

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date	August 28, 2023
Kind	Regular Session
Place	William Street School, 5201 William Street, Lancaster
Members Present	Shannon Cohen, Vice President Glenn Jackson, Trustee John Talarico, Trustee Timothy Talbot, Trustee
Members Excused	Michael Sage, President Kevin Davenport, Trustee Jill Fecher, Trustee
District Administrators Present	Michael Vallely, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services John Armstrong, Director of Special Education Andrew Krazmien, Director of Secondary Education Karen Marchioli, EdD, Director of Elementary Education Michele Ziegler, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00pm by Vice President Cohen. The Pledge of Allegiance was recited and Mrs. Cohen asked for a moment of silent reflection for Kathleen Grzybek, a cleaner from 2006 through 2023, who passed away on August 6, 2023.
4.0 Presentation	There were no presentations.
5.0 Correspondence	No correspondence was received.
6.0 Approval of Minutes	
6.1 Regular Session August 7, 2023	Moved by Jackson seconded by Talarico to accept the minutes from the regular session held on August 7, 2023, as submitted. Vote on the motion: 4 Ayes 0 Nays Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

John Abraham welcomed students and members back to school.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Appoint Athletic Director

Moved by Talarico seconded by Jackson to approve the appointment of Eric Rupp as Athletic Director commencing August 29, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.1.2 Personnel Changes

Moved by Talbot seconded by Jackson to approve the personnel changes for the period ending August 28, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.1.3 Lancaster Association of  
Service Personnel – Memorandum  
of Agreement – Working Day  
for Bus Drivers and Attendants  
for the 2023-2024 School Year

Moved by Talarico seconded by Talbot to approve the negotiated memorandum of agreement between the superintendent and the Lancaster Association of Service Personnel for the 2023-2024 school year, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talbot seconded by Jackson to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Jackson seconded by Talbot to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talbot seconded by Talarico to approve the financial reports, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.2 Policy 2<sup>nd</sup> Reading #3410  
Code of Conduct

Policy #3410 Code of Conduct was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.3 Policy 2<sup>nd</sup> Reading #8110  
Curriculum Development,  
Resources, and Evaluation

Policy #8110 Curriculum Development, Resources, and Evaluation was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.4 Policy 1<sup>st</sup> Reading  
#3420 Non-Discrimination  
and Anti-Harassment in the  
District

Policy #3420 Non-Discrimination and Anti-Harassment in the District was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.5 Policy 1<sup>st</sup> Reading  
#6121 Sexual Harassment  
in the Workplace

Policy #6121 Sexual Harassment in the Workplace was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.6 Accept Auction Results  
Auction Number 33604

Moved by Jackson seconded by Talbot to accept results from auction #33604, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.7 Reserve Fund Activity  
June 30, 2023

Moved by Talarico seconded by Talbot to approve the reserve fund activity for the fiscal year ending June 30, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.8 Agreement – Town of Lancaster  
School and Community Support  
Program

Moved by Jackson seconded by Talarico to approve the agreement between the Lancaster Central School District and the Town of Lancaster which grants permission to operate a School and Community Support Program for the 2023-2024 school year, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.9 Contract – Town of Lancaster  
Program Coordinator for Family  
Support Center

Moved by Talarico seconded by Talbot approve the agreement for joint funding between the Lancaster Central School District and the Town of Lancaster, which grants permission for the district to provide a program coordinator for the Family Support Center for the 2023-2024 school year, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.10 Contract – Carousel Nursery School

Moved by Jackson seconded by Talarico to approve the agreement between the Lancaster Central School District and Carousel Nursery School, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.11 Contract – Lawley, LLC

Moved by Talbot seconded by Jackson to approve the consulting services agreement with Lawley, LLC for self-insured health plan consultant services with the district from August 1, 2023 through September 1, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.12 Contract Amendment Independent Health Corporation

Moved by Talbot seconded by Jackson to approve the amended administrative services agreement between the district and Independent Health, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.13 Contract Renewal – Independent Health Corporation

Moved by Talarico seconded by Jackson to approve the administrative services agreement between the Lancaster Central School District and Independent Health Corporation, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.14 Contract Amendment Pharmacy Benefit Dimensions, LLC

Moved by Jackson seconded by Talarico to approve the amendment to the December 8, 2023 agreement between the Lancaster Central School District and Pharmacy Benefit Dimension, LLC through September 30, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.15 Contract Renewal Pharmacy Benefit Dimensions, LLC

Moved by Talarico seconded by Talbot to approve the PBD Management Services three-year agreement effective October 1, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.16 Declare Surplus Equipment

Moved by Jackson seconded by Talarico to declare the attached listing of equipment as prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.17 Contract – Amherst  
Central School District

Moved by Talbot seconded by Jackson to approve the agreement between the Lancaster Central School District and Amherst Central School District, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.18 Tax Certiorari Settlement  
George Urban Associates, LLC

Tax certiorari information was presented to the board for information regarding the following: George Urban Associates, LLC.

12.19 Food Service Department  
Operating Systems Reports  
July 2023

Moved by Talbot seconded by Talarico to approve the food service department operating system reports for July 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.20 Universal Pre-Kindergarten  
Program Plan

Moved by Jackson seconded by Talarico to accept the approval of the attached pre-kindergarten program plan, as required in an amendment to Ed Law 3602-e(8), as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.21 2023-2024 District Goals

Moved by Jackson seconded by Talarico to accept and adopt the 2023-2024 District Goals, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.22 Construction Change Orders

Moved by Jackson seconded by Talbot to approve change orders 77P2 CO-226-007, 77P3 CO-323-009, 77P4 CO-403-004, 77P4 CO-409-001, 77P4 CO-422-001, 77P4 CO-423-002, 77P4 CO-426-001, 77P4 CO-431-004, 77P4 CO-431-005, 77P4 CO-431-006, 77P5 CO-523-002 and 77P5 CO-526-003, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.23 Contract – Maria Blask

Moved by Talbot seconded by Jackson to approve the agreement between the Lancaster Central School District and Maria Blask, to provide academic intervention services at St. Mary’s Elementary for the 2023-2024 school year paid through Title 1 fund allocation, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.24 Building-Level Emergency

Response Plans 2023-2024

Moved by Jackson seconded by Talarico to approve the 2023-2024 building-level emergency response plans for each school building within the district, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.25 District-Wide School Safety Plan 2023-2024

Moved by Talarico seconded by Talbot to approve the 2023-2024 District-wide School Safety Plan, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

At 7:16pm moved by Jackson seconded by Talbot to move to executive session to discuss negotiations with the Lancaster Association of Substitute Teachers.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

15.0 Regular Session

At 7:35pm moved by Talarico seconded by Talbot to move to reconvene regular session.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.26 Contract – Lancaster Association of Substitute Teachers

Moved by Talarico seconded by Talbot to approve the negotiated Lancaster Association of Substitute Teachers contract, effective July 1, 2023 through June 30, 2027, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

16.0 Adjournment

At 7:36pm moved by Talbot seconded by Talarico to adjourn the regular session.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk