



1477 Highway 395
Gardnerville, NV 89410

775-782-2265

www.cvms.dcsd.net

www.dcsd.k12.nv.us
(district website address)

CVMS MISSION STATEMENT

“CVMS will inspire and prepare students to be independent life-long learners and empower them to make connections and have a positive impact in a diverse, ever-changing world”

BULLYING AND CYBER-BULLYING IS PROHIBITED IN PUBLIC SCHOOL

As required by NRS 388.139 and DCSD Administrative Regulation 543.

Please report to administration immediately

CARSON VALLEY MIDDLE SCHOOL

Notice of Non-Discrimination Policy

The Douglas County School District does not discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, sex (including pregnancy), gender identity or expression, genetic information, sexual orientation, disability, marital status, age, veterans or military status, or political affiliation in admission to or access to, treatment or employment, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws including, but not limited to, Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the American with Disabilities Act of 1990, the Individuals with Disabilities Education Improvement Act (IDEA), and the Boys Scouts of America Equal Access Act. The District is an Equal Opportunity Employer.

PREVENTION OF SEXUAL MISCONDUCT TOWARDS STUDENTS-BP 450

The District prohibits and will not tolerate any form of sexual misconduct (including sexual abuse, sexual molestation, and sexual harassment) toward students on the part of District employees, administrators, officials, volunteers, or third parties.

This policy expands upon, and is established in addition to, the District policy on the prevention of unlawful harassment. Because the District has a particular interest in maintaining student safety and well-being, it has established this additional policy to specifically address sexual misconduct toward students.

☐ I have read and understand the rules, policies, and laws in this handbook and why we have them.

☐ I do **not** have internet service available to me, please provide me with a copy of this handbook.

Parent or Guardian Signature

Student Signature

Date

WELCOME TO CARSON VALLEY MIDDLE SCHOOL, HOME OF THE TIGERS!

The Carson Valley Middle School staff wants to welcome you to a new school year that possesses one major focus for you: maximizing your achievement and knowledge of the subjects you will encounter. We enjoy having many fun extracurricular activities, clubs, and social opportunities for you, but if we were to remove all of those and get to the most important reason why we all come together at our school each day it is for you to increase what you know and what you can do.

Sometimes it's difficult to realize how much what you do each day will impact what you will be able to do in the future. The entire staff at Carson Valley Middle School is dedicated to providing you with the best opportunities to maximize your learning and growth as a person so you will have the knowledge and skills to be successful in whatever your future holds for you.

ADMINISTRATIVE SUPPORT

We have two administrators who are committed to assisting you at school. Ms. Bayard de Volo is the principal, along with Mrs. Sparhawk as your assistant principal. Our administrative team is here to see that you have a safe and positive school environment that allows you opportunities for learning and success.

Your parents are welcome to visit and to work closely with your teachers.

SCHOOL DAY

Students are not allowed to enter the main hallways until the 7:30 bell rings. Prior to that time the students can go to the MPR or the Library when open. Students must exit the MPR at 7:35 a.m.

EARLY OUT DAYS

There are *13 Early Out Days* for students from August through May to support professional development for the staff. The Early Out Days are : 8/28, 9/11, 10/9, 11/13, 12/4, 12/18, 1/29, 2/12, 3/18, 4/1, 4/15, 5/13. School will end at 12:41PM on those days.

SCHOOL NURSE

The school nurse, Mrs. Penna, is located in the A building. In order to see the nurse, you will need a note from a teacher, counselor, or administrator and will only be permitted during class time not during the passing periods. If you need to go home you need to see the nurse first. The nurse keeps all medication, over and under the counter, and dispenses it as directed by your physician. The nurse will only dispense medications with signed written instructions.



GETTING STARTED

August 21, 2023

Office Hours:

7:00 A.M. – 3:30 P.M.
775-782-2265

Tutoring and Clubs:

Tuesday, and Thursday
2:15 P.M. – 2:50 P.M.
Late buses are available

Athletics:

Practice
3:00 P.M. – 5:00 P.M.
No bus transportation home
is available from practice or
athletic events.

CVMS Colors:

Orange and Black

CVMS Mascot:

Tiger

DOUGLAS COUNTY
SCHOOL DISTRICT
MISSION STATEMENT

The Douglas County School District, in partnership with parents and community, will ensure that all students are competent in the basic skill areas and are prepared to be productive, responsible citizens.

VISITING THE SCHOOL

Parents are welcomed and encouraged to visit CVMS often. Please check in with the office staff prior to visiting a classroom. Visitors may obtain a visitor's pass from the main office. Remember, for safety, CVMS reserves the right to search anyone if there is a *Reasonable Suspicion*.

GRADE REPORTING
SCHEDULE

Sep 22 Progress Report
Nov 8 Progress Report
Jan 26 Report Card
Mar 1 Progress Report
Apr 12 Progress Report
June 14 Report Card

COMMUNICATIONS

The Carson Valley Middle School staff realizes how important it is to keep both students and parents informed about what is happening at school. Students will receive information through daily Leadership announcements. Announcements from the office are made at the beginning or ending of the school day.

Parents have several ways to stay informed about school activities and daily classroom learning topics and assignments. These are the communication avenues parents should use:

1. Parents may contact teachers at any time if they have questions regarding your grades. **An official formal grade report will be mailed home for 1st and 2nd semester.** All progress reports will be available on Infinite Campus.
2. **Individual conferences** are important for good communication. Students, parents or teachers can initiate them by contacting one of our counselors.
3. You may access our school website (cvms.dcsd.net) for more information about CVMS.
4. Your parents can contact teachers through e-mail.

COUNSELING SERVICES

Ms. Felte, works with students with last names A-L and Mr. Quijas works with students with last names M-Z. Counselors also work with students who need conflict resolution through peer mediation or counselor-directed mediation. Both counselors provide student assistance through individual or small group sessions. The counseling office is located in the A hall in the main office.

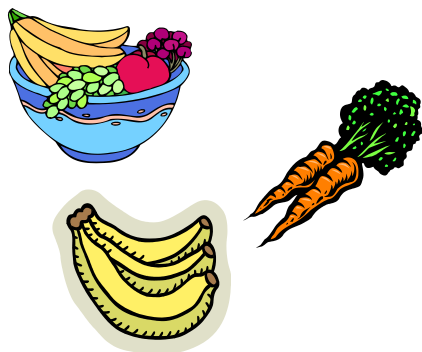
LIBRARY / MEDIA CENTER

Our Librarian is Mrs. Thetford and the library is located next to the cafeteria. At our library you will find books you can check out as well as research materials, magazines, and computer programs you can use in the library.

There is a Makerspace which students may access in the library as well.

BREAKFAST & LUNCH

\$1.75 – Breakfast
\$2.95—Hot Lunch; a 2nd
Hot Lunch is \$4.00



Qualifying price reduction forms must be submitted each September and can be obtained on the website or at school.

Lunches must be paid for at time of meal. No charges allowed.

LATE BUSES

Late buses will run on Tuesdays and Thursdays so you can participate in activities at school from 2:15 P.M. to 2:50 P.M. You must have a bus ticket from a teacher in order to ride the late bus home. After school, you ***must*** be in a classroom and out of the halls by 2:15 P.M. if you are staying on campus. You will be restricted from attending athletic events or tutoring if you do not follow this school rule.

CAFETERIA

You are encouraged to purchase breakfast and/or lunch credits on a weekly or monthly basis. This may be done by bringing a check or cash to school, placing it in an envelope that is available by the windows in the cafeteria, and giving the sealed envelope to the cafeteria cashier.

The cost for breakfast and hot lunches this year are free. A second hot lunch is \$4.00. Parents are asked to indicate in a note or on their check how they want students to spend money deposited into their accounts. Parent can not put money on their students account online.

1. A regular lunch
2. More than one lunch a day
3. Snacks
4. Lunch and snacks

Students eat lunch with their classmates. Responsible students are allowed to choose where they sit. This privilege will be available only if behavior is respectful and the cafeteria and outdoor areas are kept clean.

BUS TRANSPORTATION

Bus routes will be reviewed with you on the first day of school. Carson Valley Middle School students are expected to read the list of acceptable bus behaviors with your parents and return it signed to the bus driver.

Bus riding is a privilege that is available for students who follow the rules established by the driver and the transportation department. Inappropriate behavior can cause a hardship for parents because they must provide transportation if you lose your riding privileges.

You must get on and off at your assigned bus stop unless your parent sends a written request for a deviation. In this case, you will bring the note to the attendance secretary in the morning to receive a signed permission form to give to the bus driver in the afternoon. Bus drivers cannot accept notes. They will only accept school permission forms that have been verified by the attendance office.

P.E. LOCKERS

If you are enrolled in P.E. classes or extracurricular sports activities, you will be assigned a locker in the dressing rooms for storing your P.E. clothes and shoes. **It is your responsibility to secure your personal belongings and clothes in your PE locker.** You will need to put your backpack and other items too large to put in your P.E. locker in the lock box provided in the PE locker rooms. **Do not leave your personal items unlocked or unattended in the locker room or gym areas.** Do ***not*** give your lock combination to anyone. Students may not bring their own locks from home.

CLUBS

Teachers offer a variety of clubs for you to join. Most clubs meet either on Tuesday or Thursday from 2:15 until 2:50. In order to participate in a club, you should have all passing grades.

NATIONAL JUNIOR HONOR SOCIETY

National Junior Honor Society is an organization that recognizes both academic achievement and high ethical standards. The sponsor for this club is *Mrs. Laca*. This group includes eighth grade students who meet eligibility requirements and who want to participate. Seventh grade students, along with eighth students who previously did not qualify or belong to NJHS, are inducted during the spring semester.

If you are interested in joining NJHS, please contact Mrs. Laca in room A-16.

EXTRACURRICULAR AND CO-CURRICULAR ACTIVITIES

You may want to become involved in an extracurricular or co-curricular activity during the school year. Extracurricular activities include competitive sports; co-curricular activities are related to a class such as band, choir, or technology. We offer interscholastic teams for seventh and eighth grade students in cross-country, track, girls' and boys' basketball, wrestling and girls' volleyball. *6th graders are welcome to tryout*. Practice sessions will begin at 3:00 P.M. and usually last until 5:00 P.M. so participants must arrange for a ride home.



Eligibility for all students who participate in interscholastic sports and co-curricular activities will be checked every Tuesday. Eligibility is based on the following requirements:

1. No more than one D and no F's in any classes.
2. No out-of-school suspensions.

STUDENT RESPONSIBILITY FOR CHROMEBOOKS

Students are expected to use their Chromebook in accordance with the Douglas County School District's Acceptable Use Policy. Students are responsible for charging and maintaining a working Chromebook at all times and will use care to ensure that the Chromebook is not damaged. Douglas County School District reserves the right to charge the student or parent up to the full cost of the Chromebook for repair or replacement when damage/loss occurs.

Students will be held responsible for accidental or intentional damage to their Chromebook including, but not limited to: broken screens, cracked plastic pieces, missing keys, broken trackpad, inoperable device, liquid spills, etc. All Chromebook damage will be investigated and resolved. There will be no charge for "normal wear and tear" or Original Equipment Manufacturer (OEM) defect.

Devices are property of Douglas County School District and are only to be repaired by district authorized personnel. Students will report all Chromebook damage to their school's Library Media Specialist or Librarian. Upon receiving the damaged device a repair ticket will be created. The district's Information Technology department and/or school site will assess the damage and determine any applicable repair or replacement fees. A loaner device will be issued to the student until the original device is repaired or replaced. After two incidents of accidental damage, the student may lose Chromebook privileges and possibly not be permitted to take the device home.

AFTER-SCHOOL ACTIVITIES:

If you are staying for tutoring or after school activities, you are not to leave campus until the end of tutoring or activities. Also, you must remain at the activity: sporting event, tutoring, club, etc..... Students are not allowed to wander around the school unsupervised.



SCHOOL DANCES/AFTER-SCHOOL ACTIVITIES

Throughout the school year, different groups will sponsor school dances or other after-school activities. In order for you to participate in school sponsored activities you will need to meet the following requirements:

1. Students that receive a suspension of two days or more during the semester will not be allowed to attend any activities for the remainder of that semester.
2. Students with four or more discipline entries during the semester will not be allowed to attend any activities for the remainder of the semester.
3. Students that receive a truancy will not be allowed to attend any activities for the remainder of that semester.
4. If a student is out ill or is suspended the day of the dance/activity he or she may not attend that activity.
5. Students must be in good academic standing with only one D and no F's.

The secretaries will check eligibility in the weeks leading up to the activity and the student will be notified of their disqualification. Additionally, phone calls will be made to the parents of the student.

In addition, you must follow the school rules and district policies while at the activity. This includes our school dress code policy.

- ♦ Inappropriate behavior can exclude you from the activity, and parents will need to pick the student up early from the event.
- ♦ Remember to obey the District/School Dress Code. Violations will result in parents called to bring appropriate clothing or removal from the activity.



LOVE BIRDS

Kissing, hugging, holding hands, arms around each other, or other forms of affection are not considered appropriate behavior for a school setting. Please manage your own behavior so that a staff member does not have to remind you.

CLOSED CAMPUS

Carson Valley Middle School is a closed campus. This means that you are not allowed to leave school at any time on your own during the instructional day, including: before school after you have been dropped off, lunch time, tutoring, after-school detention and after-school activities, until you leave for home.

NO SLURS

Carson Valley Middle School supports a safe, open learning environment free of slurs, hate, derogatory remarks and negative symbols. Students should be respectful of others. We will not tolerate insults related to ability, appearance, culture, gender, home language, race, ethnicity, religion, sexual orientation or social class.

DISTRICT POLICIES

ATTENDANCE

Your regular attendance as well as your achievement are important factors in determining successful completion of a school year. The state legislature has passed strict laws regulating school attendance. Tardies are also considered a serious matter. Parents or guardians can be held responsible for students who are classified as habitual truants. Parents or guardians can also be required to attend a hearing and be fined for not taking the responsibility of getting their child or children to school regularly and on time. Students need to be in attendance 90% of the instructional days, or can not miss more than nine (9) days for a typical ninety day (90) semester, to receive credit for the course.

To emphasize the importance of regular attendance, the following administrative guidelines will be in effect:

1. All absences, whether truancy, illnesses, or by parent request, will be recorded by the teacher and attendance secretary.
2. Absences for school-sponsored, approved or related activities will not count against your attendance record.
3. All work missed for absences because of school-sponsored, approved or related activities must be made up.
4. Parents or guardians will be notified in writing when you have accumulated five (5) and ten (10) absences
5. The school may ask parents or guardians to have their doctor verify in writing the cause for excessive absences; however, students are not expected to come to school when they are ill.

EXCUSED ABSENCES

Absences are excused if they are a result of:

1. Illness
2. Death in the immediate family
3. Emergency medical or dental attention
4. Absences approved in advance by the principal or one of the assistant principals

UNEXCUSED ABSENCES

Absences are **not** excused if they are a result of:

1. Truancy
2. Suspension
3. Missing the bus
4. Working/Babysitting
5. Shopping
6. Oversleeping
7. An expected absence which is not prearranged and approved prior to date of absence.

We request that a parent/guardian call the school on the day of their child's absence. It is the parents/guardians responsibility to notify the school's attendance office of any absences within 3 school days after students return to school. Students will be marked as truant when such notification is not provided.



SCHOOL CALENDAR

2022-2023

First Semester

August

21-School Starts

28-Early Out for Students

September

4-Labor Day

? - Picture Day

11-Early Out for Students

20-Back to School Night

28, 29 PD No Students

October

? Picture Retakes

9-Early Out for Students

16 Parent Teacher Conference

23-27-October Break

November

9-PD No Students

10-Veteran's Day

13-Early Out for Students

22-24-Thanksgiving Break

December

4-Early Out for Students

18-Early Out for Students

Dec 25-5-Winter Break

Second Semester

January

1-New Year's

15-Martin Luther King Day

25-End 1st Semester

26-DCSD in Service

29-Early Out for Students

February

12-Early Out for Students

19-23 No School and Presidents' Day

March

4-5 PD No School for Students

18-Early Out for Students

April

1-Early Out for Students

15-Early Out for Students

22-26-Spring Break

May

13-Early Out for Students

27-Memorial Day

June

14-School ends/Min. Day

LATE ARRIVAL

Your parents or guardians are required to sign you in if you are arriving late to school or call the school by 3:30 the day of being tardy.

EARLY DISMISSAL

Parents or guardians are required to sign you out for an early dismissal. Only people listed as an emergency contact in Infinite Campus will be allowed to pick you up. This policy is enforced to ensure your safety.

TARDIES TO CLASS

In order to prevent classroom interruptions, you are required to be inside the classroom, in your seat, and ready to work before the tardy bell rings.

Unexcused Tardies:

1st Tardy - Warning

2nd Tardy - 1 Lunch Detention

3rd Tardy - 3 Lunch Detentions

4th Tardy - Referral to Administration w/parent conference

MAKE-UP WORK

When you are absent from school, it is your responsibility to contact your teachers for the assignments missed. **You will be given as many days as you were absent plus one additional day to complete your make-up work.** Since your teachers are designing your curriculum based upon the skills that the district and state have determined are essential, your instruction does not follow only a textbook format.



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HOMEWORK

Homework is part of middle school and meant to supplement the classroom instruction and skill acquisition. The amount of homework will vary depending on student needs and projects that are assigned.

DISTRICT TESTING PROGRAM

Assessment is an important part of the district's curriculum. You will be taught specific content and critical thinking skills that you can use in the future. Testing is one way of assessing the knowledge and skills you have gained. These are the tests that will be given during the school year at Carson Valley Middle School:

- ♦ August 29-September 15—*Measured Academic Progress (MAP) (6th, 7th, 8th)*
- ♦ January 16-29—*Winter MAP Testing As Needed*
- ♦ April 29-May 10—*SBAC (6th, 7th and 8th)*
- ♦ May 1-12—*Spring MAP Testing*

It is important that the various assessments that our students take throughout the year reflect their best effort. Always do your best on all tests. The night before a test be sure to get a good night's rest and eat breakfast the day of your test.



YOUR PE LOCKER

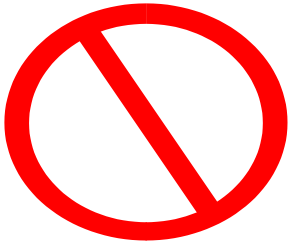
- Student are issued lockers for their PE class. Using the locker is key to keeping your valuables protected.
- You should not give anyone else your locker combination.
- School officials have the right to conduct a search of a student's locker (which remains school property), as long as this right has been previously announced.

This paragraph is that announcement.

PROGRESSIVE DISCIPLINE POLICY

Nevada Revised Statute 392.4644 requires that public schools establish a progressive discipline policy that is shared with students and parents. You or your parent can get a copy of the CVMS progressive discipline policy in the main office. The CVMS Progressive Discipline Policy establishes ranges of consequences for first and repeat offenses in discipline. The basic concept is that if a student misbehaves repeatedly and is referred to the administration, the consequences for the student's actions will increase accordingly. If the student's behavior forms a progressive pattern of noncompliance with the rules of the school and the district, that student can be recommended for a temporary alternative placement, suspension, or expulsion.

It is important to remember that some offenses, such as bringing dangerous weapons or controlled substances to school, require specified disciplinary consequences in accordance with Nevada Revised Statutes.



NOT ALLOWED AT CVMS

Do not bring to school or have in your possession or in your locker any of the items listed below **for any reason**:

- Electronic devices not relevant to educational objectives to include *speakers*
- E-cig, vapes or other nicotine delivery devices
- Knives, firearms, weapons (or replica's)
- Firecrackers/explosive device
- Toy/water gun or replica's
- Spraying device (including aerosol cans)
- Spiked accessories or chains worn as jewelry
- Flame producing devices
- Shocking devices

Drawings, pictures, or other identifying items of Drugs, Alcohol, symbols of hate, or Gangs are not allowed at school, school events, or school related activities.

CVMS Searches: CVMS has the right to search anyone that enters the campus when we have a ***Reasonable Suspicion*** that the individual may have an item that is not allowed on campus in their possession.

Electronic Device

Students are not allowed to use, have an electronic device out, or have it on between 7:37AM and 3:00PM. This includes after-school tutoring. School staff will not expend resources attempting to recover items that were not supposed to be at school. A parent will be required to pick up an electronic device **EACH TIME** it is confiscated. Speakers are not allowed on campus. Additionally the student will be assigned a consequence for violation of policy:

1st time 3 days Lunch Detention

2nd time 1 day of ISS (IN-School Suspension)

3rd and subsequent times ISS which will increase a day each incident

DISTRICT DRESS CODE

Douglas County School District is an educational institution with the mission of preparing students for the world of work. Personal appearance and dress are the responsibility of parent(s)/guardian(s) and the student. Within the instructional setting students will be required to adhere to the specified guidelines established by the Administration. The Administration reserves the right to determine whether a student's attire and appearance are appropriate and do not disrupt the educational environment for other students.

In the interest of the health, safety, cleanliness, and welfare of all students in Douglas County schools, and in an attempt to provide guidance to staff members who need to enforce appropriate dress and grooming that meets these guidelines and is not a distraction to the learning environment, the Administration has developed the following standards:

1. The dress and or grooming of students must not present potential health or safety problems. Clothing should fit so that it does not create a health or safety issues.
2. Clothing must cover the body from above the chest/breasts to below the buttocks, including when moving, sitting, squatting or bending over and should cover all undergarments. This includes all private/intimate parts of the body, to include the midriff.
 - (a) Shirts that expose the shoulders, tank tops, and thin or "spaghetti" straps that adhere to the other provisions of this dress code are allowed.
 - (b) Undergarments shall not be intentionally exposed (e.g., bras, boxer shorts).
 - (c) Shorts, skirts, skorts, and dresses must be an appropriate length, covering the buttocks including when moving or bending over.
 - (d) Pants/bottoms with rips, tears, or mesh are acceptable but shall not reveal or expose a private/intimate part of the body nor cause a safety concern (e.g., a tripping hazard because of the hem of the pant leg drags on the floor.)
3. Sunglasses may be worn indoors if there is a medical reason for indoor use.
4. Hats, hoodies, or other headwear may not be worn inside school buildings during the school day other than for a valid medical, safety, or religious reason.
5. Clothing shall not display unprotected speech including but not limited to: obscene, vulgar, depiction of violence, profane language or illustrations; and nothing that promotes an illegal activity, including underage drinking, illegal drug use or underage use of marijuana, domestic abuse, gang membership, battery, assault, or any other civil or criminal conduct which would violate state or federal law. Also prohibited are apparel, jewelry, accessories, notebooks, or any manner of grooming which because of its color, the way it is worn, its trademark, or any other characteristic, carries known gang connotations or can be used as a weapon. This includes, but is not limited to, chains, spikes, pins, or needles.
6. Commonly acceptable standards such as cleanliness and the wearing of underclothing and footwear are required at all times.
7. The safety of students requires that when a student is working around potentially hazardous equipment, his or her hair must be short or appropriately covered.

Addendum to the Dress Code

NRS 392.4634 Prohibition against disciplining certain pupils for simulating firearm or dangerous weapon or wearing clothing or accessories that depict firearm or dangerous weapon; exceptions; prohibition against adoption of conflicting policy, ordinance or regulation.

1. Except as otherwise provided in subsection 3, a pupil enrolled in kindergarten or grades 1 to 8, inclusive, may not be disciplined, including, without limitation, pursuant to NRS 392.466, for:
 - (a) Simulating a firearm or dangerous weapon while playing; or
 - (b) Wearing clothing or accessories that depict a firearm or dangerous weapon or express an opinion regarding a constitutional right to keep and bear arms, unless it substantially disrupts the educational environment.
2. Simulating a firearm or dangerous weapon includes, without limitation:
 - (a) Brandishing a partially consumed pastry or other food item to simulate a firearm or dangerous weapon;
 - (b) Possessing a toy firearm or toy dangerous weapon that is 2 inches or less in length;
 - (c) Possessing a toy firearm or toy dangerous weapon made of plastic building blocks which snap together;
 - (d) Using a finger or hand to simulate a firearm or dangerous weapon;
 - (e) Drawing a picture or possessing an image of a firearm or dangerous weapon; and
 - (f) Using a pencil, pen or other writing or drawing implement to simulate a firearm or dangerous weapon.
3. A pupil who simulates a firearm or dangerous weapon may be disciplined when disciplinary action is consistent with a policy adopted by the board of trustees of the school district and such simulation:
 - (a) Substantially disrupts learning by pupils or substantially disrupts the educational environment at the school;
 - (b) Causes bodily harm to another person; or
 - (c) Places another person in reasonable fear of bodily harm.
4. Except as otherwise provided in subsection 5, a school, school district, board of trustees of a school district or other entity shall not adopt any policy, ordinance or regulation which conflicts with this section.
5. The provisions of this section shall not be construed to prohibit a school from establishing and enforcing a policy requiring pupils to wear a school uniform as authorized pursuant to NRS 386.855.
6. As used in this section:
 - (a) "Dangerous weapon" has the meaning ascribed to it in paragraph (b) of subsection 11 of NRS 392.466.
 - (b) "Firearm" has the meaning ascribed to it in paragraph (c) of subsection 11 of NRS 392.466.

(Added to NRS by 2015, 2026; A 2019, 3571)

ALCOHOL POSSESSION / USE—School Board Policy 529

Douglas County School Board Policy 529 states that any student who possesses, uses, or is under the influence of alcohol or a controlled substance in school facilities, on school grounds, or at a school-sponsored activity may be suspended or expelled.

CONTROLLED SUBSTANCES – NRS 392.466 and School Board Policies 523(a) and 529

No pupil shall possess, use, or distribute a controlled substance on school property, nor shall any pupil appear at school or a school-sponsored function while under the influence of a controlled substance.

A pupil found to have violated any of these rules shall be suspended and/or expelled from school. Parents and the Douglas County Sheriff's Office will be contacted upon verification of the violation. In addition, the student may be ineligible for participation in all extracurricular activities for a period of up to one calendar year.

For sale or distribution of a controlled substance while at school, at a school-sponsored activity, or on any school bus, the student must, for the first occurrence, be suspended or expelled from that school for at least a period equal to one semester (90 days). For a second occurrence, he/she must be permanently expelled from that school.

Douglas County School District Policy 529B allows the Douglas County Sheriff's Department to bring canine patrols onto our campus to sniff for possible controlled substances. These canine officers sniff through areas of our campus.

BATTERY – NRS 392.466

Any student who commits a **battery** which results in the bodily injury of an employee of the school must, for the first occurrence, be suspended or expelled from that school for at least a period equal to one semester (90 days). For a second occurrence, he/she must be permanently expelled from that school but may be required to attend in an alternate setting.

Carson Valley Middle School does not tolerate our students to bully or conduct violence toward another student or staff member. **Violence** occurs whenever anyone harms, or threatens to harm, a person's body, feelings, or possessions. **Bullying** is the deliberate, repeated harm or threat of harm by the same student or group of students against a student or staff member.

TOBACCO POSSESSION / USE TO INCLUDE E-CIGS/VAPES, OR OTHER NICOTINE DELIVERY DEVICES

The Douglas County School District intends to be tobacco free in the interest of healthful living. A student is considered to be in violation of this policy either through possession or use of tobacco products in school facilities or on school property, to include e-cigarettes or nicotine delivery devices. The following consequences will be imposed:

1. For a first violation of possession will result in a **Suspension** and referred to a counselor. Vaping during class will result in a suspension from school for 3 days for the first incident.
2. For a second violation of possession a student will receive a 3-day Out-of-School suspension, and a second incident of vaping during class is a 5 day suspension from School.
3. A student may be suspended, expelled and referred to the appropriate juvenile authorities for any subsequent violations.

SAFE SCHOOLS

It is the policy of the Board of Trustees that Douglas County schools provide a safe environment for students and staff in order to promote learning. Because of this belief, **all weapons and fighting are strictly prohibited on school campuses, in classrooms, and at any school-sponsored event.** In addition, this policy applies throughout the school day and while traveling to and from school. Students who are involved in fighting or bringing weapons to school or to school-sponsored events will receive the following consequences:

Guns – Consistent with the Gun-Free Schools Act of October, 1994, a student bringing a gun, firearm, or explosive device to school or to school-sponsored events will receive a minimum of 180 days expulsion from Douglas County schools. In addition, school administrators will notify the Douglas County Sheriff's Department as soon as a gun has been determined to be on school property or at a school-sponsored event.

Dangerous Weapons - Consistent with NRS 392.466, a student bringing a dangerous weapon to school or to school-sponsored events will receive a minimum of 180 days expulsion from Douglas County schools. In addition, the school administrator will notify the Douglas County Sheriff's Department as soon as a dangerous weapon has been determined to be on school property or at a school-sponsored event. It is important to note that a dangerous weapon can include any weapon or object used or intended to be used to pose a threat of, or cause, bodily injury to a person.

Knives – This category includes those knives/weapons that are not specified in NRS 392.466. Any student who brings a knife to school or to a school-sponsored event will be suspended for ten days for the first occurrence. **If a student accidentally brings a knife to school, he or she should immediately bring it to the office, give it to an adult, or give it to an administrator.**

Fighting/Bullying/Intimidation – Any student who fights and/or bullies or intimidates others through personal actions or electronic devices at school or at a school-sponsored event can be suspended for up to ten days for each occurrence. Repeated offenses may result in a recommendation for expulsion.

Sexual Harassment – As a student or an employee of the Douglas County School District, you are entitled to learn and work in an environment that is free from sexual harassment. Conduct that violates the policy is inappropriate behavior and will be subject to disciplinary action. Depending on the severity of the offense, such actions could include, but is not be limited to, counseling, suspension, or expulsion. "Pantsing" in P.E. may be considered sexual harassment and will be subject to disciplinary action.

Habitual Disciplinary Problem – NRS 392.4655 and Douglas County School Board Policy 529 identifies a student as a "habitual disciplinary problem" when he or she attempts to threaten or extort or does threaten or extort students, teachers, or other school employees; initiates two fights on school property or at a school function; or is suspended five times during a school year. After being suspended, the student and his parents or guardian may be requested to develop a behavior plan for the student.

If these interventions fail to change the student's behavior, the student would be defined as a "habitual disciplinary problem." Once a student is identified in this way, he or she can be expelled for a period of 90 days.

STUDENT CONCERNS

If you feel that you have been treated unfairly by a staff member at our school, you should first discuss the issue with that person. If you still believe that your concern has not been resolved, you should contact one of the administrators to help you deal with this.

NON-DISCRIMINATION POLICY

Douglas County School District does not discriminate on the basis of race, color, national origin, sex, handicap, or age in any educational programs.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act requires school districts to make an annual notification to parents and students of their rights under this act. Douglas County School Board Policy No. 516 assures your rights as follows:

1. To inspect and review your student's education records.
2. Request the amendment of your student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of your student's privacy or other rights.
3. Consent to disclosure of personally identifiable information contained in your student's education records, except to the extent that the act and regulations authorize disclosure without consent. This would include directory information.
4. File with the U.S. Department of Education a complaint concerning alleged failures by the District to comply with the requirements of this act and this part.
5. The right to obtain a copy of District Board Policy 516. This policy may be obtained at your child's school or from the Director of Special Services.
6. With advance notice, your student's education records will be copied. The fees for copying a student's education record will be 10 cents per page.

ROLLER BLADES, AND SKATEBOARDS, ELECTRONIC DEVICES (WITH EXCEPTION OF CELL PHONES) ARE NOT ALLOWED TO BE BROUGHT TO SCHOOL

Cell phones need to be off between 7:37-3:00, to include after-school detention and tutoring. **Skateboards**, bicycles, and roller blades may not be ridden on campus. Students who ride bikes must walk the bikes to the bike rack once they reach the parking lot. Students who bring skateboards or roller blades onto campus need to make arrangements to keep them in the office. **The school will not assume responsibility, nor will they search, for the loss of any of these items.** If a student brings an electronic game, music or video device to school, the item will be taken from the student and turned into the office. A parent or guardian will have to come into school to pick up any confiscated items.

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

Teacher directed:

- Warning
- Detention
- Parent Involvement
- Office Referral

Administration directed:

- Investigation
- Parent Involvement
- Warning
- Detention
- AISI (Alternative In School Instruction) **IF AVAILABLE**
- Out-of-School Suspension
- Expulsion hearing before the School Board's appointed committee and District Administrators and legal council.

Recording a Fight or Other Unauthorized Events

on Campus, or during the time the school is responsible for the students behaviors, *will* result in a *suspension from school* of no less than three days. If the unauthorized taped event ends up on social media the suspension maybe be extended!

REGULAR CLASS SCHEDULE M~W~F

7:35	First Bell
7:40 - 8:38	1 st (all)
8:42 - 9:39	2 nd (all)
9:43 - 10:40	3 rd (all)
10:40 - 11:10	1 st Lunch (6th grade)
10:44 - 11:40	4 th (7th/8th grade)
11:14 - 12:10	4 th (6th grade)
11:40 - 12:10	2 nd Lunch (7th/8th)
12:14 - 1:10	5 th (all)
1:14 - 2:11	6 th (all)

BLOCK SCHEDULE

Wednesdays: 1st, 3rd, 7th & 5th
 Thursdays: 2nd, 4th, 7th & 6th

7:35	First Bell
7:40 – 9:24	1 st /2 nd
9:28 - 11:10	3 rd /4 th
11:10 – 11:40	1st Lunch (6th grade)
11:14 – 11:54	Advisory (7th/8th)
11:54 – 12:24	2nd Lunch (7th/8th)
11:44 - 12:24	Advisory (6th grader)
12:28 – 2:11	5 th /6 th

STUDENT AND STAFF RIGHTS

Conduct expectations at Carson Valley Middle School are based upon these three rights:

1. The right to ***LEARN***
2. The right to ***BE SAFE***
3. The right to ***BE TREATED FAIRLY***

The following list shows examples of behaviors which will ***not be tolerated*** because they violate these rights:

1. Failure to report an unsafe situation or dangerous activity which you know about.
2. Malicious damage to school property.
3. Truancy and/or repeated tardiness.
4. Willful disobedience to administrators, teachers, or other school district personnel.
5. Hazing in connection with any school or social activity related to school.
6. Impairing or threatening the health, safety, or welfare of teachers, students, or other persons.
7. Use of profane or vulgar language.
8. Verbal or physical abuse and/or intimidation that is based upon race, gender, religion, disability, ethnicity, or sexual orientation.
9. Gang activity, which includes wearing gang colors, tagging, signing, etc.
10. Violation of established state school laws and regulations or district and school policies.

GUM, FOOD, AND DRINKS INSIDE THE CLASSROOMS, BUILDINGS, AND LIBRARY



We take pride in keeping our classrooms, hallways, and outside areas clean. You may not consume food or drinks in the hallways.

Food or drink is only permitted in classrooms with the teacher's permission.

TELEPHONES

The office telephones are limited for school business and may be used by students with the permission of office staff. Only **emergency messages** will be delivered to students during classes. All other messages will be available for your student to pick up when names are announced during passing periods. This will minimize the interruptions to the academic process. Please make travel arrangements and get bus route deviations in the front office before school.

NEVADA DEPARTMENT OF EDUCATION CODE OF HONOR



There is a clear expectation that all students will perform academic tasks with honor and integrity, with the support of parents, staff, faculty, administration, and the community. The learning process requires students to think, process, organize and create their own ideas. Throughout this process, students gain knowledge, self-respect, and ownership in the work that they do. These qualities provide a solid foundation for life skills, impacting people positively throughout their lives. Cheating and plagiarism violate the fundamental learning process and compromise personal integrity and one's honor. Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way.

What is cheating?

Cheating or academic dishonesty can take many forms, but always involves the improper taking of information from and/or giving of information to another student, individual, or other source. Examples of cheating can include, but are not limited to:

- ◆ Taking or copying answers on an examination or any other assignment from another student or other source
- ◆ Giving answers on an examination or any other assignment to another student
- ◆ Copying assignments that are turned in as original work
- ◆ Collaborating on exams, assignments, papers, and/or projects without specific teacher permission
- ◆ Allowing others to do the research or writing for an assigned paper
- ◆ Using unauthorized electronic devices
- ◆ Falsifying data or lab results, including changing grades electronically

What is plagiarism?

Plagiarism is a common form of cheating or academic dishonesty in the school setting. It is representing another person's works or ideas as your own without giving credit to the proper source and submitting it for any purpose. Examples of plagiarism can include, but are not limited to:

- ◆ Submitting someone else's work, such as published sources in part or whole, as your own without giving credit to the source
- ◆ Turning in purchased papers or papers from the Internet written by someone else
- ◆ Representing another person's artistic or scholarly works such as musical compositions, computer programs, photographs, drawings, or paintings as your own
- ◆ Helping others plagiarize by giving them your work

All stakeholders have a responsibility in maintaining academic honesty. Educators must provide the tools and teach the concepts that afford students the knowledge to understand the characteristics of cheating and plagiarism. Parents must support their students in making good decisions relative to completing coursework assignments and taking exams. Students must produce work that is theirs alone, recognizing the importance of thinking for themselves and learning independently, when that is the nature of the assignment. Adhering to the Code of Honor for the purposes of academic honesty promotes an essential skill that goes beyond the school environment. Honesty and integrity are useful and valuable traits impacting one's life.

Questions or concerns regarding the consequences associated with a violation of the Code of Honor may be directed towards your child's school administration and/or the school district.

Resources: Cheating policies from Clark and Washoe County School Districts' secondary schools; Foothill Community College