

Yellowstone School District No. 14
Regular Meeting Minutes
Monday September 18th 6 PM
Board Room – East Fairview Elementary School

Members Present- Britt Poulsen, Doug Gullikson, Harvey Asbeck and Jessica Cayko.

Others Present- Derek Gackle, Melissa Elletson, Lisa Fox, Paul Breiner (via phone), and Emily Kreil.

- I. Call to Order- Doug Gullikson called meeting to order at 6:10.
- II. Pledge of Allegiance
- III. Approval of minutes of August 21st meeting
 - a. Harvey Asbeck made a motion to approve the minutes of August 21st meeting.
 - b. Britt Poulsen seconded the motion to approve the minutes of August 21st meeting.
 - c. All in favor.
 - d. Motion Carried.
- IV. Visitors- Doug Gullikson welcomed visitors to the meeting.
- V. Correspondence- None.
- VI. Approve Agenda
 - a. Britt Poulsen made a motion to approve the agenda.
 - b. Harvey Asbeck seconded the motion to approve the agenda.
 - c. All in favor.
 - d. Motion Carried.
- VII. Approval of Bills
 - a. Britt Poulsen made a motion to approve the bills.
 - b. Jessica Cayko seconded the motion to approve the bills.
 - c. Discussion.
 - d. All in favor.
 - e. Motion Carried.
- VIII. Old Business
 - a. New Construction update
 1. EAPC update- Paul Breiner provided construction update.
 2. Construction budget update- Melissa Elletson gave construction budget update.
 3. Elementary hallway & cafeteria flooring-
 1. Melissa Elletson presented Cal's Carpet quote for elementary hallway & cafeteria.
 2. Jessica Cayko made a motion to approve Cal's Carpet quote contingent upon the flooring being food safe for cafeteria.
 3. Britt Poulsen seconded a motion to approve Cal's Carpet quote for elementary hallway & cafeteria contingent upon the flooring being food safe for the cafeteria.
 4. Discussion.
 5. All in favor.
 6. Motion Carried.
 - B. 2021-2022 Audit report-
 1. Melissa Elletson presented corrected audit management letter.
 2. Harvey Asbeck made a motion to approve 2021-22 audit report.
 3. Jessica Cayko seconded the motion to approve 2021-22 audit report.
 4. Discussion.
 5. All in favor.
 6. Motion Carried.
- IX. New Business
 - a. Financial Update- Melissa Elletson provided financial update.
 - b. Board Approval of Bank Depositories-
 1. Harvey Asbeck made a motion to use the Bank of North Dakota and Merchants Bank as depositories.

2. Britt Poulsen seconded the motion to approve Bank of North Dakota and Merchants Bank as depositories.
 3. All in favor.
 4. Motion Carried.
- c. Final 2023-24 budget
1. Jessica Cayko made a motion to approve the final 2023-24 budget.
 2. Britt Poulsen seconded the motion to approve the final 2023-24 budget.
 3. All in favor.
 4. Motion Carried.
 5. Jessica Cayko made a motion to approve certificate of levy.
 6. Britt Poulsen seconded motion to approve certificate of levy.
 7. All in favor.
 8. Motion Carried.
- d. First Readings:
1. BDE- membership in Associations
 2. DBAB – Emergency Hiring of Classified Personnel
 3. BDBA- Consultants to the Board
 4. BDD- Compensation and Expenses for Board Members
 5. BE – Board Member Development
 6. BEB- New Member Orientation
 7. DBAA – Recruitment, Hiring, & Background Checks for New Classified Personnel
 8. DBBA- Drug & Alcohol Testing for Employees
 1. Jessica Cayko moves to approve first reading, waive second and final adoption of Policies BDE, DBAB, BDBA, BDD, BE, BEB, DBAA and DBBA.
 2. Britt Poulsen seconded motion to approve first reading, waive second and final adoption of Policies BDE, DBAB, BDBA, BDD, BE, BEB, DBAA and DBBA.
 3. Discussion.
 4. All in favor.
 5. Motion Carried.
- e. Policies to review:
1. DBAA- AR Criminal History Record Check Screening Procedure
 2. DBAA-E1 U.S. Office of Personnel Management Adjudication System
 3. DBAA-E2 Intent to Hire Letter
 4. DBBA-AR – Drug & Alcohol Testing Procedures
 5. DBBA-E – Drug & Alcohol Testing Law
 1. Board reviewed above policies- DBAA-AR, DBAA-E1, DBAA-E2, DBBA-AR & DBBA-E
- X. Principal's Report
- a. Open house Thursday the 21st 4-7:30pm.
 - b. Bingo will be Friday, November 10th.
 - c. Snackin in the USA will be our fundraiser this year.
 - d. Homecoming is this week; Friday teachers will be here from 8-12 for training and homecoming parade floats.
 - e. We have an assembly scheduled for October 12th, Out of this World.
- XI. NDSBA convention will be Oct. 26 & 27th.
- XII. Adjournment – Doug Gullikson adjourned meeting at 7:41pm.