reported ACTUAL ACTIVITY ONLY
GIFTS (see pg 2 for details)	22,499			22,499	
PRESCHOOL	148,852	69,450	21,149	197,153	Net of FY24 tuition deposits in advance - \$35,752
FIDUCIARY FUND					
STUDENT ACTIVITY FUND	\$ 12,480			\$ 12,971	Student Activity Account balance per school

FY 23 Miscellaneous Donations							06.30.23
Gift/Donor	Purpose	Bal Fwd @ 07/01/2022	Revenue	Expenditures	Encumbered	Ending Balance @ 06/30/23	Notes
<u>RESTRICTED GIFTS</u>							
Mudge Memorial	Sound System	10,000.00				10,000.00	6/29/22 gift
Various Donors	SPED Program	2,427.12				2,427.12	
Friends of Chickering Music	Music Program	430.23				430.23	
						12,857.35	
<u>UNRESTRICTED GIFTS</u>							
OTHER	Unrestricted	9,641.41				9,641.41	
TOTAL		\$ 22,498.76	0.00	0.00	0.00	\$ 22,498.76	

Chickering School Improvement Plan 2023-2024, updated 9/21/23

District Vision

We will distinguish ourselves through innovative teaching and learning experiences that inspire all students to pursue their individual passion for learning and excellence while we continue to be a nationally recognized, high-performing school system.

District Mission

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

District Theory of Action

If we are able to successfully inspire, challenge, and provide the necessary support for all of our students, *then* they will be equipped with the tools necessary to achieve their fullest potential in a rapidly changing society.

District Core Values

The Dover Sherborn Schools commit to the following Core Values:

Commitment to Community
Equity and Excellence
Respect and Dignity
Climate of Care



Dover-Sherborn Strategic Objectives 2023-28

EXCELLENCE & INNOVATION IN LEARNING	CHALLENGE & SUPPORT ALL STUDENTS	PROFESSIONAL LEARNING & GROWTH	FAMILY & COMMUNITY ENGAGEMENT	SAFE & SUSTAINABLE SPACES
Maintain academic excellence and rigor while adapting practices to prepare graduates for success in a rapidly changing world.	Enhance programming to ensure all students are able to achieve their full potential within a supportive learning environment.	Expand opportunities for professional growth and collaboration among educators in support of the District's vision for teaching and learning.	Engage families and community members in the strategic pursuit of a shared vision and mission.	Evaluate and update facilities to ensure safe, sufficient and sustainable spaces amidst a changing educational and environmental landscape.

Dover-Sherborn District Goals 2023-24

To be determined through the strategic planning process.

School Improvement Goal 1: *Chickering will continue to refine its multi-tiered system of support (MTSS) to ensure that all students have access to differentiated instruction, targeted interventions and evidence-based resources in support of their academic, social and emotional development.*

District Strategic Objective	Action Step	Rationale	Person(s) Responsible	Evidence of Effectiveness
CHALLENGE & SUPPORT ALL STUDENTS	Continue to research and identify best practices for interventions in reading, math, social emotional learning		Principal, Assistant Principal, Instructional	Professional development for EA's, teachers and Specialists Curriculum research



Enhance programming to ensure all students are able to achieve their full potential within a supportive learning environment.			coaches and all teachers	
	Continue to refine the use of data protocols into grade level team meetings, data and progress monitoring meetings.	We have strong data collection practices and continue to revise our data protocols for sharing and analyzing student data. Data driven decision making for interventions is essential to student success.	Principal, Assistant Principal, Instructional coaches and all teachers	Data meeting protocols Focused, student centered discussions at data meetings, based on data
	Expand the offerings during WIN time so all students get “what they need” in WIN time for extensions.	All students should be met at their level of instructional need.	Principal, Assistant Principal, Instructional coaches and all teachers	Engineering units in grade 4 and 5 WIN Junior Great books in grade 4 WIN Additional small group UDL projects

School Improvement Goal 2: Curriculum: Maintain academic excellence and rigor while maintaining a mindset for continuous improvement, research and exploration of curriculum

District Strategic Objective	Action Step	Rationale	Person(s) Responsible	Evidence of Effectiveness
EXCELLENCE & INNOVATION IN LEARNING	Chickering school will continue the implementation of Teachers College Readers Workshop in the school year 2022-23. (year 3 of 5) This research-based	Implement a comprehensive literacy program, which is informed by the science of reading, includes rich-literature, and	Principal, Assistant Principal, Literacy coach and all	Implement Revised Reading Units of Study, K- 2 Utilize research-based techniques for teaching high-frequency words, developing phonemic awareness, and



Maintain academic excellence and rigor while adapting practices to prepare graduates for success in a rapidly changing world.	reading instructional model will be phased in (in conjunction with Pine Hill) over the next five years.	opportunities for students to develop strong speaking and listening skills	classroom teachers	<p>incorporating decodable text into foundational skill instruction.</p> <p>Rollout home-grown Reading Units of Study in 4th and 5th grades, which explicitly teach close reading strategies for fiction texts and utilize partner-reading to scaffold student learning.</p> <p>Leverage assessment data to create responsive small groups and individual conferences.</p>
	Math Pilot	In a mindset of continuous improvement teachers and coaches should explore and pilot high performing and DESE approved curriculum Best Practices: Equitable access, Critical thinking and Growth	Principal, Assistant Principal, Math coach, selected teachers	Use, reflection and data collection using Reveal and Illustrative math programs across the school, K-5.
	SEL Pilot	In a mindset of continuous improvement teachers and coaches should explore and pilot high performing and DESE approved curriculum Best Practices: Relationships, Agency, Relevance and growth	Principal, Assistant Principal, SEL coach, selected teachers	Use, reflection and data collection using the FLY Five SEIL program across the school, K-5.
	Engineering units at each grade level	Engineering skills are essential not only for science and	Principal, Assistant	<p>Project Lead the Way</p> <p>STEM lessons at all grades</p>



		research but also cooperation and problem solving skills Best Practices: Relationships, Relevance, Critical Thinking and Collaboration	Principal, All teachers	
	Implement Best Practices	Actualize the Portrait of a graduate at each grade level at Chickering		Teacher and teacher team goals for professional and student growth

School Improvement Goal 3: Chickering will continue to foster a school community free from bias and discrimination and to ensure a sense of belonging and equitable outcome for all Dover students, through inclusive communication, culture and climate.

District Strategic Objective	Action Step	Rationale	Person(s) Responsible	Evidence of Effectiveness
FAMILY & COMMUNITY ENGAGEMENT Engage families and community members in the strategic pursuit of a shared vision and mission.	Sense of belonging for students	Best Practices for DS state that Relationships promote a climate of kindness and respect that prioritizes students' relationships with educators and peers in order to foster empathy, belonging and well-being.	Principal, Assistant Principal, all staff	Responsive Classroom, new Morning Meeting strategies, International Night, maintain high quality CE and add new CE as meets the needs of the school. All banners and posters will be mindful of a sense of belonging for all
	Inclusive communication: Assess current family engagement practices, including websites and teacher-based communication for Dover and Boston families	All members of the Chickering community should send and receive effective, respectful and meaningful communication	Principal, Assistant Principal, all teachers	Website, Staff and family newsletters PTO communications



	Refine our Chickering Citizens program where fifth graders can apply and carry out a variety of roles	Students build strong connections with their peers and community when they invest in contributing to the community.	Principal, Assistant Principal, Specialists, grade 5 teachers	New roles for Chickering Citizens, clearer expectations for student behavior within roles, more efficient sign up process
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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: Proposed Gift – Basketball Court
DATE: September 22, 2023

We are excited to share information regarding a proposed addition to the exterior grounds of Chickering. Over the past several years, planning discussions have taken place between School Administration, Dover Parks and Recreation and representatives from Hoops for Hyde regarding renovation of the existing basketball park (on the parking lot side of Chickering) or the idea of an adding a new regulation size basketball in the same general area. The final proposal being brought forward is a new regulation size court.

For a point of information, the School Committee oversees the school building while Parks and Recreation oversees all exterior property surrounding the school including the lower Chickering Fields. Given this, the School Committee and the Parks and Recreation Commission work collaboratively when projects such as these are proposed. The outdoor classroom was the most recent example of this type of collaboration.

The Parks and Recreation Commission met on September 14th and approved the idea of the court addition and will work with School Administration/School Committee to finalize procurement procedures, usage protocols and long-term maintenance responsibilities. We plan to attend the Parks and Recreation's committee meeting in late October to further discuss the details. More information will be shared with the Committee at a future meeting.

Attached for additional background on Hoops for Hyde and this project is a notification shared with the Hoops for Hyde community.

Information shared by Hoops For Hyde

For the past couple of years, an idea has been bandied about to permanently mark a space in our own community where Chase first felt the power of friendship - a place where we all have a hand in creating an extended hand for generations to come. A Home Court Advantage if you will. This year, a portion of the funds raised are earmarked to build a basketball court right here in our own backyard at Chickering elementary school. With the blessings and support of your school Administrators, Principals, Coaches, Parks & Recreation, and the Town of Dover, the **Chase Rideout Hyde Memorial Basketball Court** has been green-lighted.

Together, we will create a reminder that we are a community that honors the early bonds of friendship that last lifetimes, as evidenced by your annual participation. This year, a pre-tournament gathering to mark the occasion will take place to put a shovel in the ground at the site where the old court currently calls out for improvement.

The Hyde family will provide matching funds to complete the vision and help us all set a standard of what can be accomplished together in surrounding communities in the years to come. Thank you all again and we will see you there, at the Chickering School on October 21st.

LINK TO DONATE: <https://gofund.me/1b4b0f86>

As summer comes to an end our hearts turn to the fall, Our Boy Chase, and you - our friends & family. The **5th annual memorial event in honor of Chase Rideout Hyde** is upon us and it's exciting to think about celebrating Chase - both who he was and who he remains still in our hearts and minds. He lived inclusively with kindness and a genuine enthusiasm for everyone he knew. We hear each year how this event serves to bring us together again in friendship and how perhaps we might not see or connect with one another as frequently without Chase's spirit moving each of us to do so. We know he would be thrilled to know he serves as such inspiration.

Chase was happiest on the basketball court surrounded by friends, competing, laughing, smack-talking, and beating his father mercilessly one-on-one. For Chase, EVERYONE was welcome and in that spirit, we invite everyone again to **Hoops For Hyde on Saturday, October 21, 2023** to wrest the highly coveted trophy from the grip of Jack Polk, Timmy Polk & Mark Czeisler, with a little 3 on 3 tournament play.

We remember Chase at a very young age kindly offering assistance or help, unsolicited, intuitively wanting those around him to feel his friendship, as only he could. He was an outstretched hand. He coiled at the thought of someone being left out, or passed over, or maybe just too timid to come forward. We are sure he was unaware of this, his inherent trait. It is this spirit that the Hyde family witnesses each year at this event, the love and kindness you all have and share with one another.

Chase found and created Belonging and Acceptance through sports. It is the Hyde Family dream and vision to continue Chase's work, to breathe life into his legacy, to honor him through the lives of those who knew him best - you.

This year, we will once again seek to **raise funds to help fuel the vision of building courts in communities where young friends will come together** and enjoy all that a bouncing ball and a net has to offer. One court at a time alongside Friends & Family. To date, contributions have served to refurbish a court and playground in Dorchester as well as to fund an annual scholarship for graduating seniors of the Dover Sherborn High School. Jack Polk has been quietly and diligently reviewing essays submitted by students who reflect on the meaning of Belonging and Acceptance and share their heartwarming personal stories of their life experiences. Thank you, Jack.

We are joined in this effort by the non-profit organization Ripples of Hope. This organization stands on the premise that "We are more alike than we are different". Ain't it the truth. Ripples of Hope has a long history of propelling people and communities forward and creating an environment that fosters positive change.

We will host the **annual Hoops for Hyde basketball tournament on Saturday, October 21st** on the courts on which Chase grew up (**Chickering School, 29 Cross Street, Dover, MA 02030 from 10:30am to 2:30pm**). We will establish brackets for those who want to donate and play. We ask that you reach out to Mr. Brett Crocker at 508-785-5284 to register. A quick thank you to Brett for his continued involvement and support of all that goes into coordinating this memorial event.

For those who wish to donate and spectate, all are welcome to attend. Following the tournament, we invite you back to the Hyde home for our annual Chasegiving food fest and friendly banter while watching the sunset. All Hydies are available to answer any questions or thoughts you may have.

Thank you in advance for your continued efforts, support, contributions, friendship and love in helping to keep Our Boy Chase's spirit moving forward in the present, creating positive change in friends' lives.

DRAFT

Dover School Committee Meeting of June 13, 2023

Members Present: Liz Grossman
Jeff Cassidy
Goli Sepehr
Jessie Hole
Martha Castle

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Manager
Deb Reinemann, Principal

1) Call to Order

Beth McCoy called the meeting to order in the Middle School Library at 5:31 pm.

2) Welcome Jessie Hole and Martha Castle

3) Reorganization

Jeff Cassidy nominated Liz Grossman as Chair of the Dover School Committee. Martha Castle seconded.

23-06 VOTE 5 - 0

Jeff Cassidy nominated Goli Sepehr as Secretary of the Dover School Committee. Jessie Hole seconded.

23-07 VOTE: 5 - 0

4) Community Comments - none.

5) Dover PTO - Betsy Police, PTO President, gave an overview of the PTO activities during the past school year.

6) Reports

- Superintendent Report - Beth McCoy presented a brief update from her office including: a review of end of year activities and congratulations to the graduating class of 2023.
- Principal's Report - Dr. Reinemann highlighted recent and upcoming events at Chickering.
- Warrant Report

7) FY23 Monthly Financial Report as of May 31, 2023

- Salaries - there are no changes since the last report.
- Expenditures - based on the mild winter and the better than expected pricing, there is no longer a negative variance projected in Utilities. The fuel bid for FY24 was recently completed and the District is owed in at a fixed rate of \$2.4957/gallon.
- Out-of-District - there continue to be fluctuations in placements and placement costs. With changes since the May report, OOD tuition costs are now approximately \$310,000 over budget.
- FY24 Operating and Capital Updates - the current confirmed registrations for kindergarten is 63 and additional registration inquiries have been received. Based on this, it is recommended to maintain the already budgeted four sections. All other grades have enrollments that fall within the FY24 budgeted sections as of June 9th.

DRAFT

8) 2023-24 Student Handbook: second read - there are no substantive changes since the presentation at the last meeting.

Jeff Cassidy made a motion to approve the 2023-24 Student Handbook. Goli Sepehr seconded.
23-08 VOTE: 5 - 0

9) 2023-24 School Improvement Plan: First Read - the plan was based upon the findings of the Superintendent Entry Plan.

10)Consent Agenda

- Approval of Minutes: May 15, 2023

*Goli Sepehr made a motion to approve the Consent Agenda. Jeff Cassidy seconded.
23-09 VOTE: 3 - 0 - 2 (Jessie Hole and Martha Castle abstained)*

11)Communications

- Subcommittee Assignments
- Update on Elementary Literacy

12)Adjournment at 6:17 pm.

Respectfully submitted,
Amy Davis

2023-2024 SCHOOL COMMITTEES MEETING SCHEDULE

Dates are subject to change

REGIONAL SCHOOL COMMITTEE MEETINGS	SHERBORN SCHOOL COMMITTEE MEETINGS	DOVER SCHOOL COMMITTEE MEETINGS	JOINT SCHOOL COMMITTEE & UNION #50 MEETINGS
Tuesday, September 12, 2023 5:30 pm start ***	Tuesday, September 19, 2023 5:30 pm start ***	Tuesday, September 26, 2023	Tuesday, September 12, 2023
Tuesday, October 10, 2023	Tuesday, October 17, 2023 5:30 pm start***	Tuesday, October 24, 2023	
Tuesday, November 7, 2023	Tuesday, November 14, 2023*	Tuesday, November 21, 2023*	
Tuesday, December 5, 2023*			
Tuesday, January 16, 2024		Tuesday, January 16, 2024 5:30 pm start***	Tuesday, January 30, 2024
Tuesday, February 6, 2024	Tuesday, February 6, 2024 5:30 pm start ***		
Wednesday, February 14, 2024***			
Tuesday, March 5, 2024**	Tuesday, March 12, 2024**	Thursday, March 14, 2024**	
Tuesday, May 7, 2024	Tuesday, May 7, 2024 5:30 pm start ***	Monday, May 13, 2024	
			Tuesday April 2, 2024
			Tuesday, April 23, 2024
Tuesday, June 11, 2024 5:30 pm start ***	Tuesday, June 4, 2024 ****	Tuesday, June 4, 2024-- 5:30 pm start***	Tuesday, June 11, 2024
<i>Regional School Committee meetings begin at 6:30 p.m. in the library at DS Middle School, unless otherwise noted.</i>	<i>Sherborn School Committee meetings begin at 6:30 p.m. in the Library at DS Middle School, unless otherwise noted. **September 19th meeting will be held at the Sherborn Town Hall</i>	<i>Dover School Committee meetings begin at 6:30 p.m. in the Library at DS Middle School, unless otherwise noted.</i>	<i>Joint School Committee meetings begin at 6:30 p.m. in the Library at the DS Middle School, unless otherwise noted.</i>
* Meeting to include first pass of the FY25 Budget	Sherborn School Committee meetings begin at 6:30 p.m. in the DSMS Library.	* Meeting to include first pass of the FY25 Budget	
** Meeting to include final action on FY25 Budget	* Meeting to include first pass of the FY25 Budget	**Meeting to include final action on FY25 Budget	
*** Budget Meeting with Dover Warrant and Sherborn Advisory Committees - tentative	** Meeting to include final action on FY25 Budget	*** 5:30 pm start time DSMS Library	
*** 5:30pm start time	*** 5:30pm start time DSMS Library	**** DSMS Library	
	****DSMS Library		

DOVER SCHOOL COMMITTEE (updated 09.08.23)	
	2023-2024
Chair	Liz Grossman
Secretary	Goli Sepehr
Finance	
Warrants <i>Signs accounts payable and payroll warrants</i>	Liz Grossman
Subcommittees	
Superintendent's Evaluation <i>Coordinates evaluation of the superintendent per DESE guidelines</i>	Goli Sepehr
Union #50 <i>Three voting members (from each of the Dover and Sherborn School Committees) responsible for employment of the superintendent</i>	Jeff Cassidy Liz Grossman Goli Sepehr
Personnel <i>Reviews and approves sick bank requests</i>	Jeff Cassidy
Negotiations <i>Participates in the collective bargaining process with the Dover Sherborn Educational Association</i>	Jeff Cassidy Liz Grossman
Search Committees <i>Participates in search committees for administrative positions as needed</i>	Jessie Hole
Policy <i>Revises and proposes policies as needed for joint review by the school committees; conducts periodic policy manual reviews; identifies required policy review cycles</i>	Martha Castle
Buildings & Facilities <i>Collaborates with the Business Administrator and Director of Facilities on annual approval of the Capital Plan</i>	Jessie Hole
Liaisons <i>Serves as the key point of contact with each organization; attends meetings as requested</i>	
Chickering PTO (meets monthly; contact Betsy Police & Claire Carey)	Goli Sepeher

School Advisory Council (meets monthly; contact Betsy Police)	Jessie Hole
Challenge Success (meets monthly; contact Ellen Chagnon)	Jeff Cassidy
DS AIDE (meets as needed; contact Beth McCoy)	Jessie Hole
METCO (meets as needed; contact Monique Marshall Veale)	Liz Grossman
SEPAC (meets monthly; contact Kate McCarthy)	Jessie Hole
Wellness (meets annually; contact Ellen Chagnon)	Martha Castle
Task Forces	
Calendar (meets monthly; contact Beth McCoy)	Goli Sepehr
Communication (meets as needed; contact Denny Conklin)	Liz Grossman
Sheriff's Task Force on Juvenile Substance and Mental Health	Martha Castle

Sherborn School Committee
Meeting of June 6, 2023

Members Present: Dennis Quandt
Amanda Brown
Kristen Aberle
Christine Walsh
Rebecca Hammond

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Beth McCoy called the meeting to order at 5:32 pm in the Middle School Library.

2) Welcome Rebecca Hammond

3) Reorganization

Beth McCoy asked for nominations for Chair of the Sherborn School Committee for FY24.

Amanda Brown nominated Dennis Quandt as Chair. Christina Walsh seconded.

23-07 VOTE: 5 - 0

Dennis Quandt nominated Christine Walsh as Secretary. Amanda Brown seconded.

23-08 VOTE: 5 - 0

4) Community Comments - A parent of a rising 3rd grader advocated for a fourth section in the 3rd grade next year given that the numbers are close to the policy recommendation and she feels the smaller classes are necessary for the attention/support required for Covid learning recovery.

5) Reports

- Superintendent Report - Beth McCoy presented a brief update from her office: an agreement has been reached with the DS Educators Association for a new 3 year contract; Robin Mansfield and Nancy Wong are retiring; and there are two finalists being interviewed for the HR Director position.
- Principal's Report - Dr. Brown highlighted recent and upcoming events at Pine Hill.
- Warrant Report

4) FY23 Monthly Report as of May 31, 2023

- Salaries - there are no changes since the last report.
- Expenditures - there are no changes since the last report.
- Out-of-District - any remaining deficits will be covered with other funding sources once the year is closed out.
- FY24 Operating and Capital Updates - enrollment numbers continue to be monitored for any changes from projections and compliance with class size guidelines. The current incoming kindergarten class is 50.
Looking towards FY24, OOD placements are fairly stable with one or two anticipated placement changes. There is discussion at the legislative level to provide districts with some financial relief from the 14% increase in non-public tuition rates.

5) 2023-24 Family Handbook: first read - the Administration, with the advice of legal council, will be collaborating over the summer to align our handbook language about the policies and procedures that apply to all DS schools. Changes specific to the Pine Hill School Family Handbook include changes to the faculty roster and date updates.

Approved September 19, 2023

6) 2023-24 School Improvement Plan: first read - the plan was based upon the findings of the Superintendent Entry Plan and focuses on three of the five priorities areas in the entry plan.

6) Consent Agenda

- Approval of Minutes: May 9, 2023

Christine Walsh made a motion to approve the Consent Agenda as amended. Amanda Brown seconded.

23-09 VOTE: 5-0.

7) Communications

- Dover Sherborn Regional Committee minutes of March 9, 2023
- Subcommittee Assignments

8) Adjournment at 6:30 pm.

Respectfully submitted,
Amy Davis

Approved 9/13/2023

Dover-Sherborn Regional School Committee

Meeting of June 6, 2023

Members Present: Judi Miller
Maggie Charron
Kate Potter
Angie Johnson
Mark Healey
Colleen Burt

1) Call to Order

Beth McCoy called the meeting to order at 6:34 pm in the Middle School Library.

2) Welcome Colleen Burt

3) Reorganization

Beth McCoy asked for nominations for Chair of the Regional School Committee.

Angie Johnson nominated Judi Miller as Chair of the Regional School Committee. Mark Healey seconded.

23-09 VOTE: 6 - 0

Maggie Charron nominated Mark Healey as Vice Chair of the Regional School Committee.

Angie Johnson seconded.

23-10 VOTE: 6 - 0

Judi Miller nominated Angie Johnson as Secretary of the Regional School Committee. Colleen Burt seconded.

23-11 VOTE: 6 - 0

4) Community Comments - A parent from Dover thanked the Administration and the School Committee members for the balance that has been struck between DEI and academics by the District.

5) Audited FY22 Financials

The FY22 Audited Financial Statements and the Single Audit Compliance Report were reviewed by John Lafleche, Treasurer, and Robert Brown, Principal RE Brown & Company. The Region received a clean opinion with no management letter necessary. The Single Audit Report is required for organizations that expend \$750,000 or more in federal funds during any fiscal year. The Region expended \$1,052,584 in federal awards in FY22, including \$500,000 from the Department of Agriculture primarily related to the federal funded universal free lunch program. Since the universal free lunch program is now state funded the Region does not expect to exceed the \$750,000 that triggers filing of the report.

6) Reports

- Superintendent Report - Beth McCoy provided an update from her office including: the Educators' Contract has been approved by the union; Synergy 911 has recently been on campus to conduct training; Ann Dever-Keegan has been named as the Interim Middle School Principal; and there are two finalists for the position of HR Director.
- DSHS Principal's Report - John Smith reviewed the provided report and answered questions.

Approved 9/13/2023

- DSMS Principal's Report - David Lawrence reviewed the provided report and answered questions.
- Warrant Report

7) Financial Reports: FY23 Monthly Report as of May 31, 2023

- Revenues - Chapter 71 revenues reflect a 73% reimbursement rate, the Administration anticipates a slightly higher reimbursement rate once the final payment is received but have not made any projections on the current statements.
- Salaries - overall, salary expenditures are within 0.81% of budget.
- Expenditures - with DSEA negotiations taking place this year, there are increased costs in legal fees which is included in the May statement.
- Pro-forma Roll-forward of E&D - with the current projections and proposed uses, E&D at June 30th is \$1,129,798 or 4.04% of the FY24 operating budget.
- FY24 Capital Use of E&D and Community Education Funds - the following capital projects are proposed to be funded with E&D: high school floor replacement \$120,000; Lindquist student restroom renovation \$30,000; and Bleacher/Press Box Renovation \$125,000 totaling \$275,000.

Maggie Charron made a motion to transfer \$275,000 of June 30, 2022 certified Excess & Deficiency funds to the Region's Capital fund to cover costs for approved FY24 capital projects as presented. Angie Johnson seconded.

23-12 VOTE: 6 - 0

- In addition to the above approval of E&D funds for the Bleacher/Press Box Renovation, the Administration also requested a transfer of \$100,000 from Community Education to partially fund the structure expenses.

Colleen Burt made a motion to transfer \$100,000 of funds from the Community Education Fund to the Region's Capital fund to cover costs for the Bleacher/Press Box Renovation as presented. Mark Healey seconded.

23-13 VOTE: 6 - 0

8) Student Handbooks: First Read - the proposed changes to the DSHS Handbook were discussed. The DSMS Handbook is undergoing a full overhaul which will continue into the next school year. The changes for approval at the next meeting will be forwarded to committee members before the vote to approve.

9) School Improvement Plans: First Read - the school improvement plans, that are based on the findings of the Superintendent Entry Plan, were presented for discussion.

10) Consent Agenda

- Approval of Minutes: May 2, 2023
- Donations: \$2,500 from Jennifer Bingham for the Owen Bingham Scholarship Fund and \$100 from the Boylan Family for the Roger Boylan Scholarship Fund.
- Appointment of DS Regional Treasurer - John Lafleche for the 2023-24 school year.

Maggie Charron made a motion to approve the Consent Agenda. Kate Potter seconded.

23-08 VOTE: 5 - 0

11) Communication

Approved 9/13/2023

- Subcommittee Assignments
- Class of 2023 Matriculation Report
- Dover School Committee Minutes of March 9, 2023
- Sherborn School Committee Minutes of March 14, 2023

12)Adjournment at 8:35 pm.

Respectfully submitted, Amy Davis