

**OFFICERS OF THE BOARD**

At the annual meeting in July, the Board shall elect a president and vice president. The President and Vice President shall serve for one year or until their successor(s) are elected. The office of president and vice president shall not automatically rotate in order of length of service on the Board. Board members shall take into consideration qualifications that make a good leader and officer in nominating a member for office.

**President's Duties**

In addition to the duties prescribed by law or by the policies of the Board, the President will exercise such other duties and powers as listed below and as properly pertain to the office or as may be delegated by the Board:

1. Prepare an agenda in advance of each meeting in accordance with policy.
2. Serve as official spokesperson for the Board or appoint another member to speak for the Board in communications with the media.
3. When the Board is not in session, act on any emergency matter that may arise, and report action taken at the next meeting.
4. Establish liaison with other governmental agencies to assist in cooperative action.
5. Provide the necessary leadership to help the Board act as a cohesive whole.
6. Be available for counsel to the district administrator.

At all meetings of the Board, the President may make or second a motion and shall exercise privileges and duties of a board member, including the duty to vote on any question put to the vote of the entire board. The President may also contribute to the discussion in order to provide information or point out aspects not brought forth by other members but shall not take advantage of the power of the chair to monopolize the discussion or exert undue influence on the vote.

**Vice President's Duties**

The Vice President may preside over meetings or portions of meetings when the President is absent, a conflict of interest exists for the President, or to avoid an appearance of impropriety by the President. In addition, the Vice President shall fill a vacancy in the presidency resulting from removal, resignation, or death until a successor is elected. The Board shall elect a new vice president through a simple majority vote.

**Absence**

When the President and Vice President are absent from a board meeting, the most senior board member present shall act as the chair pro-tem unless they refuse to serve. In such case, the Administrator shall call the meeting to order and the Board shall elect a chair pro-tem.

**Removal**

When a board-elected officer exhibits behavior that reflects negatively on the Board or in the event a board-elected officer is unable to fulfill the duties in the position, the Board may remove the officer from the position through an affirmative vote. Negative behavior includes, but is not limited to, misconduct, malfeasance, crime in office, habitual

**RECOMMENDED**

Descriptor Code: BBBA

drunkenness, gross incompetence or failure to discharge the duties as an officer of the Board. The removal from the elected position does not remove the individual from the Board.

**End of Yellowstone Policy BBBA..... Adopted: 5/15/2023**