



TOWN OF GREENWICH

Old Greenwich School Building Committee
Tuesday, September 5, 2023
7:00am
via Zoom

Meeting Notes

Committee Roster

Name	Present	Absent
Voting Members		
James Waters (Chair)	Zoom	
Jackie Welsh (Vice Chair)	Zoom	
Barbara O'Neill (Secretary)	Zoom	
Jason Brown	Zoom	
Cristina Dawson	Zoom	
Leigh Erin Izzo	Zoom	
Leander Krueger	Zoom	
Stephen Selbst (BET Rep)	Zoom	
Michael Joseph Mercanti-Anthony (BOE Rep)		A
Ex Officio Members		
Jennifer Bencivengo (Principal)	Zoom	
Janet Stone McGuigan (BOS)	Zoom	
Molly Saleeby (RTM)		A
Jim Michel (DPW)		A
Peter Lowe (P&Z)	Zoom	
Liaisons		
Peter Schweinfurth (Liaison, EMAC)	Zoom	
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
Project Team		
David Stein (Silver Petrucelli & Associates)	Zoom	
Paul Jorgensen (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Amanda Cleveland (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)	Zoom	
Guests		

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:02 am.
2.00	Housekeeping	<ul style="list-style-type: none"> No items discussed; September 19 meeting will be hybrid, both at OGS and via Zoom.
3.00	Approve minutes from August 22 meeting	<ul style="list-style-type: none"> Motion to approve meeting minutes by Leander Krueger, second Cristina Dawson, Vote 8-0-0.
4.00	Project Team Update <ol style="list-style-type: none"> a. Review of progress on Municipal Improvement Application, Preliminary Site Plan b. Design Development update from Silver Petrucelli + Associates c. Update on Schematic Design Review with OSCG&R 	<ul style="list-style-type: none"> Design team met with Town Planner and town engineers on September 1. SP+A reported that sewer, grading, and site lighting were discussed and that MI application review period can last 90-days. SP+A explained that plans are progressed from SD, which is acceptable to P&Z and that they will receive comments after submission to P&Z. Chair asked SP+A to have package to submit in 2 weeks (on September 19) to allow OGSBC to review and vote on submission to P&Z. At this point, front entry elevation is going through various iterations and not yet been approved by the building committee. In addition, Langan has sent to elevation information to Town Planner and ZEO for input; SP+A noted that this is a top issue. Design team is meeting to review landscape, entry, grading, and communication is ongoing with Tree Warden. SP+A will provide landscape and interior finish update for next Design Team meeting. SP+A also noted that structural engineer will visit in near term to continue work on MEP design. Test pit for drainage was done last week, along with a visit to document above ceiling items. SP+A to forward front entry sketches to Downes to provide ballpark cost. GPS Admin has not yet received input from OSCG&R, will continue to pursue. GPS Admin is aware of upcoming DD estimate.
5.00	Financial & Consultant Selection Update <ol style="list-style-type: none"> a. Discuss and vote on CMR Contract b. Discuss and vote on invoices submitted during period 	<ul style="list-style-type: none"> CMR contract not yet ready for vote. Commissioning RFP: Four proposals received, Chair reported that members still reviewing proposals. Committee agreed to hold special meeting this week to review proposals and target interviews the week of September 11. No invoices were submitted during this period.
6.00	Public Relations Update	<ul style="list-style-type: none"> Committee agreed to schedule Neighbor Forum for September 20 at 6pm in person with zoom option.
7.00	Adjourn	<ul style="list-style-type: none"> 7:55am Motion to Adjourn by Stephen Selbst, second Leander Krueger.