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The following items are contained in the June 14, 2023 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Presentation of 2023 MEA Scholarships
4. Recognition: Honor Retirees Amie Sykes, Rose Ann Pinter, and Joan DiBartolomeo
5. Public Comment
6. Activity Calendar
7. Fire Drill & Security Drill Report
8. Superintendent's Report
9. Principals' Updates
10. MEA Report
11. General Board Discussion
12. Personnel Matters
13. Instructional Support/Activities
14. Contract
15. Facilities/PAC
16. Workshops
17. Approval of Minutes: May 10, 2023 Regular Session & May 16, 2023 Organization Meeting Minutes and Executive Session Minutes
18. Board Secretary's Financial Reports for April 2023
19. Board of Education Certification as of April 2023

20. Bills and Payrolls
21. Transfer of Funds
22. Report of Receipts and Disbursements for April 2023
23. Cash Report for April 2023
24. New Business
25. Other Matters
26. Public Comment
27. Executive Session
28. Other Matters
29. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:01 P.M. on June 14, 2023 by President, Dr. Joel Frankel, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 20, 2023, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H. Ross III School and emailed to the City Clerk, "The Current" and advertised in "The Press."

Roll Call - Members Present: Dr. Joel Frankel, President; Mr. Jim Swift; Mr. Jack Sorensen; Mrs. Amy Brog; Mrs. Shannon Wray-Norris; Mr. Clete Schwegman, Longport Representative  
Members Absent: Mr. Joseph Pepe  
Others Present: Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Bonnie Marino, Principal; Mr. Ryan Gaskill, Principal; Mr. Eric Goldstein, Solicitor

Presentation of 2023 MEA Scholarships:

Ms. Crawford presented the MEA Scholarships. She commented that there were nine applicants. They received a donation to provide a scholarship to the seven runner-up applicants. The two students receiving the MEA Scholarship in the amount of \$1,000 each were Claire Brooks and Kallan Tripician. Congratulations to all.

Recognition: Honor Retirees Amie Sykes, Rose Ann Pinter, and Joan DiBartolomeo:

Mrs. Becker honored the three retirees for the 2022-2023 school year. Joan DiBartolomeo was thanked for her service to the District as an Educational Assistant. She was known for her kind, loving, and friendly personality. Rose Ann Pinter and Amie Sykes were both thanked for their service to the District as ELA Teachers. They played a critical role in helping the District earn the Blue Ribbon Award. Mrs. Becker commented that all of the retirees should feel honored. She wished them all the best of luck in retirement and in the future. Dr. Frankel thanked the retirees and wished them happiness and joy in future endeavors. The retirees thanked the Board for their support.

Public Comment:

No members of the community commented.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for June 2023.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire, Security, and Bus Evacuation Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of May and June 2023 attached as Exhibit # 1, pages 28,573-28,576.

Superintendent's Report:

Mrs. Audrey Becker shared the following:

- She announced that the Application for the Tracy Santoro Memorial Scholarship was available. The deadline for applications is June 23, 2023. Any stakeholders seeking to donate to the scholarship may write a check to the Margate City Board of Education for the Tracy Santoro Memorial Scholarship.
- She commented that the District was in receipt of the digital maps required by the State. The project has been completed and the maps have been shared with the Margate Police Department. This is another layer of security for the District.
- She acknowledged Ms. Crompton's participation in a twenty day summer program with the South Jersey Institute of Science. Some of the key areas the participants will be exploring as part of the program include manufacturing and STEM.
- She commented that the School District Offices will be closed on June 20, 2023, due to the need for Atlantic City Electric to shut down power to Tighe, in conjunction with the Tighe roof resurfacing project.

Principals' Updates:

- Mr. Ryan Gaskill shared information on current activities at Tighe School.
- Mrs. Bonnie Marino shared information on current activities at Ross School.

MEA Report:

Ms. Crawford congratulated the retirees. She also thanked the Board for everything this past year. She thanked the Administration and acknowledged the common goal of all parties.

General Board Discussion:

Dr. Frankel asked for an update on the Tighe LED sign. He also mentioned the status of the grass was much better. He asked about the possible implementation of Food Service software to facilitate online accounts for parent transactions. He asked about the timeline for Kindergarten screenings, which were going to be held early in August. Mrs. Brog commented on the Tighe Pride Advisors and the need to have three staff members. Dr. Frankel was glad to see Baseball listed as a sport again. It was mentioned that Margate sports teams earned six championships during the 2022-2023 school year.

Personnel Matters:

Motion by Mrs. Wray-Norris, seconded by Mrs. Brog, to approve the following personnel matters:

1. Approve Bob Blumberg as a volunteer Therapy Animal handler pending completion of paperwork
2. Approve to hire Valerie DiGiacomo as a substitute pending completion of paperwork .
3. Approve Kelsey Schall to provide speech services to a homebound student as of April 25, 2023 to May 12, 2023. Costs: \$53/hr.
4. Approve to hire Jennifer Hale as a Substitute Nurse pending completion of paperwork .
5. Approve a Medical Leave for Michael McGrath starting July 11, 2023 to October 11, 2023.
6. Approve Stockton student Brynn Bowman to complete her student teaching from September to December 2023 with Terry McGonigle.
7. Approve Jamie Miller as a Speech Teacher at an hourly rate as needed effective July 1, 2023 pending completion of paperwork. Costs: Hourly MEA rate.
8. Approve up to 100 hours of curriculum development for Audrey Becker to work with school staff over the summer to prepare for the 2023-2024 school year. Subjects to be developed include Social Studies, Mathematics, Computer Science, and Career Readiness & Life Skills. Costs: Hourly rate of \$54 for up to 100 hours = \$5,400.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Motion by Mr. Swift, seconded by Mr. Sorensen, to approve the following personnel matter:

9. Approve the contract with Melina Skwarek, School Business Administrator/Board Secretary, for the 2023-2024 school year as approved by the Atlantic County Office of Education.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Instructional Support/Activities:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following instructional support/activities matter:

1. Approve the following club/activity stipends for advisors at Tighe School for the 2023-2024 school year.

Instructional Support/Activities (Continued):

- Student Council Advisors - \$2,750 each Tracy Magel and Danielle Ujcich
  - Tighe Pride Committee - \$2,000 each Jacque Jones, Louis Sanchez, and Mark Winterbottom
  - National Junior Honor Society Advisors - \$2,000 each Kristie Cafiero and Michael McMenamin
  - Think Day & Quiz Bowl Advisors - \$900 each Tracy Magel and Sherry Scott
  - MathCounts Advisor - \$1,800 Sherry Scott
  - Mathletes Advisor - \$1,200 Sherry Scott
  - Tighe Environmental Club Advisor \$1,000 Chelsi Crompton
  - Yearbook Facilitators - \$1,800 each Jacque Jones and Louis Sanchez
  - Webpage Facilitator - \$1,000 Jen Carey
  - PAC/Tighe Tech/AV Facilitator - \$1,000 Debbie Roland, Asst AV - \$1,000 – Lisa Drexler
  - Art Club Advisor – contractual hourly rate up to 36 hrs/year Barbara Farrell
  - Kids Who Code Advisor - \$1,500 Mario Minichino
  - Family STEM Night Advisor - \$1,000 Chelsi Crompton
  - Band Club - \$750 Debbie Roland
  - Running Club - \$500 Sherry Scott
  - After school Homework Club Mentors – contractual hourly rate (75-minutes per day, Monday, Tuesday and Thursday) Staff: Louis Sanchez, Chris Andersen, Sherry Scott, Chelsi Crompton, Christopher Bruscato, and Jen Carey
  - Substitute Homework Club Mentors-contractual hourly rate as needed. Staff: Natasa Coughlin, Danielle Ujcich, Kelly Crawford, Brian Pasternak, and Lisa Drexler
  - After school Detention Monitors – contractual hourly rate (60-minutes per day, Tuesday and Thursday) Staff: Mauricio Saavedra and Christopher Andersen
2. Approve the High School Prep Course from August 4, 2023-August 7, 2023 at Tighe School, for all Tighe School students going into high school in September 2023. Staff: Lisa Drexler Costs: 2 prep hours x 4 course hours at \$53 or MEA contractual rate.
  3. Approve the following Coaching positions and Stipends for the 2023-2024 school year:
    - Field Hockey - \$1,750 Anita Grimley
    - Field Hockey Asst. - \$1,150 Kristie Cafiero
    - Boys Cross Country - \$1,850 Sherry Scott
    - Girls Cross Country - \$1,650 Brian Pasternak
    - Tennis - \$400 Mauricio Saavedra
    - Soccer - \$2,000 Kelly Crawford
    - Volleyball - \$2,100 Jen Carey
    - Girls Basketball - \$2,450 Joseph Marchiani
    - Boys Basketball - \$2,400 Brian Hiltner
    - Baseball - \$1,650 Joe Marchiani

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Contracts:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following contracts:

1. Approve the contract with Practically Perfect Physical Therapy to provide services as needed to a student from July 1, 2023 to June 30, 2024.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Abstain: Mr. Schwegman

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following contracts:

2. Approve Kim Vona to provide Physical Therapy services for the Margate City School District from July 1, 2023 to June 30, 2024.
3. Approve Cape May County Special Services to provide Itinerant Services for the Margate City School District from July 1, 2023 to June 30, 2024, as needed.
4. Approve Atlantic County Special Services to provide Itinerant Services for the Margate City School District from July 1, 2023 to June 30, 2024, as needed.
5. Approve the Stepping Stones Group to provide Related Services for the Margate City School District from July 1, 2023 to June 30, 2024, as needed.
6. Approve a Joint Transportation Agreement with Dennis Township for field trips and athletic events for the 2023-2024 school year, as needed.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Facilities/PAC:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following facilities/PAC matters:

1. Approve rental of the PAC facility and small gym at Tighe to Chabad at the Shore for a musical event on Sunday, August 6, 2023 at an estimated rate of \$2,487.00, pending receipt of insurance waiver.
2. Approve rental of the PAC facility and small gym at Tighe to Chabad at the Shore for a comedy event on Sunday, August 13, 2023 (or Aug. 17 or 20) at an estimated rate of \$1,913.00, pending receipt of insurance waiver.



Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following workshop matters:

1. Approve the attendance of Melina Skwarek and Leigh Turner at the NJ Office of Emergency Management Recovery Bureau - Public Assistance Unit workshop concerning FEMA Program Updates on Thursday, June 22, 2023 at the Stockton University Campus Center Auditorium from 10:00 am to 11:30 am. Costs: N/A.
2. Approve the attendance of Melina Skwarek and Matt Burton at the SPELL JIF Annual Mold, Environmental & IAQ Best Practices Seminar at the Westin, Mt. Laurel on Wednesday, July 12, 2023 from 8:00 am to 12:00 pm. Costs: Trave.
3. Approve the attendance of Melina Skwarek and Leigh Turner at the Criminal History Record Check Training Program on June 1, 2023 at the Stockton University Student Campus Center from 10:00 am to 12:00 pm. Costs: N/A.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mrs. Wray-Norris, the board unanimously agreed to accept the May 10, 2023 Regular Meeting minutes and the May 16, 2023 Organization Meeting minutes and Executive Session minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Financial Reports:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to accept the Secretary's Financial Reports for the month of April 2023 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 28,577 - 28,601. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.  
 Nays: None

Board of Education Certification:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of April 30, 2023 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.  
 Nays: None

Bills and Payrolls:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 28,602 - 28,618.

Motion passed by the following roll call:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.  
 Nays: None

Transfer of Funds:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

**Ratified Budget Transfers for 2022-2023**

To:	11-000-240-800-00-04-025	MENTOR FEES	\$1,000.00
	11-000-261-420-00-04	FACILITIES SUPPLIES	\$2,000.00
		Total	\$3,000.00
From:	11-000-240-105-00-00-025	MENTOR FEES	\$1,000.00
	11-000-261-420-00-01	FACILITIES SUPPLIES	\$2,000.00
		Total	\$3,000.00

Motion passed by the following roll call:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to accept the Report of Receipts and Disbursements for the month of April 2023, attached as Exhibit # 4, pages 28,619 – 28,629.

Motion passed by the following roll call:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Cash Report:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to accept the Cash Report for the month of April 2023, attached as Exhibit # 5, page 28,630.

Motion passed by the following roll call:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

New Business:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following new business:

- A. Approve the resolution directing the distribution of the Margate City Board of Education net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF for the Fund Fiscal Year July 1, 2019 to June 30, 2020 to be applied in full to the Board's 2023-2024 Fund Year Premium.
- B. Approve the first reading of the following board policies:
  - 3327 - Relations to Vendors
  - 3542.2 - School Meal Program Arrears
  - 3542.31 - Free or Reduced Price Lunches/Milk
  - 5131.5 - Vandalism/Violence
  - 6164.1 - Intervention and Referral Services for General Education Pupils
- C. Approve a Cooperative Purchasing Agreement with the BuyBoard, owned and operated by the Texas Association of School Boards, Inc.
- D. Approve the purchase and install of Aruba Central Switches through Turnkey Technologies, Inc. at an estimated cost of \$14,048.00 (NJ State Contract Participating Addendum with HP Enterprise through NASPO Value Point Master Agreement #AR3228).

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.  
Nays: None

Other Matters:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following other matters:

1. Approve Stockton student Ashley VanTassel to complete her student teaching from September to December 2023 with Tina Baronowitz.
2. Approve up to 30 hours each of website training and development work over the summer for Debby Sterling and Jennifer Carey at the contractual hourly rate to prepare for the release of the new district website. Costs: \$54/hr x 30 = \$1,620 each.
3. Approve Ceana Santori as a Substitute Aide, pending completion of paperwork.
4. Approve the rental of the Ross and Tighe Gymnasiums for the Danny Cooper Basketball for 7/1/23 – 7/2/23 and 9/2/23 – 9/3/23.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift and Dr. Frankel.  
Nays: None

Public Comment:

No members of the community commented.

Executive Session:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously approved the following resolution at 6:30 P.M.:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matters:

- Litigation
- Contracts
- Superintendent Evaluation (Personnel)

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any

Executive Session (Continued):

investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to reconvene the regular meeting at 7:08 P.M.

Other Matters:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following other matters:

5. Motion to approve negotiated Memorandum of Understanding with the Margate Education Association for both the Teachers and Educational Assistants for a 3-year contract; 2023-2024, 2024-2025, and 2025-2026.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mrs. Wray-Norris, Mr. Sorensen, Mr. Swift and Dr. Frankel.

Nays: None

Abstain: Mrs. Brog

Adjournment:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 7:10 P.M.

Respectfully submitted,

Melina Skwarek  
Board Secretary/School Business Administrator