

**Volunteer Coaching Agreement**  
**St. Clair County Schools**  
**For School Year \_\_\_\_\_ to \_\_\_\_\_**

**STATUS**

This is an agreement for volunteer services between the St. Clair County Board of Education (SCCBOE) and the volunteer applicant listed below for the \_\_\_\_ School Year. The purpose of this agreement is to provide guidance to volunteers within the SCCBOE. Individuals who volunteer to assist in any capacity within the athletic programs of the SCCBOE and are not employees of the SCCBOE are termed “Volunteer Coaches” and will be held to the level of performance and accountability as outlined in this document. It is important for each person who pursues volunteer coaching opportunities to recognize that his/her service is at the discretion of the SCCBOE. Volunteer coaching opportunities may be extended or revoked at any time with or without cause at the discretion of the Head Coach, Principal, Athletic Director, Personnel Director, and/or Superintendent of the SCCBOE. This Agreement shall terminate at the end of the \_\_\_\_ School Year.

**REQUIREMENTS**

Before a volunteer shall participate in any extracurricular activity, the volunteer shall satisfy the following requirements:

1. Complete a Volunteer Application (yearly)
2. Submit two (2) character references
3. Complete a satisfactory interview with a school administrator, central office administrator, or other system designee (yearly)
4. Receive a clear background check (yearly)
5. Submit a copy of valid Alabama driver’s license
6. Satisfy all AHSAA required items:
  - a. Fundamentals of Coaching/Coaching Principles online course completion
  - b. First Aid and Safety for Coaching online course completion
  - c. STAR Sportsmanship course completion
  - d. NFHS Concussion course completion
  - e. NHFS Heat Acclimatization course completion
  - f. Active CPR certification
7. Complete Volunteer Agreement (yearly)

As a Volunteer Coach I understand and agree to the following (initial in the blank by each statement to indicate agreement):

- \_\_\_\_\_ 1. I shall adhere to the policies of the St. Clair County Board of Education and the Alabama High School Athletic Association as it relates to the sport I serve.
- \_\_\_\_\_ 2. I shall accept direction and supervision from the Principal, Athletic Director, Head Coach of the sport served, and other School District Administration.
- \_\_\_\_\_ 3. I shall maintain a professional relationship at all times with parents, students, players, and coaches.
- \_\_\_\_\_ 4. I shall follow appropriate confidentiality guidelines.
- \_\_\_\_\_ 5. I shall follow appropriate dress code.
- \_\_\_\_\_ 6. I shall not use any alcohol, tobacco, or controlled substances while on school grounds or at a school event or be under the influence of alcohol or controlled substances while on school grounds or at a school event.

- \_\_\_\_\_ 7. I shall refer any questions about students or issues with parents to the Head Coach or appropriate School Administrator.
- \_\_\_\_\_ 8. I shall act only in the extracurricular activity in which I have been applied and have been approved to participate by the St. Clair County Board of Education, and I shall not act as a volunteer in any other extracurricular activity, unless approved by the Board.
- \_\_\_\_\_ 9. I shall not receive any compensation or any form of remuneration from the St. Clair County Board of Education for my services.
- \_\_\_\_\_ 10. I am responsible for all medical or all other costs arising out of any bodily injury or property damage sustained by me in the performance of my duties.
- \_\_\_\_\_ 11. I shall promote fair play and good sportsmanship.
- \_\_\_\_\_ 12. I shall adhere to all local, state, and federal laws.
- \_\_\_\_\_ 13. I shall adhere to all policies and procedures of the St. Clair County Board of Education pertaining to extracurricular activities and my activities.
- \_\_\_\_\_ 14. I have freely decided to volunteer. The St. Clair County Board of Education has not forced or otherwise coerced me, either directly or indirectly, to offer my services as an athletic coach.
- \_\_\_\_\_ 15. As a volunteer coach, I understand and accept that I have no insurance coverage or any type whatsoever (*i.e.*, no liability, worker's compensation, property damage, etc.) from the St. Clair County Board of Education covering my activities and that I shall be solely responsible for any injuries or liability arising out of my activities.
- \_\_\_\_\_ 16. I agree to release, indemnify, and hold harmless the St. Clair County Board of Education, its agents, officers, employees and representatives, from any and all claims, demands, damages, actions, causes of action, or suits of any kind or nature whatsoever, including but not by way of limitation, all claims resulting from or arising out of my activities as a volunteer coach.

Name:

First

Middle

Last

Address:

Street

City

Zip

Contact Information:

Home Telephone

Cell Telephone

Email

Sport(s) for which the applicant will be volunteering:

\*Applicant Signature:

Date

Head Coach/Athletic Director Signature:

Date

\*\*Principal Signature:

Date

\*Electronic Signatures. This agreement, agreements ancillary to this agreement, and related documents entered into in connection with this agreement are signed when a party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respects as having the same force and effect as original signatures.

\*\* Signature of Principal indicates that all the requirements have been completed and a copy of all documents are on file in the Principal's office for this individual. The signature also indicates that the Principal wants to enlist this applicant to volunteer in their school.

Once this document is shared with the School System Safety Official and the background check process is completed, the official document will be shared with the principal. Approval must occur before the volunteer can begin.