

**OROVILLE UNION HIGH SCHOOL DISTRICT
JOB DESCRIPTION**

JOB TITLE: GROUNDSKEEPER

SALARY LEVEL:	18	DIVISION:	Classified
DEPARTMENT:	Operations	LOCATION:	School Site
REPORTS TO:	Supervisor, Maintenance		
APPROVED BY:	Board of Trustees	DATE:	Revised 4/20/16

SUMMARY: To perform semi-skilled and skilled grounds maintenance work under direction or general supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other related duties may be assigned.*

- Cultivates, waters, trims, and fertilizes lawns, trees, plants, and flowers.
- Operates and maintains lawnmowers, tractors, backhoes, and other gardening tools and grounds equipment.
- Repairs lawnmowers and light grounds equipment.
- Spray flowers and shrubs.
- Drag, fill, and mark P.E. fields and athletic fields.
- Set out chemicals and traps.
- Installs and makes repairs on sprinkler systems.
- May plan and assign landscape projects as assigned.
- Prepare stadium for District and public events.
- Minor repairs and stadium work.
- Estimates and may order necessary parts, supplies, or equipment.
- May form and finish cement on grounds projects.
- May supervise others as directed.
- May assist with maintenance.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE: High School Diploma or High School Equivalency required. Experience, supplemented preferably by specialized training or ability in gardening, landscaping, arbor culture, grounds or playfield design, mechanical equipment maintenance or repair preferred.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before small groups.

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MATHEMATICAL SKILLS: Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY: Ability to apply common sense understanding to carry out instructions furnished in written, oral, and diagram form.

CERTIFICATES AND LICENSES: California Driver's License (required by the first day of service).
First Aid Certificate/CPR preferred.
Applicator's License preferred.
MSDS training required within first 6 months of hire.

OTHER SKILLS AND ABILITIES: Ability to use the material, tools, and equipment safely. Ability to perform heavy physical labor. Ability to develop effective working relationships with students, staff, and the school community. Ability to communicate clearly and concisely, both orally and in writing. Ability to perform duties with awareness of all district requirements and board policies.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, use hands and fingers to handle or feel objects, tools, or controls; and talk or hear. The employee is occasionally required to sit. The employee frequently must squat, stoop, or kneel, reach above the head and reach forward. The employee continuously uses hand strength to grasp tools and climb ladders. The employee will frequently bend or twist the neck and trunk more than the average person while performing the duties of this job. The employee must frequently lift and/or move up to 50 pounds such as cleaning supplies, pails, and when unloading trucks. If lifting more than 50 pounds, a partner must be used. Specific vision abilities required by this position include close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The employee regularly works outdoors and will occasionally work indoors. The employee will work near or with moving mechanical equipment. The employee may occasionally work with toxic or caustic chemicals such as petroleum products, degreasers, and sprays. The employee must be able to meet deadlines within time constraints. The noise level in the work environment is usually moderate. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions within the work environment.