OROVILLE UNION HIGH SCHOOL DISTRICT
JOB DESCRIPTION

JOB TITLE: MAINTENANCE TECHNICIAN

SALARY LEVEL:	22	DIVISION:	Classified
DEPARTMENT:	Maintenance	LOCATION:	School Site
REPORTS TO:	Supervisor, Maintenance		
APPROVED BY:	Board of Trustees	DATE:	April 20, 2016

SUMMARY: To perform skilled and semi-skilled work in one or more of the building trades in the alteration, repair, upkeep and remodeling of building, grounds, facilities and equipment under direction or general supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other related duties may be assigned.*

- Performs or assumes lead responsibility in skilled maintenance work.
- Does carpentry work from plans, oral instructions, sketches and blueprints.
- Builds cabinets, assembles school equipment, and installs hardware.
- Constructs repairs or remodels buildings or related structures.
- Repairs heating and ventilation systems.
- Prepares paints or repaints structures, furnishings, wood, and metal using required tools.
- Makes plumbing or electrical installations or repairs.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE: High School Diploma or High School Equivalency certificate required. Knowledge of tools, materials and practices associated with building and grounds maintenance, including woodworking, heating and ventilation systems, plumbing and electrical installations, refrigeration systems, welding, concrete finish and masonry is essential. Journey level experience in one of the above trades is preferred.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operation and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before small groups.

MATHEMATICAL SKILLS: Ability to calculate figures and amounts such as discounts, interest, commission, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY: Ability to apply common sense understanding to carry out instructions furnished in written, oral, and diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES AND LICENSES:
California Driver's License (may be required by the first day of service).
First Aid/CPR Certificate preferred.
MSDS certificate required within 6 months of hire.

OTHER SKILLS AND ABILITIES: Ability to work from sketches, drawings, and blue prints; use required tools and equipment skillfully and safely. Ability to perform maintenance and repair activities. Ability to develop effective working relationships with students, staff and the school community. Ability to communicate clearly and concisely, both orally and in writing. Ability to perform duties with awareness of all district requirements and board policies.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, use hands and fingers to handle or feel objects, tools, or controls; and talk or hear. The employee is occasionally required to sit. The employee frequently must squat, stoop, or kneel, reach above the head and reach forward. The employee continuously uses hand strength to grasp tools and climb ladders. The employee will frequently bend or twist the neck and trunk more than the average person while performing the duties of this job. The employee must frequently lift and/or move up to 50 pounds such as a tool box. If lifting more than 50 pounds, a partner must be used. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The employee regularly works indoors and will occasionally work outdoors. The employee will work near or with moving mechanical equipment. The employee may occasionally work with toxic or caustic chemicals such as petroleum products, degreasers, and sprays. The employee must be able to meet deadline with severe time constraints. The noise level in the work environment is usually moderate. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.