OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING AGENDA

Wednesday, December 19, 2018

Closed session at 5:30 p.m. followed by open session at approximately 6:00 p.m.

All Regular Meetings Will Take Place at:
Prospect High School, 2060 Second Street, Oroville, CA 95966

District Core Beliefs

We believe:

- Every student can learn and learns at their own pace.
- Active engagement of students by caring adults is key to helping students achieve.
- Every student should have access to services and supports to enhance their learning experience.
- Every student should be exposed to college and/or career opportunities.
- Every student should learn the skills necessary to succeed in post-secondary education or in a career path.
- Every member of the learning community deserves to be part of a safe, caring and nurturing learning environment and should be treated with respect, dignity and worth.

BOARD MEMBERS:
Vacant, President
Bonnie King, Vice President
Nannette Walker, Clerk
Scott Damon, Trustee
Ray Sehorn, Trustee

DISTRICT ADMINISTRATION:
Dr. Corey Willenberg, Superintendent
Susan Watts, Asst. Superintendent/CBO
Kevin Simas, Director of Education
Jeff Ochs, Director of Alternative Education
Dan Ramos, Principal, Las Plumas High School
Cristi Tellechea, Principal, Oroville High School
Dennis Spasbo, Continuation School Principal

Agenda materials are available on the district's website (ouhsd.org) and for inspection at the following location:

Superintendent's Office
Oroville Union High School District
2211 Washington Avenue
Oroville, CA 95966

In compliance with the American with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office at 538-2300, ext. 1107. Notification 48 hours prior to the meeting will enable to district to make reasonable arrangements to ensure accessibility to these meetings.

ALL MEETINGS ARE RECORDED

OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING AGENDA

Wednesday, December 19, 2018, 5:30 p.m., Prospect High School, 2060 2nd Street, #A, Oroville, CA 95965

CALL TO ORDER

1. **Certificate of Appointment & Oath of Office for Newly Elected Board Members**
   Butte County Superintendent, Tim Taylor, will administer the Oath of Office to Mrs. Englund, Mrs. King and Mrs. Walker

ROLL CALL

Scott Damon, Amber Englund, Bonnie King, Ray Sehorn and Nannette Walker

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee employment/discipline/dismissal/release]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9** [Case name unspecified because disclosure would jeopardize negotiations]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]
- **Graduation Requirement Waiver – California Education Code Section 51225.3**
- **Pupil Discipline—California Education Code Sections 48918/35146**

RESULTS OF CLOSED SESSION

PLEDGE OF ALLEGIANCE

CONVENE TO ANNUAL ORGANIZATIONAL MEETING

2. **Election of Board President**

3. **Election of Board Vice President**

4. **Election of Board Clerk**

5. **Establishment of Board Meeting Dates, Time, and Location**

6. **Board Governance Handbook**
   Per board bylaws, the handbook must be approved as part of the annual organizational meeting.

APPROVAL OF AGENDA VARIANCE

PUBLIC HEARING (None)

STUDENT REPRESENTATIVES REPORTS

RECOGNITIONS AND PRESENTATIONS

7. **Student Recognition/Achievement – Las Plumas High School and Prospect High School**

8. **Recognition of AJ Cahee for His Retirement**

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON *NON-AGENDA* ITEMS
At this time, the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state their name for the record and make their presentation. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject**. The Board is prohibited by State law from taking action on any item not listed on the agenda, except under special circumstances as defined in the Government Code.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON *AGENDA* ITEMS
At this time, the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state their name and the item number on which they wish to speak. When that item comes up on the agenda, the person will be asked to step to the podium, repeat their name and give their presentation. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject**.

NON-ACTION INFORMATIONAL ITEMS AND REPORTS

9. **Board Comments**

10. **Superintendent**

11. **Administration**

12. **18/9 LCAP Meeting Schedule**

13. **Dashboard Indicators**

OLD BUSINESS (None)

CONSENT CALENDAR (Recommend approval of the following Consent Items):

14. **Minutes from the November 27, 2018 Board Meeting**
15. **Check Registers Dated 11/8, 11/13, 11/16, 11/19, 11/27, 11/29, 12/4 and 12/11**
16. **Monthly Financial Report**
17. **Donation of $44,632 from Kiewit Corporation, Employees, Sub-Contractors and Vendors to the Baseball/Softball Field Upgrade Project**
18. **Donation of $1152 from Joseph Hurte to the LP Boys Basketball Program**
19. **Disposal of Obsolete/Damaged Equipment**
20. **18/19 CTE Committee Members**
21. **Five-Year MOU with the San Diego County Superintendent of Schools for Adult and CTE Credential Services**
22. **Contract with LifeChangers Intl. for Character Assemblies**
23. **First Reading of Board Policies and Administrative Regulations**
    - BP 3514.1 (Hazardous Substances)
    - BP 3515.21 (Unmanned Aircraft Systems (Drones))
    - AR 5141.3 (Health Examinations)
    - BPAR 5144.1 (Suspension and Expulsion/Due Process)
    - BP 5145.6 (Parental Notifications)

NEW BUSINESS

24. **Request to Waive Developer Fees or Charge the Commercial Rate (Willenberg)**
Ronald Reed, President of the Base Camp Village, Inc., a non-profit group, is asking the board to waive residential developer fees or charge the commercial rate instead for a housing project in Thermalito. The housing project would be for homeless persons who suffer from serious mental illness. The project will include construction training for persons with felony convictions in cooperation with the Butte County Sheriff's Office Alternative Custody Supervision. The project consists of eight 288 square foot studio units and four 576 square foot one bedroom units. No children will be permitted to occupy the units. The cost for residential developer fees is $17,464.32. The cost to charge commercial developer fees rather than residential fees would be $2810.88.
Recommend denial to waive residential fees or charge commercial developer fees

Enclosure

25. **First Interim Report (Watts)**
As required by AB 1200, districts must report their financial conditions at least twice during the year. The adopted budget made various assumptions that now have been updated with more current information.
Recommend certification that the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years

Enclosure

26. **Resolution Regarding Accounting of Development Fees for 2017/18 in the Capital Facilities Fund (Watts)**
Government Code sections 66001 and 66006 impose detailed requirements on public agencies which levy fees. Each district collecting development fees must make an annual accounting of those fees within 180 days of year end. **Recommend approval of Resolution #10-18/19**

Enclosure

27. **Request for Allowance of Attendance Because of Emergency Conditions (Willenberg)**
The district must submit a J-13A waiver to obtain approval of attendance and instructional time credit due to the schools being closed from November 9th – 23rd as a result of the Camp Fire.
Recommend approval

Enclosure

28. **2019/2020 School Year Calendar (Willenberg)**
A first draft of the calendar was shared at the November 27th board meeting. The only requested change was to move the two board meetings in June back one week due to the budget and LCAP time constraints. The calendar is now being presented or approval. **Recommend approval**

Enclosure

29. **Request to Change June 2019 Board Meeting Dates (Willenberg)**
Due to the time needed to complete the 2019/2020 budget and LCAP, the district is seeking approval to move the June 2019 board meetings back one week. If approved, the board meetings would occur on June 19th and 26th. **Recommend approval**

30. **Personnel Assignment Order**
Approval is requested for the following Personnel Assignment Order:

Certificated
Shelly Medford
Teacher – OHS
Retiring w/ District paid benefits until 65 and $2000 Early Tell Incentive
Effective 6/8/2019

Classified
Bill Cash
Maintenance & Operations Lead
8hrs/day 260days/yr
Step/Column 24/N31 $30.32 p/hr
Effective 1/1/2019

Certificated (Cont.)

Translators
Lupe Salazar
Hue Yang
Kou Hawj
Brenda Gutierrez
Diana Castillo-Siplin

Classified (Cont.)

Jason Cash
Custodian – LPHS
8hrs/day 260days/yr
Step/Column 15/A $15.30
Effective 12/26/2018

31. Items for Next Agenda

ADJOURNMENT

The meeting will be adjourned to a regular board meeting scheduled for Wednesday, **January 16, 2019,** at 5:30 p.m. at Prospect High School.

OROVILLE UNION HIGH SCHOOL DISTRICT

Governance Handbook

Board of Trustees
Scott Damon
Amber Englund
Bonnie King
Ray Sehorn
Nannette Walker

Superintendent
Dr. Corey Willenberg

This handbook reflects the governance team's work on creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, roles, commitment to norms and coming to agreement on protocols/formal structures that will enable the governance team to perform its responsibilities in a way that best benefits all children.

Adopted December 19, 2018

Table of Contents

Effective Governance 2

Board of Trustees Professional Governance Standards 2

Unity of Purpose 4

Core Beliefs and Vision & Mission Statements 4

Governance Team Unity of Purpose 5

Governance Role and Responsibilities 5

Duties and Responsibilities 6

Performing Governance Responsibilities 6

Positive Governance Team Culture 7

Governance Norms and Protocols 7

Structures and Processes to Support Effective Governance 8

Self-monitoring of Governance Team Effectiveness 8

New Board Member Orientation 8

Visiting Schools 9

Handling Concerns from the Public and Staff 9

Individual Board Member Requests for Information 9

Individual Board Member Requests for Action 9

Board Meeting Management 9

Email 9

Role and Responsibilities of the Trustees and Board President 10

Designated Spokesperson(s) for the Board of Trustees 11

Agreements to Facilitate Governance Leadership 12

OUHSD Governance Team Norms and Protocols 13

Effective Governance

There are three dimensions to the effective governance of any organization: the actions of an individual, a group coming together to govern, and the performance of governance responsibilities by the group.

In a school district, the Board and Superintendent work together as a governance team. For a governance team to work together effectively, members need to:

- Maintain a unity of purpose
- Agree on and govern within appropriate roles
- Create and sustain a positive governance culture
- Create a supportive structure for effective governance.

Effective governance tenets encompass the basic characteristics and behaviors that enable governance team members to effectively create a climate for excellence in a school district and maintain the focus on improved student learning and achievement.

Governance – A Definition
School district governance is the act of transforming the needs, wishes and desires of the community into policies that direct the community's schools.

Board of Trustees
Professional Governance Standards

1. **Keep the district focused on learning and achievement for all students**
   - Recognize that students come to school with diverse educational needs.
   - Base decisions on the district's vision, student needs, research, empirical data and a balance of community expectations, legal constraints and resources.
   - Ensure that the district has established academic standards and regularly measures growth in achievement for all students.
   - Ensure that the district provides opportunities for all students to succeed.

2. **Communicate a common vision and mission**
   - Develop and adopt a written statement of the district vision and mission along with other direction-setting documents using collaborative processes that involve the staff and community.
   - Ensure that procedures are in place to periodically review the Strategic Plan and other direction-setting documents.
   - Demonstrate commitment to the vision, mission and goals by regularly communicating them to staff and the community.
   - Exhibit behaviors and make decisions that support achievement of the district vision, mission and goals.
   - Keep current on trends and emerging needs in education in order to proactively participate in renewing or reviewing the district's direction and policies.
   - Support board decisions.
   - Speak with a common voice.

3. **Operate openly, with trust and integrity**
   - Conduct district business in a fair, respectful and responsible manner.
   - Consider the concerns and interests of the staff and community.
   - Encourage thorough debate, seek to engage in dialogue for clarification and withhold judgment until all perspectives are heard.
   - Ensure that all members of the Board have the same information—no secrets or surprises among members of the governance team.
   - Clearly communicate decisions to all those who are affected by them.
   - Keep confidential information confidential.

4. **Govern in a dignified and professional manner, treating everyone with civility and respect**
   - Treat the Superintendent, staff, students, parents and community with dignity and respect.
   - Listen openly and respectfully to each other, to staff, students, parents and members of the community.
   - Welcome open discussion of different points of view.
   - Demonstrate ability to disagree on issues and still maintain trust, respect and dignity.
   - Work together to build consensus for decisions.

5. **Govern within board-adopted policies and regulations**
   - Develop, update and approve policies and regulations that are understood and followed.
   - Understand the distinctions between the role of the Board and that of the Superintendent and staff.
   - Do not become involved in the day-to-day operations of the district.
   - Have agreed-upon norms and protocols to carry out Board responsibilities.

6. **Take collective responsibility for the Board's performance**
   - Assume collective responsibility for Board conduct, behavior and conflict management.
   - Function as a governance team with the Superintendent.
   - Demonstrate a commitment to continually improving governance efforts.
   - Take responsibility for the orientation of all new members.

7. **Periodically evaluate the Board's effectiveness**
   - Have procedures in place for regular, on-going self-evaluation.
   - Ensure meeting agendas provide for a sound order of business and facilitate maximum focus on matters related to student achievement.
   - Have norms and protocols in place to ensure that individual Board members do not get involved in the day-to-day management of the district.

8. **Ensure opportunities for the diverse range of views in the community to inform Board deliberations**
   - Ensure board policy enables parents, staff and the public to participate in district discussions, school programs and activities in meaningful ways.
   - Consider the concerns and interests of all segments of the community in deliberations.

Unity of Purpose

Unity of Purpose is a common vision, overarching goals, and the values and beliefs governance team members share about children, the district and public education that help them transcend their individual differences to fulfill a greater purpose.

Core Beliefs

We believe:

- Every student can learn and learns at their own pace.
- Active engagement of students by caring adults is key to helping students achieve.
- Every student should have access to services and supports to enhance their learning experience.
- Every student should be exposed to college and/or career opportunities.
- Every student should learn the skills necessary to succeed in post-secondary education or in a career path.
- Every member of the learning community deserves to be part of a safe, caring and nurturing learning environment and should be treated with respect, dignity and worth.

Vision and Mission Statements

Vision

OUHSD will provide a variety of quality educational experiences for students of all learning styles, in a safe and nurturing environment to prepare them to be critical thinkers and consumers in the 21st century in a fiscally responsible manner. Learning communities will provide programs and experiences that promote academic achievement and personal and social growth of every student.

We expect:

- All students to graduate.
- Strategic establishment of positive relationships with all students in the class.
- Teachers to engage students in the active learning process, which includes participation, discussion, writing, hands-on activities and experiential learning opportunities.
- Teaching, modeling and reinforcement of prosocial classroom skills (following directions the first time, actively listening, waiting patiently, sharing with others, etc.).
- Classroom behavioral expectations to be posted, taught, reviewed and known by every student.
- Students and teachers to use technology to enhance the educational experience.
- Staff involvement and engagement in professional learning communities to support development in all curricular areas.
- Curriculum and instructional practices to be aligned with the Common Core State Standards and the Standards for the Teaching Profession.
- Our schools to actively pursue, encourage and welcome increased family and community involvement.

Mission

Preparing Students for the future today.

Governance Team Unity of Purpose

- We will provide high quality educational opportunities for all students.
- We will build trust and confidence with our community, our staff and our students.
- We will function as an effective team.
- We will understand our collective responsibilities to our heritage, current challenges and community values.
- We will be a team with a common vision and act as a catalyst for the focused efforts of employees and the community.
- We will be partners with the staff in carrying out the mission of OUHSD.
- We will oversee the continuous development of quality programs, staff and facilities.
- We will perpetuate a legacy of positive culture.
- We will support our staff as they endeavor to enhance the lives of our students.

Governance Role and Responsibilities

Citizen oversight of local government is the cornerstone of democracy in the United States. The role of the trustees who sit on locally elected school Boards is to ensure school districts are responsive to the values, beliefs and priorities of their communities. Boards fulfill this role by performing five major responsibilities: setting direction; establishing an effective and efficient structure; providing support; ensuring accountability; and providing community leadership as advocates for children, the school district and public schools.

These five responsibilities represent core functions that are so fundamental to a school system's accountability to the public that they can only be performed by an elected governing body. Authority is granted to the Board as a whole, not each member individually. Therefore, Board members fulfill these responsibilities by working together as a governance team with the Superintendent to make decisions that will best serve all the students in the community. The Board carries out these responsibilities in each of the following job areas:

- Setting the District's Direction
- Student Learning and Achievement
- Finance
- Facilities
- Human Resources
- Policy
- Judicial Review
- Collective Bargaining
- Community Relations and Advocacy

The Superintendent assists the Board in carrying out its responsibilities in each of the job areas, and leads the staff toward the accomplishment of the agreed upon district vision and goals. The following page provides more detail on how the Board performs its governance responsibilities in each job area. It is important to remember that Boards who inadvertently get involved in staff functions undercut their ability to hold the Superintendent accountable for the results of those efforts.

Duties and Responsibilities

The Superintendent shall have the discretion to organize, reorganize, and arrange the administrative and supervisory staff, including instruction, personnel, and business affairs, which in his/her judgment best serve the interests of the district.

The board recognizes that it is a collective body and each board member recognizes that his/her power as a board member is derived from the collective deliberation and action of the board as a whole in a duly constituted meeting.

Performing Governance Responsibilities

We agree with the responsibilities of school Boards as described below by the California School Boards Association:

Set the direction for the community's schools

- Focus on student learning
- Assess needs/obtain baseline data
- Generate, review or revise setting direction documents (beliefs, vision, priorities, strategic
- goals, success indicators)
- Ensure an appropriate inclusive process is used
- Ensure these documents are the driving force for all district efforts

Establish an effect and efficient structure for the school district

- Employ and support the Superintendent
- Establish a human resources framework that includes policies for hiring and evaluating other personnel
- Oversee the development of and adopt policies
- Set a direction for and adopt the curriculum and require data-producing assessment systems
- Establish budget priorities, adopt the budget and oversee facilities issues
- Provide direction for and vote to accept collective bargaining agreements

Provide support through our behavior and actions

- Act with professional demeanor that models the district's beliefs and vision
- Make decisions and provide resources that support mutually agreed upon priorities and
- goals
- Uphold Board-approved district policies and support staff implementation of Board direction
- Ensure a positive working climate exists
- Be knowledgeable enough about district efforts to explain them to the public

Ensure accountability to the public

- Evaluate the Superintendent
- Monitor, review and revise policies
- Serve as a judicial and appeals body
- Monitor student achievement and program effectiveness and require program changes as indicated
- Monitor and adjust district finances and periodically review facilities issues
- Monitor the collective bargaining process

Act as community leaders

- Speak with a common voice about district priorities, goals and issues
- Engage and involve the community in district schools and activities
- Communicate clear information about policies, programs and fiscal condition of the district
- Educate the community and the media about the issues facing students, the district and
- public education
- Advocate for children, district programs and public education to the general public, key community members and local, state and national leaders

Positive Governance Team Culture

Culture is the positive or negative atmosphere created by the way people in an organization treat each other. Teams have unwritten (implicit) or written (explicit) agreements about how they will behave with each other and others. These behavioral ground rules, often called norms, enable teams to build and maintain a positive culture or shift a negative one.

Because the community elects school Board members to set and monitor the direction of the school district, and the district Superintendent translates all efforts into action, it is vital that the Board and Superintendent have a respectful and productive working relationship based on trust and open communications.

Governance Norms and Protocols

We agree to:

- Focus on students' best interest
- Consider the welfare of all stakeholders (students, staff and community)
- Respect each other's opinions
- Listen "actively" to each member's ideas
- Value each member's point of view
- Be open to new ideas
- Exhibit positive body language
- Not interrupt, nor monopolize
- Encourage everyone to verbalize
- Disagree agreeably
- Recognize the positive
- Be willing to compromise
- Focus on process, not personalities
- Act by building on the thought of a fellow governance team member
- Arrive to meetings on time and prepared
- Commit time necessary to govern effectively
- Commit to open communication, honesty, no surprises
- Maintain confidentiality

Structures and Processes to Support Effective Governance

Effective governance teams discuss and agree on the formal structures and processes used by the trustees and the Superintendent in their functioning as a team (e.g., processes or structures for agenda setting, set-up of Board room and table, agenda structure, handling complaints or concerns from the community, bringing up a new idea); how governance teams operate, and how they do business. These agreements about how groups will operate are often called protocols.

The following protocols were developed to support and promote the effectiveness of our governance team.

Self-monitoring of Governance Team Effectiveness

We will schedule a workshop every January to review governance team agreements and processes by reviewing the Governance Handbook.

New Board Member Orientation

We will provide opportunities for new board members to attend training and meet with the Superintendent.

Visiting Schools

Visits are encouraged. As a professional courtesy, trustees will call the principal ahead of time to arrange the visit. Trustees will also be cautious about encroaching on the learning environment. To assist in this matter, the Superintendent will ensure principals and teachers know that a teacher does not need to interrupt his/her lesson when a Board member visits a classroom.

Handling Concerns from the Public and Staff

When someone brings a concern to the Board, we will listen carefully, remembering we are only hearing one side of the story, and will then direct that individual to the employee in the district most appropriate and able to help them resolve their concern. We will make sure they understand the appropriate order of who to contact (i.e., teacher, then principal, then district staff) and are aware of any formal forms or policies that might assist them (e.g., written complaint form). The Superintendent and principal(s) will be copied on correspondence. This will ensure everyone is treated fairly, equally and expeditiously and that the processes and procedures of the district are upheld. It will also clarify that one Board member has no individual authority to fix a problem. As a representative of the public, it is important that the Board member invite the person with the complaint to ultimately get back to him if the issue is not resolved.

Individual Board Member Requests for Information

When an individual Board member requests information pertaining to an agenda item, it will be provided to all Board members.

An individual Board member will – insofar as possible – work to let the Superintendent and staff know ahead of time when a request for information will be made in public so the staff can be prepared to provide a thorough answer.

Individual Board members will self-monitor to ensure one person's request for information does not divert an inappropriate amount of time from staff efforts to achieve district goals.

Individual Board Member Requests for Action

The only authority to direct action rests with the full Board sitting at the Board table. A majority vote sets such direction.

Individuals may request an item for a future agenda by explaining their interest in a particular course of action and working to get a Board majority to support moving in that direction.

When a majority of the Board, sitting in a formal meeting requests action, it should be done in the context of the intended results. It is the duty of OUHSD staff to determine the methods used to achieve those results.

Board Meeting Management

We understand that Board meetings are meetings of the Board held in public, not open forum town hall meetings.

We will keep this in mind as we conduct our meetings, allowing the public to provide input at the time allotted to ensure the multiple voices of the community inform Board deliberations. However, when the Board deliberates, it will be a time for the Board to listen and learn from each other, taking the public input into consideration, not a time to re-engage with the public. We will consistently abide by our formal processes relating to this issue so that all persons are treated fairly and equally.

We will review our policies, bylaws and protocols relating to Board meeting management (e.g., time limits on input from members of the public), revising or reaffirming them as appropriate.

Email

We will use email carefully to insure that we do not violate the Brown Act, which prohibits Board members from exchanging facts to:

- Develop collective concurrence
- Advance or clarify an issue
- Facilitate agreement or compromise
- Advance ultimate resolution

We understand that:

- Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendized Board meeting.
- Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication.
- A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that his/her response does not necessarily reflect the views of the Board as a whole.
- Like other writings concerning district business, a Board member's electronic communication may be subject to disclosure under the California Public Records Act.

Role and Responsibilities of the Trustees, Board President and Clerk

Our Beliefs:

- We have an obligation to set an example of good government in action for our community.
- We will model dignified problem solving for our community and our children.
- The Board President works with the Superintendent to ensure Board meeting effectiveness.
- We intend that our Board meetings proceed professionally, efficiently and effectively and that district staff will have the opportunity to provide necessary background materials and information to the Board in a respectful environment.
- Each Board member must have the opportunity to express his or her viewpoint during Board deliberation.
- Everyone in attendance at Board meetings will be treated with dignity and respect.
- The Board president has a facilitation role relative to Board meetings, and acts as a spokesperson for the Board. S/he has no more authority than any other Board member outside of Board meetings.

Our Agreement:

The role of the Board president is to:

- Attend CSBA Board President's Workshop or other appropriate trainings if serving as president for the first time
- Chair meetings
- Work with the Superintendent as necessary to help ensure Board members have the necessary information and materials to make wise decisions
- Make sure that pending agenda items are addressed appropriately
- Confer with the Superintendent before meetings to prepare, as necessary for the upcoming meeting
- Model the tone and behavior the Board wishes to convey to the community

As meeting chair, the Board president will:

- Open and preside over meetings
- Introduce agenda items, providing some background information as appropriate, different from background information that is provided by staff (e.g., "This is an item we have had on our agendas four times in the last three months. We have given it a great deal of consideration and appreciate all of the input we have received from the public and the information staff has provided on the issue. Tonight we will receive additional public input, deliberate further and hope to make a final decision.").
- Call on speakers
- Make sure all Board members have a chance to share in deliberation
- Work to facilitate effective deliberation
- Interpret and clarify for understanding to ensure that all Board members have an accurate understanding as the deliberation proceeds
- Wait until all other Board members who wish to speak on an issue have done so before adding his or her own comments
- Call for a vote restating the motion, clarify and authenticate all action, order and procedures of the Board
- Adjourn meetings
- Remind the governance team and audience members of any meeting guidelines and Professional Governance Standards the Board has adopted, as necessary.
- Work with the Superintendent to make sure there is appropriate follow-up and clarification of possible options for the Board following the Board meeting.
- Serve as the spokesperson for the Board – always bearing in mind the direction and commitment of the Board given during Board meetings.

The role of the Board Vice President is to:

- Assume the duties of the Board President in his/her absence.

The role of the Board Clerk is to:

- Lead the Pledge of Allegiance
- Make the motion on expulsion cases
- Sign documents on behalf of the district
- Sign the minutes of Board meetings following their approval
- Serve as presiding officer in the absence of the president and vice president

Designated Spokesperson(s)

Our Beliefs:

It is essential that important information be communicated to members of the Board, the staff and the community in as timely a fashion as possible. Board Members and the Superintendent have an obligation to speak with a common voice about district issues to the staff and community. We recognize that some situations have legal or other considerations that may place restrictions on what may be told to the media or public. Confidential issues must remain confidential. It is important that we speak with one voice in order to maintain the trust of our community.

Our Agreement:
In most cases, everyone is comfortable having the press contact any Board member. However, occasionally an issue requires there be one chief spokesperson. The Board member who fills this role may vary from year to year and from issue to issue. The designated spokesperson will vary depending on the issue or situation:

Crisis: The Superintendent will be the primary spokesperson and may involve the Board president at his/her discretion.

Meeting Information (e.g., Board meetings, agenda items, study sessions): The Board President and the Superintendent will serve as primary spokespersons.

Core Beliefs / Vision / District Priorities / General District Information: All governance team members may serve as spokespersons utilizing developed and agreed upon key messages. When speaking on behalf of the district or the School Board, Board members have an obligation to adhere to agreed upon key messages. Examples of District Key Messages:

- Core Beliefs
- District Mission / Vision
- Progress Toward District Goals
- Student Learning Goals
- Budget Objectives / Financial Plan
- Parent Involvement
- Facilities

During the Annual Governance Workshop in January the governance team will discuss which team members are going to be networking with which community groups and organizations. If a Board member is invited to speak to a community group or organization, s/he will make sure other team members know about the invitation, will ask for agreed upon key messages and any updated district information from the Superintendent, and will communicate back to the governance team after the presentation.

OUHSD Governance Team Agreements to Facilitate Governance Leadership

A major difference between groups and teams is that teams have clear agreements (norms that identify expectations for behavior, and protocols that describe how the team will operate) set by the team's members. Once developed, these norms and protocols shape how team members behave with each other and how they perform their responsibilities.

Group expectations help a group work together to not only address difficult issues in an objective and consistent way, but also to confirm what each member will do in the normal course of business to help the team succeed. - CSBA

OUHSD Governance Team Norms and Protocols

The Board of Education for the Oroville Union High School District is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student.
To effectively meet district challenges, the Board and Superintendent must function together as a governance leadership team. Agreed upon behaviors (or norms) and operating procedures (or protocols) support consistent behaviors and actions among team members. The purpose of the OUHSD governance team agreements is to ensure a positive and productive working relationship among Board members, the Superintendent, district staff, students, and the community. The protocols were developed for and by the members of the governance team, and may be modified over time as needed.

We have reviewed and agree to follow the aforementioned governance team norms and protocols in order to support a positive and productive working relationship among the Oroville Union High School District Board of Trustees, staff, students and the community. We shall renew this agreement at the Annual Governance Workshop of the OUHSD Board of Trustees held in January.

Oroville Union High School District LCAP Meeting Schedule

August 7, 2018	Meeting with Southside Community and NAACP to discuss suspension and expulsion data.
December, 2018	Public Release of California School Dashboard Indicators
December 12, 2018	Significant Disproportionality Stakeholder Meeting to discuss SPED data.
January 14, 2019	LCAP Stakeholder Meeting-Las Plumas High
January 15, 2019	Superintendent's Advisory Council
January 16, 2019	OUHSD Board of Trustees Meeting-Prospect High School
February 13, 2019	OUHSD Board of Trustees Meeting-Prospect High School
March 4, 2019	LCAP Stakeholder Meeting-Oroville High
March 5, 2019	Superintendent's Advisory Council
March 20, 2019	OUHSD Board of Trustees Meeting-Prospect High School
April 24, 2019	OUHSD Board of Trustees Meeting-Prospect High School
May 20, 2019	Superintendent's Advisory Council
May 15, 2019	OUHSD Board of Trustees Meeting-Prospect High School
May (TBA)	DELAC
June 19, 2019	Public Hearing Budget and LCAP-Prospect High School
June 26, 2019	Board Meeting-Budget and LCAP Approval-Prospect High School

OROVILLE UNION HIGH SCHOOL DISTRICT
Preparing Students for the Future Today
Est. 1892

To: Oroville Union High School District Board of Trustees

From: Dr. Corey Willenberg, Superintendent

Date: December 11, 2018

Subject: California School Dashboard Indicators

California adopted a new school accountability system called the California School Dashboard Indicators. The system is a growth model that focuses on the following areas: Suspension Rate, Graduation Rate, Chronic Absenteeism, English Language Arts, Mathematics, College and Career Readiness and English Learner Progress.

The data shown in the OUHSD Dashboard Indicators is used in the development of the Local Control Accountability Plan (LCAP) in the spring. The indicator system uses colors to show district and school performance. The five colors are Blue, Green, Yellow, Orange and Red. The goal is for all OUHSD schools to achieve Blue on all dashboard indicator areas and every student subgroup.

OUHSD will be eligible for Differentiated Assistance from the Butte County Office of Education and/or the California Department of Education in the areas of English Learner Progress and Students with Disabilities focusing on suspension and graduation rates.

I have included information on the Dashboard Indicators and Differentiated Assistance in the Board Agenda Packet. I will review the OUHSD Dashboard Indicators at the December 19, 2018 Board meeting.

California School DASHBOARD

The Dashboard Has a New Look!

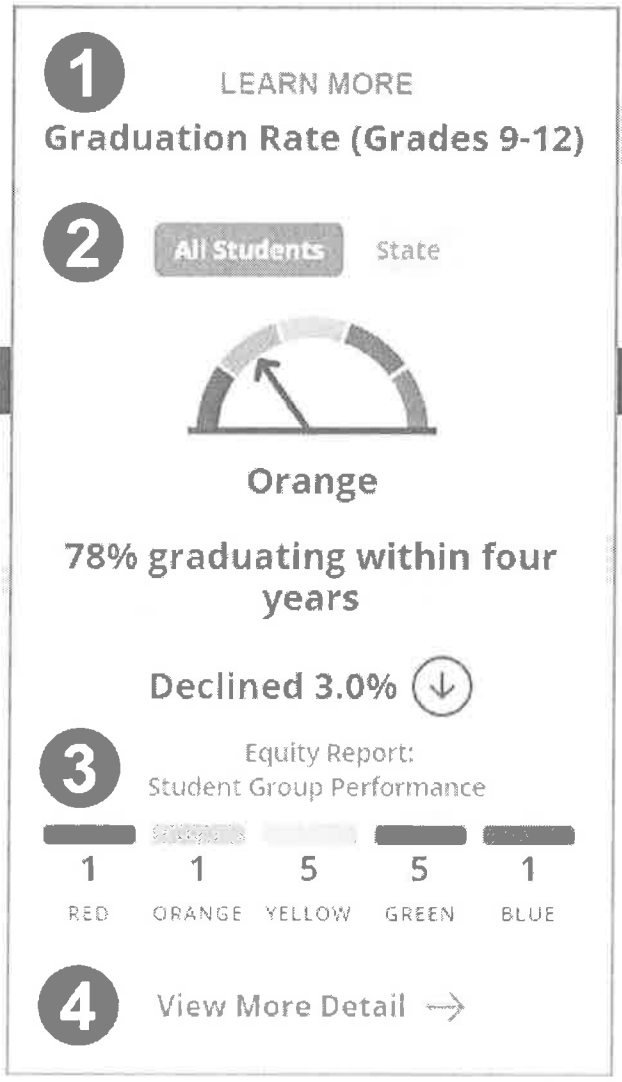
Parent-Friendly, by Design

Fully Translated into Spanish

Now families who speak Spanish have complete access to all of the information that English-speaking families have.

State-Level Data Reported

Compare a school's or district's performance to state-level data.



Simplified Presentation Style

Dashboard 2.0 is friendlier, simpler to use, and easier to understand. It even looks better on a smartphone screen.

Fewer Clicks

Dashboard 2.0 has 80 percent fewer "pages."

2018 Dashboard Design

1. Flip the cards for more details.
2. Compare student performance (at district or school level) to state-level performance.
3. Equity is upfront and center.
4. Users can view detailed student-level performance data.
5. No more pies! The 2018 Dashboard has adopted a "gauge-style" icon, where an arrow points to the corresponding color.



This draft of the 2018 Dashboard is subject to change before it is released to the public.

For more information, please visit the California Accountability Model & School Dashboard web page at https://www.cde.ca.gov/ta/ac/cm/index.asp.

September 2018

California School DASHBOARD

What Data Are Used for the 2018 Dashboard?

The table below lists the indicators uploaded by the California Department of Education (CDE) to the Dashboard and the year(s) of data used to calculate Status and Change for the 2018 Dashboard.

Indicator	Data Used for Status	Data Used for Change
Academic Indicator	2018 Average Distance from Standard (2018 Smarter Balanced Summative Assessments for English language arts/literacy and mathematics)	2018 Average Distance from Standard minus 2017 Average Distance from Standard
Graduation Rate Indicator	Class of 2018 graduation rate (2017–18 graduation rate)	Class of 2018 graduation rate minus Class of 2017 graduation rate
Suspension Rate Indicator	2017–18 suspension rate	2017–18 suspension rate minus 2016–17 suspension rate
English Learner Proficiency Indicator	Number of students at each level of the English Language Proficiency Assessments for California (ELPAC)	Not applicable
Chronic Absenteeism Indicator	2017–18 chronic absenteeism rate	2017–18 chronic absenteeism rate minus 2016–17 chronic absenteeism rate
College/Career Indicator	Class of 2018 "Prepared" graduates	Class of 2018 "Prepared" graduates minus Class of 2017 "Prepared" graduates

For more information, please visit the CDE Accountability Model & School Dashboard web page at https://www.cde.ca.gov/ta/ac/cm/index.asp.

November 2018

California School DASHBOARD

College/Career Readiness

The College/Career measure shows how well local educational agencies (LEAs) and schools are preparing students for likely success after graduation. Only graduates can be classified as Prepared or Approaching Prepared. For schools and LEAs to demonstrate success on this state measure, high school graduates must meet at least one of the criteria in the Prepared level.

PREPARED

- **Smarter Balanced Summative Assessments:** Score of Level 3 "Standard Met" or higher on both English language arts/literacy (ELA) and mathematics
- **Advanced Placement (AP) Exams:** Score of 3 or higher on two AP exams
- **International Baccalaureate (IB) Exams:** Score of 4 or higher on two IB exams
- **College Credit Courses:** Two semesters or three quarters of college coursework with a grade of C- or better in academic/CTE subjects where college credit is awarded
- **State Seal of Biliteracy (SSB):** SSB awarded and score of Level 3 or higher in ELA on the Smarter Balanced Summative Assessments
- **Leadership/Military Science:** Two years of Leadership/Military Science, score of Level 3 or higher in ELA or math, and Level 2 "Standard Nearly Met" or higher in other subject area
- **University of California (UC) and California State University (CSU) a-g requirements:** Complete a-g course requirements with a grade of C- or better plus one of the Additional Criteria from the box below
- **Career Technical Education (CTE) Pathway:** Pathway completion with a grade of C- or better in the capstone course plus one of the Additional Criteria from the box below

Additional Criteria

- Smarter Balanced Summative Assessment Scores:
  - Level 3 or higher on ELA and at least a Level 2 in mathematics, or
  - Level 3 or higher on mathematics and at least a Level 2 in ELA
- One semester/two quarters of College Credit Courses with a grade of C- or better in academic/CTE subjects
- Score of 3 on one AP exam or score of 4 on one IB Exam (for a-g requirement only)
- Completion of CTE Pathway (for a-g requirement only)

APPROACHING PREPARED

- **Smarter Balanced Summative Assessments:** Score of Level 2 "Standard Nearly Met" on both ELA and mathematics
- **College Credit Courses:** One semester or two quarters of college coursework with a grade of C- or better in academic/CTE subjects where college credit is awarded
- **UC and CSU a-g requirements:** Complete a-g course requirements with a grade of C- or better
- **CTE Pathway:** Pathway completion with a grade of C- or better in the capstone course
- **Leadership/Military Science:** Two years of Leadership/Military Science

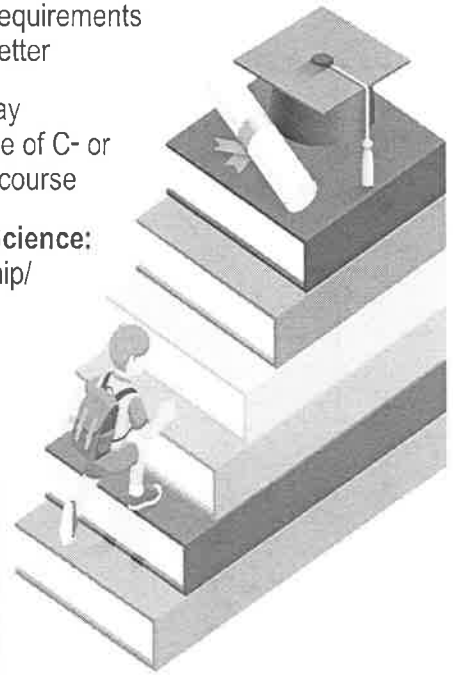
NOT PREPARED

Did not meet any of the measures or did not graduate.

Criteria Key

Assessment

Coursework



For more information, please visit the California Accountability Model & School Dashboard web page at https://www.cde.ca.gov/ta/ac/cm/index.asp.

October 2018

California School DASHBOARD

Chronic Absenteeism Indicator

The Chronic Absenteeism indicator is based on the number of students who were absent for 10 percent or more of the total instructional school days. For example, most schools have 180 instructional days; if a student is absent 18 or more of those days, the student would be considered chronically absent.

Reversed Goal

For most state indicators, the desired outcome is a high number or percent in the current year and an increase from the prior year. However, for the Chronic Absenteeism indicator, the desired outcome is a low rate in the current year and a decline from the prior year.

Calculating Current Year Data



Number of Students Chronically Absent in the Current Year

DIVIDED BY



Chronic Absenteeism Eligible Enrollment

The result will fall into one of five levels, ranging from "Very High" to "Very Low."

Comparing Current and Prior Year Data

We compare current and prior year data to see whether a school or district made improvement (i.e., had a lower rate of Chronic Absenteeism in 2018 than it did in 2017) or did worse (i.e., had a higher rate in 2018).

Current Year Data (Class of 2018) **MINUS** **Prior Year Data** (Class of 2017)

The result will fall into one of five levels, ranging from "Increased Significantly" to "Declined Significantly."

Taken together—current year data and its comparison with prior year data—a performance level, or color, is given. Access the flyer about How Dashboard Colors are Determined on the California Department of Education (CDE) website at https://www.cde.ca.gov/ta/ac/cm/documents/howcolorsdetermine18.pdf.

For more information, please visit the CDE Accountability Model & School Dashboard web page at https://www.cde.ca.gov/ta/ac/cm/index.asp.

November 2018

California School DASHBOARD

Academic Indicator

The Academic Indicator is based on student performance on the Smarter Balanced Summative Assessments for English language arts/literacy (ELA) and mathematics, which are administered each spring to students in grades three through eight and grade eleven. Schools and districts receive separate performance levels (colors) for ELA and mathematics.

Levels of Achievement

Students receive a scale score for ELA and mathematics. This scale score corresponds to one of four achievement levels, with Level 3 representing "Standard Met." For example, a Grade 3 student who receives a score of 2446 on the ELA assessment is assigned to the "Standard Met" achievement level because the Grade 3 scale score range for that level is 2432 to 2489.

The scale score ranges vary by grade level and subject area and can be found on the California Department of Education web page at https://www.cde.ca.gov/ta/tg/sa/documents/scalescoreranges.pdf.

Calculating Current Year Data

Calculating the current year data is a two-step process.

1. **Determining the Overall Distance from Standard**

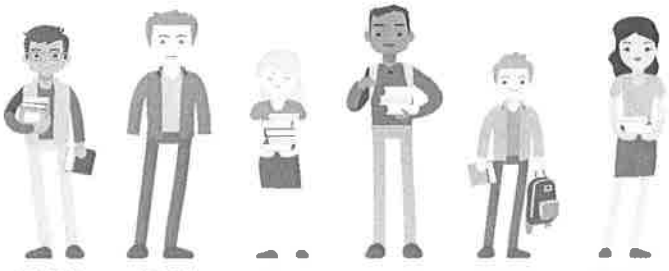
   The distance from the lowest possible score for "Standard Met" is called the Distance from Standard (DFS). A DFS is calculated for each student.

   Examples:

   A Grade 3 student receives an ELA score of 2420. The student has a DFS of -12 because the lowest possible score for the Standard Met level is 2432.



   Another Grade 3 student receives an ELA score of 2480. The student has a DFS of +48.



The overall DFS for a school or district is the average of all students' DFS values.

$$\frac{6 - 13 + 20 + 14 - 20 + 23}{6} = 5 \text{ points}$$

2. **Determining the Participation Rate**

   All schools and districts must test at least 95 percent of their students. If they fail to meet this target, their DFS score will be reduced by one-quarter point for each percentage point that they fall short of the 95 percent target.

   Example:

   A school with a DFS of +5 tested 91 percent of its students (four points short of the 95 percent target). The DFS is reduced by 1 point. (4 × ¼ point = 1 point)

   The final DFS value will fall into one of five levels, ranging from "Very High" to "Very Low."

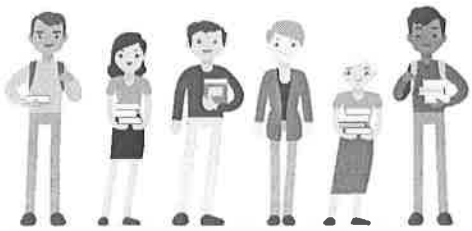
Comparing Current and Prior Year Data

We compare current and prior year data to see whether a school or district made improvement (i.e., had a higher DFS in 2018 than it did in 2017) or experienced a decline.



Current Year Data
(Class of 2018)

MINUS



Prior Year Data
(Class of 2017)

The result will fall into one of five levels, ranging from "Increased Significantly" to "Declined Significantly."

Taken together—current year data and its comparison with prior year data—a performance level, or color, is given. Access the flyer about How Dashboard Colors are Determined on the California Department of Education (CDE) website at https://www.cde.ca.gov/ta/ac/cm/documents/howcolorsdetermine18.pdf.

Note: Schools and districts with only grade 11 students will use a different 5×5 grid than those serving students in additionally tested grades.

California School DASHBOARD

Four-Year Graduation Rate Indicator

The four-year graduation rate is based on the percent of students who attend a comprehensive high school and graduate with a regular high school diploma within four years of entering grade nine. This indicator applies to districts and schools with students in grades 9–12.

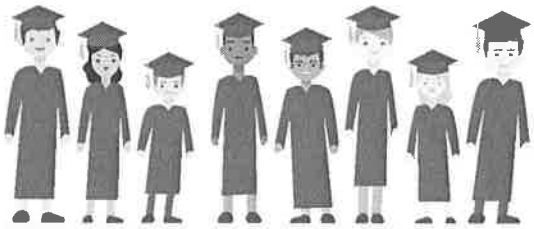
Note: Students who earn a Special Education Certificate of Completion, a California High School Equivalency Certificate, or an adult education diploma are not counted for the four-year graduation rate as receiving a regular high school diploma. For information about the graduation rate for alternative schools, see the DASS Graduation Rate flyer on the California Department of Education (CDE) website at https://www.cde.ca.gov/ta/ac/cm/index.asp, under the Communications Toolkit tab.

Calculating Current Year Data



Number of Students Who Earn a Regular High School Diploma

DIVIDED BY



Total Number of Students in the Four-Year Graduation Cohort

The result will fall into one of five levels, ranging from "Very High" to "Very Low."

Comparing Current and Prior Year Data

We compare current and prior year data to see whether a school or district made improvement (i.e., had a higher rate of graduation in 2018 than it did in 2017) or experienced a decline.

Current Year Data (Class of 2018) **MINUS** **Prior Year Data** (Class of 2017)

The result will fall into one of five levels, ranging from "Increased Significantly" to "Declined Significantly."

Taken together—current year data and its comparison with prior year data—a performance level, or color, is given. Access the flyer about How Dashboard Colors are Determined on the CDE website at https://www.cde.ca.gov/ta/ac/cm/documents/5X5dashboardflyer.pdf.

The 2018 Dashboard will also report, for information purposes only, on the five-year graduation cohort: Students who did not graduate with their four-year cohort (e.g., their Class in 2016) but who graduated one year later, in 2017.

For more information, please visit the CDE Accountability Model & School Dashboard web page at https://www.cde.ca.gov/ta/ac/cm/index.asp.

November 2018

California School DASHBOARD

Suspension Rate Indicator

The Suspension Rate indicator is based on the number of students who were suspended at least once in either the current or prior year.

Note: If a student was suspended more than once in the school year, they are counted only once.

Reversed Goal

For most state indicators, the desired outcome is a high number or percent in the current year and an increase from the prior year. However, for the Suspension Rate indicator, the desired outcome is a low rate in the current year and a decline from the prior year.

Calculating Current Year Data



Number of Students Suspended at Least Once in the Current Year

DIVIDED BY



Cumulative Enrollment

The result will fall into one of five levels, ranging from "Very High" to "Very Low."

Comparing Current and Prior Year Data

We compare current and prior year data to see whether a school or district made improvement (i.e., had a lower rate of suspension in 2018 than it did in 2017) or did worse (i.e., had a higher rate in 2018).

Current Year Data (Class of 2018) **MINUS** **Prior Year Data** (Class of 2017)

The result will fall into one of five levels, ranging from "Increased Significantly" to "Declined Significantly."

Taken together—current year data and its comparison with prior year data—a performance level, or color, is given. Access the flyer about How Dashboard Colors are Determined on the California Department of Education (CDE) website at https://www.cde.ca.gov/ta/ac/cm/documents/5X5dashboardflyer.pdf.

Suspension data vary widely among district and school types. Rates are generally higher at the middle school level and lower at the elementary school level. Therefore, the Suspension Rate Indicator has a 5×5 colored grid for each local educational agency (LEA) and school type.

For more information, please visit the CDE Accountability Model & School Dashboard web page at https://www.cde.ca.gov/ta/ac/cm/index.asp.

November 2018

California School DASHBOARD

What is the Dashboard Alternative School Status Program?

The Dashboard Alternative School Status (DASS) is for schools that serve high-risk students. DASS Schools will receive a Dashboard for the first time in Fall 2018.

Same Dashboard and Indicators

Schools that participate in DASS will have their information displayed on the same Dashboard and be measured on the same set of indicators as non-alternative schools.

Six State Indicators

- Academic Indicator (English Language Arts and Mathematics)
- Chronic Absenteeism Indicator
- College/Career Indicator
- English Learner Progress Indicator (2018 Dashboard data are limited to assessment results)
- Graduation Rate Indicator
- Suspension Rate Indicator

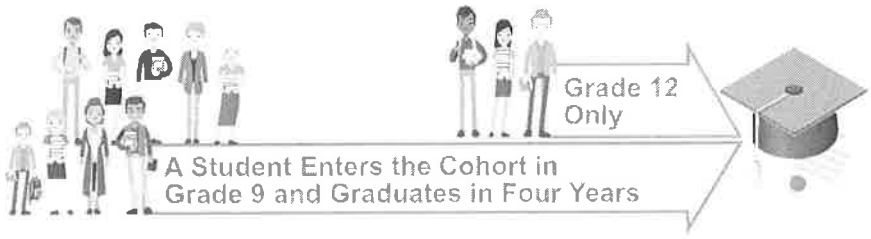
DASS schools will receive one of five color-coded performance levels for each indicator, identical to those given to non-alternative schools. Performance levels range from lowest to highest performance and include red, orange, yellow, green, and blue.

Modified Measures

The state indicators and standards were developed for non-alternative schools. In order to fairly evaluate the success and progress of alternative schools that serve high-risk students, modified measures may be used for certain indicators. This means that these indicators may be calculated differently, or use different criteria, for DASS schools.

DASS Graduation Rate

Non-Alternative Schools	Alternative Schools
Four-year graduation cohort	DASS grade 12 graduation rate



For a list of DASS schools, please visit the California Department of Education DASS Eligibility Criteria web page at https://www.cde.ca.gov/ta/ac/eligibilitycriteria.asp.

November 2018

California School DASHBOARD

Who is Included in the English Learner Student Group?

California's accountability and continuous improvement system is called the California School Dashboard. It provides information about how districts and schools are meeting the needs of California's diverse student population based on a concise set of measures.

The Dashboard shows performance of districts, schools, and student groups on a set of state and local measures that assist in identifying strengths, weaknesses, and areas in need of improvement.

Who is included in the English learner student group for each measure?

Students included in the English learner (EL) student group vary by measure. The table below displays which students are incorporated in the EL student group for each measure.

Measure	Who Counts as an EL?
Academic Performance	Students who are marked as EL during the time of testing, including students who were reclassified (or RFEP) within the past four years (i.e., reclassified *after* April 15, 2014).
Chronic Absenteeism	Students who are marked as an EL at any time during the 2017–18 academic year.
College/Career Readiness	Students who are marked as EL at any time during the four-year cohort, or the Dashboard Alternative School Status (DASS) graduation rate, for the Class of 2018.
English Learner Progress	Results for students who took the Summative English Language Proficiency Assessments for California (ELPAC) will be reported on the 2018 Dashboard.
Graduation Rate	Students who are marked as EL at any time during the four-year cohort, or the DASS graduation rate, for the Class of 2018.
Suspension Rate	Students who are marked as an EL at any time during the 2017–18 academic year.

For more information, please visit the California Accountability Model & School Dashboard web page at https://www.cde.ca.gov/ta/ac/cm/index.asp.

November 2018

DIFFERENTIATED ASSISTANCE FOR CALIFORNIA'S SYSTEM OF SUPPORT | FAQ'S

1. **What does differentiated assistance mean?**

   County superintendents, the California Department of Education, charter authorizers, and the California Collaborative for Educational Excellence provide differentiated assistance for LEAs and schools, in the form of individually designed assistance, to address identified performance issues, including significant disparities in performance among student groups.

   California's new accountability and continuous improvement system is based on a three-tiered framework, with the first tier made up of resources and assistance that is made available to all local educational agencies. Differentiated assistance is the second tier of assistance that one or more agency is required by statute to provide to local educational agencies or schools that meet certain eligibility criteria. The third tier is intensive intervention, which is generally required based on persistent performance issues over a specified period of time.

2. **How is eligibility for differentiated assistance determined?**

   Qualification for differentiated assistance under California's accountability system is based on criteria set by the State Board of Education. While this system continues to evolve, the overarching structure centers on the eight state priorities under the Local Control Funding Formula, which are measured by both the state (color-coded rating) and local (met, not met rating) indicators, reported annually in the California School Dashboard.

3. **What are the eligibility criteria for differentiated assistance?**

   In brief, the statute describes using the evaluation rubrics (California School Dashboard) as a tool to determine the qualification for assistance at different levels:
   - County offices of education must offer differentiated assistance to a school district if any student group met the criteria for two or more LCFF priorities. EC 52071(b), 52071.5(b).
   - As the accountability system moves forward, the Superintendent of Public Instruction, with approval of the State Board of Education, may intervene in a school district if three or more student groups (or all the student groups if there are less than three) met the criteria for two or more LCFF priorities in three out of four consecutive years. EC 52072, 52072.5.
   - Charter school authorizers must offer differentiated assistance to a charter school, and may refer the charter school to the California Collaborative for Educational Excellence, if three or more student groups (or all the student groups if there are less than three student groups) met the criteria for one or more state or school priority identified in the charter for three out of four consecutive school years. EC 47607.3.

CRITERIA FOR DIFFERENTIATED ASSISTANCE

Basics (LCFF Priority 1)
- Not Met for Two or More Years on Local Performance Indicator

Implementation of State Academic Standards (LCFF Priority 2)
- Not Met for Two or More Years on Local Performance Indicator

Parent Engagement (LCFF Priority 3)
- Not Met for Two or More Years on Local Performance Indicator

Pupil Achievement (LCFF Priority 4)
- Red on both English Language Arts and Math tests OR
- Red on English Language Arts or Math tests AND orange on the other test OR
- Red on the English Language Indicator (English Learner Student Group only)

Pupil Engagement (LCFF Priority 5)

- Red on Graduation Rate Indicator OR
- Red on Chronic Absence Indicator

School Climate (LCFF Priority 6)

- Red on Suspension Rate Indicator OR
- Not Met for Two or More Years on Local Performance Indicator

Access to and Outcomes in a Broad Course of Study (LCFF Priorities 7 & 8)

- Red on College/Career Indicator

4. **How does my school district get out of differentiated assistance?**

   The Dashboard results are updated every fall based on the most recent year of data available. The criteria are applied each year. Improving the performance of the student group(s) that met the criteria will mean that in future years the student group will no longer meet the criteria and the school district will no longer be eligible for differentiated assistance.

5. **Will the state post information about school districts identified for differentiated assistance?**

   Yes. We anticipate making that information available with the Fall 2017 Dashboard release. It will show the assistance status of all school districts, organized by county. For those school districts receiving differentiated assistance, it will also identify how the school district met the eligibility criteria (i.e., the student group(s) and relevant indicators).

6. **Is there an opportunity to review the data for accuracy before it is publicly released?**

   Yes. Every fall, local educational agencies will have an opportunity to preview the Dashboard data prior to the public release.

7. **How am I expected to communicate this information to local stakeholders?**

   A communications toolkit, which includes resources about the Dashboard and differentiated assistance, is available at www.cde.ca.gov/dashboard. Your county office of education can also support you in determining the best way to communicate with your local stakeholders.

8. **What will differentiated assistance include? Will there be additional resources or funding?**

   The statute describes what differentiated assistance may entail through three examples but explicitly notes that these three examples are "among other things" that differentiated assistance may include. This definition reflects an intent that differentiated assistance be flexible and context-specific.

   Consistent with the intent under the Local Control Funding Formula that differentiated assistance be tailored to locally identified needs, rather than imposed as a one-size-fits all solution, the approach to providing differentiated assistance has the following features:

   - Support providers work alongside LEAs and their schools to identify key challenges and opportunities;
   - Systemic approach tailored to locally identified needs and strengths; and
   - Engaging with local educators and communities as part of decision making.

Additional information on this topic, including specific examples of what differentiated assistance may entail based on local circumstances, is provided in a November 2017 State Board of Education agenda item available at: https://www.cde.ca.gov/be/ag/ag/yr17/documents/nov17item04.doc.

OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
November 27, 2018

MINUTES

CALL TO ORDER

Board Vice President, Mrs. King, called the meeting to order at 5:30 p.m. on Tuesday, November 27, 2018, at Prospect High School.

ROLL CALL

Board Members Present: Scott Damon, Bonnie King, Ray Sehorn and Nannette Walker

Administrators Present: Dr. Corey Willenberg, Superintendent, Susan Watts, Assistant Superintendent/CBO and Kevin Simas, Director of Education

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee employment/discipline/dismissal/release]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9** [Case name unspecified because disclosure would jeopardize negotiations]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]
- **Graduation Requirement Waiver – California Education Code Section 51225.3**
- **Pupil Discipline—California Education Code Sections 48918/35146**

Mr. Damon arrived at 5:53 p.m.

RESULTS OF CLOSED SESSION

At 6:21 p.m., the board reconvened to open session. The following action was taken:

#51-18/19: On a motion by Mrs. Walker, seconded by Mr. Sehorn, the board approved a confidential settlement agreement with a certificated employee by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

#52-18/19: On a motion by Mr. Damon, seconded by Mrs. Walker, the board accepted an amended Personnel Assignment Order by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

PUBLIC HEARING (None)

STUDENT REPRESENTATIVE REPORTS (None)

RECOGNITIONS AND PRESENTATIONS (None)

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS (None)

HEARING OF INDIVIDUALS ON AGENDA ITEMS
Mike Walker, Marissa Brower-Griffith and Rebeca Howard asked to speak on item #11.

NON-ACTION INFORMATIONAL ITEMS AND REPORTS

1. **Board Comments** (None)

2. **Superintendent**
   Dr. Willenberg reported that the county has been in a mess dealing with the fire. Mrs. Tellechea and Mr. Siplin met will all of their Concow students to assess their needs. We have sixteen employees and twenty students who lost homes or were displaced by the fire. Butte College contacted him yesterday about playing their state soccer playoff at Harrison Stadium today due to the rain. We were glad to accommodate them. The Paradise girl's basketball team has been using our gym and we may host a Durham tournament. The Paradise Unified district office has relocated to our OAE Chico facility. Districts are doing what they can to help each other. Dashboard indicators will be out next week. We are making progress but there is still plenty of room for improvement. Lastly, he reported that LCAP meetings will start in January.

3. **Administration**
   Mrs. Watts did not have a report.

   Mr. Simas stated that he's been busy the past few weeks supporting students and staff.

4. **First Draft of the 19/20 School Year Calendar**
   Mrs. Watts requested that the June board meetings be moved back one week to allow more time to complete the budget and LCAP. A final draft of the calendar will be presented for approval at the December meeting.

OLD BUSINESS (None)

CONSENT CALENDAR

5. **Minutes from the October 17, 2018 Board Meeting**
6. **Check Registers Dated 10/9, 10/11, 10/16, 10/18, 10/23, 10/25, 10/30, 11/1 and 11/6**
7. **Monthly Financial Report**
8. **Revised List of 18/19 Private Bus Companies**
9. **Graduation Waiver Request – OHS #1-18/19**
10. **First Reading of Board Policies and Administrative Regulations**
    - BP 1100 (Communication with the Public)
    - AR 3230 (Federal Grant Funds)
    - BP 3290 (Gifts, Grants and Bequests)
    - BP 3312.2 (Educational Travel Program Contracts)
    - AR 3320 (Claims and Actions Against the District)
    - BP/AR 3514 (Environmental Safety)

#53-18/19: On a motion by Mr. Damon, seconded by Mr. Sehorn, the board approved the consent calendar as presented and waived the second reading of item #10 by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

NEW BUSINESS

11. Purchase of New Band Uniforms

Dr. Willenberg stated that the goal is to have enough new uniforms to outfit the larger band anticipated next year. There are 71 incoming freshmen interested in participating. The hope is to receive the uniforms in time for the Feather Fiesta Days parade. Mike Walker, Band Teacher, stated that the current uniforms are black and gray, which does not represent the school colors. They were made to last for five or six years but have been used for fifteen years. The uniform company would come out next week to measure current band students as well as the incoming freshmen. The uniforms are adjustable and have snaps on the pants and sleeves so they don't have to be hemmed by hand every season. Many competition bands are moving toward more of a Scottish theme. One student modeled a band uniform and another student modeled a guard uniform. The colors represent both schools. Students buy their own black marching shoes. Mrs. King stated that she's heard great things about Mr. Walker and his program. Mr. Walker stated that the band students participated in a 60 hour summer camp. They recently received a 90+ rating at a competition for the first time in three years. He invited the board members to their winter concert on December 14th at 7:00 p.m. at the State Theatre. Mr. Walker reported that band members recently volunteered time at the Municipal Auditorium to sort items for the Camp Fire, which supports their slogan of "One Band, One Sound, One Family, One Community." Marissa Brower-Gifford, Booster President, stated that the boosters support the purchase of new uniforms. The existing uniforms are in very poor shape and constantly have to be mended. The kids have been working very hard this year. Rebecca Howard, teacher and Booster Vice President, stated that they did a lot of research on the uniforms and found ones that were in a mid-range price. Most of the existing uniforms no longer have a lining. They had one student overheat at the last competition. The new uniforms will have a lining, which will keep the kids much cooler.

#54-18/19: On a motion by Mr. Damon, seconded by Mr. Sehorn, the purchase was approved as presented by the following vote:

Ayes:	Damon, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

12. Independent Contractor Agreement with Ann Peterson

#55-18/19: On a motion by Mr. Sehorn, seconded by Mrs. Walker, the agreement was approved as presented by the following vote:

Ayes:	Done, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

13. Set Date for the Annual Organizational Meeting

#56-18/19: On a motion by Mr. Sehorn, seconded by Mrs. Walker, December 19, 2018 was selected as the Annual Organizational Meeting date by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

14. Resolution to Provide Board President Authority to Unilaterally Take Action on Behalf of the Governing Board to Aid Fire Recovery Efforts

#57-18/19: On a motion by Mr. Damon, seconded by Mrs. Walker, Resolution #8-18/19 was approved as presented by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

15. Resolution to Declare an Emergency Under Public Contract Code Sections 22035 and 22050

#58-18/19: On a motion by Mr. Damon, seconded by Mr. Sehorn, Resolution #9-18/19 was approved as presented by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

16. Out-of-State Travel Request

#59-18/19: On a motion by Mr. Sehorn, seconded by Mr. Damon, Andree Earley, Brenden Close and six students were approved to attend the Arizona National Livestock show and Livestock Judging Contest in Phoenix, AZ on December 30th and 31st by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

17. Amended Personnel Assignment Order

#60-18/19: On a motion by Mr. Damon, seconded by Mr. Sehorn, the amended Personnel Assignment Order was approved by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

(Irrespective of effective dates, new employees may not report to their school campus until Personnel Office has communicated completion of pre-employment requirements to site Principal.

Certificated

Monica Stocks-Pleitez
Math Teacher
FMLA/CFRA Medical Leave
Effective 11/1/2018 for 6-8 Weeks

Debbie Upton
College and Career Advisor – OHS
21 days at $347.27/day
Effective 11/15/18

Nhu Uyen Huynh
Math Teacher – OHS
Resignation
Effective 6/7/2019

Classified

Shawn Nichols
Cook Manager II
FMLA/CFRA/Medical leave
Effective 10/22/2018 – 12/03/2018

Lindsey Collins
ATC Para Educator
Resignation
Effective 12/21/2018

Matthew Harris
Custodian
Voluntary transfer from PHS to LPHS
Effective 11/1/2018

Certificated (Cont.)

TCIP Mentors
Tom Lewis - $1000
Diana Castillo - $1750
Scott Burket - $1000
Lisa Johnson - $1000
Zachary Drysdale - $1000
Bridget Hamman - $1000
Jeff Hopkins - $1000
Rich Hogan - $1000
Alisha Weliver - $1000

2018/19 OHS/LPHS Winter Coaches
OHS
Soccer
JV Head Boys-Rich Hogan paid $3,233
Varsity Head Girls-Cal McCarthy paid $3,926
Wrestling
JV Assist-Butch Hindman paid $3,233
Varsity Assist-Samantha Muntifering N/P
Assistant Coach-Mauricio Moreno N/P
Basketball
JV Head Boys-Larry Smith paid $3,233
JV Head Girls-Whitney Angle paid $3,233
Frosh Head Girls-Carolyn Thomas paid $2,772
LPHS
Basketball
Frosh Assist. Boys-Dillon Tiedemann ASB paid $750
Frosh Assist Girls-Tyler Bruce N/P
Frosh Boys Basketball – Kody Davis – N/P
Wrestling
Head-Todd Hayes paid $3,926
Assist-Darius Bucur 1/2 stipend $1,616.50
Assist-Robert Olive N/P
Assist-Sam Burnett N/P
Soccer
JV Head Girls-Bryanna De Lucia paid $3,233
JV/Varsity Assist Girls-Tiffanie Hancock N/P
JV/Varsity Ass Girls/Boys-Dave Jensen N/P
JV/Varsity Assist Boys–Parker Paul - N/P

Classified (Cont.)

Erika Lopez
Custodian
Voluntary transfer from LPHS to PHS
Effective 11/1/2018

Transportation

Debra Bradford - Bus Driver
Change from 4.1hrs to 4.4hrs
Effective 12/3/2018

Monica Jenkins - Bus Driver
Change from 5.3hrs to 4.8hrs
Effective 12/3/2018

Susan Raasch - Bus Drive
Change from 4.4hrs to 5hrs
Effective 12/3/2018

Cheng Vang - SPED Courier
Change from 3.8hrs to 2.6hrs
Effective 12/3/201

18. Expulsion Case #7-18/19

#61-18/19: On a motion by Mrs. Walker, seconded by Mr. Damon, the terms of the expulsion case were approved by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

- Be expelled for the remainder of the 2018/2019 school year, and said expulsion be suspended.
- Be referred to Prospect High School to continue their education as set forth in the student's Stipulated Expulsion Agreement and Rehabilitation Plan dated and executed on October 22, 2018:

  - Follow all district and school rules
  - Make positive academic progress
  - Maintain positive attendance including no cutting of classes and no unexcused absences
  - Student is not allowed on or near any other district campus during the expulsion period except for boarding the transfer bus to and from Prospect High School. This includes any extra or co-curricular events including games and dances. Location of campuses has been discussed with the student, and the student has been given a list of those campuses including street addresses.

19. Expulsion Case #8-18/19

#62-18/19: On a motion by Mrs. Walker, seconded by Mr. Damon, the terms of the expulsion case were approved by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

- Be expelled for the remainder of the 2018/2019 school year, and said expulsion be suspended.
- Be returned to Las Plumas High School to continue their education as set forth in the student's Stipulated Expulsion Agreement and Rehabilitation Plan dated and executed on November 2, 2018:

  - Follow all district and school rules
  - Make positive academic progress
  - Maintain positive attendance including no cutting of classes and no unexcused absences

20. Outside Expulsion Case #6-18/19

#63-18/19: On a motion by Mrs. Walker, seconded by Mr. Damon, the terms of the expulsion case were approved by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

- Be admitted to the district.
- Be referred to Community Day School to continue their education under the terms and conditions of their expulsion from the Maxwell Unified School District that OUHSD can enforce.

21. Items for Next Agenda (None)

ADJOURNMENT

On a motion by Mr. Damon, seconded by Mr. Sehorn, the meeting adjourned at 6:52 p.m.

_____
(Signature of Board Official)

ATTEST:

_____
Secretary to the Board of Trustees

Checks Dated 11/08/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129023	11/08/2018	Samantha N. Muntifering	01-4300	Reimb charger/photo paper OHS	86.16	
				Reimb supplies OHS	59.95	146.11
3005-129024	11/08/2018	Richard W. Sanders	01-4300	Reimb Golf cart seat for OHS	339.95	
			01-5200	Reimb Mileage/Meals Casto Anaheim 10/16-10/19	159.61	499.56
3005-129025	11/08/2018	Mihai R. Galev	01-5200	Reimb meals Sutter 10/26/18		22.00
3005-129026	11/08/2018	ABSOLUTE SAFETY TRAINING INC	11-5800	10 American Red Cross Basic Life Support Training		750.00
3005-129027	11/08/2018	AMAZONCOM LLC	01-4300	Manhasset Symphony Stand for MWalker		3,388.06
3005-129028	11/08/2018	BLICK ART MATERIALS	01-4300	Freight Charges PO19-00249	19.31	
				RTorres supplies	385.15	404.46
3005-129029	11/08/2018	CALIFORNIA'S VALUED TRUST FINANCE DEPARTMENT	01-9544	Nov2018 Retirees	50,160.33	
			01-9560	Nov2018 Active	330,037.18	380,197.51
3005-129030	11/08/2018	CLIMATE CONTROL INC	01-5620	Job# 29649 services LPHS	2,075.00	
				Job# 29654 services LPHS	650.00	2,725.00
3005-129031	11/08/2018	CONTINENTAL ATHLETIC SUPPLY	01-5620	football recon SSteinmann	182.32	
				football recon TFrazier	132.13	314.45
3005-129032	11/08/2018	GRAINGER INC	01-4300	2 bins Jim	51.61	
				208/240V Def purpose Contactor Jim OHS	40.06	
				Aerosol Jim LP	25.22	
				Ballast Jim OHS	225.25	
				Office supplies Jim	52.55	
				Office tape Jim	24.56	419.25
3005-129033	11/08/2018	MICROSOFT CORP	01-4300	CA Recycling fee PO19-00322	5.00	
				Superintendents Computer	90.08	
			01-4400	Superintendents Computer	1,390.63	
			01-5850	Superintendents Computer	328.06	1,813.77
3005-129034	11/08/2018	OFFICE DEPOT	01-4300	File Organizer 3drawer Cristi		80.43
3005-129035	11/08/2018	OUHSD PETTY CASH FUND DONNA LOGASA-CUSTODIAN	01-4300	HOF Frames for Certificates	25.74	
			01-5900	Postage CDE Mail grant app 10/12/18	10.40	
			01-8699	Return Harrison key # 175,190,195,198	80.00	116.14
3005-129036	11/08/2018	PG&E	01-5501	Billing 9/21/18-10/22/18 LP #0290829210-1		683.29
3005-129037	11/08/2018	PITNEY BOWES INC	01-4300	Pitney Bowes Ink		86.59
3005-129038	11/08/2018	RAY MORGAN COMPANY	01-4300	Fax Toner & Copier Staples		230.98
3005-129039	11/08/2018	RECOLOGY BUTTE COLUSA COUNTIES	01-5506	Oct2018 PHS# 020173831	116.24	
				Oct2018 DO # 020088666	54.69	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/08/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129039	11/08/2018	RECOLOGY BUTTE COLUSA COUNTIES	01-5506	Oct2018 Harrison Stadium #020168708	480.35	
				Oct2018 LPHS # 021396977	1,577.83	
				Oct2018 OHS # 020007641	1,504.86	
				Oct2018 Trans #020088658	129.44	
				Oct2018 Transfer Station #020375774	317.56	
			11-5506	Oct2018 OAE #021126259	225.40	4,406.37
3005-129040	11/08/2018	SCHOOL SPECIALTY	01-4300	art TMurphy		136.69
3005-129041	11/08/2018	Anne Hartman	01-5800	AP Test fee refund- Garrett Hartman		94.00
3005-129042	11/08/2018	Cynthia Barton	01-5800	AP Test fee refund- Anna Barton		188.00
3005-129043	11/08/2018	Hope Musler	01-5800	AP Test fee refund- Cameron Musler	188.00	
				AP Test fee refund- Connor Musler	188.00	376.00
3005-129044	11/08/2018	Jennifer Allen	01-5800	AP Test fee refund- Tanner Allen		94.00
3005-129045	11/08/2018	Jennifer Lacey	01-5800	AP Test fee refund- Alyssa Lacey		94.00
3005-129046	11/08/2018	Jennifer Newkirk	01-5800	AP Test fee refund- Kailey Newkirk		188.00
3005-129047	11/08/2018	Jess Howard	01-5800	AP Test fee refund– Sydney Howard		94.00
3005-129048	11/08/2018	Jody Waddell	01-5800	AP Test fee refund- Ethan Waddell		94.00
3005-129049	11/08/2018	Justin Hickman	01-5800	AP Test fee refund- Justin Hickman		376.00
3005-129050	11/08/2018	Karlee Shirley	01-5800	AP Test fee refund- Karlee Shirley		94.00
3005-129051	11/08/2018	Kayla Lindquist	01-5800	AP Test fee refund- Kayla Lindquist		94.00
3005-129052	11/08/2018	Mark Singleton	01-5800	AP Test fee refund- Madison Singleton		188.00
3005-129053	11/08/2018	Norma Gutierrez	01-5800	AP Test fee refund- Malina Gutierrez		94.00
3005-129054	11/08/2018	Tyler Lazzareschi	01-5800	AP Test fee refund- Tyler Lazzareschi		188.00
3005-129055	11/08/2018	Valerie Hughes	01-5800	AP Test fee refund- Amber Smith		94.00
3005-129056	11/08/2018	Wayne Knoefler	01-5800	AP Test fee refund- Justin Knoefler		282.00
				Total Number of Checks	**34**	**399,052.66**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	33	398,077.26
11	AdultEducationFund	2	975.40
	Total Number of Checks	34	399,052.66
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**399,052.66**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/13/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129229	11/13/2018	COMERS PRINT SHOP JEFFREY R COMER	01-5800	200pcs Bell Game Programs		1,221.13
3005-129230	11/13/2018	CSTA	01-5200	Additional Registration $74 SCoates and ($30) JKnapp		44.00
3005-129231	11/13/2018	DANIELSEN CO	13-4300	Oct2018 Purchases FS LP	467.40	
				Oct2018 Purchases FS OHS	334.74	
			13-4302	Oct2018 Purchases FS Suppers LP	62.42	
			13-4700	Oct2018 Purchase FS LPHS	1,452.48	
				Oct2018 Purchases FS OHS	391.71	
				Oct2018 Purchases FS LP	6,962.17	
				Oct2018 Purchases FS OHS	6,453.29	
				Oct2018 Purchases FS Vending	212.02	
				Oct2018 Purchases Vending FS	35.32	
			13-4701	Oct2018 Purchases Vending FS	345.72	
				Oct2018 Purchases Vending FS	252.90	
				Oct2018 Purchases Vending FS LP	562.56	
			13-4702	Oct2018 Purchases FS Suppers LP	413.32	
				Oct2018 Purchases FS Suppers LP	324.92	18,270.97
3005-129232	11/13/2018	LYON COMPLIANCE SPECIALISTS GREGORY K LYON	01-5800	Oct2018 Monitory services Transp		150.00
3005-129233	11/13/2018	OUHSD SCHOLARSHIP FUND	73-5800	Reimb cks 1392-1395		2,157.00
3005-129234	11/13/2018	PITNEY BOWES INC GLOBAL FINANCIAL SERVICES LLC	01-5602	Billing 8/28/18-11/27/18 DO		426.03
3005-129235	11/13/2018	PITNEY BOWES INC	11-5602	Billing 11/26/18-2/15/19 OAE		47.46
3005-129236	11/13/2018	Stonewall Alliance of Chico	01-5800	P.D. for Staff Training		300.00
3005-129237	11/13/2018	TREE OF LIFE TREE SERVICE	01-5800	Limb Removal OHS		250.00
3005-129238	11/13/2018	EARTHGRAINS BAKING CO	13-4700	Oct2018 Purchasse FS LP	1,054.71	
				Oct2018 Purchasse FS OHS	1,236.09	
				Oct2018 Purchasse FS PHS	243.00	2,533.80
3005-129239	11/13/2018	GOLD STAR FOODS	13-4700	Brown Box CA fee FS	14.40	
				Crdt Inv# 2455357 Hash Brown FS LP	167.40-	
				Oct2018 Purchases FS LP	405.19	
				Q4 CA Procssed Fee FS	120.00	
				Supplies Storage fee FS	190.00	
			13-4702	Oct2018 supplies Supper Program	1,806.66	2,368.85
3005-129240	11/13/2018	OLIVER PACKAGING & EQUIPMENT COMPANY	13-4300	Oct2018 Supplies FS		621.91
3005-129241	11/13/2018	PAC PIZZA LLC	13-4700	Oct2018 Purchases FS		4,512.22
3005-129242	11/13/2018	Propacific Fresh	13-4700	Crdt Inv# 6630159 Blueberry Muffin OHS	24.72-	
				Crdt Inv#6625978 Cabbage LP	10.62-	
				Oct2018 Purchases FS LPHS	614.15	
				Oct2018 Purchases FS OHS	1,310.45	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 11/13/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129242	11/13/2018	Propacific Fresh	13-4700	Oct2018 Purchase LP	367.25	
				Oct2018 Purchase FS LP	1,590.97	
				Oct2018 Purchase FS LPHS	566.91	
				Oct2018 Purchases FS OHS	1,079.97	
				Oct2018 Purchases LP	91.27	
			13-4702	Oct2018 Purchases Supper Program	493.74	6,079.37
3005-129243	11/13/2018	SYSCO FOOD SERVICES	13-4300	Oct2018 detergent/sanitizer FS LP	203.11	
				Oct2018 Sanitizer FS OHS	191.81	
			13-4700	Oct2018 Purchases FS LP	12,721.32	
				Oct2018 Purchases FS OHS	6,538.93	
				Sept2018 turkey bacon FS LP	320.60	
				Sept2018 turkey bacon FS OHS	160.30	
			13-4701	Oct2018 Vending supplies FS LP	181.13	
			13-4702	Oct2018 Supplies supper program	747.56	21,064.76
3005-129244	11/13/2018	James H. Knapp	01-5200	Reimb Meals CA Sci Ed Conf 11/29-12/1/18		102.50
3005-129245	11/13/2018	Dennis D. Spasbo	01-4300	Reimb food class supplies safeway	175.05	
				Reimb game incentive Fosters Freeze	52.35	227.40
3005-129246	11/13/2018	Stephen A. Coates	01-5200	Reimb Meals CA Sci Ed Conf 11/29-12/2/18		138.00
3005-129247	11/13/2018	Andree M. Earley	01-5200	Reimb Meals CA Sci Ed Conf 11/29-12/1/18		102.50
3005-129248	11/13/2018	Richard C. Darrach	01-5200	Reimb Meals CA Sci Ed Conf 11/29-12/1/18		102.50
3005-129249	11/13/2018	Melody Finwick	01-5200	Reimb mileage 10/3-10/23/18 LP		11.34
3005-129250	11/13/2018	Laura Lafayette	01-5200	Reimb Meals CA Sci Ed Conf 11/29-12/1/18		102.50
3005-129251	11/13/2018	ACCULARM DAN R LEDFORD	01-5620	Security Camera software and program upgrades		12,738.00
3005-129252	11/13/2018	CALIF WATER SERVICE COMPANY	01-5505	Oct2018 Billing OHS #9931655860	74.21	
			11-5505	Oct2018 Billing OAE #8767360151	399.68	473.89
3005-129253	11/13/2018	Pg&e	01-5501	9/18/18-10/17/18 CDS # 7241342564-5	1,046.75	
				9/18/18-10/17/18 DO # 7241342564-5	1,044.39	
				9/18/18-10/17/18 Harrison # 7241342564-5	2,025.01	
				9/18/18-10/17/18 LP # 7241342564-5	68,358.60	
				9/18/18-10/17/18 Transp # 7241342564-5	957.77	
				9/18/18-10/17/18OHS # 7241342564-5	12,476.17	
				9/18/18-10/17/18PHS # 7241342564-5	2,252.07	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/13/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129253	11/13/2018	Pg&e	01-5501	Oct2018 Billing OHS #8353087371-6	1,090.79	
				Sept2018 Billing DO #6255577568-3	675.60	
			11-5501	9/18/18-10/17/18 OAE # 7241342564-5	843.83	90,770.98
3005-129254	11/13/2018	State Of California Energy Resources Conservation	01-7439	Loan 005-15-ECG Solar Payment # 1		147,368.43
3005-129255	11/13/2018	THERMALITO WATER & SEWER DIST	01-5505	Nov2018 Billing CDS #6.206.01	205.89	
				Nov2018 Billing PHS # 6.173.01	276.46	482.35
				Total Number of Checks	**27**	**312,667.89**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	18	253,768.04
11	AdultEducationFund	3	1,290.97
13	CafeteriaSpecialRevenueFund	7	55,451.88
73	FoundationPrivPurposeTrustFu	1	2,157.00
	Total Number of Checks	27	312,667.89
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**312,667.89**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/14/2018 through 11/16/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129402	11/16/2018	Paula Blaney	01-4300	Clothing for OHS students affected by Camp Fire related		240.09
3005-129403	11/16/2018	At&t	01-5900	Billing 09/24/18-10/23/18 ATC	29.94	
				Billing 09/24/18-10/23/18 CIS	32.15	
				Billing 09/24/18-10/23/18 DO	338.46	
				Billing 09/24/18-10/23/18 LP	307.19	
				Billing 09/24/18-10/23/18 LP Fax	21.33	
				Billing 09/24/18-10/23/18 OHS	279.83	
				Billing 09/24/18-10/23/18 OHS Fax	21.01	
				Billing 09/24/18-10/23/18 PHS	157.70	
				Billing 09/24/18-10/23/18 Transp	66.95	
			11-5900	Billing 09/24/18-10/23/18 OAE	140.42	
			13-5900	Billing 09/24/18-10/23/18 FS	15.26	1,410.24
3005-129404	11/16/2018	CDW GOVERNMENT INC	01-4300	Quote JLVF547 Aruba AP325	240.24	
			01-4400	Quote JLVF547 Aruba AP325	2,359.50	
			01-5850	Quote JLVF547 Aruba Controller/Airwave	308.00	2,907.74
3005-129405	11/16/2018	FOLLETT SCHOOL SOLUTIONS	01-5850	Destiny Library License Renewal- B. McCutchen	594.83	
				Follet- McCutchen	594.83	1,189.66
3005-129406	11/16/2018	GOPHER	01-4300	Gopher/Hamman	88.86	
				Shipping on PO19-00332	14.08	
				Unpaid Sales Tax	6.01-	96.93
3005-129407	11/16/2018	JACKSONS GLASS CO	01-5640	Window replacement at Harrison Stadium concession.		6,363.19
3005-129408	11/16/2018	NORMAC INC	01-4300	sprinkler LP		166.84
3005-129409	11/16/2018	OROVILLE POWER EQUIPMENT	01-4300	XP mix maint		55.60
3005-129410	11/16/2018	REFRIGERATION SUPPLIES DISTRIBUTOR	01-4300	coupling lp	12.15	
				rotolock lp	79.46	91.61
3005-129411	11/16/2018	TEHAMA TIRE SERVICE	01-5620	Forlift service repair		71.01
3005-129412	11/16/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Food ARC Career Readiness Christi	180.00	
				Lunch Negotiations Corey	57.33	
				Nov2018 Atlas Sound OHS JLagrone	378.85	
				Nov2018 Big 5 PBlaney	66.08	
				Nov2018 Home Depot DSpasbo	70.54	
				Nov2018 Raleys KSimas	23.63	
				Nov2018 Smart Foods DSpasbo	305.35	
				Oct2018 Better Deal Exchange RDarrach	79.99	
				Oct2018 Napa WUpton	179.27	

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Checks Dated 11/14/2018 through 11/16/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129412	11/16/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Oct2018 Smart Foods Alan	251.62	
			01-4360	Oct2018 Costco RSanders	77.18	
				Oct2018 Staples RSanders	21.64	
			01-5200	Lunch Sonoma SPED Conf KSimas	34.50	
				Oct2018 Raleys KSimas	17.58	
				Parking CSU Chico Corey	3.00	
				Parking Sonoma SPED Conf KSimas	14.00	
			01-5620	Atomic Powder Coating WUpton	260.00	
			11-4300	Cal Java Notre Dame Meeting JOchs	40.25	
			13-4700	Nov2018 Raleys JDeadmore	10.44	
				Oct2018 Smart & Final JDeadmore	59.38	2,130.63
3005-129413	11/16/2018	BETTER DEAL EXCHANGE	01-4300	Oct2018 Supplies AJ LP	3.74	
				Oct2018 Supplies JBradford OHS	60.02	
				Oct2018 Supplies AJ LP	8.79	
				Oct2018 Supplies BCash DO	53.59	
				Oct2018 Supplies BCash Harrison	27.82	
				Oct2018 Supplies BCash Maint	52.51	
				Oct2018 Supplies JBradford LP	562.40	
				Oct2018 Supplies JBradford Maint	41.18	
				Oct2018 Supplies JLagrone	78.24	
				Oct2018 Supplies JLagrone DO	5.35	
				Oct2018 Supplies LGilbert PHS	77.72	
				Oct2018 Supplies MConway OHS	30.02	
				Oct2018 Supplies Russell DO	17.64	
				Oct2018 Supplies Russell LP	218.21	
				Oct2018 Supplies Russell Maint	31.69	
				Oct2018 Supplies Russell OHS	151.51	
				Oct2018 Supplies Russell PHS	34.16	
				Oct2018 Supplies Santos	10.70	
				Oct2018 Supplies Santos DO	24.66	
				Oct2018 Supplies Santos LP	55.35	
				Oct2018 Supplies Santos Maint	20.99	
				Oct2018 Supplies Santos OAE	84.48	
				Oct2018 Supplies Santos OHS	48.64	
				Oct2018 Supplies Santos Trans	9.64	
				Oct2018 Supplies SGoff LP	12.86	
				Oct2018 Supplies SGoff OHS	11.77	

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Checks Dated 11/14/2018 through 11/16/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129413	11/16/2018	BETTER DEAL EXCHANGE	01-4300	Oct2018 Supplies SGoff PHS	46.10	1,779.78
3005-129414	11/16/2018	BRAKE PARTS SUPPLY & DISTINC	01-4362	12 Vic Blue stocks transp	137.58	
			01-4363	2pcs Interstate Mega Stock	312.92	
				bendix/ brake rotor B24	200.71	
				core return inv#300928	21.45-	
				Interstate credit return inv#252089	53.63-	576.13
3005-129415	11/16/2018	CHURCCHAIRS4LESSCOM BELNICK RETAIL	01-4300	51 Music Chairs for Mr. Walker	2,010.40	
				Freight on PO19-00176 chairs MWalker	80.00	
				Unpaid Sales Tax	135.90-	1,954.50
3005-129416	11/16/2018	HOME DEPOT	01-4300	Oct2018 Supplies AJ LP	280.62	
				Oct2018 Supplies JLagrone LP	144.27	
				Oct2018 Supplies Santos	15.42	
				Oct2018 Supplies Santos DO	285.18	
				Oct2018 Supplies Santos LP	157.39	
				Oct2018 Supplies Santos OHS	159.62	
				Oct2018 Supplies Santos PHS	28.21	
				Sept2018 Supplies AJ LP	641.98	
				Sept2018 Supplies DO	75.38	
				Sept2018 Supplies JLagrone LP	128.25	
				Sept2018 Supplies LFallen PHS	23.41	
				Sept2018 Supplies Santos Harrison	288.75	
				Sept2018 Supplies Santos LP	145.63	
				Sept2018 Supplies SGoff	191.98	2,566.09
3005-129417	11/16/2018	NORTHAM DISTRIBUTORS INC	13-4700	Oct2018 Purchases LPHS	1,545.74	
				Oct2018 Purchases OH Jazz Cafe	137.12	
				Oct2018 Purchases OHS	1,455.02	
				Oct2018 Purchases PHS	365.80	
			13-4701	Oct2018 Purchases LPHS	12.31	
				Oct2018 Purchases OH Jazz Cafe	4.42	
				Oct2018 Purchases OHS	16.22	
				Oct2018 Purchases PHS	8.50	
			13-4702	Oct2018 Purchases Suppers Prog	526.73	4,071.86
3005-129418	11/16/2018	OROVILLE CABLE & EQUIPMENT CO	01-4360	Pressure Washer parts DBowman		70.79
				Total Number of Checks	**17**	**25,742.69**

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Checks Dated 11/14/2018 through 11/16/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	16	21,546.99
11	AdultEducationFund	2	180.67
13	CafeteriaSpecialRevenueFund	3	4,156.94
	Total Number of Checks	17	25,884.60
	Less Unpaid Sales Tax Liability		141.91
	Net (Check Amount)		**25,742.69**

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Checks Dated 11/19/2018 through 11/21/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129609	11/19/2018	Kevin R. Simas	01-5200	Reimb Lodging/Meals PP-TAP Equity Symposium 10/17	489.97	
				Reimb Parking ACSA 10/13	10.00	
				Reimb Parking/Meals Title 1 Conf 10/8-10/11	67.10	567.07
3005-129610	11/19/2018	Leighton R. Jenkins	01-5200	Reimb Meals 11/3/18 Lodi		34.50
3005-129611	11/19/2018	Joel A. Jenkins	01-5200	Reimb Meals Chico CSU 11/1/18		14.00
3005-129612	11/19/2018	William G. Macomber	01-5200	Reimb Meals 10/20 & 11/03 Loomis & Lodi		48.50
3005-129613	11/19/2018	BROWERS TOW SERVICE INC	01-5620	B74 Thomas 98 Lic#1090213 services		450.00
3005-129614	11/19/2018	BUSWEST	01-4363	Motor Kit		128.07
3005-129615	11/19/2018	DAWSON OIL CO	01-4362	Chv Multigear EP Drum/Env Fee		1,057.89
3005-129616	11/19/2018	REFRIGERATION SUPPLIES DISTRIBUTOR	01-4300	Cylinder Santos LP		230.20
3005-129617	11/19/2018	SANTA CLARA COUNTY OFFICE OF EDUCATION	01-5800	Datazone Annual Fee 18/19		9,891.00
3005-129618	11/19/2018	Semingson Architects Inc	01-5800	Proj #18232 Kitchen Remodel	479.00	
				Proj# 18230 LP	1,264.50	1,743.50
3005-129619	11/19/2018	Sierra Building Systems Inc	01-5640	Valcom Upgrade LP		1,350.00
3005-129620	11/19/2018	TEHAMA TIRE SERVICE	01-5620	Maint Truck repair		12.00
3005-129621	11/19/2018	ALPHA FIRED ARTS CERAMIC SUPPLIES NOW	01-4300	Ceramics: clay order from Alpha Fired Arts		543.26
3005-129622	11/19/2018	CDW GOVERNMENT INC	01-4300	replacement bulb JWallin		287.28
3005-129623	11/19/2018	CENTURY LINK	01-5900	Billing Oct2018		1.33
3005-129624	11/19/2018	COMERS PRINT SHOP JEFFREY R COMER	01-4300	Business Cards for Corey Willenberg		100.28
3005-129625	11/19/2018	Escape Technology Inc	01-5200	AP Certification Training Placer COE- ADyer 12/4-12/5		700.00
3005-129626	11/19/2018	FOOD MAXX SAVE MART SUPERMARKETS	01-4300	Diversified Occupational Class supplies OHS	75.88	
				ILS Supplies OHS	191.90	
				Oct2018 supplies ATC	205.83	473.61
3005-129627	11/19/2018	PAC PIZZA LLC	13-4700	Oct2018 Purchases FS		444.04
3005-129628	11/19/2018	TOTAL SCHOOL SOLUTIONS	01-5800	Oct 2018 Component 3 & 6		7,500.00
				Total Number of Checks	**20**	**25,576.53**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	19	25,132.49
13	CafeteriaSpecialRevenueFund	1	444.04

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Checks Dated 11/19/2018 through 11/21/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	20		25,576.53	
		Less Unpaid Sales Tax Liability			.00	
		Net (Check Amount)				**25,576.53**

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Checks Dated 11/20/2018 through 11/27/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129729	11/27/2018	Clifford A. Scheer	01-4300	Reimb supplies LP		49.36
3005-129730	11/27/2018	Alan Von Der Mehden	01-5200	Registration Fee- Fancy Food 1/13-1/15/19	35.00	
				Reimb Adv Mileage/Lodging/Meals Fancy Food	1,017.86	
				Reimb Parking fee Fancy Food	195.00	1,247.86
3005-129731	11/27/2018	Laura Lafayette	01-5200	Mileage Sac Airport/Parking & Baggage Claim National FFA		169.54
3005-129732	11/27/2018	24/7 SECURITY INC	01-4400	Cameras		6,083.16
3005-129733	11/27/2018	ACCULARM DAN R LEDFORD	01-4400	12 Cameras LP		7,044.00
3005-129734	11/27/2018	AMERICAN TIME	01-4300	Supplies Santos OHS		242.32
3005-129735	11/27/2018	BRENDAN CLOSE	01-5200	Reimb Meals Big Fresno Fair 10/19-10/20/18	56.50	
				Reimb Meals Shasta College Field Day 10/11/18	24.00	
				Reimb Meals/Toll Fee Cow Palace San Francisco	39.50	
				Reimb Parking fee SF Cow Palace 10/13	15.00	135.00
3005-129736	11/27/2018	CALIF WATER SERVICE COMPANY	01-5505	Billing 09/12-10/10/18 DO	123.37	
				Billing 09/12-10/10/18 Harrison	342.03	
				Billing 09/12-10/10/18 OHS	5,023.19	5,488.59
3005-129737	11/27/2018	DHARMA TRADING	01-4300	Additional shipping on PO19-00283	7.67	
				lab supplies Bidlack	38.07	
				Sales Tax adjustment PO19-00283	.33-	45.41
3005-129738	11/27/2018	HOBBS PEST SOLUTIONS INC	01-5502	Nov2018 Billing DO	50.00	
				Nov2018 Billing Transporation	75.00	
			11-5502	Nov2018 Billing OAE	55.00	180.00
3005-129739	11/27/2018	JACKSONS GLASS CO	01-5640	Furnish milgard/windows OHS		456.37
3005-129740	11/27/2018	MENDES SUPPLY COMPANY	01-4300	Supplies LGilbert PHS		17.32
3005-129741	11/27/2018	MT SHASTA SPRING WATER CO INC	01-4300	5 Gal spring water DO		31.87
3005-129742	11/27/2018	NOR CAL TROPHIES	01-4300	Retirement Bell/ AJCahee & DSpasbo		81.49
3005-129743	11/27/2018	OROVILLE FORD	01-4363	14B transp	70.38	
				M68 transp	70.38	
				M69 latch transp	148.56	289.32
3005-129744	11/27/2018	PEARSON EDUCATION	01-4300	Pearson Clinical ASRS Kit DSM-5	979.00	
				Pearson Clinical WAIS /WISC/ABAS	2,441.95	3,420.95
3005-129745	11/27/2018	PEARSON EDUCATION	01-4100	9th Gr. ELA materials for CIS	2,170.85	
				Anatomy & Physiology texts for OHS	12,957.61	
				Anatomy and Physiology Texts for LPHS	21,928.28	

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Checks Dated 11/20/2018 through 11/27/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-129745	11/27/2018	PEARSON EDUCATION	01-4100	Shipping/Handling PO19-00310	195.37	
				Tax on shipping PO19-00186	110.35	
				Tax on Shipping PO19-00187	65.21	37,427.67
3005-129746	11/27/2018	PERSEUS ASSOCIATES	01-5850	Nov2018 Hosting Fee transp		386.00
3005-129747	11/27/2018	PG&E	01-5501	Oct2018 Billing DO Acct#6255577568-3		610.33
3005-129748	11/27/2018	REDWOOD TOXICOLOGY LAB INC	01-5800	Oct2018 services OHS		25.00
3005-129749	11/27/2018	SEVEN UP BOTTLING COMPANY OF CHICO INC	11-5601	Dec2018 Lease OAE Chico		4,500.00
3005-129750	11/27/2018	SHARP LOCKSMITHING GARAGE DOOR	01-4300	2 handle latches/forklift keys OHS	22.52	
				29 keys OHS	77.76	
				5 keys OHS	11.80	
				6 keys maint	12.87	
				6 keys SGoff Maint	15.02	
				N095 Classroom Security LP	455.81	
			01-5640	6 control keys services	46.83	
				services LP	125.00	767.61
3005-129751	11/27/2018	WATKINS PLUMBING	01-5640	Services LP		159.00
				Total Number of Checks	**23**	**68,858.17**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	22	64,303.17
11	AdultEducationFund	2	4,555.00
	Total Number of Checks	**23**	68,858.17
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**68,858.17**

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Checks Dated 11/29/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-130216	11/29/2018	Susan M. Watts	01-5200	Reimb Mileage -County Wide Fire Summit PVHS		26.71
3005-130217	11/29/2018	Kelli Owens	01-4300	Reimb CPR Class OHS supplies		121.30
3005-130218	11/29/2018	RAY MORGAN COMPANY	01-4300	Ray Morgan Staples X1 Olson OHS	126.56	
			01-5602	IR6255 10/20/18-1/19/19 OHS	1,055.32	
			01-5603	IR6255 10/20/18-1/19/19 OHS	95.37	1,277.25
3005-130219	11/29/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Nov2018 All Metals JAndrew	14.96	
				Nov2018 Better Deal Exchange RDarrach	342.59	
				Nov2018 Copy Center JLagrone	20.00	
				Nov2018 Dollar General LLafayette	26.16	
				Nov2018 Foodmaxx SSmith	67.52	
				Nov2018 Home Depot RDarrach	128.46	
				Nov2018 Smart & Final SSmith	46.98	
				Nov2018 Smart Foods Alan	275.84	
				Nov2018 Smart Foods SSmith	128.87	
			01-5200	Airfare CA FFA State Conf AEarley	175.96	
				Airfare CA FFA State Conf RDarrach	245.96	
				Airfare CA FFA State Conf/Medallion LLafayette	66.98	1,540.28
3005-130220	11/29/2018	AMAZONCOM LLC	01-4100	CIS US Gov't Books/Amazon	58.88	
			01-4300	Dewalt Stubby Combination Wrench JAndrew	55.72	
				filament - 3d printer	128.64	
				Tightspot Ratchet Wrench and Tekton Ratcheting Com JAndrew	102.92	
				Tools and Filters	116.28	
				Tools and Filters JAndrew	46.99	
				Unpaid Sales Tax	10.94-	498.49
3005-130221	11/29/2018	HUST BROTHERS INC	01-4360	Nov2018 Oil Resistance GDavis	8.86	
			01-4363	Nov2018 7B cap MGale	8.53	
				Nov2018 B63 Tie Rod MGalev	78.44	
				Nov2018 B79 Radiator	281.68	
				Nov2018 B82 battery MGalev	5.47	
				Nov2018 C-1 Cylinder GDavis	44.17	
				Nov2018 taper Bearing GDavis	74.14	501.29
3005-130222	11/29/2018	Semingson Architects Inc	01-5800	Proj#18229 services OHS	1,761.50	
				Proj#18230 services LPHS	1,798.00	
				Proj#18232 Kitche Remodel OHS	1,491.50	5,051.00

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Checks Dated 11/29/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-130223	11/29/2018	SEVEN UP BOTTLING COMPANY OF CHICO INC	11-5601	Dec2018 Lease OAE Chico -Reissue ck#3005-129749		4,300.00
3005-130224	11/29/2018	STATE OF CALIF DEPT OF JUSTICE	01-5804	AHicklin Fingerprint Sub Custodian	32.00	
			11-5804	5 Fingerprints CNA's	160.00	
				7 Fingerprints CNA's	224.00	
			13-5804	KLafreinere Fingerprint FSW Sub	32.00	
				MDevine, CThao Fingerprints FSW Sub	64.00	512.00
				Total Number of Checks	**9**	**13,828.32**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	8	9,059.26
11	AdultEducationFund	2	4,684.00
13	CafeteriaSpecialRevenueFund	1	96.00
	Total Number of Checks	**9**	13,839.26
	Less Unpaid Sales Tax Liability		10.94
	Net (Check Amount)		**13,828.32**

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Checks Dated 12/03/2018 through 12/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-130396	12/04/2018	Alisha M. Weliver	01-4300	Reimb supplies OHS		87.07
3005-130397	12/04/2018	Brian Guthrie	01-4300	Reimb Halloween supplies PHS		644.99
3005-130398	12/04/2018	Ann Cooper Petersen	01-5800	Sept2018 Erica Garman Mentorship		250.00
3005-130399	12/04/2018	CAEAA	11-5200	CAEEA Conference (Jeff) 2/7/19-2/8/19		450.00
3005-130400	12/04/2018	CALIFORNIA'S VALUED TRUST FINANCE DEPARTMENT	01-9544	Dec2018 Retirees	50,160.33	
			01-9560	Dec2018 Active	330,037.18	380,197.51
3005-130401	12/04/2018	COMERS PRINT SHOP JEFFREY R COMER	01-4300	Bulk permit envelopes		310.49
3005-130402	12/04/2018	DENNIS K KING	01-5800	CA Tax Withholding Inv#2018-7 Nov 2018	35.00-	
				Nov2018 RTI/Vertical Teaming Services	500.00	
				Nov2018 Vertical Allignment Travel Expenses	1,000.00	1,465.00
3005-130403	12/04/2018	FRANCHISE TAX BOARD	01-5800	Tax Withheld # XXX-XX-0111		35.00
3005-130404	12/04/2018	IT SAVVY LLC	01-5850	Barracuda Update and backup service		9,876.99
3005-130405	12/04/2018	School Services Of California	01-5800	Total Compensation Study		6,750.00
3005-130406	12/04/2018	SFWP - ACCTS RECEIVABLE	01-5505	Nov2018 Billing LP #007847-000	268.92	
				Nov2018 Billing LP Ag #007833-000	165.73	434.65
3005-130407	12/04/2018	SYNECTIC TECHNOLOGIES	01-5620	Order#26278 Services LPHS	7,817.02	
				Services LP	2,435.87	10,252.89
3005-130408	12/04/2018	Jeffrey M. Ochs	11-5200	Reimb Parking/Meals ACSA 11/7-11/9/18	116.50	
			11-5620	Reimb Rug Doctor Rental deal with flood OAE Chico	21.44	
			11-5800	CEEB Application Notary	15.00	152.94
3005-130409	12/04/2018	Judy Tatom	01-5200	Reimb Meals, Lodging, Mileage Bridge to the Future Conf.		624.88
3005-130410	12/04/2018	Timothy M. Boehme	01-5200	Reimb Meals, Lodging, Mileage Bridge to the future Conf		661.70
3005-130411	12/04/2018	CDW GOVERNMENT INC	01-4300	New bulb for room 113		294.22
3005-130412	12/04/2018	ENLOE MEDICAL CENTER	01-5804	Toxicology Eric Magana Rise Subteacher		59.00
3005-130413	12/04/2018	LOCKWOOD SEED & GRAIN	01-4300	seed for hayfield project		398.00
3005-130414	12/04/2018	SUPPLYWORKS	01-4300	Nov2018 Supplies JBradford LP	57.40	
				Nov2018 Supplies JBradford OHS	133.59	
				Oct2018 Supplies JBradford LP	6,197.80	
				Oct2018 Supplies JBradford OHS	968.47	
				Oct2018 Supplies Rick transp	119.15	
				Oct2018 Supplies JBradford OHS	339.68	
				Oct2018 Supplies JBradford OHS	147.23	
			11-4300	Nov2018 Supplies JBradford OAE Chico	69.24	8,032.56
3005-130415	12/04/2018	US POSTAL SERVICE	11-5900	Builk mail postage OAE		5,964.52

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Checks Dated 12/03/2018 through 12/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-130416	12/04/2018	AZ BUS SALES INC	01-4363	Fittings/water pipe DBowman		93.92
3005-130417	12/04/2018	BRAKE PARTS SUPPLY & DISTINC	01-4363	Interstate Megatron -stock transp		330.08
3005-130418	12/04/2018	DAY WIRELESS SYSTEMS	01-5900	Nov2018 Billing transp		616.00
3005-130419	12/04/2018	FIT DIESEL ELECTRIC ROBERTO LEON	01-4363	stock starter GDavis		521.12
3005-130420	12/04/2018	HUST BROTHERS INC	01-4363	Nov2018 Discount	13.14-	
				Nov2018 Center /Drag link MGalev	77.17	
				Nov2018 wiper blade DBowman	29.13	
				Nov2018Tie rod MGalev	78.44	171.60
3005-130421	12/04/2018	IT SAVVY LLC	01-4300	56 CB PHS Chromebook Quote 3152247	15,037.71	
			01-4400	56 CB PHS Chromebook Quote 3152247	1,332.94	
			01-5850	56 CB PHS Chromebook Quote 3152247	1,646.40	18,017.05
3005-130422	12/04/2018	LYON COMPLIANCE SPECIALISTS GREGORY K LYON	01-5800	Nov2018 monitoring transp		150.00
3005-130423	12/04/2018	PETERSON HOLDING COMPANY	01-4361	valve B59	242.88	
			01-5620	B59 services	2,276.39	
			01-5800	FC transp 10/31/18	37.78	2,557.05
3005-130424	12/04/2018	SUTTER BUTTES COMMUNICATIONS	01-4300	5 Motorola battery/ 4 charger Will LP		703.56
3005-130425	12/04/2018	VALERO MARKETING AND SUPPLY	01-4361	Fed Motor Crdt	3.64-	
				transp Medford OR	66.50	62.86
3005-130426	12/04/2018	VALLEY TRUCK AND TRACTOR CO	01-4300	gator starter RDarrach		365.81
				Total Number of Checks	**31**	**450,531.46**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	28	443,894.76
11	AdultEducationFund	4	6,636.70
	Total Number of Checks	31	450,531.46
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**450,531.46**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 12/11/2018 through 12/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-131485	12/11/2018	CLIMATE CONTROL INC	01-5620	Job #29211 Services LP	238.00	
				Job #29368 Services LP	157.55	
				Job #29461 Services LP	244.91	
				Job #29463 Services LP	154.45	
				Job#28393 Services LP	244.91	
				Job#29275 Services Maint Shop	817.15	
				Job#29297 Services LP	157.55	
				Job#29307 Services LP	200.39	
				Job#29308 Services LP	157.55	
				Job#29324 Services LP	153.63	
				Job#29330 Services LP	81.39	
				Job#29332 Services LP	157.55	
				Job#29334 Services LP	157.55	
				Job#29337 Services LP	75.81	
				Job#29339 Services LP	75.81	
				Job#29341 Services LP	75.81	
				Job#29348 Services LP	75.81	
				Job#29349 Services LP	202.31	
				Job#29382 Services LP	76.16	
				Job#29383 Services LP	76.16	
				Job#29385 Services LP	157.55	
				Job#29386 Services LP	162.20	
				Job#29387 Services LP	244.91	
				Job#29388 Services LP	244.91	
				Job#29390 Services LP	244.91	
				Job#29391 Services LP	244.91	
				Job#29392 Services LP	244.91	
				Job#29394 Services LP	244.91	
				Job#29395 Services LP	244.91	
				Job#29396 Services LP	244.91	
				Job#29397 Services LP	244.91	
				Job#29425 Services LP	176.97	
				Job#29426 Services LP	244.91	
				Job#29428 Services LP	244.91	
				Job#29429 Services LP	176.97	
				Job#29430 Services LP	244.91	
				Job#29431 Services LP	244.91	

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Checks Dated 12/11/2018 through 12/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-131485	12/11/2018	CLIMATE CONTROL INC	01-5620	Job#29432 Services LP	244.91	
				Job#29464 Services LP	176.97	
				Job#29466 Services LP	159.10	
				Job#29468 Services LP	158.86	
				Job#29469 Services LP	161.86	
				Job#29470 Services LP	244.91	8,584.58
3005-131486	12/11/2018	Bomgar Corporation	01-5850	Annual Maintenance for B300v and Licenses 1/19-12/19		2,375.20
3005-131487	12/11/2018	BUSWEST	01-4363	Motor kit/kit cntrl/clutch	422.61	
				Oil/Seal	523.93	
				Valve	518.13	1,464.67
3005-131488	12/11/2018	CARPETS GALORE INC	01-5640	New Flooring in Personnel Office		3,481.00
3005-131489	12/11/2018	CLIMATE CONTROL INC	01-5620	Job #29366 Services LP	157.55	
				Job #29371 Services LP	233.36	
				Job #29460 Services LP	244.91	
				Job #29831 Services LP	152.31	
				Job#29293 Services LP	76.16	
				Job#29295 Services LP	76.16	
				Job#29299 Services LP	217.05	
				Job#29313 Services LP	233.36	
				Job#29315 Services LP	233.36	
				Job#29320 Services LP	340.53	
				Job#29329 Services LP	157.55	
				Job#29350 Services LP	161.86	
				Job#29367 Services LP	135.66	
				Job#29404 Services LP	850.00	
				Job#29462 Services LP	233.43	
				Job#29465 Services LP	160.38	
				Job#29467 Services LP	233.43	
				Job#29471 Services LP	244.91	
				Job#29532 Services LP	252.15	
				Job#29533 Services LP	169.10	
				Job#29534 Services LP	253.48	
				Job#29535 Services LP	202.31	
				Job#29536 Services LP	233.70	
				Job#29537 Services LP	233.70	
				Job#29538 Services LP	233.70	
				Job#29539 Services LP	233.70	

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Checks Dated 12/11/2018 through 12/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-131489	12/11/2018	CLIMATE CONTROL INC	01-5620	Job#29540 Services LP	233.70	
				Job#29541 Services LP	233.70	
				Job#29542 Services LP	231.88	
				Job#29543 Services LP	233.70	
				Job#29544 Services LP	240.60	
				Job#29563 Services LP	244.91	
				Job#29564 Services LP	202.31	
				Job#29565 Services LP	270.09	
				Job#29566 Services LP	270.09	
				Job#29567 Services LP	263.01	
				Job#29568 Services LP	263.01	
				Job#29577 Services LP	407.00	
				Job#29600 Services LP	357.00	
				Job#29609 Services LP	1,195.00	
				Job#29619 Services LP	238.00	
				Job#29648 Services LP	2,325.00	
				Job#29652 Services LP	1,750.00	
				Job#29703 Services LP	850.00	
				Job#29852 Services LP	714.00	16,476.81
3005-131490	12/11/2018	DAY WIRELESS SYSTEMS	01-5900	Dec2018 services transp		616.00
3005-131491	12/11/2018	JACKSONS GLASS CO	01-5640	Nov Services OHS		927.73
3005-131492	12/11/2018	OREILLY AUTOMOTIVE INC	01-4360	Nov2018 Brake cleaner Glenn	51.22	
			01-4363	Nov2018 C-1 Cruise Swtch Transp	17.89	69.11
3005-131493	12/11/2018	REYNOSO BROTHERS CONSTRUCTION INC	01-6200	Basketball pad and walkway.		14,770.00
3005-131494	12/11/2018	STAPLES-BUSINESS ADVANTAGE	01-4300	William McCutchen Library		406.01
3005-131495	12/11/2018	VOLTAGE SPECIALISTS WILLIAM L BUNCH JR	01-5640	#18-312 Services LP	390.00	
				#18-319 Services Harrison	665.00	1,055.00
3005-131496	12/11/2018	Diana Castillo-Siplin	01-5850	1 Yr Pro Subscription OHS		85.00
3005-131497	12/11/2018	Analyn Dyer	01-5200	Reimb lodging/meals Escape AP Training 12/4-12/5		230.71
3005-131498	12/11/2018	PERSEUS ASSOCIATES	01-5850	Dec2018 Hosting Fee transp		386.00
3005-131499	12/11/2018	TOTAL SCHOOL SOLUTIONS	01-5800	Nov 2018 Component 2,3,6 & 7		16,500.00
3005-131500	12/11/2018	Michael J. Davis	01-5200	Reimb Meals 11/10 Evac Cntry Crest Sr Home	22.00	
				Reimb Meals 11/27 Boys Basketball Centrl Valley	22.00	
				Reimb Meals 11/9 Evac Gridley	34.50	78.50
3005-131501	12/11/2018	Sarah L. Aichele	01-5200	Reimb Meals 11/27 Soccer Live Oak		22.00

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Checks Dated 12/11/2018 through 12/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-131502	12/11/2018	Joel A. Jenkins	01-5200	Reimb Meals 11/9 Football Sutter		22.00
3005-131503	12/11/2018	William G. Macomber	01-5200	Reimb Meals 11/9 Evac Gridley		34.50
3005-131504	12/11/2018	DeMoulin Bros.& Co.	01-4300	Band Uniforms LPHS		90,127.04
3005-131506	12/11/2018	OUHSD SCHOLARSHIP FUND	73-5800	Reimb cks 1396-1400		3,685.00
3005-131507	12/11/2018	Pg&e	01-5501	10/23-11/20/18 LP#0290829210-1		505.36
3005-131508	12/11/2018	PITNEY BOWES INC GLOBAL FINANCIAL SERVICES LLC	01-5602	Billing 9/30-12/29/18 LP	376.08	
				Billing 9/30-12/29/18 OHS	161.01	537.09
3005-131509	12/11/2018	PITNEY BOWES INC	11-5602	Billing 12/1/18-02/28/19 OAE		16.09
3005-131510	12/11/2018	SCHOOL OUTFITTERS	01-6200	Heavy Duty Basketball hoop and backboard		1,176.65
3005-131511	12/11/2018	SHERWIN WILLIAMS CO ACCOUNTS RECEIVABLE	01-4300	Paint JLagrone	77.05	
				Paint return inv# 3096-1	24.05-	53.00
3005-131512	12/11/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Dec2018 Amazon Corey	15.02	
				Nov2018 Amazon JLagrone	442.96	
				Nov2018 Amazon RDarrach	155.47	
				Nov2018 Celestinos Cristi	41.48	
				Nov2018 Foodmaxx SSmith	112.38	
				Nov2018 Home Depot DSpasbo	18.62	
				Nov2018 Napa DBriggs	14.99	
				Nov2018 Raleys KSimas	8.38	
				Nov2018 Smart & Final SSmith	79.86	
				Nov2018 Stage Lighting Store JLagrone	141.00	
				Nov2018 Starbucks Cristi	16.95	
			01-5800	Nov2018 Tyme To Bowl Corey	54.00	
				Nov2018 Tyme To Bowl KSimas	12.00	
			11-5200	Nov2018 Cengage Learning JOchs	230.00	
				Nov2018 Hilton JOchs	631.20	1,974.31
3005-131513	12/11/2018	DANIELSEN CO	13-4300	Nov2018 Purchases FS LP	119.18	
				Nov2018 Purchases Purchases LP	139.48	
				Oct2018 Purchase FS LPHS	143.27	
			13-4700	Nov2018 Purchases FS LP	3,061.95	
				Nov2018 Purchases FS OHS	1,734.12	
				Nov2018 Purchases Purchases LP	1,180.16	
				Oct2018 Purchase FS LPHS	1,759.79	
			13-4701	Nov2018 Purchases Vending FS	294.74	
			13-4702	Nov2018 Purchases FS Suppers LP	55.68	8,488.37
3005-131514	12/11/2018	PROPACIFIC FRESH	13-4700	Nov2018 Purchases FS LPHS	178.29	
				Nov2018 Purchase FS LP	368.83	

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Checks Dated 12/11/2018 through 12/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-131514	12/11/2018	PROPACIFIC FRESH	13-4700	Nov2018 Purchase FS LPHS	294.95	
				Nov2018 Purchase FS OHS	478.12	
				Nov2018 Purchases LP	131.50	
				Nov2018 Purchases OHS	256.02	
			13-4702	Nov2018 Suppers Prog	128.28	1,835.99
3005-131515	12/11/2018	EARTHGRAINS BAKING CO	13-4700	Nov2018 Purchasse FS LP	485.82	
				Nov2018 Purchasse FS OHS	652.14	
				Nov2018 Purchasse FS PHS	132.18	1,270.14
3005-131516	12/11/2018	GOLD STAR FOODS	13-4700	Brown Box CA fee FS	17.10	
				Q1 CA Processed Fee FS	131.40	
			13-4702	Nov2018 supplies Supper Program LP	892.93	1,041.43
3005-131517	12/11/2018	NORTHAM DISTRIBUTORS INC	13-4700	Nov2018 Purchases FS LPHS	563.90	
				Nov2018 Purchases FS OHS	835.05	
				Nov2018 Purchases FS PHS	66.39	
				Nov2018 Purchases OH Jazz Cafe	33.20	
				Oct2018 Purchases FS LPHS	87.05	
			13-4702	Nov2018 Purchases Suppers Prog	366.65	1,952.24
3005-131518	12/11/2018	OLIVER PACKAGING & EQUIPMENT COMPANY	13-4300	Nov2018 Supplies FS		1,501.51
3005-131519	12/11/2018	PAC PIZZA LLC	13-4700	Nov2018 Purchases FS	1,332.12	
				Sept2018 Purchases FS	122.27	1,454.39
3005-131520	12/11/2018	SYSCO FOOD SERVICES	13-4700	Credit Hormal Ham #231006012	187.60-	
				Nov2018 Purchases FS LPHS	5,678.96	
				Nov2018 Purchases FS OHS	2,384.57	
			13-4702	Nov2018 Supplies Suppers	128.01	8,003.94
3813-131505	12/11/2018	OUHSD REVOLVING FUND	76-9510	Reissue 11/9 pyrl check lost in mail		727.32
				Total Number of Checks	**36**	**191,934.69**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	25	161,097.07
11	AdultEducationFund	2	877.29
13	CafeteriaSpecialRevenueFund	8	25,548.01
73	FoundationPrivPurposeTrustFu	1	3,685.00
76	Warrant/Pass-ThroughFund	1	727.32

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Checks Dated 12/11/2018 through 12/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	36		191,934.69	
		Less Unpaid Sales Tax Liability			.00	
		Net (Check Amount)				**191,934.69**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Fund 01 - GeneralFund — Fiscal Year 2018/19 Through December 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	LCFFStateAid-CurrentYear	14,004,348.00	14,004,348.00	7,723,572.00	6,280,776.00	55.15
8012	EduProtectionAccountStAidCurYr	2,972,556.00	2,972,556.00	857,511.00	2,115,045.00	28.85
8021	Homeowners'Exemptions	108,064.00	108,064.00		108,064.00	
8022	TimberYieldTax	33,610.00	33,610.00		33,610.00	
8029	OthrSubventionsIn-LieuTaxes	3,745.00	3,745.00		3,745.00	
8041	SecuredRollTaxes	6,794,326.00	6,794,326.00		6,794,326.00	
8042	UnsecuredRollTaxes	415,974.00	415,974.00	417,088.92	1,114.92-	100.27
8043	PriorYearsTaxes	10,993.00	10,993.00	3,295.37	7,697.63	29.98
8044	SupplementalTaxes	90,488.00	90,488.00	13,755.22	76,732.78	15.20
8045	EducatnRevenueAugmentationFund	1,191,385.00-	1,191,385.00-		1,191,385.00-	
8047	CommunityRedevelopmentFunds	1,031,311.00	1,031,311.00	640.74	1,030,670.26	0.06
8096	Trns2ChrtrSchlInLieuOfPropTaxs	402,569.00-	402,569.00-	111,699.00-	290,870.00-	27.75
	Total LCFF Revenue Sources	**23,871,461.00**	**23,871,461.00**	**8,904,164.25**	**14,967,296.75**	**37.30**
Federal Revenue						
8181	SpecialEducation-Entitlement	232,033.00	232,033.00		232,033.00	
8290	AllOtherFederalRevenue	1,101,312.00	1,101,312.00	423,735.57	677,576.43	38.48
	Total Federal Revenue	**1,333,345.00**	**1,333,345.00**	**423,735.57**	**909,609.43**	**31.78**
Other State Revenues						
8311	OtherStateApportionmentsCurrYr	708,657.00	708,657.00	265,113.00	443,544.00	37.41
8550	MandatedCostReimbursements	796,000.00	796,000.00	117,962.00	678,038.00	14.82
8560	StateLotteryRevenue	400,000.00	400,000.00	15,306.98	384,693.02	3.83
8590	AllOtherStateRevenue	1,259,323.00	1,259,323.00	275,591.00	983,732.00	21.88
	Total Other State Revenues	**3,163,980.00**	**3,163,980.00**	**673,972.98**	**2,490,007.02**	**21.30**
Other Local Revenue						
8650	LeasesandRentals	12,000.00	12,000.00	3,027.06	8,972.94	25.23
8660	Interest	73,000.00	73,000.00	29,109.96	43,890.04	39.88
8677	InteragencySrvcsBetweenLEAs	581,404.00	581,404.00	318,681.04	262,722.96	54.81
8699	AllOtherLocalRevenue	114,164.00	114,164.00	76,611.15	37,552.85	67.11
8792	TrnsfrAportionmentFrmCntyOffcs	199,959.00	199,959.00	13,995.00	185,964.00	7.00
	Total Other Local Revenue	**980,527.00**	**980,527.00**	**441,424.21**	**539,102.79**	**45.02**
	Total Year To Date Revenues	**29,349,313.00**	**29,349,313.00**	**10,443,297.01**	**18,906,015.99**	**35.58**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

Fund 01 - GeneralFund							Fiscal Year 2018/19 Through December 2018
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	CertificatedTeachersSalaries	7,535,597.00	7,535,597.00	4,876,072.88	2,792,290.09	132,765.97-	37.05
1101	TeacherSubPay	237,158.00	237,158.00	2,939.37	75,992.71	158,225.92	32.04
1102	TeacherExtraPay	379,744.00	379,744.00		110,503.00	269,241.00	29.10
1200	CertifictdPupilSupportSalaries	739,759.00	739,759.00	487,191.46	291,627.15	39,059.61-	39.42
1202	PupilSupportExtraPay	15,495.00	15,495.00		16,440.01	945.01-	106.10
1300	CrtifictdSuprvisrAdmnstrtrSlry	907,018.00	907,018.00	530,984.23	378,962.31	2,928.54-	41.78
1902	OtherCertificatedExtraPay	3,399.00	3,399.00		1,271.26	2,127.74	37.40
	Total Certificated Salaries	**9,818,170.00**	**9,818,170.00**	**5,897,187.94**	**3,667,086.53**	**253,895.53**	**37.35**
Classified Salaries							
2100	ClassifiedInstructionalSalary	764,096.00	764,096.00	462,940.77	263,103.18	38,052.05	34.43
2101	ParaEdSubPay	41,000.00	41,000.00		16,517.54	24,482.46	40.29
2102	ParaEdExtraPay	55,000.00	55,000.00		4,956.70	50,043.30	9.01
2200	ClassifiedSupportSalaries	1,341,684.00	1,341,684.00	743,697.17	511,716.89	86,269.94	38.14
2201	ClassSupportSubPay	110,000.00	110,000.00		52,901.20	57,098.80	48.09
2202	ClassSupportExtraPay	76,737.00	76,737.00		37,477.95	39,259.05	48.84
2300	ClssSuprvisrAdministratorsSlry	282,314.00	282,314.00	164,683.19	117,630.85	.04-	41.67
2400	ClericlTechniclOfficStaffSlrys	983,708.00	983,708.00	590,715.99	395,034.74	2,042.73-	40.16
2401	ClericalSubPay	4,500.00	4,500.00		1,468.80	3,031.20	32.64
2402	ClericalExtraPay	8,652.00	8,652.00		7,862.57	789.43	90.88
2900	OtherClassifiedSalaries	490,492.00	490,492.00	322,682.85	189,275.99	21,466.84-	38.59
2901	OtherClassifiedSubPay	15,000.00	15,000.00		7,378.24	7,621.76	49.19
2902	OtherClassifiedExtraPay	6,000.00	6,000.00		74,664.65	68,664.65-	1,244.41
	Total Classified Salaries	**4,179,183.00**	**4,179,183.00**	**2,284,719.97**	**1,679,989.30**	**214,473.73**	**40.20**
Employee Benefits							
3101	STRSCertificatedPositions	2,423,942.00	2,423,942.00	951,147.47	585,751.74	887,042.79	24.17
3102	STRSClassifiedPostitions	9,678.00	9,678.00	5,831.14	3,354.60	492.26	34.66
3202	PERSClassifiedPositions	655,873.00	655,873.00	388,443.61	260,071.83	7,357.56	39.65
3301	OASDIMedcrAltrntvCertfcPositns	3,076.00	3,076.00	67.69	1,753.47	1,254.84	57.00
3302	OASDIMedicrAltrntvClasPosition	243,775.00	243,775.00	132,917.83	98,691.20	12,165.97	40.48
3311	MedicareCertificated	137,403.00	137,403.00	82,278.89	51,337.90	3,786.21	37.36
3312	MedicareClassified	58,459.00	58,459.00	31,784.83	23,574.60	3,099.57	40.33
3401	HlthWlfrBenefitsCertificPositn	2,489,087.00	2,489,087.00	1,582,594.22	874,534.19	31,958.59	35.13
3402	HlthWlfarBenefitClasifidPositn	1,143,786.00	1,143,786.00	663,776.50	457,538.91	22,470.59	40.00
3501	StUnemplymntInsurncCertPositns	11,850.00	11,850.00	2,908.22	2,086.00	6,855.78	17.60
3502	StUnemplymntInsurncClssifidPos	2,018.00	2,018.00	1,095.70	813.38	108.92	40.31

Fund 01 - GeneralFund							Fiscal Year 2018/19 Through December 2018
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3601	WCInsuranceCertificatdPositns	228,294.00	228,294.00	139,999.79	87,048.63	1,245.58	38.13
3602	WCCompenstnInsurnceClassPositn	97,177.00	97,177.00	54,239.46	39,828.36	3,109.18	40.99
3701	OPEBAllocatedCertificatdPositn	459,210.00	459,210.00	284,491.69	177,079.49	2,361.18-	38.56
3702	OPEBAllocatedClassifiedPositin	212,390.00	212,390.00	111,265.66	82,455.60	18,668.74	38.82
	Total Employee Benefits	**8,176,018.00**	**8,176,018.00**	**4,432,842.70**	**2,745,919.90**	**997,255.40**	**33.59**
Books and Supplies							
4100	ApprvdTxtbookCorCurriculaMterl	204,000.00	245,339.00	2,252.97	268,103.71	25,017.68-	109.28
4200	BooksandOtherReferenceMaterial	400.00	400.00	831.19	13,262.39	13,693.58-	3,315.60
4300	MaterialsandSupplies	777,282.00	975,869.00	226,758.27	313,499.67	435,611.06	32.13
4360	TransportationGenSupplies	20,000.00	20,000.00		5,236.43	14,763.57	26.18
4361	TransportationFuel	100,000.00	100,000.00		23,842.35	76,157.65	23.84
4362	TransportationOilGrease	6,000.00	6,000.00		3,180.85	2,819.15	53.01
4363	TransportationParts	52,000.00	52,000.00	10,132.92	34,419.50	7,447.58	66.19
4364	TransportationTires	13,000.00	13,000.00		649.63	12,350.37	5.00
4400	NoncapitalizedEquipment	4,908.00	8,008.00	17,117.49	139,051.93	148,161.42-	1,736.41
	Total Books and Supplies	**1,177,590.00**	**1,420,616.00**	**257,092.84**	**801,246.46**	**362,276.70**	**56.40**
Services and Other Operating Expenditures							
5200	TravelandConferences	144,593.00	144,593.00	2,195.00	52,399.46	89,998.54	36.24
5300	DuesandMemberships	27,500.00	27,500.00		26,491.56	1,008.44	96.33
5450	OtherInsurance	196,000.00	196,000.00		195,505.00	495.00	99.75
5501	GasElectricity	320,909.00	320,909.00	94,850.97	190,235.76	35,822.27	59.28
5502	PestControl	4,000.00	4,000.00	4,825.00	1,415.00	2,240.00-	35.38
5503	SewerFees	61,200.00	61,200.00		41,365.62	19,834.38	67.59
5505	Water	64,000.00	64,000.00	19,760.72	42,939.28	1,300.00	67.09
5506	WasteDisposal	47,200.00	47,200.00	30,526.38	16,473.62	200.00	34.90
5601	FacilitiesRent	6,000.00	6,000.00		12,889.00	6,889.00-	214.82
5602	CopierPostageMeterRents	46,000.00	46,000.00	41,520.44	17,239.39	12,759.83-	37.48
5603	CopierMaintenance	34,005.00	34,005.00	10,695.05	3,447.08	19,862.87	10.14
5620	EquipmentRentalsAndRepairs	105,105.00	108,865.00	550.00	247,847.77	139,532.77-	227.67
5630	ComputerMaintenanceRepairs	41,000.00	41,000.00		9,281.93	31,718.07	22.64
5640	BuildingAndSiteRepairs	230,000.00	230,000.00	22,698.50	120,588.50	86,713.00	52.43
5750	TransfersDirectCostsInterfund	5,308.00-	5,308.00-			5,308.00-	
5800	ProfConsultngSrvcsandOperExpnd	1,179,591.00	1,180,444.00	624,406.41	249,131.97	306,905.62	21.10
5801	LegalFees	65,000.00	65,000.00		16,310.50	48,689.50	25.09
5802	ElectionFees	40,000.00	40,000.00			40,000.00	

Fund 01 - GeneralFund — Fiscal Year 2018/19 Through December 2018

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5804	PreEmploymentTesting	12,000.00	12,000.00		2,196.00	9,804.00	18.30
5806	Advertising	20,000.00	20,000.00	3,450.00	10,530.00	6,020.00	52.65
5850	SoftwareMaintenanceAndLicences	229,400.00	229,400.00	18,401.50	200,227.29	10,771.21	87.28
5900	Communications	29,000.00	29,000.00	4,328.41	12,925.45	11,746.14	44.57
	Total Services and Other Operating Expenditures	**2,897,195.00**	**2,901,808.00**	**878,208.38**	**1,469,440.18**	**554,159.44**	**50.64**
Capital Outlay							
6200	BuildingImprovementOfBuildings	83,000.00	151,198.00	15,946.65	73,029.02	62,222.33	48.30
6400	Equipment	162,132.00	162,132.00	5,898.75	235,328.25	79,095.00-	145.15
	Total Capital Outlay	**245,132.00**	**313,330.00**	**21,845.40**	**308,357.27**	**16,872.67-**	**98.41**
Tuition							
7141	OtTutExsCstDfctPmt2DisChrtrSch	6,000.00-	6,000.00-			6,000.00-	
7142	OthuuitnExcsCstsDfctPy2CntyOff	1,160,768.00	1,160,768.00			1,160,768.00	
	Total Tuition	**1,154,768.00**	**1,154,768.00**	**.00**	**.00**	**1,154,768.00**	
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	80,172.00-	80,172.00-			80,172.00-	
	Total Transfers of Indirect/direct support costs	**80,172.00-**	**80,172.00-**	**.00**	**.00**	**80,172.00-**	
Debt Service							
7438	DebtService-Interest	9,611.00	9,611.00		9,611.00		100.00
7439	OtherDebtService-Principal	309,055.00	309,055.00		161,686.43	147,368.57	52.32
	Total Debt Service	**318,666.00**	**318,666.00**	**.00**	**171,297.43**	**147,368.57**	**53.75**
	Total Year To Date Expenditures	**27,886,550.00**	**28,202,387.00**	**13,771,897.23**	**10,843,337.07**	**3,587,152.70**	**38.45**

Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Other Financing Sources						
Other Financing Sources						
8919	OthrAuthorizdIntrFundTrnsfrsIn	24,000.00	24,000.00	3,833.19	20,166.81	15.97
	Total Other Financing Sources	**24,000.00**	**24,000.00**	**3,833.19**	**20,166.81**	**15.97**
	Total Year To Date Other Financing Sources	**24,000.00**	**24,000.00**	**3,833.19**	**20,166.81**	**15.97**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses							
Interfund Transfers Out							

Selection: Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

Fund 01 - GeneralFund							Fiscal Year 2018/19 Through December 2018
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses (continued)							
Interfund Transfers Out (continued)							
7616	FromGenFundToCafeFund	139,428.00	139,428.00			139,428.00	
	Total Interfund Transfers Out	**139,428.00**	**139,428.00**	**.00**	**.00**	**139,428.00**	
	Total Year To Date Other Financing Uses	**139,428.00**	**139,428.00**	**.00**	**.00**	**139,428.00**	

Fund 01 - GeneralFund						Fiscal Year 2018/19 Through December 2018
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	29,349,313.00	29,349,313.00		10,443,297.01	18,906,015.99	35.58
B. Expenditures	27,886,550.00	28,202,387.00	13,771,897.23	10,843,337.07	3,587,152.70	38.45
C. Subtotal (Revenue LESS Expense)	1,462,763.00	1,146,926.00		400,040.06-	15,318,863.29	
D. Other Financing Sources and Uses						
Sources	24,000.00	24,000.00		3,833.19	20,166.81	15.97
LESS Uses	139,428.00	139,428.00			139,428.00	
E. Net Change in Fund Balance	1,347,335.00	1,031,498.00		396,206.87-	15,199,602.10	
F. Fund Balance:						
Beginning Balance (9791)	5,176,448.00	5,553,790.00		5,553,790.07		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	5,176,448.00	5,553,790.00		5,553,790.07		
G. Calculated Ending Balance	6,523,783.00	6,585,288.00		5,157,583.20		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	6,523,783.00	6,585,288.00				
Other				13,771,897.23		

Fund 11 - AdultEducationFund						Fiscal Year 2018/19 Through December 2018
Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8290	AllOtherFederalRevenue	86,830.00	86,830.00		86,830.00	
	Total Federal Revenue	**86,830.00**	**86,830.00**	**.00**	**86,830.00**	
Other State Revenues						
8590	AllOtherStateRevenue		35,000.00	62,713.00	27,713.00-	179.18
	Total Other State Revenues	**.00**	**35,000.00**	**62,713.00**	**27,713.00-**	**179.18**
Other Local Revenue						
8660	Interest	6,622.00	6,622.00	5,393.18	1,228.82	81.44
8671	AdultEducationFees	129,219.00	129,219.00	74,230.13	54,988.87	57.45
8677	InteragencySrvcsBetweenLEAs	1,123,938.00	1,123,938.00	561,319.00	562,619.00	49.94
8699	AllOtherLocalRevenue	500.00	500.00	13,053.21	12,553.21-	2,610.64
	Total Other Local Revenue	**1,260,279.00**	**1,260,279.00**	**653,995.52**	**606,283.48**	**51.89**
	Total Year To Date Revenues	**1,347,109.00**	**1,382,109.00**	**716,708.52**	**665,400.48**	**51.86**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	CertificatedTeachersSalaries	438,463.00	438,463.00		157,892.05	280,570.95	36.01
1101	TeacherSubPay				1,090.52	1,090.52-	NO BDGT
1300	CrtifictdSuprvisrAdmnstrtrSlry	61,717.00	61,717.00	36,027.67	25,720.19	30.86-	41.67
	Total Certificated Salaries	**500,180.00**	**500,180.00**	**36,027.67**	**184,702.76**	**279,449.57**	**36.93**
Classified Salaries							
2100	ClassifiedInstructionalSalary	40,108.00	40,108.00	24,751.58	14,498.46	857.96	36.15
2101	ParaEdSubPay				74.76	74.76-	NO BDGT
2102	ParaEdExtraPay				512.64	512.64-	NO BDGT
2200	ClassifiedSupportSalaries	20,295.00	20,295.00	15,387.05	10,295.12	5,387.17-	50.73
2201	ClassSupportSubPay				1,378.22	1,378.22-	NO BDGT
2202	ClassSupportExtraPay				50.00	50.00-	NO BDGT
2400	ClericlTechniclOfficStaffSlrys	119,002.00	119,002.00	69,417.60	49,584.00	.40	41.67
2900	OtherClassifiedSalaries	51,148.00	51,148.00	25,328.31	22,526.64	3,293.05	44.04
	Total Classified Salaries	**230,553.00**	**230,553.00**	**134,884.54**	**98,919.84**	**3,251.38-**	**42.91**
Employee Benefits							
3101	STRSCertificatedPositions	81,294.00	81,294.00	5,781.72	29,901.74	45,610.54	36.78
3102	STRSClassifiedPostitions	1,605.00	1,605.00		417.92	1,187.08	26.04

Fund 11 - AdultEducationFund						Fiscal Year 2018/19 Through December 2018	
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3202	PERSClassifiedPositions	39,122.00	39,122.00	24,183.32	16,014.22	1,075.54-	40.93
3301	OASDIMedcrAltrntvCertfcPositns	27,185.00	27,185.00		42.04	27,142.96	0.15
3302	OASDIMedicrAltrntvClasPosition	13,941.00	13,941.00	7,982.87	5,805.69	152.44	41.64
3311	MedicareCertificated	7,252.00	7,252.00	522.41	2,643.98	4,085.61	36.46
3312	MedicareClassified	3,261.00	3,261.00	1,866.83	1,394.99	.82-	42.78
3401	HlthWlfrBenefitsCertificPositn	188,729.00	188,729.00	106,782.69	58,896.50	23,049.81	31.21
3402	HlthWlfarBenefitClasifidPositn	71,522.00	71,522.00	45,771.52	29,058.40	3,307.92-	40.63
3501	StUnemplymntInsurncCertPositns	295.00	295.00	17.99	91.75	185.26	31.10
3502	StUnemplymntInsurncClssifidPos	134.00	134.00	64.40	48.00	21.60	35.82
3601	WCInsuranceCertificatdPositns	11,630.00	11,630.00	855.33	4,384.82	6,389.85	37.70
3602	WCCompenstnInsurnceClassPositn	5,360.00	5,360.00	3,202.15	2,348.39	190.54-	43.81
3701	OPEBAllocatedCertificatdPositn	25,609.00	25,609.00	1,754.55	8,994.97	14,859.48	35.12
3702	OPEBAllocatedClassifiedPositin	11,804.00	11,804.00	6,568.87	4,817.34	417.79	40.81
	Total Employee Benefits	**488,743.00**	**488,743.00**	**205,354.65**	**164,860.75**	**118,527.60**	**33.73**
Books and Supplies							
4100	ApprvdTxtbookCorCurriculaMterl				9,071.96	9,071.96-	NO BDGT
4200	BooksandOtherReferenceMaterial			39.95	1,417.57	1,457.52-	NO BDGT
4300	MaterialsandSupplies	17,912.00	17,912.00	1,172.29	5,227.40	11,512.31	29.18
4400	NoncapitalizedEquipment	14,000.00	14,000.00		5,361.02	8,638.98	38.29
	Total Books and Supplies	**31,912.00**	**31,912.00**	**1,212.24**	**21,077.95**	**9,621.81**	**66.05**
Services and Other Operating Expenditures							
5200	TravelandConferences	5,000.00	5,000.00		5,105.94	105.94-	102.12
5300	DuesandMemberships	2,000.00	2,000.00		2,052.05	52.05-	102.60
5501	GasElectricity	24,000.00	24,000.00	1,446.33	10,181.59	12,372.08	42.42
5502	PestControl	500.00	500.00	385.00	275.00	160.00-	55.00
5503	SewerFees	1,500.00	1,500.00		1,274.76	225.24	84.98
5505	Water	2,500.00	2,500.00	1,239.97	1,760.03	500.00-	70.40
5506	WasteDisposal	2,500.00	2,500.00	1,798.40	901.60	200.00-	36.06
5601	FacilitiesRent	54,000.00	54,000.00	27,000.00	31,300.00	4,300.00-	57.96
5602	CopierPostageMeterRents	1,000.00	1,000.00		111.01	888.99	11.10
5603	CopierMaintenance	3,000.00	3,000.00	1,337.76	4,662.24	3,000.00-	155.41
5620	EquipmentRentalsAndRepairs				21.44	21.44-	NO BDGT
5640	BuildingAndSiteRepairs	3,500.00	3,500.00			3,500.00	
5750	TransfersDirectCostsInterfund	3,308.00	3,308.00			3,308.00	
5800	ProfConsultngSrvcsandOperExpnd	4,726.00	4,726.00	3,260.00	31,082.11	29,616.11-	657.68

Fund 11 - AdultEducationFund							Fiscal Year 2018/19 Through December 2018
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5804	PreEmploymentTesting				2,812.00	2,812.00-	NO BDGT
5806	Advertising	40,000.00	40,000.00	12,590.00	10,401.00	17,009.00	26.00
5850	SoftwareMaintenanceAndLicences	52,500.00	52,500.00		14,777.40	37,722.60	28.15
5900	Communications	5,000.00	5,000.00	5,428.06	10,130.12	10,558.18-	202.60
	Total Services and Other Operating Expenditures	**205,034.00**	**205,034.00**	**54,485.52**	**126,848.29**	**23,700.19**	**61.87**
Capital Outlay							
6100	Land	15,000.00	15,000.00			15,000.00	
6200	BuildingImprovementOfBuildings	15,000.00	15,000.00			15,000.00	
	Total Capital Outlay	**30,000.00**	**30,000.00**	**.00**	**.00**	**30,000.00**	
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	47,708.00	47,708.00			47,708.00	
	Total Transfers of Indirect/direct support costs	**47,708.00**	**47,708.00**	**.00**	**.00**	**47,708.00**	
Debt Service							
7438	DebtService-Interest	34,076.00	34,076.00		34,076.00		100.00
7439	OtherDebtService-Principal	50,764.00	50,764.00		50,764.00		100.00
	Total Debt Service	**84,840.00**	**84,840.00**	**.00**	**84,840.00**	**.00**	**100.00**
	Total Year To Date Expenditures	**1,618,970.00**	**1,618,970.00**	**431,964.62**	**681,249.59**	**505,755.79**	**42.08**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses							
Interfund Transfers Out							
7619	OthrAuthrizdInterFndTrnsfrsOut	15,000.00	15,000.00			15,000.00	
	Total Interfund Transfers Out	**15,000.00**	**15,000.00**	**.00**	**.00**	**15,000.00**	
	Total Year To Date Other Financing Uses	**15,000.00**	**15,000.00**	**.00**	**.00**	**15,000.00**	

Fund 11 - AdultEducationFund						Fiscal Year 2018/19 Through December 2018
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,347,109.00	1,382,109.00		716,708.52	665,400.48	51.86
B. Expenditures	1,618,970.00	1,618,970.00	431,964.62	681,249.59	505,755.79	42.08
C. Subtotal (Revenue LESS Expense)	271,861.00-	236,861.00-		35,458.93	159,644.69	
D. Other Financing Sources and Uses						
Sources						
LESS Uses	15,000.00	15,000.00			15,000.00	
E. Net Change in Fund Balance	286,861.00-	251,861.00-		35,458.93	144,644.69	
F. Fund Balance:						
Beginning Balance (9791)	1,327,559.00	1,172,229.00		1,172,229.34		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	1,327,559.00	1,172,229.00		1,172,229.34		
G. Calculated Ending Balance	1,040,698.00	920,368.00		1,207,688.27		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	1,040,698.00	920,368.00				
Other				431,964.62		

Fund 13 - CafeteriaSpecialRevenueFund — Fiscal Year 2018/19 Through December 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8220	ChildNutritionPrograms	740,000.00	740,000.00	130,349.49	609,650.51	17.61
	Total Federal Revenue	**740,000.00**	**740,000.00**	**130,349.49**	**609,650.51**	**17.61**
Other State Revenues						
8520	ChildNutrition	63,000.00	63,000.00	10,559.87	52,440.13	16.76
	Total Other State Revenues	**63,000.00**	**63,000.00**	**10,559.87**	**52,440.13**	**16.76**
Other Local Revenue						
8634	FoodServiceSales	92,000.00	92,000.00	22,920.95	69,079.05	24.91
8660	Interest	1,000.00-	1,000.00-	470.51	1,470.51-	-47.05
8699	AllOtherLocalRevenue	1,000.00	1,000.00	158.41	841.59	15.84
	Total Other Local Revenue	**92,000.00**	**92,000.00**	**23,549.87**	**68,450.13**	**25.60**
	Total Year To Date Revenues	**895,000.00**	**895,000.00**	**164,459.23**	**730,540.77**	**18.38**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Classified Salaries							
2200	ClassifiedSupportSalaries	203,077.00	203,077.00	123,448.31	70,438.20	9,190.49	34.69
2201	ClassSupportSubPay	14,098.00	14,098.00		6,052.33	8,045.67	42.93
2202	ClassSupportExtraPay	12,521.00	12,521.00		5,406.84	7,114.16	43.18
2300	ClssSuprvisrAdministratorsSlry	50,616.00	50,616.00	32,210.22	18,711.93	306.15-	36.97
2400	ClericlTechniclOfficStaffSlrys	19,899.00	19,899.00	12,663.21	7,236.12	.33-	36.36
	Total Classified Salaries	**300,211.00**	**300,211.00**	**168,321.74**	**107,845.42**	**24,043.84**	**35.92**
Employee Benefits							
3202	PERSClassifiedPositions	46,060.00	46,060.00	27,307.28	16,666.54	2,086.18	36.18
3302	OASDIMedicrAltrntvClasPosition	17,909.00	17,909.00	9,975.73	6,460.50	1,472.77	36.07
3312	MedicareClassified	4,188.00	4,188.00	2,333.06	1,510.99	343.95	36.08
3402	HlthWlfarBenefitClasifidPositn	72,000.00	72,000.00	45,818.16	26,181.84		36.36
3502	StUnemplymntInsurncClssifidPos	144.00	144.00	80.32	52.04	11.64	36.14
3602	WCCompenstnInsurnceClassPositn	6,981.00	6,981.00	3,996.12	2,560.36	424.52	36.68
3702	OPEBAllocatedClassifiedPositin	15,371.00	15,371.00	8,197.35	5,247.58	1,926.07	34.14
	Total Employee Benefits	**162,653.00**	**162,653.00**	**97,708.02**	**58,679.85**	**6,265.13**	**36.08**
Books and Supplies							
4300	MaterialsandSupplies	30,000.00	30,000.00	11,493.74	9,210.21	9,296.05	30.70
4302	SuppersProgNonFood				217.26	217.26-	NO BDGT

Fund 13 - CafeteriaSpecialRevenueFund							Fiscal Year 2018/19 Through December 2018
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Books and Supplies (continued)							
4400	NoncapitalizedEquipment	12,000.00	12,000.00			12,000.00	
4700	Food	476,000.00	476,000.00	194,046.09	137,880.20	144,073.71	28.97
4701	VendingFood			14,513.65	5,980.48	20,494.13-	NO BDGT
4702	SuppersProgFood			2,252.44	6,254.61	8,507.05-	NO BDGT
	Total Books and Supplies	**518,000.00**	**518,000.00**	**222,305.92**	**159,542.76**	**136,151.32**	**30.80**
Services and Other Operating Expenditures							
5200	TravelandConferences	4,000.00	4,000.00		283.07	3,716.93	7.08
5300	DuesandMemberships	500.00	500.00		150.17	349.83	30.03
5620	EquipmentRentalsAndRepairs	2,000.00	2,000.00		3,942.90	1,942.90-	197.15
5750	TransfersDirectCostsInterfund	2,000.00	2,000.00			2,000.00	
5800	ProfConsultngSrvcsandOperExpnd	3,500.00	3,500.00		2,482.00	1,018.00	70.91
5804	PreEmploymentTesting	2,000.00	2,000.00		1,076.00	924.00	53.80
5806	Advertising	600.00	600.00			600.00	
5850	SoftwareMaintenanceAndLicences	6,000.00	6,000.00		5,638.25	361.75	93.97
5900	Communications	500.00	500.00		78.17	421.83	15.63
	Total Services and Other Operating Expenditures	**21,100.00**	**21,100.00**	**.00**	**13,650.56**	**7,449.44**	**64.69**
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	32,464.00	32,464.00			32,464.00	
	Total Transfers of Indirect/direct support costs	**32,464.00**	**32,464.00**	**.00**	**.00**	**32,464.00**	
	Total Year To Date Expenditures	**1,034,428.00**	**1,034,428.00**	**488,335.68**	**339,718.59**	**206,373.73**	**32.84**

Object	Description	Adopted Budget	Revised Budget		Actual	Balance	% Used
Other Financing Sources							
Other Financing Sources							
8916	ToCafeFundFromGenFund	139,428.00	139,428.00			139,428.00	
	Total Other Financing Sources	**139,428.00**	**139,428.00**		**.00**	**139,428.00**	
	Total Year To Date Other Financing Sources	**139,428.00**	**139,428.00**		**.00**	**139,428.00**	

Fund 13 - CafeteriaSpecialRevenueFund						Fiscal Year 2018/19 Through December 2018
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	895,000.00	895,000.00		164,459.23	730,540.77	18.38
B. Expenditures	1,034,428.00	1,034,428.00	488,335.68	339,718.59	206,373.73	32.84
C. Subtotal (Revenue LESS Expense)	139,428.00-	139,428.00-		175,259.36-	524,167.04	
D. Other Financing Sources and Uses						
Sources	139,428.00	139,428.00			139,428.00	
LESS Uses						
E. Net Change in Fund Balance	.00	.00		175,259.36-	663,595.04	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance	.00	.00		175,259.36-		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other				488,335.68		

Fund 25 - CapitalFacilitiesFund — Fiscal Year 2018/19 Through December 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8625	ComRdvlpmntFndNotSubjct2LCFFDd	75,000.00	75,000.00	839.03	74,160.97	1.12
8660	Interest	4,500.00	4,500.00	3,284.19	1,215.81	72.98
8681	Mitigation/DeveloperFees	135,000.00	135,000.00	59,643.67	75,356.33	44.18
	Total Other Local Revenue	**214,500.00**	**214,500.00**	**63,766.89**	**150,733.11**	**29.73**
	Total Year To Date Revenues	**214,500.00**	**214,500.00**	**63,766.89**	**150,733.11**	**29.73**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Services and Other Operating Expenditures							
5806	Advertising				456.00	456.00-	NO BDGT
	Total Services and Other Operating Expenditures	**.00**	**.00**	**.00**	**456.00**	**456.00-**	**NO BDGT**
	Total Year To Date Expenditures	**.00**	**.00**	**.00**	**456.00**	**456.00-**	**NO BDGT**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses							
Interfund Transfers Out							
7619	OthrAuthrizdInterFndTrnsfrsOut	9,000.00	9,000.00		3,833.19	5,166.81	42.59
	Total Interfund Transfers Out	**9,000.00**	**9,000.00**	**.00**	**3,833.19**	**5,166.81**	**42.59**
	Total Year To Date Other Financing Uses	**9,000.00**	**9,000.00**	**.00**	**3,833.19**	**5,166.81**	**42.59**

Fund 25 - CapitalFacilitiesFund						Fiscal Year 2018/19 Through December 2018
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	214,500.00	214,500.00		63,766.89	150,733.11	29.73
B. Expenditures				456.00	456.00-	NO BDGT
C. Subtotal (Revenue LESS Expense)	214,500.00	214,500.00		63,310.89	151,189.11	
D. Other Financing Sources and Uses						
Sources						
LESS Uses	9,000.00	9,000.00		3,833.19	5,166.81	42.59
E. Net Change in Fund Balance	205,500.00	205,500.00		59,477.70	146,022.30	
F. Fund Balance:						
Beginning Balance (9791)	611,815.00	663,091.00		663,091.20		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	611,815.00	663,091.00		663,091.20		
G. Calculated Ending Balance	817,315.00	868,591.00		722,568.90		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	817,315.00	868,591.00				
Other						

Fund 51 - BondInterestandRedemptionFund — Fiscal Year 2018/19 Through December 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other State Revenues						
8571	VotdIndbtednesLeviHmownrExmptn	19,000.00	19,000.00		19,000.00	
8572	VtdIndbtdnsLevOtrSbvntnsInLuTx	5,500.00	5,500.00		5,500.00	
	Total Other State Revenues	**24,500.00**	**24,500.00**	**.00**	**24,500.00**	
Other Local Revenue						
8611	VotedIndebtednssLevieSecurdRol	1,240,000.00	1,240,000.00		1,240,000.00	
8612	VotdIndebtednesLevieUnscurdRol	93,000.00	93,000.00	68,723.63	24,276.37	73.90
8613	VotdIndebtednesLeviePriYrTaxes	3,000.00	3,000.00	1,107.20	1,892.80	36.91
8614	VotdIndbtdnssLevieSuplmntlTaxe	15,000.00	15,000.00	2,602.28	12,397.72	17.35
8660	Interest	15,000.00	15,000.00	7,273.77	7,726.23	48.49
	Total Other Local Revenue	**1,366,000.00**	**1,366,000.00**	**79,706.88**	**1,286,293.12**	**5.84**
	Total Year To Date Revenues	**1,390,500.00**	**1,390,500.00**	**79,706.88**	**1,310,793.12**	**5.73**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Debt Service							
7433	BondRedemptions	1,300,000.00	1,300,000.00		1,300,000.00		100.00
7434	BondInterestOtherServiceCharge	347,879.00	347,879.00		182,904.25	164,974.75	52.58
	Total Debt Service	**1,647,879.00**	**1,647,879.00**	**.00**	**1,482,904.25**	**164,974.75**	**89.99**
	Total Year To Date Expenditures	**1,647,879.00**	**1,647,879.00**	**.00**	**1,482,904.25**	**164,974.75**	**89.99**

Fund 51 - BondInterestandRedemptionFund						Fiscal Year 2018/19 Through December 2018
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,390,500.00	1,390,500.00		79,706.88	1,310,793.12	5.73
B. Expenditures	1,647,879.00	1,647,879.00		1,482,904.25	164,974.75	89.99
C. Subtotal (Revenue LESS Expense)	257,379.00-	257,379.00-		1,403,197.37-	1,145,818.37	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	257,379.00-	257,379.00-		1,403,197.37-	1,145,818.37	
F. Fund Balance:						
Beginning Balance (9791)	2,328,706.00	2,124,629.00		2,124,628.29		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	2,328,706.00	2,124,629.00		2,124,628.29		
G. Calculated Ending Balance	2,071,327.00	1,867,250.00		721,430.92		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	2,071,327.00	1,867,250.00				
Other						

Fund 73 - FoundationPrivPurposeTrustFund						Fiscal Year 2018/19 Through December 2018
Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	20,000.00	20,000.00	3,629.28	16,370.72	18.15
8699	AllOtherLocalRevenue	23,000.00	23,000.00	27,930.27	4,930.27-	121.44
	Total Other Local Revenue	**43,000.00**	**43,000.00**	**31,559.55**	**11,440.45**	**73.39**
	Total Year To Date Revenues	**43,000.00**	**43,000.00**	**31,559.55**	**11,440.45**	**73.39**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Services and Other Operating Expenditures							
5800	ProfConsultngSrvcsandOperExpnd	43,000.00	43,000.00		33,137.00	9,863.00	77.06
	Total Services and Other Operating Expenditures	**43,000.00**	**43,000.00**	**.00**	**33,137.00**	**9,863.00**	**77.06**
	Total Year To Date Expenditures	**43,000.00**	**43,000.00**	**.00**	**33,137.00**	**9,863.00**	**77.06**

Fund 73 - FoundationPrivPurposeTrustFund						Fiscal Year 2018/19 Through December 2018
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	43,000.00	43,000.00		31,559.55	11,440.45	73.39
B. Expenditures	43,000.00	43,000.00		33,137.00	9,863.00	77.06
C. Subtotal (Revenue LESS Expense)	.00	.00		1,577.45-	1,577.45	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	.00	.00		1,577.45-	1,577.45	
F. Fund Balance:						
Beginning Balance (9791)	1,473,660.00	1,436,688.00		1,436,687.70		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	1,473,660.00	1,436,688.00		1,436,687.70		
G. Calculated Ending Balance	1,473,660.00	1,436,688.00		1,435,110.25		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	1,473,660.00	1,436,688.00				
Other						

Fund 76 - Warrant/Pass-ThroughFund						Fiscal Year 2018/19 Through December 2018
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues						
B. Expenditures						
C. Subtotal (Revenue LESS Expense)						
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance						
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance						
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other						

Oroville Union High School District

Memorandum

TO: Board of Trustees

FROM: Dr. Corey Willenberg

DATE: December 10, 2018

SUBJECT: Acceptance of a Donation

Kiewit Corporation, their employees, subcontractors and vendors have donated a combined $44,632 toward our project of upgrading the baseball and softball fields at LP and OHS. This money will be set aside until more funds are collected to start the project.

Las Plumas High School
Memorandum

DATE: December 5, 2018

TO: Dr. Corey Willenberg and Members of the Board of Trustees

FROM: Daniel Ramos, Jr., Principal

SUBJECT: Donation to Las Plumas High School Boys Basketball - Joseph Hurte

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Your Cause, LLC Trustee for PG&E Company/ Employee Giving, Joseph Hurte, has donated $1152.00 to the Las Plumas Boys Basketball Fund, through check #1110141707. I request the board approve this donation.

FAMP Disposal Request

Site	FAMP#	Description	Reason	Already Disposed in FAMP
Maintenance	6198	Toro Groundsmaster 328D	Obsolete	Yes
Maintenance	2262	Craftsman Grinder/Buffer	Obsolete	Yes
Maintenance	2263	Delta Belt Sander	Damaged	Yes
Maintenance	2270	Card File	Obsolete	Yes
Maintenance	2275	Drill Press	Damaged	Yes
Maintenance	5002	Roto Rooter Snake	Damaged	Yes
Maintenance	5003	Rockwell Table Saw	Obsolete	Yes
Maintenance	7766	Jacobsen Turfcat deck mower	Obsolete	Yes
Maintenance	11272	Vermeer 935 Chipper	Obsolete	Yes
Maintenance	none	Frigidare Stove	Obsolete	not in FAMP

Date Board Approved ____________________

Oroville Union High School District

Memorandum

TO: Board of Trustees

FROM: Kevin Simas, Director of Education

DATE: December 10, 2018

SUBJECT: CTE Committee Members

The following people will be serving on the District's Career & Technical Education (CTE) Committee:

Victor Briggs, Briggs Firestone
Chuck Crete, MJB Welding Supply
John Dahlgren, Butte College
Doug Dirks, Dirks Automotive
Bill Gaines, Transfer Flow Inc.
Lyman Hagen, Butte College
Rob Holt, Butte College
Chris Mann, Roplast, Inc.
Jared Nobel, All Metals Supply
Ruth Pickering, Taco Bell
Rob Rodney, Taco Bell
Jennifer Stephens, OCESD
Terri Waugh, Taco Bell

Memorandum of Understanding
2018 - 2023
Designated Subjects Adult and Career Technical Education Credentials Program

This Memorandum of Understanding (MOU), is entered into this 1ST day of July, 2018 by and between the San Diego County Superintendent of Schools, herein called the "County" and Oroville Union High School Dist herein called the "Contractor," who agrees to access the following services from the Superintendent.

SCOPE OF SERVICES

A. The County agrees to:
   1. Act as Local Educational Agency (LEA) in accordance with San Diego County Local Educational Agency agreement with the California Commission on Teacher Credentialing.
      a. Provide credential services for the review of applications for the Adult and Career Technical Education Designated Subjects Credentials.
   2. Distribute Commission on Teacher Credentialing updates for credential standards and program information.
   3. Review and organize data from course evaluations and mentor experiences. Report findings at Credential advisory meetings.
   4. Organize and publicize annual Credential Advisory meeting.
   5. Adhere to the California Commission on Teacher Credentialing educator preparation accreditation system's 7-year cycle of activities.
   6. Provide support and linkages to partnering Institution of Higher Educations (IHE).
   7. Provide ongoing program improvement collaboration opportunities with IHEs, Districts, employers, and all relevant stakeholders.

B. The Contractor agrees to:
   1. Provide Supervisors (evaluative) who are:
      a. Certificated and experienced in teaching
      b. Trained in supervision and support of beginning teachers
      c. Experienced in offering professional development opportunities
      d. Experienced in providing ongoing support to Support Providers and candidates
      e. Responsible for collaborating with the County Program staff on selecting qualified mentors and completing all necessary paperwork.
   2. Provide Support Provider (non-evaluative) mentors for each preliminary credential candidate (including substitute teachers) upon hire who are:
      a. Program Approved and meet Minimum Qualifications:
         i. Hold a Valid Clear California Teaching Credential
         ii. Verify a minimum of three (3) years of classroom teaching experience
         iii. Verify recent work experience in an educational setting
      b. Trained in providing coaching and support to beginning teachers
      c. Assessed by new teacher candidates for their services
      d. Competent in providing complete, accurate and timely feedback to new teacher candidates and submitting mentor logs to the Program Mentor Coordinator in September, March and June including information about progress toward competence.

e. Attend annual Credential Advisory meeting.

3. Provide staff available to assist and support candidates in the processing of credential application materials (i.e., district credential technician).
4. Ensure candidates complete a Program sponsored online Early Program Orientation within the first 30-days of employment.
5. Identify one (1) contact person as liaison with the County.

TOBACCO – FREE FACILITY

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

PERIOD OF MOU AND RENEWAL TERMS

This MOU shall be effective from July 1, 2018 **until June 30, 2023** and is renewable by mutual written agreement.

CONTACT PERSONS

The contact person(s) for the County shall be:

Chris Reising, Director HR
6401 Linda Vista Road, Room 406
San Diego, CA 92111-7319
Telephone: (858) 292-3556
Email: creising@sdcoe.net

Bryanna Norton, Coordinator, Teacher Preparation and Support, Designated Subjects
6401 Linda Vista Road, Room 103
San Diego, CA 92111-7319
Email: bryanna.norton@sdcoe.net

The contact(s) for OUHSD shall be:

Administrator
Name, Title: Dr. Corey Williamsborg, Supt
Address: 2211 Washington
City, ST Zip: Oroville, CA 95966
Telephone: 530-538-2300 x1107
Email: cwillenb@ouhsd.net

Administrator
Name, Title: Chello Metcalf
Address: 2211 Washington
City, ST Zip: Oroville, CA 95966
Telephone: 530-538-2300 x1117
Email: cmetcalf@ouhsd.net

Credential Technician
Name, Title: _____
Address: _____
City, ST Zip: _____
Telephone: _____
Email: _____

TERMINATION

This MOU may be terminated by either party by mutual agreement with thirty (30) days written notice.

OWNERSHIP OF DOCUMENTS OR WORK

Any documents are equally owned by the County and Contractor.

GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the MOU and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

COMPLIANCE WITH THE LAW

The Contractor shall be subject to and shall comply with all Federal, State, and local laws and regulations applicable with respect to its performance under this MOU including, but not limited to, licensing, employment and purchasing practices and wages, hours and conditions of employment, including nondiscrimination.

FINAL APPROVAL

This MOU is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

ENTIRE AGREEMENT

This MOU represents the entire agreement and understanding of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This MOU may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be duly executed, such parties acting by their representative being thereunto duly authorized.

SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS	**CONTRACTOR**
_____	_____
By (Authorized Signature)	By (Authorized Signature)
Michael Simonson	Dr. Corey Willenberg
Name (Type or Print)	Name (Type or Print)
Assistant Superintendent, Business Services	Superintendent
Title	Title
_____	12-6-18
Date	Date

Lifechangers Intl.
9630 Bruceville Rd.106-240
Elk Grove, CA 95757
(916) 304-2237
jessica@lifechangersintl.org
www.kevinbracy.com

Invoice 1393

BILL TO
Paula Blaney
Oroville Union High School District

DATE	PLEASE PAY	DUE DATE
12/06/2018	$3,600.00	02/28/2019

DATE	ACTIVITY	AMOUNT
01/31/2019	**Speaking** Las Plumas HS - Freshmen Character assembly	1,200.00
01/31/2019	**Speaking** Oroville HS - Freshmen Character assembly	1,200.00
01/31/2019	**Speaking** Prospect HS - All-school Character assembly	1,200.00

TOTAL DUE $3,600.00

THANK YOU.

First Reading of BP's and AR's

Hazardous Substances (BP 3514.1)
(BP revised) Policy updated to reflect legal requirements regarding toxic art and craft supplies, formerly in BP 6161.3 - Toxic Art Supplies.

Unmanned Aircraft Systems (Drones) (BP 3515.21)
(BP added) New optional policy addresses strategies for avoiding disruption and maintaining the safety, security, and privacy of individuals when the district grants permission for a person or entity to operate an unmanned aircraft system (drone) on or over district property. Policy reflects federal regulations and Federal Aviation Administration guidance, and provides that the district shall only grant permission if the planned activity supports the district's own instructional, co-curricular, extracurricular, or operational purposes.

Health Examinations (AR 5141.3)
(AR revised) Regulation reflects NEW LAW (SB 1172) which specifies the grade levels at which vision tests must be conducted and requires near-vision screening to be included in the tests. Regulation also expands material on hearing tests and reflects NEW LAW (SB 852) which extends the suspension of requirements for scoliosis screening through the 2014-15 fiscal year.

Suspension and Expulsion/Due Process (BP/AR 5144.1)
(BP/AR revised) Policy and regulation updated to reflect NEW LAW (AB 752, 2017) which prohibits the expulsion of a child enrolled in a California State Preschool Program (CSPP) unless the district has taken specified steps and the child's continued enrollment presents a serious safety threat to the child or other enrolled children. Policy also adds data collection on the type of firearm involved in any expulsion for firearm possession, in accordance with federal law. Regulation also revises section on "Final Action by the Board" to correct the location in policy where acts requiring "mandatory recommendation and mandatory expulsion" are listed.

Parental Notifications (BP 5145.6)
(BP revised) Policy updated to reflect federal law applicable to districts participating in certain federal programs which requires that parental notifications be presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand. Policy also revised to reflect state law requiring that parental notifications be written in the primary language, in addition to English, whenever 15 percent or more of the students enrolled in a school speak a single primary language other than English.

Terms of Office (BB 9110)
(BB revised) Bylaw updated to reflect NEW LAW (AB 2449) which changes the commencement of the term of office of board members from the first Friday in December following their election to the second Friday in December. Bylaw also provides that, if the district chooses or is required to consolidate its board elections with the local municipal or state primary or general elections, elections could occur in even-numbered years and the term of incumbent board members would be extended to align with the next election.

Business and Non-instructional Operations

Hazardous Substances

The Governing Board desires to provide a safe school environment that protects students and employees from exposure to any potentially hazardous substances used in the district's educational program and in the maintenance and operation of district facilities and equipment.

(cf. 3514 - Environmental Safety)
(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4157/4257/4357 - Employee Safety)
(cf. 5141.22 - Infectious Diseases)
(cf. 5142 - Safety)

Insofar as reasonably possible, the Superintendent or designee shall minimize the quantities of hazardous substances stored and used on school property. When hazardous substances must be used, the Superintendent or designee shall give preference to materials that cause the least risk to people and the environment.

(cf. 3510 - Green School Operations)
(cf. 3514.2 - Integrated Pest Management)

The Superintendent or designee shall ensure that all potentially hazardous substances on district properties are inventoried, used, stored, and regularly disposed of in a safe and legal manner.

The Superintendent or designee shall develop, implement, and maintain a written hazard communication program in accordance with 8 CCR 5194 and shall ensure that employees, students, and others as necessary are fully informed about the properties and potential hazards of substances to which they may be exposed.

(cf. 1240 - Volunteer Assistance)

The Superintendent or designee shall develop specific measures to ensure the safety of students and staff in school laboratories where hazardous chemicals are used. Such measures shall include the development and implementation of a chemical hygiene plan in accordance with 8 CCR 5191 and instruction to students about proper handling of hazardous substances.

(cf. 6142.93 - Science Instruction)

The Superintendent or designee shall not purchase any such toxic material for use in grades 7-12 unless it includes a warning label as specified in Education Code 32065 that identifies any toxic ingredients, warns of potential adverse health effects, and describes procedures for safe use and storage. (Education Code 32064)

Legal Reference:
EDUCATION CODE
32060-32066 Toxic art supplies in schools
49340-49341 Hazardous substances education
49401.5 Legislative intent; consultation services
49411 Chemical listing; compounds used in school programs; determination of shelf life; disposal

Hazardous Substances (Cont.)

FOOD AND AGRICULTURAL CODE
12981 Regulations re pesticides and worker safety
HEALTH AND SAFETY CODE
25163 Transportation of hazardous wastes; registration; exemptions; inspection
25500-25520 Hazardous materials release response plans; inventory
108100-108515 California Hazardous Substances Act
LABOR CODE
6360-6363 Hazardous Substances Information and Training Act
6380-6386 List of hazardous substances
CODE OF REGULATIONS, TITLE 8
339 List of hazardous substances
3203 Illness and injury prevention program
3204 Records of employee exposure to toxic or harmful substances
5139-5230 Control of hazardous substances, especially
5154.1-5154.2 Ventilation
5161 Definitions
5162 Emergency eyewash and shower equipment
5163 Control of spills
5164 Storage of hazardous substances
5191 Occupational exposure to hazardous chemicals in laboratories; chemical hygiene plan
5194 Hazard communication
CODE OF REGULATIONS, TITLE 22
67450.40-67450.49 School hazardous waste collection, consolidation, and accumulation facilities
Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Science Safety Handbook for California Public Schools, 2012
CALIFORNIA OFFICE OF ENVIRONMENTAL HEALTH HAZARD ASSESSMENT PUBLICATIONS
Art and Craft Materials in Schools: Guidelines for Purchasing and Safe Use, September 17, 2016
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://cde.ca.gov
California Office of Environmental Health Hazard Assessment: http://www.oehha.ca.gov
Department of Industrial Relations, Cal/OSHA: http://www.dir.ca.gov/dosh

Approved: 11/28/90
Amended: 4/18/07, 11/6/13

Business and Non-Instruction

Unmanned Aircraft Systems (Drones)

The Governing Board recognizes that unmanned aircraft or aerial systems (drones) may be a useful tool to enhance the instructional program and assist with district operations. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, and visitors, any person or entity desiring to use a drone on or over district property shall submit a written request for permission to the Superintendent or designee.

(cf. 1330 - Use of School Facilities)
(cf. 1330.1 - Joint Use Agreements)
(cf. 5142 - Safety)

A small unmanned aircraft system or drone is an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. It does not include model aircraft or rockets such as those which are radio controlled and used only for hobby or recreational purposes. (49 USC 40101 Note; 14 CFR 107.3)

The Superintendent or designee may grant permission to district employees and students for the use of drones only if the planned activity supports instructional, co-curricular, extracurricular, athletic, or operational purposes. Such uses may include, but are not limited to, instruction in science, technology, engineering, and math (STEM), the arts, or other subjects; maintenance of grounds and facilities; and campus security. When used for instructional purposes, there shall be a clear and articulable connection between drone technology and the course curriculum. Students shall only operate a drone on or over district property under the supervision of a district employee as part of an authorized activity.

The Superintendent or designee may grant permission to other persons or entities under terms and conditions to be specified in a memorandum of understanding.

Any person or entity requesting to operate a drone on or over district property, including a district employee, shall provide a description of the type of operation requested, flight location, date and time of the planned flight, anticipated duration, and whether photos and/or video will be taken. As applicable, the applicant shall also present a copy of his/her Certificate of Waiver or Authorization or exemption issued by the Federal Aviation Administration.

Any person or entity, other than a district employee or student, who is requesting or operating a drone on or over district property shall agree to hold the district harmless from any claims of harm to individuals or property resulting from the operation of the drone and provide proof of adequate liability insurance covering such use.

(cf. 3530 - Risk Management/Insurance)

In determining whether to grant permission for the requested use of a drone, the Superintendent or designee shall consider the intended purpose of the activity and its potential impact on safety, security, and privacy. The decision of the Superintendent or designee shall be final.

Any person authorized to use a drone on district property shall sign an acknowledgment that he/she understands and will comply with the terms and conditions of the district's policy, federal law and regulations, state law, and any local ordinances related to the use of drones.

Unmanned Aircraft Systems (Drones) (Cont.)

When any use of drones is authorized, the Superintendent or designee shall notify the drone operator of the following conditions:

1. The operator is responsible for complying with applicable federal, state, and/or local laws and regulations, including federal safety regulations pursuant to 14 CFR 107.15-107.51 which include, but are not limited to, requirements that the drone not be flown at night, above 400 feet in altitude, or over any people unless they are in a covered structure or stationary vehicle. The operator shall maintain the visual line of sight with the drone at all times.

2. The drone shall be kept away from any area reasonably considered private, including, but not limited to, restrooms, locker rooms, and individual homes.

3. The district reserves the right to rescind the authorization for use of drones at any time.

The Superintendent or designee may remove any person engaged in unauthorized drone use on district property and/or may confiscate the drone. He/she may also shut down the operation of any authorized drone use whenever the operator fails to comply with the terms of the authorization or the use interferes with district activity, creates electronic interference, or poses unacceptable risks to individuals or property.

(cf. 3515.2 - Disruptions)

Any student or staff member violating this policy shall be subject to disciplinary action in accordance with district policies and procedures.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process))

Legal Reference:
UNITED STATES CODE, TITLE 49
40101 Note Unmanned aircraft systems
CODE OF FEDERAL REGULATIONS, TITLE 14
107.1-107.205 Small unmanned aircraft systems, especially:
107.12 Requirement for a remote pilot certificate with a small UAS rating
107.15-107.51 Operating rules; safety
107.53-107.79 Remote pilot certification
Management Resources:
FEDERAL AVIATION ADMINISTRATION PUBLICATIONS
Educational Use of Unmanned Aircraft Systems (UAS), Memorandum, May 4, 2016
WEB SITES
Federal Aviation Administration: http://www.faa.gov/uas

Adopted:

Students

Health Examinations

The principal at each school shall notify parents/guardians of the rights of students and parents/guardians related to health examinations. (Education Code 48980; 20 USC 1232h)

(cf. 5022 - Student and Family Privacy Rights)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - School Health Services)
(cf. 5145.6 - Parental Notifications)

A parent/guardian may annually file with the principal a written statement withholding consent to the physical examination of his/her child. Any such student shall be exempt from any physical examination but shall be subject to exclusion from attendance when contagious or infectious disease is reasonably suspected. (Education Code 49451; 20 USC 1232h)

(cf. 5112.2 - Exclusions from Attendance)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.26 - Tuberculosis Testing)

Vision Tests

Appraisal of a student's vision may be waived under either of the following conditions: (Education Code 49455)

1. The student's parent/guardian requests a waiver and presents a certificate from a physician/surgeon, physician assistant, or optometrist showing the results of an examination of the student's vision, including visual acuity and, in male students, color vision.

2. The student's parents/guardians file with the principal a written statement that they adhere to the faith or teachings of any well-recognized religious sect, denomination, or organization and, in accordance with its creed, tenets, or principles depend for healing upon prayer in the practice of their religion.

Visual defects or any other defects found as a result of the vision examination shall be reported to the parent/guardian with a request that remedial action be taken to correct or cure the defect. The report of a visual defect, if made in writing, shall be made on a form prescribed by the Superintendent of Public Instruction. The report shall not include a referral to any private practitioner. However, the student may be referred to a public clinic or diagnostic and treatment center operated by a public hospital or by the state, county, or city department of public health. (Education Code 49456)

In addition to the vision appraisals described above, the school nurse and/or classroom teacher shall continually and regularly observe students' eyes, appearance, behavior, visual performance, and perception that may indicate vision difficulties. (Education Code 49455)

Hearing Tests

The Superintendent or designee shall provide for the administration of hearing tests to district students by personnel authorized to conduct such testing pursuant to Education Code 49452 and 49454 and in accordance with the procedures specified in 17 CCR 2951.

Health Examinations (Cont.)

Each student shall be given a hearing screening test at the following times: (17 CCR 2951)

1. Grade 10 or 11

2. Upon first entry into the California public school system

Each student enrolled in a special education program, other than those enrolled because of a hearing problem, shall be given a hearing test when enrolled in the program and every third year thereafter. Hearing tests may be given more frequently as needed, based on the individualized education program team's evaluation of the student. (17 CCR 2951)

(cf. 6159 - Individualized Education Program)

A follow-up hearing threshold test shall be administered to any student who fails to respond to any of the required frequencies in the screening test or is otherwise determined to need further evaluation. (17 CCR 2951)

The Superintendent or designee shall provide written notification of test results to the parents/guardians of any student who fails the hearing tests. When the test results fall within the levels specified in 17 CCR 2951 or there is evidence of pathology, such as an infection of the outer ear, chronic drainage, or a chronic earache, the notification shall include a recommendation that a further medical and audiological evaluation be obtained. (17 CCR 2951)

The dates and results of all screening tests and copies of threshold tests shall be included in the student's health records. (17 CCR 2951)

The principal or designee shall prepare an annual report of the school hearing testing program, using forms provided by the Department of Health Services, with copies to the Superintendent and the County Superintendent of Schools. (17 CCR 2951)

Scoliosis Screening

Each female student in grade 7 and each male student in grade 8 shall be screened for scoliosis. (Education Code 49452.5)

The parent/guardian of any student suspected of having scoliosis shall receive a notice which includes an explanation of scoliosis and describes the significance of treatment at an early age. This notice shall also describe the public services available for treatment and include a referral to appropriate community resources. (Education Code 49452.5)

Type 2 Diabetes Information

Because type 2 diabetes in children is a preventable and treatable disease, parents/guardians are encouraged to have their child screened by an authorized health care practitioner for risk factors of the disease, including excess weight, and to request tests of their child's blood glucose to determine if he/she has type 2 diabetes or pre-diabetes.

(cf. 5030 - Student Wellness)

Health Examinations (Cont.)

The Superintendent or designee shall provide parents/guardians of incoming students in grade 7 with an information sheet developed by the CDE regarding type 2 diabetes, which includes: (Education Code 49452.7)

1. A description of the disease and its risk factors and warning signs

2. A recommendation that students displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes be screened for the disease

3. A description of the different types of diabetes screening tests available

4. A description of treatments and prevention methods

The information sheet may be provided with the annual parental notifications required pursuant to Education Code 48980. (Education Code 49452.7)

The Superintendent or designee may provide information to parents/guardians regarding public or private sources from which they may receive diabetes screening and education services for free or at reduced costs.

Approved: 4/78
Amended: 3/16/83, 12/7/11

Students

Suspension and Expulsion/Due Process

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.2 - Bullying)

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds

2. While going to or coming from school

3. During the lunch period, whether on or off the school campus

   (cf. 5112.5 - Open/Closed Campus)

4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Appropriate Use of Suspension Authority

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5144 - Discipline)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6164.5 - Student Success Teams)

Suspension and Expulsion/Due Process (Cont.)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)

On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

   (cf. 5131.7 - Weapons and Dangerous Instruments)

2. Selling or otherwise furnishing a firearm

3. Brandishing a knife at another person

4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058

5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4

6. Possessing an explosive as defined in 18 USC 921

Suspension and Expulsion/Due Process (Cont.)

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct

2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled except under limited circumstances as specified in AR 5148.3 - Preschool/Early Childhood Education.

(cf. 5148.3 - Preschool/Early Childhood Education)

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

(cf. 5119 - Students Expelled from Other Districts)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall maintain outcome data related to student suspensions and expulsions in accordance with Education Code 48900.8 and 48916.1, including, but not limited to, the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period. For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board annually and to the California Department of Education when so required.

Suspension and Expulsion/Due Process (Cont.)

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

(cf. 0460 - Local Control and Accountability Plan)

Legal Reference:
EDUCATION CODE
212.5 Sexual harassment
233 Hate violence
1981-1981.5 Enrollment of students in community school
8239.1 Prohibition against expulsion of preschool student
17292.5 Program for expelled students
32261 Interagency School Safety Demonstration Act of 1985
35145 Open board meetings
35146 Closed sessions (regarding suspensions)
35291 Rules (for government and discipline of schools)
35291.5 Rules and procedures on school discipline
48645.5 Readmission; contact with juvenile justice system
48660-48666 Community day schools
48853.5 Foster youth
48900-48927 Suspension and expulsion
48950 Speech and other communication
48980 Parental notifications
49073-49079 Privacy of student records
52052 Numerically significant student subgroups
52060-52077 Local control and accountability plan
64000-64001 Consolidated application
CIVIL CODE
47 Privileged communication
48.8 Defamation liability
CODE OF CIVIL PROCEDURE
1985-1997 Subpoenas; means of production
GOVERNMENT CODE
11455.20 Contempt
54950-54963 Ralph M. Brown Act
HEALTH AND SAFETY CODE
11014.5 Drug paraphernalia
11053-11058 Standards and schedules
LABOR CODE
230.7 Employee time off to appear in school on behalf of a child
PENAL CODE
31 Principal of a crime, defined
240 Assault defined
241.2 Assault fines

Suspension and Expulsion/Due Process (Cont.)

242 Battery defined
243.2 Battery on school property
243.4 Sexual battery
245 Assault with deadly weapon
245.6 Hazing
261 Rape defined
266c Unlawful sexual intercourse
286 Sodomy defined
288 Lewd or lascivious acts with child under age 14
288a Oral copulation
289 Penetration of genital or anal openings
417.27 Laser pointers
422.55 Hate crime defined
422.6 Interference with exercise of civil rights
422.7 Aggravating factors for punishment
422.75 Enhanced penalties for hate crimes
626.2 Entry upon campus after written notice of suspension or dismissal without permission
626.9 Gun-Free School Zone Act of 1995
626.10 Dirks, daggers, knives, razors, or stun guns
868.5 Supporting person; attendance during testimony of witness
WELFARE AND INSTITUTIONS CODE
729.6 Counseling
UNITED STATES CODE, TITLE 18
921 Definitions, firearm
UNITED STATES CODE, TITLE 20
1415(K) Placement in alternative educational setting
7961 Gun-free schools
UNITED STATES CODE, TITLE 42
11432-11435 Education of homeless children and youths
COURT DECISIONS
T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267
Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421
Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321
Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 118
Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807
John A. v. San Bernardino School District (1982) 33 Cal. 3d 301
ATTORNEY GENERAL OPINIONS
84 Ops.Cal.Atty.Gen. 146 (2001)
80 Ops.Cal.Atty.Gen. 348 (1997)
80 Ops.Cal.Atty.Gen. 91 (1997)
80 Ops.Cal.Atty.Gen. 85 (1997)
Management Resources:
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014
WEB SITES
CSBA: http://www.csba.org
California Attorney General's Office: http://www.oag.ca.gov
California Department of Education: http://www.cde.ca.gov

Suspension and Expulsion/Due Process (Cont.)

U.S. Department of Education, Office for Civil Rights:
http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf
U.S. Department of Education, Office of Safe and Healthy Students:
http://www2.ed.gov/about/offices/list/oese/oshs

Adopted: 2/21/07
Amended 2/20/13, 11/5/14, 9/21/16, 2/28/18

Students

Suspension and Expulsion/Due Process

Definitions

Suspension means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level

2. Referral to a certificated employee designated by the principal to advise students

3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910

Expulsion means removal of a student from the immediate supervision and control or the general supervision of school personnel. (Education Code 48925)

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, including suspension and expulsion. (Education Code 35291, 48900.1, 48980)

(cf. 5144 - Discipline)
(cf. 5145.6 - Parental Notifications)

Grounds for Suspension and Expulsion: Grades K-12

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows:

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

1. Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))

   (cf. 5131 - Conduct)
   (cf. 5131.7 - Weapons and Dangerous Instruments)

Suspension and Expulsion/Due Process (Cont.)

3. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))

   (cf. 3513.4 - Drug and Alcohol Free Schools)
   (cf. 5131.6 - Alcohol and Other Drugs)

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))

5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))

6. Caused or attempted to cause damage to school property or private property (Education Code 48900(f))

7. Stole or attempted to steal school property or private property (Education Code 48900(g))

8. Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, except that this restriction shall not prohibit a student from using or possessing his/her own prescription products (Education Code 48900(h))

   (cf. 5131.62 - Tobacco)

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))

10. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))

11. Knowingly received stolen school property or private property (Education Code 48900(l))

12. Possessed an imitation firearm (Education Code 48900(m))

    Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))

13. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))

14. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness (Education Code 48900(o))

15. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))

Suspension and Expulsion/Due Process (Cont.)

16. Engaged in, or attempted to engage in, hazing (Education Code 48900(q))

    Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

17. Engaged in an act of bullying (Education Code 48900(r))

    Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to himself/herself or his/her property; cause the student to experience a substantially detrimental effect on his/her physical or mental health; or cause the student to experience substantial interferences with his/her academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))

    Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in items #1-3 of "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has any of the effects described above on a reasonable student.

    Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi-nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

    Electronic act means the creation or transmission originated on or off the school site by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not limited to: (Education Code 48900(r))

    a. A message, text, sound, video, or image

    b. A post on a social network Internet web site, including, but not limited to, posting to or creating a burn page or creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above.

    Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with his/her disability. (Education Code 48900(r))

Suspension and Expulsion/Due Process (Cont.)

(cf. 1114 - District-Sponsored Social Media)
(cf. 5131.2 - Bullying)
(cf. 6163.4 - Student Use of Technology)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education under Section 504)

18. Aided or abetted the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31 (Education Code 48900(t))

19. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of $1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

Additional Grounds for Suspension and Expulsion: Grades 9-12

Any student in grades 9-12 may be suspended, but not expelled, for disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. (Education Code 48900(k))

(cf. 5131.4 - Student Disturbances)

A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that he/she:

1. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

   Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

   (cf. 5145.7 - Sexual Harassment)

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

   Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

   (cf. 5145.9 - Hate-Motivated Behavior)

Suspension and Expulsion/Due Process (Cont.)

3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

   (cf. 5145.3 - Nondiscrimination/Harassment)

Suspension from Class by a Teacher

A teacher may suspend a student from class for the remainder of the day and the following day for disruption, willful defiance, or any of the other acts specified in Education Code 48900 and listed as items #1-18 under "Grounds for Suspension and Expulsion: Grades 9-12" above. (Education Code 48910)

When suspending a student from class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presence of the student at school, he/she shall be appropriately supervised during the class periods from which he/she has been suspended. (Education Code 48910)

As soon as possible after the teacher decides to suspend the student, he/she shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code 48910)

A student suspended from class shall not be returned to class during the period of the suspension without the approval of the teacher of the class and the principal or designee. (Education Code 48910)

A student suspended from class shall not be placed in another regular class during the period of suspension. However, a student assigned to more than one class per day may continue to attend other regular classes except those held at the same time as the class from which he/she was suspended. (Education Code 48910)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

Suspension by Superintendent, Principal or Principal's Designee

To implement disciplinary procedures at a school site, the principal may, in writing, designate as the principal's designee another administrator or, if the principal is the only administrator at the school site, a certificated employee. As necessary, the principal may, in writing, also designate another administrator or certificated employee as the secondary designee to assist with disciplinary procedures when the principal and the principal's primary designee are absent from the school site.

Suspension and Expulsion/Due Process (Cont.)

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to have committed any of the acts listed in the Board policy under "Authority to Expel" and for which he/she is required to recommend expulsion. (Education Code 48915(c))

The Superintendent, principal, or designee may impose a suspension for a first offense if he/she determines that the student violated any of items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension or supervised suspension upon a student, the Superintendent, principal, or designee shall document the other means of correction used and retain the documentation in the student's record. (Education Code 48900.5)

(cf. 5125 - Student Records)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class for the purpose of adjustment, he/she may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

(cf. 6184 - Continuation Education)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

Due Process Procedures for Suspension

Suspensions shall be imposed in accordance with the following procedures:

1. Informal Conference: Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the evidence against him/her, and shall be given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code 48911)

Suspension and Expulsion/Due Process (Cont.)

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of the conference and the conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)

2. Administrative Actions: All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)

3. Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall also be notified in writing of the suspension. (Education Code 48911)

   This notice shall state the specific offense committed by the student. (Education Code 48900.8)

   In addition, the notice may state the date and time when the student may return to school.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may request a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)

   If school officials request to meet with the parent/guardian, the notice may state that the law requires the parent/guardian to respond to such requests without delay. However, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied reinstatement solely because the parent/guardian failed to attend the conference. (Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)

   a. The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.

   b. The Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)

Suspension and Expulsion/Due Process (Cont.)

c. If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)

(cf. 6173.1 - Education for Foster Youth)

d. If the student involved is a homeless child or youth, the Superintendent or designee shall notify the district liaison for homeless students. (Education Code 48918.1)

(cf. 6173 - Education for Homeless Children)

In lieu of or in addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct his/her behavior and keep him/her in school.

Suspension by the Board

The Board may suspend a student for any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12" above and within the limits specified under "Suspension by Superintendent, Principal, or Designee" above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed session if a public hearing would lead to disclosure of information that would violate a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by registered or certified mail or personal service. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session. (Education Code 35146, 48912)

On-Campus Suspension

A student for whom an expulsion action has not been initiated and who poses no imminent danger or threat to the school, students, or staff may be assigned to on-campus suspension in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The on-campus suspension classroom shall be staffed in accordance with law.

Suspension and Expulsion/Due Process (Cont.)

2. The student shall have access to appropriate counseling services.

3. The on-campus suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.

4. The student shall be responsible for contacting his/her teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher(s) shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to an on-campus suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification may be made in writing. (Education Code 48911.1)

Superintendent or Principal's Authority to Recommend Expulsion

Unless the Superintendent or principal determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, he/she shall recommend a student's expulsion for any of the following acts: (Education Code 48915)

1. Causing serious physical injury to another person, except in self-defense

2. Possession of any knife or other dangerous object of no reasonable use to the student

3. Unlawful possession of any controlled substance as listed in Health and Safety Code 11053-11058, except for (a) the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis, or (b) the student's possession of over-the-counter medication for his/her use or other medication prescribed for him/her by a physician

4. Robbery or extortion

5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

In determining whether or not to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code 48915)

Student's Right to Expulsion Hearing

Any student recommended for expulsion shall be entitled to a hearing to determine whether he/she should be expelled. The hearing shall be held within 30 school days after the Superintendent, principal, or designee determines that the student has committed the act(s) that form the basis for the expulsion recommendation. (Education Code 48918(a))

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

Suspension and Expulsion/Due Process (Cont.)

If the Board finds it impractical during the regular school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

Stipulated Expulsion

After a determination that a student has committed an expellable offense, the Superintendent, principal, or designee shall offer the student and his/her parent/guardian the option to waive a hearing and stipulate to the expulsion or to a suspension of the expulsion under certain conditions. The offer shall be made only after the student or his/her parent/guardian has been given written notice of the expulsion hearing pursuant to Education Code 48918.

The stipulation agreement shall be in writing and shall be signed by the student and his/her parent/guardian. The stipulation agreement shall include notice of all the rights that the student is waiving, including the waiving of his/her right to have a full hearing, to appeal the expulsion to the County Board of Education, and to consult legal counsel.

A stipulated expulsion agreed to by the student and his/her parent/guardian shall be effective upon approval by the Board.

Rights of Complaining Witness

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code 48918.5)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to: (Education Code 48918.5)

1. Receive five days' notice of his/her scheduled testimony at the hearing

2. Have up to two adult support persons of his/her choosing present at the hearing at the time he/she testifies

3. Have a closed hearing during the time he/she testifies

Suspension and Expulsion/Due Process (Cont.)

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

Written Notice of the Expulsion Hearing

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48900.8, 48918(b))

1. The date and place of the hearing

2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based

3. A copy of district disciplinary rules which relate to the alleged violation

4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment

   This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).

   (cf. 5119 - Students Expelled from Other Districts)

5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a non-attorney adviser

   Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

   Non-attorney adviser means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing

7. The opportunity to confront and question all witnesses who testify at the hearing

8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses

Additional Notice of Expulsion Hearing for Foster Youth and Homeless Students

If the student facing expulsion is a foster student, the Superintendent or designee shall also send notice of the hearing to the student's attorney and a representative of an appropriate child welfare agency at least 10 days prior to the hearing. (Education Code 48918.1)

Suspension and Expulsion/Due Process (Cont.)

If the student facing expulsion is a homeless student, the Superintendent or designee shall also send notice of the hearing to the district liaison for homeless students at least 10 days prior to the hearing. (Education Code 48918.1)

Any notice for these purposes may be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code 48918.1)

Conduct of Expulsion Hearing

1. Closed Session: Notwithstanding Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such a request is made, the meeting shall be public to the extent that privacy rights of other students are not violated. (Education Code 48918)

   Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student also shall be allowed to attend the closed session. (Education Code 48918(c))

   If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited to, a videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made. (Education Code 48918(g))

3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20. (Education Code 48918(i))

   Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

   If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code 48918(i))

Suspension and Expulsion/Due Process (Cont.)

4. Presentation of Evidence: Technical rules of evidence shall not apply to the expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel shall be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12" above. (Education Code 48918(h))

   Findings of fact shall be based solely on the evidence at the hearing. Although no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918(f))

   In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. Testimony by Complaining Witnesses: The following procedures shall be observed when a hearing involves allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)

   a. Any complaining witness shall be given five days' notice before being called to testify.

   b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.

   c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.

   d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.

   e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.

   f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

   g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.

      (1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.

Suspension and Expulsion/Due Process (Cont.)

(2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.

(3) The person conducting the hearing may:

(a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness

(b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours

(c) Permit one of the support persons to accompany the complaining witness to the witness stand

6. Decision: The Board's decision as to whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. The Board may also appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918)

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing," including the requirement to issue a decision within 40 school days of the student's removal from school, unless the student requests that the decision be postponed. (Education Code 48918(a) and (d))

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated and permitted to return to the classroom instructional program from which the referral was made, unless another placement is requested in writing by the student's parent/guardian. Before the student's placement decision is made by his/her parent/guardian, the Superintendent or designee shall consult with the parent/guardian and district staff, including the student's teachers, regarding other placement options for the student in addition to the option to return to the classroom instructional program from which the student's expulsion referral was made. The decision to not recommend expulsion shall be final. (Education Code 48918(e))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

Suspension and Expulsion/Due Process (Cont.)

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion. If the hearing officer or administrative panel recommends that the Board expel a student but suspend the enforcement of the expulsion, the student shall not be reinstated and permitted to return to the classroom instructional program from which the referral was made until the Board has ruled on the recommendation. (Education Code 48917, 48918)

Final Action by the Board

Whether the expulsion hearing is conducted in closed or open session by the Board, a hearing officer, or an administrative panel or is waived through the signing of a stipulated expulsion agreement, the final action to expel shall be taken by the Board in public. (Education Code 48918(j))

(cf. 9321.1 - Closed Session Actions and Reports)

The Board's decision is final. If the decision is to not expel, the student shall be reinstated immediately. If the decision is to suspend the enforcement of the expulsion, the student shall be reinstated under the conditions of the suspended expulsion.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for any "mandatory recommendation and mandatory expulsion" act listed in the section "Authority to Expel" in the accompanying Board policy, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code 48916)

1. Periodic review, as well as assessment at the time of review, for readmission

2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, or other rehabilitative programs

With parent/guardian consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (Education Code 48916.5)

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

Suspension and Expulsion/Due Process (Cont.)

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" (Education Code 48900.8)

2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code 48916)

3. Notice of the right to appeal the expulsion to the County Board (Education Code 48918)

4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (Education Code 48918)

5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (Education Code 48918)

Decision to Suspend Expulsion Order

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion order, the Board shall take into account the following criteria:

1. The student's pattern of behavior

2. The seriousness of the misconduct

3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class, or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)

2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code 48917)

3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" above or violates any of the district's rules and regulations governing student conduct. (Education Code 48917)

4. When the suspension of enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code 48917)

Suspension and Expulsion/Due Process (Cont.)

5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)

6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall inform the parent/guardian of the right to appeal the expulsion to the County Board, the alternative educational placement to be provided to the student during the period of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of his/her status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j))

7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board. (Education Code 48917)

Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion order is suspended and the student is placed on probation. (Education Code 48919)

If the student submits a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board, the district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

Notification to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902)

The principal or designee shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance, or of any student acts involving the possession, sale, or furnishing of firearms, explosives, or other dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate county or district law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

Placement During Expulsion

The Board shall refer expelled students to a program of study that is: (Education Code 48915, 48915.01)

Suspension and Expulsion/Due Process (Cont.)

1. Appropriately prepared to accommodate students who exhibit discipline problems

2. Not provided at a comprehensive middle, junior, or senior high school or at any elementary school, unless the program is offered at a community day school established at any of these

3. Not housed at the school site attended by the student at the time of suspension

   (cf. 6158 - Independent Study)
   (cf. 6185 - Community Day School)

When the placement described above is not available and when the County Superintendent so certifies, students expelled for only acts described in items #6-12 under "Grounds for Suspension and Expulsion: Grades K-12" and items #1-3 under "Additional Grounds for Suspension and Expulsion: Grades 4-12" above may be referred to a program of study that is provided at another comprehensive middle, junior, or senior high school or at an elementary school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

Readmission After Expulsion

Prior to the date set by the Board for the student's readmission:

1. The Principal, Assistant Principal or designee shall complete an Expulsion Progress report to determine whether the student has met the terms and conditions of their expulsion.

2. The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session. If a written request for open session is received from the parent/guardian or adult student, it shall be honored to the extent that privacy rights of other students are not violated.

3. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.

4. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees. (Education Code 48916)

5. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school.

6. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code 48916)

Suspension and Expulsion/Due Process (Cont.)

No student shall be denied readmission into the district based solely on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other such contact with the juvenile justice system. (Education Code 48645.5)

Maintenance of Records

The district shall maintain a record of each suspension and expulsion, including its specific cause(s). (Education Code 48900.8)

Expulsion records of any student shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code 48918(k))

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (Education Code 48915.1)

(cf. 5119 - Students Expelled from Other Districts)

Adopted: 3/7/84
Amended: 4/15/98, 2/6/02, 1/15/03, 3/3/04, 5/5/04, 2/21/07, 8/5/09, 11/17/10, 8/15/12, 2/20/13, 11/5/14, 9/21/16, 2/28/18

Students

Parental Notifications

The Governing Board desires to promote effective communication between the school and the home and to keep parents/guardians informed regarding educational programs, school operations, and the legal rights of students and their parents/guardians. The Superintendent or designee shall send parents/guardians and students all notifications required by law and any other notifications he/she believes will promote parental understanding and involvement.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5022 - Student and Family Privacy Rights)
(cf. 6020 - Parent Involvement)

Notice of the rights and responsibilities of parents/guardians as specified in Education Code 48980 shall be sent at the beginning of each academic year and may be provided by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used by the district for written communication with parents/guardians. (Education Code 48981)

No activity specified in Education Code 48980 shall be undertaken with respect to any particular student unless his/her parent/guardian has been informed of such action through the annual notification or other separate special notification. Such notice shall state the activity that will be undertaken and the approximate date on which the activity will occur. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Whenever a student enrolls in a district school during the school year, his/her parents/guardians shall be given all required parental notifications at that time.

Notifications shall be presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand.

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices sent to the parent/guardian of any such student shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language. (Education Code 48981, 48985)

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications for any reason, he/she shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

Parental Notifications (Cont.)

Legal Reference:
EDUCATION CODE
221.5 Prohibited sex discrimination
231.5 Sexual harassment policy
234.7 Student protections relating to immigration and citizenship status
262.3 Appeals for discrimination complaints; information regarding availability of civil remedies
310 Language acquisition programs
313 Reclassification of English learners, parental consultation
313.2 Long-term English learner, notification
440 English language proficiency assessment; instruction in English language development
8483 Before/after school program; enrollment priorities
17288 Building standards for university campuses
17611.5-17612 Notification of pesticide use
32221.5 Insurance for athletic team members
32255-32255.6 Right to refuse harmful or destructive use of animals
32390 Fingerprint program; contracts; funding; consent of parent/guardian
33479.3 The Eric Paredes Sudden Cardiac Arrest Prevention Act
35160.5 Extracurricular and cocurricular activities
35178.4 Notice of accreditation status
35182.5 Advertising in the classroom
35183 School dress codes; uniforms
35186 Complaints concerning deficiencies in instructional materials and facilities
35211 Driver training; district insurance, parent/guardian liability
35256 School Accountability Report Card
35258 School Accountability Report Card
35291 Rules for student discipline
37616 Consultation regarding year-round schedule
39831.5 School bus rider rules and information
44050 Employee codes of conduct, employee interactions with students
44808.5 Permission to leave school grounds
46010.1 Notice regarding excuse to obtain confidential medical services
46014 Regulations regarding absences for religious purposes
46600-46611 Interdistrict attendance agreements
48000 Minimum age of admission
48070.5 Promotion or retention of students
48204 Residency requirements
48205 Absence for personal reasons
48206.3 Students with temporary disabilities; individual instruction; definitions
48207-48208 Students with temporary disabilities in hospitals
48213 Prior notice of exclusion from attendance
48216 Immunization
48260.5 Notice regarding truancy
48262 Need for parent conference regarding truancy
48263 Referral to school attendance review board or probation department
48301 Interdistrict transfers
48350-48361 Open Enrollment Act
48354 Option to transfer from school identified under Open Enrollment Act
48357 Status of application for transfer from school identified under Open Enrollment Act
48412 Certificate of proficiency
48432.3 Voluntary enrollment in continuation education

Parental Notifications (Cont.)

48432.5 Involuntary transfers of students
48850-48859 Education of foster youth and homeless students
48900.1 Parental attendance required after suspension
48904 Liability of parent/guardian for willful student misconduct
48904.3 Withholding grades, diplomas, or transcripts
48906 Notification of release of student to peace officer
48911 Notification in case of suspension
48911.1 Assignment to supervised suspension classroom
48912 Closed sessions; consideration of suspension
48915.1 Expelled students; enrollment in another district
48916 Readmission procedures
48918 Rules governing expulsion procedures
48929 Transfer of student convicted of violent felony or misdemeanor
48980 Required notification at beginning of term
48980.3 Notification of pesticide use
48981 Time and means of notification
48982 Parent signature acknowledging receipt of notice
48983 Contents of notice
48984 Activities prohibited unless notice given
48985 Notices to parents in language other than English
48987 Child abuse information
49013 Use of uniform complaint procedures for complaints regarding student fees
49063 Notification of parental rights
49067 Student evaluation; student in danger of failing course
49068 Transfer of permanent enrollment and scholarship record
49069 Absolute right to access
49070 Challenging content of student record
49073 Release of directory information
49073.6 Student records, social media
49076 Access to student records
49077 Access to information concerning a student in compliance with court order
49403 Cooperation in control of communicable disease and immunization
49423 Administration of prescribed medication for student
49451 Physical examinations: parent's refusal to consent
49452.5 Screening for scoliosis
49452.7 Information on type 2 diabetes
49452.8 Oral health assessment
49456 Results of vision or hearing test
49471-49472 Insurance
49475 Student athletes; concussions and head injuries
49480 Continuing medication regimen for nonepisodic conditions
49510-49520 Duffy-Moscone Family Nutrition Education and Services Act of 1970
49557.5 Child Hunger Prevention and Fair Treatment Act of 2017; notice of negative balance in meal account
51225.1 Exemption from district graduation requirements
51225.2 Course credits; foster youth, homeless youth, former juvenile court school students and military-connected students
51225.3 Graduation requirements; courses that satisfy college entrance criteria
51229 Course of study for grades 7-12
51513 Personal beliefs; privacy

Parental Notifications (Cont.)

51938 HIV/AIDS and sexual health instruction
52164 Language census
52164.1 Census-taking methods; determination of primary language; assessment of language skills
52164.3 Reassessment of English learners; notification of results
54444.2 Migrant education programs; parent involvement
56301 Child-find system; policies regarding written notification rights
56321 Special education: proposed assessment plan
56321.5-56321.6 Notice of parent rights pertaining to special education
56329 Written notice of right to findings; independent assessment
56341.1 Development of individualized education program; right to audio record meeting
56341.5 Individualized education program team meetings
56343.5 Individualized education program meetings
56521.1 Behavioral intervention
58501 Alternative schools; notice required prior to establishment
60615 Exemption from state assessment
60641 California Assessment of Student Performance and Progress
69432.9 Submission of grade point average to Cal Grant program
CIVIL CODE
1798.29 District records, breach of security
HEALTH AND SAFETY CODE
1596.857 Right to enter child care facility
104420 Tobacco use prevention
104855 Availability of topical fluoride treatment
116277 Lead testing of school drinking water
120365-120375 Immunizations
120440 Sharing immunization information
124100-124105 Health screening and immunizations
PENAL CODE
626.81 Notice of permission granted to sex offender to volunteer on campus
627.5 Hearing request following denial or revocation of registration
CODE OF REGULATIONS, TITLE 5
852 Exemptions from state assessments
863 Reports of state assessment results
3052 Behavioral intervention
4622 Notification of uniform complaint procedures
4631 Uniform complaint procedures; notification of decision and right to appeal
4702 Student transfer from school identified under Open Enrollment Act
4917 Notification of sexual harassment policy
11303 Reclassification of English learners
11511.5 English language proficiency assessment; test results
11523 Notice of proficiency examinations
18066 Child care policies regarding excused and unexcused absences
18094-18095 Notice of Action; child care services
18114 Notice of delinquent fees; child care services
18118-18119 Notice of Action; child care services
CODE OF REGULATIONS, TITLE 17
2951 Hearing tests
6040 Time period to obtain needed immunizations
UNITED STATES CODE, TITLE 20
1232g Family Educational and Privacy Rights Act

Parental Notifications (Cont.)

1232h Privacy rights
1415 Procedural safeguards
6311 State plan
6312 Local educational agency plans
6318 Parent and family engagement
7908 Armed forces recruiter access to students
UNITED STATES CODE, TITLE 42
1758 Child nutrition programs
11431-11435 McKinney-Vento Homeless Assistance Act
CODE OF FEDERAL REGULATIONS, TITLE 7
245.5 Eligibility criteria for free and reduced-price meals
245.6a Verification of eligibility for free and reduced-price meals
CODE OF FEDERAL REGULATIONS, TITLE 34
99.7 Student records, annual notification
99.30 Disclosure of personally identifiable information
99.34 Student records, disclosure to other educational agencies
99.37 Disclosure of directory information
104.32 District responsibility to provide free appropriate public education
104.36 Procedural safeguards
104.8 Nondiscrimination
106.9 Dissemination of policy, nondiscrimination on basis of sex
200.48 Teacher qualifications
300.300 Parent consent for special education evaluation
300.322 Parent participation in IEP team meetings
300.502 Independent educational evaluation of student with disability
300.503 Prior written notice regarding identification, evaluation, or placement of student with disability
300.504 Procedural safeguards notice for students with disabilities
300.508 Due process complaint
300.530 Discipline procedures
CODE OF FEDERAL REGULATIONS, TITLE 40
763.84 Asbestos inspections, response actions and post-response actions
763.93 Asbestos management plans
Management Resources:
U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS
Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017
Civil Rights Compliance and Enforcement -- Nutrition Programs and Services, FNS Instruction 113-1, 2005
WEB SITES
U.S. Department of Agriculture, Food and Nutrition Service: http://www.fns.usda.gov

Adopted: 11/20/02
Amended: 8/6/03, 6/20/07, 5/15/13

Board Bylaws

Terms of Office

The Governing Board shall consist of five members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each year in which the Board's elections are regularly held. (Education Code 35012)

(cf. 9220 - Governing Board Elections)

The term of office for Board members elected in regular elections shall be four years, commencing on the second Friday in December following their election. (Education Code 5017)

(cf. 9223 - Filling Vacancies)
(cf. 9224 - Oath or Affirmation)
(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

Board members whose terms have expired shall continue to discharge the duties of office until their successors have qualified by taking the oath of office. (Education Code 5017; Government Code 1302, 1360)

If a regularly scheduled Board election date is changed due to consolidation with a statewide or municipal general election, the term of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Legal Reference:
EDUCATION CODE
5000-5033 Election of school district board members
35010 Control of district
35012 Board members; number, election and terms
35107 Eligibility
ELECTIONS CODE
1302 Local elections, school district election
10400-10418 Consolidation of elections
14050-14057 California Voter Participation Rights Act
GOVERNMENT CODE
1302 Continuance in office until qualification of successor
1303 Exercising functions of office without having qualified
1360 Necessity of taking constitutional oath
Management Resources:
WEB SITES
CSBA: http//www.csba.org

Adopted: 10/18/06
Amended:

Base Camp Village, Inc.
Ronald A. Reed, President
22 Jordan Place
Chico, CA 95973 530 342 9321

Oroville Union High School District School Board
2211 Washington
Oroville, CA 95965

Re: School Fee Reduction

Dear School Board Members:

Base Camp Village, Inc. a 501 (c) (3) non-profit corporation is developing a permanent supportive housing project at 78 Paula Court, Oroville, to provide for homeless persons who suffer from a serious mental illness. The project will be managed and ultimately owned by Caminar a non-profit community-based agency. The project will include construction training for persons with felony convictions in cooperation with the Butte County Sheriff's Office Alternative Custody Supervision (ACS).

The project consists of eight 288 square foot studio units and four 576 square foot one bedroom units. The studio units are for one person and the one-bedroom units will accommodate two people for a total of 16 occupants. No children will be permitted to occupy the units. Tenant rent payments will be no greater than 30% of income and Butte County Behavior Health will provide extensive behavior health services.

The project is financed by private donations and loans with the hope of obtaining funds from the HEAP funding through a grant application. The purpose of this letter is to seek a reduction of the School Fees. The premise for our request is that this is not a residential housing project but a facility to provide therapeutic services to persons who have lost their ability to care for themselves due to a serious mental illness. The construction of this project will have an insignificant impact on school resources but will have a great impact on the community's treatment of the mentally ill and homeless.

Other school districts have agreed that there is a lack of a rational nexus between supportive housing for the mentally ill and school fees. In Valley View Apartments the Chico Unified School district exempted all but the two-bedroom managers apartment.

In addition to 78 Paula Court, Base Camp Village, Inc. plans a second project for Oroville and as the community accepts and supports these projects other entities will be inspired to build similar projects.

For the above reasons, Base Camp Village, Inc. asks that the Board waive the school fees on this project. In the alternative, the Board could find that Base Camp Village as a large community care facility functions as a therapeutic center and the housing component is secondary to the treatment function. Accordingly the fees accessed would be those assessed for a commercial or industrial project.

Thank you for considering our request.

Dated: December 8, 2018

___signed _____
Ronald A. Reed
President, Base Camp Village, Inc.

Exhibits:
Project Description
Print out of letter from Chico Unified School District

Chico Unified School District
Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

March 8, 2016

Bobbi Sawtelle
Housing Director
North Valley Catholic Social Services
2400 Washington Avenue
Redding, CA 96001

Dear Bobbi,

Chico Unified School District has considered your request for the exemption of sc
regarding your proposed project (Valley View Apartments) located at 103 Silver D
California. Your request has been conditionally approved on a portion of the pro
impact fees will be collected on the on-site manager's two-bedroom unit and off
footage does not qualify for the exemption.

Chico Unified will approve this fee exemption with the condition that if the prope
later date resulting in units that do not meet income and population restrictions,
must pay to Chico Unified School District any fees due at the current rate on the
property transfer. The future fee obligation will apply to any square footage of t
which fees are not eligible for exemption and have not been collected. It is also
of the property owner, Chico Valley View Partnership, LLP, to disclose this liabilit
buyer and ensure the appropriate fees are paid to Chico Unified School District.
property is transferred without the payment of the remaining school impact fees
Partnership, LLP will be liable to remit the fees to Chico Unified School District.

Please sign below if you agree to the conditions of this school impact fee exemp
return the original copy to the District Office in acknowledgement of your agree

Sincerely,

Jaclyn Kruger
Director, Fiscal Services

Agreement accepted by: _____ Date: 3
Signature

Bobbi Sawtelle
Printed Name

Title: Ho



Project Description
Base Camp Village, Inc.

Revised November 29, 2018

Contents

About Base Camp Village, Inc.	1
Project Description	4
Budget Summary	8
Partnerships	9
Site Plans	11

Contact Mia Kirk at mkirkbasecampvillage@gmail.com with any questions.

About Base Camp Village, Inc.

Base Camp Village, Inc.
"From the Street to the Stars with Difficulty"

Base Camp Village, Inc., a 501(c)(3) non-profit corporation, was founded in the Fall of 2017 with the goal of helping some of the most vulnerable in our community. Base Camp Village, Inc.'s mission is to provide permanent supportive housing for people with serious mental illness who are experiencing homelessness. The construction of each permanent supportive housing complex developed by Base Camp Village, Inc. will be constructed and supervised by a licensed general contractor with the help of volunteers through "Bootstrap Workers", a vocational training program for persons with felony convictions who are currently on parole or probation.

The vision of Base Camp Village, Inc. is to inspire others in Butte County to replicate this model with the hope of ending homelessness and providing vocational training for a greater number of Butte County residents.

The Project

Permanent Supportive Housing

Base Camp Village, Inc. plans to achieve its mission by developing two permanent supportive housing projects in the Oroville area providing up to 32 eligible people with a permanent place they can call home. Voluntary case management and mental health supportive services will be offered to all tenants. The first site will be ready for construction in Winter 2018 and the second will be ready in Summer 2019.

A Housing First approach will be applied ensuring that tenants are not denied housing based on having; too little income, an active or history of substance use, a criminal record (with exceptions for state-mandated restrictions), or a history of victimization (domestic violence, sexual assault, childhood abuse). Additionally, tenants will not be terminated from housing due to failure to; participate in supportive services, make progress on a service plan, or to improve income. Tenants will be terminated from housing if they violate the terms of their lease.

Harm Reduction techniques will be employed in all Base Camp Village, Inc. sites by providing the support necessary to confront and mitigate the harms of risky behaviors like drug use.

Success will be defined by reducing homelessness in Butte County and by increasing the length of stay for formerly homeless in permanent housing. This will be measured by capturing the number of tenants and the number of years living at Base Camp Village, Inc. properties.

Bootstrap Workers " Stepping up to Success through Skill"

Base Camp Village, Inc., in cooperation with community organizations, will recruit experienced craftsmen to act as mentors and trainers for parolee and probationers as unpaid trainees during the construction phase of both Base Camp Village, Inc. properties. The trainees will be involved in all aspects of construction including: foundation, plumbing, electrical, sheetrock, roofing, stucco, painting, setting fixtures, tile, and clean up. The goal is to make the construction simple but to give each trainee a broad range of experience, skill, and technique. The Bootstrap Workers program allows trainees to gain hands-on work experience as well as learn team-building skills that will aid in future employment opportunities.

Success will be defined by the rate of completion of trainees. This will be measured by capturing the number of trainees recruited at the start of construction and the number of trainees who receive a certificate of achievement when construction is complete.

The Team

Ronald A. Reed, Founder and President, has been a Butte County public defender for 35 years primarily representing youth. Ron has observed that many of his clients suffer from a serious mental illness and often cycle through the criminal justice system instead of receiving the care they need. Before serving as a public defender, Ron spent over 30 years in construction and as a real estate developer. Ron has combined his passion of development with serving his community to form Base Camp Village, Inc. He believes his practical approach of building housing with supportive services for those with a mental illness will have a beneficial impact on Butte County.

Mia Kirk, Executive Director, recently moved back to her hometown of Chico after time away completing a Masters of Public Health and working at a non-profit in the Bay Area. Her expertise lies in bringing people together across sectors to work towards a common goal. Mia believes that by addressing the social determinants of health like employment, education, and housing, we can have the greatest impact on people's lives. She knows that quality, safe, affordable housing is fundamental to the publics health and hopes that Base Camp Village, Inc. will be the tip of the iceberg of housing investments in the region.

Bill Woodmansee, General Contractor, left the practice of law thirty years ago to become a contractor. Bill has experience working on all phases and sizes of construction, including projects similar to the structure of Base Camp Village, Inc. His experience and knowledge along with his teaching ability will provide the basis for any willing student to gain construction skills. Bill will act as not just general contractor but construction manager and lead trainer for Bootstrap Workers.

The Partners

Base Camp Village, Inc.'s success is due in part to the partnerships, both formal and informal, with numerous local agencies including the Butte County Department of Behavioral Health, Caminar, Housing Authority of the County of Butte, and the Northern Valley Harm Reduction Coalition.

*Read more about each organization on page 10.

Project Description

Project Summary
Base Camp Village, Inc. is developing two – 12 unit permanent supportive housing projects in Oroville, CA. They are modeled after Avenida Apartments, operated by Caminar, located at 2505 Esplanade in Chico, CA. The following information in this Project Description applies to both developments unless otherwise noted.

Location
The project addresses are 78 Paula Court, Oroville, CA 95965 and 1700 Nelson Ave, Oroville, CA 95965.

Housing Type
Each development will consist of 12 units of permanent supportive housing. All units will be designated for clients of Butte County Department of Behavioral Health (BCDBH) who are experiencing homelessness. All units will be ADA complaint. One unit will be designated for an on-site resident manager.

Target Population
The eligibility requirements to be a resident of a Base Camp Village site are:

1. BCDBH client diagnosed with a serious mental illness (Defined by: DHHS).
2. Chronically homeless or at risk of becoming chronically homeless (Defined by: Butte County CoC) and therefore eligible for the Butte County Continuum of Care Coordinated Entry/Community Queue.
3. Annual income does not exceed 30% of the Area Median Income.

Unit Mix – Per Site

Unit Type	# of Units	Max # of Occupants	Gross Rent	Tenant Rent Payment	Square Footage
O BR	8	8	$735	$252	288
1 BR	4	8	$810	$252	576
Total	12	16			

*Gross Rents: Housing Authority of the County of Butte (HACB) 2019 Payment Standards.
*Tenant rent payment: 30% of income less utility allowance. Assuming income of $960 SSI/ month and utility allowance of $36 per HACB.

Site Amenities

- On-site property management
- Security system
- Fire sprinkler system
- Communal outdoor gazebo
- Dog walk
- Tenant building including: private conference room, two counseling offices, laundry facilities and restroom.

Unit Amenities

- Oven/stove
- Refrigerator
- Microwave
- Individual air conditioning/heating
- Broadband internet
- Private entrance into community courtyard

Sustainable Building

The development team plans to work with a local solar installation company to install solar panels that will subsidize the majority of annual electricity use per unit. In addition, the following energy efficiency materials will be utilized:

- Energy Star appliances
- Water saving faucets and fixtures

Social Service Programs

The routine social services offered on-site will be determined by the contract between the operator and BCDBH. There are two on-site counseling offices designated for use by BCDBH case managers and Northern Valley Harm Reduction Coalition staff.

Bootstrap Workers

Base Camp Village, Inc. in cooperation with community organizations, have recruit experienced craftsmen to act as mentors and trainers for parolee and probationers as unpaid trainees during the construction phase of both Base Camp Village, Inc. properties.

The construction will consist of 12 apartment units. The concept was designed to make each apartment a complete unit so that the trainee could experience the building of a complete unit 12 times. The trainees will be involved in all aspects of construction including: foundation, plumbing, electrical, sheetrock, roofing, stucco, painting, setting fixtures, tile, and clean up. To recruit trainees, Base Camp Village, Inc. may partner with the following community organizations: Alliance for Workforce Development, the Butte County Sheriff's Work Alternative Program (SWAP), the Butte County Sheriff's Office Alternative Custody Supervision (ACS), Jordan's Crossing and Haven of Hope Resource Center.

Proximity to Services - Relative to 78 Paula Court

Amenity	Distance	Name	Location
Criminal Justice	.8 Miles	Butte County Superior Court	1 Court Street
Grocery Store	1 Mile	Collins & Denny Market	434 Plumas Avenue
Park	.8 Miles	Hammon Park	105 Hammon park Drive
Public Transit	.2 Miles	B-Line Transit Routes 24 & 20	Nelson Ave + Fogg Ave
Shopping	.8 Miles	Dollar General	2084 3rd Street
Social Services	.6 Miles	BCDBH Day Center	18 County Center Drive

Proximity to Services - Relative to 1700 Nelson Avenue

Amenity	Distance	Name	Location
Criminal Justice	2 Miles	Butte County Superior Court	1 Court Street
Grocery Store	1.8 Mile	Collins & Denny Market	434 Plumas Avenue
Park	1.7 Miles	Nelson Park	2290 6th Street
Public Transit	1.3 Miles	B-Line Transit (Bus) Route 24	Grand Ave + 14th Street
Shopping	1.8 Miles	Dollar General	2084 3rd Street
Social Services	1.8 Miles	BCDBH Day Center	18 County Center Drive

The Nelson Avenue site sits on four acres which allows space for tenants to keep chickens, lambs, goats, and other medium sized farm animals. Additionally, there is ample space for a community garden. Tenants that succeed in a rural environment and show an interest in tending to animals will be prioritized for this site.

Development Timeline

	Construction	Lease-Up
Paula Court	12/2018 - 8/2019	8/2019 - 11/2019
Nelson Ave	5/2019 - 2/2020	2/2020 - 5/2018

Development Team Members

Developer:	Base Camp Village, Inc
Owner:	Base Camp Village, Inc.
Architect:	Gregory Peitz
Contractor:	Bill Woodmansee
Property Manager:	Caminar
Social Services:	Butte County Department of Behavioral Health*

**Pending formal partnership.*

Budget Summary

Assumed:	4-1bdrm/1bath, 3-0bdrm/1bath		
Gross Income:	($735/unit, 8 units; $810/unit, 4 units)		$ 109,440
Less:	Vacancy	4%	$ 2,189
Effective Gross Income:			$ 107,251
Expenses of EGI:		34%	$ 36,465
NOI:			**$ 70,786**

Cost to Construct:	
Land	$ 50,000
Contractor Estimate	$ 500,000
"Soft Costs"	$ 250,000
Contingency	$ 100,000
Total Square Feet	5,500
Price per square foot	$ 109
Estimated cost of acquisition/construction	**$ 900,000**

Capital Investment	$ 400,000
Assumed Loan	$ 500,000
Monthly Payments at 5% Interest/15 years	$ 4,000
Annual Debt Service	**$ 48,000**
Estimated Cash Flow	**$ 22,786**

Partnerships

Butte County Alliance for Workforce Development provides a single address where partnering agencies, each with their own identity and mission, provide core services focused on meeting the needs of job seekers and employers.

Butte County Department of Behavioral Health (BCDBH) provides services for individuals in crisis, for youth, for adults and for alcohol and drug treatment in Chico, Paradise, Oroville, Gridley and rural communities. The mission of BCDBH is to partner with individuals, families and the community for recovery from serious mental health and substance abuse issues and to promote wellness, resiliency and hope.

Butte County Sheriff's Office Alternative Custody Supervision (ACS) unit is responsible for supervising offenders in the community who were sentenced to serve time in the custody of the Sheriff. Offenders are monitored with ankle bracelets and required to remain at their residence, unless they are working, attending classes or have permission to leave. ACS has the capacity to supervise 200 offenders.

Butte County Sheriff's Work Alternative Program (SWAP) is offered as an alternative to serving time in jail to individuals that are eligible. SWAP is a work program requiring each participant to work 8-10 hour days five days a week. Each day worked counts as one day of jail time.

Caminar is a non-profit community-based agency with a mission to empower and support individuals and families to move toward resilience, wellness, and independence. Caminar operates and manages permanent supportive housing throughout California including Avenida Apartments in Chico.

Grid Alternatives is a national non-profit organization that brings affordable solar power to low-income communities and communities of color that would not otherwise have accessGrid Alternatives offers workforce development programs and volunteer opportunities as a pathway to clean energy jobs.

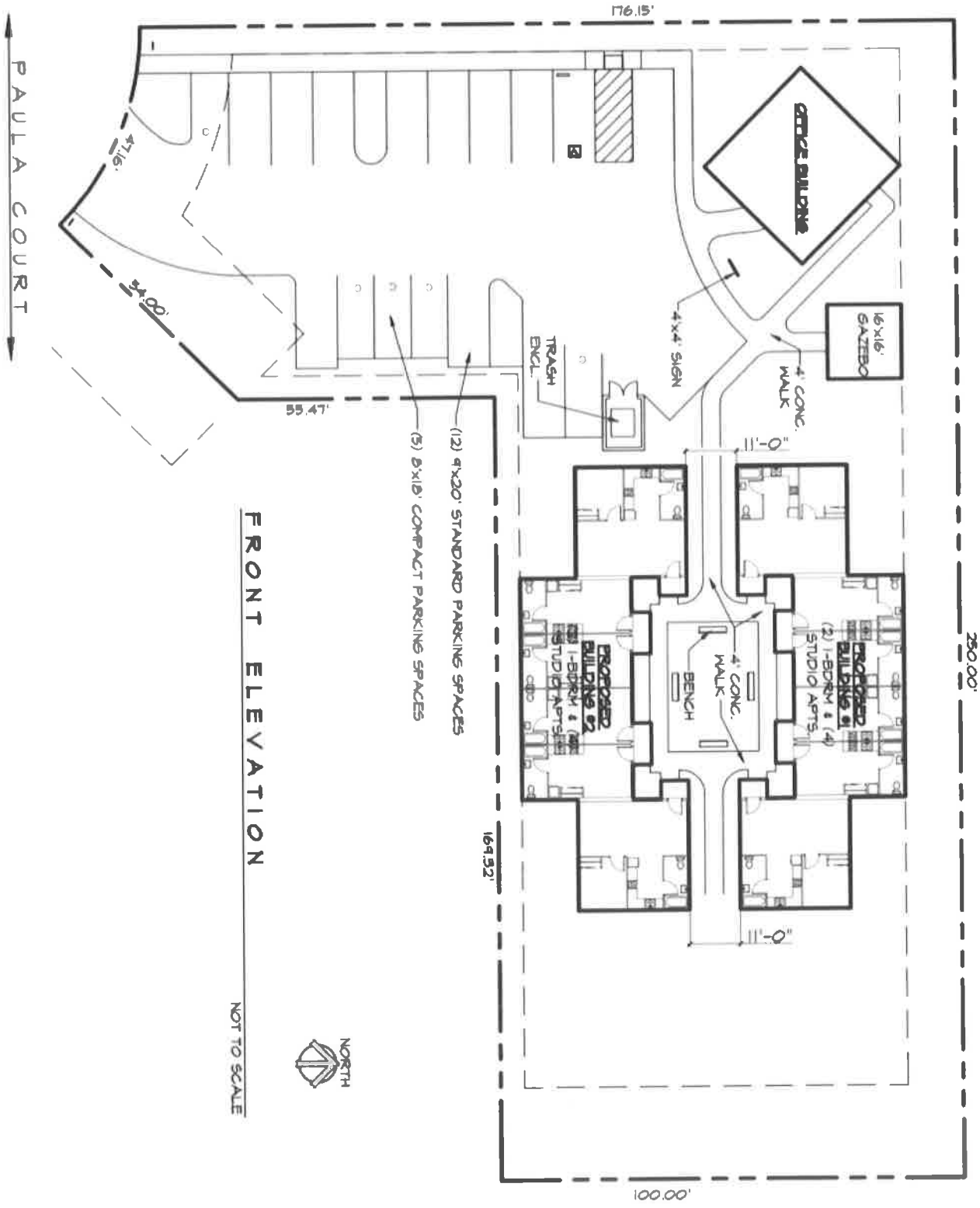
Haven of Hope Resource Center, based in the South Side of Oroville, offers programs to help low-income and marginalized community members including counseling, life skills classes, job training, and case management.

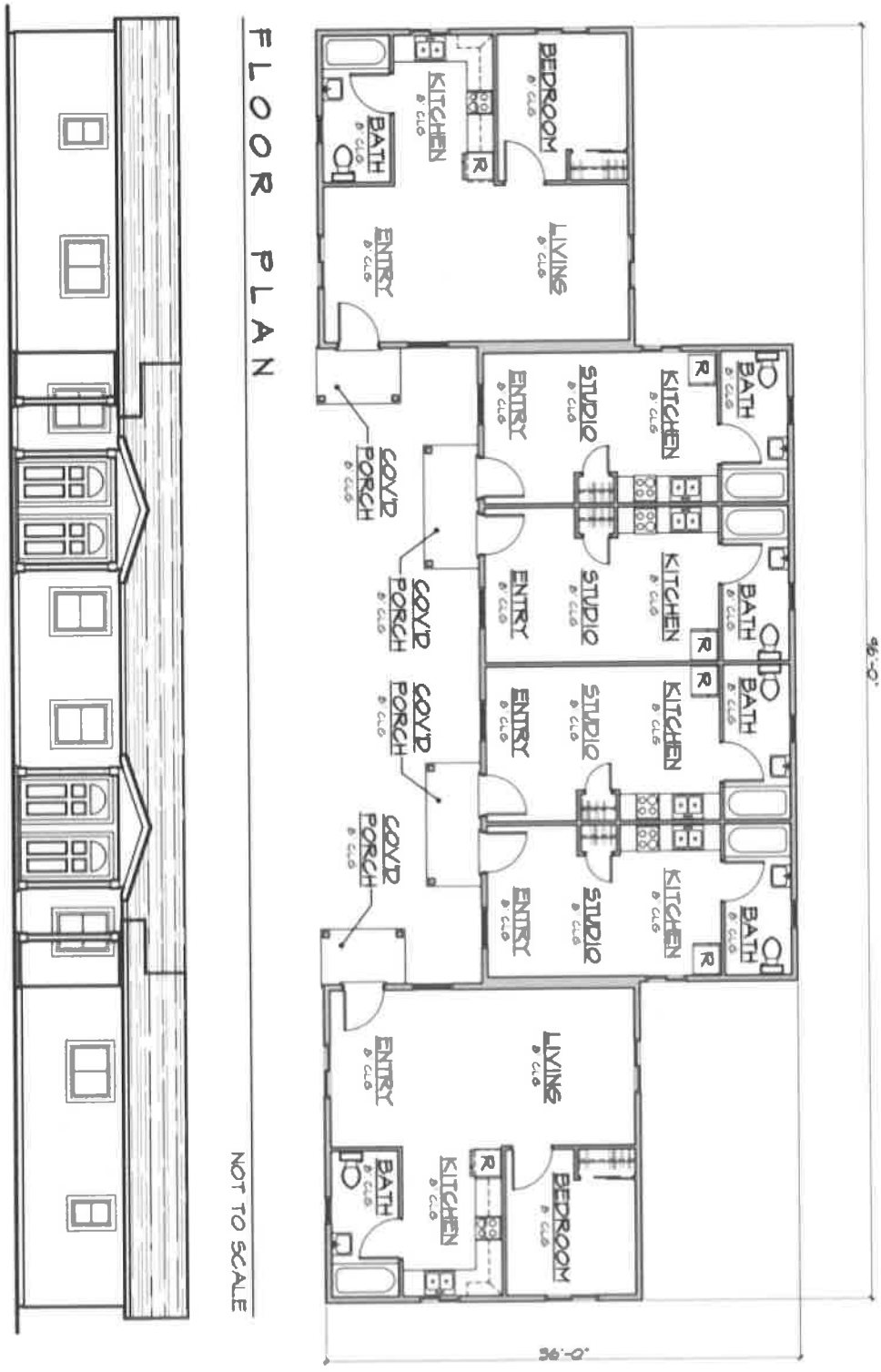
Housing Authority of the County of Butte (HACB) is a non-profit public agency with the mission to assist low and moderate income residents secure and maintain high quality affordable housing. HACB administers and/or manages many different programs including the Housing Choice (Section 8) vouchers program.

Jordan's Crossing Ministries was established in 1996 by Pastor Michael Tomlinson and is based in Oroville. For the past 17 years Jordan's Crossing has discipled a vast amount of men who were released from prison, jail, and off the streets.

Northern Valley Harm Reduction Coalition is a community led effort committed to reducing harm and providing evidence-based education, advocacy, and direct services to all community members within Butte and the surrounding counties.

Site Plans


176.15'
PAULA COURT
47.19'
54.00'
55.47'
OFFICE BUILDING
16'x16' GAZEBO
4' CONC. WALK
4'x4' SIGN
TRASH ENCL.
(12) 9'x20' STANDARD PARKING SPACES
(3) 8'x18' COMPACT PARKING SPACES
11'-0"
PROPOSED BUILDING #2
1-BDRM & (6) STUDIO APTS.
4' CONC. WALK
BENCH
PROPOSED BUILDING #1
(2) 1-BDRM & (4) STUDIO APTS.
164.32'
11'-0"
250.00'
100.00'
FRONT ELEVATION
NOT TO SCALE
NORTH


FRONT ELEVATION
NOT TO SCALE
FLOOR PLAN
NOT TO SCALE
96'-0"
36'-0"
BEDROOM
KITCHEN
BATH
ENTRY
LIVING
STUDIO
COVD PORCH
R

2304 SQ. FT.

RESOLUTION OF THE GOVERNING BOARD OF THE OROVILLE UNION HIGH SCHOOL DISTRICT REGARDING ACCOUNTING OF DEVELOPMENT FEES FOR 2017-2018 FISCAL YEAR IN THE FOLLOWING FUND OR ACOUNT:

Capital Facilities Fund (the "Fund")
(Government Code sections 66001 (d) & 66006 (b))
Resolution #10-18/19

1. Authority and Reasons for Adopting this Resolution.

A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated June 26, 2018, and is referred to herein as the "School Facilities Fee Resolution: and is hereby incorporated by reference into this Resolution. These resolutions were adopted under the authority of Education Code section 17620 (formerly Government Code section 53080). These fees have been deposited in the following fund or account:

Capital Facilities Fund (the "Fund");

B. Government Code sections 6001(d) and 66006(b) further require that the annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;

C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the public no later than 180 days form the end of the fiscal year, that this information be reviewed by this Board at its next regularly scheduled board meeting held no earlier than 15 days after they become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has requested it.

D. The Superintendent has informed this Board that a draft copy of this Resolution (along with Exhibits A and B which are hereby incorporated by reference into this Resolution) was made available to the public on December 13, 2018. The Superintendent has further informed this Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had requested it.

E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by the Board in its School Facilities Fee Resolution.

2. What this Resolution Does

This Resolution makes various finding and takes various actions regarding the Fund as required by and in accordance with Government Code sections 66001(d) and 66006(b).

3. Findings Regarding the Fund

Based on all finding and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2017-2018 Fiscal Year:

A. In reference to Government Code section 66006(b)(2), the information identified in section 1 above is correct;

B. In further reference to Government Code section 66006(b)(2), this Board has reviewed the annual accounting for the Fund as contained in Exhibit A and determined that it meets the requirements set forth in Government Code section 66006(b)(1);

C. In reference to Government Code section 66001(d)(1)(A), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified in Exhibit B;

D. In reference to Government Code section 66001(d)(1)(B), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fees and the purpose for which it is charged;

E. In reference to Government Code section 66001(1)(C), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put is identified in Exhibit B;

F. In reference to Government Code section 66001(d)(1)(D), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the approximate dates on which the funding referred to in paragraph E above is expected to be deposited into the appropriate account of fund is designated in Exhibit B; and

G. In reference to the last sentence of Government Code section 66006(2), because all of the findings required by the subdivision have been made in the fees that were levied in paragraphs C-F above, the District is not required to refund any moneys in the Funds as provided in Government Code section 66001(e).

4. Superintendent Authorization to Take Necessary and Appropriate Action.

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate the Resolution.

5. Certification of Resolution.

I, _____, President of the Governing Board of the Oroville Union High School District of Butte County, State of California, certify that this Resolution proposed by _____, seconded by _____ Was duly passed and adopted by the Board, at an official public meeting this 19th day of December, 2018, by the following vote:

AYES:

NOES:

Absent:

_____

President of the Board of the Oroville Union High School District of Butte County, California

EXHIBIT A
TO RESOLUTION REGARDING
ACCOUNTING OF DEVELOPMENT FEES
FOR THE FISCAL YEAR 2017-2018
FOR THE FOLLOWING FUND OR ACCOUNT:
Capital Facilities Fund (the "Fund")

Per Government Code section 66006(b)(1)(A-H) as indicated:

A. A brief description of the type of fee in the Fund:

Statutory School Facilities Fees.

B. The amount of the fee:

Up to $3.79 per square foot of assessable space of residential construction; and $0.61 per square foot of covered and enclosed space of commercial/industrial construction. Pursuant to Education Code section 17623 and an agreement with the district(s) sharing territory with the district, generally only 40% of the maximum fee specified above is distributed to this district.

C. The beginning and ending balance of the fund.

See Attachment 1.

D. The amount of the fees collected and the interest earned.

See Attachment 1.

E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attachment 1.

F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete:

Not applicable-All projects are complete.

G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred of loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan:

See Attachment 1.

H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

N/A - No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

EXHIBIT B
TO RESOLUTION REGARDING
ACCOUNTING OF DEVELOPMENT FEES
FOR THE FISCAL YEAR 2017-2018
FOR THE FOLLOWING FUND OR ACCOUNT:
Capital Facilities Fund (the "Fund")

Per Government Code section 66001(d)(1)-(A-D) as indicated:

A. With respect to only that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:

   Portable Classrooms
   Renovation or expansion of current facilities

B. See section 3.D of the Resolution.

C. With respect to only that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows:

   Not Applicable-All projects are complete.

D. With respect to only that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account or fund:

   Not Applicable.

ATTACHMENT 1
TO RESOLUTION REGARDING
ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR 2017/18
FOR THE FOLLOWING FUND OR ACCOUNT:
Capital Facilities Fund (the "Fund")

Beginning Balance	$ 182,899
Income	
Interest	3,162
Change in Value of Investments	(3,332)
School Impact Fees	131,945
Total Income	$ 131,775
Expenditures & Other Outgo (see detail below)	
Expenditures	13,549
Total Expenditures & Other Outgo	$ 13,549
Ending Balance	$ 301,125

Detail of Expenditures

Developer Fee Justification Study	4,563
Transfer of admin fees to General Fund	8,986
Total Expenditures	$ 13,549

100% of total expenditures were financed by the collection of school impact fees.

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at https://www.cde.ca.gov/fg/aa/pa/j13a.asp for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME:	COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
Oroville Union High School District	4	61515	

LEA SUPERINTENDENT OR ADMINISTRATOR NAME:	FISCAL YEAR:
Corey Willenberg	2019

ADDRESS:	COUNTY NAME:
2211 Washington Avenue	Butte

CITY:	STATE:	ZIP CODE:
Oroville	CA	95966

CONTACT NAME:	TITLE:	PHONE:	E-MAIL:
Donna Logasa	Sr. Budget & Accouting Tech	530-538-2300 x1105	dlogasa@ouhsd.net

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

☒ SCHOOL DISTRICT	☐ COUNTY OFFICE OF EDUCATION (COE)	☐ CHARTER SCHOOL
Choose one of the following: ☒ All district school sites ☐ Select district school sites	Choose one of the following: ☐ All COE school sites ☐ Select COE school sites	

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

☒ **SCHOOL CLOSURE:** When one or more schools were closed because of conditions described in *EC* Section 41422, LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per *EC* Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *EC* Section 46200, et seq.

☒ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

☐ **MATERIAL DECREASE:** When one or more schools were kept open but experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of *EC* Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.

☐ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

☐ **LOST OR DESTROYED ATTENDANCE RECORDS:** When attendance records have been lost or destroyed as described in *EC* Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to *EC* Section 46391:

"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)
☑ Supplemental Page(s) Attached

PART I: NATURE OF EMERGENCY (Describe in detail.)

Declared State of Emergency in Butte County as a result of the Camp Fire. Executive Order B-57-180

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at https://www.cde.ca.gov/fg/aa/pa/j13a.asp if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested
Las Plumas High School	0434803	Traditional	180	0	0	November 9, 13-16, 26-30	Nov 9, 13-16, 26-30	10
Oroville High School	0435602	Traditional	180	0	0	November 9, 13-16, 26-30	Nov 9, 13-16, 26-30	10
Prospect High School	0437566	Continuation	180	0	0	November 9, 13-16, 26-30	Nov 9, 13-16, 26-30	10
Community Day School	0430140	Comm Day	180	0	0	November 9, 13-16, 26-30	Nov 9, 13-16, 26-30	10

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No
Las Plumas High School	0434803	2017	February 10 and 13-16 2017	State of Emergency / Oroville Dam Spillway Evacuations	Yes
Oroville High School	0435602	2017	February 10 and 13-16 2017	State of Emergency / Oroville Dam Spillway Evacuations	Yes
Prospect High School	0437566	2017	February 10 and 13-16 2017	State of Emergency / Oroville Dam Spillway Evacuations	Yes
Community Day School	0430140	2017	February 10 and 13-16 2017	State of Emergency / Oroville Dam Spillway Evacuations	Yes

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION C: MATERIAL DECREASE

☑ Not Applicable (Proceed to Section D)
☐ Supplemental Page(s) Attached

PART I: NATURE OF EMERGENCY (Describe in detail.)

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at https://www.cde.ca.gov/fg/aa/pa/j13a.asp if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
	Total:	0.00			0		0.00

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at https://www.cde.ca.gov/fg/aa/pa/j13a.asp if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
	Total:	0.00			0.00		0.00

Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

☑ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of _____, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names	Board Members Signatures
Scott Damon	
Amber Englund	
Bonnie King	
Ray Sehorn	
Nannette Walker	

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ (Name) _____ (Signature) Title: _____ of _____ County, California

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ (Name) _____ (Signature) Authorizing LEA Name: _____

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____ (Name) _____ (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ (Name) _____ (Signature) Title: _____ of _____ County, California

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

Executive Department

State of California

EXECUTIVE ORDER B-58-18

WHEREAS on November 8, 2018, a state of emergency was proclaimed in Butte County as a result of the Camp Fire; and

WHEREAS on November 9, 2018, a state of emergency was proclaimed in Los Angeles County and Ventura County as a result of the Hill Fire and Woolsey Fire; and

WHEREAS a majority of the Town of Paradise was destroyed, and many of the Paradise Unified School District facilities were destroyed, damaged, or otherwise impacted, and thousands of students have been displaced from Paradise and other school districts; and

WHEREAS it is critical that all displaced students are placed back in school facilities as soon as possible to ensure continuity in education; and

WHEREAS the Camp Fire has displaced persons with developmental disabilities served by the Far Northern Regional Center, many of whom require immediate housing; and

WHEREAS the wildfires have impacted commercial facilities, which are critical to the economic health of the impacted region; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with the various statutes and regulations specified in this order would prevent, hinder, or delay the mitigation of the effects of the wildfires; and

NOW, THEREFORE, I, EDMUND G. BROWN JR., Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, and in particular, Government Code sections 8567 and 8571, do hereby issue the following order to become effective immediately.

IT IS HEREBY ORDERED THAT:

1. The statutory waivers contained in this Order governing the activities of schools shall extend through the 2018-2019 school year.

2. For the purposes of this Executive Order, local educational agency means school districts, county offices of education, and charter schools.

3. The class-size requirements for kindergarten through grade 8 provided in Education Code sections 41376 and 41378, and for kindergarten through grade 3 provided in Education Code section 42238.02(d)(3), and all implementing regulations, are waived for the school districts whose class sizes are affected by the wildfires in Butte, Los Angeles, and Ventura Counties. To the extent that students displaced by these wildfires significantly impact local educational agencies in other counties, these sections and all implementation regulations will also be waived.

4. The requirements to provide minimum instructional minutes in Physical Education for grades 1-12 as required by Education Code sections 51210, 51220, 51222, and 51223 are waived during periods of poor air quality due to wildfires in the impacted counties with respect to school buildings or temporary facilities in which indoor space for Physical Education is unavailable. To the extent that students displaced by these wildfires significantly impact local educational agencies in other counties, these sections and all implementation regulations will also be waived.

5. The time required to assess students for English language proficiency in Education Code section 313 and California Code of Regulations, Title 5, sections 11511 and 11511.5 is extended for a period of 45 days.

6. To the extent educational agencies are required to use temporary facilities as a result of damage to or inaccessibility of school buildings due to the Camp Fire in Butte County, the requirements of Education Code sections 17280, et seq., 17365, et seq., and Government Code sections 4453 and 14963 are waived with respect to those temporary facilities. The requirements of the California Building Code, Title 24 of the California Code of Regulations, as adopted and enforced by the local building and fire agencies with jurisdiction over the area, shall apply to these temporary facilities.

7. To the extent local educational agencies are required to temporarily use buildings (as defined in the California Building Code, Part 2, Chapter 2, section 202, of Title 24 of the California Code of Regulations) in adjacent localities to immediately and temporarily serve their students as a result of the destruction of their existing schools due to the Camp Fire in Butte County, local planning and zoning regulations shall be suspended to allow immediate occupancy of such buildings for use as public schools. In addition, the requirements of the California Building Code (Part 2 (commencing with section 101) of Title 24 of the California Code of Regulations) as adopted and enforced by the local building and fire agencies with jurisdiction over the area shall apply, except that the requirements relating to Change of Use or Occupancy Classification in section 111 of Chapter 1 of the California Building Code in Part 2 of Title 24 of the California Code of Regulations shall not trigger immediate code upgrades, and a Certificate of Occupancy shall not be withheld for such immediate and temporary use of the facilities as a public school as long as such facilities met building code requirements at the time of their construction and are judged safe for use by the local building official. Temporary facilities using relocatable buildings only may be constructed on vacant land for the temporary use of that site.

8. To the extent that local educational agencies are required to use temporary facilities outside of their district boundaries as a result of the damage to or inaccessibility of school buildings due to the Camp Fire in Butte County to continue to serve the students who resided in their district prior to the wildfires they may do so and continue to collect average daily attendance for those students. In addition, the requirements of Education Code sections 17387, et seq., and 17455, et seq., and all implementing regulations are waived at the discretion of those districts who seek to lease property to any of the impacted districts for purposes of serving any students impacted by the wildfires.

9. Education Code section 17215 is waived to the extent necessary to allow local educational agencies with damaged or inaccessible facilities to use temporary facilities outside of their district boundaries.

10. The above uses of temporary facilities shall be considered "emergency projects" within the meaning of California Code of Regulations, Title 14, section 15269.

11. Residency requirements for continued attendance at Paradise Unified School District schools, including, but not limited to those set forth in Education Code sections 48200 and 48204 are waived.

12. To the extent that School Food Authorities have had significant damage or inaccessibility of cafeteria and kitchen facilities due to the Camp Fire in Butte County, the requirements of Education Code sections 38100 and 38101 are waived so that School Funds may be used to reconstruct those facilities. Where appropriate, the California Department of Education shall seek the approval from the Food and Nutrition Service at the U.S. Department of Agriculture to utilize the revenues from the nonprofit school food service account to construct buildings, as contemplated by Code of Federal Regulations, Title 7, section 210.14(a).

13. The time required to submit the first interim financial report in Education Code sections 1240(l)(1)(A) and (B), 42131(a)(1) and (2), and 47604.33(a)(3) is extended for a period of 45 days for all local educational agencies in Butte County impacted by the Camp Fire.

14. The time required to transmit a copy of its annual, independent financial audit report for the preceding fiscal year to the Controller and the county superintendent of schools, in Education Code section 41020(h) is extended for a period of 45 days for local educational agencies in Butte County impacted by the Camp Fire. In addition, the time required to transmit a copy of a charter school's annual, independent financial audit report for the preceding fiscal year, as described in in subparagraph (I) of paragraph (5) of subdivision (b), to its chartering entity, in Education Code section 47605(m) is extended for a period of 45 days for charter schools in Butte County impacted by the Camp Fire.

15. Education Code section 47605.1 subdivisions (c), (c)(1) and (c)(2) are waived for any non-classroom based charter schools authorized by the Paradise Unified School District. Such schools shall be allowed to establish resource centers anywhere in Butte County.

16. Classroom-based charter schools authorized by the Paradise Unified School District or the Butte County Office of Education shall be allowed to establish alternative sites anywhere in Butte County and will be deemed to be in compliance for all purposes with Education Code sections 47605(a)(5) and 47605.1(d).

17. The requirement in Education Code section 49068(b) that a pupil's permanent record must be transferred by the former public or private school within 10 schooldays from the date a request is received is waived to the extent the transferring school was impacted by the wildfires.

18. To the extent a Butte local educational agency's average daily attendance for the month of December is adversely impacted by the November 2018 wildfires, that local educational agency can exclude the average daily attendance for the last full school month from average daily attendance reported for the first period apportionment. This waiver applies to the first period apportionment reporting only.

19. Government Code section 54954(b) is hereby waived to the extent necessary to allow the governing bodies of local education agencies to meet outside of their jurisdictional boundaries.

20. The Department of Alcoholic Beverage Control shall have the discretion to waive the 500 foot limitation and 180-day time period in Business and Professions Code section 24081 for any businesses that have been forced to relocate as a result of the wildfires. The Department of Alcoholic Beverage Control shall further have the discretion to waive transfer fees beyond the time limitations set forth in Business and Professions Code sections 24081 and 24082.

21. The requirements of California Code of Regulations, Title 17, section 58611 are waived to the extent necessary for the Far Northern Regional Center to immediately provide housing and supported living services for consumers displaced as a result of the Camp Fire. Any proposed placement made pursuant to this order shall be approved by the Director of the Department of Developmental Services.

22. In order to allow out-of-state utility drivers who are traveling to California by air to be afforded the same driving privileges as provided in the Federal Motor Carrier Safety Administration's Regional Emergency Declaration, applicable provisions of the Vehicle Code, including but not limited to sections 1808.1 subdivisions (a) through (f), 34620 (motor carrier permit), 12502 (medical requirements) as well as California Code of Regulations, Title 13, sections 1229 and 1234 (driver proficiency) license and testing requirements, are suspended. Notwithstanding these suspensions, the California utility receiving mutual assistance will maintain motor vehicle records and a current public driving record for each driver providing mutual assistance, from the jurisdiction issuing the driver license, and will ensure compliance with pre-employment controlled substances testing requirements pursuant to Vehicle Code Section 34520, subdivision (a).

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 28th day of November 2018.

Edmund G Brown Jr

EDMUND G. BROWN JR.
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

Oroville Union High School District

2018-2019 School Calendar

Approved 12/20/17

JULY

M	T	W	Th	F
2	3	(4)	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

AUGUST

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	\15/	16	17
20	21	22	23	24
27	28	29	30	31

SEPTEMBER

M	T	W	Th	F
(3)	4	5	6	7
10	11	12	13	14
17	18	\19/	20	21
24	25	26	27	28

OCTOBER

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	\17/	18	19
22	23	24	25	26
29	30	31		

NOVEMBER

M	T	W	Th	F
			1	2
5	6	7	8	9
(12)	13	\14/	15	16
19	20	(21)	(22)	(23)
26	27	28	29	30

DECEMBER

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	\19/	(20)	21
(24)	(25)	26	27	28
(31)				

7/4 - Independence Day

8/13, 8/14 - Teacher Inservice Days (Student Free)
8/15 - Classes Begin
8/29 - Back to School Night

9/3 - Labor Day

10/12 - End of 1st Qtr (43 Days)
11/12 - Veterans Day
11/19 - 11/23 - Thanksgiving Holiday

12/19, 12/20 - Mid-Term Finals
12/20 - End of Semester (85 Days)
12/21 - Teacher Inservice Day (Student Free)
12/24 - 1/4 - Winter Recess - All Students

1/21 - Martin Luther King, Jr.'s Birthday

2/15 - Lincoln's Birthday
2/18 - President's Day
2/19 - 2/22 - Break (Student & Teacher Free)

3/22 - End of 3rd Quarter (49 Days)

4/15 - 4/22 - Spring Recess (All Students)

5/27 - Memorial Day Holiday

6/4 - 6/6 - Finals
6/7 - Teacher Inservice Day (Student Free)

Graduation/Promotion Ceremonies
6/4 - Oroville Adult Education-CTC
6/5 - Prospect High School
6/6 - ATC Promotion Ceremony
6/6 - Oroville High School
6/7 - Las Plumas High School

6/10 - 6/28 - June Session

( ) Holiday (All Employees)
Teacher Inservice Day
Finals
Board Meeting

JANUARY

M	T	W	Th	F
	(1)	2	3	4
7	8	9	10	11
14	15	\16/	17	18
(21)	22	23	24	25
28	29	30	31	

FEBRUARY

M	T	W	Th	F
				1
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11	12	\13/	14	(15)
(18)	19	20	21	22
25	26	27	28	

MARCH

M	T	W	Th	F
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11	12	13	14	15
18	19	\20/	21	22
25	26	27	28	29

APRIL

M	T	W	Th	F
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8	9	10	11	12
15	16	17	18	19
(22)	23	\24/	25	26
29	30			

MAY

M	T	W	Th	F
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6	7	8	9	10
13	14	\15/	16	17
20	21	22	23	24
(27)	28	29	30	31

JUNE

M	T	W	Th	F
3	(4)	(5)	(6)	7
10	11	\12/	13	14
17	18	\19/	20	21
24	25	26	27	28

Oroville Union High School District

2019-2020 School Calendar

Adopted:

JULY

M	T	W	Th	F
1	2	3	(4)	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	\14/	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER

M	T	W	Th	F
(2)	3	4	5	6
9	10	11	12	13
16	17	\18/	19	20
23	24	25	26	27
30				

OCTOBER

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	\16/	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER

M	T	W	Th	F
				1
4	5	6	7	8
(11)	12	13	14	15
18	19	\20/	21	22
25	26	(27)	(28)	(29)

DECEMBER

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	\18/	(19)	20
23	(24)			27
30	(31)			

7/4 - Independence Day

8/12, 8/13 - Teacher Inservice Days (Student Free)
8/14 - Classes Begin
8/28 - Back to School Night

9/2 - Labor Day

10/11 - End of 1st Qtr (42 Days)
11/11 - Veterans Day
11/25 - 11/29 - Thanksgiving Holiday

12/18, 12/19 - Mid-Term Finals
12/19 - End of Semester (85 Days)
12/20 - Teacher Inservice Day (Student Free)
12/23 - 1/3 - Winter Recess - All Students

1/20 - Martin Luther King, Jr.'s Birthday

2/14 - Lincoln's Birthday
2/17 - President's Day
2/18 - 2/21 - Break (Student & Teacher Free)

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Graduation/Promotion Ceremonies
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6/3 - Prospect High School
6/4 - ATC Promotion Ceremony
6/4 - Las Plumas High School
6/5 - Oroville High School

6/8 - 6/30 - June Session

( ) Holiday (All Employees)
▭ Teacher Inservice Day
⬭ Finals
⏢ Board Meeting

JANUARY

M	T	W	Th	F
		(1)	2	3
6	7	8	9	10
13	14	\15/	16	17
(20)	21	22	23	24
27	28	29	30	31

FEBRUARY

M	T	W	Th	F
3	4	5	6	7
10	11	\12/	13	(14)
(17)			20	21
24	25	26	27	28

MARCH

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	\18/	19	20
23	24	25	26	27
30	31			

APRIL

M	T	W	Th	F
		1	2	3
6	7	8	9	10
	14			17
20	21	\22/	23	24
27	28	29	30	

MAY

M	T	W	Th	F
				1
4	5	6	7	8
11	12	\13/	14	15
18	19	20	21	22
(25)	26	27	28	29

JUNE

M	T	W	Th	F
1	(2)	(3)	(4)	5
8	9	10	11	12
15	16	\17/	18	19
22	23	\24/	25	26
29	30			