

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Board of Education
Regular Meeting – September 12, 2023

The Trumbull Board of Education met for a Regular Meeting at the Long Hill Administration Building.

Members present:

L. Timpanelli – Chairman
J. Norcel – Vice Chair
J. McNamee - Secretary
C. Bandecchi
T. Gallo
L. Nuland
M. Petitti
A. Squicciarro – online

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business

- A. Salute to the Flag - The Public Session began with the Pledge of Allegiance to the Flag.
- B. Recognition – Teacher Tenure

Administration is proud to announce the following staff members who have attained tenure status with the Trumbull Board of Education:

- Booth Hill Elementary School - Lauren Meli
 - Daniels Farm Elementary School - Karen Houghton, Nicole O'Hara, Robyn Tedesco
 - Frenchtown Elementary School - Elizabeth Heagney, Melanie Wilson
 - Hillcrest Middle School - Michelle Han, Kathleen Miller
 - Jane Ryan Elementary School - Principal Patsy Horan, Lauren Smith
 - Long Hill - Dr. Susan C. Iwanicki – Assistant Superintendent
 - Madison Middle School - Justin Elkins, Joseph Guerra, Amanda Pires
 - Middlebrook Elementary School - Justine LeVasseur-Burke, Donna Narciso, Stacey Powell, Principal Debra Ponte
 - Tashua Elementary School - Andrea Denkovich
 - Trumbull High School - Katherine Deluca, Zachary Garoffolo, Jennifer Marron, Brian Springsteen, Jennifer Wolyniec
- C. Correspondence – Ms. McNamee read the following correspondence: Devin Ruggiero has class size concerns at Daniels Farm; 16 parents wrote about the importance of a state grant for free student meals at our schools; Charles Voss wrote with concerns about keeping school open during high temperatures; Kristin Frank and Christine Lamothe voiced their concerns with ongoing construction around Jane Ryan school.

D. Public Comment - There were no public comments at this evening's meeting.

E. Superintendent Report

Dr. Semmel sent thanks and appreciation to all TPS staff and parents for their efforts for a successful opening week of school. During the extreme heat, staff did their best to keep our students engaged and comfortable. We continue to strive to develop our master plan with Tecton to rebuild our schools and will be working closely with the Town of Trumbull to complete the application process. Frequent updates and progress reports to the community will be listed on our website. Our elementary band/strings program continues to grow and we are proud to announce that 622 students have already been enrolled. Parents are using the online payment app on Infinite Campus to facilitate the payment process. Dr. Semmel is looking forward to the Smarter Balance Assessment presentation at the next BOE meeting on September 26, 2023.

F. Board Chairman Report -Mrs. Timpanelli was invited to address the new teacher orientation in August and the convocation at THS. Several Board members were present and toured the schools on the first day where a positive environment prevailed to welcome a productive 2023-2024 school year ahead. Mrs. Timpanelli, Dr. Semmel and First Selectman Vicki Tesoro have met to begin the process of the revitalization program of TPS. Congratulations to Coach Marce Petroccio for his Lifetime Coaching Award from Dave Ruden of the Ruden Report.

G. Student BOE Representatives Report

New Student Board Representatives, Isabel O'Brien and Grace Schober, were introduced as student reps for the 2023-2024 school year. They reported on the opening week at TPS. At TECEC- back to school night, a new music teacher, Miss Gabby; Daniel Farm will celebrate DOT day; Booth Hill- all students grades K-5 are studying the work of accomplished artists; Tashua- back to school night has been rescheduled to September 14; Frenchtown-new sidewalk and gym floor, Read Aloud, field makeover and Frenchtown celebrated a Happy 20th Birthday; Middlebrook-practicing fire, lockdown and stay put drills, Mrs. V's class adopted a tree while learning how to grow into our best possible selves; at Hillcrest and Madison- maximized the use of air conditioned spaces during recent heat and at THS-students are adjusting to the new schedule. Next events: Back to School Night, senior class photos and sports teams' highlights were reported.

Agenda Item III—Reports/Action Items

A. Approval/Minutes

Minutes of the following:

- Special Meeting of August 15, 2023
- BOE Regular Meeting of August 15, 2023

It was moved (Norcel) and seconded (Bandecchi) to approve the minutes of the Special Meeting of August 15, 2023 as presented. Vote: Abstain- McNamee, Gallo. In favor- Norcel, Timpanelli, Bandecchi, Nuland, Petitti, Squicciarro. Motion passes.

It was moved (Norcel) and seconded (Bandecchi) to approve the minutes of the Regular Meeting of August 15, 2023 Board of Education as presented. Vote: Abstain- Gallo. In favor- Norcel, Timpanelli, Bandecchi, Nuland, Petitti, Squicciarro, McNamee. Motion passes.

B. Personnel Report

Dr. Semmel reported the following certified appointments for the 2023-2024 school year:
Hartson, Samantha; MA/5 (\$58,734) grade 4 teacher at Booth Hill Elementary School.

Cavalli, Lauren; MA/20 (\$101,586) literacy consultant teacher at Daniels Farm Elementary School.

LaMendola, Alexandra; MA/10 (\$71,901) district wide elementary music teacher.

Tsou, Elyse; 6/11 (\$79,172) special education teacher at Trumbull High School.

The above appointments were unanimously received/filed by the Board.

Dr. Semmel reported the following certified resignations:

Granata, Anthony; music teacher at Frenchtown Elementary School since August 2022, resigning effective August 24, 2023.

Demore, Michele; special education teacher at TECEC since August 2019, resigning effective September 5, 2023.

It was moved (Gallo) and seconded (Nuland) to accept the above resignations as presented.
Vote: Unanimous in favor.

C. Approval/THSGEMB Trip to University of Maryland – Mr. Murphy

Mr. Joshua Murphy presented the THSGEMB trip to the University of Maryland which is scheduled for October 20, 2023 to October 22, 2023 for students to compete against other high school bands in the region and country at a Bands of America Regional show. Funding for this trip will be provided through the THSGEMB parents and THSGEMB Band Boosters.

It was moved (Gallo) and seconded (Norcel) to approve the THSGEMB Trip to the University of Maryland as presented. Vote: Unanimous in favor.

D. Donation – Sensory Playground Structure at Frenchtown – Mrs. Prisco, Mr. Cote

The Frenchtown Elementary School Father's Club would like to donate \$12,960 to Frenchtown to have a Rhapsody Grandioso Chime installed on the rear playground. This accessible, sensory piece of equipment will support inclusive practices on the playground at Frenchtown School.

It was moved (Norcel) and seconded (Gallo) to approve the donation of \$12,960 from the Frenchtown Elementary School Father's Club to install the Rhapsody Grandioso Chime in the rear playground as presented. Vote: Unanimous in favor.

E. Enrollment

Dr. Semmel presented the current enrollment numbers.

F. Capital Plan

Director of Operations Mr. Dave Cote presented the 5-Year Capital Improvement Plan which requires Board of Education approval. Also discussed were projects currently in the works at our buildings.

It was moved (Nuland) and seconded (Bandeccchi) to approve the 5-Year Capital Improvement Plan as presented. Vote: Unanimous in favor.

G. Approval/Head Start Food Service Agreement

Mr. Hendrickson presented the annual agreement between the Trumbull/Monroe Head Start program and the Trumbull Board of Education Food Service Department, who will furnish meals to that joint program. Board approval is needed for compliance with Child and Adult Care Food Program (CACFP).

It was moved (Bandedecchi) and seconded (Norcel) to approve the Trumbull Board of Education Head Start Food Service Agreement as presented. Vote: Unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 7:48 p.m.



Trumbull Board of Education
September 12, 2023

2023-24 Planning Updates: Student Enrollment

*Martin J. Semmel, Ed.D.
Superintendent*

Kindergarten Actual vs. Projected

<u>2022 - 2023</u>	<u>7/12/22 BOE Mtg</u>		<u>8/16/22 BOE Mtg</u>		<u>October 1, 2022</u>	
KINDERGARTEN	Actual	Projected	Actual	Projected	Actual	Projected
Booth Hill	72	86	80	86	79	86
Daniels Farm	69	72	73	72	74	72
Frenchtown	66	94	74	94	79	94
Jane Ryan	57	64	71	64	74	64
Middlebrook	81	84	80	84	82	84
Tashua	65	61	66	61	66	61
<u>2023 - 2024</u>	<u>9/1/2023</u>		<u>9/12/2023</u>		<u>October 1, 2023</u>	
KINDERGARTEN	Actual	Projected	Actual	Projected	Actual	Projected
Booth Hill	68	83	68	83		83
Daniels Farm	86	73	86	73		73
Frenchtown	75	81	76	81		81
Jane Ryan	62	72	61	72		72
Middlebrook	62	82	62	82		82
Tashua	56	70	56	70		70

Enrollment K-5: Booth Hill

BHS Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	83		
Kindergarten Actual	68	4	
Grade 1	86	4	
Grade 2	86	4	
Grade 3	93	4	
Grade 4	93	4	
Grade 5	95	4	
TOTAL	521	24	

Class Size Guidelines
Grades K,1,2: 22 students / section
Grades 3-5: 25 students / section

Enrollment K-5: Daniels Farm

DFS Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	73		
Kindergarten Actual	86	4	More than expected but meets ratios
Grade 1	77	4	
Grade 2	83	4	
Grade 3	72	3	
Grade 4	93	4	
Grade 5	102	4	
TOTAL	513	23	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Frenchtown

FT Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	81		
Kindergarten Actual	76	4	
Grade 1	78	4	
Grade 2	85	4	
Grade 3	88	4	
Grade 4	90	4	
Grade 5	75	3	
TOTAL	492	23	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Jane Ryan

JR Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	72		
Kindergarten Actual	61	4	
Grade 1	79	4	
Grade 2	79	4	
Grade 3	74	3	
Grade 4	64	3	
Grade 5	107	5	
TOTAL	464	23	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Middlebrook

MB Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	82		
Kindergarten Actual	62	4	
Grade 1	83	4	
Grade 2	90	5	
Grade 3	80	4	
Grade 4	92	4	
Grade 5	74	3	
TOTAL	481	24	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Tashua

TA Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	70		
Kindergarten Actual	56	3	Less than expected - Reduced by 1 section
Grade 1	73	4	
Grade 2	70	4	
Grade 3	60	3	
Grade 4	73	3	
Grade 5	86	4	
TOTAL	418	21	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Grades K-5: Summary

Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten	409	23	Overall K has fewer students than expected; Reduced 1 K section at TA before the school year began
Grade 1	476	24	
Grade 2	493	25	
Grade 3	467	21	
Grade 4	505	22	
Grade 5	539	23	
TOTAL	2,889	138	

Grades 6 - 12

Summary Year to Year

Grade	Enrolled 6/14/23	Enrolled 9/1/23	Enrolled 9/12/23	Current Net Gain/Loss
Hillcrest	770	768	769	-1
Madison	793	823	822	29
THS	2,159	2,167	2,170	11
TOTAL SECONDARY	3,722	3,758	3,761	39