

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on August 17, 2023.

Mr. Michael Mamrak, Board President called the meeting to order at 7:45 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Matthew Yoder	P			Benton
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Mrs. Lynn Frey	A			Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. David Messenger	P	Mr. Kim Walker		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Nathan Minium, Dr. Craig Skaluba, Heather Burke, and Patricia Kepner

MEETING MINUTES

Mr. Whitmoyer moved and Mr. Messenger seconded the motion to accept the meeting minutes from the June 15, 2023 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to approve the financial reports for the period ending June 30, 2023 and July 31, 2023 and the bills from June 9, 2023 to June 30, 2023 in the amount of \$139,524.83 and from July 1, 2023 to August 10, 2023 in the amount of \$254,958.39 as presented.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Messenger seconded the motion to approve the following action items as presented:

- A. The 2023-2024 LycoCTC School Goals.
- B. The Local Advisory Committee meeting minutes.
- C. The LycoCTC Operational Handbook.
- D. The LycoCTC 2023-2024 Student Handbook.
- E. The LycoCTC 2023-2024 Health and Safety Plan.
- F. The LycoCTC 2023-2024 Program Offerings/Daily Time Sessions.
- G. Brandon Flannery to Intern Certification, effective June 1, 2023, with pay retroactive to that date.
- H. The update to the Fourth Edition of the Construction Trades textbook, "Construction Technology", as presented.
- I. The daily substitute list for the 2023-2024 school year.
- J. The list of substitute nurses to accompany students on field trips, as needed, at the regular daily substitute rate, for the 2023-2024 school year.
- K. Unpaid leave for Employee 01-2023-2024 be granted for one day as requested.
- L. Brian Anstadt as Dean of Students, at a stipend of 750.00, Kerri Kime as the National Technical Honor Society Advisor, at a stipend of 800.00, and Rhaylene Cooley as the Skills USA advisor, at a stipend of 800.00 for the 2023-2024 school year.

- M. The daily paraprofessional substitute rate of 80.00.
- N. The satisfactory performance evaluation of Nathan Minium, Executive Director, for the 2022-2023 school year.
- O. Susquehanna Transit, Murray Transportation, and Loyalsock Township School District as bus contractors for LycoCTC for the 2023-2024 school year.
- P. Nathan Minium as the School Safety Coordinator and the Open Records Officer, pursuant to Section 502 of the Right-to-Know Law, for the 2023-2024 school year.

ADMINISTRATIVE REPORTS

Curriculum /Programs/Enrollment:

Mr. Minium was happy to report that all of our professional and support staff that were here last year will be returning for the 23-24 school year. We currently have one vacancy for a paraprofessional support staff position.

There was a PAC meeting held earlier in the month- Mr. Minium touched base with all of the superintendents and updated them with staffing, programs, and feasibility study information. It was the general consensus to continue moving forward with a schematic design which will provide more specific details and costs for options for renovating existing spaces and the construction of a new space. This would allow for new program development in the future. There will be an agenda item in regard to this on next month's agenda.

Our anticipated enrollment as of today is 339 students. This is an increase of approximately 40 students from last year. Several programs have reached capacity due to limited space.

The HBI Build YOU pilot program is underway and will kick-off for construction students in the first weeks of school when Mark and Robyn from MYNDDSET will be on-site to assist Mr. Aiken with introducing the program to the students. They plan to do more social media posts to get our schools and students more interested. Discussion was held about possibly surveying our students to see what new programs they would be interested in.

Instruction / Professional Development:

During the Local Advisory Committee meeting one member suggested to Mr. Minium that we might procure a school vehicle to assist in student transportation to their co-op jobs. Mr. Minium said he was researching the possibility of using grant funds for this.

Upcoming Events:

Professional Development Days- 8/24-8/29
Student first day- 8/30
Counselor's Meeting- 9/20
Principal's Meeting- 10/12

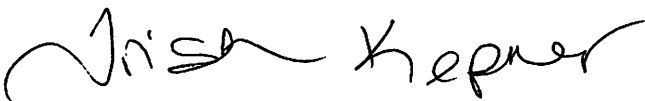
ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, September 21, 2023 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to adjourn the regular meeting at 7:49. The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary