



# September 26, 2023

## Board of Education Meeting Agenda

### BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President  
Dr. Jerry Dannenberg – Vice President  
Mr. Calvin Peterson  
Mr. James Forsythe  
Trustee Area # 3

### SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

**For the future of every student**

**WELCOME TO THE**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 6:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, or any individual requiring an interpreter, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**POSTING INFORMATION**

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)  
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)  
*This serves as the main posting location pursuant to the Brown Act,  
Government Code §54954.2(a)*
- District Webpage: <https://www.venturausd.org/about/board-agendas-minutes>
- Ventura Adult and Continuing Education (Main Entrance)  
5200 Valentine Road, Ventura, CA



**AGENDA**  
**BOARD OF EDUCATION REGULAR MEETING**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**Tuesday, September 26, 2023**  
Ventura Unified School District  
ESC - Board Room  
255 W. Stanley Ave. Suite 100  
Ventura, CA 93001

1. **OPENING PROCEDURE - Board Room- 5:00 p.m.**  
Streaming at <https://www.venturausd.org/board-meetings-live>

2. **Call to Order**

3. **Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Trustee Area #3\_\_\_, Forsythe\_\_\_, Peterson\_\_\_, Dannenberg\_\_\_, Rodriguez \_\_\_

4. **Public Comment on Closed Session Items**

5. **CLOSED SESSION**

5.a Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators:	Gina Wolowicz Ahsan Mirza Andrea Crouch
Employee Organizations:	Ventura Unified Education Association (VUEA) Ventura Education Support Professionals Association (VESPA)

5.b Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

6. **Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Trustee, Area #3\_\_\_, Forsythe\_\_\_, Peterson\_\_\_, Dannenberg\_\_\_, Rodriguez \_\_\_

7. **REGULAR SESSION - Board Room - 6:00 p.m.**

8. **Pledge of Allegiance**

**9. Roll Call:**

**Sabrena Rodriguez, President \_\_\_\_, Dr. Jerry Dannenberg, Vice-President \_\_\_\_, Calvin Peterson \_\_\_\_, James Forsythe \_\_\_\_, Trustee, Area #3 \_\_\_\_, Dr. Antonio Castro \_\_\_\_, Sienna Mody (ECHS) \_\_\_\_, Rhea Gill (FTHS) \_\_\_\_, Mark Gabino (Adult Education) \_\_\_\_**

**10. Report of Actions Taken in Closed Session**

**11. Superintendent's Report**

- Good News
  - Gratitude Awards
- Student Board Report
  - Sienna Mody (ECHS)
  - Rhea Gill (FTHS)
  - Mark Gabino (VACE)

**12. Correspondence**

12.a [Ventura County Office of Education](#)  
2023 Adopted Budget Letter

**13. Public Comments**

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. Time will be allocated towards the beginning of the agenda for all **general public comments**. Public Comments on **agendized items** will be heard after the relevant agenda item is presented by staff and discussed by the board; please indicate the agenda item on your speaker card. Please note, the Board is prohibited from taking action on any item that is not part of the printed and published agenda.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, or any individual requiring an interpreter, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**14. ACTION ITEMS**

14.a [Request for Approval of Contracts Exceeding \\$25,000 \(First Reading\)](#)  
Board approval of contracts exceeding \$25,000 is requested. Please see attached list.

Period: September 10 to September 21, 2023

Moved:  
Seconded:

ROLL CALL VOTE:  
Trustee, Area #3 \_\_\_\_, Forsythe \_\_\_\_, Peterson \_\_\_\_, Dannenberg \_\_\_\_, Rodriguez \_\_\_\_

**Mr. Ahsan Mirza, Assistant Superintendent, Business Services**

**CONSENT CALENDAR**

It is recommended that the department item numbers **15 to 19** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Trustee, Area #3\_\_\_, Forsythe\_\_\_, Peterson\_\_\_, Dannenberg\_\_\_, Rodriguez \_\_\_

**15. CONSENT- EDUCATIONAL SERVICES**

15.a [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Foothill Tech High School** to travel overnight and out of the tri-county for an **Island Research Station field trip to Santa Cruz Island** is requested. The trip took place on September 13-15, 2023. This trip was previously approved by the board at the September 12 regularly scheduled board meeting. The trip was to occur on September 11-13 but was postponed due to a small craft warning. Thirty-two students and four chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation to Ventura Harbor was provided by personal vehicles and transportation to Santa Cruz Island was provided by Island Packers Cruises. All required paperwork was on file at the school before departure.

**Foothill Tech High School** is requesting permission to send students from their **cross-country team** to travel overnight and out of the tri-county to an invitational to be held at **Woodward Park, Fresno, CA**, Fresno County. The trip will take place on October 6-7, 2023. Board approval is requested to send thirty students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

**Ventura High School** is requesting permission to send students from their school to travel overnight for a **CTE-Agriculture field trip to Santa Maria High School, Santa Maria, CA**, Santa Barbara County. The trip will take place on October 7-8, 2023. Board approval is requested to send six students and one chaperone to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

**Will Rogers Elementary School** is requesting permission to send students from their school to travel out of the tri-county for an **Outdoor Education field trip to Santa Cruz Island**. The trip will take place on October 13, 2023. Board approval is requested to send sixty-three students and twelve chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation to Ventura Harbor will be provided by district vehicles and transportation to Santa Cruz Island will be provided by Island Packers Cruises. All required paperwork will be on file at the school before departure.

**Portola Elementary School** is requesting permission to send students from their school to travel out of the tri-county for an **Outdoor Education field trip to Santa Cruz Island**. The trip will take place on October 20, 2023. Board approval is requested to send one hundred and five students and fifteen chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation to Ventura Harbor will be provided by district vehicles and transportation to Santa Cruz Island will be provided by Island Packers Cruises. All required paperwork will be on file at the school before departure.

**Dr. Greg Bayless, Assistant Superintendent, Educational Services**

16. **CONSENT - HUMAN RESOURCES - Certificated**

16.a [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2023-24 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**

16.b [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2023-24 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel on the attached list.

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**

16.c [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2023-24 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**

**17. CONSENT - HUMAN RESOURCES - Classified**

17.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2023-2024 fiscal year.

**Ms. Andrea Crouch, Director, Classified Human Resources**

**18. CONSENT - BUSINESS SERVICES**

18.a [Consideration of Pierpont Elementary School Murals](#)

The staff at Pierpont Elementary School is requesting permission to paint two beautification projects. The "Coastal Wonders" mural will be placed on the perimeter cinderblock wall that measures 240' long, and will feature the attached design by Andrew Rodriguez. The second mural will be placed on the playground ball wall and will measure 8' x 18', and will feature the attached image of Pierpont mascot Pelican Pete designed by a parent artist. The backside of the wall will be one solid color from the same color palette.

The projects have been coordinated with the Facilities Services Department. The Coastal Wonders mural will be funded using Pierpont PTA funds; the cost of the playground ball wall mural will be donated by the artist.

Approval of the attached mural plan is requested.

**Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mr. Todd Tyner, Principal**

18.b [Donations to Ventura Unified School District and Schools](#)

Donations received by the District from external entities and individuals are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Donations must be reviewed and approved by the appropriate school site or receiving department to ensure that the District can meet any compliance or reporting requirements that may be associated with a donation. It is recommended that the Board accept the attached donations on behalf of the District at this time.

**Period:** August 1 to September 18, 2023

**Mr. Ahsan Mirza, Assistant Superintendent, Business Services**

18.c [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: September 5 to September 18, 2023

Purchase Orders:	\$3,578,341
Change Orders:	\$12,306
<b>Grand Total:</b>	<b>\$3,590,647</b>

**Mr. Ahsan Mirza, Assistant Superintendent, Business Services**

18.d [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: September 5 to September 18, 2023

**Mr. Ahsan Mirza, Assistant Superintendent, Business Services**

**19. CONSENT - SUPERINTENDENT**

19.a [Consideration of Board Meeting Minutes](#)

- Special Board of Education Meeting Minutes for August 8, 2023
- Regular Board of Education Meeting Minutes for August 8, 2023
- Regular Board of Education Meeting Minutes for August 29, 2023

**20. BOARD REPORTS**

**21. COMING EVENTS**

**22. FUTURE BOARD ITEMS**

- Student Data - Oct. 10
- PLA/CWA - TBD
- Surplus Properties - TBD
- Arts Master Plan - TBD
- Budget SBM - TBD

**23. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)**

**24. CLOSED SESSION**

**25. ADJOURNMENT**

Moved:

Seconded:

ROLL CALL VOTE:

Trustee, Area #3 \_\_\_\_, Forsythe \_\_\_\_, Peterson \_\_\_\_, Dannenberg \_\_\_\_, Rodriguez \_\_\_\_