OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING AGENDA

Wednesday, February 13, 2019

Closed session at 5:00 p.m. followed by open session at approximately 6:00 p.m.

All Regular Meetings Will Take Place at:
Prospect High School, 2060 Second Street, Oroville, CA 95966

District Core Beliefs

We believe:

- Every student can learn and learns at their own pace.
- Active engagement of students by caring adults is key to helping students achieve.
- Every student should have access to services and supports to enhance their learning experience.
- Every student should be exposed to college and/or career opportunities.
- Every student should learn the skills necessary to succeed in post-secondary education or in a career path.
- Every member of the learning community deserves to be part of a safe, caring and nurturing learning environment and should be treated with respect, dignity and worth.

BOARD MEMBERS:
Scott Damon, President
Bonnie King, Vice President
Nannette Walker, Clerk
Amber Englund, Trustee
Ray Sehorn, Trustee

DISTRICT ADMINISTRATION:
Dr. Corey Willenberg, Superintendent
Susan Watts, Asst. Superintendent/CBO
Kevin Simas, Director of Education
Jeff Ochs, Director of Alternative Education
Dan Ramos, Principal, Las Plumas High School
Cristi Tellechea, Principal, Oroville High School
Dennis Spasbo, Continuation School Principal

Agenda materials are available on the district's website (ouhsd.org) and for inspection at the following location:

Superintendent's Office
Oroville Union High School District
2211 Washington Avenue
Oroville, CA 95966

In compliance with the American with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office at 538-2300, ext. 1107. Notification 48 hours prior to the meeting will enable to district to make reasonable arrangements to ensure accessibility to these meetings.

ALL MEETINGS ARE RECORDED

OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING AGENDA

Wednesday, February 13, 2019, 5:00 p.m., Prospect High School, 2060 2nd Street, #A, Oroville, CA 95965

CALL TO ORDER

ROLL CALL

Scott Damon, Amber Englund, Bonnie King, Ray Sehorn and Nannette Walker

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee employment/discipline/dismissal/release; certificated non-reelects]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9** [Case name unspecified because disclosure would jeopardize negotiations]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]
- **Graduation Requirement Waiver – California Education Code Section 51225.3**
- **Pupil Discipline—California Education Code Sections 48918/35146**

RESULTS OF CLOSED SESSION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

PUBLIC HEARING

President asks staff to introduce item
President opens item for public discussion
President closes item for public discussion
Board discussion

1. **Conveyance of Easement to Butte County**
   Butte County is participating in the Las Plumas/Lincoln Blvd. Safe Routes to School Project. Butte County has requested that the District convey easements to them to facilitate sidewalk improvements. The easements consist of an 84 square foot portion and an 87 square foot portion on the corners of the intersection of Las Plumas Avenue and Autrey Lane. Butte County has agreed to pay the District fair market value for the easement being conveyed, totaling $2000.

STUDENT REPRESENTATIVES REPORTS

RECOGNITIONS AND PRESENTATIONS

2. **Student Recognition/Achievement – Prospect High School**

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON *NON-AGENDA* ITEMS
At this time, the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state their name for the record and make their presentation. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject**. The Board is prohibited by State law from taking action on any item not listed on the agenda, except under special circumstances as defined in the Government Code.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON *AGENDA* ITEMS
At this time, the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state their name and the item number on which they wish to speak. When that item comes up on the agenda, the person will be asked to step to the podium, repeat their name and give their presentation. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject**.

NON-ACTION INFORMATIONAL ITEMS AND REPORTS

3. **Board Comments**

4. **Superintendent**

5. **Administration**

6. **Local Control Accountability Plan**

7. **Quarterly Williams Act Complaints**
   There were no complaint received during the last quarter.

OLD BUSINESS (None)

CONSENT CALENDAR (Recommend approval of the following Consent Items):

8. **Minutes from the January 16, 2019 Board Meeting**
9. **Check Registers Dated 1/8, 1/10, 1/15, 1/17, 1/24, 1/29 and 1/31**
10. **Monthly Financial Report**
11. **2nd Quarter Scholarship Report**
12. **Contract with CHP for Every 15 Minutes Event**
13. **Addendum to Total School Solution Contract to Provide Special Education Technical Assistance**
14. **Contract with ProSound Audio to Provide Sound at LPHS and OHS Graduation Ceremonies**
15. **18/19 District Safety Plan**
16. **Updated VAPA Course Outlines**
17. **Donation of Three Vehicles to the OHS Auto Program**
18. **Updated Private Bus Companies**
19. **High Risk Activity – LPHS Art Club to Cherry Blossom Festival and Museums in San Francisco**
20. **Graduation Requirement Waiver – LP #7-18/19 and OHS #2-18/19 - #4-18/19**
21. **First Reading of Board Policies and Administrative Regulations**
    - BP/AR 0420 (School Plans/Site Councils
    - BP/AR 0450 (Comprehensive Safety Plan)
    - BP/AR 0460 (Local Control Accountability Plan)
    - BP/AR 1114 (District-Sponsored Social Media)
    - AR 1220 (Citizen Advisory Committees)
    - AR 3311 (Uniform Public Construction Cost Accounting Procedures)
    - AR 4261.1 (Personal Injury/Illness Leave)
    - BP/AR 5141.52 (Suicide Prevention)
    - BB 9322 (Agenda/Meeting Materials)
    - BB 9324 (Minutes and Recordings)

NEW BUSINESS

21. **Resolution Authorizing Conveyance of Easement to Butte County (Watts)**
A public hearing on this item was held earlier this evening. The resolution is now being presented for approval. **Recommend approval of Resolution #13-18/19.**

Enclosure

22. **Band Trip to Seattle, Washington (Willenberg)**
The band was planning a trip to Anaheim this spring but their large fundraiser in November and December was cancelled due to the Camp Fire. The band is now seeking approval to travel to Seattle, WA, from April 25th – 27th to attend the Heritage Music Festival. The cost of the trip is $38,177. They have currently raised $28,200 for the trip, which leaves an outstanding balance of $9,977. Mr. Walker is seeking approval for the board to pay the outstanding balance to ensure the trip will occur. The band will continue to fundraise until the end of this school year and any money earned will be given back to the district. **Recommend approval**

Enclosure

23. **Low Performing Student Block Grant Plan (Willenberg)**
The district is submitting a $73,113 application for the Low Performing Block Grant Plan. One of the requirements of the grant is that it be discussed and approved at a regularly scheduled board meeting. The district's plan is to use the funds to support incoming freshmen who did not meet or exceed standards on the 8th grade CAASPP in ELA and math and/or did not graduate from 8th grade. **Recommend approval**

Enclosure

24. **Request to Waive AR 3512 (Equipment) Requirement (Willenberg)**
A certificated employee, who was working with staff and students during the Camp Fire, had her district Microsoft Surface (laptop valued at $1535.46) stolen from her vehicle. AR 3512 requires an employee to pay for any damage or loss incurred through negligence or lack of control and agrees to pay for any corrective action to restore or replace the equipment. Due to the circumstances, Dr. Willenberg is asking the board to waive the requirement for the employee to reimburse the district. **Recommend approval**

Enclosure

25. **Purchase of Air Conditioning for the OHS Gym (Willenberg)**
The district is seeking approval to purchase two new 25-ton gas/electric units for the OHS gym. Climate Control, Inc. , who does our HVAC maintenance, has submitted a proposal for $90,775. The project would be funded by one-time funds. **Recommend approval**

Enclosure

26. **Purchase of Two Ford Transit Vans (Willenberg)**
The district is seeking approval to purchase two 2019 Ford Transit Vans (ten passenger) to transport students to and from extra and co-curricular events. The need for vans has exceeded the district's capacity. The quote from Oroville Ford is $60,362.75, which would be funded by one-time funds. **Recommend approval**

Enclosure

27. **Out-of-State Travel Request (Willenberg)**
Las Plumas High School is seeking approval for Lisa Ross to attend the "Grading from the Inside Out" Solution Tree conference in Orlando, FL, on May 8th and 9th. The trip will be funded through the RISE program. **Recommend approval**

Enclosure

28. Out-of-State Travel Request (Willenberg)
Oroville High School is seeking approval for twelve students and three chaperones to attend the State Leadership Conference for FCCLA in Anaheim, CA from April 25th – 30th. They will also attend a behind the scenes tour of a Disneyland kitchen to see how a large scale kitchen performs. This trip will be funded by site funds. **Recommend approval**

Enclosure

29. Personnel Assignment Order
Approval is requested for the following Personnel Assignment Order:

Certificated

Certificated Subs
Garrett Louis
Daniel Xiong

Stephanie Greco
Request to continue 3/5ths (.60 FTE)
For 19/20 school year

Classified

William Macomber
SPED Bus Driver – Transportation
Resignation
Effective 2/14/2019

Sarah Aichele
Bus Driver
Change from 4.9hrs to 5.0hrs
Effective 2/1/2019

Dayna Boxler
Bus Driver
Change from 3.9hrs @ Step/column 17/F and .7hrs @ 22/F to 4.3hrs @ step/column 17F and .7hrs @ 22/F
Effective 2/1/2019

Debra Bradford
Bus Driver
Change from 4.4hrs to 4.5hrs
Effective 2/1/2019

Tera Gattavara
Bus Driver
Change from 4.9hrs to 5.0hrs
Effective 2/1/2019

Cynthia Griswold
Bus Driver
Change from 4.2hrs to 4.5hrs
Effective 2/1/2019

Joel Jenkins
Bus Driver
Change from 4.9hrs @ step/column 17/G and 2.7hrs @ 22/G to 5.3hrs @ 17/G and 2.7hrs @ 22/G
Effective 2/1/2019

Monica Jenkins
SPED Courier Driver
Change from 4.8hrs to 5.0hrs
Effective 2/1/2019

Certificated (Cont.)

Classified (Cont.)

William Macomber
SPED Bus Driver
Change from 4.2hrs to 4.5hrs
Effective 2/1/2019

Dan Rossetta
Bus Driver
Change from 4.4hrs to 4.5hrs
Effective 2/1/2019

Terry Rossetta
Bus Driver
Change from 5.4hrs to 5.5hrs
Effective 2/1/2019

Cheng Vang
SPED Courier Driver
Change from 2.6hrs to 5.0hrs following combination of routes 101 & 103
Effective 2/1/2019

Charlene Trinnaman
Food Service Worker - 3.5 FTE
Request for Retirement w/o District Benefits
Effective December 31, 2019

Thomas Post
Custodian
260 days/yr, 8.0 FTE
Step/Column 15/C - $17.98 p/hr
Effective 2/19/2019

Substitute Para Educator
Elisa Flores

30. **Expulsion Case #9-18/19**

31. **Expulsion Case #11-18/19**

32. **Expulsion Case #12-18/19**

33. **Expulsion Case #13-18/19**

34. **Expulsion Case #14-18/19**

35. **Items for Next Agenda**

ADJOURNMENT
The meeting will be adjourned to a board workshop scheduled for Wednesday, **February 27, 2019,** at 4:00 p.m. in the Oroville High School library.

OROVILLE UNION HIGH SCHOOL DISTRICT
OROVILLE, CA

February 13, 2019

TO: BOARD OF TRUSTEES

FROM: Susan M. Watts, CMA, CPA, Assistant Superintendent of Business

SUBJECT: Resolution No. 13-18/19, Resolution Authorizing Conveyance of Easement to Butte County

REQUESTED MOTION:

District staff requests approval from the Board of Resolution No. 13-18/19, Resolution of Authorizing Conveyance of Easement to Butte County, over and across portions of the Las Plumas High School, for sidewalk, public street, and related ancillary public right of way uses in connection with a Safe Routes to School grant. The resolution will also approve a grant of temporary access to other portions of the Property to accomplish such public improvements. In consideration of the grant of easement and site access the County has agreed to pay the District fair market value for the easement being conveyed, totaling $2000.00.

RATIONALE:

On January 22, 2018, the Board approved a Resolution of Intention declaring its intent to convey the easement to the County, and to call a public hearing in connection with the proposed easement, all as required by Education Code section 17557 through 17559. Subsequent to adoption of the Resolution of Intention, District staff posted the Resolution of Intention and a Notice of Public Hearing in three public places (at the District Office and on each of its school campuses), and caused the Notice to be timely published in the Oroville Mercury Register, each as required by the Education Code.

The Resolution of Intention called for a public hearing, scheduled for today, February 13 at the District Office, upon the question of making the conveyance of easement. The Board has opened, conducted, and closed the required public hearing and is now in a position to entertain the Resolution before it. Upon adoption of the Resolution, the Superintendent and other authorized officers will be authorized to deliver an Easement Deed to the County, and sign other documents in connection with the easement and the temporary construction access.

FINANCIAL IMPACT:

There is no direct cost to the District for conveyance of the easement to the County. A maximum of $2000.00 in Grant Funding from the County under the Safe Routes to School grant is being awarded to construct the sidewalk improvements. The District will receive a nominal amount from the County, stated above, in consideration of the grant of easement, which will offset some of the District's administration and legal costs in connection with the grant of easement.

ATTACHMENT:

Resolution No. 13-18/19, Resolution Authorizing Conveyance of Easement to Butte County.

Prepared by: Susan M. Watts, CMA, CPA,
Assistant Superintendent of Business
Approved by: Dr. Corey Willenberg, Superintendent

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: Oroville Union High School District

Person completing this form: Paula Blaney Title: Executive Assistant

Quarterly Report Submission Date:
(*check one*)

- ☐ April 2018
- ☐ July 2018
- ☐ October 2018
- ☒ January 2019

Date for information to be reported publicly at governing board meeting:

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Misassignments or Vacancies	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
TOTALS	0		

Print Name of District Superintendent: Dr. Corey Willenberg

Signature of District Superintendent: Date: 2/7/19

Send to: Educational Support Services, BCOE
G. Wilson
5 County Center Drive, Oroville, CA 95965
gwilson@bcoe.org or fax 530.532.5828

Butte County Office of Education

OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
January 16, 2019

MINUTES

CALL TO ORDER

Board President, Mr. Damon, called the meeting to order at 5:30 p.m. on Wednesday, January 16, 2019, at Prospect High School.

ROLL CALL

Board Members Present: Scott Damon, Amber Englund, Bonnie King and Nannette Walker

Administrators Present: Dr. Corey Willenberg, Superintendent, Susan Watts, Assistant Superintendent/CBO and Kevin Simas, Director of Education

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee employment/discipline/dismissal/release; discussion on possible certificated layoff and non-reelects; administrative evaluations]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9** [Case name unspecified because disclosure would jeopardize negotiations]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]
- **Graduation Requirement Waiver – California Education Code Section 51225.3**
- **Pupil Discipline—California Education Code Sections 48918/35146**

RESULTS OF CLOSED SESSION

At 6:15 p.m., the board reconvened to open session. The following action was taken:

#79-18/19: On a motion by Mrs. Walker, seconded by Mrs. Englund, the board approved hardship leave requests for two classified employees by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

#80-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, the board accepted an amended Personnel Assignment Order by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

PUBLIC HEARING (None)

STUDENT REPRESENTATIVE REPORTS

Alexis Jeska, LP Student Board Rep, reported on Mr. Darrach's class winning a recent door decorating contest that focused on good character traits; chocolate bar fundraiser for ASB; planning the holiday Spirit Week and ugly holiday sweater dance; and hosting the upcoming winter formal with OHS. Future events include basketball homecoming spirt week and a winter sports assembly.

RECOGNITIONS AND PRESENTATIONS

1. **Student Recognition/Achievement – Oroville High School**
   Mrs. Tellechea distributed copies of the OHS January newsletter. Drama is putting on a Sherlock Holmes production on January 24th and 25th. OHS will be hosting a regional FCCLA competition on January 26th. Link Crew will be helping with campus tours for 8th graders on January 31st. Administration and various staff members attended Data Zone training and were very impressed. They will be leading a data study next week to look at students who are struggling. The counselors are busy with class presentations and meeting with students individually to select classes for next year. Mrs. Upton is doing classroom presentations on college and careers. Students are also able to get individual help from her. Mrs. Tellechea commended the maintenance department on their response to work orders. They are a great team. Lastly, Mrs. Tellechea introduced three OHS and one LPHS student who are enrolled in the new two period Medical Hospital Careers class. Students who complete this class will have entry level skills and are all CPR/First Aid certified. They will have done 160 hours of clinical non-paid internship training. Alex Lucas stated that he chose this class to see what different medical careers are available. He was seeking a big challenge. He is working in the lab at Oroville Hospital, where he receives bloodwork and logs them into the computer and prepares supplies for blood draws. Katie Boulant stated that she took the class because she's interested in becoming a nurse and working with kids. She is getting to job shadow in the labor and delivery department and pediatrics. She definitely wants to be a labor and delivery nurse. Miranda Lee wants to be an RN. She feels that taking this class gives her a step up. She is getting to help with vital signs, various tests and cleaning. She thinks Ms. Owens is great! Krystal Bergstrom also wants to be an RN. She was sick as a child and spent a lot of time at UC Davis. She remembered how nice the nurses were to her. She has learned about setting up rooms, scheduling, stocking, paperwork and counting money during her job shadowing. Dr. Willenberg stated that it was a great opportunity to get this program back. He is renewing the contract with BCOE for next year. Due to it being a BCOE class, five spots have to be held for Hearthstone students. If those spots are not filled, they go to an OHS LPHS student. Completing this two period course makes them a CTE program completer on the dashboard.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

Teisha Hase, OSTA President, thanked the board for granting hardship leave to members affected by the Camp Fire. Scott Martin, OSTA Negotiations Chair, was told by the district that their 4% offer was fair. What is fair depends on the circumstances of the particular year. The district received 10.35% of new LCFF this year. Since 12/13, the District's unrestricted funds have increased by over 30%. ADA funding has increased by 54%. OSTA's salary and benefits have increased by about 20%. OSTA recognizes that 4% is not inconsequential but they feel it's not a fair share of the new money. He asked the board to consider OSTA's perspective and direct administration to work on what is fair for their next negotiation session. He distributed a pie chart showing that the District received 10.35% in new money this year and stated that this is how OSTA sees the dollars available for salary and benefits.

HEARING OF INDIVIDUALS ON AGENDA ITEMS (None)

NON-ACTION INFORMATIONAL ITEMS AND REPORTS

2. **Board Comments**
   Mrs. Walker welcomed Mrs. Englund to the board.

3. **Superintendent**
Dr. Willenberg reported that admin is already working on master schedules for next year. The initial enrollment projection shows 630 incoming freshmen. We will staff based off of projected enrollment for all grade levels. He is busy working on the LCAP, CTE grants and the District's safety plan. The District hosted an LCAP meeting on Monday night and got great feedback from the group of parents, students and staff. Dr. Willenberg held a Superintendent Advisory Council last night, where many of the same concerns were brought up.

4. **Administration**
Mrs. Watts reported that she and Dr. Willenberg attended the Governor's Budget Conference yesterday. She distributed a pamphlet on the basics. The May Revised may change the information just released. We are back to getting COLA only now that the GAP is closed. The COLA for next year is 3.46%. There is a proposal for the state to put 3% into STRS. The pension cost is still increasing but the state money could equate to the district's contribution decreasing by 1%. There are no one-time monies expected. Mr. Damon asked about raises. Mrs. Watts responded that BCOE still has to sign off that the District can afford to give raises. The figures get included in the multi-year projections.

Mr. Simas reported on cleaning up CALPADS data with Mary Masters, coordinating a required parent meeting due to being significantly disproportionate in special education last year, consultants being in the district next week to work with staff, the LCAP meeting on Monday being the best attended and most informative meeting to date, and Data Zone training, which was well received by staff. Data will start being used next week to determine why students are struggling.

5. **Local Control Accountability Plan**
The January 14th meeting was very beneficial. Input included how to get kids wanting to come to school every day, funding programs that connect kids to school, looking at data to see the impact of AP, pathways and other programs that have higher graduation rates, getting to the root cause of chronic absenteeism, needing help with the course selection process and college/career planning, developing a four year plan for each student, teachers connecting with students, issues with getting help during consultation, more supervision, larger bathroom stalls, updating and maintaining Chromebooks, measuring student technology proficiency, and more security so kids aren't hanging out in bathrooms or other areas when they should be in class. Our goals is to improve continuously. The next meeting is scheduled for March 26th at 4:30 at OHS to gather additional input. The LCAP goals must tie into the budget.

6. **Compensation Study for Managers and Administrators**
Dr. Willenberg reported that the District contracted with School Service of California (SSC) to do an impartial compensation study. In an effort to be transparent, he wants staff to be able to see the study. SSC selected the comparison districts. The study showed that the managers were the lowest paid overall. The Food Service Director is 8% under the average of the comparison districts. The Maintenance and Transportation Supervisors are each 26% under the average of the comparison districts. The Principals and Directors are lower than the average in longevity steps. A proposal for raises for administrators and the confidential/supervisory group will be on the February agenda.

7. **Discussion on Scheduling a Board Workshop and Special Meeting with Administrators and Supervisors**
Mr. Sehorn stated that he liked meeting with the managers and administrators a few years ago to discuss issues and needs. He feels it's important for the board to know how they can support the schools. Ms. Blaney will send potential meeting dates to the board. Dr. Willenberg stated that BCOE is trying to coordinate the annual board member workshop but haven't come up with a date yet. We can schedule our own if needed.

OLD BUSINESS (None)

CONSENT CALENDAR

8. **Minutes from the December 19, 2018 Board Meeting**
9. **Check Registers Dated 12/13, 12/18, 12/20 and 1/3**
10. **Monthly Financial Report**
11. **3 Year Contract with Christy White Associates for Auditor Services**
12. **Revised Contract with Climate Control Inc.**
13. **Agreement with OCESD to Transport a Student to LEAD**
14. **Graduation Requirement Waiver – LP #6-18/19**
15. **School Accountability Report Cards – LPHS, OHS, PHS and CDS**
16. **18/19 Superintendent Advisory Council Members**

#81-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, the board approved the consent calendar as presented by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

NEW BUSINESS

17. **Acceptance of June 30, 2018 Audit Report**

Mrs. Watts reported that the auditor's found no need for an audit adjustment. There were no deficiencies or material weaknesses found in state or federal programs. They did come up with two findings: 1) more internal controls were needed in ASB to track the gate and snack bar sales. iPads have already been purchased to resolve this problem; and 2) the OHS and PHS SARC's did not match the FIT report.

#82-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, the Audit Report was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

18. **Tentative Agreement with CSEA for the 17/18 School Year**

#83-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, the Tentative Agreement was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

19. **Tentative Agreement with CSEA for the 18/19 School Year**

#84-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, the Tentative Agreement was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

20. Resolution of Intent to Convey an Easement to Butte County

#85-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, Resolution #11-18/19 was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

21. Resolution for Tie-Breaking Criteria for Certificated Employees

#86-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, Resolution #12-18/19 was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Walker

22. Contract with the Butte-Glenn Community College District for Adult Education Data and Accountability Reporting

#87-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, the contract was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

23. Amended Personnel Assignment Order

#88-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, the amended Personnel Assignment Order was approved by the following vote:

Ayes:	Englund, King, Walker
Noes:	Damon
Abstentions:	None
Absent:	Sehorn

(Irrespective of effective dates, new employees may not report to their school campus until Personnel Office has communicated completion of pre-employment requirements to site Principal.

Certificated

Bob Schmautz
Teacher – OHS
Retiring w/ District paid benefits until 65
$2000 Early Tell Incentive
Effective 6/7/2019

Pamela Moran
Teacher – OAE
Retiring w/ District paid benefits until 65
$2000 Early Tell Incentive
Effective 6/7/2019

Classified

Trevor Davis
Para Educator – ATC
6.0 FTE SDO - 195d/yr
Step/Column 12/A $14.24p/h
Effective 1/17/2019

Correction:
Dayna Boxler
Change from 4.6hrs to 3.9 @ Step/Column 17/F
$20.13 and 0.7 @ Step/Column 22/F $22.76
Effective 12/20/2018

Certificated (Cont.)

2018/19 Coaches
LPHS
Varsity Baseball Asst.- Adrien Mahnke-N/P
Baseball Varsity Assist–John Long-N/P
Track Asst. – Justin Knoefler-ASB $500
Varsity Baseball Asst.-Lonny Johnson N/P
OHS
Varsity Baseball Head - Josh Osborn-$3,926
Varsity Baseball Asst-Kyle Dahlgren-Split assist Stipend=$924
Varsity Baseball Asst-Joe Hottinger N/P
JV Baseball Head Coach-David Morris-$3,233
Varsity Softball Head–Allison Smith-$3,926
Varsity Softball Asst.-Britteny Jenkins-$1,814
Boys Tennis Head Coach-Steve Brown-$3,233
Girls Track & Field Head Coach-Ramona Saeturn-$3,926

2018/19 Coaches
OHS
Varsity Baseball Asst - Tanner Weimer – N/P

Steve Brown
Teacher – OHS
Retiring w/ District paid benefits until 65
$2000 Early Tell Incentive
Effective 6/7/2019

Linda Cadd
Teacher – OAE
Retiring w/ $2000 Early Tell Incentive
Effective 6/10/2019

Classified (Cont.)

Kou Hawj
Increase in hours from 6 hours/day to 7 hours/day through 6/6/19
Categorically Funded (Title I)
Effective 1/17/19

24. Expulsion Case #10-18/19

#89-18/19: On a motion by Mrs. Walker, seconded by Mrs. King, the terms of the expulsion case were approved by the following vote:

Ayes:	Damon, Englund, King, Walker
Noes:	None
Abstentions:	None
Absent:	Sehorn

- Be expelled for the remainder of the 2018/2019 school year, and said expulsion be suspended.
- Be referred to the independent study program to continue their education as set forth in the student's Stipulated Expulsion Agreement and Rehabilitation Plan dated and executed on December 21, 2018:

  - Follow all district and school rules
  - Make positive academic progress
  - Maintain positive attendance including no cutting of classes and no unexcused absences
  - Mr. Kermen will determine whether the student is eligible to play golf in the spring

25. Items for Next Agenda (None)

ADJOURNMENT

On a motion by Mrs. Walker, seconded by Mrs. King, the meeting adjourned at 7:13 p.m.

_____
(Signature of Board Official)

ATTEST:

_____
Secretary to the Board of Trustees

Checks Dated 01/08/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-133412	01/08/2019	Pamela I. Moran	01-5200	Reimb Mileage SPED 11/5-11/30/18		5.01
3005-133413	01/08/2019	AMAZONCOM LLC	01-4100	Book orders for English 9 Honors (Ramirez)	736.00	
			01-4300	paper and ink for poster printer	583.87	
				VGA to hdmi for projector	6.42	
				Unpaid Sales Tax	.68-	1,325.61
3005-133414	01/08/2019	APPERSON INC	01-4300	Scantron- Weagant		56.93
3005-133415	01/08/2019	BETTER DEAL EXCHANGE	01-4363	Supplies GDavis Transp		3.85
3005-133416	01/08/2019	HUST BROTHERS INC	01-4363	Serpentine Belt MGalev		57.52
3005-133417	01/08/2019	LYON COMPLIANCE SPECIALISTS	01-5800	Dec2018 monitoring transp		150.00
3005-133418	01/08/2019	OFFICE DEPOT	01-4300	OD #204144875-001 RHogan		60.82
3005-133419	01/08/2019	PETERSON HOLDING COMPANY	01-4363	Seal Dan transp	7.57	
				Sensor/Gasket B73	210.38	217.95
3005-133420	01/08/2019	SCHOOL SPECIALTY	01-4300	Art Supplies for Art 1,2,3		2,506.68
3005-133421	01/08/2019	JASON STOREY STOREY'S TRUCK SERVICE	01-5620	Recalibrate 11Thomas B78		142.50
3005-133422	01/08/2019	TOTAL EDUCATION SOLUTIONS	01-5800	Services STziavaras Dec2018		50.00
3005-133423	01/08/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	FS.com Cat6 Cables JLagrone	1,649.20	
			01-5800	FCC License Management Admin Update Corey	95.00	1,744.20
3005-133424	01/08/2019	Ann Cooper Petersen	01-5800	Dec2018 services- Erica Garman Mentorship	200.00	
				Nov2018 services- Erica Garman Mentorship	100.00	300.00
3005-133425	01/08/2019	CA DEPT OF TAX & FEE ADMIN	01-4361	Oct-Dec2018 Deisel Tax		52.08
3005-133426	01/08/2019	Comcast	11-5900	Jan2019 Billing OAE Chico		87.25
3005-133427	01/08/2019	HOBBS PEST SOLUTIONS INC	01-5502	Dec2018 Services LPHS	150.00	
				Dec2018 Services OHS	150.00	
				Dec2018 Services PHS	95.00	395.00
3005-133428	01/08/2019	REFRIGERATION SUPPLIES DISTRIBUTOR	01-4300	Teflon seal Santos		12.34
				Total Number of Checks	**17**	**7,167.74**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	16	7,081.17
11	AdultEducationFund	1	87.25

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/08/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	17		7,168.42	
		Less Unpaid Sales Tax Liability			.68	
		Net (Check Amount)				**7,167.74**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/10/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-133743	01/10/2019	Shane L. Walter	01-4300	Reimb Walmart/Raleys supplies OHS		170.89
3005-133744	01/10/2019	Leanna L. Felardo	01-4300	Reimb Dollar Tree/ Walmart Lab supplies OHS		50.33
3005-133745	01/10/2019	Cristian D. Bruce	01-4300	Reimb drama props LP		189.55
3005-133746	01/10/2019	Michael J. Davis	01-5200	Reimb Meals 12/20 Basketball Yreka		34.50
3005-133747	01/10/2019	Joel A. Jenkins	01-5200	Reimb Meals 12/14 Central Valley		34.50
3005-133748	01/10/2019	Mihai R. Galev	01-5200	Reimb Meals 12/19 Basketball Lindhurst		22.00
3005-133749	01/10/2019	Daniel Rossetta	01-5200	Reimb Meals 10/26,11/1,12/5,12/1		64.00
3005-133750	01/10/2019	Melody Finwick	01-5200	Reimb Mileage 11/2-12/28 LP		25.50
3005-133751	01/10/2019	Terry R. Rossetta	01-5200	Reimb Meals 12/20 Cbico		22.00
3005-133752	01/10/2019	William G. Macomber	01-5200	Reimb Meals 12/20 Marysville		22.00
3005-133753	01/10/2019	CA DEPT OF TAX & FEE ADMIN	01-4361	2018 Underground Storage Tank Tax		946.04
3005-133754	01/10/2019	BSN SPORTS	01-4300	Flags Harrison BCash		317.78
3005-133755	01/10/2019	BUTTE COLLEGE	01-4100	Text Books 8/2018		1,736.42
3005-133756	01/10/2019	CARPETS GALORE INC	01-5640	Services LPHS Kitchen		1,118.00
3005-133757	01/10/2019	CSBA	01-5800	Hazmat Renewal 12/2018-12/2019		599.00
3005-133758	01/10/2019	Dannis Woliver Kelley	01-5801	Nov2018 Camp Fire	79.50	
				Nov2018 NUTLH Prob Teacher Dismissal	880.00	
				Nov2018 Z.R. Services	609.50	
				Nov2018 Certificated Negotiations	250.00	
				Nov2018 Classified Negotiations	5,950.00	
				Nov2018 Gen Legal	1,654.00	
				Nov2018 Personnel Issues	75.00	
				Nov2018 SpED	2,116.00	11,614.00
3005-133759	01/10/2019	HUST BROTHERS INC	01-4300	Multipurpose ep grease JLagrone		12.92
3005-133760	01/10/2019	JACKSONS GLASS CO	01-5640	Dec Services LP Gym West		161.29
3005-133761	01/10/2019	LOAPUD	01-5503	Sewer Billing LPHS 10/1/18-12/31/18 # 3356-00	799.20	
				Sewer Billing LPHS 10/1/18-12/31/18 # 3357-00	5,294.70	6,093.90
3005-133762	01/10/2019	MIKE CAREY MIKE CAREY CONSTRUCTION	01-5640	Cafeteria services add'ns on PO19-00346	352.00	
				Construction of new office area.	6,900.00	7,252.00
3005-133763	01/10/2019	MT SHASTA SPRING WATER CO INC	01-4300	5 Gal Spring Water DO		31.95
3005-133764	01/10/2019	NOR CAL TROPHIES	01-4300	Plastic name place Board Member		22.50
3005-133765	01/10/2019	Pg&e	01-5501	10/18/18-11/16/18 CDS # 7241342564-5	674.36	
				10/18/18-11/16/18 DO # 7241342564-5	839.99	
				10/18/18-11/16/18 Harrison # 7241342564-5	2,562.39	

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Checks Dated 01/10/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-133765	01/10/2019	Pg&e	01-5501	10/18/18-11/16/18 LP # 7241342564-5	9,717.40	
				10/18/18-11/16/18 Transp # 7241342564-5	501.77	
				10/18/18-11/16/18OHS # 7241342564-5	9,215.86	
				10/18/18-11/16/18PHS # 7241342564-5	1,493.19	
				11/17/18-12/17/18 CDS # 7241342564-5	680.49	
				11/17/18-12/17/18 DO # 7241342564-5	970.13	
				11/17/18-12/17/18 Harrison # 7241342564-5	3,038.41	
				11/17/18-12/17/18 LP # 7241342564-5	3,854.85	
				11/17/18-12/17/18 Transp # 7241342564-5	408.62	
				11/17/18-12/17/18OHS # 7241342564-5	5,258.20	
				11/17/18-12/17/18PHS # 7241342564-5	1,397.27	
				Billing 11/21-12/20/18 LP#0290829210-1	660.31	
			11-5501	10/18/18-11/16/18 OAE # 7241342564-5	638.91	
				11/17/18-12/17/18 OAE # 7241342564-5	773.59	42,685.74
3005-133766	01/10/2019	PRACTI-CAL INC	01-5800	Medi-Cal Claims 12/20/18	78.16	
				Medi-Cal Claims 12/27/18	207.72	285.88
3005-133767	01/10/2019	REFRIGERATION SUPPLIES DISTRIBUTOR	01-5200	Compressor Failure Analysis Traning Santos, Russell	40.00	
				Motor Class Training Russell, Santos, BCash	75.00	115.00
3005-133768	01/10/2019	SACRAMENTO STATE-CAREER CENTER	01-5800	Education & Social Impact Fair Corey Registration 4/15/19		425.00
3005-133769	01/10/2019	School Services Of California	01-5800	Nov2018 Total Compensation Study		750.00
3005-133770	01/10/2019	BEFORE THE MOVIE INC	01-5806	Jan2019 Ad Feather River Cinema		575.00
3005-133771	01/10/2019	BUTTE COUNTY SHERIFF	01-5804	Custodian of Records Cash/Metcalf	72.00	
			11-5804	2 Fingerprints CNA's	72.00	144.00
3005-133772	01/10/2019	CALCHAMBER	01-4300	Labor Law Posters/SDI/Workers Comp Pamphlets Chello		810.94
3005-133773	01/10/2019	GRAINGER INC	01-4300	protection kit BCash		160.49
3005-133774	01/10/2019	SPURR	01-5501	Billinbg 10/24-11/21/18	2,201.19	
				Billing 9/22-10/23/18	1,939.36	
			11-5501	Billinbg 10/24-11/21/18	21.70	
				Billing 9/22-10/23/18	18.66	4,180.91
3005-133775	01/10/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Dec2018 All Metals JAndrew	35.39	
				Dec2018 Amazon JLagrone	13.40	
				Dec2018 Automotive Wrkwear WUpton	81.22	
				Dec2018 Better Deal DBriggs	39.48	

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Checks Dated 01/10/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-133775	01/10/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Dec2018 Costco RSanders	102.87	
				Dec2018 Fastenal DBriggs	49.02	
				Dec2018 Greenline Cycles DSpasbo	293.62	
				Dec2018 La Costena KSimas	268.12	
				Dec2018 Michaels SSmith	43.07	
				Dec2018 Riebes Auto Parts DBriggs	95.43	
				Dec2018 Smart Food Alan	148.39	
				Dec2018 Smart&Final SSmith	159.01	
				Dec2018 Varsity Spirit Fashions DRamos	62.95-	
				Dec2018 Walmart SSmith	136.49	
				Nov2018 1200WKitchen System SSmith	107.24	
			01-4360	Dec2018 Amazon RSanders	51.30	
				Dec2018 Costco RSanders	294.83	
			01-5200	Nov2018 ASS CAL SCH ADMIN DRamos	295.00-	
				Nov2018 Holiday Inn AEarley	353.39	
			01-5800	Dec2018 Late Fee Charge	4.32	1,918.64
3005-133776	01/10/2019	ZEE MEDICAL SERVICE CO	01-4360	Supplies JHowarth transp		112.22
				Total Number of Checks	**34**	**82,704.89**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	34	81,180.03
11	AdultEducationFund	3	1,524.86
	Total Number of Checks	**34**	82,704.89
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**82,704.89**

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Checks Dated 01/15/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-133982	01/15/2019	Anna M. Olson	11-4300	Reimb supplies OAE		142.39
3005-133983	01/15/2019	Richard W. Sanders	01-4360	Reimb supplies Nori Kitchen		36.30
3005-133984	01/15/2019	Christina C. Olson	01-4300	Reimb Raleys supplies OHS		47.55
3005-133985	01/15/2019	Bonnie Leih	01-4300	Reimb showerboards- Lowes OHS		44.98
3005-133986	01/15/2019	ABSOLUTE SAFETY TRAINING INC	11-5800	5 Basic Life support trng OAE 12/7/18		375.00
3005-133987	01/15/2019	ACCULARM DAN R LEDFORD	01-5620	2019 Monitoring Services CDS	243.65	
				2019 Monitoring Services Cellular Back up LP	72.00	
				2019 Monitoring Services DO	517.91	
				2019 Monitoring Services Harrison Stadium	165.00	
				2019 Monitoring Services LP	4,568.45	
				2019 Monitoring Services Maint	243.65	
				2019 Monitoring Services OHS	3,861.50	
				2019 Monitoring Services PHS	408.65	
				2019 Monitoring Services Trans	187.19	
			11-5620	2019 Monitoring Services Cellular Back up OAE	123.00	
				2019 Monitoring Services OAE	407.00	10,798.00
3005-133988	01/15/2019	BATTERIES PLUS	01-4300	Batteries JLagrone		324.69
3005-133989	01/15/2019	BUSWEST	01-4363	Cylinder Rick Transp		463.95
3005-133990	01/15/2019	BUTTE COLLEGE WELDING FOUNDATN	01-5200	Butte College 2019 Arc Exposure Registration		450.00
3005-133991	01/15/2019	CALIF WATER SERVICE COMPANY	01-5505	Dec2018 Billing OHS # 9931655860	61.82	
			11-5505	Dec2018 Billing OAE # 8767360151	135.73	197.55
3005-133992	01/15/2019	Dannis Woliver Kelley	01-5801	Nov2018 CF Gen Shared Costs & Fees		97.50
3005-133993	01/15/2019	DAY WIRELESS SYSTEMS	01-5900	Jan2019 service transp		616.00
3005-133994	01/15/2019	HANCOCK AUTOMOTIVE	01-5620	1997 Chevy Lic# 1351060 Smog Inspection	44.00	
				2000 Chevy Lic# 1284622 Smog Inspection	44.00	
				2001 Chevy Lic# 1370923 Smog Inspection	44.00	
				2003 Chevy Lic# 1293479 Smog Inspection	44.00	176.00
3005-133995	01/15/2019	IO EDUCATION LLC	01-5850	Assessment Creation support and Training		1,856.25
3005-133996	01/15/2019	JW WOOD COMPANY INC	01-4300	Supplies OHS Kitchen		1,367.47
3005-133997	01/15/2019	MATCO TOOLS	01-4360	Impact adapter set transp		285.08
3005-133998	01/15/2019	NORCAL KENWORTH	01-4363	Seal kit Stock transp		38.72
3005-133999	01/15/2019	OREILLY AUTOMOTIVE INC	01-4363	Dec2018 shop tools	27.86	
				Dec2018 Vans fuse holder	22.49	
				Dec2018 M-69 Head Lamp	30.98	

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Checks Dated 01/15/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-133999	01/15/2019	OREILLY AUTOMOTIVE INC	01-4363	Nov2018 window film./tool GDavis	24.11	105.44
3005-134000	01/15/2019	OROVILLE CABLE & EQUIPMENT CO	01-4300	supplies BHarles OHS		10.73
3005-134001	01/15/2019	Oroville CrossFit	01-4300	Wallmount Pull up	1,865.00	
				Wallmount Pull Up Athletics	665.00	2,530.00
3005-134002	01/15/2019	PETERSON HOLDING COMPANY	01-4363	B63 parts transp		285.28
3005-134003	01/15/2019	Pg&e	01-5501	Dec2018 Billing OHS #8353087371-6		766.18
3005-134004	01/15/2019	RAY MORGAN COMPANY	01-5602	IR400IF #QLA23086 12/17/18-3/16/19 & Usage 9/17/18-12/16/18	202.32	
				Ricoh #110330& 110329 12/20/18-3/19/19 & Usage 9/20-12/19/18	2,198.20	
			01-5603	IR400IF #QLA23086 12/17/18-3/16/19 & Usage 9/17/18-12/16/18	309.22	
				Ricoh #110330& 110329 12/20/18-3/19/19 & Usage 9/20-12/19/18	1,920.07	4,629.81
3005-134005	01/15/2019	SPECIALIZED EDUCATION SERVICES	01-5800	Dec2018 services		19,346.33
3005-134006	01/15/2019	STATE OF CALIF DEPT OF JUSTICE	01-5804	Fingerprints Courier Sub MRudolf	32.00	
				Fingerprints JCash Custodian	32.00	
				Fingerprints Para Ed	32.00	
			11-5804	Fingerprints 15 CNA's, + DPerri OAE Instructor	512.00	608.00
3005-134007	01/15/2019	TEHAMA TIRE SERVICE	01-5620	42B services		109.52
3005-134008	01/15/2019	THERMALITO WATER & SEWER DIST	01-5505	Jan2019 Billing CDS 6.206.01	117.31	
				Jan2019Billing PHS 6.173.01	67.78	185.09
3005-134009	01/15/2019	THOMSON WEST	01-4300	CA Civil Code 2019		163.02
3005-134010	01/15/2019	CDW GOVERNMENT INC	01-4300	CDW- Headsets		4,017.11
3005-134011	01/15/2019	DANIELSEN CO	13-4300	Dec2018 Purchases FS LP	238.87	
				Dec2018 Purchases FS OHS	149.34	
			13-4302	Dec2018 Purchase Supplies Suppers LP	45.03	
				Dec2018 Purchases Supplies Suppers LP	10.25	
			13-4700	Dec2018 Purchases FS LP	2,986.24	
				Dec2018 Purchases FS OHS	705.42	
			13-4701	Dec2018 Purchases Vending	219.72	
			13-4702	Dec2018 Purchase Suppers LP	240.46	
				Dec2018 Purchases FS Suppers LP	190.11	4,785.44
3005-134012	01/15/2019	EARTHGRAINS BAKING CO	13-4700	Dec2018 Purchasse FS LP	475.23	
				Dec2018 Purchasse FS OHS	654.33	
				Dec2018 Purchasse FS PHS	66.09	1,195.65
3005-134013	01/15/2019	OFFICE DEPOT	01-4300	1 Pallet copy paper	1,272.84	

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Checks Dated 01/15/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-134013	01/15/2019	OFFICE DEPOT	01-4300	OD# 244846409-001 Castillo	131.21	
				OD# 245975171-001- Walter/Office- Bags	30.22	
				OD# 245975171-001- Walter/Office- Freezer Bag	35.39	
				OD# 245975171-001- Walter/Office- WasteBaskets	45.90	1,515.56
3005-134014	01/15/2019	OUHSD SCHOLARSHIP FUND	73-5800	Reimb cks 1416-1429		7,612.50
3005-134015	01/15/2019	PAC PIZZA LLC	13-4700	Dec2018 Purchases FS		3,093.26
3005-134016	01/15/2019	PROPACIFIC FRESH	13-4700	Dec2018 Purchases FS OHS	90.80	
				Dec2018 Purchase FS LP	677.15	
				Dec2018 Purchase FS LP	863.16	
				Dec2018 Purchases FS OHS	184.11	
				Dec2018 Purchases LP	462.32	
			13-4702	Dec2018 Purchases Suppers	69.00	
				Dec2018 Purchases Suppers Prog	159.30	2,505.84
3005-134017	01/15/2019	TRI-L MANDARIN RANCH	13-4700	Dec2018 Oranges LP	520.00	
				Dec2018 Oranges OHS	520.00	
			13-4702	Dec2018 Oranges Suppers Prog	52.00	1,092.00
3005-134018	01/15/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Dec2018 All Metals RDarrach	320.03	
				Dec2018 Future Electronics JLagrone	80.80	
				Dec2018 Lands End WUpton	219.99	
				Dec2018 MJB Welding RDarrach	111.68	
				Dec2018 Smart Food DSpasbo	109.24	
				Dec2018 Tractor Supply RDarrach	53.52	
				Dec2018 Walmart LLafayette	47.79	
				Jan2019 Smart Food Alan	130.72	
				Nov2018 Cafe One Sixteen Cristi	63.40	
				Nov2018 Dave's Party Rental JDeadmore	323.42	
				Nov2018 Smart & Final JDeadmore	265.62	
				Nov2018 Smart Food JDeadmore	134.42	
			01-5200	Dec2018 Embassy Suites Hotel AEarley	273.55	
				Dec2018 Sac Airport Parking AEarley	30.00	
				Dec2018 Squaw Valley SSmith	218.04	
			13-4700	Jan2019 Raleys JDeadmore	31.17	2,413.39
3005-134019	01/15/2019	OROVILLE ADULT ED REVOLVING	11-5800	Dec2018 Service Charge	10.00	
			11-8671	Reimb chks 1193-1197	2,563.00	2,573.00

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Checks Dated 01/15/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
				Total Number of Checks	**38**	**76,860.58**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	29	52,276.60
11	AdultEducationFund	6	4,268.12
13	CafeteriaSpecialRevenueFund	6	12,703.36
73	FoundationPrivPurposeTrustFu	1	7,612.50
	Total Number of Checks	38	76,860.58
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**76,860.58**

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Checks Dated 01/17/2019 through 01/22/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-134311	01/17/2019	Chico Cal Soccer Club	01-8650	Refund Harrison Stadium 2 hours Facility Use		100.00
3005-134312	01/17/2019	Pamela I. Moran	01-5200	Reimb Mileage 12/3-12/28/18 SPED OHS		7.52
3005-134313	01/17/2019	Lena Miller	01-4300	Reimb supplies LP		44.34
3005-134314	01/17/2019	BETTER DEAL EXCHANGE	01-4300	Dec2018 Supplies AJ Cahee DO	2.56	
				Dec2018 Supplies AJ DO	15.00	
				Dec2018 Supplies BHarles LP	84.02	
				Dec2018 Supplies BHarles OHS	65.97	
				Dec2018 Supplies Dean LP	91.09	
				Dec2018 Supplies Dean OHS	16.43	
				Dec2018 Supplies JLagrone DO	26.99	
				Dec2018 Supplies KSimon LP	68.79	
				Dec2018 Supplies LGilbert LP	6.42	
				Dec2018 Supplies LGilbert PHS	41.33	
				Dec2018 Supplies MConway OHS	15.32	
				Dec2018 Supplies Russell DO	11.99	
				Dec2018 Supplies Russell LP	228.27	
				Dec2018 Supplies Russell Maint	18.83	
				Dec2018 Supplies Russell OHS	313.66	
				Dec2018 Supplies Russell PHS	48.22	
				Dec2018 Supplies Santos DO	27.38	
				Dec2018 Supplies Santos LP	67.99	
				Dec2018 Supplies Santos OHS	140.81	1,291.07
3005-134315	01/17/2019	CALIF WATER SERVICE COMPANY	01-5505	Billing 11/7-12/10/18 DO # 0556577777	77.99	
				Billing 11/7-12/10/18 Harrison # 0556577777	309.03	
				Billing 11/7-12/10/18 OHS # 0556577777	1,877.80	2,264.82
3005-134316	01/17/2019	CITY OF OROVILLE	01-5800	Resource Officer 10/1/18-12/31/18		21,875.00
3005-134317	01/17/2019	COMCAST	11-5900	Dec2018 Billing OAE Chico	1,656.97	
				Jan2019 Billing OAE Chico	1,656.83	
			11-8699	Dec2018 Comcast E-rate	1,491.27-	
				Jan2019 Comcast E-rate	1,491.16-	331.37
3005-134318	01/17/2019	CURVATURE LLC	01-4300	Replacement Switches Cisco Catalyst Jim	863.71	
			01-4400	Replacement Switches Cisco Catalyst Jim	8,671.85	9,535.56
3005-134319	01/17/2019	INDUSTRIAL MINERALS CO	01-4300	Murphy- Clay		845.56
3005-134320	01/17/2019	MICROSOFT CORP	01-4300	Replacement laptop for Pam Moran USQ-0030-1046	90.08	

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Checks Dated 01/17/2019 through 01/22/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-134320	01/17/2019	MICROSOFT CORP	01-4400	Replacement laptop for Pam Moran USQ-0030-1046	1,149.47	
			01-5850	Replacement laptop for Pam Moran USQ-0030-1046	328.06	1,567.61
3005-134321	01/17/2019	OFFICE DEPOT	01-4300	Supplies- SBurket		43.19
3005-134322	01/17/2019	REDWOOD TOXICOLOGY LAB INC	01-5800	Dec2018 Services LP	118.88	
				Dec2018 Services OHS	131.60	250.48
3005-134323	01/17/2019	SUPPLYWORKS	01-4300	Dec2018 Supplies JBradford OHS	10,198.44	
				Dec2018 Supplies JBradford LP	543.63	
				Dec2018 Supplies JBradford LP	403.26	
				Dec2018 Supplies JBradford OHS	6,028.38	
				Nov2018 Supplies JBradford LP	28.70	17,202.41
3005-134324	01/17/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Dec2018 Amazon Speaker Jim	88.04	
				Jan2019 Amazon Camera Cristi	481.55	
				Jan2019 Los Compadres OSTA Negotiations Corey	34.00	
				Jan2019 MJB Welding JAndrew	42.84	
				Jan2019 Smart Food Alan	32.67	
				Jan2019 UC ANR Jim	243.36	
			01-5200	Jan2019 Parking fee Kevin 1/12	15.00	
			13-4300	Jan2019 Webstaurant JDeadmore	149.31	1,086.77
3005-134466	01/22/2019	Julie L. Quarterman	01-4200	Reimb 3 instructional books PHS		48.98
3005-134467	01/22/2019	Johnny R. Bradford	01-5200	Mileage reimb 12/3-12/14/18		141.70
3005-134468	01/22/2019	Leighton R. Jenkins	01-5200	Reimb Meals Chico 1/11/19		14.00
3005-134469	01/22/2019	Michael J. Davis	01-5200	Reimb Meals 1/12 VTI Skills Sac	34.50	
				Reimb Meals Soccer Corning 1/10/19	22.00	56.50
3005-134470	01/22/2019	Sarah L. Aichele	01-5200	Reimb Meals Soccer Chico 1/14/19		22.00
3005-134471	01/22/2019	BUTTE CNTY OFFICE OF EDUCATION	01-5200	B. Gutierrez ELPAC Training	75.00	
				ELPAC Training for SBurket & SGreco 11/7	150.00	
				ELPAC Training forKSapp, RGibson, JSteinmann	225.00	450.00
3005-134472	01/22/2019	CENTURY LINK	01-5900	Dec2018 Billing #87101630		1.69
3005-134473	01/22/2019	DENNIS K KING	01-5800	CA Tax Withholding Inv#2019-70 Dec 2018	140.00-	
				Dec2018 RTI Services	2,000.00	
				Dec2018 Vertical Allignment Travel Expenses	1,500.00	3,360.00
3005-134474	01/22/2019	FRANCHISE TAX BOARD	01-5800	Tax Withheld # XXX-XX-0111 1/15/19		140.00
3005-134475	01/22/2019	HOBBS PEST SOLUTIONS INC	01-5502	Jan2019 Services DO	50.00	

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Checks Dated 01/17/2019 through 01/22/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-134475	01/22/2019	HOBBS PEST SOLUTIONS INC	01-5502	Jan2019 Services Transp	75.00	
			11-5502	Jan2019 Services OAE	55.00	180.00
3005-134476	01/22/2019	New Life Physical Therapy	01-5800	Dec 2018 SNazario Services		3,612.00
3005-134477	01/22/2019	NORTHAM DISTRIBUTORS INC	13-4700	Dec2018 Purchases FS LP	858.90	
				Dec2018 Purchases FS OHS Jazz	33.19	
				Dec2018 Purchases FS PHS	217.32	
			13-4702	Dec2018 Purchases Suppers Prog	215.43	1,324.84
3005-134478	01/22/2019	SHARP LOCKSMITHING GARAGE DOOR	01-4300	4 Bags screws OHS	6.97	
				auto door stop BHarles LP	58.99	
				showcase lock BHarles LP	16.57	82.53
3005-134479	01/22/2019	SPURR	01-5501	Billing 11/22-12/21/18	10,280.81	
			11-5501	Billing 11/22-12/21/18	49.78	10,330.59
3005-134480	01/22/2019	SWRCB ACCOUNTING OFFICE	01-5800	Permit Fee 1/1/19-12/31/19		1,400.00
3005-134481	01/22/2019	THE WEBSTAURANT STORE INC	01-4300	Supplies Smith OHS	605.53	
				Supplies Smith OHS- Shipping on VR19-00423	47.04	
				Unpaid Sales Tax	40.93-	611.64
				Total Number of Checks	**30**	**78,222.17**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	28	76,352.80
11	AdultEducationFund	3	436.15
13	CafeteriaSpecialRevenueFund	2	1,474.15
	Total Number of Checks	**30**	78,263.10
	Less Unpaid Sales Tax Liability		40.93
	Net (Check Amount)		**78,222.17**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/24/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-134671	01/24/2019	ACCULARM DAN R LEDFORD	01-5620	CCTV repair services LP		647.00
3005-134672	01/24/2019	ALL METALS PIPE & STEEL SUPPLY	01-4300	Metal and Hardware supplies Darrach		401.79
3005-134673	01/24/2019	ARMOR ZONE ATHLETIC LLC	01-5620	Helmet lease THarles LP		895.00
3005-134674	01/24/2019	At&t	01-5900	Billing 11/24/18-12/23/18 ATC	29.64	
				Billing 11/24/18-12/23/18 CIS	31.79	
				Billing 11/24/18-12/23/18 DO	324.58	
				Billing 11/24/18-12/23/18 LP	276.66	
				Billing 11/24/18-12/23/18 LP Fax	20.83	
				Billing 11/24/18-12/23/18 OHS	257.28	
				Billing 11/24/18-12/23/18 OHS Fax	20.76	
				Billing 11/24/18-12/23/18 PHS	145.67	
				Billing 11/24/18-12/23/18 Transp	64.75	
			11-5900	Billing 11/24/18-12/23/18 OAE	139.40	
			13-5900	Billing 11/24/18-12/23/18 FS	15.11	1,326.47
3005-134675	01/24/2019	CARPETS GALORE INC	01-4300	Rubert/Cover base LP		135.11
3005-134676	01/24/2019	CASEY PRINTING	11-5806	Casey Printing/Spring 2019 Class Catalog		12,617.18
3005-134677	01/24/2019	LAS PLUMAS HIGH SCHOOL FOOTBALL #201	01-8699	18/19 LP Final Share Football Program		700.00
3005-134678	01/24/2019	NORTHAM DISTRIBUTORS INC	13-4700	Dec2018 Purchases FS OHS	528.27	
				Non Fat chocolate FS Credit	80.07-	448.20
3005-134679	01/24/2019	OFFICE DEPOT	01-4300	clip paper DSpasbo	5.01	
				kleenex & supplies DSpasbo	466.45	
				Printer cartridges rm 302 HP305X	192.58	
				Rebecca HowardRm612 supplies	33.57	697.61
3005-134680	01/24/2019	Oroville High School Football	01-8699	18/19 OHS Final Share Football Program		700.00
3005-134681	01/24/2019	SYSCO FOOD SERVICES	13-4700	Dec2018 Purchases FS LPHS	6,373.18	
				Dec2018 Purchases FS OHS	940.48	
			13-4701	Dec2018 Purchases Vending	300.03	7,613.69
3005-134682	01/24/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Dec2018 Walmart SSmith	137.42	
				Jan2019 Foodmaxx SSmith	8.87	
				Jan2019 Gates Resale JAndrew	49.23	
				Jan2019 Smart & Final SSmith	207.41	
				Jan2019 Smart Food SSmith	29.93	
				Jan2019 Uniforms Tux WUpton	19.25	
				Jan2019 Walmart SSmith	58.44	
			01-5200	Jan2019 Parking KSimas	14.00	524.55
3005-134683	01/24/2019	BROWERS TOW SERVICE INC	01-5620	"98 Thomas Bus services Lic# 1006447		405.00
3005-134684	01/24/2019	CASAS- Comprehensive Adult Student Assessment Sytems	11-5200	California EL Civics Conference 02-2019		80.00

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Checks Dated 01/24/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-134685	01/24/2019	CHRISTY WHITE ASSOCIATES	01-5800	17/18 FInal Audit services		10,665.00
3005-134686	01/24/2019	FOOD MAXX SAVE MART SUPERMARKETS	01-4300	Dec2018 supplies ATC	224.47	
				Dect2018 supplies ATC	73.18	297.65
3005-134687	01/24/2019	Leighton R. Jenkins	01-5200	Reimb Meals Basketball Butte College 1/15/19		22.00
3005-134688	01/24/2019	Joel A. Jenkins	01-5200	Reimb Meals OHS Soccer Corning 1/15/19		22.00
3005-134689	01/24/2019	BUSWEST	01-4363	Adapter transp	65.05	
				Chainwheel transp	463.75	
				Sealed Switch transp	133.07	661.87
3005-134690	01/24/2019	BUTTE COUNTY SHERIFF	01-5800	RO 10/1/18-12/31/18 LP		43,404.54
3005-134691	01/24/2019	COMERS PRINT SHOP	01-4360	Business Cards Rick		67.03
3005-134692	01/24/2019	HANCOCK AUTOMOTIVE	01-5620	1993 Ford Taurus Lic# 365796 Smog Inspection	44.00	
				1996 Ford Pick Up F250 Lic# 1356637 Smog Inspection	91.50	
				1999 Chevy Lic# 1141789 Smog Inspection	44.00	
				2001 Chevy Lic# 1351055 Smog Inspection	44.00	
				2003 Chevy Lic# 1114393 Smog Inspection	44.00	
				2003 Chevy Lic#1114393 Smog Inspection	44.00	
				2004 Chevy Lic# 1329876 Smog Inspection	44.00	355.50
3005-134693	01/24/2019	LAS PLUMAS HIGH SCHOOL - FFA	01-4300	Student Store GC for 1st Sem Perfect Attendance		600.00
3005-134694	01/24/2019	PERSEUS ASSOCIATES	01-5850	Jan2019 Hosting fee transp		386.00
3005-134695	01/24/2019	RECOLOGY BUTTE COLUSA COUNTIES	01-5506	Dec2018 PHS# 020173831	116.24	
				Dec2018 DO # 020088666	32.82	
				Dec2018 Harrison Stadium #020168708	480.35	
				Dec2018 LPHS # 021396977	1,577.83	
				Dec2018 OHS # 020007641	1,504.86	
				Dec2018 Trans #020088658	129.44	
			11-5506	Dec2018 OAE #021126259	225.40	4,066.94
3005-134696	01/24/2019	RT S AUTO BODY INC	01-5620	Services Ford Wagon E-150		3,136.68
3005-134697	01/24/2019	SUNRISE ENVIRONMENTAL	01-4360	Armour Guard transp		293.48
3005-134698	01/24/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Dec2018 Smart & Final DPortelance	36.89	
				Dec2018 Walmart supplies returned DPortelance	17.48-	
				Jan 2019 Costco DSpasbo	439.04	
				Jan 2019 Smart food DSpasbo	148.88	

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Checks Dated 01/24/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-134698	01/24/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Jan2019 Smart & Final DPortelance	122.19	
				Jan2019 Smartfoodservice DPortelance	43.79	
				Jan2019 Taco Bill Giftcards PBlaney	200.00	
				Jan2019 USAD Academic Decathlon Cristi	323.00	
				Jan2019 Walmart Giftcards PBlaney	25.00	
			01-4360	Jan2019 Costco Rick	32.16	
				Jan2019 Walmart Rick	6.24	
			01-4362	Jan2019 Walmart Rick	96.46	
			01-5200	Governors Budget Workshop Corey 1/15	9.13	
				Governors Budget Workshop SWatts 1/15	9.12	
			11-5806	Indoor Media Cartvertising JOchs	149.00	1,623.42
3005-134699	01/24/2019	VALERO MARKETING AND SUPPLY	01-4361	Fed Motor credit	13.25-	
				Fuel Davis CA Card #0009	95.68	
				Fuel transp 11/14/18	116.63	
				Fuel transp Oroville CA	49.88	
			01-5800	Int Charges 11/14/18	3.26	
				Late fee charges	25.26	277.46
				Total Number of Checks	**29**	**93,071.17**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	25	71,783.19
11	AdultEducationFund	5	13,210.98
13	CafeteriaSpecialRevenueFund	3	8,077.00
	Total Number of Checks	29	93,071.17
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**93,071.17**

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Checks Dated 01/25/2019 through 01/29/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-135253	01/29/2019	MCKINLEY ELEVATOR CORPORATION	01-5620	Dec2018 job# 7269634 LPHS	297.00	
				Dec2018 job# 7270217 OHS	300.00	
				Dec2018 job# 7270218 LPHS	600.00	1,197.00
3005-135254	01/29/2019	NUCLEUS PUMP SERVICES	01-5620	OPW 2100 spill bucket replacement Rick		4,566.58
3005-135255	01/29/2019	OFFICE DEPOT	01-4300	classroom supplies DSpasbo	376.37	
				Labels for Paula & Office Supplies	35.32	411.69
3005-135256	01/29/2019	OROVILLE ADULT ED REVOLVING	11-8671	Reimb chks 1198-1201		3,013.00
3005-135257	01/29/2019	REFRIGERATION SUPPLIES DISTRIBUTOR	01-4300	120/240 volt wireless circuit LP	272.03	
				1500RPM Motor,Module Universal OHS	332.89	
				Battery LP	236.62	
			01-5200	Hands On Motor Class BHarles 3/12/19	25.00	866.54
3005-135258	01/29/2019	SEVEN UP BOTTLING COMPANY OF CHICO INC	11-5601	Credit July2018 Rental	200.00-	
				Feb2019 Lease OAE Chico	4,500.00	4,300.00
3005-135259	01/29/2019	Sandra T. Smith	01-4300	Reimb Culinary Supplies		168.37
3005-135260	01/29/2019	CA OCCUPATIONAL MEDICAL PROF	01-5804	Testing AHicklin Custodian Sub	122.50	
				Tseting MDevine Para Ed Sub	87.50	
			11-5804	Tseting DPerri OAE	92.50	
			13-5804	Tseting CThao FSW Sub	92.50	395.00
3005-135261	01/29/2019	Dannis Woliver Kelley	01-5801	Dec2018 Classified Negotiations	2,500.00	
				Dec2018 Personnel Issues	687.50	
				Dec2018 Real Property	1,388.50	
				Dec2018 Special Education	337.50	
				Dec2018 Z,R, IEP Services	1,510.50	6,424.00
3005-135262	01/29/2019	ENLOE MEDICAL CENTER	01-5804	Testing JCash Custodian, RGrimenstien		706.00
				Maint		
3005-135263	01/29/2019	INNOVATIVE MECHANICAL SOLUTION CUSTOM SHEET METAL	01-4300	Fabricated Evaporative Cooler Harrison		150.15
3005-135264	01/29/2019	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Alexa voice remote Corey	53.61	
				Jan2018 Dollar Tree Alan	7.51	
				Jan2018 Grocery Outliet Alan	7.98	
				Jan2018 Smart Food Service Alan	191.65	
				Jan2019 Harbor Freight DBriggs	103.41	
				Jan2019Oroville Cable Equipment DBriggs	195.53	
			01-5850	HA World Connections2013 Subscrptions	434.00	
				KSimas		
			13-4300	Dollar Bill Validator Vending Work -Jackie	141.48	
				Jan2019 Raleys Jackie	40.00	
			13-5800	CSNA chapter Meeting Jackie 2/8/19	45.00	1,220.17

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Checks Dated 01/25/2019 through 01/29/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
				Total Number of Checks	**12**	**23,418.50**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	10	15,694.02
11	AdultEducationFund	3	7,405.50
13	CafeteriaSpecialRevenueFund	2	318.98
	Total Number of Checks	12	23,418.50
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**23,418.50**

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Checks Dated 01/30/2019 through 01/31/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-135468	01/31/2019	CALIFORNIA'S VALUED TRUST FINANCE DEPARTMENT	01-9544	Feb2019 Retirees	50,160.33	
			01-9560	Feb2019 Active	328,703.59	378,863.92
3005-135469	01/31/2019	CLIMATE CONTROL INC	01-5620	2nd Qtr Preventive Maintenance CDS	510.25	
				2nd Qtr Preventive Maintenance OHS	6,894.25	
				2nd Qtr Preventive Maintenance PHS	1,312.25	
				Job #28430 Services OHS	575.00	
				Job #28935 Services PHS	855.88	
				Job #29149 Services OHS	765.00	
				Job #29190 Services OHS	2,895.00	
				Job #29193 Services OHS	2,875.00	
				Job #29219 Services OHS	452.00	
				Job #29222 Services OHS	452.00	
				Job #29228 Services OHS	3,535.00	
				Job #29229 Services OHS	2,295.00	
				Job #29230 Services OHS	1,750.00	
				Job #29231 Services OHS	1,825.00	
				Job #29240 Services OHS	4,145.00	
				Job #29243 Services OHS	850.00	
				Job #29244 Services OHS	850.00	
				Job#29221 Services OHS	452.00	
				Job#29261Services LP	314.54	
				Job#29271 Services LP	1,659.45	
				Job#29317 Services Transp	2,952.87	
				Job#29418 Services OHS	650.00	
				Job#29438 Services Trans	822.75	
				Job#29441 Services OAE	1,236.25	
				Job#29473 Services OHS	1,932.80	
				Job#29719 Services DO	1,467.40	
				Job#29756 Services OHS	3,525.76	
				Job#29761 Services OHS	476.00	
			01-5640	Job #289191 Services OHS	1,525.00	
				Job #28952 Services OHS	452.00	50,303.45
3005-135470	01/31/2019	HANCOCK AUTOMOTIVE	01-5620	2006 Ford PickUp F250 Lic# 1249363 Smog Inspection	44.00	
				2007 Chevy Lic# 1351067 Smog Inspection	44.00	88.00
3005-135471	01/31/2019	MOSS ROCK TRUCKING	01-4300	Boulders Steve CDS		1,000.00
3005-135472	01/31/2019	TENNANT SALES & SERVICE CO	01-5620	Scrubber services LP		1,181.83

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Checks Dated 01/30/2019 through 01/31/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-135473	01/31/2019	Jeremy Willard	01-8699	Reimb Core Connection textbook OHS		90.00
3005-135474	01/31/2019	Earley, Andree M	01-5200	Reimb Phoenix Airfare & Meals 12/30-12/31		275.46
3005-135475	01/31/2019	Davis, Michael J	01-5200	Reimb Meals 1/25 Orland		22.00
3005-135476	01/31/2019	Galev, Mihai R	01-5200	Reimb Meals 1/17 Wheattland		22.00
3005-135477	01/31/2019	Macomber, William G	01-5200	Reimb Meals 1/22 Orland		34.50
3005-135478	01/31/2019	ACCULARM DAN R LEDFORD	01-5620	CCTV Installation West Gym LP		2,891.00
3005-135479	01/31/2019	BRENDAN CLOSE	01-5200	Reimb Phoenix Entryfee,lyft ride, Parking, Meals		226.65
3005-135480	01/31/2019	AERIES SOFTWARE	01-5850	Software Licenses Renewal 2/1/19-1/31/20		10,071.42
3005-135481	01/31/2019	EDUCATIONAL TESTING SERVICE	11-5800	Dec2018 7 State fee/ 34 Sub test fee OAE		480.00
3005-135482	01/31/2019	FASTENAL COMPANY	01-4300	Door Closer Russel OHS		385.33
3005-135483	01/31/2019	FORTUNA HIGH SCHOOL	01-5200	Supervising Teacher Conference 2/4-2/5/19		540.00
3005-135484	01/31/2019	GRAINGER INC	01-4300	Signed Reserved Parking Lot Jim OHS		57.93
3005-135485	01/31/2019	JACKSONS GLASS CO	01-5640	Jan 2019 services Gym Near Wrestling Room OHS	136.09	
				Jan 2019 services LP 200 Wing Hallway	294.55	430.64
3005-135486	01/31/2019	JW WOOD COMPANY INC	01-4300	Credit Inv# Y050950 OHS	45.05-	
				Drinking fountain OHS	1,168.90	1,123.85
3005-135487	01/31/2019	NORCAL FOOD EQUIPMENT	01-5620	Services Mixer Smith OHS		620.44
3005-135488	01/31/2019	PG&E	01-5501	Dec2018 Billing DO # 6255577568-3		316.86
3005-135489	01/31/2019	PRACTI-CAL INC	01-5800	Medi-Cal Claims 1/10/19	67.14	
				Medi-Cal Claims 1/17/19	8.39	75.53
3005-135490	01/31/2019	TEACHERS CURRICULUM INSTITUTE	01-5850	Regions and People Subscriptions OHS		1,604.00
3005-135491	01/31/2019	TOTAL EDUCATION SOLUTIONS	01-5800	Dec2018 Services		1,250.00
3005-135492	01/31/2019	Turf Star Inc.	01-4300	Baffle ASM Maint	283.74	
				Blade kit Dean Maint	224.16	507.90
3005-135493	01/31/2019	VOLTAGE SPECIALISTS WILLIAM L BUNCH JR	01-5800	#19-015 Services Harrison Stadium		517.00
3005-135494	01/31/2019	WESTERN TREE NURSERY INC	01-4300	CDS landscaping plants		812.20
				Total Number of Checks	**27**	**453,791.91**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	26	453,311.91
11	AdultEducationFund	1	480.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/30/2019 through 01/31/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	27		453,791.91	
		Less Unpaid Sales Tax Liability			.00	
		Net (Check Amount)				**453,791.91**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Fund 01 - GeneralFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	LCFFStateAid-CurrentYear	14,004,348.00	14,185,262.00	7,723,572.00	6,461,690.00	54.45
8012	EduProtectionAccountStAidCurYr	2,972,556.00	3,199,001.00	1,715,022.00	1,483,979.00	53.61
8021	Homeowners'Exemptions	108,064.00	107,488.00	16,392.89	91,095.11	15.25
8022	TimberYieldTax	33,610.00	57,254.00	45,949.45	11,304.55	80.26
8029	OthrSubventionsIn-LieuTaxes	3,745.00	2,076.00		2,076.00	
8041	SecuredRollTaxes	6,794,326.00	6,424,698.00	3,703,826.15	2,720,871.85	57.65
8042	UnsecuredRollTaxes	415,974.00	362,080.00	424,992.17	62,912.17-	117.38
8043	PriorYears'Taxes	10,993.00	14,529.00	3,589.75	10,939.25	24.71
8044	SupplementalTaxes	90,488.00	99,781.00	23,504.09	76,276.91	23.56
8045	EducatnRevenueAugmentationFund	1,191,385.00-	1,208,420.00-	676,944.32-	531,475.68-	56.02
8047	CommunityRedevelopmentFunds	1,031,311.00	1,046,392.00	51,091.74	995,300.26	4.88
8096	Trns2ChrtrSchlInLieuOfPropTaxs	402,569.00-	383,916.00-	164,763.00-	219,153.00-	42.92
	Total LCFF Revenue Sources	**23,871,461.00**	**23,906,225.00**	**12,866,232.92**	**11,039,992.08**	**53.82**
Federal Revenue						
8181	SpecialEducation-Entitlement	232,033.00	231,410.00		231,410.00	
8285	InteragencyContractBetweenLEA			5,587.62	5,587.62-	NO BDGT
8290	AllOtherFederalRevenue	1,101,312.00	1,559,444.00	947,126.30	612,317.70	60.73
	Total Federal Revenue	**1,333,345.00**	**1,790,854.00**	**952,713.92**	**838,140.08**	**53.20**
Other State Revenues						
8311	OtherStateApportionmentsCurrYr	708,657.00	700,672.00	329,600.00	371,072.00	47.04
8550	MandatedCostReimbursements	796,000.00	398,164.00	299,395.00	98,769.00	75.19
8560	StateLotteryRevenue	400,000.00	392,000.00	114,881.53	277,118.47	29.31
8590	AllOtherStateRevenue	1,259,323.00	1,348,051.00	449,091.00	898,960.00	33.31
	Total Other State Revenues	**3,163,980.00**	**2,838,887.00**	**1,192,967.53**	**1,645,919.47**	**42.02**
Other Local Revenue						
8650	LeasesandRentals	12,000.00	12,000.00	2,927.06	9,072.94	24.39
8660	Interest	73,000.00	73,000.00	63,636.42	9,363.58	87.17
8677	InteragencySrvcsBetweenLEAs	581,404.00	630,548.00	319,872.51	310,675.49	50.73
8699	AllOtherLocalRevenue	114,164.00	153,796.00	231,095.51	77,299.51-	150.26
8792	TrnsfrAportionmentFrmCntyOffcs	199,959.00	200,365.00	119,481.00	80,884.00	59.63
	Total Other Local Revenue	**980,527.00**	**1,069,709.00**	**737,012.50**	**332,696.50**	**68.90**
	Total Year To Date Revenues	**29,349,313.00**	**29,605,675.00**	**15,748,926.87**	**13,856,748.13**	**53.20**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used

Selection: Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE ONLINE

Fund 01 - GeneralFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	CertificatedTeachersSalaries	7,535,597.00	7,730,779.00	3,482,909.20	4,188,761.41	59,108.39	54.18
1101	TeacherSubPay	237,158.00	253,087.00	2,099.55	118,255.93	132,731.52	46.73
1102	TeacherExtraPay	379,744.00	387,547.00		120,400.49	267,146.51	31.07
1200	CertifictdPupilSupportSalaries	739,759.00	786,111.00	351,388.90	433,127.69	1,594.41	55.10
1202	PupilSupportExtraPay	15,495.00	17,095.00		16,440.01	654.99	96.17
1300	CrtifictdSuprvisrAdmnstrtrSlry	907,018.00	909,946.00	401,045.80	530,672.09	21,771.89-	58.32
1902	OtherCertificatedExtraPay	3,399.00	3,399.00		2,356.06	1,042.94	69.32
	Total Certificated Salaries	**9,818,170.00**	**10,087,964.00**	**4,237,443.45**	**5,410,013.68**	**440,506.87**	**53.63**
Classified Salaries							
2100	ClassifiedInstructionalSalary	764,096.00	748,230.00	351,715.95	440,892.52	44,378.47-	58.92
2101	ParaEdSubPay	41,000.00	41,000.00		19,858.21	21,141.79	48.43
2102	ParaEdExtraPay	55,000.00	55,000.00		5,291.94	49,708.06	9.62
2200	ClassifiedSupportSalaries	1,341,684.00	1,335,632.00	565,193.45	796,026.33	25,587.78-	59.60
2201	ClassSupportSubPay	110,000.00	133,000.00		67,642.21	65,357.79	50.86
2202	ClassSupportExtraPay	76,737.00	76,737.00		52,694.71	24,042.29	68.67
2300	ClssSuprvisrAdministratorsSlry	282,314.00	282,314.00	122,174.85	164,683.19	4,544.04-	58.33
2400	ClericlTechniclOfficStaffSlrys	983,708.00	1,006,829.00	445,631.72	603,538.92	42,341.64-	59.94
2401	ClericalSubPay	4,500.00	4,500.00		2,309.21	2,190.79	51.32
2402	ClericalExtraPay	8,652.00	8,652.00		10,774.22	2,122.22-	124.53
2900	OtherClassifiedSalaries	490,492.00	543,977.00	245,412.00	310,109.99	11,544.99-	57.01
2901	OtherClassifiedSubPay	15,000.00	15,000.00		10,300.71	4,699.29	68.67
2902	OtherClassifiedExtraPay	6,000.00	7,520.00		76,389.84	68,869.84-	1,015.82
	Total Classified Salaries	**4,179,183.00**	**4,258,391.00**	**1,730,127.97**	**2,560,512.00**	**32,248.97-**	**60.13**
Employee Benefits							
3101	STRSCertificatedPositions	2,423,942.00	2,467,681.00	683,412.35	863,906.38	920,362.27	35.01
3102	STRSClassifiedPostitions	9,678.00	9,285.00	4,440.35	5,349.72	505.07-	57.62
3202	PERSClassifiedPositions	655,873.00	658,547.00	294,739.56	392,474.11	28,666.67-	59.60
3301	OASDIMedcrAltrntvCertfcPositns	3,076.00	3,892.00	48.35	2,634.38	1,209.27	67.69
3302	OASDIMedicrAltrntvClasPosition	243,775.00	248,766.00	101,475.19	147,755.65	464.84-	59.40
3311	MedicareCertificated	137,403.00	140,782.00	59,135.59	75,656.83	5,989.58	53.74
3312	MedicareClassified	58,459.00	59,621.00	24,132.98	36,054.91	566.89-	60.47
3401	HlthWlfrBenefitsCertificPositn	2,489,087.00	2,466,929.00	1,130,423.26	1,327,947.13	8,558.61	53.83
3402	HlthWlfarBenefitClasifidPositn	1,143,786.00	1,131,341.00	468,743.81	661,769.11	828.08	58.49
3501	StUnemplymntInsurncCertPositns	11,850.00	11,965.00	2,089.85	2,945.65	6,929.50	24.62
3502	StUnemplymntInsurncClssifidPos	2,018.00	2,062.00	832.90	1,243.80	14.70-	60.32

Fund 01 - GeneralFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3601	WCInsuranceCertificatdPositns	228,294.00	238,488.00	100,597.35	128,426.05	9,464.60	53.85
3602	WCCompenstnInsurnceClassPositn	97,177.00	100,960.00	41,073.44	60,888.34	1,001.78-	60.31
3701	OPEBAllocatedCertificatdPositn	459,210.00	488,501.00	204,339.95	261,222.39	22,938.66	53.47
3702	OPEBAllocatedClassifiedPositin	212,390.00	205,741.00	84,257.28	126,441.26	4,957.54-	61.46
	Total Employee Benefits	**8,176,018.00**	**8,234,561.00**	**3,199,742.21**	**4,094,715.71**	**940,103.08**	**49.73**
Books and Supplies							
4100	ApprvdTxtbookCorCurriculaMterl	204,000.00	313,501.00	1,762.82	270,805.93	40,932.25	86.38
4200	BooksandOtherReferenceMaterial	400.00	400.00	1,376.50	16,178.18	17,154.68-	4,044.55
4300	MaterialsandSupplies	777,282.00	1,537,962.00	103,934.16	574,642.85	859,384.99	37.36
4360	TransportationGenSupplies	20,000.00	20,000.00	4,614.81	7,173.39	8,211.80	35.87
4361	TransportationFuel	100,000.00	100,000.00		42,589.92	57,410.08	42.59
4362	TransportationOilGrease	6,000.00	6,000.00		3,448.98	2,551.02	57.48
4363	TransportationParts	52,000.00	52,000.00	10,000.44	41,629.05	370.51	80.06
4364	TransportationTires	13,000.00	13,000.00		1,562.79	11,437.21	12.02
4400	NoncapitalizedEquipment	4,908.00	75,028.00	30,653.82	159,519.41	115,145.23-	212.61
	Total Books and Supplies	**1,177,590.00**	**2,117,891.00**	**152,342.55**	**1,117,550.50**	**847,997.95**	**52.77**
Services and Other Operating Expenditures							
5200	TravelandConferences	144,593.00	276,269.00	5,510.13	60,586.10	210,172.77	21.93
5300	DuesandMemberships	27,500.00	27,500.00		26,611.56	888.44	96.77
5450	OtherInsurance	196,000.00	196,000.00		195,505.00	495.00	99.75
5501	GasElectricity	320,909.00	320,909.00	79,885.48	248,383.02	7,359.50-	77.40
5502	PestControl	4,000.00	4,000.00	4,180.00	2,060.00	2,240.00-	51.50
5503	SewerFees	61,200.00	61,200.00		47,459.52	13,740.48	77.55
5505	Water	64,000.00	64,000.00	11,877.85	50,822.15	1,300.00	79.41
5506	WasteDisposal	47,200.00	47,200.00	22,641.83	24,358.17	200.00	51.61
5601	FacilitiesRent	6,000.00	6,000.00		12,889.00	6,889.00-	214.82
5602	CopierPostageMeterRents	46,000.00	46,000.00	28,226.20	31,043.00	13,269.20-	67.48
5603	CopierMaintenance	34,005.00	34,005.00	8,056.43	6,807.39	19,141.18	20.02
5620	EquipmentRentalsAndRepairs	105,105.00	225,217.00		354,731.21	129,514.21-	157.51
5630	ComputerMaintenanceRepairs	41,000.00	41,000.00		14,474.01	26,525.99	35.30
5640	BuildingAndSiteRepairs	230,000.00	230,000.00	12,317.50	138,448.14	79,234.36	60.19
5750	TransfersDirectCostsInterfund	5,308.00-	6,308.00-		124.41-	6,183.59-	1.97
5800	ProfConsultngSrvcsandOperExpnd	1,179,591.00	1,097,732.00	492,963.13	476,091.88	128,676.99	43.37
5801	LegalFees	65,000.00	65,000.00		43,053.00	21,947.00	66.24
5802	ElectionFees	40,000.00	40,000.00			40,000.00	

Fund 01 - GeneralFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5804	PreEmploymentTesting	12,000.00	12,000.00		3,288.00	8,712.00	27.40
5806	Advertising	20,000.00	20,000.00	1,725.00	12,255.00	6,020.00	61.28
5850	SoftwareMaintenanceAndLicences	229,400.00	229,400.00	2,329.00	230,788.93	3,717.93-	100.61
5900	Communications	29,000.00	29,965.00	4,093.82	16,564.66	9,306.52	55.28
	Total Services and Other Operating Expenditures	**2,897,195.00**	**3,067,089.00**	**673,806.37**	**1,996,095.33**	**397,187.30**	**65.08**
Capital Outlay							
6200	BuildingImprovementOfBuildings	83,000.00	181,982.00		88,975.67	93,006.33	48.89
6400	Equipment	162,132.00	198,371.00	5,898.75	235,328.25	42,856.00-	118.63
	Total Capital Outlay	**245,132.00**	**380,353.00**	**5,898.75**	**324,303.92**	**50,150.33**	**85.26**
Tuition							
7141	OtTutExsCstDfctPmt2DisChrtrSch	6,000.00-	11,000.00-		10.00-	10,990.00-	0.09
7142	OthuuitnExcsCstsDfctPy2CntyOff	1,160,768.00	1,164,441.00		566,423.00	598,018.00	48.64
	Total Tuition	**1,154,768.00**	**1,153,441.00**	**.00**	**566,413.00**	**587,028.00**	**49.11**
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	80,172.00-	74,507.00-			74,507.00-	
	Total Transfers of Indirect/direct support costs	**80,172.00-**	**74,507.00-**	**.00**	**.00**	**74,507.00-**	
Debt Service							
7438	DebtService-Interest	9,611.00	9,611.00		9,611.00		100.00
7439	OtherDebtService-Principal	309,055.00	309,055.00		161,686.43	147,368.57	52.32
	Total Debt Service	**318,666.00**	**318,666.00**	**.00**	**171,297.43**	**147,368.57**	**53.75**
	Total Year To Date Expenditures	**27,886,550.00**	**29,543,849.00**	**9,999,361.30**	**16,240,901.57**	**3,303,586.13**	**54.97**

Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Other Financing Sources						
Other Financing Sources						
8919	OthrAuthorizdIntrFundTrnsfrsIn	24,000.00	24,000.00	5,071.93	18,928.07	21.13
	Total Other Financing Sources	**24,000.00**	**24,000.00**	**5,071.93**	**18,928.07**	**21.13**
	Total Year To Date Other Financing Sources	**24,000.00**	**24,000.00**	**5,071.93**	**18,928.07**	**21.13**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses							
Interfund Transfers Out							

Fund 01 - GeneralFund							Fiscal Year 2018/19 Through February 2019
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses (continued)							
Interfund Transfers Out (continued)							
7616	FromGenFundToCafeFund	139,428.00	83,602.00			83,602.00	
	Total Interfund Transfers Out	**139,428.00**	**83,602.00**	**.00**	**.00**	**83,602.00**	
	Total Year To Date Other Financing Uses	**139,428.00**	**83,602.00**	**.00**	**.00**	**83,602.00**	

Fund 01 - GeneralFund

Fiscal Year 2018/19 Through February 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	29,349,313.00	29,605,675.00		15,748,926.87	13,856,748.13	53.20
B. Expenditures	27,886,550.00	29,543,849.00	9,999,361.30	16,240,901.57	3,303,586.13	54.97
C. Subtotal (Revenue LESS Expense)	1,462,763.00	61,826.00		491,974.70-	10,553,162.00	
D. Other Financing Sources and Uses						
Sources	24,000.00	24,000.00		5,071.93	18,928.07	21.13
LESS Uses	139,428.00	83,602.00			83,602.00	
E. Net Change in Fund Balance	1,347,335.00	2,224.00		486,902.77-	10,488,488.07	
F. Fund Balance:						
Beginning Balance (9791)	5,176,448.00	5,553,790.00		5,553,790.07		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	5,176,448.00	5,553,790.00		5,553,790.07		
G. Calculated Ending Balance	6,523,783.00	5,556,014.00		5,066,887.30		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	6,523,783.00	5,556,014.00				
Other				9,999,361.30		

Fund 11 - AdultEducationFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8290	AllOtherFederalRevenue	86,830.00	79,651.00		79,651.00	
	Total Federal Revenue	**86,830.00**	**79,651.00**	**.00**	**79,651.00**	
Other State Revenues						
8590	AllOtherStateRevenue		62,713.00	62,713.00		100.00
	Total Other State Revenues	**.00**	**62,713.00**	**62,713.00**	**.00**	**100.00**
Other Local Revenue						
8660	Interest	6,622.00	6,622.00	10,523.59	3,901.59-	158.92
8671	AdultEducationFees	129,219.00	129,219.00	96,661.71	32,557.29	74.80
8677	InteragencySrvcsBetweenLEAs	1,123,938.00	1,123,938.00	841,978.50	281,959.50	74.91
8699	AllOtherLocalRevenue	500.00	17,613.00	24,916.68	7,303.68-	141.47
	Total Other Local Revenue	**1,260,279.00**	**1,277,392.00**	**974,080.48**	**303,311.52**	**76.26**
	Total Year To Date Revenues	**1,347,109.00**	**1,419,756.00**	**1,036,793.48**	**382,962.52**	**73.03**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	CertificatedTeachersSalaries	438,463.00	433,294.00		218,551.29	214,742.71	50.44
1101	TeacherSubPay				3,581.35	3,581.35-	NO BDGT
1300	CrtifictdSuprvisrAdmnstrtrSlry	61,717.00	61,748.00	27,753.50	36,013.81	2,019.31-	58.32
	Total Certificated Salaries	**500,180.00**	**495,042.00**	**27,753.50**	**258,146.45**	**209,142.05**	**52.15**
Classified Salaries							
2100	ClassifiedInstructionalSalary	40,108.00	40,026.00	18,801.85	23,585.65	2,361.50-	58.93
2101	ParaEdSubPay				74.76	74.76-	NO BDGT
2102	ParaEdExtraPay				512.64	512.64-	NO BDGT
2200	ClassifiedSupportSalaries	20,295.00	26,120.00	11,710.70	16,213.89	1,804.59-	62.07
2201	ClassSupportSubPay				1,632.70	1,632.70-	NO BDGT
2202	ClassSupportExtraPay				50.00	50.00-	NO BDGT
2400	ClericlTechniclOfficStaffSlrys	119,002.00	121,833.00	52,848.00	77,277.35	8,292.35-	63.43
2900	OtherClassifiedSalaries	51,148.00	51,001.00	19,287.25	33,969.00	2,255.25-	66.60
	Total Classified Salaries	**230,553.00**	**238,980.00**	**102,647.80**	**153,315.99**	**16,983.79-**	**64.15**
Employee Benefits							
3101	STRSCertificatedPositions	81,294.00	80,927.00	4,458.60	41,809.05	34,659.35	51.66
3102	STRSClassifiedPostitions	1,605.00	1,605.00		447.22	1,157.78	27.86

Fund 11 - AdultEducationFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3202	PERSClassifiedPositions	39,122.00	40,970.00	18,412.10	24,416.85	1,858.95-	59.60
3301	OASDIMedcrAltrntvCertfcPositns	27,185.00	27,185.00		51.72	27,133.28	0.19
3302	OASDIMedicrAltrntvClasPosition	13,941.00	14,264.00	6,092.65	8,873.61	702.26-	62.21
3311	MedicareCertificated	7,252.00	7,220.00	402.40	3,703.76	3,113.84	51.30
3312	MedicareClassified	3,261.00	3,337.00	1,424.85	2,158.34	246.19-	64.68
3401	HlthWlfrBenefitsCertificPositn	188,729.00	187,613.00	76,273.35	88,963.86	22,375.79	47.42
3402	HlthWlfarBenefitClasifidPositn	71,522.00	74,808.00	32,693.93	42,135.99	21.92-	56.33
3501	StUnemplymntInsurncCertPositns	295.00	294.00	13.85	128.50	151.65	43.71
3502	StUnemplymntInsurncClssifidPos	134.00	136.00	49.10	74.31	12.59	54.64
3601	WCInsuranceCertificatdPositns	11,630.00	11,612.00	658.85	6,147.34	4,805.81	52.94
3602	WCCompenstnInsurnceClassPositn	5,360.00	5,657.00	2,436.75	3,639.73	419.48-	64.34
3701	OPEBAllocatedCertificatdPositn	25,609.00	25,175.00	1,351.60	12,610.65	11,212.75	50.09
3702	OPEBAllocatedClassifiedPositin	11,804.00	11,571.00	4,999.10	7,466.41	894.51-	64.53
	Total Employee Benefits	**488,743.00**	**492,374.00**	**149,267.13**	**242,627.34**	**100,479.53**	**49.28**
Books and Supplies							
4100	ApprvdTxtbookCorCurriculaMterl				9,071.96	9,071.96-	NO BDGT
4200	BooksandOtherReferenceMaterial			404.50	1,477.57	1,882.07-	NO BDGT
4300	MaterialsandSupplies	17,912.00	23,965.00	1,280.24	6,590.40	16,094.36	27.50
4400	NoncapitalizedEquipment	14,000.00	14,000.00		5,361.02	8,638.98	38.29
	Total Books and Supplies	**31,912.00**	**37,965.00**	**1,684.74**	**22,500.95**	**13,779.31**	**59.27**
Services and Other Operating Expenditures							
5200	TravelandConferences	5,000.00	5,000.00	319.00	6,047.14	1,366.14-	120.94
5300	DuesandMemberships	2,000.00	2,000.00		2,052.05	52.05-	102.60
5501	GasElectricity	24,000.00	23,935.00	1,356.19	11,530.50	11,048.31	48.17
5502	PestControl	500.00		275.00	385.00	660.00-	NO BDGT
5503	SewerFees	1,500.00			1,274.76	1,274.76-	NO BDGT
5505	Water	2,500.00		881.90	2,118.10	3,000.00-	NO BDGT
5506	WasteDisposal	2,500.00		1,347.60	1,352.40	2,700.00-	NO BDGT
5601	FacilitiesRent	54,000.00	54,000.00	22,900.00	35,400.00	4,300.00-	65.56
5602	CopierPostageMeterRents	1,000.00	1,000.00		127.10	872.90	12.71
5603	CopierMaintenance	3,000.00	3,000.00	655.80	5,344.20	3,000.00-	178.14
5620	EquipmentRentalsAndRepairs				551.44	551.44-	NO BDGT
5630	ComputerMaintenanceRepairs				297.50	297.50-	NO BDGT
5640	BuildingAndSiteRepairs	3,500.00	3,500.00			3,500.00	
5750	TransfersDirectCostsInterfund	3,308.00	3,308.00			3,308.00	

Fund 11 - AdultEducationFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5800	ProfConsultngSrvcsandOperExpnd	4,726.00	67,000.00	4,678.60	33,213.15	29,108.25	49.57
5804	PreEmploymentTesting		9,500.00		3,527.50	5,972.50	37.13
5806	Advertising	40,000.00	40,000.00		23,167.18	16,832.82	57.92
5850	SoftwareMaintenanceAndLicences	52,500.00	12,500.00	9,829.00	14,777.40	12,106.40-	118.22
5900	Communications	5,000.00	2,500.00	1,852.56	18,923.72	18,276.28-	756.95
	Total Services and Other Operating Expenditures	**205,034.00**	**227,243.00**	**44,095.65**	**160,089.14**	**23,058.21**	**70.45**
Capital Outlay							
6100	Land	15,000.00	15,000.00			15,000.00	
6200	BuildingImprovementOfBuildings	15,000.00	15,000.00			15,000.00	
	Total Capital Outlay	**30,000.00**	**30,000.00**	**.00**	**.00**	**30,000.00**	
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	47,708.00	44,125.00			44,125.00	
	Total Transfers of Indirect/direct support costs	**47,708.00**	**44,125.00**	**.00**	**.00**	**44,125.00**	
Debt Service							
7438	DebtService-Interest	34,076.00	34,076.00		34,076.00		100.00
7439	OtherDebtService-Principal	50,764.00	50,764.00		50,764.00		100.00
	Total Debt Service	**84,840.00**	**84,840.00**	**.00**	**84,840.00**	**.00**	**100.00**
	Total Year To Date Expenditures	**1,618,970.00**	**1,650,569.00**	**325,448.82**	**921,519.87**	**403,600.31**	**55.83**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses							
Interfund Transfers Out							
7619	OthrAuthrizdInterFndTrnsfrsOut	15,000.00	15,000.00			15,000.00	
	Total Interfund Transfers Out	**15,000.00**	**15,000.00**	**.00**	**.00**	**15,000.00**	
	Total Year To Date Other Financing Uses	**15,000.00**	**15,000.00**	**.00**	**.00**	**15,000.00**	

Fund 11 - AdultEducationFund						Fiscal Year 2018/19 Through February 2019
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,347,109.00	1,419,756.00		1,036,793.48	382,962.52	73.03
B. Expenditures	1,618,970.00	1,650,569.00	325,448.82	921,519.87	403,600.31	55.83
C. Subtotal (Revenue LESS Expense)	271,861.00-	230,813.00-		115,273.61	20,637.79-	
D. Other Financing Sources and Uses						
Sources						
LESS Uses	15,000.00	15,000.00			15,000.00	
E. Net Change in Fund Balance	286,861.00-	245,813.00-		115,273.61	35,637.79-	
F. Fund Balance:						
Beginning Balance (9791)	1,327,559.00	1,172,229.00		1,172,229.34		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	1,327,559.00	1,172,229.00		1,172,229.34		
G. Calculated Ending Balance	1,040,698.00	926,416.00		1,287,502.95		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	1,040,698.00	926,416.00				
Other				325,448.82		

Fund 13 - CafeteriaSpecialRevenueFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8220	ChildNutritionPrograms	740,000.00	685,000.00	233,059.98	451,940.02	34.02
	Total Federal Revenue	**740,000.00**	**685,000.00**	**233,059.98**	**451,940.02**	**34.02**
Other State Revenues						
8520	ChildNutrition	63,000.00	85,000.00	20,732.56	64,267.44	24.39
	Total Other State Revenues	**63,000.00**	**85,000.00**	**20,732.56**	**64,267.44**	**24.39**
Other Local Revenue						
8634	FoodServiceSales	92,000.00	114,000.00	38,132.94	75,867.06	33.45
8660	Interest	1,000.00-	500.00-	188.03-	311.97-	37.61
8699	AllOtherLocalRevenue	1,000.00	1,000.00	158.41	841.59	15.84
	Total Other Local Revenue	**92,000.00**	**114,500.00**	**38,103.32**	**76,396.68**	**33.28**
	Total Year To Date Revenues	**895,000.00**	**884,500.00**	**291,895.86**	**592,604.14**	**33.00**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Classified Salaries							
2200	ClassifiedSupportSalaries	203,077.00	206,968.00	98,517.41	118,528.50	10,077.91-	57.27
2201	ClassSupportSubPay	14,098.00	14,098.00		9,695.99	4,402.01	68.78
2202	ClassSupportExtraPay	12,521.00	12,521.00		7,899.94	4,621.06	63.09
2300	ClssSuprvisrAdministratorsSlry	50,616.00	50,616.00	24,459.50	27,914.85	1,758.35-	55.15
2400	ClericlTechniclOfficStaffSlrys	19,899.00	20,501.00	9,640.80	11,871.43	1,011.23-	57.91
	Total Classified Salaries	**300,211.00**	**304,704.00**	**132,617.71**	**175,910.71**	**3,824.42-**	**57.73**
Employee Benefits							
3202	PERSClassifiedPositions	46,060.00	45,312.00	21,590.22	25,848.34	2,126.56-	57.05
3302	OASDIMedicrAltrntvClasPosition	17,909.00	18,197.00	7,893.53	10,370.96	67.49-	56.99
3312	MedicareClassified	4,188.00	4,256.00	1,846.18	2,467.19	57.37-	57.97
3402	HlthWlfarBenefitClasifidPositn	72,000.00	71,169.00	32,727.24	39,272.76	831.00-	55.18
3502	StUnemplymntInsurncClssifidPos	144.00	148.00	63.71	85.01	.72-	57.44
3602	WCCompenstnInsurnceClassPositn	6,981.00	7,087.00	3,148.25	4,176.24	237.49-	58.93
3702	OPEBAllocatedClassifiedPositin	15,371.00	14,747.00	6,458.48	8,562.38	273.86-	58.06
	Total Employee Benefits	**162,653.00**	**160,916.00**	**73,727.61**	**90,782.88**	**3,594.49-**	**56.42**
Books and Supplies							
4300	MaterialsandSupplies	30,000.00	25,000.00	9,202.09	12,275.68	3,522.23	49.10
4302	SuppersProgNonFood				272.54	272.54-	NO BDGT

Fund 13 - CafeteriaSpecialRevenueFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Books and Supplies (continued)							
4400	NoncapitalizedEquipment	12,000.00	8,000.00			8,000.00	
4700	Food	476,000.00	415,000.00	161,936.15	178,485.31	74,578.54	43.01
4701	VendingFood			13,999.19	6,794.97	20,794.16-	NO BDGT
4702	SuppersProgFood			4,252.44	8,787.37	13,039.81-	NO BDGT
	Total Books and Supplies	**518,000.00**	**448,000.00**	**189,389.87**	**206,615.87**	**51,994.26**	**46.12**
Services and Other Operating Expenditures							
5200	TravelandConferences	4,000.00	4,000.00		477.27	3,522.73	11.93
5300	DuesandMemberships	500.00	500.00		150.17	349.83	30.03
5620	EquipmentRentalsAndRepairs	2,000.00	2,000.00		3,942.90	1,942.90-	197.15
5750	TransfersDirectCostsInterfund	2,000.00	3,000.00		124.41	2,875.59	4.15
5800	ProfConsultngSrvcsandOperExpnd	3,500.00	3,000.00		2,527.00	473.00	84.23
5804	PreEmploymentTesting	2,000.00	3,500.00		1,168.50	2,331.50	33.39
5806	Advertising	600.00	600.00			600.00	
5850	SoftwareMaintenanceAndLicences	6,000.00	7,000.00		6,388.25	611.75	91.26
5900	Communications	500.00	500.00		108.40	391.60	21.68
	Total Services and Other Operating Expenditures	**21,100.00**	**24,100.00**	**.00**	**14,886.90**	**9,213.10**	**61.77**
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	32,464.00	30,382.00			30,382.00	
	Total Transfers of Indirect/direct support costs	**32,464.00**	**30,382.00**	**.00**	**.00**	**30,382.00**	
	Total Year To Date Expenditures	**1,034,428.00**	**968,102.00**	**395,735.19**	**488,196.36**	**84,170.45**	**50.43**

Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Other Financing Sources						
Other Financing Sources						
8916	ToCafeFundFromGenFund	139,428.00	83,602.00		83,602.00	
	Total Other Financing Sources	**139,428.00**	**83,602.00**	**.00**	**83,602.00**	
	Total Year To Date Other Financing Sources	**139,428.00**	**83,602.00**	**.00**	**83,602.00**	

Fund 13 - CafeteriaSpecialRevenueFund						Fiscal Year 2018/19 Through February 2019
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	895,000.00	884,500.00		291,895.86	592,604.14	33.00
B. Expenditures	1,034,428.00	968,102.00	395,735.19	488,196.36	84,170.45	50.43
C. Subtotal (Revenue LESS Expense)	139,428.00-	83,602.00-		196,300.50-	508,433.69	
D. Other Financing Sources and Uses						
Sources	139,428.00	83,602.00			83,602.00	
LESS Uses						
E. Net Change in Fund Balance	.00	.00		196,300.50-	592,035.69	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance	.00	.00		196,300.50-		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other				395,735.19		

Fund 25 - CapitalFacilitiesFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8625	ComRdvlpmntFndNotSubjct2LCFFDd	75,000.00	75,000.00	66,903.05	8,096.95	89.20
8660	Interest	4,500.00	4,500.00	6,507.53	2,007.53-	144.61
8681	Mitigation/DeveloperFees	135,000.00	135,000.00	103,807.05	31,192.95	76.89
8699	AllOtherLocalRevenue			600.00	600.00-	NO BDGT
	Total Other Local Revenue	**214,500.00**	**214,500.00**	**177,817.63**	**36,682.37**	**82.90**
	Total Year To Date Revenues	**214,500.00**	**214,500.00**	**177,817.63**	**36,682.37**	**82.90**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Services and Other Operating Expenditures							
5806	Advertising		500.00		456.00	44.00	91.20
	Total Services and Other Operating Expenditures	**.00**	**500.00**	**.00**	**456.00**	**44.00**	**91.20**
	Total Year To Date Expenditures	**.00**	**500.00**	**.00**	**456.00**	**44.00**	**91.20**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses							
Interfund Transfers Out							
7619	OthrAuthrizdInterFndTrnsfrsOut	9,000.00	9,000.00		5,071.93	3,928.07	56.35
	Total Interfund Transfers Out	**9,000.00**	**9,000.00**	**.00**	**5,071.93**	**3,928.07**	**56.35**
	Total Year To Date Other Financing Uses	**9,000.00**	**9,000.00**	**.00**	**5,071.93**	**3,928.07**	**56.35**

Fund 25 - CapitalFacilitiesFund — Fiscal Year 2018/19 Through February 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	214,500.00	214,500.00		177,817.63	36,682.37	82.90
B. Expenditures		500.00		456.00	44.00	91.20
C. Subtotal (Revenue LESS Expense)	214,500.00	214,000.00		177,361.63	36,638.37	
D. Other Financing Sources and Uses						
Sources						
LESS Uses	9,000.00	9,000.00		5,071.93	3,928.07	56.35
E. Net Change in Fund Balance	205,500.00	205,000.00		172,289.70	32,710.30	
F. Fund Balance:						
Beginning Balance (9791)	611,815.00	663,121.00		663,091.20		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	611,815.00	663,121.00		663,091.20		
G. Calculated Ending Balance	817,315.00	868,121.00		835,380.90		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	817,315.00	868,121.00				
Other						

Fund 51 - BondInterestandRedemptionFund						Fiscal Year 2018/19 Through February 2019
Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other State Revenues						
8571	VotdIndbtednesLeviHmownrExmptn	19,000.00	19,000.00	5,963.69	13,036.31	31.39
8572	VtdIndbtdnsLevOtrSbvntnsInLuTx	5,500.00	5,500.00		5,500.00	
	Total Other State Revenues	**24,500.00**	**24,500.00**	**5,963.69**	**18,536.31**	**24.34**
Other Local Revenue						
8611	VotedIndebtednssLevieSecurdRol	1,240,000.00	1,240,000.00	1,023,006.55	216,993.45	82.50
8612	VotdIndebtednesLevieUnscurdRol	93,000.00	93,000.00	69,292.73	23,707.27	74.51
8613	VotdIndebtednesLeviePriYrTaxes	3,000.00	3,000.00	1,218.63	1,781.37	40.62
8614	VotdIndbtdnssLevieSuplmntlTaxe	15,000.00	15,000.00	4,612.41	10,387.59	30.75
8660	Interest	15,000.00	15,000.00	11,109.36	3,890.64	74.06
	Total Other Local Revenue	**1,366,000.00**	**1,366,000.00**	**1,109,239.68**	**256,760.32**	**81.20**
	Total Year To Date Revenues	**1,390,500.00**	**1,390,500.00**	**1,115,203.37**	**275,296.63**	**80.20**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Debt Service							
7433	BondRedemptions	1,300,000.00	1,300,000.00		1,300,000.00		100.00
7434	BondInterestOtherServiceCharge	347,879.00	347,879.00		182,904.25	164,974.75	52.58
	Total Debt Service	**1,647,879.00**	**1,647,879.00**	**.00**	**1,482,904.25**	**164,974.75**	**89.99**
	Total Year To Date Expenditures	**1,647,879.00**	**1,647,879.00**	**.00**	**1,482,904.25**	**164,974.75**	**89.99**

Fund 51 - BondInterestandRedemptionFund

Fiscal Year 2018/19 Through February 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,390,500.00	1,390,500.00		1,115,203.37	275,296.63	80.20
B. Expenditures	1,647,879.00	1,647,879.00		1,482,904.25	164,974.75	89.99
C. Subtotal (Revenue LESS Expense)	257,379.00-	257,379.00-		367,700.88-	110,321.88	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	257,379.00-	257,379.00-		367,700.88-	110,321.88	
F. Fund Balance:						
Beginning Balance (9791)	2,328,706.00	2,124,629.00		2,124,628.29		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	2,328,706.00	2,124,629.00		2,124,628.29		
G. Calculated Ending Balance	2,071,327.00	1,867,250.00		1,756,927.41		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	2,071,327.00	1,867,250.00				
Other						

Fund 73 - FoundationPrivPurposeTrustFund — Fiscal Year 2018/19 Through February 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	20,000.00	20,000.00	6,856.97	13,143.03	34.28
8699	AllOtherLocalRevenue	23,000.00	23,000.00	28,468.28	5,468.28-	123.78
	Total Other Local Revenue	**43,000.00**	**43,000.00**	**35,325.25**	**7,674.75**	**82.15**
	Total Year To Date Revenues	**43,000.00**	**43,000.00**	**35,325.25**	**7,674.75**	**82.15**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Services and Other Operating Expenditures							
5800	ProfConsultngSrvcsandOperExpnd	43,000.00	43,000.00		57,514.50	14,514.50-	133.75
	Total Services and Other Operating Expenditures	**43,000.00**	**43,000.00**	**.00**	**57,514.50**	**14,514.50-**	**133.75**
	Total Year To Date Expenditures	**43,000.00**	**43,000.00**	**.00**	**57,514.50**	**14,514.50-**	**133.75**

Fund 73 - FoundationPrivPurposeTrustFund						Fiscal Year 2018/19 Through February 2019
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	43,000.00	43,000.00		35,325.25	7,674.75	82.15
B. Expenditures	43,000.00	43,000.00		57,514.50	14,514.50-	133.75
C. Subtotal (Revenue LESS Expense)	.00	.00		22,189.25-	22,189.25	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	.00	.00		22,189.25-	22,189.25	
F. Fund Balance:						
Beginning Balance (9791)	1,473,660.00	1,436,688.00		1,436,687.70		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	1,473,660.00	1,436,688.00		1,436,687.70		
G. Calculated Ending Balance	1,473,660.00	1,436,688.00		1,414,498.45		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	1,473,660.00	1,436,688.00				
Other						

Fund 76 - Warrant/Pass-ThroughFund — **Fiscal Year 2018/19 Through February 2019**

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues						
B. Expenditures						
C. Subtotal (Revenue LESS Expense)						
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance						
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance						
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other						

Oroville Union High School District
18-19 Scholarship Donations
for Board Approval

Deposit Date	Scholarship Fund:	Donated by:	Amount
1st Quarter			
07/03/18	Dave Bruce Hall of Fame	Al Hottinger	$183.02
07/25/18	Kiwanis Club of Oroville	Kiwanis Club of Oroville	3,500.00
07/25/18	OHS Athletic Scholarship	Oroville Athletic Boosters	500.00
08/03/18	Dave Bruce Hall of Fame	Col. FL & Shirley Jones	150.00
09/07/18	Dave Bruce Hall of Fame	Al Hottinger	172.25
09/07/18	Dave Bruce Hall of Fame	Oroville Hospital	500.00
09/07/18	Dave Bruce Hall of Fame	Michael Ramsey	500.00
09/07/18	Dave Bruce Hall of Fame	JD Frank	160.00
09/28/18	Dave Bruce Hall of Fame	Pat Fore	240.00
			$5,905.27
2nd Quarter			
10/05/18	Dave Bruce Hall of Fame	OASIS	1,740.00
10/24/18	Fraternal Ordger of Eagles	Fraternal order of Eagles	250.00
11/02/18	Dave Bruce Hall of Fame	Oro High Scholarship Fund	35.00
11/02/18	Del Whittier Memorial	Beverly Whittier	20,000.00
11/30/18	Del Whittier Memorial	Beverly Whittier	200.00
12/13/18	Dave Bruce Hall of Fame	Al Hottinger	238.01
			$22,463.01
3rd Quarter			

STATE OF CALIFORNIA
SHORT FORM CONTRACT
(For agreements up to $9,999.99)
STD. 210 (Revised 1/2013)

CHP CONTRACT NUMBER	AM. NO.	FEDERAL TAXPAYER ID. NUMBER
18C061139		94-6002431
REGISTRATION NUMBER		

Invoice must show contract number, itemized expenses, service dates, vendor name, address and phone number.
SUBMIT CONTRACT AND INVOICES TO:

California Highway Patrol
Research and Planning Section; ATTN: Denise Tapia
P. O. Box 942898
Sacramento, CA 94298-0001

FOR STATE USE ONLY

STD. 204 ☒ N/A ☐ ON FILE ☐ ATTACHED ☐ CERTIFIED SMALL BUSINESS
CCCs ☒ N/A ☐ ON FILE ☐ ATTACHED CERTIFICATE NUMBER
☐ DVBE ___ % ☒ N/A ☐ GFE
☐ Late reason
☐ Public Works Contractor's License
☒ Exempt from bidding SCM 5.80 B.3.b

1. The parties to this agreement are:

STATE AGENCY'S NAME, hereafter called the State.	CONTRACTOR'S NAME, hereafter called the Contractor.
California Highway Patrol	Oroville Union High School District

2. The agreement term is from **1/1/2019** or upon approval, whichever is later, to **6/30/2019**
3. The maximum amount payable is $ 6,000.00 pursuant to the following charges:
   Wages/Labor $ _____ Parts/Supplies $ _____ Taxes $ _____ Other $ _____ *(Attach list if applicable.)*
4. Payment Terms ***(Note:** All payments are in arrears.)* ☒ ONE TIME PAYMENT *(Lump sum)* ☐ MONTHLY ☐ QUARTERLY
   ☒ ITEMIZED INVOICE ☒ OTHER Contractor will invoice using the Agency Contract Claim for Reimbursement, Exhibit B
5. The Contractor agrees to furnish all labor, equipment and materials necessary to perform the services described herein and agrees to comply with the terms and conditions identified below which are made a part hereof by this reference. *(Outline in exact detail what is to be done, where it is to be done and include work specifications, if applicable.)*
   ☒ ADDITIONAL PAGES ATTACHED
   a. Contractor agrees to implement the Every 15 Minutes (E15M) program as outlined in Exhibit A, Program Specifications.
   b. The proposed dates of the program at Las Plumas High School are April 11-12, 2019.
   c. THE CHP REPRESENTATIVE CONTACT INFORMATION IS:
      DENISE TAPIA, RESEARCH AND PLANNING SECTION: (916) 843-3351 OR DTAPIA@CHP.CA.GOV
   d. CHP reserves the right to cancel this agreement within thirty (30) days with prior written notice.

EXHIBITS *(Items checked in this box are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.)*
☒ GTC* 610 ☐ GIA* _____ *If not attached, view at http://www.ols.dgs.ca.gov/Standard%20Language/default.htm.
☒ Other Exhibits *(List)* Exhibit A - Program Specifications, Exhibit B – Reimbursement Claim

In Witness Whereof, this agreement has been executed by the parties identified below:

STATE OF CALIFORNIA		CONTRACTOR	
AGENCY NAME California Highway Patrol		CONTRACTOR'S NAME *(If other than an individual, state whether a corporation, partnership, etc.)* Oroville Union High School District	
BY (Authorized Signature)	DATE SIGNED	BY (Authorized Signature)	DATE SIGNED 1-10-19
PRINTED NAME AND TITLE OF PERSON SIGNING Patricia Gamoning, Procurement Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Dan Ramos, Principal	
ADDRESS P.O. Box 942898, Sacramento, CA 94298-0001		ADDRESS 2211 Washington Avenue Oroville, CA 95966	

FUND TITLE	ITEM	FISCAL YEAR	CHAPTER	STATUTE	OBJECT CODE
MV Acct State Trans	2720-001-0044	18/19	29	18	27203061-5301050-2050010122

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF CHP ACCOUNTING OFFICER — DATE SIGNED

STATE OF CALIFORNIA
SHORT FORM CONTRACT
(For agreements up to $9,999.99)
STD. 210 (Revised 1/2013)

CHP CONTRACT NUMBER	AM. NO.	FEDERAL TAXPAYER ID. NUMBER
18C061077		94-6002431
REGISTRATION NUMBER		

Invoice must show contract number, itemized expenses, service dates, vendor name, address and phone number.
SUBMIT CONTRACT AND INVOICES TO:

California Highway Patrol
Research and Planning Section; ATTN: Denise Tapia
P. O. Box 942898
Sacramento, CA 94298-0001

FOR STATE USE ONLY

STD. 204 ☒ N/A ☐ ON FILE ☐ ATTACHED ☐ CERTIFIED SMALL BUSINESS
CCCs ☒ N/A ☐ ON FILE ☐ ATTACHED CERTIFICATE NUMBER
☐ DVBE ___ % ☒ N/A ☐ GFE
☐ Late reason
☐ Public Works Contractor's License
☒ Exempt from bidding SCM 5.80 B.3.b

1. The parties to this agreement are:

STATE AGENCY'S NAME, hereafter called the **State**.	CONTRACTOR'S NAME, hereafter called the **Contractor**.
California Highway Patrol	Oroville Union High School District

2. The agreement term is from **1/1/2019** or upon approval, whichever is later, to **6/30/2019**
3. The maximum amount payable is $ 6,000.00 pursuant to the following charges:
   Wages/Labor $ _____ Parts/Supplies $ _____ Taxes $ _____ Other $ _____ *(Attach list if applicable.)*
4. Payment Terms ***(Note:** All payments are in arrears.)* ☒ ONE TIME PAYMENT *(Lump sum)* ☐ MONTHLY ☐ QUARTERLY
   ☒ ITEMIZED INVOICE ☒ OTHER Contractor will invoice using the Agency Contract Claim for Reimbursement, Exhibit B
5. The Contractor agrees to furnish all labor, equipment and materials necessary to perform the services described herein and agrees to comply with the terms and conditions identified below which are made a part hereof by this reference. *(Outline in exact detail what is to be done, where it is to be done and include work specifications, if applicable.)*
   ☒ ADDITIONAL PAGES ATTACHED
   a. Contractor agrees to implement the Every 15 Minutes (E15M) program as outlined in Exhibit A, Program Specifications.
   b. The proposed dates of the program at Oroville High School are April 11-12, 2019.
   c. THE CHP REPRESENTATIVE CONTACT INFORMATION IS:
      DENISE TAPIA, RESEARCH AND PLANNING SECTION: (916) 843-3351 OR DTAPIA@CHP.CA.GOV
   d. CHP reserves the right to cancel this agreement within thirty (30) days with prior written notice.

EXHIBITS *(Items checked in this box are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.)*

☒ GTC* 610 ☐ GIA* _____ *If not attached, view at http://www.ols.dgs.ca.gov/Standard%20Language/default.htm.

☒ Other Exhibits *(List)* Exhibit A - Program Specifications, Exhibit B – Reimbursement Claim

In Witness Whereof, this agreement has been executed by the parties identified below:

STATE OF CALIFORNIA		**CONTRACTOR**	
AGENCY NAME California Highway Patrol		CONTRACTOR'S NAME *(If other than an individual, state whether a corporation, partnership, etc.)* Oroville Union High School District	
BY (Authorized Signature) ✍	DATE SIGNED 12/31/18	BY (Authorized Signature) ✍	DATE SIGNED 12/4/18
PRINTED NAME AND TITLE OF PERSON SIGNING Patricia Gamoning, Procurement Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Kristi Tellechea, Principal	
ADDRESS P.O. Box 942898, Sacramento, CA 94298-0001		ADDRESS 2211 Washington Ave Oroville, CA 95966	

FUND TITLE	ITEM	FISCAL YEAR	CHAPTER	STATUTE	OBJECT CODE
MV Acct State Trans	2720-001-0044	18/19	29	18	27203061-5301050-2050010122

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF CHP ACCOUNTING OFFICER ✍ DATE SIGNED 12/17/18

STATE OF CALIFORNIA
SHORT FORM CONTRACT
(For agreements up to $9,999.99)
STD. 210 (Revised 1/2013)

CHP CONTRACT NUMBER	AM. NO.	FEDERAL TAXPAYER ID. NUMBER
18C061066		94-6002431
REGISTRATION NUMBER		

Invoice must show contract number, itemized expenses, service dates, vendor name, address and phone number.
SUBMIT CONTRACT AND INVOICES TO:

California Highway Patrol
Research and Planning Section; ATTN: Denise Tapia
P. O. Box 942898
Sacramento, CA 94298-0001

FOR STATE USE ONLY

STD. 204 ☒ N/A ☐ ON FILE ☐ ATTACHED ☐ CERTIFIED SMALL BUSINESS
CCCs ☒ N/A ☐ ON FILE ☐ ATTACHED CERTIFICATE NUMBER
☐ DVBE ___ % ☒ N/A ☐ GFE
☐ Late reason
☐ Public Works Contractor's License
☒ Exempt from bidding SCM 5.80 B.3.b

1. The parties to this agreement are:

STATE AGENCY'S NAME, hereafter called the **State**.	CONTRACTOR'S NAME, hereafter called the **Contractor**.
California Highway Patrol	Oroville Union High School

2. The agreement term is from **1/1/2019** or upon approval, whichever is later, to **6/30/2019**
3. The maximum amount payable is $ 6,000.00 pursuant to the following charges:
   Wages/Labor $ _____ Parts/Supplies $ _____ Taxes $ _____ Other $ _____ *(Attach list if applicable.)*
4. Payment Terms ***(Note:** All payments are in arrears.)* ☒ ONE TIME PAYMENT *(Lump sum)* ☐ MONTHLY ☐ QUARTERLY
   ☒ ITEMIZED INVOICE ☒ OTHER Contractor will invoice using the Agency Contract Claim for Reimbursement, Exhibit B
5. The Contractor agrees to furnish all labor, equipment and materials necessary to perform the services described herein and agrees to comply with the terms and conditions identified below which are made a part hereof by this reference. *(Outline in exact detail what is to be done, where it is to be done and include work specifications, if applicable.)*
   ☒ ADDITIONAL PAGES ATTACHED
   a. Contractor agrees to implement the Every 15 Minutes (E15M) program as outlined in Exhibit A, Program Specifications.
   b. The proposed dates of the program at Prospect High School are April 11-12, 2019.
   c. THE CHP REPRESENTATIVE CONTACT INFORMATION IS:
      DENISE TAPIA, RESEARCH AND PLANNING SECTION: (916) 843-3351 OR DTAPIA@CHP.CA.GOV
   d. CHP reserves the right to cancel this agreement within thirty (30) days with prior written notice.

EXHIBITS *(Items checked in this box are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.)*

☒ GTC* 610 ☐ GIA* _____ *If not attached, view at http://www.ols.dgs.ca.gov/Standard%20Language/default.htm.

☒ Other Exhibits *(List)* Exhibit A - Program Specifications, Exhibit B – Reimbursement Claim

In Witness Whereof, this agreement has been executed by the parties identified below:

STATE OF CALIFORNIA		CONTRACTOR	
AGENCY NAME California Highway Patrol		CONTRACTOR'S NAME *(If other than an individual, state whether a corporation, partnership, etc.)* Oroville Union High School PROSPECT HIGH	
BY (Authorized Signature)	DATE SIGNED	BY (Authorized Signature) Dennis Sousa	DATE SIGNED 1/22/19
PRINTED NAME AND TITLE OF PERSON SIGNING Patricia Gamoning, Procurement Manager		PRINTED NAME AND TITLE OF PERSON SIGNING DENNIS SOUSA	
ADDRESS P.O. Box 942898, Sacramento, CA 94298-0001		ADDRESS 2211 Washington Blvd Oroville, CA 95965	

FUND TITLE	ITEM	FISCAL YEAR	CHAPTER	STATUTE	OBJECT CODE
MV Acct State Trans	2720-001-0044	18/19	29	18	27203061-5301050-2050010122

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF CHP ACCOUNTING OFFICER — DATE SIGNED

Agreement for California Common Core Training and Support Services

Addendum #2

This is Addendum #2 to the initial Agreement entered into on the 10th of April 2018, by and between the Oroville Union High School District ("District") and Total School Solutions ("Consultant").

Component 8: Transfer Analysis and Assistance

- Collect and analyze pertinent student, program, and financial information.
- Develop appropriate financial worksheets.
- Visit classes of potential program transfers.
- Determine the programmatic feasibility of taking back students currently served in nonpublic schools. Identify any cost savings while maintaining the same level of services.
- Work closely with the Director of the Butte County Special Education Local Plan Area (SELPA) in identifying all available revenue from SELPA funds and services available as part of the regional program.
- Identify the estimated expenditures for the District to assume the regional program(s) as compared to the Butte County Office of Education's (BCOE) billing, including but not limited to direct costs, support costs, indirect costs, and county tax allocation).
- Prepare required letters, forms, and correspondence related to the program transfer process.
- Provide technical assistance with adherence to the SELPA policies related to program transfers as outlined below.

This Addendum will consist of one day to compile and analyze data, two days to prepare the program and financial summary, and three days to provide technical assistance and one day for program management. The total cost for this Addendum #2 is $17,500.

Oroville Union High School District

Total School Solutions

Corey Willenberg Superintendent	Tahir Ahad President
Date:_____	Date: January 18, 2019

CONTRACT FOR SERVICES

THIS CONTRACT is made on 01/18, 2019, by and between the Oroville Union High School ("District"), and Dale Price - Pro Sound Audio ("Consultant").

WITNESSETH:

WHEREAS, the District desires _____

_____;

WHEREAS, the Consultant has presented a proposal for such services to the District, dated 1/18, 2019, (attached hereto and incorporated herein as **Exhibit "A"**) and is duly licensed, qualified and experienced to perform those services;

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. **SCOPE OF SERVICES:**

   A. Consultant shall do all work, attend all meetings, produce all reports and carry out all activities necessary to completion of the services described in (check one) ☐ **Exhibit "A" OR** ☐ the Work Program, attached hereto and incorporated herein by this reference as **Exhibit "___"**. This Contract and its exhibits shall be known as the "Contract Documents." Terms set forth in any Contract Document shall be deemed to be incorporated in all Contract Documents as if set forth in full therein. In the event of conflict between terms contained in these Contract Documents, the more specific term shall control. If any portion of the Contract Documents shall be in conflict with any other portion, provisions contained in the Contract shall govern over conflicting provisions contained in the exhibits to the Contract.

   B. Consultant enters into this Contract as an independent contractor and not as an employee of the District. The Consultant shall have no power or authority by this Contract to bind the District in any respect. Nothing in this Contract shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Consultant are employees, agents, contractors or subcontractors of the Consultant and not of the District. The District shall not be obligated in any way to pay any wage claims or

other claims made against Consultant by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Contract.

C. The Consultant agrees it has satisfied itself by its own investigation and research regarding the conditions affecting the work to be done and labor and materials needed, and that its decision to execute this Contract is based on such independent investigation and research.

2. TERM OF CONTRACT:

A. The services of Consultant are to commence upon execution of this Contract by the District, and shall be undertaken and completed in accordance with the Schedule of Performance attached hereto and incorporated herein by this reference as **Exhibit "___."**

B. Consultant's failure to complete work in accordance with the Schedule of Performance may result in delayed compensation as described in Section 3.

C. The Assistant Superintendent of Business or his or her designee may, by written instrument signed by the Parties, extend the duration of this Contract in the manner provided in Section 5, provided that the extension does not require the payment of compensation in excess of the maximum compensation set forth in Section 3, Compensation.

3. COMPENSATION:

A. The Consultant shall be paid at the completion of services for the actual fees, costs and expenses for all time and materials required and expended, but in no event shall total compensation exceed $1,825.00 ($1,825.00), without District's prior written approval.

B. Said amount shall be paid upon submittal of a final billing. Consultant shall furnish District with invoices for all expenses as well as for all materials authorized by this Contract. The invoices shall be submitted with the final billings. If Consultant's performance is not in conformity with the Schedule of Performance, payments may be delayed or denied, unless the Consultant's failure to perform in conformity with the Schedule of Performance is a documented result of the District's failure to conform with the Schedule of Performance, or if the Schedule of Performance is extended pursuant to Section 5.

C. If the work is halted at the request of the District, compensation shall be based upon the proportion that the work performed bears to the total work required by this Contract, subject to Section 4.

4. TERMINATION:

A. This Contract may be terminated by either party, provided that the other party is given not less than 30 calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate.

B. The District may temporarily suspend this Contract, at no additional cost to District, provided that the Consultant is given written notice (delivered by certified mail, return receipt requested) of temporary suspension. If District gives such notice of temporary suspension, Consultant shall immediately suspend its activities under this Contract.

C. Notwithstanding any provisions of this Contract, Consultant shall not be relieved of liability to the District for damages sustained by the District by virtue of any breach of this Contract by Consultant, and the District may withhold any payments due to Consultant until such time as the exact amount of damages, if any, due the District from Consultant is determined.

D. In the event of termination, the Consultant shall be compensated as provided for in this Contract, except as provided in Section 4C. Upon termination, the District shall be entitled to all work, including but not limited to, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date in accordance with Section 7 hereof.

5. AMENDMENTS, CHANGES OR MODIFICATIONS:

Amendments, changes or modifications in the terms of this Contract may be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

6. EXTENSIONS OF TIME:

Consultant may, for good cause, request extensions of time to perform the services required hereunder. Such extensions shall be authorized in advance by the District in writing and shall be incorporated in written amendments to this Contract or the attached Work Program in the manner provided in Section 5.

7. PROPERTY OF DISTRICT:

A. It is mutually agreed that all materials prepared by the Consultant under this Contract shall become the property of the District, and the Consultant shall have no property right therein whatsoever. Immediately upon termination, the District shall be entitled to, and the Consultant shall deliver to the District, all data, drawings, specifications, reports, estimates, summaries and other such materials as may have been prepared or accumulated to date by the Consultant in performing this Contract which is not Consultant's privileged information, as defined by law, or Consultant's personnel information, along with all other property belonging exclusively to the District which is in the Consultant's possession.

B. Additionally, it is agreed that the parties intend this to be a contract for services and each considers the products and results of the services to be rendered by Consultant hereunder (the "Work") to be a work made for hire. Consultant acknowledges and agrees that the Work (and all rights therein, including, without limitation, copyright) belongs to and shall be the sole and exclusive property of the District.

8. COMPLIANCE WITH LOCAL LAW:

Consultant shall comply with all applicable laws, ordinances, and codes of federal, State and local governments, and shall commit no trespass on any public or private property in performing any of the work authorized by this Contract. Consultant shall assist District in providing the same.

9. WARRANTIES AND RESPONSIBILITIES - CONSULTANT:

A. Consultant agrees and represents that it is qualified to properly provide the services set forth in **Exhibit "___"** in a manner which is consistent with the generally accepted standards of Consultant's profession.

B. Consultant agrees and represents that the work performed under this Contract shall be in accordance with applicable federal, State and local law in accordance with Section 17A hereof.

C. Consultant shall designate a project manager who at all times shall represent the Consultant before the District on all matters relating to this Contract. The project manager shall continue in such capacity unless and until he or she is removed at the request of the District, is no longer employed by Consultant, or is replaced with the written approval of the District, which approval shall not be unreasonably withheld.

D. Consultant shall provide corrective services without charge to the District for services which fail to meet the above professional and legal standards and which are reported to Consultant in writing within sixty (60) days of discovery. Should Consultant fail or refuse to perform promptly its obligations, the District may render or undertake performance thereof and the Consultant shall be liable for any expenses thereby incurred.

10. SUBCONTRACTING:

None of the services covered by this Contract shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Consultant shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly employed by them, as it is for the negligent acts and omissions of persons directly employed by Consultant.

11. ASSIGNABILITY:

Consultant shall not assign or transfer any interest in this Contract whether by assignment or novation, without the prior written consent of the District which will not be unreasonably withheld. However, claims for money due or to become due Consultant from the District under this Contract may be assigned to a financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer whether voluntary or involuntary shall be furnished promptly to the District.

12. INTEREST IN CONTRACT:

Consultant covenants that neither it, nor any of its employees, agents, contractors, subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Contract, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Consultant shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Consultant's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Consultant also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Contract, District determines and notifies Consultant in writing that Consultant's duties under this Contract warrant greater disclosure by Consultant than was originally contemplated. Consultant shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

13. MATERIALS CONFIDENTIAL:

All of the materials prepared or assembled by Consultant pursuant to performance of this Contract are confidential and Consultant agrees that they shall not be made available to any individual or organization without the prior written approval of the District, except by court order.

14. LIABILITY OF CONSULTANT-NEGLIGENCE:

Consultant shall be responsible for performing the work under this Contract in a manner which is consistent with the generally-accepted standards of the Consultant's profession and shall be liable for its own negligence and the negligent acts of its employees, agents, contractors and subcontractors. The District shall have no right of control over the manner in which the work is to be done but only as to its outcome, and shall not be charged with the responsibility of preventing risk to Consultant or its employees, agents, contractors or subcontractors.

15. INDEMNITY AND LITIGATION COSTS:

Consultant shall indemnify, defend, and hold harmless the District, its officers, officials, agents, and employees and volunteers from and against any and all claims, damages, demands, liability, costs, losses and expenses, including without limitation court costs and reasonable attorneys' fees, arising in any manner by reason of negligent acts or negligent failure to act, errors, omissions or willful misconduct incident to the performance of this Contract on the part of Consultant except such loss or damage which was caused by the sole negligence, or willful misconduct of the District. The provisions of this paragraph shall survive termination or suspension of this Contract.

16. CONSULTANT TO PROVIDE INSURANCE:

A. Consultant shall not commence any work before obtaining, and shall maintain in force at all times during the duration and performance of this Contract the policies of insurance specified in this Section. Such insurance must have the approval of the District as to limit, form, and amount, and shall be placed with insurers with a current A.M. Best's rating of no less than A:VII

(or, in the case of Worker's Compensation insurance, with the State Compensation Insurance Fund of California).

B. Prior to execution of this Contract and prior to commencement of any work, the Consultant shall furnish the District with original endorsements effecting coverage for all policies required by the Contract. The endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the District. As an alternative to the District's forms, the Consultant's insurer may, subject to the approval of the District, provide complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by this Section. The Consultant agrees to furnish one copy of each required policy to the District, and additional copies as requested in writing, certified by an authorized representative of the insurer. Approval of the insurance by the District shall not relieve or decrease any liability of Consultant.

C. In the case of the professional liability insurance required by this Section, the Consultant's insurer must provide a complete, certified copy of the policy.

D. In addition to any other remedy the District may have, if Consultant fails to maintain the insurance coverage as required in this Section, the District may obtain such insurance coverage as is not being maintained, in form and amount substantially the same as is required herein, and the District may deduct the cost of such insurance from any amounts due or which may become due Consultant under this Contract.

E. Each insurance policy required by this Contract shall be endorsed to state that coverage shall not be suspended, voided, canceled, terminated by either party, or reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the District.

F. Any deductibles, aggregate limits, pending claims or lawsuits which may diminish the aggregate limits, or self-insured retentions, must be declared to, and approved by, the District.

G. Aggregate Limits/Impairment.

If any of the above-required insurance coverages contain annual aggregate limits, you must give the District notice of any pending claim or lawsuit which may diminish the aggregate. You must take steps to restore the impaired aggregates or provide replacement insurance protection. The District has the option to specify the minimum acceptable aggregate limit for each line of coverage required. No substantial reductions in scope of coverage which may affect District's protection, are allowed without District's prior written consent.

H. The requirement as to types, limits, and the District's approval of insurance coverage to be maintained by Consultant are not intended to, and shall not in any manner, limit or qualify the liabilities and obligations assumed by Consultant under the Contract.

I. The Consultant and its contractors and subcontractors shall, at their expense, maintain in effect at all times during the performance of work under the Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers and under forms of policy satisfactory to the District. The maintenance by Consultant and its contractors and subcontractors of the following coverage and limits of insurance is a material element of this Contract. The failure of Consultant or of any of its contractors or subcontractors to maintain or renew coverage or to provide evidence of renewal may be treated by the District as a material breach of this Contract.

J. Worker's Compensation and Employer's Liability Insurance.

1. Worker's Compensation - Insurance to protect the Consultant, its contractors and subcontractors from all claims under Worker's Compensation and Employer's Liability Acts, including Longshoremen's and Harbor Worker's Act ("Acts"), if applicable. Such coverage shall be maintained, in type and amount, in strict compliance with all applicable state and Federal statutes and regulations. The Consultant shall execute a certificate in compliance with Labor Code Section 1861, on the form provided in the Contract Documents.

2. The insurer shall agree to waive all rights of subrogation against the District for losses arising from work performed by the Consultant.

K. Comprehensive General and Automobile Liability Insurance.

The insurance shall include, but shall not be limited to, protection against claims arising from death, bodily or personal injury, or damage to property resulting from actions, failures to act, or operations of the insured, or by its employees or agents, or by anyone directly or indirectly employed by the insured. The amount of insurance coverage shall not be less than **$1,000,000.00** per occurrence.

The comprehensive general liability insurance and the automobile liability insurance coverages shall also include, or be endorsed to include, the following:

1. Provision or endorsement naming the District and each of its officers, employees, and agents, as additional insureds in regards to: liability arising out of the performance of any work under the Contract; liability arising out of activities performed by or on behalf of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, officials, employees or volunteers.

2. Provision or endorsement stating that for any claims related to this project, the Consultant's insurance coverage shall be the primary insurance in respect to the District, its officers, officials, employees and volunteers to the extent the District is an additional insured. Any insurance or self insurance maintained by the District, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it, to the payment or satisfaction of any defense expenses, loss, or judgment.

3. Provision or endorsement stating that any failure to comply with reporting or other provisions of the policies including breaches of representations shall not affect coverage provided to the District, its officers, officials, employees, or volunteers.

4. Provision or endorsement stating that the Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5. Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by the Consultant under the Contract, including, without limitation, that set forth in Section 15, Indemnity and Litigation Costs.

L. Professional Liability.

The Consultant and its contractors and subcontractors shall secure and maintain in full force, during the term of this Contract, professional liability insurance policies appropriate to the respective professions and the work to be performed as specified in this Contract. The limits of such professional liability insurance coverage shall not be less than **[$1,000,000]** per claim.

17. STUDENT SAFETY:

The consultant must certify that none of the employees who may come in contact with students has been convicted of a violent or serious felony. All employees of a business with which the District contracts who may have contact with pupils must submit fingerprints to the Department of Justice. This requirement does not apply when the District determines that the contracted employee will have limited contact with pupils. Contact with pupils is considered to be "limited" if any or all of the following criteria are met:

1. The consultant/employee will be on the school grounds for brief periods of time.
2. Students will not be in close proximity to the area in which the consultant/employee is working.
3. The consultant/employee will not be on the school grounds.

If pupil contact is considered to be limited, the consultant must check one of the blanks below:

☑ I certify that I nor any of my employees are subject to California Department of Justice clearance because they will either not come in contact or come in limited contact with pupils.

☑ I certify that I nor any of my employees who may have contact with pupils have been convicted of a felony, i.e. certain serious or violent crimes, sex, or drug offenses. A list of the names of my employees who may come in contact with pupils is attached.

If pupil contact is **not** limited in nature, the consultant must complete the Declaration Regarding Employee and Criminal Background check **(Exhibit C)**.

18. MISCELLANEOUS PROVISIONS:

A. Consultant shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Contract or the materials used or which in any way affect the conduct of the work.

B. Consultant shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

C. Consultant shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Contract are made to the Consultant.

D. This Contract constitutes the entire agreement between the parties relative to the services specified herein and no modification hereof shall be effective unless and until such modification is evidenced by a writing signed by both parties to this Contract. There are no understandings, agreements, conditions, representations, warranties or promises, with respect to this Contract, except those contained in or referred to in writing.

E. All notices that are required to be given by one party to the other under this Contract shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail addressed to the parties at the following addresses:

Oroville Union High School District
2211 Washington Ave
Oroville, CA 95966
Attn: Susan Watts, Assistant Superintendent of Business

Consultant:

Dale Price
Pro Source Audio SRV.
898 Glenn St.
Chico, CA 95928

F. This Contract shall be interpreted and governed by the laws of the State of California.

G.. Any action arising out of this Contract shall be brought in Butte County, California, regardless of where else venue may lie.

H. In any action brought by either party to enforce the terms of this Contract, each party shall be bear responsibility for its attorneys' fees and all costs regardless of whether one party is determined to be the prevailing party.

OROVILLE UNION HIGH SCHOOL DISTRICT

By: _____

Title: _____

CONSULTANT

By: _____ DALE PRICE

Title: OWNER-OPERATOR

EXHIBIT A

Scope of Work

EXHIBIT B

CERTIFICATE OF COMPLIANCE WITH LABOR CODE § 3700

[Labor Code § 1861]

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

CONSULTANTS

By: DALE PRICE

Title: OWNER-OPERATOR

EXHIBIT C

DECLARATION REGARDING EMPLOYEE FINGERPRINTING

AND

CRIMINAL BACKGROUND CHECK

California Education Section 45125.2 requires entities providing services to the District, where the employees of the entity or subcontractor will have contact with pupils to ensure the safety of the pupils. When pupil contact is determined to be more than limited contact, the Consultant shall ensure the safety of pupils by one or more of the following methods:

1. The installation of a physical barrier at the worksite, at the expense of Consultant, to limit contact with pupils.

2. Continual supervision and monitoring of all employees of Consultant and Subcontractors by an employee of Consultant whom the Department of Justice has ascertained has not been convicted of a violent or serious felony. A violent felony is defined in Penal Code Section 667.5(c) and a serious felony is defined in Penal Code Section 1192.7(c).

In order to evidence adherence to the fingerprinting requirements of Education Code Section 45125.2, the Consultant is required to comply with the following:

You must certify prior to start of on- site work, that the safety of pupils is being ensured by one or more of the methods described above. Provide this certification by completing the following Declaration. If you are submitting fingerprint cards to the California Department of Justice, then contact the Department of Justice at 916-227-3836 to determine the current fee and appropriate form or forms to be used at the time you submit the fingerprint cards. Fees are a Consultant's cost and not reimbursable by the District. You may be required to submit a copy of your contract to the Department of Justice. Fingerprint services are generally provided by local police department, County Sheriff, and local private companies such as packaging, mail services, and photo processing businesses.

I Dale Price (consultant), declare as follows:

Where the employees will have contact with pupils, of the Oroville Union High School District, the safety of the pupils will be ensured by one or more of the following

1. The installation of a physical barrier, at the expense of the consultant, at the work site to limit contact with pupils.

2. Continual supervision and monitoring of all employees of Consultant and Subcontractor by an employee of Consultant whom the Department of Justice has ascertained has not been convicted of a violent or serious felony.

I am a duly authorized representative of Pro Sound Audio SRV.

for the purpose of providing this certification and declare under penalty of perjury and the laws of the State of California that the foregoing is true and correct.

Executed this 18 day of Jan, 2019.

Signature

DALE PRICE OWNER-OPERATOR

Printed Name and Title

To: Oroville Union High School Board of Trustees
From: Kevin Simas, Director of Education
Date: 2/5/19
Subject: Updated VAPA Course Outlines

Background Information: Visual and Performing Arts Teachers collaborated to update their course outlines for the 2019-2020 school year. Music Appreciation, Color Guard/Winter Guard, Art IV and Digital Photo II courses were added. Honors Advanced Band and Percussion Ensemble were removed as course offerings, but students will continue to have advanced music instruction in regular Band classes. In addition, new VAPA standards were adopted by the California Department of Education in January, 2019. When available, the new standards will be posted with the course outlines.

Financial Impact: In house substitute coverage for VAPA teachers to meet; Extra duty pay for after school meeting time.

Recommendation: Approval

Oroville Union High School District
Course Description

Course Title:	Art Appreciation
Aeries Course #:	601A
CBEDS #:	2816
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	No
Approval Date:	N/A
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	None
Includes Hands-on Lab Activities:	No
Grade Level(s):	9-12
Primary Textbook(s):	*Art History, 2nd Revision*, Marilyn Stokstad, Prentice Hall, 2005. ISBN: 0131616722
Supplemental Materials:	None
Digital Resources:	None

DS 7
~~Floriculture~~
CBEDS #

Course Overview
This is an introductory art course designed to increase student hand-eye coordination. Students will be introduced to elements of art and principles of design, including basic drawing skills and color theory. This course will provide students an appreciation of and background in Art History and cultural connections. Students will participate in a wide variety of artistic projects to build artistic and creative expression. **This course meets district graduation requirements but not CSU/UC VAPA requirements.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Art I
Aeries Course #:	605A
CBEDS #:	2823
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	No
Approval Date:	N/A
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	None
Includes Hands-on Lab Activities:	No
Grade Level(s):	9-12
Primary Textbook(s):	The Visual Experience, Jack Hobbs and Richard Salome, Davis Publications, Inc., 1991. ISBN 087192-627x
Supplemental Materials:	Art History, 2nd Revision, Marilyn Stokstad, Prentice Hall, 2005, ISBN 0-13161-672-2
Digital Resources:	None

Course Overview

This course is designed to provide a foundation for advanced visual arts courses. This course emphasizes understanding the elements of art and principles of design as a basis for composition and expression. Students will explore a variety of artists, art processes and materials such as drawing, painting, printmaking, and two and three-dimensional design. Student artwork will reflect aesthetics and cultural/historical contexts. Willingness to get involved in the creative process is a more important requirement than the student's talent or previous experience. This course culminates with a portfolio and public art exhibition of student work. **Note: This course meets the CSU/UC VAPA requirement.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Art II
Aeries Course #:	610A
CBEDS #:	2823
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	Yes
Approval Date:	OHS – 12/5/14
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	B- or Better in Art I and Teacher Approval
Includes Hands-on Lab Activities:	No
Grade Level(s):	10-12
Primary Textbook(s):	Exploring Painting, Gerald F. Brommer and Nancy K. Kinne, Davis Publishing, ISBN 0- 87192-600-8AA
Supplemental Materials:	Art History, 2nd Revision, Marilyn Stokstad, Prentice Hall, 2005, ISBN 0-13161-672-2
Digital Resources:	None

Course Overview

In this intermediate course, students will improve the necessary skills and perceptual knowledge to understand artistic perception, creative expression, historical and cultural context, aesthetic valuing, and the connections, relations, and applications of the visual arts. Students will learn by using the same tools, techniques, materials and technology art makers of the past and present have used to create their own individual art works. Selected historical or cultural contexts will be applied with attention to analysis, interpretation, and judgment of student works and appreciation of art work, and contexts which influenced art making from other cultures and times. Students will be introduced to applications between artistic concepts and careers and other real-world connections. This course culminates with a portfolio and public art exhibition of student work. **Note: This course meets the CSU/UC VAPA requirement.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Art III
Aeries Course #:	611A
CBEDS #:	2823
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	No
Approval Date:	N/A
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	B- or Better in Art II and Teacher Approval
Includes Hands-On Lab Activities:	No
Grade Level(s):	10-12
Primary Textbook(s):	Exploring Painting, Gerald F. Brommer and Nancy K. Kinne, Davis Publishing, ISBN 0- 87192-600-8AA
Supplemental Materials:	Art History, 2nd Revision, Marilyn Stokstad, Prentice Hall, 2005, ISBN 0-13161-672-2
Digital Resources:	None

Course Overview

This advanced course provides the serious visual arts student with an opportunity to expand upon his/her interest in a particular idea expressed in visual form(s). In addition to improving the necessary skills and perceptual knowledge for students to understand artistic perception, creative expression, historical and cultural contexts, aesthetic valuing, and the connections, relationships, and applications of the visual arts, the instruction will direct the student to focus on the process of investigation, growth, and discovery. Students will learn by using the same tools, techniques, materials, and technology art makers of the past and present have used to create their own individual art works. Selected historical or cultural contexts and content will focus on contemporary arts. Attention will also be given to analysis, interpretation, and judgment of student works and appreciation of art work, and contexts which influenced art making from the past to the present. Students will compile enough work to demonstrate their abilities through the use of a portfolio which can be used for college entrance or employment in a visual art field. This course culminates with a portfolio and public art exhibition of student work. **Note: This course meets the CSU/UC VAPA requirement.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Art IV
Aeries Course #:	611A
CBEDS #:	2823
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	No
Approval Date:	N/A
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	B- or Better in Art I, II and/or III and Teacher Approval Based on Portfolio Review
Includes Hands-on Lab Activities:	No
Grade Level(s):	11-12
Primary Textbook(s):	Exploring Painting, Gerald F. Brommer and Nancy K. Kinne, Davis Publishing, ISBN 0- 87192-600-8AA
Supplemental Materials:	Art History, 2nd Revision, Marilyn Stokstad, Prentice Hall, 2005, ISBN 0-13161-672-2
Digital Resources:	None

Course Overview

This course is designed for the college bound student who is interested in developing a comprehensive visual arts portfolio, consisting of the following three sections which demonstrate his ability to work at a college level. Section A will reflect the student's ability to do original art works and the understanding of quality slides. Section B contains up to twenty (20) slides showing depth of commitment to a specific visual idea or mode of working. Section C contains twenty (20) slides showing breadth of visual competencies in drawing, color, theory, design, and sculpture. This course culminates with a portfolio and public art exhibition of student work. **Note: This course meets the CSU/UC VAPA requirement.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	AP Studio Art
Aeries Course #:	625A
CBEDS #:	2874
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	Yes
Approval Date:	12/5/14
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	B- in Art I, II or II and Teacher Approval Based on Portfolio Review
Includes Hands-on Lab Activities:	No
Grade Level(s):	11-12
Primary Textbook(s):	Art in Fear, David Bayles & Ted Orland, The Imagine Continuum Press, 1993, ISBN 978-0-9614547-3-9
Supplemental Materials:	None
Digital Resources:	None

Course Overview

This course is designed for the college bound student who is interested in developing a comprehensive visual arts portfolio, consisting of (24) college-level images showing depth of commitment to a specific visual idea or mode of working. Students passing the Advanced Placement test are eligible to receive college credits. This course culminates with a portfolio and public art exhibition of student work. **Note: This course meets the CSU/UC VAPA requirement.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Ceramics I
Aeries Course #:	630A
CBEDS #:	2800
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	Yes
Approval Date:	8/17/15
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	Art I is Highly Recommended
Includes Hands-on Lab Activities:	No
Grade Level(s):	9-12
Primary Textbook(s):	Experience Clay, Maureen Mackey, Davis Publishing, 2003, ISBN 087192-5990 Beginning Sculpture, Arthur Williams, Davis Publishing, 2005, ISBN 087192-6296
Supplemental Materials:	None
Digital Resources:	None

Course Overview

This studio art course emphasizes design of 3-dimensional objects, primarily in the medium of clay. Students learn to apply the elements and principles of art as a basis for design and artistic expression. Drawing and journal assignments assist students in project planning and reflection. Works of art in clay are created, utilizing a range of hand-building and surface decoration techniques. Students will become acquainted with historical and contemporary ceramic arts as they develop their own art and expand their aesthetic awareness. The studio art course develops skills in ceramic and art-related technology, as well as creative problem-solving, teamwork and time management. This course culminates with a portfolio and public art exhibition of student work. **Note: This course meets district graduation requirements and the CSU/UC VAPA requirement.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Ceramics II
Aeries Course #:	635A
CBEDS #:	2800
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	Yes
Approval Date:	8/7/15
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	B- or Better in Ceramics I and Teacher Approval
Includes Hands-on Lab Activities:	No
Grade Level(s):	10-12
Primary Textbook(s):	Experience Clay, Maureen Mackey, Davis Publishing, 2003, ISBN 087192-5990 Beginning Sculpture, Arthur Williams, Davis Publishing, 2005, ISBN 087192-6296
Supplemental Materials:	None
Digital Resources:	None

Course Overview

This advanced studio art course emphasizes design of 3-dimensional objects. The course builds on the foundation established in Ceramics/Sculpture I. New techniques and media are introduced, including wheel thrown pottery. Students will develop and apply an advanced understanding of the elements and principles of design, and advanced skill with ceramic media. Students will also develop their ability to interpret and aesthetically value art works through reading, written work and class discussions. Students are encouraged to work independently and pursue their own personal style and produce thoughtful, well-crafted sculptural, functional and expressive art works. This course culminates with a portfolio and public art exhibition of student work. **Note: This course meets district graduation requirements and CSU/UC VAPA credit.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Floriculture I
Aeries Course #:	618A
CBEDS #:	7160
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	Yes
Approval Date:	12/5/14
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	No
Includes Hands-on Lab Activities:	Yes
Grade Level(s):	9-12
Primary Textbook(s):	The Art of Floral Design, 3rd Edition, Norah T. Hunter, Cengage Learning, 2000 ISBN #9781418063030 Sunset Western Garden Book, Revised and Updated Edition, Sunset Editors, Kathleen Brenzel, Sunset Publishers, 1997, ISBN 0-376-03851-9
Supplemental Materials:	None
Digital Resources:	Chromebooks

Course Overview

This is a first-year course in the fundamentals of the visual arts. This process-oriented course will provide the student with a perceptual base necessary for understanding artistic perception, creative expression, historical-cultural contexts, aesthetic valuing, and applications of visual arts to the art of floral design. **NOTE: This course meets VAPA for UC/CSU.**

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Digital Photography I
Aeries Course #:	856A (CTE) or 657A (VAPA)
CBEDS #:	2805
Course Length:	One Year
Type of Credit(s):	CTE or VAPA
A-G Approved:	Yes
Approval Date:	7/28/16 (OHS)
Integrated (Academic & CTE):	Yes
2+2 Credit:	Yes (LP)
Dual Enrollment:	No
District Certification:	No
Prerequisite:	None
Includes Hands-on Lab Activities:	Yes
Grade Level(s):	11-12 (10^{th} with Teacher Approval)
Primary Textbook(s):	CS3 Photoshop in a Classroom
Supplemental Materials:	Exploring Photography Textbook and Worksheets, Richard and Robert Walker, Goodheart-Wilcox Company, Inc.
Digital Resources:	The American Photography: A Century of Images Video Series by PBS Home Video Chosen Lessons from CTE Online http://www.cteonline.org/

Course Overview

This course explores the concepts in historical photography developments, proper composition strategies, current careers opportunities, how photographs communicate, influence and change society and cultures, how cameras capture digital images and manipulations of images using computer software. Students will develop the technical aspects of using digital cameras, computer software, studio portrait techniques and as well as the use of color scheme strategies developed by artists throughout history. This course culminates with a portfolio and public art exhibition of student work.

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Digital Photography II
Aeries Course #:	658A
CBEDS #:	2820
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	No
Approval Date:	No
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	Digital Photography I
Includes Hands-on Lab Activities:	Yes
Grade Level(s):	11-12
Primary Textbook(s):	CS3 Photoshop in a Classroom
Supplemental Materials:	Exploring Photography Textbook and Worksheets by Richard and Robert Walker, Goodheart-Wilcox Company, Inc.
Digital Resources:	The American Photography: A Century of Images Video Series by PBS Home Video Chosen Lessons from CTE Online http://www.cteonline.org/

Course Overview

This course provides an opportunity to build and refine a high-quality, advanced portfolio in the student's area of photographic interest. The emphasis in both course one and two is the application of digital media in photography. Students continue to experiment with manual settings and digital manipulation using Adobe Photoshop and Creative Suite applications. Student projects emphasize the elements of art and principles of design while creating original, creative, and communicative photographic works. Skill-building in composition, lighting, and portraiture through the use of the camera's eye will continue. Students will research and apply historical and cultural contributions of photographic masters, past and present in their own work.

Career opportunities and preparation in the field of photography will also be included as part of the curriculum. This course culminates with a portfolio and public art exhibition of student work.

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Drama I
Aeries Course #:	651A
CBEDS #:	2900
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	Yes
Approval Date:	7/2/16
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	None
Includes Hands-on Lab Activities:	No
Grade Level(s):	9-12
Primary Textbook(s):	Basic Drama Projects, 8th Edition, Fran Averett Tanner, Ph.D., Perfection Learning, 2004, ISBN 0-75691-640-2 Theatre A units 101-105 and Theatre B units 106-110, Starline Press, Yuba City, California
Supplemental Materials:	None
Digital Resources:	None

Course Overview

This class provides students with experience in basic drama techniques through games, improvisation, pantomime, lip sync, vocal exercises, storytelling, self-directed scenes, and formal acting in scenes from classical and contemporary literature and plays. From these dramatic exercises and written examinations, students will gain an appreciation for the theatre, its history and influence in their lives. They will gain knowledge about the power and influence of the media so they can think for themselves and make constructive criticisms and judgments about the films, programs and plays to which they listen and view. This class may not be repeated.

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Drama II
Aeries Course #:	652A
CBEDS #:	2900
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	Yes
Approval Date:	7/2/16
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	Drama I
Includes Hands-on Lab Activities:	No
Grade Level(s):	10-12
Primary Textbook(s):	Basic Drama Projects, 8th Edition, Fran Averett Tanner, Ph.D., Perfection Learning, 2004, ISBN 0-75691-640-2
Supplemental Materials:	None
Digital Resources:	None

Course Overview

This is an advanced level performing arts course on the fundamentals of acting. This course is the second year in a two course sequence of performing arts classes. Students will improve the necessary skills and perceptual knowledge to understand artistic perception, creative expression, historical and cultural context, as well as the connections, relations and applications of the performing arts. Students will learn by using the same resources as actors of the past and present to craft their individual performances. Projects will include written scripts that include character and plot development, creative story line techniques, story boarding, schedule management, make-up, costuming, set design, directing, production and self-evaluation.

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Music Appreciation
Aeries Course #:	682A
CBEDS #:	2307
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	No
Approval Date:	N/A
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	None
Includes Hands-on Lab Activities:	No
Grade Level(s):	9-12
Primary Textbook(s):	Music: An Appreciation, 12th Edition, Roger Kamien, McGraw-Hill, 2018 ISBN# 978-1-259-89270-7
Supplemental Materials:	None
Digital Resources	TeachRock.org

Course Overview

This course explores a wide variety of musical styles, forms, composers, instruments, and performers. Students will acquire the vocabulary, concepts, theory, and history necessary to critique music in an intelligent manner. Students will develop skills in analyzing, listening, performing, and creating music in order to gain an understanding of, and respect for, the role and importance of music in their lives. These skills will aid the students in: responding emotionally and intelligently to a range of music representative of many styles and cultures; understanding the social uses of music and valuing music accordingly; recognizing music as an important marker of its time and culture; developing knowledge, understanding and respect for superlative human musical achievements, and; acquiring an overview of their own musical heritage, including the importance of music in all cultures.

Board Approval Date: _____

Please attach a copy of all standards that apply to this course.

Oroville Union High School District
Course Description

Course Title:	Band
Aeries Course #:	685A
CBEDS #:	2300
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	Yes
Approval Date:	LP 10/9/15; OHS 12/5/14
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	None
Includes Hands-on Lab Activities:	No
Grade Level(s):	9-12
Primary Textbook(s):	None
Supplemental Materials:	Band Music
Digital Resources:	Smart Music Sight Reading Factory

Course Overview

Students in this course perform music appropriate for high school musicians. In addition to the technical and musical skills needed for performing, students learn theory, ear training and history appropriate to this level. Students will understand the foundation and skills necessary to progress to collegiate level Band. Students will also perform as part of the larger LP/O Alliance Marching Band. Performances and extra-curricular practices are scheduled throughout the year as required by the Band Director. The course may be repeated for additional credit. Band Camp is a 60 hour sequence of instruction before the start of school, in which student can earn 2.5 elective credits. Conditions for earning the credits are established by the Band Director.

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville Union High School District
Course Description

Course Title:	Color Guard/Winter Guard
Aeries Course #:	600A
CBEDS #:	2355
Course Length:	One Year
Type of Credit(s):	VAPA
A-G Approved:	No
Approval Date:	N/A
Integrated (Academic & CTE):	No
2+2 Credit:	No
Dual Enrollment:	No
District Certification:	No
Prerequisite:	None
Includes Hands-on Lab Activities:	No
Grade Level(s):	9-12
Primary Textbook(s):	None
Supplemental Materials:	None
Digital Resources:	Spintronix Series

Course Overview

This class will focus on technique, manipulation of equipment, fundamentals and basic dance terms and phrases. Classwork is enhanced through the study of works by a variety of diverse artists and the development of genre-specific movement vocabulary and dance terminology, enabling students to strengthen somatic practices; rehearse and perform dance sequences; and create original phrases and transitions that express concrete and abstract concepts. Students develop and apply such basic 21st-century skills as self-assessment and problem-solving, critical analysis, collaboration, and rehearsal and performance protocols.

Please attach a copy of all standards that apply to this course.

Board Approval Date: _____

Oroville
High School

1395 Bridge St.
Oroville, CA 95966

Phone:530-538-2320
Fax:530-534-6203

OROVILLE HIGH SCHOOL

MEMORANDUM

DATE: January 10, 19

TO: Dr. Corey Willenberg, Superintendent
Board Members

FROM: Cristi Tellechea, Principal/ Dan Briggs, Auto Shop

RE: Vehicle Donations

We are requesting permission to receive the 3 vehicles listed below for the Auto shop program.

From:
Katie and Nick Caspers- 1996 Nissan Maxima Vin# JN1CA21D9TT169706
Mr. Kawasaki- 1987 Pontiac Firebird Vin# 1G2FS21H4HL222270
David Krantz- 2003 Ford Escape Vin# 1FMYU931ZKD40651

"TIGER PRIDE RUNS DEEP"

Mission Statement

Our mission at Oroville High School is to provide:

A safe, engaging environment

That promotes high academic achievement

Develops high personal and social responsibility

Encourages a cooperative effort of students, teachers, and parents

Oroville Union High School District

Memorandum

To: Board of Trustees

From: Rick Sanders, Transportation Director

Date: February 6, 2019

Subject: **Private Bus Companies**

I have reviewed the terminal inspection records for the following charter companies from the California Highway Patrol. I fell these companies are safe for the district to use during the 2018/2019 school year. If a negative inspection comes in, I will remove them from the list.

Mt, Lassen Motor Transit, Inc

Michaels Transportation

Preferred Charters

Amador Stages

Lux Bus America

Oroville Union High School District
Request for Board Approval to Participate in a "High Risk" Activity

Activity: Cherry Blossom Festival and Museums in San Francisco

Date(s): April 13-April 14 Hours: 5:00 am (Sat) to 9:00 pm. (Sun)

Location(s): San Francisco

Individuals Responsible for Supervision: Rachel Ramirez

Cell Phone # for the Above Individuals: (831) 207-7043

Additional Chaperones: Darrin West and Christina Thompson, Aaron Barth

List of Students Attending Activity (attach list if additional space is needed): Lacie Moore, Jerry Saechao Robert Elesha, Jose Polanco, Kayleena Henderson, Krystal "Sonya" Campbell, Trinity Vaimaona, Bryan Magana Ochoa, Geneese West, and Reba Rodriguez

Liability and property insurance can be purchased for special events through companies like insurevents.com.
Has special event insurance been purchased? ☐ Yes ■ No If yes, please attach a copy of the policy.

Provide details of any measures taken to reduce the risk of incurring a loss: Students will be given a student behavior contract that will include behavioral guidelines and school codes.

High Risk Categories

The following activity/activities are considered "High Risk" Activities by the Butte Schools Self- Funded Programs (Policy 5.9). For any claims arising out of the specified activity/activities, the District will incur a $5,000 deductible. Participation in these activities **requires** board approval at least 45 days prior to the activity.

- ☐ Snow/ski trip
- ☐ Bicycle activities/trips
- ☐ Kickboxing, martial arts
- ■ Overnight trips (chaperones not fingerprinted)
- ☐ Scuba diving trips
- ☐ Out-of-country trips
- ☐ Bonfires
- ☐ Skateboard/rollerblade or similar item
- ■ Swimming activities (oceans, pools, etc.)
- ☐ Indoor/outdoor floor hockey
- ☐ Bounce houses/inflatable structures
- ☐ Outdoor rock climbing, spelunking or rappelling (no contract for Ropes or similar course)

Requestor's signature: Rachel Ramirez Date: 2/1

Principal's signature: Date: 2/1/19

Superintendent's signature: Date:

Date of Board approval:

First Reading of BP's and AR's

School Plans/Site Councils (BP/AR 0420)
(BP/AR revised) Policy updated to reflect NEW LAW (AB 716) which renames the single plan for student achievement as the school plan for student achievement (SPSA), authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA, and authorizes the use of the SPSA to satisfy the requirement for a school improvement plan when a school is identified for targeted or comprehensive support. Regulation updated to reflect AB 716 which eliminates the authority to use a school advisory committee other than a school site council to develop the SPSA, allows certain small schools to share a school site council, requires a needs assessment to identify school goals, and, if applicable, requires consultation with the school's English learner advisory committee on review of the SPSA.

Comprehensive Safety Plan (BP/AR 0450)
(BP/AR revised) Policy updated to reflect NEW LAW (AB 1747) which requires the California Department of Education (CDE) to post a compliance checklist for developing the comprehensive safety plan and best practices related to reviewing and approving the plan, and requires districts to share their approved comprehensive safety plans with local law enforcement, the fire department, and other first responder entities. Regulation updated to reflect AB 1747, which adds requirements to consult with the fire department and other first responders in developing safety plans and to develop procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions.

Local Control and Accountability Plan (BP/AR 0460)
(BP/AR revised) Policy and regulation updated to reflect NEW LAW (AB 2878) which expands the state priority on parent involvement that must be addressed in the local control and accountability plan (LCAP) to include family engagement. Policy also reflects NEW LAW (AB 1808) which requires consultation on plan development with special education local plan administrator(s) and, by July 1, 2019, requires districts to develop a local control funding formula budget overview for parents/guardians in conjunction with the LCAP. Policy reflects NEW LAW (AB 1840) which requires the State Board of Education to expand the LCAP template by January 31, 2020 to include specified information. Section on "Technical Assistance/Intervention" updated to reflect AB 1808 which establishes a single statewide system of support for districts and schools, and AB 1840 which provides that a district receiving an emergency apportionment will be deemed to have been referred to the California Collaborative for Educational Excellence. Regulation updated to reflect AB 1840 which requires data in the LCAP to be reported in a manner consistent with the California School Dashboard and requires districts to post their LCAP prominently on the homepage of their web site. Section on "Annual Updates" deleted since the annual updates follow the same process and adhere to the same template as the initial LCAP.

District-Sponsored Social Media (BP/AR 1114)
Policy and regulation address the use of official district-sponsored social media platforms (Facebook, Twitter, YouTube, LinkedIn, blogs) as tools for communication and collaboration. Policy and regulation also address the open accessibility of social media and the circumstances in which the district may be able to remove posts that are not related to the stated purpose of the site or that are obscene, libelous, or incite students to commit unlawful acts.

Citizen Advisory Committees (AR 1220)
(AR revised) Regulation updated to clarify that the parent advisory committee and English learner parent advisory committee established to review and comment on the LCAP are not subject to Brown Act requirements, but must comply with other, less complex procedural requirements. Legal cites for school site councils revised pursuant to NEW LAW (AB 716).

Uniform Public Construction Cost Accounting Procedures (AR 3311.1)
(AR revised) Regulation updated to reflect NEW LAW (AB 2249) which revises the threshold amounts that determine the process that may be used to award contracts for public works. Regulation also revised to clarify requirements for informal bid notifications that must be sent to contractors and/or construction journals.

Personal Injury/Illness Leave (AR 4261.1)
An error was made in the last updated which included conflicting information in the Continued Absence After Available Sick Leave is Exhausted/Differential pay section. The conflicting information has been removed.

Suicide Prevention (BP/AR 5141.52)
(BP/AR revised) Policy updated to reflect NEW LAW (AB 2639) which requires boards of districts that serve grades 7-12 to review the district's suicide prevention policy at least every five years and update it as necessary. Regulation updated to reflect NEW LAW (SB 972) which requires districts that issue student identification cards to print specified suicide prevention hotline numbers on the cards effective July 1, 2019. Regulation also reflects NEW LAW (AB 1808) which requires CDE to identify online training programs that districts can use to train students and staff regarding suicide awareness and prevention.

Agenda/Meeting Materials (BB 9322)
(BB revised) Bylaw updated to reflect requirement effective January 1, 2019 that districts post a direct link on the homepage of their web site to the current board meeting agenda or to the district's agenda management platform. Bylaw also clarifies that the agenda need not provide an opportunity for public comment on any agenda item that has previously been considered at an open meeting of a committee comprised exclusively of board members.

Minutes and Recordings (BB 9324)
(BB revised) Bylaw updated to reflect NEW LAW (SB 1036) which prohibits districts from including in board meeting minutes a student's directory information or a parent/guardian's personal information, as defined, when the student or parent/guardian requests that such information be excluded. Bylaw also includes optional statement that the minutes will summarize topics addressed during the public comment period and need not reflect the names of the individuals who comment.

Philosophy, Goals, Objectives and Comprehensive Plans

School Plans/Site Council

The Governing Board believes that comprehensive planning is necessary at each school in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0400 - Comprehensive Plans)
(cf. 0415 - Equity)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 0460 - Local Control and Accountability Plan)

Each district school that participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000 shall establish a school site council in accordance with Education Code 65000-65001. The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law. (Education Code 64001)

(cf. 1220 - Citizen Advisory Committees)
(cf. 1431 - Waivers)
(cf. 6020 - Parent Involvement)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Learners)
(cf. 6190 - Evaluation of the Instructional Program)

The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all applicable programs, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. The Superintendent or designee shall also ensure consistency between the specific actions included in the district's local control and accountability plan and the strategies identified in each school's SPSA.

The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA whenever there are any material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. (Education Code 64001)

If the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council. The school site council shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 64001)

The Superintendent or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the school site council.

The SPSA may serve as the school improvement plan required when a school is identified for targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

(cf. 0500 - Accountability)

School Plans/Site Council (Cont.)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the district in accordance with the district's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

(cf. 1312.3 - Uniform Complaint Procedures)

Legal Reference:
EDUCATION CODE
52-53 Designation of schools
33133 Information guide for school site councils
35147 Open meeting laws exceptions
52060-52077 Local control and accountability plan
52176 English learner advisory committees
56000-56867 Special education
64000 Categorical programs included in consolidated application
64001 School plan for student achievement, consolidated application programs
65000-65001 School site councils
CODE OF REGULATIONS, TITLE 5
3930-3937 Compliance plans
4600-4670 Uniform complaint procedures
11308 English learner advisory committees
UNITED STATES CODE, TITLE 20
6303 School improvement
6311 State plan
6314 Schoolwide programs; schoolwide program plan
6421-6472 Programs for neglected, delinquent, and at-risk children and youth
6601-6651 Teacher and Principal Training and Recruitment program
6801-7014 Limited English proficient and immigrant students
7101-7122 Student Support and Academic Enrichment Grants
7341-7355 Rural Education Initiative
Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, February 2014
WEST ED PUBLICATIONS
California Healthy Kids Survey
California School Climate Survey
WEB SITES
California Department of Education: http://www.cde.ca.gov
U.S. Department of Education: http://www.ed.gov
WestEd: http://www.wested.org

Adopted: 5/4/83
Amended: 2/7/90, 3/1/00, 9/3/03, 10/3/07, 10/16/13, 9/2/15

Philosophy, Goals, Objectives and Comprehensive Plans

School Plans/Site Council

School Site Councils

Each school that operates a program requiring the development of a school plan for student achievement (SPSA) pursuant to Education Code 64001 shall have a school site council composed of the following: (Education Code 65000)

1. The principal or designee

2. Classroom teachers at the school, selected by the classroom teachers at the school

3. Other school personnel who are not teachers, selected by the other personnel at the school who are not teachers

4. Parents/guardians of students attending the school and/or other members of the community, selected by the parents/guardians of students attending the school

5. If the school is a secondary school, students attending the school selected by other secondary students

(cf. 0450 - Comprehensive Safety Plan)

Half of the school site council membership shall consist of school staff in the categories listed in items #1-3 above, the majority of whom shall be classroom teachers. For an elementary school site council, the remaining half shall be parents/guardians and/or community members. For a secondary school site council, the remaining half shall be parents/guardians, community members, and/or students. (Education Code 65000)

A district employee may serve as a parent/guardian representative on the school site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 65000)

The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination and equity.

(cf. 0415 - Equity)

School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

(cf. 1220 - Citizen Advisory Committees)

School Plan for Student Achievement

The school site council shall develop and annually review and update an SPSA that addresses all federal and/or state categorical programs in which the school participates pursuant to Education Code 64000. (Education Code 64001)

School Plans/Site Council (Cont.)

(cf. 1431 - Waivers)
(cf. 6020 - Parent Involvement)
(cf. 6171 - Title I Programs)

The SPSA shall be developed with the review, certification, and advice of the school English learner advisory committee, if required. (Education Code 64001)

(cf. 6174 - Education for English Learners)

Other school and district committees, including, but not limited to, a parent advisory committee established to review and comment on the district's local control and accountability plan (LCAP), advisory committee established for special education programs, and Western Association of Schools and Colleges leadership teams, may also be consulted on the content of the plan.

(cf. 0460 - Local Control and Accountability Plan)
(cf. 6190 - Evaluation of the Instructional Program)

Before developing the content of the SPSA, the school site council shall conduct a comprehensive needs assessment pursuant to 20 USC 6314, including an analysis of verifiable state data consistent with the state priorities specified in Education Code 52060 and the indicators in the state accountability system. The school may consider any other data developed by the district to measure student outcomes. (Education Code 64001)

(cf. 0500 - Accountability)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)

The SPSA shall include all of the following: (Education Code 64001)

1. Goals to improve student outcomes, including goals that address the needs of student groups as identified through the needs assessment

2. Evidence-based strategies, actions, or services

3. Proposed expenditures based on the projected resource allocation from the district to address the findings of the needs assessment, including identifying resource inequities, which may include a review of the district's budgeting, the LCAP, and school-level budgeting, if applicable

In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.

The school site council shall approve the proposed SPSA at a meeting for which public notice has been posted. Whenever there are material revisions to the SPSA which affect the academic programs for students participating in applicable programs, the SPSA shall be submitted to the Governing Board for review and approval at a regularly scheduled Board meeting. (Education Code 35147, 64001)

School Plans/Site Council (Cont.)

The school site council shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the principal or designee shall evaluate results of improvement efforts and report to the Board, school site council, and other interested parties regarding progress toward school goals.

The school site council may amend the SPSA at any time through the same process required for the annual update of the plan.

Adopted: 5/4/83
Amended: 2/7/90, 3/1/00, 9/3/03, 10/3/07, 10/16/13, 9/2/15

Philosophy, Goals, Objectives and Comprehensive Plans

Comprehensive Safety Plan

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 3515.2 - Disruptions)
(cf. 3515.3 - District Police/Security Department)
(cf. 3515.7 - Firearms on School Grounds)
(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5131.4 - Student Disturbances)
(cf. 5131.41 - Use of Seclusion and Restraint)
(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5136 - Gangs)
(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

(cf. 0420 - School Plans/Site Councils)
(cf. 1220 - Citizen Advisory Committees)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

(cf. 0500 - Accountability)
(cf. 9320 - Meetings and Notices)

Comprehensive Safety Plan (Cont.)

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to be taken to safeguard students and staff, secure the affected school premises, and apprehend the criminal perpetrator(s), shall be developed by district administrators in accordance with Education Code 32281. In developing such strategies, district administrators shall consult with law enforcement officials and with representative(s) of employee bargaining unit(s), if they choose to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

Access to Safety Plan(s)

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 - Access to District Records)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
32260-32262 Interagency School Safety Demonstration Act of 1985
32270 School safety cadre
32280-32289 School safety plans
32290 Safety devices
35147 School site councils and advisory committees
35183 School dress code; uniforms
35291 Rules
35291.5 School-adopted discipline rules
41020 Annual audits

Comprehensive Safety Plan (Cont.)

48900-48927 Suspension and expulsion
48950 Speech and other communication
49079 Notification to teacher; student act constituting grounds for suspension or expulsion
67381 Violent crime
GOVERNMENT CODE
54957 Closed session meetings for threats to security
PENAL CODE
422.55 Definition of hate crime
626.8 Disruptions
11164-11174.3 Child Abuse and Neglect Reporting Act
CALIFORNIA CONSTITUTION
Article 1, Section 28(c) Right to Safe Schools
CODE OF REGULATIONS, TITLE 5
11987-11987.7 School Community Violence Prevention Program requirements
11992-11993 Definition, persistently dangerous schools
UNITED STATES CODE, TITLE 20
7111-7122 Student Support and Academic Enrichment Grants
7912 Transfers from persistently dangerous schools
UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act
Management Resources:
CSBA PUBLICATIONS
Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Safe Schools: Strategies for Governing Boards to Ensure Student Success, rev. 2011
Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010
Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2010
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Safe Schools: A Planning Guide for Action, 2002
FEDERAL BUREAU OF INVESTIGATION PUBLICATIONS
Uniform Crime Reporting Handbook, 2004
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007
U.S. SECRET SERVICE AND U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Safe Schools: http://www.cde.ca.gov/ls/ss
California Governor's Office of Emergency Services: http://www.caloes.ca.gov
California Healthy Kids Survey: http://chks.wested.org
Centers for Disease Control and Prevention: http://www.cdc.gov/ViolencePrevention
Federal Bureau of Investigation: http://www.fbi.gov
National Center for Crisis Management: http://www.schoolcrisisresponse.com
National School Safety Center: http://www.schoolsafety.us

Comprehensive Safety Plan (Cont.)

U.S. Department of Education: http://www.ed.gov
U.S. Secret Service, National Threat Assessment Center:
http://www.secretservice.gov/protection/ntac

Adopted: 3/3/04
Amended: 11/1/06, 7/16/08, 2/15/12, 3/21/18

Philosophy, Goals, Objectives and Comprehensive Plans

Comprehensive Safety Plan

Content of the Safety Plan

Each comprehensive safety plan shall include an assessment of the current status of any crime committed on campus and at school-related functions. (Education Code 32282)

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

(cf. 0500 - Accountability)
(cf. 0510 - School Accountability Report Card)

The plan shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, including all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164-11174.3

   (cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Routine and emergency disaster procedures including, but not limited to:

   a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act

      (cf. 6159 - Individualized Education Program)

   b. An earthquake emergency procedure system in accordance with Education Code 32282

      (cf. 3516 - Emergencies and Disaster Preparedness Plan)
      (cf. 3516.3 - Earthquake Emergency Procedure System)

   c. A procedure to allow public agencies, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

      (cf. 1330 - Use of School Facilities)
      (cf. 3516.1 - Fire Drills and Fires)
      (cf. 3516.2 - Bomb Threats)
      (cf. 3516.5 - Emergency Schedules)
      (cf. 3543 - Transportation Safety and Emergencies)

3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts that would lead to suspension, expulsion, or mandatory expulsion recommendations

Comprehensive Safety Plan

(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079

   (cf. 4158/4258/4358 - Employee Security)

5. A policy consistent with the prohibition against discrimination, harassment, intimidation, and bullying pursuant to Education Code 200-262.4

   (cf. 0410 - Nondiscrimination in District Programs and Activities)
   (cf. 1312.3 - Uniform Complaint Procedures)
   (cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
   (cf. 5131.2 - Bullying)
   (cf. 5145.3 - Nondiscrimination/Harassment)
   (cf. 5145.7 - Sexual Harassment)
   (cf. 5145.9 - Hate-Motivated Behavior)

6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"

   (cf. 5132 - Dress and Grooming)

7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school

   (cf. 5142 - Safety)

8. A safe and orderly school environment conducive to learning

   (cf. 5137 - Positive School Climate)

9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5

   (cf. 5144 - Discipline)

10. Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions

Among the strategies for providing a safe environment, the comprehensive safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution

Comprehensive Safety Plan

(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations

   (cf. 5113 - Absences and Excuses)
   (cf. 5113.1 - Chronic Absence and Truancy)
   (cf. 5131 - Conduct)

3. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, social and emotional learning, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence

   (cf. 6142.3 - Civic Education)
   (cf. 6142.4 - Service Learning/Community Service Classes)
   (cf. 6142.8 - Comprehensive Health Education)

4. Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus

   (cf. 1240 - Volunteer Assistance)
   (cf. 5020 - Parent Rights and Responsibilities)
   (cf. 6020 - Parent Involvement)

5. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students

   (cf. 5131.6 - Alcohol and Other Drugs)
   (cf. 5131.61 - Drug Testing)
   (cf. 5131.62 - Tobacco)
   (cf. 5131.63 - Steroids)

6. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction

7. District policy related to possession of firearms and ammunition on school grounds

   (cf. 3515.7 - Firearms on School Grounds)

8. Measures to prevent or minimize the influence of gangs on campus

   (cf. 5136 - Gangs)

9. Procedures for receiving verification from law enforcement when a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime

Comprehensive Safety Plan

(cf. 5116.1 – Intra-district Open Enrollment)

10. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for closing campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus

    (cf. 1250 - Visitors/Outsiders)
    (cf. 3515 - Campus Security)
    (cf. 3515.3 - District Police/Security Department)
    (cf. 3530 - Risk Management/Insurance)
    (cf. 5112.5 - Open/Closed Campus)
    (cf. 5131.5 - Vandalism and Graffiti)

11. Guidelines for the roles and responsibilities of mental health professionals, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:

    a. Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement

    b. Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support

    c. Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity

12. Strategies for suicide prevention and intervention

    (cf. 5141.52 - Suicide Prevention)

13. Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff

    (cf. 3515.2 - Disruptions)

14. Crisis prevention and intervention strategies, which may include the following:

    a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate

    (cf. 3515.5 - Sex Offender Notification)
    (cf. 5131.4 - Student Disturbances)
    (cf. 5131.41 - Use of Seclusion and Restraint)

Comprehensive Safety Plan

b. Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)

c. Assignment of staff members responsible for each identified task and procedure

d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan

e. Coordination of communication to schools, Governing Board members, parents/guardians, and the media

(cf. 1112 - Media Relations)
(cf. 9010 - Public Statements)

f. Development of a method for the reporting of violent incidents

g. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling

15. Staff development in violence prevention and intervention techniques, including preparation to implement the elements of the safety plan

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

16. Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants

(cf. 3510 - Green School Operations)
(cf. 3513.3 - Tobacco-Free Schools)
(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)
(cf. 3514.2 - Integrated Pest Management)

Approved: 3/3/04
Amended: 2/2/05, 7/16/08, 2/15/12, 3/21/18

Philosophy, Goals, Objectives and Comprehensive Plans

Local Control Accountability Plan

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0415 - Equity)

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

(cf. 3100 - Budget)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Learners)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6173 - Education for Homeless Children)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

(cf. 0420 - School Plans/Site Councils)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

Local Control Accountability Plan (Cont.)

(cf. 0400 - Comprehensive Plans)
(cf. 0440 - District Technology Plan)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 5030 - Student Wellness)
(cf. 6171 - Title I Programs)
(cf. 7110 - Facilities Master Plan)

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

(cf. 1220 - Citizen Advisory Committees)
(cf. 4140/4240/4340 - Bargaining Units)
(cf. 6020 - Parent Involvement)

Public Review and Input

The Board shall establish a Superintendent Advisory Committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

Local Control Accountability Plan (Cont.)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

(cf. 5145.6 - Parental Notifications)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

(cf. 0430 - Comprehensive Local Plan for Special Education)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

(cf. 9320 - Meetings and Notices)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

Local Control Accountability Plan (Cont.)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

(cf. 0500 - Accountability)

Technical Assistance/Intervention

At its discretion, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

1. Assistance in identifying district strengths and weaknesses in regard to state priorities, which includes the review of performance data on the state and local indicators included in the Dashboard and other relevant local data, and in identifying effective, evidence-based programs or practices that address any areas of weakness.

2. Assistance from an academic, programmatic, or fiscal expert, or team of experts, in identifying and implementing effective programs and practices that are designed to improve performance in any identified areas of weakness. The district may engage other service providers, including, but not limited to, other school districts, county offices of education, or charter schools, to provide such assistance.

In the event that the County Superintendent requires the district to receive technical assistance based on one or more numerically significant student subgroups meeting the criteria established pursuant Education Code 52064.5, the Board shall work with the County Superintendent, or another service provider at district expense, and shall provide the County Superintendent timely documentation of the district's completion of the activities listed in items #1-2 above or substantially similar activities. (Education Code 52071)

If referred to the California Collaborative for Educational Excellence by either the County Superintendent or the Superintendent of Public Instruction (SPI), the district shall implement the recommendations of that agency in order to accomplish the goals set forth in the district's LCAP. (Education Code 52071, 52074)

Local Control Accountability Plan (Cont.)

If the SPI identifies the district as needing intervention, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following: (Education Code 52072)

1. Revision of the district's LCAP

2. Revision of the district's budget in accordance with changes in the LCAP

3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

Legal Reference:
EDUCATION CODE
305-306 English language education
17002 State School Building Lease-Purchase Law, including definition of good repair
33430-33436 Learning Communities for School Success Program; grants for LCAP implementation
41020 Audits
41320-41322 Emergency apportionments
42127 Public hearing on budget adoption
42238.01-42238.07 Local control funding formula
44258.9 County superintendent review of teacher assignment
48985 Parental notices in languages other than English
51210 Course of study for grades 1-6
51220 Course of study for grades 7-12
52052 Numerically significant student subgroups
52059.5 Statewide system of support
52060-52077 Local control and accountability plan
52302 Regional occupational centers and programs
52372.5 Linked learning program
54692 Partnership academies
60119 Sufficiency of textbooks and instructional materials; hearing and resolution
60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission
64001 Single plan for student achievement
99300-99301 Early Assessment Program
WELFARE AND INSTITUTIONS CODE
300 Dependent child of the court
CODE OF REGULATIONS, TITLE 5
15494-15497 Local control and accountability plan and spending requirements
UNITED STATES CODE, TITLE 20
6312 Local educational agency plan
6826 Title III funds, local plans
Management Resources:
CSBA PUBLICATIONS
The California School Dashboard and Small Districts, October 2018
Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016

Local Control Accountability Plan (Cont.)

LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics, Governance Brief, rev. October 2016
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California School Accounting Manual
California School Dashboard
LCFF Frequently Asked Questions
Local Control and Accountability Plan and Annual Update (LCAP) Template
Family Engagement Framework: A Tool for California School Districts, 2014
California Career Technical Education Model Curriculum Standards, 2013
California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. 2013
California Common Core State Standards: Mathematics, rev. 2013
California English Language Development Standards, 2012
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
California School Dashboard: http://www.caschooldashboard.org

Adopted: 6/26/14
Amended: 9/2/15, 7/19/17, 12/20/17

Community Relations

Citizen Advisory Committees

Committee Charge

When committees are appointed, committee members shall receive written information which includes, but is not limited to:

1. The committee members' names
2. The procedure to be used in the selection of the committee chairperson and other committee officers
3. The name(s) and contact information of staff member(s) assigned to support the work of the committee
4. The goals and specific charge(s) of the committee, including its topic(s) for study
5. The specific period of time that the committee is expected to serve
6. Legal requirements regarding meeting conduct and public notifications
7. Resources available to help the committee perform its tasks
8. Timelines for progress reports and/or final report
9. Relevant Board policies and administrative regulations

Committees Subject to Brown Act Requirements

Brown Act requirements pertaining to open meetings, notices, and public participation pursuant to Government Code 54950-54963 shall be complied with by any committee created by formal action of the Governing Board, including, but not limited to, the following:

1. Advisory committee established pursuant to Education Code 56190-56194 related to special education

   (cf. 0430 - Comprehensive Local Plan for Special Education)

2. Advisory committee established pursuant to Education Code 8070 related to career technical education

   (cf. 6178 - Career Technical Education)

3. Committee established to assist in development of a student wellness policy pursuant to 42 USC 1758b

   (cf. 5030 - Student Wellness)

4. Committee established pursuant to Education Code 17387-17391 related to the use or disposition of excess real property

Citizen Advisory Committees (Cont.)

(cf. 3280 - Sale or Lease of District-Owned Real Property)

5. Citizens' oversight committee established to examine the expenditure of general obligation bond or school facilities improvement bond revenues passed with a 55 percent majority of the voters pursuant to Education Code 15278 and 15359.3

(cf. 7213 - School Facilities Improvement Districts)
(cf. 7214 - General Obligation Bonds)
(cf. 9130 - Board Committees)
(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)
(cf. 9323 - Meeting Conduct)

Committees Not Subject to Brown Act Requirements

The following committees shall comply with procedural meeting requirements established in Education Code 35147:

1. Parent advisory committee and English learner parent advisory committee established pursuant to Education Code 52063 to review and comment on the local control and accountability plan

(cf. 0460 - Local Control and Accountability Plan)

2. School site councils established pursuant to Education Code 65000-65001 to develop and approve a school plan for student achievement

(cf. 0420 - School Plans/Site Councils)

3. District or school advisory committees established pursuant to Education Code 52176 related to programs for English learners

(cf. 6174 - Education for English Learners)

4. School advisory committees established pursuant to Education Code 54425(b) related to compensatory education

(cf. 6171 - Title I Programs)

5. Any district advisory committee established pursuant to Education Code 54444.2 related to migrant education programs

(cf. 6175 - Migrant Education Program)

6. School committees established pursuant to Education Code 11503 related to parent involvement

(cf. 6020 - Parent Involvement)

Citizen Advisory Committees (Cont.)

Meetings of the above councils or committees shall be open to the public, and any member of the public shall have the opportunity to address the council or committee during the meeting on any item within its jurisdiction. Notice of the meeting shall be posted at the school site or other appropriate accessible location at least 72 hours before the meeting, specifying the date, time, and location of the meeting and containing an agenda that describes each item of business to be discussed or acted upon. (Education Code 35147)

The above councils or committees shall not take action on any item not listed on the agenda unless all members present unanimously find that there is a need to take immediate action and that this need came to the council's or committee's attention after the agenda was posted. In addition to addressing items on the agenda, members of the council, committee, or public may ask questions or make brief statements that do not have a significant effect on district students or employees or that can be resolved solely by providing information. (Education Code 35147)

Any council or committee violating the above procedural requirements must, at the demand of any person, reconsider the item at the next meeting, first allowing for public input on the item. (Education Code 35147)

Any materials provided to a council or committee shall be made available to any member of the public upon request pursuant to the California Public Records Act, Government Code 6250-6270. (Education Code 35147)

(cf. 1340 - Access to District Records)

Committees Created by Superintendent

Committees which are created by the Superintendent or designee to advise the administration, do not report to the Board, and are not specified in Education Code 35147 shall not be subject to the requirements of the Brown Act or Education Code 35147.

(cf. 2230 - Representative and Deliberative Groups)

Adopted: 5/16/07
Amended: 10/3/07, 3/4/15

Business and Non-instructional Operations

Uniform Public Construction Cost Accounting Procedures

Procedures for awarding contracts for public works projects shall be determined on the basis of the amount of the project, as follows:

1. Public projects of $60,000 or less may be performed by district employees by force account, negotiated contract, or purchase order. (Public Contract Code 22032)

2. Contracts for public projects of $200,000 or less may be awarded through the following informal procedures: (Public Contract Code 22032, 22034, 22038)

   a. The Superintendent or designee shall prepare a notice inviting informal bids which describes the project in general terms, explains how to obtain further information about the project, and states the time and place for the submission of bids. This notice shall be disseminated by mail, fax, or email to either or both of the following:

      (1) All contractors on a list of qualified contractors maintained by the district for the category of work being bid, unless the product or service is proprietary, at least 10 calendar days before bids are due

      (2) All construction trade journals identified pursuant to Public Contract Code 22036

   b. The district shall review the informal bids that were submitted and award the contract, except that:

      (1) If all bids received through the informal process are in excess of $200,000, the contract may be awarded to the lowest responsible bidder, provided that the Governing Board adopts a resolution with a four-fifths vote to award the contract at $212,500 or less and the Board determines the district's cost estimate is reasonable.

      (2) If no bids are received through the informal bid procedure, the project may be performed by district employees by force account or negotiated contract.

3. Public projects of more than $200,000 shall, except as otherwise provided by law, be subject to formal bidding procedures, as follows: (Public Contract Code 22032, 22037, 22038)

   a. Notice inviting formal bids shall state the time and place for receiving and opening sealed bids and distinctly describe the project. The notice shall be disseminated in both of the following ways:

      (1) Through publication in a newspaper of general circulation in the district's jurisdiction or, if there is no such newspaper, then by posting the notice in at least three places designated by the district as places for posting its notices. Such notice shall be published at least 14 calendar days before the date that bids will be opened.

      (2) By mail and electronically, if available, by either fax or email, to all construction trade journals identified pursuant to Public Contract Code 22036. Such notice shall be sent at least 15 calendar days before the date that bids will be opened.

Uniform Public Construction Cost Accounting Procedures (Cont.)

In addition to the notice required above, the district may give such other notice as it deems proper.

b. The district shall award the contract as follows:

(1) The contract shall be awarded to the lowest responsible bidder. If two or more bids are the same and the lowest, the district may accept the one it chooses.

(2) At its discretion, the district may reject all bids presented and declare that the project can be more economically performed by district employees, provided that the district notifies an apparent low bidder, in writing, of the district's intention to reject the bid. Such notice shall be mailed at least two business days prior to the hearing at which the district intends to reject the bid.

(3) If no bids are received through the formal bid procedure, the project may be performed by district employees by force account or negotiated contract.

(cf. 3311 - Bids)

Adopted: 8/15/18
Amended:

Personnel

Personal Illness/Injury Leave

Classified employees employed five days a week are entitled to 12 days' leave of absence with full pay for personal illness or injury (sick leave) per fiscal year. Employees who work less than a full fiscal year or fewer than five days a week (part-time employees) shall be granted sick leave in proportion to the time they work. However, any part-time employee whose work hours are so few as to entitle him/her to less than 24 hours of paid sick leave per fiscal year shall be granted sick leave pursuant to Labor Code 246, if he/she is eligible. (Education Code 45191; Labor Code 245-249)

(cf. 4161/4261/4361 - Leaves)
(cf. 4161.9/4261.9/4361.9 - Catastrophic Leave Program)

Use of Sick Leave

A classified employee may use sick leave for absences due to:

1. Accident or illness, whether or not the absence arises out of or in the course of employment, or by quarantine which results from contact with other persons having a contagious disease during the employee's performance of his/her duties (Education Code 45199)

2. Pregnancy, childbirth, and recovery (Education Code 45193)

   (cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

3. Personal necessity as specified in Education Code 45207

   (cf. 4161.2/4261.2/4361.2 - Personal Leaves)

4. Medical or dental appointments, in increments of not less than one hour

5. Industrial accident or illness when leave granted specifically for that purpose has been exhausted (Education Code 45192)

   (cf. 4161.11/4261.11/4361.11 - Industrial Accident/Illness Leave)

6. Need of an employee to bond with a child within one year of the child's birth, adoption, or foster care placement (parental leave) (Education Code 45196.1; Government Code 12945.2, 12945.6; 29 USC 2612; 29 CFR 825.112)

7. Need of the employee or his/her family member, as defined in Labor Code 245.5, for the diagnosis, care, or treatment of an existing health condition or for preventive care (Labor Code 233, 246.5)

8. Need of the employee to seek or obtain any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking (Labor Code 233, 246.5)

Personal Illness/Injury Leave (Cont.)

For the purposes specified in items #7-8, an employee may use, in any calendar year, the amount of sick leave he/she would accrue during six months at his/her current rate of entitlement. (Labor Code 233)

An employee may take leave for personal illness or injury at any time during the year, even if credit for such leave has not yet been accrued. However, a new full-time classified employee shall not be entitled to more than six days of sick leave until he/she has completed six months of active service with the district. (Education Code 45191)

Unused days of sick leave shall be accumulated from year to year without limitation. (Education Code 45191)

An employee shall reimburse the district for any unearned sick leave used as of the date of his/her termination.

The district shall not require newly employed classified employees to waive leave accumulated in a previous district. However, if the employee's previous employment was terminated for cause, the transfer of the accumulated leave shall be made only if approved by the Governing Board. (Education Code 45202)

The Superintendent or designee shall notify any classified employee whose employment with the district is terminated after at least one calendar year for reasons other than for cause that, if he/she accepts employment in another district, county office of education, or community college district within one year of the termination of employment, he/she shall be entitled to request that the district transfer his/her accumulated sick leave to his/her new employer. (Education Code 45202)

Additional Leave for Disabled Military Veterans

In addition to any other entitlement for sick leave with pay, a classified employee who is a former active duty member of the U.S. Armed Forces or a former or current member of the California National Guard or a federal reserve component shall be entitled to sick leave with pay of up to 12 days for the purpose of undergoing medical treatment, including mental health treatment, for a military service-connected disability rated at 30 percent or higher by the U.S. Department of Veterans Affairs. An eligible employee who works less than five days per week shall be entitled to such leave in proportion to the time he/she works. (Education Code 45191.5)

The amount of leave shall be credited to the employee either on the date the employee receives confirmation of the submission of his/her disability application to the U.S. Department of Veterans Affairs or on the first day the employee begins or returns to employment after active duty, whichever is later. When the employee receives his/her disability rating decision, he/she shall report that information to the Superintendent or designee. If the disability rating decision makes the employee eligible for the leave, the time used before the decision shall be counted toward the 12-day maximum leave. If the disability rating decision makes the employee ineligible for the leave, the district may change the sick leave time used before the disability rating decision to an alternative leave balance. (Education Code 45191.5)

The Superintendent or designee may require verification, in accordance with the section "Verification Requirements" below, that the employee used the leave to obtain treatment of a military service-connected disability.

Personal Illness/Injury Leave (Cont.)

Leave for military-service connected disability shall be available for 12 months following the first date that the leave was credited. Leave not used during the 12-month period shall not be carried over and shall be forfeited. (Education Code 45191.5)

Notification of Absence

An employee shall notify the Superintendent or the designated manager or supervisor of his/her need to be absent as soon as such need is known so that the services of a substitute may be secured as necessary. This notification shall include an estimate of the expected duration of absence. If the absence becomes longer than estimated, the employee shall so notify the district. If the duration of absence becomes shorter than estimated, the employee shall notify the district not later than three o'clock in the afternoon of the day preceding the day on which he/she intends to return to work. If the employee fails to notify the district and the failure results in a substitute being secured, the cost of the substitute shall be deducted from the employee's pay.

Continued Absence After Available Sick Leave Is Exhausted/Differential Pay

A classified employee who has exhausted all paid leaves, including sick leave, shall for the remainder of the five-month period of absence to which he/she is entitled, receive his/her salary minus the actual amount paid a substitute to fill the employee's position during his/her absence. (Education Code 45196)

The five-month period shall commence on the first day of the leave of absence and shall run concurrently with any other paid leave.

Parental Leave

During each school year, a classified employee may use all available sick leave, including accumulated sick leave, for the purpose of parental leave for a period up to 12 work weeks. The 12-week period shall be reduced by any period of sick leave, including accumulated sick leave, taken during a period of such parental leave. (Education Code 45196.1)

Eligibility for such leave shall not require 1,250 hours of service with the district during the previous 12 months. (Education Code 45196.1)

An employee who has exhausted all available sick leave, including accumulated sick leave, and continues to be absent on account of parental leave shall receive differential pay for the remainder of the 12 work weeks. (Education Code 45196.1)

Parental leave taken pursuant to Education Code 45196.1 shall run concurrently with the parental leave taken pursuant to Government Code 12945.2 or 12945.6, and the aggregate amount of parental leave shall not exceed 12 work weeks in a 12-month period. (Education Code 45196.1; Government Code 12945.2, 12945.6)

Personal Illness/Injury Leave (Cont.)

Extension of Leave

A permanent employee who is absent because of a personal illness or injury and who has exhausted all available sick leave, vacation, compensatory overtime, and any other paid leave shall be so notified, in writing, and offered an opportunity to request additional leave. The Board may grant the employee additional leave, paid or unpaid, for a period not to exceed six months and may renew this leave for two additional six-month periods or for lesser periods. The total additional leave granted shall not exceed 18 months. (Education Code 45195)

(cf. 4216 - Probationary/Permanent Status)

If the employee is still unable to resume his/her duties after all available paid and unpaid leaves have been exhausted, the employee shall be placed on a reemployment list for a period of 39 months. If during this time the employee becomes able to resume the duties of his/her position, he/she shall be offered reemployment in the first vacancy in the classification of his/her previous assignment. During the 39 months, the employee's reemployment shall take preference over all other applicants except those laid off for lack of work or lack of funds, in which case the employee shall be ranked according to his/her seniority. (Education Code 45195)

Verification Requirements

After any absence due to illness or injury, the employee shall submit a completed and signed district absence form to his/her immediate supervisor.

The Superintendent or designee may require verification whenever an employee's absence record shows chronic absenteeism or a pattern of absences immediately before or after weekends and/or holidays or whenever available evidence clearly indicates that an absence is not related to illness or injury.

In addition, the Superintendent or designee may require an employee to visit a physician selected by the district, at district expense, in order to receive a report on the medical condition of the employee. The report shall include a statement as to the employee's need for additional leave of absence and a prognosis as to when the employee will be able to return to work. If the report concludes that the employee's condition does not warrant continued absence, the Superintendent or designee may, after giving notice to the employee, deny the request for additional leave.

Any district request for additional verification by an employee's physician or a district-selected physician shall be in writing and shall specify that the report to be submitted to the district should not contain the employee's genetic information.

Any genetic information received by the district on behalf of an employee shall be treated as a confidential medical record, maintained in a file separate from the employee's personnel file, and shall not be disclosed except in accordance with 29 CFR 1635.9.

Before returning to work, an employee who has been absent for surgery, hospitalization, or extended medical treatment may be asked to submit a letter from his/her physician stating that he/she is able to return to work and stipulating any recommended restrictions or limitations.

Personal Illness/Injury Leave (Cont.)

(cf. 4032 - Reasonable Accommodation)
(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)

Short-Term and Substitute Employees

Except for a retired annuitant who is not reinstated to the retirement system, any short-term or substitute employee who works for 30 or more days within a year of his/her employment shall be entitled to one hour of paid sick leave for every 30 hours worked. Accrued paid sick days shall carry over to the following year of employment, up to a maximum of 48 hours. (Labor Code 246)

Any short-term or substitute employee may begin to use accrued paid sick days on the 90th day of his/her employment, after which he/she may use the sick days as they are accrued. (Labor Code 246)

A short-term or substitute employee may use accrued sick leave for absences due to: (Labor Code 246.5)

1. His/her own need or the need of a family member, as defined in Labor Code 245.5, for the diagnosis, care, or treatment of an existing health condition or for preventive care

2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking

Healthy Workplaces, Healthy Families Act Requirements

No employee, including a short-term or substitute employee, shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against an employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249.

To ensure the district's compliance with Labor Code 245-249, the Superintendent or designee shall:

1. At a conspicuous location in each workplace, display a poster on paid sick leave that includes the following information:

   a. That an employee is entitled to accrue, request, and use paid sick days

   b. The amount of sick days provided by Labor Code 245-249

   c. The terms of use of paid sick days

   d. That discrimination or retaliation against an employee for requesting and/or using sick leave is prohibited by law and that an employee has the right to file a complaint with the Labor Commissioner if the district discriminates or retaliates against him/her

2. Provide at least 24 hours or three days of paid sick leave to each eligible employee to use per year and allow eligible employees to use accrued sick leave upon reasonable request

Personal Illness/Injury Leave (Cont.)

3. Provide eligible employees written notice, on their pay stub or other document issued with their pay check, of the amount of paid sick leave they have available

   (cf. 4112.9/4212.9/4312.9 - Employee Notifications)

4. Keep a record documenting the hours worked and paid sick days accrued and used by each eligible employee for three years

Legal Reference:
EDUCATION CODE
45103 Substitute employees
45190 Leaves of absence and vacations
45191 Leaves of absence for illness and injury
45191.5 Leave for military service connected disability
45193 Leave of absence for pregnancy (re use of sick leave under certain circumstances)
45195 Additional leave for nonindustrial accident or illness; reemployment preference
45196 Salary; deductions during sick leave
45196.1 Differential pay during parental leave up to 12 weeks after sick leave is exhausted
45202 Transfer of accumulated sick leave and other benefits
GOVERNMENT CODE
12945.1-12945.2 California Family Rights Act
12945.6 Parental leave
LABOR CODE
230 Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off
230.1 Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off
233 Illness of child, parent, spouse or domestic partner
245-249 Healthy Workplaces, Healthy Families Act of 2014
UNITED STATES CODE, TITLE 29
2601-2654 Family and Medical Leave Act of 1993, as amended
UNITED STATES CODE, TITLE 42
2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008
CODE OF FEDERAL REGULATIONS, TITLE 29
825.100-825.800 Family and Medical Leave Act of 1993
1635.1-1635.12 Genetic Information Nondiscrimination Act of 2008
COURT DECISIONS
California School Employees Association v. Colton Joint Unified School District, (2009) 170 Cal.App.4th 957
California School Employees Association v. Tustin Unified School District, (2007) 148 Cal.App.4th 510
ATTORNEY GENERAL OPINIONS
53 Ops.Cal.Atty.Gen. 111 (1970)

Adopted: 11/1/06
Amended: 8/20/08, 1/18/17, 8/15/18

Students

Suicide Prevention

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and post-vention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, suicide prevention experts, local health agencies, mental health professionals, and community organizations.

(cf. 1220 - Citizen Advisory Committees)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students

   (cf. 4131 - Staff Development)
   (cf. 4231 - Staff Development)
   (cf. 4331 - Staff Development)

2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

   (cf. 6142.8 - Comprehensive Health Education)

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

   (cf. 5131 - Conduct)
   (cf. 5131.2 - Bullying)
   (cf. 5137 - Positive School Climate)
   (cf. 5145.3 - Nondiscrimination/Harassment)
   (cf. 5145.7 - Sexual Harassment)
   (cf. 5145.9 - Hate-Motivated Behavior)

4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the suicide problem among youth, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis

Suicide Prevention (Cont.)

5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions

6. Crisis intervention procedures for addressing suicide threats or attempts

7. Counseling and other post-vention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

Legal Reference:
EDUCATION CODE
215 Student suicide prevention policies
215.5 Suicide prevention hotline contact information on student identification cards
216 Suicide prevention online training programs
32280-32289 Comprehensive safety plan
49060-49079 Student records
49602 Confidentiality of student information
49604 Suicide prevention training for school counselors
GOVERNMENT CODE
810-996.6 Government Claims Act
PENAL CODE
11164-11174.3 Child Abuse and Neglect Reporting Act
WELFARE AND INSTITUTIONS CODE
5698 Emotionally disturbed youth; legislative intent
5850-5883 Children's Mental Health Services Act
COURT DECISIONS
Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554
Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003
CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS
School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009
NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS
Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS
National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012
Preventing Suicide: A Toolkit for High Schools, 2012

Suicide Prevention (Cont.)

WEB SITES
American Association of Suicidology: http://www.suicidology.org
American Foundation for Suicide Prevention: http://afsp.org
American Psychological Association: http://www.apa.org
American School Counselor Association: http://www.schoolcounselor.org
California Department of Education, Mental Health: http://www.cde.ca.gov/ls/cg/mh
California Department of Health Care Services, Suicide Prevention Program: http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx
Centers for Disease Control and Prevention, Mental Health: http://www.cdc.gov/mentalhealth
National Association of School Psychologists: http://www.nasponline.org
National Institute for Mental Health: http://www.nimh.nih.gov
Trevor Project: http://thetrevorproject.org
U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration: http://www.samhsa.gov

Adopted: 12/7/11
Amended: 7/19/17

Students

Suicide Prevention

Staff Development

Student identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth

2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

   (cf. 5131.6 - Alcohol and Other Drugs)

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent

4. Protective factors that may help to decrease a student's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community

5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health

Suicide Prevention (Cont.)

6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

   (cf. 5141.6 - School Health Services)
   (cf. 6164.2 - Guidance/Counseling Services)

7. Appropriate ways to interact with a student who is demonstrating emotional distress or is suicidal and procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide, including, but not limited to, appropriate protocols for monitoring the student while the immediate referral of the student to medical or mental health services is being processed

8. District procedures for responding after a suicide has occurred

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide

2. Develop coping and resiliency skills and self-esteem

3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent

4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

   (cf. 5131.6 - Alcohol and Other Drugs)
   (cf. 5141.6 - School Health Services)
   (cf. 6142.8 - Comprehensive Health Education)
   (cf. 6164.2 - Guidance/Counseling Services)

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, the staff member shall promptly notify the principal or school counselor, who shall implement district intervention protocols as appropriate.

Suicide Prevention (Cont.)

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when there is reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or others within the school community. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

School employees shall act only within the authorization and scope of their credential or license. An employee is not authorized to diagnose or treat mental illness unless specifically licensed and employed to do so. (Education Code 215)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary

2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened

3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene

4. Removing other students from the immediate area as soon as possible

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

(cf. 5125 - Student Records)

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether it is necessary, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Suicide Prevention (Cont.)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school and determine the need for ongoing support.

Post-vention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. The Superintendent or designee shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's post-vention plan and available resources.

(cf. 1112- Media Relations)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

Adopted: 12/7/11
Amended: 7/19/17

Board Bylaws

Agenda/Meeting Materials

Agenda Content

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)

Each agenda shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)
(cf. 9321- Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. However, the agenda need not provide an opportunity for public comment when the agenda item has previously been considered at an open meeting of a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item at that meeting and that the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The agenda for a regular Board meeting shall also provide members of the public an opportunity to provide comment on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall include information regarding how, when, and to whom a request should be made if an individual requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting.

(cf. 9121 - President)
(cf. 9122 - Secretary)

Agenda/Meeting Materials (Cont.)

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board president and Superintendent shall also decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote or an information item that does not require immediate action.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. (Government Code 54954.3)

Any Board action that involves borrowing $100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3320 - Claims and Actions Against the District)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Agenda/Meeting Materials (Cont.)

Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available documents pertinent to the meeting.

When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

(cf. 9012 - Board Member Electronic Communications)

Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. Only those documents which are disclosable public records under the Public Records Act and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public. (Government Code 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the district web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

(cf. 1113 - District and School Web Sites)
(cf. 1340 - Access to District Records)

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. (Government Code 54957.5)

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

Agenda/Meeting Materials (Cont.)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Legal Reference:
EDUCATION CODE
35144 Special meetings
35145 Public meetings
35145.5 Right of public to place matters on agenda
GOVERNMENT CODE
6250-6270 Public Records Act
53635.7 Separate item of business
54954.1 Mailed agenda of meeting
54954.2 Agenda posting requirements; board actions
54954.3 Opportunity for public to address legislative body
54954.5 Closed session item descriptions
54956.5 Emergency meetings
54957.5 Availability of public records
54960.2 Challenging board actions; cease and desist
UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS, TITLE 28
35.160 Effective communications
36.303 Auxiliary aids and services
COURT DECISIONS
Mooney v. Garcia, (2012) 207 Cal.App.4th 229
Caldwell v. Roseville Joint Union High School District, 2007 U.S. Dist. LEXIS 66318
ATTORNEY GENERAL OPINIONS
99 Ops. Cal. Atty. Gen. 11 (2016)
78 Ops.Cal.Atty.Gen. 327 (1995)
Management Resources:
CSBA PUBLICATIONS
Call to Order: A Blueprint for Great Board Meetings, 2015
The Brown Act: School Boards and Open Meeting Laws, rev. 2014
ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, rev. 2003
WEB SITES
CSBA, Agenda Online: http://www.csba.org
California Attorney General's Office: http://www.oag.ca.gov

Adopted: 2/1/78
Revised: 5/17/89, 3/20/02, 10/18/06, 5/21/08, 2/6/13

Board Bylaws

Minutes and Recordings

The Governing Board recognizes that maintaining accurate minutes of Board meetings helps foster public trust in Board governance and provides a record of Board actions for use by district staff and the public.

(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9323 - Meeting Conduct)

The secretary of the Board shall keep minutes and record all official Board actions. The Board's minutes shall be public records and shall be made available to the public upon request. (Education Code 35145, 35163)

(cf. 1340 - Access to District Records)
(cf. 9122 - Secretary)
(cf. 9323.2 - Actions by the Board)

The minutes of Board meetings shall include, but not be limited to:

1. A notation of which Board members are present, in person or by teleconference, and whether a member is not present for part of the meeting due to late arrival and/or early departure

   (cf. 9250 - Remuneration, Reimbursement and Other Benefits)
   (cf. 9320 - Meetings and Notices)

2. A brief summary of the Board's discussion on each agenda topic, rather than a verbatim record of each Board member's specific points of view during the discussion

3. A summary of the public comments made on agendized items and unagendized topics

4. The specific language of each motion and the names of the Board members who made and seconded the motion

5. Preferential votes cast by student Board member(s) (Education Code 35012)

   (cf. 9150 - Student Board Members)

6. Any action taken by the Board, and the vote or abstention on that action of each Board member present (Education Code 35145; Government Code 54953)

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

(cf. 5125.1 - Release of Directory Information)

Minutes and Recordings (Cont.)

The Board agenda shall include a statement of the option and process for students and parents/guardians to request that such information be excluded from the minutes.

The Superintendent or designee shall distribute a copy of the "unapproved" minutes of the previous meeting(s) with the agenda for the next regular meeting. The Board shall approve the minutes as circulated or with necessary amendments.

Upon approval by the Board, the minutes shall be signed by the Board Clerk and Superintendent.
Official Board minutes and recordings shall be stored in a secure location and shall be retained in accordance with law.

(cf. 3580 - District Records)

Any minutes or recordings kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes or recordings of closed sessions are not public records. (Government Code 54957.2)

(cf. 9321.1 - Closed Session Actions and Reports)

Recording or Broadcasting of Meetings

The district may tape, film, stream, or broadcast any open Board meeting. At the beginning of the meeting, the Board president shall announce that a recording or broadcasting is being made at the direction of the Board and that the recording or broadcast may capture images and sounds of those attending the meeting. As practicable, the recorder or camera shall be placed in plain view of meeting participants.

Any district recording may be erased or destroyed 30 days after the meeting. Recordings made at the direction of the Board during a meeting are public records and, upon request, shall be made available for inspection by members of the public on district equipment without charge. (Government Code 54953.5)

Legal Reference:
EDUCATION CODE
35012 Number of members; terms; student board members
35145 Public meetings
35163 Official actions, minutes and journals
35164 Vote requirements
49061 Student records; definitions
49073.2 Privacy of student and parent/guardian personal information
GOVERNMENT CODE
54952.2 Meeting defined
54953 Meetings
54953.5 Audio or video recording of proceedings
54953.6 Broadcasting of proceedings
54957.2 Closed sessions; clerk; minute book
54960 Violations and remedies

Minutes and Recordings (Cont.)

PENAL CODE
632 Unlawful to intentionally record a confidential communication without consent
CODE OF REGULATIONS, TITLE 5
16020-16027 Classification and retention of records
Management Resources:
CSBA PUBLICATIONS
Call to Order: A Blueprint for Great Board Meetings, 2015
The Brown Act: School Boards and Open Meeting Laws, rev. 2014
WEB SITES
CSBA, Agenda Online: http://www.agendaonline.com

Adopted: 10/18/06
Amended: 2/4/09, 11/5/14

Community Relations

District-Sponsored Social Media

The Governing Board recognizes the value of technology such as social media platforms in promoting community involvement and collaboration. The purpose of any official district social media platform shall be to further the district's vision and mission, support student learning and staff professional development, and enhance communication with students, parents/guardians, staff, and community members.

(cf. 0000 - Vision)
(cf. 0440 - District Technology Plan)
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 1113 - District and School Web Sites)
(cf. 6020 - Parent Involvement)
(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall develop content guidelines and protocols for official district social media platforms to ensure the appropriate and responsible use of these resources and compliance with law, Board policy, and regulation.

Guidelines for Content

Official district social media platforms shall be used only for their stated purposes and in a manner consistent with this policy and administrative regulation. By creating these official sites and allowing for public comment, the Board does not intend to create a limited public forum or otherwise guarantee an individual's right to free speech.

(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall ensure that the limited purpose of the official district social media platforms is clearly communicated to users. Each site shall contain a statement that specifies the site's purposes along with a statement that users are expected to use the site only for those purposes. Each site shall also contain a statement that users are personally responsible for the content of their posts.

Official district social media platforms may not contain content that is obscene, libelous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation.

(cf. 5131 - Conduct)

Staff or students who post prohibited content shall be subject to discipline in accordance with district policies and administrative regulations.

District-Sponsored Social Media

(cf. 4040 - Employee Use of Technology)
(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 6163.4 - Student Use of Technology)

Users of official district social media platforms should be aware of the public nature and accessibility of social media and that information posted may be considered a public record subject to disclosure under the Public Records Act. The Board expects users to conduct themselves in a respectful, courteous, and professional manner.

(cf. 1340 - Access to District Records)
(cf. 9012 - Board Member Electronic Communications)

Privacy

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official district social media platforms.

Board policy pertaining to the posting of student photographs and the privacy of telephone numbers, home addresses, and email addresses, as specified in BP 1113 - District and School Web Sites, shall also apply to official district social media platforms.

(cf. 5125.1 - Release of Directory Information)

Social media and networking sites and other online platforms shall not be used by district employees to transmit confidential information about students, employees, or district operations.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5022 - Student and Family Privacy Rights)
(cf. 5125 - Student Records)

Legal Reference:
EDUCATION CODE
32261 School safety, definitions of bullying and electronic act
35182.5 Contracts for advertising
48900 Grounds for suspension and expulsion
48907 Exercise of free expression; rules and regulations
48950 Speech and other communication
49061 Definitions, directory information
49073 Release of directory information
60048 Commercial brand names, contracts or logos
GOVERNMENT CODE
3307.5 Publishing identity of public safety officers
6250-6270 Public Records Act, especially:
6254.21 Publishing addresses and phone numbers of officials

District-Sponsored Social Media

6254.24 Definition of public safety official
54952.2 Brown Act, definition of meeting
UNITED STATES CODE, TITLE 17
101-1101 Federal copyright law
UNITED STATES CODE, TITLE 20
1232g Federal Family Educational Rights and Privacy Act
UNITED STATES CODE, TITLE 29
157 Employee rights to engage in concerted, protected activity
794 Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy
COURT DECISIONS
Page v. Lexington County School District, (2008, 4th Cir.) 531 F.3d 275
Downs v. Los Angeles Unified School District, (2000) 228 F.3d 1003
Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112
Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37
Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853
NATIONAL LABOR RELATIONS BOARD DECISIONS
18-CA-19081 Sears Holdings, December 4, 2009
Management Resources:
FACEBOOK PUBLICATIONS
Facebook for Educators Guide, 2011
WEB SITES
CSBA: http://www.csba.org
California School Public Relations Association: http://www.calspra.org
Facebook in Education: http://www.facebook.com/education
Facebook for Educators: http://facebookforeducators.org
Facebook, privacy resources: http://www.facebook.com/fbprivacy

Adopted:

Community Relations

District-Sponsored Social Media

Definitions

Social media means any online platform for collaboration, interaction, and active participation, including, but not limited to, social networking sites such as Facebook, Twitter, YouTube, LinkedIn, or blogs.

Official district social media platform is a site authorized by the Superintendent or designee. Sites that have not been authorized by the Superintendent or designee but that contain content related to the district or comments on district operations, such as a site created by a parent-teacher organization, booster club, or other school-connected organization or a student's or employee's personal site, are not considered official district social media platforms.

(cf. 1230 - School-Connected Organizations)
(cf. 1260 - Educational Foundations)

Authorization for Official District Social Media Platforms

The Superintendent or designee shall authorize the development of any official district social media platform. Teachers and coaches shall obtain approval from the principal before creating an official classroom or team social media platform.

Guidelines for Content

The Superintendent or designee shall ensure that official district social media platforms provide current information regarding district programs, activities, and operations, consistent with the goals and purposes of this policy and regulation. Official district social media platforms shall contain content that is appropriate for all audiences.

(cf. 0440 - District Technology Plan)
(cf. 0510 - School Accountability Report Card)
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 1113 - District and School Web Sites)
(cf. 6020 - Parent Involvement)
(cf. 6145.5 - Student Organization and Equal Access)

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on official district social media platforms.

(cf. 4132/4232/4332 - Publication or Creation of Materials)
(cf. 6162.6 - Use of Copyrighted Materials)

The Superintendent or designee shall ensure that official district social media platforms are regularly monitored. Staff members responsible for monitoring content may remove posts based on viewpoint-neutral considerations, such as lack of relation to the site's purpose or violation of the district's policy, regulation, or content guidelines.

District-Sponsored Social Media (Cont.)

Each official district social media platform shall prominently display:

1. The purpose of the site along with a statement that users are expected to use the site only for those intended purposes.

2. Information on how to use the security settings of the social media platform.

3. A statement that the site is regularly monitored and that any inappropriate post will be promptly removed. Inappropriate posts include those that:

   a. Are obscene, libelous, or so incite students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation

   b. Are not related to the stated purpose of the site, including, but not limited to, comments of a commercial nature, political activity, and comments that constitute discrimination or harassment

      (cf. 0410 - Nondiscrimination in District Programs and Activities)
      (cf. 1160 - Political Processes)
      (cf. 1325 - Advertising and Promotion)

4. Protocols for users, including expectations that users will communicate in a respectful, courteous, and professional manner.

5. A statement that users are personally responsible for the content of their posts and that the district is not responsible for the content of external online platforms.

6. A disclaimer that the views and comments expressed on the site are those of the users and do not necessarily reflect the views of the district.

7. A disclaimer that any user's reference to a specific commercial product or service does not imply endorsement or recommendation of that product or service by the district.

8. The individual(s) to contact regarding violation of district guidelines on the use of official district social media platforms.

District employees who participate in official district social media platforms shall adhere to all applicable district policies and procedures, including, but not limited to, professional standards related to interactions with students.

(cf. 4040 - Employee Use of Technology)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)

When appropriate, employees using official district social media platforms shall identify themselves by name and district title and include a disclaimer stating that the views and opinions expressed in their post are theirs alone and do not necessarily represent those of the district or school.

District-Sponsored Social Media (Cont.)

All staff shall receive information about appropriate use of the official district social media platforms.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Adopted:

BOARD OF TRUSTEES
OF THE OROVILLE UNION HIGH SCHOOL DISTRICT

RESOLUTION NO.13-18/19
RESOLUTION AUTHORIZING
CONVEYANCE OF EASEMENT TO BUTTE COUNTY

WHEREAS, Section 17556 et seq. of the California Education Code authorizes the Oroville Union High School District ("**District**"), by two-thirds (2/3) vote of its Board of Trustees ("**Board**"), to dedicate or convey to the State, or any political subdivision or municipal corporation thereof, an easement or any real property belonging to the District, either with or without consideration and without a vote of the electors of the District first being taken; and

WHEREAS, the District owns real property (APNs 078-240-023 and 078-240-024) commonly referred to as the Las Plumas High School located at 2380 Las Plumas Avenue in Oroville, California ("**Property**"); and

WHEREAS, Butte County ("**County**") desires and requests a grant of easement over and across a portion of the Property for sidewalk, public street, and related ancillary public right of way uses in connection with a Safe Routes to School grant (collectively "**Easement**") and a grant of temporary access to other portions of the Property to accomplish such public improvements; and

WHEREAS, the Easement proposed to be conveyed to the County is described and depicted in the substantially final form of Grant of Easement Deed, attached to this Resolution as **EXHIBIT 1**; and

WHEREAS, pursuant to Section 17557 of the California Education Code, on January 16, 2019, the Board adopted a resolution and declared its intent to convey the Easement to the County, and to call a public hearing in connection therewith; and

WHEREAS, pursuant to Sections 17558 and 17559 of the California Education Code, all statutorily required notices were given, and on this 13th day of February, 2019, the Board held a public hearing on the question of conveying the Easement to the County, at which hearing all persons desiring to speak were afforded an opportunity to be heard; and

WHEREAS, pursuant to Section 27281 of the California Government Code, deeds or grants conveying any interest in or easement upon real property to a political corporation or governmental agency for public purposes shall not be accepted for recordation without the consent of the grantee evidenced by its certificate or resolution of acceptance attached to or printed on the deed or grant.

NOW, THEREFORE, the Board of Trustees of the Oroville Union High School District does hereby resolve, approve, and order as follows:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Approval of Conveyance of the Easement. Having received no legal protest to the conveyance of the Easement, the Board hereby approves the District's conveyance of the Easement to the County for County's operation and maintenance of a sidewalk, public street, and other ancillary public right of way uses.

Section 3. Authorization. The President of the Board, the District Superintendent, the Assistant Superintendent of Business Services and Chief Business Officer, or a designee of any of them, are each hereby delegated authority, authorized, and directed to execute all documents and take all actions necessary to carry out the intent of the Board pursuant to this Resolution, including, without limitation, (i) to execute the Grant of Easement Deed in substantially the form attached to this Resolution as **EXHIBIT 1**, and to deliver the Grant of Easement Deed to the County for recordation by the County with the Butte County Recorder's Office, (ii) to execute and deliver the temporary access agreements, granting access to the County and its contractor(s) for purposes of constructing the improvements described herein, and (iii) to execute and deliver the agreements with the County, for purchase of the easement interests by the County and administration of the Safe Routes to School grant.

PASSED, ADOPTED, and APPROVED by 2/3 vote of the Board of Trustees of the Oroville Union High School District on February 13, 2019, by the following votes:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Signed: _____ Signed: _____

Signed: _____ Signed: _____

Signed: _____

OROVILLE UNION HIGH SCHOOL DISTRICT

By_____
President of the Governing Board

ATTEST:

By: _____
Clerk of the Governing Board

EXHIBIT 1

GRANT OF EASEMENT DEED

[ATTACHED ON FOLLOWING PAGE]

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Butte County Public Works
7 County Center Drive
Oroville, CA 95965

WITH COPY TO:

Oroville Union High School District
Superintendent's Office
2211 Washington Avenue
Oroville, CA 95966

Request recording without fee. Record for benefit of Butte County pursuant to Government Code sections 6103, 27383.

(THIS SPACE FOR RECORDER'S USE ONLY)

ROAD:	Las Plumas Ave.
PARCEL(s):	2
AP NO(s):	078-240-023
	078-240-024
Escrow No:	0403-5745003
	0403-5744993

GRANT OF EASEMENT DEED FOR PUBLIC RIGHT OF WAY

Documentary Transfer Tax: $0 (Exempt pursuant to Revenue and Taxation Code Section 11922)
The undersigned grantor(s) declare(s):

Documentary transfer tax is $ 0.00 [*exempt*]
(**X**) computed on full value of property conveyed, or
( ) computed on full value less value of liens and encumbrances remaining at time of sale
(**X**) Unincorporated area, or
( ) Town or City of _____

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

OROVILLE UNION HIGH SCHOOL DISTRICT, a California public school district ("Grantor"),

hereby GRANTS AND CONVEYS to

COUNTY OF BUTTE, a California political subdivision ("Grantee"),

a permanent non-exclusive easement for public right of way purposes, over, under, along and across all that real property, situated in an unincorporated area of the County of Butte, State of California described and depicted on the attached **Exhibit "A"** [LEGAL DESCRIPTION] and **Exhibit "B"** [PLAT MAP] ("Right of Way Easement"), together with the public facilities within the Right of Way Easement constructed for roadway and sidewalk purposes.

Grantee understands that it is solely responsible for the operation and maintenance of the Right of Way Easement for public streets and sidewalks.

Signed by Grantor:

OROVILLE UNION HIGH SCHOOL DISTRICT,
a California public school district

By: _____
Dr. Corey Willenberg, Superintendent

Dated: February __, 2019

ACKNOWLEDGMENT AND CERTIFICATE OF ACCEPTANCE ON FOLLOWING PAGES.
NOTARY ACKNOWLEDGMENT MUST BE ATTACHED, PER CIVIL CODE SEC. 1180 ET. SEQ.
GRANTEE'S CERTIFICATE OF ACCEPTANCE IS ATTACHED, PER GOVERNMENT CODE SEC. 27281

California All-Purpose Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF BUTTE

On _____, 2019, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

_____

CERTIFICATE OF ACCEPTANCE

[SEE ATTACHED COUNTY'S ACCEPTANCE]

EXHIBIT A TO GRANT OF EASEMENT DEED

LEGAL DESCRIPTION

All that certain real property situate in an unincorporated area of the County of Butte, State of California, being a portion of Lot 5, 6, 7, and 8 in Block 6 as shown on that certain map entitled, "Villa Verona Track", which map was recorded in the Office of the Recorder of the County of Butte, State of California, on January 17, 1889 as Wall Map #12 and more particularly described as follows:

Parcel 1

Beginning at the southeast corner of said Lot 5, from which corner, a Butte County well monument labeled A-409 as shown on that Butte County improvement plan entitled, "Plans for Reconstruction of Lower Wyandotte Rd. and Oro Bangor Highway and Las Plumas Avenue", on file with the County Surveyor's Office as E-888, bears North 89°43'05" East, 968.51 feet, said point of beginning being at the intersection of Las Plumas Avenue and Autrey Lane;

Thence, along the centerline of Las Plumas Avenue and the southerly boundary line of said Lots 5, 6, 7 and 8, South 88°48'33" West, 1321.10 feet to the southwest corner of said Lot 8;

Thence, leaving said centerline of Las Plumas Avenue and along the west boundary line of said Lot 8, North 1°12'18" West, 30.00 feet to the northerly right of way line of Las Plumas Avenue;

Thence, leaving said west boundary line of said Lot 8, parallel with said centerline of Las Plumas Avenue, North 88°48'33" East, 1271.91 feet to a point that bears North 88°38'20" West, 1018.58 feet from said well monument A-409 and a beginning of a curve to the left, having a radius of 20.00 feet;

Thence, along the arc of said curve, through a central angle of 88°20'21", a distance of 30.85 feet to the westerly right of way line of Autrey Lane;

Thence, parallel with the centerline of Autrey Lane, North 0°41'52" East, 641.57 feet to the north boundary line of said Lot 5;

Thence, leaving said right of way of Autrey Lane and along said north line of Lot 5, North 89°18'08" East, 30.01 feet to the north east corner of said Lot 5 and the centerline of Autrey Lane;

Thence, along said centerline of Autrey Lane and the east boundary line of said Lot 5, South 0°41'52" West, 691.14 feet to the **Point of Beginning**.

Containing: a gross area of 1.367 acres (59565 square feet), an existing easement area of 1.365 acres (59481 square feet) and a net area of 0.002 acres (84 square feet), more or less.

The bearing of North 89°43'11" East, between found Butte County Well Monuments A-409 and A-410 as shown on said improvement plan filed as E-888 was taken as the basis of bearing for this description.

All that certain real property situate in an unincorporated area of the County of Butte, State of California, being a portion of Lot 1, 2, 3, 4 and 5 in Block 13 as shown on that certain map entitled, "Villa Verona Track", which map was recorded in the Office of the Recorder of the County of Butte, State of California, on January 17, 1889 as Wall Map #12 and more particularly described as follows:

Parcel 4

Beginning at the northeast corner of said Lot 4, from which corner, a Butte County well monument labeled A-409 as shown on that Butte County improvement plan entitled, "Plans for Reconstruction of Lower Wyandotte Rd. and Oro Bangor Highway and Las Plumas Avenue", on file with the County Surveyor's Office as E-888, bears North 89°43'05" East, 968.51 feet, said point of beginning being at the intersection of Las Plumas Avenue and Autrey Lane;

Thence, along the centerline of Las Plumas Avenue and the northerly boundary line of said Lots 1, 2, 3 and 4, South 88°48'33" West, 1291.10 feet to the northwest corner of said Lot 1;

Thence, leaving said centerline of Las Plumas Avenue and along the west boundary line of said Lot 1, South 1°11'11" East, 30.00 feet to the southerly right of way line of Las Plumas Avenue;

Thence, leaving said west boundary line of said Lot 1, parallel with said centerline of Las Plumas Avenue, North 88°48'33" East, 1253.42 feet to a point that bears South 87°58'31" West, 1006.18 feet from said well monument A-409;

Thence, South 45°08'12" East, 10.62 feet to the westerly right of way line of Autrey Lane;

Thence, parallel with the centerline of Autrey Lane, South 0°43'16" East, 896.05 feet to the north boundary line of that property deeded to the County of Butte from Oroville Union High School District by the grant deed recorded on May 30, 1975 in Book 1990, Page 209, Butte County Official Records;

Thence, leaving said westerly right of way line of Autrey Lane and along said north boundary line of the County of Butte parcel, North 89°12'07" East, 30.00 feet to the northeast corner of said parcel and the centerline of Autrey Lane;

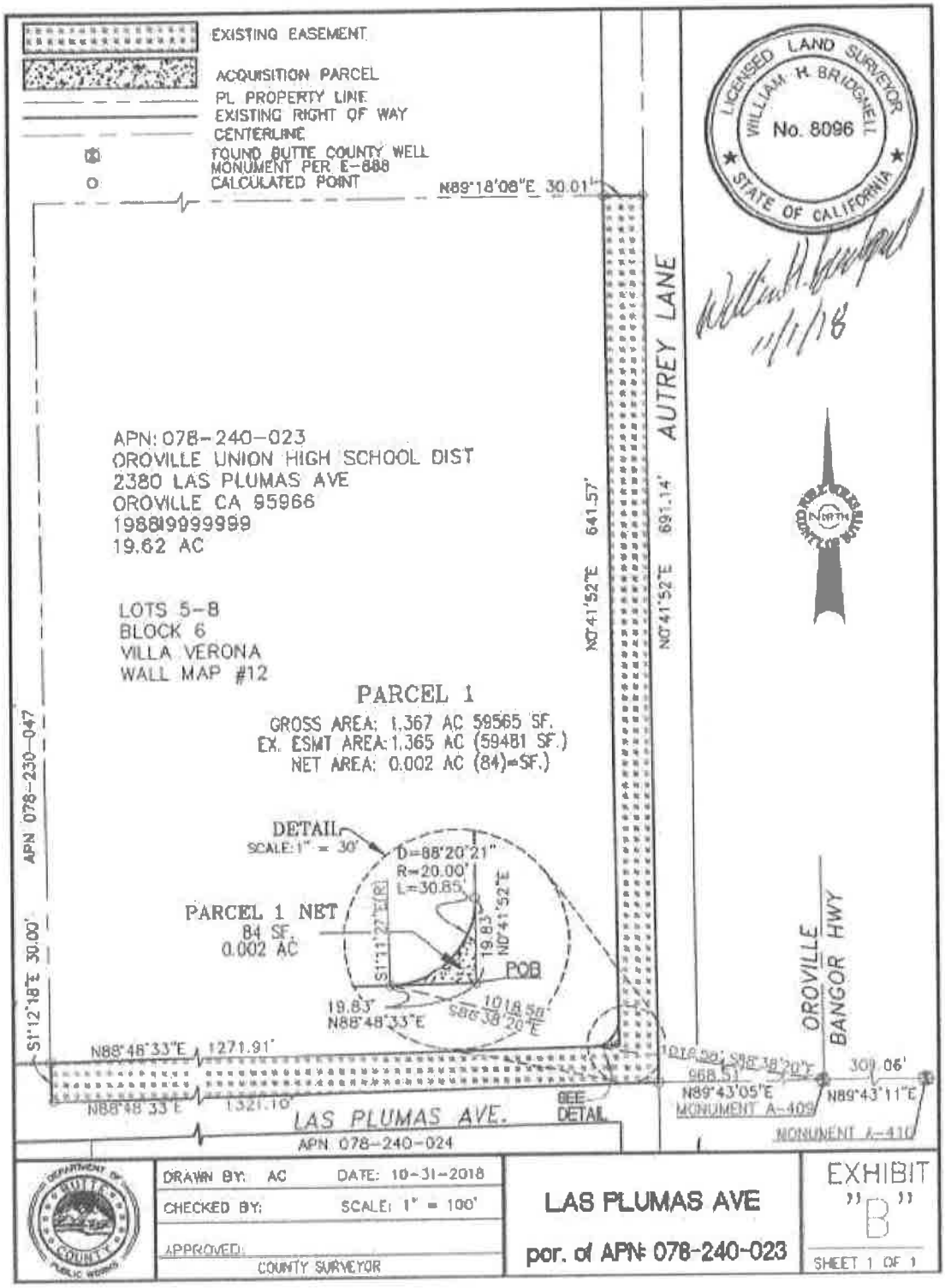
Thence, along said centerline of Autrey Lane and the east boundary line of said Lots 4 and 5, North 0°43'16" West, 933.91 feet to the **Point of Beginning**.

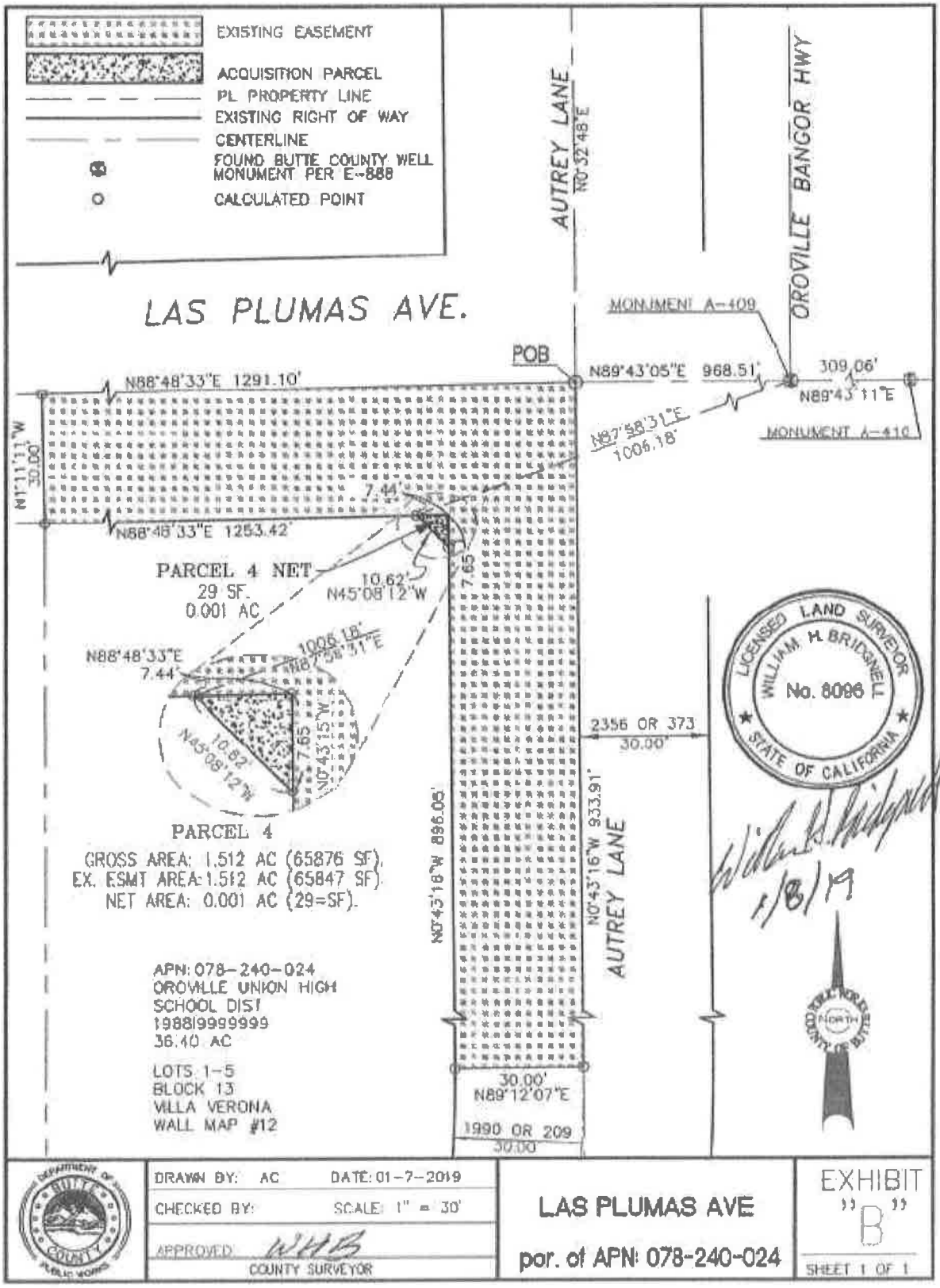
Containing: a gross area of 1.512 acres (65876 square feet), an existing easement area of 1.512 acres (65847 square feet) and a net area of 0.001 acres (29 square feet), more or less.

The bearing of North 89°43'11" East, between found Butte County well monuments A-409 and A-410 as shown on said improvement plan filed as E-888, was taken as the basis of bearing for this description.

EXHIBIT B TO GRANT OF EASEMENT DEED

PLAT MAP




EXISTING EASEMENT
ACQUISITION PARCEL
PL PROPERTY LINE
EXISTING RIGHT OF WAY
CENTERLINE
FOUND BUTTE COUNTY WELL MONUMENT PER E-888
CALCULATED POINT
AUTREY LANE
N0°32'48"E
OROVILLE BANGOR HWY
LAS PLUMAS AVE.
MONUMENT A-409
POB
N89°43'05"E 968.51'
309.06'
N89°43'11"E
MONUMENT A-410
N0°58'31"E
1006.18'
N88°48'33"E 1291.10'
N1°11'11"W
30.00'
7.44'
N88°48'33"E 1253.42'
PARCEL 4 NET
29 SF.
0.001 AC
10.62'
N45°08'12"W
7.65'
N88°48'33"E
7.44'
1006.18'
N0°58'31"E
N0°43'15"W
7.65'
10.62'
N45°08'12"W
PARCEL 4
GROSS AREA: 1.512 AC (65876 SF).
EX. ESMT AREA: 1.512 AC (65847 SF).
NET AREA: 0.001 AC (29=SF).
APN: 078-240-024
OROVILLE UNION HIGH
SCHOOL DIST
19881999999
36.40 AC
LOTS 1-5
BLOCK 13
VILLA VERONA
WALL MAP #12
N0°43'18"W 896.05'
N0°43'16"W 933.91'
AUTREY LANE
2356 OR 373
30.00'
30.00'
N89°12'07"E
1990 OR 209
30.00
LICENSED LAND SURVEYOR
WILLIAM H. BRIDGNELL
No. 8096
STATE OF CALIFORNIA
1/8/19
NORTH
DRAWN BY: AC
DATE: 01-7-2019
CHECKED BY:
SCALE: 1" = 30'
APPROVED: WHB
COUNTY SURVEYOR
LAS PLUMAS AVE
por. of APN: 078-240-024
EXHIBIT "B"
SHEET 1 OF 1

To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent
Date: February 4, 2019
Subject: Band Trip to Seattle

The LP/O Alliance Band began fundraising for a spring trip to Anaheim earlier this year. The cost of the trip was $77,000. Their largest scheduled fundraiser was canvassing businesses to solicit end of the year tax write-offs in November and December. They projected the fundraiser would bring in $20,000 to $25,000. This fundraiser was cancelled due to the Camp Fire as they felt it would be unconscionable to fundraise for this trip while so many people were suffering.

Mr. Walker contacted their travel coordinator, WorldStrides, to notify them about the trip being cancelled. They started looking at other options for trips that were less expensive and came upon a trip to Seattle from April 25th – 27th at a cost of $38,177. The trip includes students attending a two hour master class with the Director of Bands from the University of Washington, with some sectional time with students of the University, as well as some fun activities, like visiting the Museum of Pop Culture and going to Dave and Buster's.

The LP/O Band Boosters have contributed $7,000 toward the trip and each student will be paying $200, for a total of $12,200. Their conservative estimates for other fundraisers is $9,000. The estimated remaining balance for the trip is $9,977. Mr. Walker is asking the district to cover the remaining balance. They will continue to fundraise until the end of this school year and will give any money they earn to the district.

The band has a long standing tradition of going on a major trip at least once every four years. Many band students have older siblings who went on these trips. Due to the Canada trip being cancelled last year, Mr. Walker is concerned that students will lose faith in the band program if another trip is cancelled.

Band Trip to Seattle

Total Cost	38,177
Band Booster Payment	7,000
$200 Paid by Each Student	12,200
Estimated Sweet Suites Fundraiser	6,700
Donors Choose Fundraiser	1,500
Estimated Chico Theater Company Fundraiser	500
Estimated Bake Sales at OCCB Concert	300
Funds Raised	28,200
Estimated Remaining Balance	9,977

WorldStrides OnStage Programs

WorldStrides OnStage Programs
PO Box 271549
Salt Lake City, UT 84127
(800) 223-4367

Current Statement of Account

Please include the Trip ID # on your payment
01/30/19 2:54 pm Trip ID: 172120
PLID: 200052470

Group/Tour ID: 13299-5

Michael Walker mwalker@ouhsd.org
Las Plumas High School
2380 Las Plumas Ave
Oroville, CA 95966

Michael Walker
Las Plumas High School
Oroville, CA 95966

PROGRAM INFORMATION

Event Description:	SEATTLE 2019 04/27	Performing Tours Specialists	Christina Blue
		Destination Specialist	Kelsey Costello
Depart Date:	THURSDAY-04/25/19	Host Festival Director	Kyle Naylor
Return Date:	SUNDAY-04/28/19		

Number of Nights Included in Package: 3 nights
Hotel Nights Included in Package: 04/25; 04/26; 04/27

BILLING INFORMATION

BASE PACKAGE	QTY	PER PERSON	TOTAL
Quad Rate per person	61	329.00	20,069.00
Triple Rate per person	0	378.00	0.00
Double Rate per person	6	475.00	2,850.00
Single Rate per person	0	769.00	0.00
Going Free	2-	475.00	-950.00
		BASE PACKAGE TOTAL	**21,969.00**

OPTIONAL ITEMS	QTY	COST	TOTAL
PENDING Museum of Pop Culture	67	17.00	1,139.00
PENDING Einstein's Delivery Lunch w/ Waters (rate not yet confirmed)	67	14.00	938.00
Hard Rock Cafe Silver Menu	67	30.00	2,010.00
PENDINGAIM EXPERIENCE	1	775.00	775.00
PENDING MoPOP Meal Voucher	67	11.00	737.00
PENDING Dave & Busters Youth Playoff Package	67	32.00	2,144.00
Bus Driver (Room Nights)	3	135.00	405.00
Las Plumas High School, 1 / 56 passenger motor coach	1	12,195.00	12,195.00
		OPTIONAL ITEMS TOTAL	**20,343.00**

ACCOUNT ADJUSTMENTS	QTY	COST	TOTAL
01/22/19 - Early Registration Scholarship	1	-500.00	-500.00
01/22/19 - Aim Experience Master Class	1	-775.00	-775.00
01/22/19 - Hard Rock Cafe Dinner ($30 x 60)	1	-2,010.00	-2,010.00
		TOTAL ALL ITEMS	**39,027.00**

PAYMENTS RECEIVED

DATE	TYPE	REFERENCE	AMOUNT
01/22/19	CS	Transfer From Trip 166366	850.00
		TOTAL PAYMENTS RECEIVED	**850.00**

CURRENT ACCOUNT BALANCE $38,177.00 USD
AMOUNT CURRENTLY DUE $0.00 USD

PACKAGE AGREEMENT PAYMENT SCHEDULE

	DATE DUE*	INSTALL AMT	PAID YTD
Group Deposit	02/17/19	850.00	850.00
Installment	03/08/19	38,177.00	

WorldStrides OnStage Programs

WorldStrides OnStage Programs
PO Box 271549
Salt Lake City, UT 84127
(800) 223-4367

Current Statement of Account

Please include the Trip ID # on your payment

Michael Walker mwalker@ouhsd.org
Las Plumas High School
2380 Las Plumas Ave
Oroville, CA 95966

01/30/19 2:54 pm Trip ID: 172120

Michael Walker
Las Plumas High School
Oroville, CA 95966

PLID: 200052470

Group/Tour ID: 13299-5

PROGRAM INFORMATION

Event Description:	SEATTLE 2019 04/27	Performing Tours Specialists	Christina Blue
		Destination Specialist	Kelsey Costello
Depart Date:	THURSDAY-04/25/19	Host Festival Director	Kyle Naylor
Return Date:	SUNDAY-04/28/19		

Number of Nights Included in Package: 3 nights
Hotel Nights Included in Package: 04/25; 04/26; 04/27

PACKAGE AGREEMENT PAYMENT SCHEDULE - continued

TOTAL BALANCE DUE	$38,177.00 USD

Charges added after the last scheduled payment shown above will be due no later than 14 days prior to departure.
***Amount Due is based on the passenger count, room types, and optional items established as of the date of the Invoice.**

WorldStrides OnStage Programs

WorldStrides OnStage Programs
PO Box 271549
Salt Lake City, UT 84127
(800) 223-4367

Current Statement of Account

Please include the Trip ID # on your payment

01/30/19 2:54 pm Trip ID: 172120

PLID: 200052470

Group/Tour ID: 13299-5

Michael Walker mwalker@ouhsd.org
Las Plumas High School
2380 Las Plumas Ave
Oroville, CA 95966

Michael Walker
Las Plumas High School
Oroville, CA 95966

PROGRAM INFORMATION

Event Description: SEATTLE 2019 04/27

Depart Date: THURSDAY-04/25/19

Return Date: SUNDAY-04/28/19

Number of Nights Included in Package: 3 nights

Hotel Nights Included in Package: 04/25; 04/26; 04/27

Performing Tours Specialists Christina Blue

Destination Specialist Kelsey Costello

Host Festival Director Kyle Naylor

DEADLINES AND TERMS

Rooming List Due Date - 02/24/19

Total trip charges, Invoice and Current Balance are subject to change until rooming list and optional items have been finalized.

*Package Price is the sum of the above items that had been selected for the individual who is cancelling at one of these late dates.

In the event the school or any participant desires to cancel a reservation, all cancellations must be made in writing. Upon such a cancellation, and subject to all other provisions listed below, the participant shall only be entitled to a refund on the following basis and there shall be no other refunds, including for unused services or program features after the group departs.

Please note that upon cancellation, **any amounts relating to the group deposit, and all applicable fees and penalties** levied by airline, hotels, bus companies, retailers and other vendors **are non-refundable.** In the event of any cancellation of any reservation after an airline ticket has been issued by the air carrier, the participant shall forfeit the amount of the airline cancellation penalty in addition to the other cancellation penalties listed below.

PROGRAMS	Date Range 1	Date Range 2	Date Range 3
Carnegie Hall	*At least ninety (90) days prior to departure*	*Less than ninety (90) days but more than thirty (30) days prior to departure*	*Less than thirty (30) days prior to departure*
	All amounts paid less the $225 non-refundable deposit per person	50% cancellation fee based on program price plus $225 per person non-refundable deposit	No refund
Marching Bands **Heritage Festivals**	*At least forty-five (45) days prior to departure*	*Less than forty-five (45) days but more than seven (7) days prior to departure*	*Less than seven (7) days prior to departure*
Festivals of Gold	Refund all amounts paid less $35 processing fee per person	50% cancellation fee based on program price	No refund
1-Day Festival		*At least thirty (30) days prior to departure departure*	*Less than thirty (30) days prior to departure*
		Refund all amounts paid less $35 processing fee per person	No refund
Dance	*At least sixty (60) days prior to departure*	*Less than sixty (60) days but more than seven (7) days prior to departure*	*Less than seven (7) days prior to departure*
	Refund all amounts paid less $100 processing fee per person	50% cancellation fee based on program price	No refund

OROVILLE UNION HIGH SCHOOL DISTRICT
2211 WASHINGTON AVE
OROVILLE, CA 95966

REQUEST FOR FIELD TRIP

Please refer to BP 6153 for deadline to submit this form for approval. Do not take your students away from school without getting prior permission from the office. Parents or guardian permissions is required for all students.

Activity: Heritage Music Festival

Date(s): April 25th-28th, 2019 Hours: _____

Location: Seattle, Washington

Funding Source(s): _____

Teacher Responsible for Supervision/First Aid: Michael Walker

Name Students Attending Activity (attach list if large group): _____

Chaperones: Jake Hancock, Chris & Heather Schoof

Pre-Trip Activities: Rehearsals and after school events

Trip Activities: Performance at Heritage Music Festival, Master-class with UofW

Post-Trip Activities: Written assignments on performance, clinic-work

Additional Information: _____

Permission Slip Completed for Each Student? ☒ Yes ☐ No

Transportation: ☐ School Bus* ☒ Van/Suburban* ☒ Charter Bus**
☐ Employee Vehicle*** ☒ Volunteer Vehicle*** ☐ Rental Vehicle***

Teacher's Signature: _____ Date: 2-5-19

Principal's Signature: _____ Date: 2-5-19

Superintendent's Signature: _____ Date: _____

Note: The principal's signature verifies that all district requirements for the field trip have been met.

*Submit appropriate form to the transportation department
**Company must be on board approved list
***Attach Employee/Volunteer Personal Vehicle Use Form

Oroville Union High School District
Request for Board Approval to Participate in a "High Risk" Activity

Activity: Heritage Music Festival

Date(s): April 25-28th, 2019 Hours: 4am-11pm

Location(s): Seattle, Washington

Individuals Responsible for Supervision: Michael Walker

Cell Phone # for the Above Individuals: 5307-720-1844

Additional Chaperones: Jake Hancock, Chris & Heather Schoof

List of Students Attending Activity (attach list if additional space is needed): List to be provided.

Liability and property insurance can be purchased for special events through companies like insurevents.com.
Has special event insurance been purchased? ☒ Yes ☐ No If yes, please attach a copy of the policy.

Provide details of any measures taken to reduce the risk of incurring a loss: Hotel Security, Access to room are indoors, lifejackets for water travel, chaperones at all events chaperones at pools

High Risk Categories

The following activity/activities are considered "High Risk" Activities by the Butte Schools Self- Funded Programs (Policy 5.9). For any claims arising out of the specified activity/activities, the District will incur a $5,000 deductible. Participation in these activities **requires** board approval at least 45 days prior to the activity.

- ☐ Snow/ski trip
- ☐ Bicycle activities/trips
- ☐ Kickboxing, martial arts
- ☒ Overnight trips (chaperones not fingerprinted)
- ☐ Scuba diving trips
- ☐ Out-of-country trips
- ☐ Bonfires
- ☐ Skateboard/rollerblade or similar item
- ☒ Swimming activities (oceans, pools, etc.)
- ☐ Indoor/outdoor floor hockey
- ☐ Bounce houses/inflatable structures
- ☐ Outdoor rock climbing, spelunking or rappelling (no contract for Ropes or similar course)

Requestor's signature: _____ Date: 2-5-19

Principal's signature: _____ Date: 2/5/19

Superintendent's signature: _____ Date: _____

Date of Board approval: _____

OROVILLE UNION HIGH SCHOOL DISTRICT
Preparing Students for the Future Today
Est. 1892

To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent
Date: February 4, 2019
Subject: Request Board Approval for Low Performing Student Block Grant Plan

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OUHSD is submitting a grant application for CDE's Low Performing Block Grant. The grant award is $73,113. One of the requirements is that the plan be discussed at a regularly scheduled Board meeting and approved.

The students identified for this grant graduated from OUHSD in 2018. They were identified due to their performance on the CASPP during the 2016-2017 school year.

After consulting CDE staff and reviewing what other districts in the area are doing, OUHSD is proposing the following:

We will pay four teachers and six counselors to plan an orientation and mentoring program for all incoming ninth graders. We will use the LINK Crew framework and curriculum to assist OUHSD in developing our program ($8,788).

We will pay sixteen, ninth grade teachers and six counselors an hourly rate of 35.15 dollars an hour to meet as a team prior to the beginning of school and develop a plan to assist incoming 9th graders entering their school, with special emphasis given to the students did not meet or exceed standards on the 8th grade CAASPP in ELA and math and/or did not graduate from the 8th grade ($30,932).

OROVILLE UNION HIGH SCHOOL DISTRICT
Low Performing Student Block Grant (LPSBG) Plan
February 2019-June 2021

1. What is the official local educational agency (LEA) name? **Oroville Union High School District**

2. What is the LEA County/District/School (CDS) Code? **04-61515**

3. Is the LEA a charter school? **LEA**

4. Enter information on the LEA's primary and secondary contacts for the administration of LPSBG funds in the text boxes below.
Primary Contact: Dr. Corey Willenberg, Superintendent, cwillenb@ouhsd.net, (530)-538-2300, extension 1107.

Secondary Contact: Mr. Kevin Simas, Director of Education, ksimas@ouhsd.net, (530)-538-2300, extension 1104.

5. Does this LEA choose to accept LPSBG funding? **OUHSD accepts LPSBG funding of $73,113.**

6. Use the textboxes below to report information on the LPSBG plan. (California *Education Code* [EC] Section 41570[f][1]–[2]).

a. Summarize how the funds will be used to increase or improve evidence-based services for pupils identified pursuant to EC Section 41570(d). **This funding is based on student performance on the California Assessment of Student Performance and Progress (CASPP). High school students take this assessment during their junior year. We will use funding from this grant to assist students that enter OUHSD high schools as freshman and use their 8th grade CASPP performance and 8th grade non-grads to focus interventions on them when they enter OUHSD to ensure they have the skills to earn credits, attend school regularly and earn a high school diploma within four years. The majority of students that enter the Oroville Union High School District as ninth graders will graduate if they are on track to graduate after their 9th grade year (60 credits) and at the end of their tenth grade year (120 credits). Students that fail one course or two courses have**

opportunities to remediate those credits during summer school and through the district's adult education program.

OUHSD is proposing to do the following actions in order to improve a student's ability to graduate from high school, as well as improve their connectivity to the high school they attend with funds from the Low Performing Students Block Grant ($73,113).

We will pay four teachers and six counselors to plan an orientation and mentoring program for all incoming ninth graders. We will use the LINK Crew framework and curriculum to assist OUHSD in developing our program ($8,788).

We will pay sixteen, ninth grade teachers and six counselors an hourly rate of 35.15 dollars an hour to meet as a team prior to the beginning of school and develop a plan to assist incoming 9th graders entering their school, with special emphasis given to the students did not meet or exceed standards on the 8th grade CAASPP in ELA and math and/or did not graduate from the 8th grade ($30,932).

We will invite the parents of incoming 9th graders to a parent orientation meeting prior to the start of school. The meeting could be held at the same time students are participating in 9th grade orientation ($3,000).

We will pay eight, ninth grade teachers and six counselors an hourly rate of 35.15 dollars an hour to meet as a team prior to the spring semester of school to review student data of all 9th graders, especially the students who did not meet or exceed standards on the 8th grade CAASPP and/or did not graduate from the 8th grade and develop a plan to assist those students. ($18,559).

We will use the remaining funds for professional development and instructional materials to support the students and teacher team supporting them during their first year of high school.

OUHSD Proposed Budget for LPSBG Funds	
Object Code	**Amount**
1000	**58,279**
2000	**0**
3000	**0**
4000	**4,000**
5000	**8,465**
6000	**0**
7000	**2,369**
Total Funds	**73,113**

b. How will the effectiveness of the evidence-based services be measured? **The effectiveness of the services will be measured by the following metrics: 1) number of 9th grade students on track to graduate at the end of the first semester (goal is 90%), 2) number of ninth grade students on track to graduate at the end of their 9th grade year (goal is 80%), 3) the rate of chronic absenteeism for 9th graders will be less than 10% for the school year, and 4) the rate of 9th grade students involved in an extra-curricular activity or co-curricular activity will be 80%.**

c. How are services aligned with and described in the local educational agency's local control and accountability plan? **The services align with the OUHSD LCAP with improving the graduation rate dashboard indicator for all students, reducing chronic absenteeism for all students and improving school connectedness.**

d. On what date was the LPSBG plan discussed and adopted at a regularly scheduled meeting of the governing board of the school district, county board of education, or the governing body of the charter school? (California EC Section 41570[f][1]–[2]). **The Low**

Performing Students Block Grant (LPSBG) plan was presented at the February 13, 2019, regularly scheduled meeting of the Oroville Union High School District Board of Trustees.

OROVILLE UNION HIGH SCHOOL DISTRICT
Preparing Students for the Future Today
Est. 1892

To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent
Date: February 4, 2019
Subject: Request Board Approval to Waive AR 3512

OUHSD AR 3512 Equipment Check-Out Agreement states "the borrower of the equipment agrees to return the equipment in the same condition as when received from the District and further agrees to pay for any damage or loss incurred through negligence or lack of control for the same and agrees to pay for any corrective action to restore or replace the piece(s) of equipment to the original condition upon return. Borrower will not loan equipment to any person and agrees to return equipment to any person and agrees to return equipment no later than the "Due Date" above.

A certificated employee of the OUHSD had her car broken into during the CAMP Fire. One of the items taken was an OUHSD laptop. The employee has a personal deductible of $2,500 on her insurance policy. OUHSD insurer will not cover the loss. Per the policy, the employee needs to reimburse OUHSD for the cost of the replacement computer.

The Superintendent is requesting the Board waive the requirement in AR 3512 for the employee to reimburse the district the cost of her computer due to the circumstances.

Business and Non-instructional Operations

Equipment

District equipment shall be used primarily for educational purposes and/or to conduct district business. The Superintendent or designee shall ensure that all employees, students, and other users understand the appropriate use of district equipment and that any misuse may be cause for disciplinary action or loss of user privilege.

(cf. 0440 - District Technology Plan)
(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 3540 - Transportation)
(cf. 3551 - Food Service Operations/Cafeteria Fund)
(cf. 4040 - Employee Use of Technology)
(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5142 - Safety)
(cf. 5144 - Discipline)
(cf. 6000 - Concepts and Roles)
(cf. 6163.4 - Student Use of Technology)
(cf. 6171 - Title I Programs)

School-connected organizations may be granted reasonable use of the equipment for school-related matters as long as it does not interfere with the use by students or employees or otherwise disrupt district operations.

(cf. 1230 - School-Connected Organizations)
(cf. 1330 - Use of School Facilities)

The Superintendent or designee shall approve the transfer of any district equipment from one work site to another and the removal of any district equipment for off-site use. When any equipment is taken off site, the borrower is responsible for its safe return and shall be fully liable for any loss or damage.

Employees transferred to another work site shall take with them only those personal items that have been purchased with their own funds unless otherwise authorized by the Superintendent or designee or applicable Board policy.

The Superintendent or designee shall maintain an inventory of all equipment currently valued in excess of $500. (Education Code 35168; 5 CCR 3946)

(cf. 3440 - Inventories)

When equipment is unusable or is no longer needed, it may be sold, donated, or disposed of in accordance with Education Code 17540-17555 or 2 CFR 200.313, as applicable.

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)

Equipment (Cont.)

Equipment Acquired with Federal Funds

The Superintendent or designee shall obtain prior written approval from the California Department of Education or other awarding agency before purchasing equipment with federal funds. (2 CFR 200.48, 200.313, 200.439)

(cf. 3230 - Federal Grant Funds)
(cf. 3300 - Expenditures and Purchases)

All equipment purchased for federal programs funded through the consolidated application pursuant to Education Code 64000-64001 shall be labeled with the name of the project, identification number, and name of the district. (2 CFR 200.313; 5 CCR 3946)

For any equipment acquired in whole or in part with federal funds, the Superintendent or designee shall develop adequate maintenance procedures to keep the property in good condition. He/she shall also develop adequate safeguards to prevent loss, damage, or theft of the property and shall investigate any loss, damage, or theft. (2 CFR 200.313)

(cf. 3530 - Risk Management/Insurance)
(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)

Equipment purchased for use in a federal program shall be used in that program as long as needed, whether or not the program continues to be supported by federal funds. The equipment may be used in other activities currently or previously supported by a federal agency when such use does not interfere with the work on the project or program for which it was originally acquired or when use of the equipment is no longer needed for the original program. (2 CFR 200.313)

Legal Reference:
EDUCATION CODE
17540-17542 Sale or lease of personal property by one district to another
17545-17555 Sale of personal property
17605 Delegation of authority to purchase supplies and equipment
35160 Authority of governing boards
35168 Inventory of equipment
64000-64001 Consolidated application process
CODE OF REGULATIONS, TITLE 5
3946 Control, safeguards, disposal of equipment purchased with state and federal consolidated application funds
4424 Comparability of services
16023 Class 1 - Permanent records
UNITED STATES CODE, TITLE 20
6321 Fiscal requirements
CODE OF FEDERAL REGULATIONS, TITLE 2
200.0-200.521 Federal uniform grant guidance
Management Resources:

Equipment (Cont.)

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California School Accounting Manual
WEB SITES
California Department of Education: http://www.cde.ca.gov
Office of Management and Budget: https://www.whitehouse.gov/omb

Adopted: 11/28/90
Amended: 7/18/01, 10/4/06, 4/20/16, 10/19/16

OROVILLE UNION HIGH SCHOOL DISTRICT

EMPLOYEE EQUIPMENT CHECK-OUT AGREEMENT

DEPARTMENT:_____

BORROWER:_____ RETURN DUE DATE:_____

ITEM:_____ SERIAL #:_____

BAR CODE #:_____

CONDITION OF EQUIPMENT:_____

_____

DATE/TIME OUT:_____ DATE/TIME IN:_____

BORROWER TO COMPLETE:

AUTOMOBILE INSURANCE COMPANY:_____

POLICY #:_____ EXPIRATION DATE:_____

HOMEOWNER'S/RENTER'S INSURANCE COMPANY:_____

POLICY #:_____ EXPIRATION DATE:_____

The borrower of the equipment agrees to return the equipment in the same condition as when received from the District and further agrees to pay for any damage or loss incurred through negligence or lack of control for the same and agrees to pay for any corrective action taken to restore or replace the piece(s) of equipment to the original condition upon return. Borrower will not loan equipment to any person and agrees to return equipment no later than the "Due Date" above.

Signed:_____ Date:_____
(Employee)

Print Name:_____

Address:_____

Phone#: _____

To:	Oroville Union High School District Board of Trustees
From:	Corey Willenberg, EdD, Superintendent
Date:	February 4, 2019
Subject:	Request Board Approval for OHS Gym AC Unit

In May 2018, the OUHSD Board directed the Superintendent to explore the cost of installing air conditioning in the Oroville High gym.

After exploring many options, the Maintenance Supervisor recommends the quote from Climate Control to install air conditioning for a cost of $90,775.

If approved, the cost of the proposal will be paid out of one time funds.

CLIMATE CONTROL
INCORPORATED
3217 Orange Grove Ave Suite A
North Highlands, CA 95660
Phone: 916-566-1135 Fax: 916-556-1138
climatecontrolinc.biz
License # 835592

PROPOSAL

January 11, 2019

Reference #:	764
Due Date:	01/11/2019

Oroville Union High School District
2211 Washington Ave
Oroville, California 95966

Job Name:
Oroville High School
1535 Bridge St.
Oroville, California 95966

We Hereby Submit Specifications And Estimates For

As per your request Climate Control, Inc. is pleased to present the following proposal:

SCOPE OF SERVICES - INCLUDES CRANE LIFT:

1. Set two (2) new 25-ton, gas/electric units (via crane) on lower roof and duct-up side of Gym and through existing windows, where the existing coolers are placed
2. Run spiral duct the length of the Gym on each side and cut in registers on spiral duct
3. Run gas to both units
4. Run control wiring to thermostats with averaging sensors
5. Perform complete start-up and test to ensure proper system operations
6. Upon completion, clean-up work area and remove all debris associated with this service offsite in a professional manner (per EPA Guidelines)

EXCLUSIONS: Plans, permits, associated fees, structural, installation of power, overtime labor and any and all items not specified in this proposal

NOTE:

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of: $90,775.00

Prices valid 30 days from date of proposal. All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees. This proposal may be withdrawn by us if not accepted by the above due date.

Authorized Signature _____ **Acceptance Signature** _____ **Date** _____

To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent
Date: February 4, 2019
Subject: Request Board Approval for the Purchase of Two Ford Vans

---

Transportation has a fleet of Ford ten passenger vans that are used to transport students to and from extra-curricular and co-curricular events. The need for vans has exceeded our capacity.

Transportation is requesting to purchase two, 2019 Ford Transit ten passenger vans from Oroville Ford. The cost of each van is $30,181.38 out the door.

The pricing is based on Ford's fleet pricing. The total cost of this request is $60,362.76 and will be paid for out of one times funds.

Benny Brown's OROVILLE Ford

Stock #: VIN Deal#: 0000000 December 27, 2018

0

Phone:
Email:

Salesperson:

Sale Information

Selling Price	$28,025.02
Accessories	$0.00
Rebates	$0.00
Service Contract	$0.00
Gap	$0.00
Net Trade	$0.00
Fees	$118.75

Trade Information

Trade Allowance	$0.00
Trade Payoff	$0.00
Net Trade	$0.00

Cash Option

Sales Tax $2,037.61

Balance Due Of Out the Door $30,181.38

Finance Option

Initial Investment _____

Lease Option

Initial Investment _____

Please submit this worksheet to management for review. I understand 1) This worksheet is neither an offer nor a contract and is not binding on the customer or the dealership. 2) No offer to purchase any vehicle is binding until accepted in writing by an authorized sales manager and 3) Sales consultants cannot obligate or bind the customer or the dealership.

I hereby authorize the dealership to conduct an Investigation of my credit and employment history and release such information to banks, lenders and credit agencies.

Customer signature: _____ Dealership Approval: _____

Kick

VIRTC1DP

CNGP530 VEHICLE ORDER CONFIRMATION 12/27/18 12:38:54
==> Dealer: F72452
2019 TRANSIT NA Page: 1 of 2
Order No: 8765 Priority: C2 Ord FIN: QB108 Order Type: 5B Price Level: 950
Ord Code: 301A Cust/Flt Name: COUNTY OF BUT PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
(1Z	T-150 LR PS VAN	$35840	$34048.00	20F	8550# GVWR	NC	NC
	130" WHEELBASE			21L	PWTR CLO SD AB	100	91.00
/Z	OXFORD WHITE			425	50 STATE EMISS	NC	NC
:	CLOTH			43R	REV PARK AID	295	269.00
(	PEWTER			60C	CRUISE CONTROL	325	296.00
)1A	PREF EQUIP PKG			63C	HVY DUTY ALTERN	NC	NC
	.XL TRIM			68H	RUNNING BOARD	160	146.00
57B	.MANUAL A/C	NC	NC	86F	KEYS 2 ADDL	75	68.00
99M	3.7L TIVCT V6						
446	.6-SPD AUTO SST			TOTAL	BASE AND OPTIONS	39540	34843.33
TC8	.235/65R16 BSW			TOTAL		39540	34843.33
(73	3.73 REG X73	NC	NC	*THIS IS NOT AN INVOICE*			
	JOB #1 ORDER						
	CA BOARD FEES	NC	.65	* MORE ORDER INFO NEXT PAGE *			
	FRT LICENSE BKT	NC	NC		F8=Next		

F1=Help F2=Return to Order F3/F12=Veh Ord Menu
F4=Submit F5=Add to Library
006 - MORE DATA IS AVAILABLE. QC09534

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2019 TRANSIT
10 PASS.

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out the door

Las Plumas High School

Memorandum

DATE: January 7, 2019

TO: Dr. Corey Willenberg, Superintendent

Board Members

FROM: Dan Ramos, Principal

SUBJECT: Out of state travel request

I am requesting the Board approve out of state travel for Lisa Ross to attend the Solution Tree conference in Orlando, FL called "Grading from the Inside Out". This is about traditional grading practices vs. modernized grading practices. The dates of training will be May 8-9, 2019. Her RISE student Kate Ruttenburg will sub in Mrs. Ross classes both of the days. The trip will be funded through the Rise program at CSU, Chico.

Oroville High School

MEMORANDUM

Date: 2/5/19

To: Corey Willenburg, Superintendent
Board Members

From: Oroville High School/ Cristi Tellechea, Principal

Re: FCCLA Filed Trip/Sandy Smith, Teacher

Oroville High School FCCLA is requesting to go on a field trip to Anaheim, CA from 4/25-30, 2019. While there they will be attending the State Leadership Conference for FCCLA. While in Southern CA they will also attend a behind the scenes tour of a Disneyland kitchen, seeing how a large scale kitchen performs. There will be 12 students attending as well as 3 chaperones.

District Daily Deposits

Oroville High School

1395 Bridge St.

Oroville, CA 95966

Phone:530-538-2320

Fax:530-534-6203

Mission Statement

Our mission at Oroville High School is to provide: A safe, engaging environment that promotes high academic achievement Develops high personal and social responsibility encourages a cooperative effort of students, teachers, and parents.

"TIGER PRIDE RUNS DEEP"

Oroville Union High School District
Request for Board Approval to Participate in a "High Risk" Activity

Activity: Disneyland Culinary Tour + FCCLA State Leadership Conference/Competitions

Date(s): April 25-April 30, 2019 Hours: All day

Location(s): Anaheim, CA

Individuals Responsible for Supervision: Sandy Smith & Samantha Muntifering

Cell Phone # for the Above Individuals: (530) 712-5414 (530) 520-0463

Additional Chaperones: Sean Muntifering

List of Students Attending Activity (attach list if additional space is needed): Kylie Colvin, Mirabelle Thor, Jony Calderon, Indreia Fones, Karoline Xiong, Adina Yang, Kristina Wilson, Kimberly Khang, Jasmine Showalter, Christy Thao, Jonathan Yang, Chia Lor

Liability and property insurance can be purchased for special events through companies like insurevents.com. Has special event insurance been purchased? ☐ Yes ■ No If yes, please attach a copy of the policy.

Provide details of any measures taken to reduce the risk of incurring a loss: An OUHSD teacher will be with student groups at all times. Male Chaperone will be attending for male student competitor .

High Risk Categories

The following activity/activities are considered "High Risk" Activities by the Butte Schools Self- Funded Programs (Policy 5.9). For any claims arising out of the specified activity/activities, the District will incur a $5,000 deductible. Participation in these activities **requires** board approval at least 45 days prior to the activity.

- ☐ Snow/ski trip
- ☐ Bicycle activities/trips
- ☐ Kickboxing, martial arts
- ■ Overnight trips (chaperones not fingerprinted)
- ☐ Scuba diving trips
- ☐ Out-of-country trips
- ☐ Bonfires
- ☐ Skateboard/rollerblade or similar item
- ■ Swimming activities (oceans, pools, etc.)
- ☐ Indoor/outdoor floor hockey
- ■ Bounce houses/inflatable structures
- ☐ Outdoor rock climbing, spelunking or rappelling (no contract for Ropes or similar course)

Requestor's signature: Sandy Smith Date: 1-31-19

Principal's signature: Kristi Gillespie Date: 2/5/19

Superintendent's signature: _____ Date: _____

Date of Board approval: _____

OROVILLE UNION HIGH SCHOOL DISTRICT
2211 WASHINGTON AVE
OROVILLE, CA 95966

REQUEST FOR FIELD TRIP

Please refer to BP 6153 for deadline to submit this form for approval. Do not take your students away from school without getting prior permission from the office. Parents or guardian permissions is required for all students.

Activity: FCCLA State Leadership Meeting & Competition + Disneyland Culinary Tour

Date(s): April 25, 2019 to April 30, 2019 Hours: All day

Location: Riverside, CA & Anaheim, CA

Funding Source(s): VEA

Teacher Responsible for Supervision/First Aid: Sandy Smith & Samantha Muntifering

Name Students Attending Activity (attach list if large group): Kylie Colvin, Mirabelle Thor, Jony Calderon Indreia Fones, Karoline Xiong, Adina Yang, Kristina Wilson, Kimberly Khang, Jasmine Showalter, Christy Thao, Jonathan Yang. Chia Lor

Chaperones: Sandy Smith, Samantha Muntifering, Sean Muntifering

Pre-Trip Activities: Finish competition materials, go over schedules, pack.

Trip Activities: Meetings, tours, competitions

Post-Trip Activities: Student review and summary

Additional Information:

Permission Slip Completed for Each Student? ☒ Yes ☐ No

Transportation: ☐ School Bus* ☒ Van/Suburban* ☐ Charter Bus**
☐ Employee Vehicle*** ☐ Volunteer Vehicle*** ☐ Rental Vehicle***

Teacher's Signature: Sandy Smith Date: 1-31-19

Principal's Signature: Date: 2/5/19

Superintendent's Signature: Date:

Note: The principal's signature verifies that all district requirements for the field trip have been met.

*Submit appropriate form to the transportation department
**Company must be on board approved list
***Attach Employee/Volunteer Personal Vehicle Use Form

2019 CA FCCLA State Leadership Conference Schedule-At-A-Glance

CALIFORNIA STATE ASSOCIATION

Monday, April 29

6:00am - 5:00pm
Registration & Emblematic Sales

7:00am - 7:45am
Breakfast on Your Own

8:00am - Noon
Industry Sector Experiences (Tours)

8:00am - Noon
Career Workshop Sessions

8:00am - Noon
Advisors Professional Development Sessions

Noon - 1:00pm
Lunch on Your Own

1:30pm - 4:30pm
"Believe in Yourself"
SPECIAL EVENT
*College & Career Show
*Interactive Activity
*Region & State Scrapbook Viewing
*CRE's on Display
*Meet the State Officer Candidates

Monday, April 29

3:30pm - 4:30pm
*Balloting for State Officers

6:30pm - 9:00pm
Fourth General Session/Banquet

9:30pm - 11:30pm
New State Officer & Advisor Orientation/ Rehearsal

9:30pm - 11:30pm
Formal Ball

Tuesday, April 30

Breakfast on Your Own

7:30am - 7:50am
Seating of CRE Participants

8:00am - 8:25am
CRE Participants Orientation

8:25am - 8:40am
General Seating for Closing Session

8:45am - 11:45am
Recognition Session
Installation of New Officers
After Closing General Session
Return of CRE Materials

Noon - 1:00pm
2019 National Conference and STAR Participants Orientation

Events and times subject to change

Believe in yourself

2019 CA FCCLA State Leadership Conference Schedule-At-A-Glance

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CRE Participants Orientation

8:25am - 8:40am
General Seating for Closing Session

8:45am - 11:45am
Recognition Session
Installation of New Officers
After Closing General Session
Return of CRE Materials

Noon - 1:00pm
2019 National Conference and STAR Participants Orientation

Events and times subject to change

Believe in yourself