



Park Hill School District

Building Successful Futures • Each Student • Every Day

PARK HILL SCHOOL DISTRICT

REQUEST FOR PROPOSAL

**9501 N. Seymour Ave.
Kansas City, MO 64153**

2023-2024 Lakeview HVAC Replacement

Lakeview Middle School

Detailed Proposal Information is Available on District Website

<http://www.parkhill.k12.mo.us>

Bid Closing Date: October 17, 2023

Bid Closing Time: 9:00 am CST

Park Hill School District reserves the right to reject any or all proposals and to waive informalities or irregularities in any proposal.



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September 21, 2023

CONTRACTOR:

You are invited to bid on providing labor and materials for the removal and installation of HVAC unit at Lakeview Middle School in the Park Hill School District.

C & C Controls must be used to coincide with District Energy Management System. If you have not done work for Park Hill School District in the past 5 years, you may be required to provide references.

A mandatory “pre-bid” meeting will begin at Lakeview Middle School at 6720 NW 64th Terrace, Kansas City, MO 64151 on October 3, 2023 at 9:00 A.M.

The Park Hill School District, **will accept sealed bids until 9:00 a.m., October 17, 2023 at the office of Park Hill School District Support Services, 9501 N. Seymour Ave, Kansas City, MO 64153.**

Bid will be awarded by “Package”.

Sincerely,

Jeremie Kahler
Operations Manager

REQUEST FOR PROPOSAL - HVAC

The Park Hill School District (DISTRICT) is seeking proposals from qualified providers (CONTRACTOR) to furnish labor and materials for the removal and installation of HVAC units.

Sealed proposals will be received at the Support Services office located at 9501 N. Seymour Ave, Kansas City, Missouri 64153 until October 17, 2023 at 9:00 AM. Proposals will be opened at that time.

Bid results will be posted on the DISTRICT website on November 10th.

Said proposals must conform to the specifications and instructions.

The DISTRICT reserves the right to reject any and all proposals and to waive informalities.

Proposals must be returned on the form(s) provided, with "Bid Proposal – 2023-2024 Lakeview HVAC" clearly on the label. A proposal must consist of all pages of the proposal request including the signature page of the proposal, signed by an authorized representative of the firm. Non-conformance with these instructions may be grounds for rejection of proposal.

Faxed or e-mailed proposals will not be accepted. Late proposals will be rejected, unopened and returned.

Jeremie Kahler
Operations Manager
Park Hill School District
9501 N. Seymour Ave
Kansas City, Mo 64153

General Notes

- Bid will be awarded by package.
- Project is tax exempt.
- Certified payroll to meet requirements of Missouri Prevailing Wage law is required.
- All RTU's must include factory installed disconnects
- CONTRACTOR is responsible for any damage to sidewalks and grounds.
- Verify all RTU's output and notify District of differences
- Winning bidder will be required to provide schedule of work and adjust schedule as needed
- Factory start-up required on all RTU replacements
- CONTRACTOR will only be supplying labor. PHSD will be purchasing equipment. CONTRACTOR is responsible for receiving, storing, and delivering equipment to job site.
- Specifications:

(All RTU's) – CONTRACTOR must work with C&C on integrating new equipment, new factory/field installed disconnects, hinged access panels, factory required filters, replace seal tite, factory start up. CONTRACTOR must inspect unit(s) for any damage or defects upon receipt at the site(s) and before installation. CONTRACTOR is responsible for lifting units in place. (picking and setting) CONTRACTOR is responsible for removal and disposal of existing equipment. CONTRACTOR is responsible for providing new breaker, running new conduit and wire between breaker panel and unit.

CONTRACTOR – All bulkheads must have bushing/grommet for wiring, verify need for curb adapters with manufacturer.

- Payment will not be made until after work is completed.
- CONTRACTOR will sub controls work to C&C as part of their bid.

PROJECT SCHEDULE

September 21, 2023 – RFP published to Park Hill School District website

October 3, 2023 – Mandatory Pre-Bid Meeting 9:00 AM at Support Services Center 9501 N. Seymour Ave, Kansas City MO 64153

October 17, 2023 – Sealed bids due by 9:00 AM to 9501 N. Seymour Ave, Kansas City MO 64153

October 26, 2023 – Park Hill School District Board of Education: First Read - Bids, Contracts, Agreements

November 9, 2023 – Park Hill School District Board of Education: Second Read and approval

November 10, 2023 – Park Hill Maintenance and Operations Department will contact board approved CONTRACTOR(s) to proceed with project

March 25, 2024 – Approximate work start date

March 29, 2024 – Approximate work completion date

BID FORM—HVAC

PACKAGE #1 – Lakeview Middle School

SUBMIT BIDS TO: **Jeremie Kahler**
Park Hill School District
9501 N. Seymour Ave
Kansas City, MO 64153

Sealed bids will be accepted until **9:00 a.m., October 17, 2023**. Please ensure the envelope you return is clearly marked "Bid Proposal—2023-2024 Lakeview HVAC". **Package 1: Schedule will be coordinated with the District.** Project is tax exempt.

Unit

Bid

RTU 1 CI

Total \$ _____

Factory start up required

District employee and C&C must be present.

CONTRACTOR must work with C&C on integrating new equipment, new factory/field installed disconnects, hinged access panels, factory required filters, replace seal tite, factory start up.

All bulkheads must have bushing/grommet for wiring, verify need for curb adapters with manufacturer.

All RTUs must include hail guards and disconnects.

COMPANY _____

ADDRESS _____

PHONE _____ FAX _____

EMAIL _____

PRINT NAME _____

SIGNATURE _____ Date: _____