



OROVILLE UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES

REGULAR MEETING AGENDA

Tuesday, November 27, 2018

Closed session at 5:30 p.m. followed by open session at approximately 6:00 p.m.

All Regular Meetings Will Take Place at:
Prospect High School, 2060 Second Street, Oroville, CA 95966

District Core Beliefs

We believe:

- Every student can learn and learns at their own pace.
- Active engagement of students by caring adults is key to helping students achieve.
- Every student should have access to services and supports to enhance their learning experience.
- Every student should be exposed to college and/or career opportunities.
- Every student should learn the skills necessary to succeed in post-secondary education or in a career path.
- Every member of the learning community deserves to be part of a safe, caring and nurturing learning environment and should be treated with respect, dignity and worth.

BOARD MEMBERS:

Vacant, President
Bonnie King, Vice President
Nannette Walker, Clerk
Scott Damon, Trustee
Ray Sehorn, Trustee

DISTRICT ADMINISTRATION:

Dr. Corey Willenberg, Superintendent
Susan Watts, Asst. Superintendent/CBO
Kevin Simas, Director of Education
Jeff Ochs, Director of Alternative Education
Dan Ramos, Principal, Las Plumas High School
Cristi Tellechea, Principal, Oroville High School
Dennis Spasbo, Continuation School Principal

Agenda materials are available on the district's website (ouhsd.org) and for inspection at the following location:

Superintendent's Office
Oroville Union High School District
2211 Washington Avenue
Oroville, CA 95966

In compliance with the American with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office at 538-2300, ext. 1107. Notification 48 hours prior to the meeting will enable to district to make reasonable arrangements to ensure accessibility to these meetings.

ALL MEETINGS ARE RECORDED

**OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

REGULAR MEETING AGENDA

Tuesday, November 27, 2018, 5:30 p.m., Prospect High School, 2060 2nd Street, #A, Oroville, CA 95965

CALL TO ORDER

ROLL CALL

Scott Damon, Bonnie King, Ray Sehorn and Nannette Walker

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee employment/discipline/dismissal/release]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9**
[Case name unspecified because disclosure would jeopardize negotiations]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]
- **Graduation Requirement Waiver – California Education Code Section 51225.3**
- **Pupil Discipline—California Education Code Sections 48918/35146**

RESULTS OF CLOSED SESSION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

PUBLIC HEARING (None)

STUDENT REPRESENTATIVES REPORTS (None)

RECOGNITIONS AND PRESENTATIONS (None)

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

At this time, the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state their name for the record and make their presentation. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject**. The Board is prohibited by State law from taking action on any item not listed on the agenda, except under special circumstances as defined in the Government Code.

REGULAR BOARD AGENDA FOR NOVEMBER 27, 2018

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

At this time, the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state their name and the item number on which they wish to speak. When that item comes up on the agenda, the person will be asked to step to the podium, repeat their name and give their presentation. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject.**

NON-ACTION INFORMATIONAL ITEMS AND REPORTS

1. Board Comments
2. Superintendent
3. Administration
4. First Draft of the 19/20 School Year Calendar

OLD BUSINESS (None)

CONSENT CALENDAR (Recommend approval of the following Consent Items):

5. Minutes from the October 17, 2018 Board Meeting
6. Check Registers Dated 10/9, 10/11, 10/16, 10/18, 10/23, 10/25, 10/30, 11/1 and 11/6
7. Monthly Financial Report
8. Revised List of 18/19 Private Bus Companies
9. Graduation Waiver Request – OHS #1-18/19
10. First Reading of Board Policies and Administrative Regulations
 - o BP 1100 (Communication with the Public)
 - o AR 3230 (Federal Grant Funds)
 - o BP 3290 (Gifts, Grants and Bequests)
 - o BP 3312.2 (Educational Travel Program Contracts)
 - o AR 3320 (Claims and Actions Against the District)
 - o BP/AR 3514 (Environmental Safety)

NEW BUSINESS

11. Purchase of New Band Uniforms (Willenberg)

The District is seeking approval to purchase new band uniforms with one-time monies to replace the existing uniforms, which are fifteen years old. The total cost of the uniforms is \$90,191.97, which includes a 3% discount for pre-paying the order. DeMoulin Bros. & Co. will give the district a performance bond to protect the pre-payment. Mr. Walker will bring samples of the uniforms to the meeting and will be available to answer any questions. **Recommend approval**

Enclosure

12. Independent Contractor Agreement with Ann Peterson (Willenberg)

The District is seeking approval of an Independent Contractor Agreement with Ann Peterson to supervise Mrs. Garman while she completes the requirements for her Licenses Clinical Social Worker license. **Recommend approval**

Enclosure

13. Set Date for the Annual Organizational Meeting (Willenberg)

Each year, pursuant to BB 9100, the board holds an annual organizational meeting in December to elect officers for the coming year. **Recommend that December 14, 2018 be selected for the board's annual organizational meeting**

REGULAR BOARD AGENDA FOR NOVEMBER 27, 2018

14. Resolution to Provide Board President Authority to Unilaterally Take Action on Behalf of the Governing Board to Aid Fire Recovery Efforts (Willenberg)

Due to fire recovery related matters that require immediate attention and the unique need to expedite all fire recovery matters, the District is seeking approval of a resolution to allow Mrs. King, as Vice President, to act on behalf of the board and unilaterally make decisions related to fire recovery matters.

Recommend approval of Resolution #8-18/19

Enclosure

15. Resolution to Declare an Emergency Under Public Contract Code Sections 22035 and 22050 (Willenberg)

The District is seeking approval of a resolution to declare an emergency under Public Contract Code sections 22035 and 22050. This resolution would allow the Superintendent or his designee the authority to contract in writing with a reputable licensed contractor for the performance of the work required due to smoke damage. **Recommend approval of Resolution #9-18/19**

Enclosure

16. Out-of-State Travel Request (Willenberg)

Las Plumas High School is seeking approval for Andree Earley, Brendon Close and six students to attend the Arizona National Livestock Show and Livestock Judging Contest in Phoenix, AZ, on December 30th and 31st. Expenses for the adults will be paid by ASB. Expenses for the students will be paid by VEA.

Recommend approval

Enclosure

17. Personnel Assignment Order

Approval is requested for the following Personnel Assignment Order:

Certificated

Monica Stocks-Pleitez
Math Teacher
FMLA/CFRA Medical Leave
Effective 11/1/2018 for 6-8 Weeks

Debbie Upton
College and Career Advisor – OHS
21 days at \$347.27/day
Effective 11/15/18

TCIP Mentors

Tom Lewis - \$1000
Diana Castillo - \$1750
Scott Burket - \$1000
Lisa Johnson - \$1000
Zachary Drysdale - \$1000
Bridget Hamman - \$1000
Jeff Hopkins - \$1000
Rich Hogan - \$1000
Alisha Weliver - \$1000

Classified

Shawn Nichols
Cook Manager II
FMLA/CFRA/Medical leave
Effective 10/22/2018 – 12/03/2018

Lindsey Collins
ATC Para Educator
Resignation
Effective 12/21/2018

Matthew Harris
Custodian
Voluntary transfer from PHS to LPHS
Effective 11/1/2018

Erika Lopez
Custodian
Voluntary transfer from LPHS to PHS
Effective 11/1/2018

REGULAR BOARD AGENDA FOR NOVEMBER 27, 2018

18. **Expulsion #7-18/19**
19. **Expulsion #8-18/19**
20. **Outside Expulsion #5-18/19**
21. **Items for Next Agenda**

ADJOURNMENT

The meeting will be adjourned to a regular board meeting scheduled for Wednesday, **December 19, 2018**, at 5:30 p.m. at Prospect High School.



Oroville Union High School District

2019-2020 School Calendar

First Draft

JULY

M	T	W	Th	F
1	2	3	(4)	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER

M	T	W	Th	F
(2)	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

OCTOBER

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER

M	T	W	Th	F
				1
4	5	6	7	8
(11)	12	13	14	15
18	19	20	21	22
25	26	(27)	(28)	(29)

DECEMBER

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	(24)			27
30	(31)			

7/4 - Independence Day

8/12, 8/13 - Teacher Inservice Days (Student Free)

8/14 - Classes Begin

8/28 - Back to School Night

9/2 - Labor Day

10/11 - End of 1st Qtr (42 Days)

11/11 - Veterans Day

11/25 - 11/29 - Thanksgiving Holiday

12/18, 12/19 - Mid-Term Finals

12/19 - End of Semester (85 Days)

12/20 - Teacher Inservice Day (Student Free)

12/23 - 1/3 - Winter Recess - All Students

1/20 - Martin Luther King, Jr.'s Birthday

2/14 - Lincoln's Birthday

2/17 - President's Day

2/18 - 2/21 - Break (Student & Teacher Free)

3/13 - End of 3rd Quarter (43 Days)

4/13 - 4/20 - Spring Recess (All Students)

5/25 - Memorial Day Holiday

6/2 - 6/4 - Finals

6/5 - Teacher Inservice Day (Student Free)

Graduation/Promotion Ceremonies

6/2 - Oroville Adult Education-CTC

6/3 - Prospect High School

6/4 - ATC Promotion Ceremony

6/4 - Las Plumas High School

6/5 - Oroville High School

6/8 - 6/30 - June Session

() Holiday (All Employees)

 Teacher Inservice Day

 Finals

 Board Meeting

JANUARY

M	T	W	Th	F
		(1)	2	3
6	7	8	9	10
13	14	15	16	17
(20)	21	22	23	24
27	28	29	30	31

FEBRUARY

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	(14)
(17)	18		20	21
24	25	26	27	28

MARCH

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

APRIL

M	T	W	Th	F
		1	2	3
6	7	8	9	10
(13)				17
20	21	22	23	24
27	28	29	30	

MAY

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
(25)	26	27	28	29

JUNE

M	T	W	Th	F
1	(2)	(3)	(4)	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

**OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
October 17, 2018**

MINUTES

CALL TO ORDER

Board Vice President, Mrs. King, called the meeting to order at 5:30 p.m. on Wednesday, October 17, 2018, at Prospect High School.

ROLL CALL

Board Members Present: Scott Damon, Bonnie King, Ray Sehorn and Nannette Walker

Administrators Present: Dr. Corey Willenberg, Superintendent and Susan Watts, Assistant Superintendent/CBO

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee employment/discipline/dismissal/release]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9**
[Case name unspecified because disclosure would jeopardize negotiations]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]
- **Graduation Requirement Waiver – California Education Code Section 51225.3**
- **Pupil Discipline—California Education Code Sections 48918/35146**

RESULTS OF CLOSED SESSION

At 6:11 p.m., the board reconvened to open session. No action was taken.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

#41-18/19: On a motion by Mr. Damon, seconded by Mrs. Walker, the board accepted an amended Personnel Assignment Order by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

PUBLIC HEARING (None)

STUDENT REPRESENTATIVE REPORTS

Alexis Jeska, LPHS Student Board Representative, reported on ASB organizing a school-wide blood drive; a successful fall assembly where fall athletes and students with a GPA of 3.0 or higher were recognized; Top T-Bird drawing to recognize students for their positive contributions to the campus; preparing for Bell Game spirit week; October being the national anti-bullying month; and a new Special Forces Club where students with special needs are mentored by their peers. Upcoming projects include activities to help freshmen, a door decorating contest to focus on good character traits, Bell Game assembly and a Salvation Army fundraiser by bell ringing and collecting funds for Angel Tree gifts.

MINUTES OF REGULAR MEETING OCTOBER 17, 2018

Julie Urmson, OHS Student Board Representative reported on ASB working on senior night posters to recognize fall athletes; partnering with the special education department and the Social Worker to run lunchtime activities for the Special Forces program; ASB students attending Site Council and department chair meetings monthly; getting ready for the Bell Game; and hosting a blood drive next week.

RECOGNITIONS AND PRESENTATIONS

1. Student Recognition/Achievement – Oroville High School

Mrs. Tellechea introduced four members of the yearbook staff. All four are seniors and many yearbook students are also in ASB or other leadership roles on campus. Ms. Johnson is the new Yearbook Advisor and she is doing a great job. Katelyn McPhun stated that they are making a lot of pages on various activities. Alexa Rogers stated that 60% of the people in last year's book only were only in the yearbook once for their annual picture. They are making sure that more people are included in the yearbook this year. They are including a Guess the Baby page as well as student interviews. Lydia Mulville reported that they have a table setup at football games, have sent school-wide emails, included information in the daily bulletin as well as lunchtime activities to promote yearbook sales. Julie Urmson reported that they've sold over 100 yearbooks so far. They want students to buy a yearbook every year instead of just their senior year. Dr. Willenberg stated that the yearbook staff was taking pictures at freshmen orientation. Ms. Johnson and her students are doing a great job. Mrs. Tellechea also reported on Ms. Smith and FCCLA doing a door decorating contest for Red Ribbon Week; Drake Nelson being recognized by Rotary as Student of the Quarter; students being great about finding ways to help on campus; counselors coordinating a field trip to the Northwest Lineman College on Monday and upcoming trips to American River College to tour their culinary program and a trip to Sac State and UC Davis; counselors being very proactive in showing students what opportunities are available; School Site Council approving a 21 day College and Career position to meet with students one-on-one; great work being done by the Freshmen Success Team; a great professional development activity today as a follow-up to activities from a prior in-service day; staff being receptive to learning new things; getting quotes to get a projector and two screens for the gym that can be used for PE as well as assemblies and other school activities; the Class of 1973 donating a wrought iron bench; and sending monthly newsletters to parents via Peachjar and posting them on the school website. Mrs. Walker stated that she heard female graduates from the Northwest Lineman College are guaranteed jobs in Butte County. Mrs. Tellechea responded that she'd follow up on that with the counselors. Mrs. King stated that the board is thrilled she is the new principal. Mrs. Tellechea responded that she's thrilled too!

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

Leanna Felardo, OHS science teacher, reminded the board that she is on the OSTA negotiating team. They have been battling around an idea for a while about an extra period day. The District put a proposal in writing to them. Although OSTA hasn't signed off yet, she feels they are close. It would be a great opportunity for teachers and students as students will be able to fit another class into their schedule, like CTE, band or credit recovery. She's unclear about transportation but wants to make sure it would be accessible to students. She would like to see it be on the schedule next year. Mrs. King stated that she's always wanted a seven period day. She also likes the homeroom idea that she and Mrs. Felardo have discussed. Mrs. King asked if they can get rid of consultation. Mrs. Felardo stated that it's a site decision but OHS teachers feel that the consultation period is very valuable.

Lili Phung stated that she is excited to hear about the possibility of more choices for students. She hopes a zero period wouldn't start at 6:30 a.m. Dr. Willenberg responded that it wouldn't start before 7:00 a.m. They are currently working on bell schedules. We consulted the CDE and found out that zero periods don't count as instructional time but a seven period day does. Dr. Phung stated that while research shows it would be better for school to start later, she's glad the bill didn't pass. She commended the district on the College Fair. It was well attended and there was a great mix of academic and career colleges and the military. A lot of Chico kids attended as it was the only College Fair in Butte County.

Sean Feters, LP special education teacher, introduced himself as the newest negotiating member of OSTA. He appreciates the Special Forces Club as it is having a great impact on his students. He distributed a spreadsheet detailing how much the district received from the state each year and the raises that teachers have received since 13/14. Mrs. King asked him if he teaches in another classroom. Mr. Feters responded

MINUTES OF REGULAR MEETING OCTOBER 17, 2018

that he team teaches in math. Being the newest negotiating member, he is learning the history of negotiations. The LCFF GAP started in 13/14. The teachers got (salary only) a 3% raise in 13/14, a 6% raise in 14/15, a 7% raise over two years in 15/16 and 16/17 (when the district got 10.5%) and a 0.75% raise in 17/18. Mr. Damon asked what dollar figure that percent equals. Fox example, are you asking for 3% of the new money or a 3% raise on top of what you already earn? Those are two different numbers. Mr. Feters responded that he's just looking at straight percentages. Mr. Damon responded that percentages are misleading; they need to see numbers. Say the district got \$1million and you wanted a 10% raise, that raise could equal \$900,000 if you are going off what you are already getting. But if you take 10% of \$1 million, that's a \$100,000 raise. Mr. Fetter reiterated that he's looking at percent increases over time. Mr. Damon asked how much the district got in 14/15. Mr. Feters responded that the district received \$1.86 million. Mr. Damon asked how much the teacher raise cost that year. Mr. Feters responded that he didn't have that number. Mr. Damon feels that's why you need real numbers as that's what the whole conversation needs to be about. Mrs. King asked if they add up the percentages that people got overall during those years. Mr. Feters responded that he's just looking at history of what the board has approved. Dr. Willenberg stated that Mr. Feters is talking about the district receiving 10.5% and each teacher receiving 7%. Mrs. Watts stated that those figures for raises don't include the cost of benefits. Mr. Feters responded that their benefits stayed status quo that whole time. Mrs. Watts stated that their premiums went up. Mr. Feters responded that yes, their benefits were still being paid for during that time. Mr. Damon asked if Mr. Feters sees that the cost of benefits is an increase to the district. Mr. Feters responded, absolutely. The district got 10.64% this year. OSTA's offer on the table is 9%. We're a little far apart right now but we want to get this done. We are negotiating again next Tuesday. He just wanted to bring the numbers to the board to show what he was finding in his research. Mr. Damon asked for the dollar figure of their 9% request. Mr. Feters responded that he doesn't have that figure. Dr. Willenberg stated that the cost of a 1% raise for teachers is \$98,564, not counting benefits. A 9% raise, not counting benefits, for only teachers would be \$887,076. Mr. Damon asked if that is basically all of the new money and no other groups get anything. Mr. Feters stated that the district received \$2.8 million this year. Mrs. Watts stated that the district gave OSTA a list showing \$2.3 million in LCFF funds with nearly half that money being spent on things out of the district's control like PERS and STRS increases, uncapped teacher benefits, step and column increases, etc. as well as board directed projects, like having a Social Worker, a second SRO, etc., which are good things for students and we can't fault the board for making those decisions. Those items come off the top of any new monies. 80% of our revenue comes from LCFF. Whenever we approve things, like the possible change in the AP policy tonight, that comes out of the new monies before salaries are negotiated. She will share the entire list with the board so they can see how half of the money has been whittled down. Dr. Willenberg asked how much teachers have received in compensation on the salary schedule since 13/14. Mr. Feters responded that he didn't have that number. Dr. Willenberg stated that teachers have received 16.75% in salary plus 4.94% in health benefits, for a total of 21.69% in total compensation over the last five years. The cost of teacher benefits this year is \$21,547 per person. Mrs. King asked if everyone's salaries have increased by 21.69%. Dr. Willenberg responded that this is a figure for just teachers. Mr. Damon asked Mr. Feters if he thought a nearly 22% increase over five years seemed fair. The average working person hasn't received nearly that much and would jump at the chance to get 22%. Dr. Willenberg stated that we are still in negotiations. The district is trying to be fair and needs to pay all employees well. He thinks many people don't realize what the district is responsible for. We're a \$32 million operation. We feed kids, we transport kids, we provide kids with instruction plus provide staff to maintain facilities and make our schools run smoothly. We don't want to get in trouble like other district who are trying to pass bonds to buy air conditioners or pay for maintenance items. We try to strike a balance. Our employees are important to us. We are trying to be prudent, fiscally responsible and being able to retain people instead of laying them off. He and Mrs. Watts have to sign off on paperwork to BCOE showing that the district can meet its obligations this year and the following two years. We were at a point for so many years when we were doing layoffs and not hiring teachers. We were scrimping to get by and teachers weren't provided with enough instructional materials. He wants to get back to the way things were before the recession. We have nearly a Chromebook for every student and are paying for a lot of instructional materials now that the state has restarted the curriculum cycle. We're trying to make sure that our kids have the best opportunities and instruction we can give them. Mrs. Felardo stated that there is a debate about the term of total compensation. 80% of her total compensation is salary. Teachers do pay some premiums. OSTA feels that if the districts gets 10%, there should be 10% for raises and 10% for benefits. Inflation rates since she has worked here have gone up 50%, which means she's paying 50% more for bills. Mr. Damon stated that the district's bills have also gone up. Mrs. Felardo agreed that the district is doing well. The district should be touting their benefit package and how we are fully staffed.

MINUTES OF REGULAR MEETING OCTOBER 17, 2018

HEARING OF INDIVIDUALS ON AGENDA ITEMS (None)

NON-ACTION INFORMATIONAL ITEMS AND REPORTS

2. Board Comments

Mrs. Walker stated that she's heard that the Boys & Girls Club membership is in jeopardy. She would like them to do class presentations. Dr. Willenberg stated that they are already visiting classrooms and it is being talked about on campus. Mrs. Walker stated that OHS students aren't aware of the program. Dr. Willenberg responded that we send vans to pick up OHS students. The Boys & Girls Club is also brought up as a resource during SAART meetings for students from both schools. Mrs. King would like to see the juvenile judges order kids to attend.

3. Superintendent

Dr. Willenberg reported that the County of Butte's Career Expo is on October 25th from 9:00 a.m. to 2:00 p.m. We will be busing students from LPHS, OHS and PHS to the Southside Community Center. He and Mr. Simas recently met with Butte College and learned that they would like us to go back to a three year math requirement. A new law requires instruction on human trafficking once while in high school. Some of our staff will be trained by Rotary. The district is hosting a vertical alignment meeting with 7th – 10th grade ELA, math and special education teachers on October 23rd. The Bell Game Run has been cancelled due to a low number of people signing up. Lastly, Dr. Willenberg distributed handouts on new laws signed in June.

4. Administration

Mrs. Watts reported on Anthem Blue Cross still negotiating with Enloe Hospital. Enloe is saying that the contract will end on November 1st. She has passed on information received from the JPA but has not received any information yet from CVT. She will forward any information that she receives via email. If the contract with Enloe ends, they will become an out of network provider.

5. Report on the Supper Program by Mrs. Deadmore

Mrs. Deadmore distributed a handout showing the daily supper options. Dr. Willenberg asked her about the record they hit last week. Mrs. Deadmore responded that they served 112 suppers last Thursday as well as today. The program was started in August and they are averaging 83 suppers served per day. The program is able to exist at LPHS because the Boys & Girls Club is offering an after school enrichment program. Mrs. King asked why the program can't be offered at OHS. Mrs. Deadmore responded that after school tutoring doesn't count as an enrichment program. There is definitely a need at OHS to feed kids but they don't have a qualifying program. Dr. Willenberg stated that all LPHS students can participate. Athletes can eat before practice. Their numbers are steadily increasing. They are getting a new walk-in fridge to store the extra food. Mrs. Deadmore stated that items for the supper program and regular breakfast and lunch are clearly marked. Mrs. King asked how many breakfasts and lunches they are serving. Mrs. Deadmore responded that their record is 850+ breakfasts and 927 lunches. She is very proud of her staff. After talking to coaches and players, they changed the start time that food is available to 3:15. Students from the Boys & Girls Club come at 3:45. Unused leftovers are put into a shared container so anybody that is still hungry can get extra food. Some students are trying food they've never had before, like humus. Mr. Sehorn stated that he always heard positive comments about Mrs. Deadmore. Mrs. Deadmore stated that she doesn't do it alone. She is enjoying her job and loves to get feedback. Dr. Willenberg asked her about the salad bar that was installed at OHS toward the end of last year. Mrs. Deadmore responded that the salad bar has great ingredients, like spring mix, spinach, romaine, fresh fruit, beans, cheese and a variety of dressings. She would like to start doing daily themes, like a taco bar. Dr. Willenberg stated that Mr. LaGrone had additional plans to improve the kitchens at LPHS and OHS this summer. Mrs. Deadmore stated that Mr. LaGrone has great remodeling ideas.

6. Dashboard Indicators

The District has to report on five priorities. Priority #1 is appropriately assigned teachers, access to curriculum-aligned materials and safe, clean and functional school facilities. Mr. LaGrone uses the FIT Tool to review facilities. There is an issue with electrical at OHS since it's so old and it is being addressed. We do have appropriately assigned teachers, instructional materials and safe campuses. Priority #2 is implementation of state academic standards. We have fully implemented state standards in ELA, math and social science. We are working on science this year. Standards are also being

MINUTES OF REGULAR MEETING OCTOBER 17, 2018

implemented across the curriculum. Administration has also been trained on how to support teachers. Priority #3 is parent engagement. This area is always a struggle that we are trying to improve. Our parent survey showed that most parents feel the district does a good job of communicating. We also received some idea for improvement. Priority #4 is school climate. We used the California Healthy Kids Survey last year. Most parents, students and staff feel safe on campus. Our school connectedness has increased but still needs to be improved. Priority #5 is access to a broad course of study. A seven period day would definitely help students have more access to classes. We have met all standards using the state criteria. Data is due to the CDE on November 16th. We will get our updated Dashboard in December. Mrs. Walker asked about the new door locks. Dr. Willenberg stated that most have been installed. We are also upgrading the camera systems and fencing. We should be getting results soon on a threat assessment that Keenan conducted earlier this week. We are also looking at piloting the Catapult program to improve communication in the event of an emergency.

7. Quarterly Williams Act Complaints

Dr. Willenberg reported that no complaints were received during the last quarter.

8. Annual Review of BP/AR 5116.1 (Intra-District Open Enrollment) and BP/AR 6145 (Extra Curricular and Co-Curricular Activities)

Dr. Willenberg reported that both policies and regulations are up-to-date and being followed appropriately.

CONSENT CALENDAR

9. Minutes from the September 19, 2018 Board Meeting
10. Check Registers Dated 9/13, 9/18, 9/20, 9/25 and 10/2
11. Monthly Financial Report
12. 1st Quarter Scholarship Report
13. Donation to the Hall of Fame
14. Donation of School Supplies Valued at \$275 from Dave Enloe
15. Donation of \$7705.06 from the Las Plumas Athletic Boosters to the LPHS Athletic Program
16. 18/19 Transportation Agreement with STREAM Charter School
17. 18/19 Consulting Agreement with Total School Solutions
18. 18/19 Consulting Agreement with Dr. Dennis King
19. 18/19 Renewal of Contract with Blackboard for the Automated Notification System
20. Five Year Agreement with SPURR for Natural Gas Services
21. Disposal of Obsolete/Broken Equipment
22. High Risk Activity – Block O to Paint the “O” on Table Mountain
23. One Year Term Extension for Eight Hall of Fame Committee Members
24. Graduation Waiver Requests – LPHS #2-18/19 - #5-18/19
25. First Reading of Board Policies and Administrative Regulations
 - o BP 0415 (Equity)
 - o BP 1400 (Relations Between Other Governmental agencies and the Schools)
 - o BP/AR 3320 (Claims and Actions Against the District)
 - o BP/AR 3516 (Emergencies and Disaster Preparedness Plan)
 - o AR 3541 (Transportation Routes and Services)
 - o AR 4112.22 (Staff Teaching English Learners)
 - o BP/AR 4127, 4227, 4327 (Temporary Athletic Team Coaches)
 - o BP 4151, 4251, 4351 (Employee Compensation)
 - o BP 4140, 4240, 4340 (Bargaining Units)
 - o BP 5112.5 (Open/Closed Campus)
 - o BB 9310 (Board Policies)

#42-18/19: On a motion by Mr. Sehorn, seconded by Mrs. Walker, the board approved the consent calendar as presented and waived the second reading of item #25 by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

NEW BUSINESS

26. 2017/2018 Unaudited Actuals

Mrs. Watts reported that the unaudited actuals include all of the expenses for 2017/2018. The general fund was based on an enrollment of 2199 and ADA of 1986. LCFF makes up 80% of the revenue. Salaries and benefits are the largest expense at 79% of the total budget. We ended the year with \$5.6 million in reserves. The sites carried over \$84,000, which has been set aside. Hall of Fame has \$20,000 set aside to fund their annual event. OASIS has an ending balance of \$46,000, which is set aside for stadium repairs. There was a little over \$1 million in one-time monies, which was used for instructional materials, technology and facilities. \$133,000 is set aside to fund future solar maintenance expenses. \$100,000 is set aside for Harrison Stadium. The \$330,000 set aside in MAA funds for the past few years will be transferred into one-time funds. \$20,000 was earned by transportation for selling surplus vehicles, which will be set aside for future vehicle replacement. \$115,000 in monies received by ROP has been set aside to fund CTE needs. This is the last year of the CTEIG grant, which funds quite a few sections. The ROP funds will be used next year to help fund sections. We can meet the 3% reserve required by the state as well as the 12% reserve required by the board. OAE deficit spent by \$271,000 due to raises, increased benefits and PERS and STRS increases. Mr. Ochs is diligently working to balance his budget. They have an ending balance of \$1.2 million. The general fund only had to transfer \$14,000 to the cafeteria fund to zero it out. This transfer has been upwards of \$140,000 in past years. There were a few expenses in the capital facilities fund. The ending balance was \$633,000. There is \$392,000 from RDA funds that must be spent on growth projects within the city limits. There is \$2.1 million remaining in the bond interest and redemption fund and \$1.2 million remaining in the scholarship fund. The auditors will be here in November to review the unaudited actuals. Mrs. King asked if we spent \$3 million on special education. Mrs. Watts responded that special education is never fully funded. We spend \$3.2 million over what we received. This is a countywide issue.

#43-18/19: On a motion by Mrs. Walker, seconded by Mr. Sehorn, the unaudited actuals were approved as presented by the following vote:

Ayes:	King, Sehorn, Walker
Noes:	Damon
Abstentions:	None
Absent:	None

27. Adoption of a 2017/2018 Actual and 2018/2019 Estimated Gann Limit Resolution

#44-18/19: On a motion by Mr. Damon, seconded by Mr. Sehorn, Resolution #6-18/19 was approved as presented by the following vote:

Ayes:	King, Sehorn, Walker
Noes:	Damon
Abstentions:	None
Absent:	None

28. Review and Possibly Amend BP 6141.5 (Advanced Placement)

Dr. Willenberg stated that the student survey that Mrs. King requested is included in the agenda packet. The District currently pays AP fees for low income students. Other students pay for the tests up front and get reimbursed by the district if they pass with a score of three or better. If the board chooses to pay for all tests for all students, the cost would be approximately \$25,000. It could be funded out of College Readiness this year but would have to come out of the general fund in future years. Mrs. King stated that the survey was great. Mr. Sehorn stated that he thinks the policy should remain as is. Mrs. Walker would like the district to pay for up to two tests. If we are serious about promoting the test, we need to pay the costs up front. Mrs. King stated that the teachers would have to be on board and would need to promote the tests. Mr. Damon asked how many tests are already being covered for low income students. Dr. Willenberg responded that 77% of our students qualify for free or reduced lunch. Any of those students taking the test would do so for free. Mr. Damon is concerned about spending an extra \$25,000 when our test scores are so low. Mr. Sehorn referenced the survey results, which showed only

MINUTES OF REGULAR MEETING OCTOBER 17, 2018

5% of students responding that cost was a factor in taking a test. Dr. Willenberg responded that some teachers have told him that students shouldn't get the test for free; they should have some skin in the game. He thinks AP tests are important but would like to move more toward dual enrollment. Mr. Damon asked Dr. Willenberg if he thinks the policy should be changed. Dr. Willenberg responded that he feels the policy should remain as is. Mrs. Walker asked if AP tests are part of the dashboard. Dr. Willenberg responded that there are eleven different ways to qualify as being college and career ready. Mr. Damon stated that Dr. Willenberg has a doctorate in education and they should be taking his advice. Dr. Willenberg responded that he doesn't think the cost is a problem. The courses need to be more rigorous. Mr. Damon feels that students being more prepared to pass the tests needs to be addressed first.

#45-18/19: Mrs. King made a motion to table this item so it could be discussed at another time. Mr. Damon seconded the motion so the discussion could be held. The board had a split vote of 2-2, so the motion failed. Therefore, the policy will remain as is.

Ayes:	King, Walker
Noes:	Damon, Sehorn
Abstentions:	None
Absent:	None

29. Revised Appendix to the College and Careers Pathway Grant Partnership Agreement with the Butte-Glenn Community College District

#46-18/19: On a motion by Mr. Damon, seconded by Mrs. Walker, the Grant Partnership Agreement was approved as presented by the following vote:

Ayes:	King, Sehorn, Walker
Noes:	Damon
Abstentions:	None
Absent:	None

30. Resolution in Support of Red Ribbon Week

#47-18/19: On a motion by Mr. Damon, seconded by Mr. Sehorn, Resolution #7-18/19 was approved as presented by the following vote:

Ayes:	King, Sehorn, Walker
Noes:	Damon
Abstentions:	None
Absent:	None

29. Amended Personnel Assignment Order

#48-18/19: On a motion by Mr. Damon, seconded by Mrs. Walker, the amended Personnel Assignment Order was approved (with the exception of Mr. Spasbo's retirement) by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

MINUTES OF REGULAR MEETING OCTOBER 17, 2018

(Irrespective of effective dates, new employees may not report to their school campus until Personnel Office has communicated completion of pre-employment requirements to site Principal.

Certificated

Dennis Spasbo
Principal – Continuation School
Retirement with cash lieu of benefits.
Effective 12/30/18

Dominique Thompson
Long term substitute
\$145.00 daily
Effective 9/10/18

Translator

Paulette Simas

Certificated Substitutes

Joshua Harlan
Eric Magana

Fee Based Instructors

Dennis Perri

2018/19 Coaches

LPHS

Boys Basketball

Aaron Dears – Frosh Head
Termination
Dennis Enser – Frosh Head (paid)

Wrestling

Will Olive – Assist ½ stipend
Shawn Copple – Assist non-paid
Don Frasier – Assist ASB paid \$500

Girls Soccer

Dave Gnesda – Varsity Head (paid)
Ron Lorimar – Varsity Assist (non-paid)

Boys Soccer

Gene Wilson – Varsity Head (paid)

OHS

Girls Basketball

Brittney Jenkins – Varsity Assist (non-paid)

Pep Squad

Alexis Thacker – Assist (non-paid)

Classified

Alvin Cahee
Maintenance Technician
Retirement with cash in lieu of benefits.
Effective 12/30/2018

Transportation Aide Substitutes

Deana Cook
Alexandria Rascon
Gur Yang
Jeremy Backovich

Para Educator Substitute

Michelle Devine

Custodial Substitutes

Abraham Hicklin
Miles Brewer

Universal Substitutes

Miles Brewer

Campus Supervisor Substitutes

Miles Brewer

FSW Substitutes

Ching Thao

Brian Bradford
LPHS Custodian
Request for FMLA/CFRA/Baby Bonding Leave
Effective 10/9/2018 and continuing 6 weeks
postpartum with the possibility of extension

Michael Lesniak
Custodian
Termination
Effective 10/17/2018

Bus Driver Route Adjustments

Dayna Boxler
4.6 hrs/day, school day only
Step/Class 17/F, \$20.13/hr.
Effective 10/18/18

Cindy Griswold
4.2 hrs/day, school day only
Step/Class 17/F, \$20.13/hr.
Effective 10/18/18

Blas Huerta
6.0 hrs/day, school day only
Step/Column 17/H, \$21.35/hr.
Effective 10/18/18

MINUTES OF REGULAR MEETING, OCTOBER 17, 2018

Certificated (Cont.)

Classified (Cont.)

Joel Jenkins
2.7 hrs/day, school day only
Step/Column 22/G, \$23.44/hr.
4.9 hrs/day, school day only
Step/Column 17/G, \$20.73/hr.
Effective 10/18/18

Bill Macomber
4.2 hrs/day, school day only
Step/Class 17/D, \$18.60/hr.
Effective 10/18/18

Susan Raasch
4.4 hrs/day, school day only
Step/Column 17/H, \$21.35/hr.
Effective 10/18/18

Tera Rascon
4.90 hrs/day, school day only
Step/Column 17/E, \$19.54
Effective 10/18/18

Terry Rosetta
5.4 hrs/day, school day only
Step/Column 17/E, \$19.54
Effective 10/18/18

Leighton Jenkins
4.1 hrs/day, school day only
Step/Column 22/I, \$24.86/hr.
3.9 hrs/day, school day only
Step/Column 17/I, \$21.99/hr.
Effective 10/18/18

32. Expulsion Case #5-18/19

#49-18/19: On a motion by Mrs. Walker, seconded by Mr. Damon, the terms of the expulsion case were approved by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

- Be expelled for the remainder of the 2018/2019 school year, and said expulsion be suspended.
- Be referred to Community Day School to continue their education as set forth in the student's Stipulated Expulsion Agreement and Rehabilitation Plan dated and executed on August 21, 2018:
 - Follow all district and school rules
 - Make positive academic progress
 - Maintain positive attendance including no cutting of classes and no unexcused absences
 - Student is not allowed on or near any other district campus during the expulsion period except for boarding the transfer bus to and from Community Day School. This includes any extra or co-curricular events including games and dances. Location of campuses has been discussed with the student, and the student has been given a list of those campuses including street addresses.

MINTES OF REGULAR MEETING, OCTOBER 17, 2018

33. Expulsion Case #6-18/19

#50-18/19: On a motion by Mrs. Walker, seconded by Mr. Damon, the terms of the expulsion case were approved by the following vote:

Ayes:	Damon, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

- Be expelled for the remainder of the 2018/2019 school year, and said expulsion be suspended.
- Be referred to Prospect High School to continue their education as set forth in the student's Stipulated Expulsion Agreement and Rehabilitation Plan dated and executed on October 9, 2018:
 - Follow all district and school rules
 - Make positive academic progress
 - Maintain positive attendance including no cutting of classes and no unexcused absences
 - Student is not allowed on or near any other district campus during the expulsion period except for boarding the transfer bus to and from Prospect High School. This includes any extra or co-curricular events including games and dances. Location of campuses has been discussed with the student, and the student has been given a list of those campuses including street addresses.

34. Items for Next Agenda (None)

ADJOURNMENT

On a motion by Mr. Damon, seconded by Mrs. Walker, the meeting adjourned at 8:18 p.m.

(Signature of Board Official)

ATTEST:

Secretary to the Board of Trustees

Checks Dated 10/09/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-125861	10/09/2018	David A. Devine	01-5200	Reimb Mileage 09/04-9/27/18	22.89	35.97
				Reimb Mileage 8/21-8/30/18	13.08	
3005-125862	10/09/2018	Alan Von Der Mehden	01-4300	Reimb supplies LP		196.52
3005-125863	10/09/2018	Melody Finwick	01-5200	Reimb Mileage 9/5-9/27/18 LP		22.67
3005-125864	10/09/2018	Jacqueline Deadmore	13-5200	Reimb Mileage 8/27-9/25/18		59.30
3005-125865	10/09/2018	Accularm Dan R Ledford	11-5800	Billing 10/1-12/31/18 OAE Chico		123.00
3005-125866	10/09/2018	Better Deal Exchange	01-4300	Aug2018 Spray paint Maint		10.27
3005-125867	10/09/2018	Brendan Close	01-5200	Reimb Meals 9/1-9/29/18		136.50
3005-125868	10/09/2018	Butte County Sheriff	11-5804	4 CNA's fingerprints	144.00	
			13-5804	KLaFreniere Fingerprint Sub FSW	36.00	180.00
3005-125869	10/09/2018	It Savvy Llc	01-4300	Chromebooks for LP English Dept.	29,093.09	
				Chromebooks for OHS English Dept.	19,309.85	
			01-4400	Chromebooks for LP English Dept.	4,012.22	
				Chromebooks for OHS English Dept.	1,331.17	
			01-5850	Chromebooks for LP English Dept.	3,175.20	
				Chromebooks for OHS English Dept.	2,116.80	59,038.33
3005-125870	10/09/2018	K-gas	01-4300	LPG gas for OHS		6.08
3005-125871	10/09/2018	Loopud	01-5503	Billing 07/17-9/30/18 LP #3357-00	5,294.70	
				Billing 7/17-9/30/18 LP# 3356-00	799.20	6,093.90
3005-125872	10/09/2018	Mattoo Tools	01-4360	Transp supplies		128.76
3005-125873	10/09/2018	Office Depot	01-4300	Comp book JYounger LP	50.84	
				OD# 200410468-001, 200410087-001,	164.56	
				200410467-001 Blomquist		
				School supplies DSpasbo	952.77	
				supplies #190305680-001	169.74	
				Younger Room 1202 #158547997-001	210.27	1,548.18
3005-125874	10/09/2018	Oroville Area Chamber Of Comm	01-5300	Membership Renewal		250.00
3005-125875	10/09/2018	OUHSD Scholarship Fund	73-5800	Reimb cks 1386-1391		1,975.00
3005-125876	10/09/2018	Tree Of Life Tree Service	01-5800	Cedar Tree removal LP		600.00
3005-125877	10/09/2018	California's Valued Trust Attn: Finance Department	01-9544	Oct2018 Retirees	52,244.40	
			01-9560	Oct2018 Active	330,920.77	383,165.17
3005-125878	10/09/2018	Climate Control Inc	01-5620	1st Qtr Preventive Maint LPHS	9,063.50	
				Job #29138 Services PHS	1,484.86	
				Job #29238 Services Transp	1,995.00	
				Job#28858 Services OHS	4,003.00	
				Job#28949 Services OHS	452.00	
				Job#29002 Services LP	13,505.80	
				Job#29009 Services LP	6,857.20	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Page 1 of 5

Checks Dated 10/09/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-125878	10/09/2018	Climate Control Inc	01-5620	Job#29139 Services OHS	1,484.86	
				Job#29233 Services LP	235.50	
				Job#29237 Services OHS	425.00	
				Job#29269 Services LP	1,206.86	
				Job#29271 Services OHS	399.28	
				Job#29273 Services OHS	850.00	
				Job#29402 Services LP	2,385.00	
				Job#29403 Services LP	795.00	
				Job#29405 Services LP	975.00	
				Job#29514 Services LP	1,425.00	
				Job#29516 Services LP	1,425.00	
				Job#29517 Services LP	1,325.00	
				Job#29526 Services LP	2,695.00	
				Job#29527 Services LP	3,475.00	
				Job #28742 Services OHS	1,844.50	
			01-5640	Job #28754 Services PHS	1,190.20	
				Job#28761 Services FS OHS	1,046.83	60,544.39
3005-125879	10/09/2018	Staples	13-5620	Chair CIS	75.06	
			01-4300	Certificate Covers returned Vicki	64.30-	10.76
			11-4300			
3005-125880	10/09/2018	Supplyworks	01-4300	Aug2018 Supplies JBradford LP	172.97	
				Aug2018 Supplies JBradford OHS	312.31	
				July2018 Supplies JBradford OHS	929.64	
				July2018 Supplies JBradford LP	1,056.67	
				Sep2018 Supplies JBradford LP	2,410.18	
				Sep2018 Supplies JBradford OHS	11,305.00	
				Sep2018 Supplies J Lagrone OHS	102.51	
				Aug2018 5Gal Extractor JBradford LP	2,656.21	
			01-4400	Aug2018 5Gal Extractor JBradford OHS	2,656.21	
				Aug2018 Utility TruckKSimon LP	588.70	
				July2018 5Gal Extractor JBradford OHS	2,656.21	
				July2018 Vacuum JBradford LP	1,337.84	
				July2018 Vacuum JBradford OHS	1,337.84	
				July2018Single Speed JBradford LP	813.44	
			11-4300	Aug2018 SuppliesJBradford OAE	318.10	
				Sep2018 SuppliesJBradford OAE	96.27	28,750.10
3005-125881	10/09/2018	Pamela I. Moran	01-5200	Reimb Mileage SPED 9/10-10/05/18 OHS	30.08	
				Reimb Mileage SPED OHS 8/15-9/7/18	18.31	48.39
				OHS		

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 5

Checks Dated 10/09/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-125882	10/09/2018	All Heart	11-4300	Allheart/CNA Pins/AE000066		450.19
3005-125883	10/09/2018	CA Dept of Tax & Fee Admin	01-4361	July-Sept 2018 Diesel Tax		43.67
3005-125884	10/09/2018	Creative Imaging	01-4300	HOF Inductees Photos		166.24
3005-125885	10/09/2018	Flinn Scientific Inc	01-4300	Science- Flynn Quote#188836		318.65
3005-125886	10/09/2018	Learning By Doing Inc.	01-5850	Albert io Licenses AP test SBurnett LP		600.00
3005-125887	10/09/2018	Precision Pump Company Deborah J. Marr	01-5640	Services Harrison Stadium		682.63
3005-125888	10/09/2018	Saddleback Educational Inc	01-4100	Walter- Saddleback		180.66
3005-125889	10/09/2018	Scholastic Inc	01-4300	Scholastic Subscriptions for Science Teachers		417.56
3005-125890	10/09/2018	Specialized Education Services	01-5800	Aug2018 Service		18,828.26
3005-125891	10/09/2018	UC Regents UC Irvine	01-5200	UC Irvine Tuition- Durell Siplin		3,200.00
3005-125892	10/09/2018	Us Bank	01-4200	Amazon Fundamental Formula Instruction CTellechea	362.70	
			01-4300	DIY Welding plans RDarrach	19.97	
				Greenline cycles West Upton	73.58	
				MJB Welding RDarrach	37.40	
				National Golf Cart Covers CTellechea	163.01	
				Raleys Supplies KSimas	13.27	
				Sept2018 Amazon Batteries DRamos	13.99	
				Sept2018 Costco Smth	157.40	
				Sept2018 Raleys Smth	4.79	
				Sept2018 Safeway Smth	27.99	
				Sept2018 Smart Foods Smth	328.97	
				Tractor Supply RDarrach	25.70	
				Walmart Supplies KSimas	192.43	
			01-5200	CA Title 1 Conf 10/9/18 KSimas	525.00	
				Southwest Airlines Darrach, Earley, Knapp, Lafayette	527.84	
				Southwest Airlines SCoates 11/29-12/2/18	185.96	
				Burbank CA		
				Summer Institute KSimas 10/03/18	100.00	
				Westin Hotel - BWatts/PBauer 10/8/18	298.83	
				Westin Hotel -Finwick 10/8/18	149.41	
				Westin Hotel -Masters 10/8/18	149.42	
				Westin Hotel -SRamos 10/8/18	293.18	
			01-5850	Rosetta Stone for RGomez OHS	95.88	
			13-4300	Home Depot JDeadmore	19.21	
				Webstaurant Store JDeadmore	103.20	
						3,869.13

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Page 3 of 5

Checks Dated 10/09/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-125893	10/09/2018	Danielsen Co	13-4300	Sept2018 Purchases FS	139.62	
				Sept2018 Purchases FS OHS	50.78	
				Sept2018 Purchases FS LP	353.12	
				Sept2018 Purchases FS OHS	163.83	
				Sept2018 Purchases FS OHS Vending	50.89	
			13-4302	Sept2018 Purchases FS Suppers LP	66.99	
			13-4700	Oct2018 Purchases FS OHS	121.20	
				Sept2018 Purchase FS LPHS	852.20	
				Sept2018 Purchases FS	1,851.83	
				Sept2018 Purchases FS OHS	1,003.42	
				Sept2018 Purchases FS LP	6,199.33	
				Sept2018 Purchases FS OHS	2,753.83	
				Sept2018 Purchases FS OHS Vending	2,216.77	
			13-4701	Sept2018 Purchases FS Vending	919.52	
			13-4702	Sept2018 Purchases FS Suppers LP	292.48	17,035.81
3005-125894	10/09/2018	Earthgrains Baking Co	13-4700	Sept2018 Purchase FS LP	894.96	
				Sept2018 Purchase FS OHS	1,044.15	
				Sept2018 Purchase FS PHS	230.22	2,169.33
			13-4700	Sept2018 Purchases LPHS	1,428.03	
				Sept2018 Purchases OH Jazz Cafe	108.84	
				Sept2018 Purchases OHS	876.20	
				Sept2018 Purchases PHS	283.69	
			13-4701	Sept2018 Purchases LPHS	219.23	
				Sept2018 Purchases OH Jazz Cafe	16.71	
				Sept2018 Purchases OHS	134.52	
				Sept2018 Purchases PHS	43.56	
			13-4702	Sept2018 Purchases Suppers Prog	243.24	3,354.02
3005-125896	10/09/2018	Pac Pizza Lic.	13-4700	Sept2018 Purchases FS		3,052.45
3005-125897	10/09/2018	Samantha N. Muntifering	01-4200	5 Books Rosencrantz & Guildenstern Are Dead		58.30
				Reimb supplies LP		156.98
3005-125898	10/09/2018	Alan Von Der Mehden	01-4300	Reimb supplies LP		174.43
3005-125899	10/09/2018	Bethany K. Dorin	01-4300	Reimb Registration Google Summit		20.00
3005-125900	10/09/2018	Geri K. Garrick	11-5200	11/2/18		
				Science- Cynmar	283.42	
3005-125901	10/09/2018	Cynmar Corp	01-4300	Unpaid Sales Tax	19.16-	264.26
				New front desk computer for student store	901.97	
3005-125902	10/09/2018	Dell Marketing L.p	01-4400	2 new computers for OAE office	2,494.47	3,396.44
			11-4400			

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Page 4 of 5

Checks Dated 10/09/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-125903	10/09/2018	Pg&e	01-5501	Sept2018 Billing OHS #8353087371-6		1,042.26
3005-125904	10/09/2018	Recology Butte Colusa Counties	01-5506	Sept2018 PHS# 020173831	116.24	
				Sept2018 DO # 020088666	54.69	
				Sept2018 Harrison Stadium #020168708	480.35	
				Sept2018 LPHS # 021396977	1,656.58	
				Sept2018 OHS # 020007641	1,504.86	
				Sept2018 Transportation #020088658	129.44	
				Sept2018 Transfer Station #020375774	198.88	
3005-125905	10/09/2018	Stott Outdoor Advertising	11-5506	Sept2018 OAE #021126259	225.40	4,366.44
3005-125906	10/09/2018	Sutter Buttes Communications	01-5806	Digital Ad 10/1-10/14/18		350.00
			01-4300	Motorola CP185 radio Maint	383.56	
				Radio Reprogramming / Batteries	124.41	507.97
3005-125907	10/09/2018	Ray Morgan Company	01-5603	Billing 07/01/18-6/30/19 Samsung DO	40.33	
			11-5603	IR6255 Billing 07/1/18-6/30/18 OAE	3,000.54	3,040.87
Total Number of Checks					47	610,669.84

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	37	575,030.18
11	AdultEducationFund	9	6,807.67
13	CafeteriaSpecialRevenueFund	8	26,876.15
73	FoundationPrivPurposeTrustFu	1	1,975.00
Total Number of Checks		47	610,689.00
Less Unpaid Sales Tax Liability			19.16
Net (Check Amount)			610,669.84

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/11/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-126177	10/11/2018	Better Deal Exchange	01-4300	Credit Inv# 219868 Returned supplies LP	118.05-	
				Sept2018 Supplies AJ LP	14.79	
				Sept2018 Supplies BCash Maint	19.29	
				Sept2018 Supplies Dean Harrison	5.15	
				Sept2018 Supplies KSimon LP	32.77	
				Sept2018 Supplies Russell LP	108.44	
				Sept2018 Supplies Russell PHS	5.35	
				Sept2018 Supplies Santos LP	196.75	
				Sept2018 Supplies Santos PHS	40.74	
				Sept2018 Supplies AJ DO	11.13	
				Sept2018 Supplies AJ LP	42.42	
				Sept2018 Supplies BCash Harrison	113.63	
				Sept2018 Supplies BCash LP	17.74	
				Sept2018 Supplies BCash Maint	24.65	
				Sept2018 Supplies Dean Harrison	2.68	
				Sept2018 Supplies Dean LP	13.89	
				Sept2018 Supplies Dean Maint	97.01	
				Sept2018 Supplies JBradford Harrison	187.61	
				Sept2018 Supplies JBradford LP	16.26	
				Sept2018 Supplies JBradford OHS	74.99	
				Sept2018 Supplies KSimon LP	14.14	
				Sept2018 Supplies Lee PHS	78.23	
				Sept2018 Supplies Russell Trans	8.57	
				Sept2018 Supplies Russell LP	87.05	
				Sept2018 Supplies Russell OHS	222.58	
				Sept2018 Supplies Russell Trans	40.72	
				Sept2018 Supplies Santos Harrison	21.97	
				Sept2018 Supplies Santos LP	62.60	
				Sept2018 Supplies Santos Maint	6.42	
				Sept2018 Supplies Santos OHS	47.71	
				Sept2018 Supplies SGoff PHS	92.23	
				Sept2018 Supplies Santos LP	4.27	1,593.73
3005-126178	10/11/2018	Dannis Woliver Kelley	01-5801	Aug2018 Certificated Negotiations	350.00	
				Aug2018 Classified Negotiations	3,025.00	
				Aug2018 Construction Issues	1,260.00	
				Aug2018 Personnel Issues	1,017.50	
				Aug2018 Probational Teacher Dismissal	2,367.50	8,020.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/11/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-126179	10/11/2018	Humboldt COE	01-5850	ATC licenses Annual Service Fee 18/19		125.00
3005-126180	10/11/2018	Propacific Fresh	01-4300	District Breakfast Orientation	301.95	
			13-4700	Crdt Inv# 6618796 Yogurt Strawberry LP	42.75-	
				Crdt Inv#6618878 Spinach returned	17.86-	
				Crdt Returned Romain Lettuce LP	96.78-	
				Sept2018 Purchases FS LPHS	1,431.16	
				Sept2018 Purchase OHS	568.37	
				Sept2018 Purchase FS LPHS	239.57	
				Sept2018 Purchase FS OHS	1,106.04	
				Sept2018 Purchases FS LPHS	866.74	
			13-4702	Sept2018 Purchases Supper Program	216.01	4,572.45
Total Number of Checks					4	14,311.18

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	4	10,040.68
13	CafeteriaSpecialRevenueFund	1	4,270.50
	Total Number of Checks	4	14,311.18
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		14,311.18

Checks Dated 10/16/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-126464	10/16/2018	Fallon E. Lankford	01-5200	Reimb Mileage 09/10-10/05/18 OHS		14.06
3005-126465	10/16/2018	BETTER DEAL EXCHANGE	01-4300	Chain Proof MConway OHS		9.85
3005-126466	10/16/2018	BUTTE CNTY OFFICE OF EDUCATION	01-5200	Gem Henderson-Title IX Training 8/6/18 Title IX Investigation Training	100.00 1,000.00	1,100.00
3005-126467	10/16/2018	BUTTE COUNTY SHERIFF	01-5800	RO 8/15-9/30/18 Services LP		23,371.62
3005-126468	10/16/2018	CITY OF OROVILLE	01-5800	Resource Officer 8/18-9/18 OHS		21,875.00
3005-126469	10/16/2018	DEPT TOXIC SUBSTANCES CONTROL ACCOUNTING UNIT	01-5800	2018 EPA ID Manifest Fee		682.50
3005-126470	10/16/2018	School Services Of California	01-5200	School Services Benefit Workshop 09/11/18		290.00
3005-126471	10/16/2018	SHARP LOCKSMITHING GARAGE DOOR	01-4300	2 Keys Russell Maint	5.09	
				4 keys BCash Maint	10.73	
				5 Keys Russell Maint	10.73	
				Keys BCash LP	64.35	
				Used S Series lock Russell Maint	37.54	
			01-5620	Services Door Lock Trans	25.00	
			01-5640	lock key installation OAE	720.00	
				Master Key Installation Harrison	389.94	
				Master key installation LP	726.33	1,989.71
3005-126472	10/16/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Airwolf Nozzle JAndrew	112.82	
				Amazon Chair Cristi	411.80	
				Amazon DSpasbo	20.88	
				Blower/fan motor J Lagrone PHS	66.81	
				Cheerleading Uniform DRamos	623.18	
				Costco Supplies DPortelance	149.77	
				Food Maxx DSpasbo PHS	48.59	
				HMCO Booklet forms KSimas	833.83	
				Joanns Fabric Supplies DPortelance	43.09	
				KGas Forklift propane RDarrach	91.56	
				Miller graphics College Fair KSimas	27.35	
				Oreilly DBriggs	132.40	
				Smart & Final Supplies DPortelance	83.95	
				Smart & Final Supplies DPortelance	81.75	
				Tractor Supply LLafayette	41.75	
				Walmart Supplies DPortelance	18.81	
				Walmart USB Corey	15.96	
			01-5200	Oxford Suites Shasta College	72.37	
				Oxford Suites Shasta JAndrew	222.70	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 2

Checks Dated 10/16/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-126472	10/16/2018	US BANK CORPORATE PAYMENT SYSTEM	11-4300	Heartsmart Battery Replacement JOchs	169.00	
			13-4300	Raleys JDeadmore	6.96	3,275.33
3005-126473	10/16/2018	VALLEY TRUCK AND TRACTOR CO	01-5620	Services Vermeer Chipper Maint		1,066.78
Total Number of Checks					10	53,674.85

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	10	53,498.89
11	AdultEducationFund	1	169.00
13	CafeteriaSpecialRevenueFund	1	6.96
Total Number of Checks			53,674.85
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			53,674.85

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

023 - Oroville Union High School District

Generated for Analyn Dyer (ADYER), Oct 17 2018 10:52AM

Checks Dated 10/18/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-126743	10/18/2018	Ramona Lacativo	01-5200	Meals Reimb Wheatland 9/28/18		14.00
3005-126744	10/18/2018	Leighton R. Jenkins	01-5200	Meals Elk Grove 10/12/18		34.50
3005-126745	10/18/2018	Michael J. Davis	01-5200	Meals Elk Grove 10/13/18	34.50	
3005-126746	10/18/2018	Sarah L. Aichele	01-5200	Meals reimb football Wheatland 10/4/18	22.00	56.50
3005-126747	10/18/2018	Joel A. Jenkins	01-5200	Meals Reimb football Sutter 10/12/18		22.00
3005-126748	10/18/2018	Anna M. Olson	01-5200	Meals Football Wheatland 10/05/18		22.00
3005-126749	10/18/2018	AT&T	11-4300	Reimb supplies OAE		61.06
			01-5900	Billing 08/24/18-9/23/18 ATC	137.01	
				Billing 08/24/18-9/23/18 CIS	32.78	
				Billing 08/24/18-9/23/18 DO	336.24	
				Billing 08/24/18-9/23/18 LP	310.07	
				Billing 08/24/18-9/23/18 LP Fax	21.03	
				Billing 08/24/18-9/23/18 OHS	285.86	
				Billing 08/24/18-9/23/18 OHS Fax	20.90	
				Billing 08/24/18-9/23/18 PHS	157.39	
				Billing 08/24/18-9/23/18 Transp	67.96	
			01-8699	Aug2018 E-Rate ATT DW	1.30-	
			11-5900	Billing 08/24/18-9/23/18 OAE	30.48	
				Billing 08/24/18-9/23/18 OAE Adj	14.39-	
				Aug2018 E-Rate OAE	.12-	
3005-126750	10/18/2018	AZ BUS SALES INC	13-5900	Billing 08/24/18-9/23/18 FS	15.61	1,399.52
3005-126751	10/18/2018	CALIF WATER SERVICE COMPANY	01-4362	anti freeze transp		1,985.38
			01-5505	Billing 8-11-9/11/18 DO,OHS & Harrison #0556577777	7,639.55	
				Sept2018 Billing OHS #9931655860	65.95	
				Sept2018 Billing OAE #8767360151	420.29	8,125.79
			11-5505	Sept2018 Billing	2.02	
3005-126752	10/18/2018	CENTURY LINK	01-5900	Oct2018 Billing transp		616.00
3005-126753	10/18/2018	DAY WIRELESS SYSTEMS	01-5900	'04 B71 services transp		3,550.23
3005-126754	10/18/2018	DURHAM PENTZ TRUCK CENTER	01-5620	Trans supplies		300.60
3005-126755	10/18/2018	FASTENAL COMPANY	01-4360	Gas 3663/Diesel 4367		23,215.15
3005-126756	10/18/2018	HUNT AND SONS INC	01-4361	Tractor Supply inv#300685933		231.91
3005-126757	10/18/2018	LAS PLUMAS HIGH SCHOOL ASB	01-4300	anvil retainer kit	8.68	
3005-126758	10/18/2018	MATCO TOOLS	01-4360	quad piston spreader trans	95.22	
				Supplies Trans	122.75	226.65
3005-126759	10/18/2018	THERMALITO WATER & SEWER DIST	01-5505	Oct2018 Billing CDS# 6.206.01	235.42	
				Oct2018 Billing PHS # 6.173.01	277.94	513.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Checks Dated 10/18/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-126760	10/18/2018	CASBO	01-5200	CASBO Workshop Pupil Attendance 2/12/19- DL		255.00
3005-126761	10/18/2018	FOOD MAXX SAVE MART SUPERMARKETS	01-4300	Aug2018 supplies ATC	45.14	
				Sept2018 supplies ATC	168.58	213.72
3005-126762	10/18/2018	MJB SALES & SERVICE	01-4300	Shielding gas for welding	1,272.84	621.54
3005-126763	10/18/2018	OFFICE DEPOT	01-4300	1 pallet copy paper LP	1,272.84	
				1 pallet copy paper OHS	78.28	
				HP Toner Jaymie	94.02	
				Supplies TLewis	24.70	
				Supplies- Paula	67.34	2,810.02
3005-126764	10/18/2018	OROVILLE POWER EQUIPMENT	11-4300	Supplies OAE Chico		589.86
3005-126765	10/18/2018	RESERVE ACCOUNT	01-4400	pressure washer and repair of weed eaters		
3005-126766	10/18/2018	SUPERGLASS WINDSHIELD MARK ALLEN TURNER	01-5900	Postage for Meter 23836240		3,000.00
			01-5620	'96 Ford, B78, #36, 11B, 15B, B63 services transp		240.00
3005-126767	10/18/2018	SYSCO SACRAMENTO	13-4700	Sept2018 Purchases FS LPHS	9,253.77	
				Sept2018 Purchases FS OHS	5,960.56	15,214.33
3005-126768	10/18/2018	VARIDESK LLC	01-4300	Blomquist/Peacock/Monnot supplies	616.69	
			01-4400	Blomquist/Peacock/Monnot supplies	530.89	1,147.58
Total Number of Checks					26	64,468.72

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	24	48,674.12
11	AdultEducationFund	4	564.66
13	CafeteriaSpecialRevenueFund	2	15,229.94
Total Number of Checks		26	64,468.72
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			64,468.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Checks Dated 10/23/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-127145	10/23/2018	Susan M. Watts	01-5200	Reimb Mileage BSSP Board Meeting Chico 10/11/18		24.74
3005-127146	10/23/2018	Susan J. Ramos	01-5200	reimb Meals Aeries Conf 10/8/18		22.00
3005-127147	10/23/2018	Brenda M. Watts	01-5200	reimb Meals Aeries Conf 10/8/18		22.00
3005-127148	10/23/2018	Jennifer M. Blomquist	01-5200	Reimb Mileage/Parking fee Aeries Conf		85.42
3005-127149	10/23/2018	Samantha N. Muntifering	01-4300	Reimb various supplies OHs		285.14
3005-127150	10/23/2018	Patricia A. Bauer	01-5200	reimb Meals Aeries Conf 10/8/18		22.00
3005-127151	10/23/2018	Alan Von Der Mehden	01-4300	Reimb supplies Cash & Carry/Winco LP		195.61
3005-127152	10/23/2018	Loretta L. Long	01-5200	Reimb Parking fee Aeries Conf 10/8/18		30.00
3005-127153	10/23/2018	Richard C. Darrach	01-5200	Reim Meals National FFA Conf 10/22-10-28		299.00
3005-127154	10/23/2018	Melody Finwick	01-5200	Reim Airfare ASB Works 1/23/19	255.97	
				Reimb Meals/Parking fee Aeries Conf	52.00	
				Reimb Rachel Airfare ASB Works Conf 1/23/19	239.96	547.93
3005-127155	10/23/2018	Laura Lafayette	01-5200	Reim Meals National FFA Conf 10/22-10-28		299.00
3005-127156	10/23/2018	Dawn White	01-4300	Reimb books for Trauma PHS	40.00	
			01-5200	Reimb Mileage/Meals Trauma Conf	279.08	319.08
3005-127157	10/23/2018	Judy DeRossett	01-5200	Reimb CSU Monterey Mileage.Meals Lodging/Toll 9/18-9/19		476.42
3005-127158	10/23/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4300	Better Deal AEarley	97.52	
				Big 5 Corey	99.88	
				Home Depot DBriggs	42.87	
				La Costena Corey PHS Interview	50.93	
				Los Compadres Corey CSEA	55.45	
				MJB Welding JAndrew	34.11	
				Mountain Mikes LLafayette	83.45	
				Oct2018 Smart & Final SSmith	286.15	
				Oct2018 Smart Food SSmith	107.48	
				Oct2018 Smart Food Alan	280.84	
				Oct2018Walmart SSmith	28.42	
				Oreilly DBriggs	86.49	
				Oroville Power Equipment RDarrach	257.36	
				Starbucks/Cafe One Cristi	30.89	
				walmart Earley	63.58	
				Walmart KSimas	21.41	
			01-4360	Walmart RSanders	74.00	
			01-5200	2018 FEA 2018 Supt Symposium Corey	849.00	
				ACSA reg MKermen	295.00	
The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.					ESCAPE	ONLINE

Checks Dated 10/23/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-127158	10/23/2018	US BANK CORPORATE PAYMENT SYSTEM	01-5200	Arden Star Hotel Chello 10/10-10/12 Sheraton KSimas 10/8-10/11/18 Southwest KSimas 10/8-10/11/18	217.56 572.70 154.96	
3005-127159	10/23/2018	BUTTE COLLEGE	13-5900	USPS Postage JDeadmore	18.00	3,808.05
3005-127160	10/23/2018	CONTINENTAL ATHLETIC SUPPLY	01-5800 01-5620	College Connection Fees 18/19 Reconditioned football gear Steinmann reconditioned football gear Steve Steinmann	205.52 678.22	1,860.00 883.74
3005-127161	10/23/2018	DISNEY DESTINATIONS LLC WFB-TC	01-5200	Hotel for ASB Conference Finwick/Martinez		629.46
3005-127162	10/23/2018	GRAY STEP SOFTWARE INC	01-5200	ASB Conf Reg Finwick/Martinez		910.00
3005-127163	10/23/2018	JACKSONS GLASS CO	01-5640	Services South Campus OHS		88.45
3005-127164	10/23/2018	NEW LIFE REHABILITATION LLC	01-5800	Sept2018 SNazario Services		4,988.00
3005-127165	10/23/2018	OROVILLE ADULT ED REVOLVING	11-5800	Sept 2018 Service Charge	10.00	
3005-127166	10/23/2018	OUHSD REVOLVING FUND	11-8671	Reimb Cks 1179-1186	1,030.00	1,040.00
3005-127167	10/23/2018	PERSEUS ASSOCIATES	01-4300	Ck 1062 Gold Country Casino HOF Dinner		355.00
3005-127168	10/23/2018	RAY MORGAN COMPANY	01-5850	Oct2018 Hosting fee transp		386.00
			01-5602	IR400IF #QLA23086 9/17-12/16 & Usage 6/17- 9/16/18	202.32	
				Ricoh #110330& 110329 9/20-12/19/18 & Usage 6/20-9/19/18	2,198.20	
			01-5603	IR400IF #QLA23086 9/17-12/16 & Usage 6/17- 9/16/18	164.01	
				Ricoh #110330& 110329 9/20-12/19/18 & Usage 6/20-9/19/18	1,248.74	
			11-5603	IR C7260 ULK06558 Usage 7/01-9/30/18	274.65	
				IR6255 NMU22073 Usage 7/1-9/30/18	7.12	
				IR6555i SKA00743 Usage 7/1-9/30/18	16.01	4,111.05
3005-127169	10/23/2018	REDWOOD TOXICOLOGY LAB INC	01-5800	Sept 2018 Services OHS	87.75	
				Sept2018 Services LP	204.45	292.20
3005-127170	10/23/2018	SCHOOL OUTFITTERS	01-4300	Dahlgren Supplies OHS		3,499.99
3005-127171	10/23/2018	STAPLES-BUSINESS ADVANTAGE	01-4300	Supplies Gess OHS		69.32
3005-127172	10/23/2018	STATE OF CALIF DEPT OF JUSTICE	01-5804	2 Fingerprints Psychologist Intern	64.00	
			11-5804	19 Fingerprints CNA's	608.00	
			13-5804	7 Fingerprints FSW	224.00	896.00
3005-127173	10/23/2018	Storey's Truck Service Jason Storey	01-5620	B66 Transmission issues B75 diagnostic issue	285.00 332.83	
				B81 DEF Codes Calibration	285.00	902.83
3005-127174	10/23/2018	HOME DEPOT	01-4300	Aug2018 Supplies Larry	25.63	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 3

Checks Dated 10/23/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-127174	10/23/2018	HOME DEPOT	01-4300	Aug2018 3 Water Dispenser Jim DO	479.05	
				Aug2018 Supplies Santos OHS	35.53	
				Aug2018 Supplies Steve PHS	11.74	
				Aug2018 Supplies AJ LP	38.99	
				Aug2018 Supplies Bret Maint	53.59	
				Aug2018 Supplies Bret OHS	246.53	
				Aug2018 Supplies Jim LP	96.99	
				Aug2018 Supplies Jim Maint	611.59	
				Aug2018 Supplies Jim OHS	207.97	
				Aug2018 Supplies Santos Harrison	225.77	
				Aug2018 Supplies Santos LP	13.56	
				Aug2018 Supplies Santos Mant	53.60	
				Aug2018 Supplies Santos OHS	29.40	
				Sept2018 Supplies Santos Harrison	55.71	
				Sept2018 Supplies AJ LP	10.49	
				Sept2018 Supplies BCash DO	401.66	
				Sept2018 Supplies Jim OHS	102.78	
				Sept2018 Supplies Santos Harrion	11.65	
				Sept2018 Supplies Santos LP	69.43	
				Sept2018 Supplies Steve PHS	16.19	2,797.85
				Total Number of Checks	30	30,146.28

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	29	27,958.50
11	AdultEducationFund	3	1,945.78
13	CafeteriaSpecialRevenueFund	2	242.00
	Total Number of Checks	30	30,146.28
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		30,146.28

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/25/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-127427	10/25/2018	AMAZONCOM LLC	01-4200	A Child Called It	29.58	
				A Man Named David	21.70	
				The Lost Boy: A Foster Child	35.40	
			01-4300	Calculator & Batteries	23.50	
				Crdt File Organizer PO19-00163	27.99-	
				Drama Monologues/Scenes - C. Bruce	480.62	
				New Fujitsu scanner cords for Ross room 1013	16.57	
				Replacement chromebook screens	305.64	
				Shipping/Handling PO19-00267	5.89	
			11-4100	Quickbooks 2018/Linda	117.92	
			11-4200	Amazon/Quickbooks	226.23	
				Shipping/Handling Quickbooks	3.99	
				Unpaid Sales Tax	26.10-	1,212.95
3005-127428	10/25/2018	Consuelo A. Metcalf	01-5200	Reimb Mileage CCAC Trng 10/10-10/12/18		81.31
3005-127429	10/25/2018	ACCULARM DAN R LEDFORD	01-5620	Equipment Installtion LP	145.00	
			01-5800	Services 10/4-12/31/18 LP #1094	17.80	162.80
3005-127430	10/25/2018	AMAZONCOM LLC	01-4400	Replacement cabinets for student store.	501.92	
				Shipping costs Display counter	274.99	
				Unpaid Sales Tax	33.93-	742.98
3005-127431	10/25/2018	CLIMATE CONTROL INC	01-5620	Job#29096 OHS	297.50	
				Job#29522 LP	795.00	
				Job#29523 LP	795.00	
				Job#29524 LP	795.00	
				Job#29525 LP	1,050.00	
				Job#29531 LP	425.00	
				Job#29556 LP	3,325.00	
				Job#29558 LP	2,525.00	
				Job#29559 LP	875.00	
				Job#29560 LP	4,050.00	
				Job#29608 LP	795.00	
				Job#29611 LP	2,664.00	
				Job#29612 LP	2,550.00	
				Job#29624 LP	3,425.00	24,366.50
3005-127432	10/25/2018	EDUCATIONAL TESTING SERVICE	11-5800	12 State Fee/58 Sub test fee OAE		820.00
3005-127433	10/25/2018	GRAINGER INC	01-4300	Sept2018 State Flag DO	37.00	
				Sept2018 Supplies Maint	283.04	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 2

Checks Dated 10/25/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-127433	10/25/2018	GRAINGER INC	01-4300	Sep2018 Thermostate OHS	105.05	425.09
3005-127434	10/25/2018	HOBBS PEST SOLUTIONS INC	01-5502	Oct2018 Services DO	50.00	
				Oct2018 Services LPHS	150.00	
				Oct2018 Services OHS	150.00	
				Oct2018 Services PHS	95.00	
				Oct2018 Services Transp	75.00	
			11-5502	Oct2018 Services OAE	55.00	575.00
3005-127435	10/25/2018	OROVILLE CABLE & EQUIPMENT CO	01-4363	Hose DBowman Transp	5.95	
				supplies Transp	35.29	41.24
3005-127436	10/25/2018	OROVILLE POWER EQUIPMENT	01-4300	Supplies BCash	15.22	
			01-4400	Brush Cutter 35CC	514.54	529.76
3005-127437	10/25/2018	SYNECTIC TECHNOLOGIES	01-5800	Services LPHS		2,276.07
Total Number of Checks					11	31,233.70

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	10	30,070.59
11	AdultEducationFund	3	1,223.14
Total Number of Checks		11	31,293.73
Less Unpaid Sales Tax Liability			60.03
Net (Check Amount)			31,233.70

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/30/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-127958	10/30/2018	Leighton R. Jenkins	01-5200	Reimb Meals Orland 10/19/18		22.00
3005-127959	10/30/2018	Michael J. Davis	01-5200	Reim meals Orland 10/19/18		22.00
3005-127960	10/30/2018	Samantha N. Muntifering	01-4300	Reimb supplies OHS		112.43
3005-127961	10/30/2018	Alan Von Der Mehden	01-4300	Reimb supplies LP		116.53
3005-127962	10/30/2018	CDW GOVERNMENT INC	01-4300	ELD Supplies 14pcs Headset USB SBurket	318.77	
				ELD Supplies 26pcs Headset USB SBurket	592.00	
				ELD Supplies SBurket	1,204.02	
3005-127963	10/30/2018	CSTA	01-5200	2018 CA Science Ed Conference 11/03-12/2/18		2,114.79
3005-127964	10/30/2018	MT SHASTA SPRING WATER CO INC	01-4300	5 Gal Spring water DO		1,431.00
3005-127965	10/30/2018	PAC PIZZA LLC	13-4700	Sept2018 Purchases FS		63.74
3005-127966	10/30/2018	PRACTI-CAL INC	01-5800	Medi-Cal claims 10/18/18		575.95
3005-127967	10/30/2018	SEVEN UP BOTTLING COMPANY OF CHICO INC	11-5601	Nov2018 Rental OAE Chico		92.32
3005-127968	10/30/2018	SHASTA COLLEGE	01-5800	Welding Academy 2 students fee		4,500.00
3005-127969	10/30/2018	Mary T. Masters	01-5200	Reimb Mileage/parking Meals Aeries Conf 10/8-10/10		80.00
						173.69
3005-127970	10/30/2018	Jeffrey M. Ochs	11-5200	Reimb Mileage/Parking fee CDE 9/13-BGAEC Orland 9/14	121.18	
3005-127971	10/30/2018	Samantha N. Muntifering	01-4300	Reimb Mileage/taxi fare/ Meals ASAP Conf	276.65	
3005-127972	10/30/2018	Andrew K. Lerner	01-5200	reimb supplies OHS		397.83
				Reimb Mileage/Meals Sac Office of Ed 11/8/18		100.43
3005-127973	10/30/2018	CLASSIC GOLF CAR INC	01-4400	2014 Yamaha for OHS		99.46
3005-127974	10/30/2018	Condensed Curriculum International, Inc.	11-5800	CCI EKG/Med Billing/Coding		3,257.18
3005-127975	10/30/2018	DEPARTMENT OF INDUSTRIAL RELATIONS-PMT PROCESSING CNTR	01-5800	Wheelchair Conveyance Permit LP		10,221.47
3005-127976	10/30/2018	FEATHER RIVER REC & PARKS	01-5601	Sept & Oct 2018 Lease swim team LP	2,104.50	
				Sept & Oct 2018 lease swim team OHS	2,104.50	
3005-127977	10/30/2018	MICROSOFT CORP	01-4300	Harris- Microsoft OHS	90.08	
			01-4400	Harris- Microsoft OHS	1,117.32	
			01-5850	Harris- Microsoft OHS	328.06	
3005-127978	10/30/2018	NORMAC INC	01-4300	Coupling LP Jim	73.08	
				Valve LP Jim	157.66	
				test form Bidlack		230.74
3005-127979	10/30/2018	SCANTRON CORPORATION	01-4300	Oct2018 Billing LP Ag #007833-000	118.57	
3005-127980	10/30/2018	SFWP - ACCTS RECEIVABLE	01-5505	Oct2018 Billing LP# 007847-000	290.00	
3005-127981	10/30/2018	SPURR	01-5501	Sept2018 Billing DW		408.57
3005-127982	10/30/2018	THE MUSIC CONNECTION SALLY S MACMILLAN	01-4300	Drums MWalker	688.55	
						1,219.03

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Page 1 of 3

Checks Dated 10/30/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-127982	10/30/2018	THE MUSIC CONNECTION SALLY S MACMILLAN	01-4400	Drums MWalker	10,129.76	10,818.31
3005-127983	10/30/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4200	7 Dev Assessments for the next generation DRamos	279.72	
			01-4300	Backpack/Calligraphy pens Amazon DRamos	47.94	
				Cafe One Supplies Cristi	27.88	
				Counseling trips Celestino Cristi	348.78	
				CVS Pharmacy DSpasbo	12.93	
				Lowes supplies RDarrach	282.99	
				Oct2018 Oreilly Briggs	67.38	
				Oct2018 Oroville Cable Briggs	66.44	
				Oct2018 Oroville Cable DBriggs	86.87	
				Oct2018 Smart Food Supplies Alan	301.67	
				Oct2018Walmart Briggs	173.17	
				Play It Again Sports DSpasbo	30.03	
				Sept2018 Smart Food Supplies Alan	192.71	
				Watco Handle Amazon Jim	64.40	
			01-4360	Amazon supplies Rick	35.99	
			01-5200	CSU Sac Lunch DRamos, GemH, TLewis	34.50	
				CSU Sac Parking Fee DRamos	5.00	
				Marriot Hotel CASTO Rick	488.70	
			01-5620	Oct2018 Reibes labor Briggs	40.00	
			13-4300	Grill Brush FS Jackie	12.85	
			13-4700	Raleys supplies FS Jackie	14.17	
				Smart Foods FS Jackie	12.55	2,626.67
3005-127984	10/30/2018	Gem H. Henderson	01-5200	Meals/Parking fee equity symposium 10/17-10/18/18	56.70	56.70
3005-127985	10/30/2018	Judy DeRossett	01-5200	Reimb Mileage/parking fee Workshop 10/16/18	50.83	50.83
3005-127986	10/30/2018	ALL METALS PIPE & STEEL SUPPLY	01-4300	Supplies RDarrach LP	75.10	75.10
3005-127987	10/30/2018	BROWERS TOW SERVICE INC	01-5620	Bus 66 services MGalev	225.00	
				Bus56 services MGalev	315.00	540.00
3005-127988	10/30/2018	CA OCCUPATIONAL MEDICAL PROF	01-5804	Tox K Terry, LGraham Psych Intern	125.00	
				Tox/PPD JHarlan, J Huie sub teacher	125.00	
			13-5804	Tox/PPD Skin test 6 sub FSW	477.50	727.50
3005-127989	10/30/2018	CITY OF OROVILLE	01-5503	Annual Sewer Services CDS	849.84	
				Annual Sewer Services DO	10,198.08	
				Annual Sewer Services Harrison	1,274.76	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 3

Checks Dated 10/30/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-127989	10/30/2018	CITY OF OROVILLE	01-5503	Annual Sewer Services OHS	19,690.20	
				Annual Sewer Services PHS	2,124.60	
				Annual Sewer Services Transp	1,134.24	
			11-5503	Annual Sewer Services OAE	1,274.76	36,546.48
3005-127990	10/30/2018	CROSSWELL TRUCKING	01-4300	Granite LP		950.00
3005-127991	10/30/2018	ENLOE MEDICAL CENTER	01-5804	Tox - JJanssens, IMendez, BBaker, DJohnson		203.00
3005-127992	10/30/2018	FLASH	01-5200	KJohnson/DCastillo /SAdams Workshop 9/28/18		295.00
3005-127993	10/30/2018	INNOVATIVE MECHANICAL SOLUTION CUSTOM SHEET METAL	01-5640	Handrail repair LP		117.98
3005-127994	10/30/2018	INTEGRITY FURNITURE & EQUIPMENT LLC	01-4300	60 Chairs PHS	2,284.43	
				Chairs Freight Charges	700.00	
				Unpaid Sales Tax	154.43-	2,830.00
3005-127995	10/30/2018	LAS PLUMAS HIGH SCHOOL FOOTBALL #201	01-8699	2018 LP Share football Program		1,000.00
3005-127996	10/30/2018	Live Wire Products Inc.	01-4300	New Scale head for the scale in the livestock barn		841.91
3005-127997	10/30/2018	Oroville High School Football	01-8699	2018 OHS Share football Program		1,000.00
3005-127998	10/30/2018	PITNEY BOWES INC GLOBAL FINANCIAL SERVICES LLC	01-5602	Billing 8/23/18-11/22/18 PHS		155.07
3005-127999	10/30/2018	WATKINS PLUMBING	01-5640	Rm# 2001 services LP		328.00
Total Number of Checks					42	91,093.90

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	38	73,761.25
11	AdultEducationFund	4	16,394.06
13	CafeteriaSpecialRevenueFund	3	1,093.02
Total Number of Checks		42	91,248.33
Less Unpaid Sales Tax Liability			154.43
Net (Check Amount)			91,093.90

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/01/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-128189	11/01/2018	Scott A. Burket	01-4300	Reimb supplies OHS		64.97
3005-128190	11/01/2018	Patricia K. Becker	01-5200	Reimb meals Aeries Conference 10/08/18		22.00
3005-128191	11/01/2018	Sarah L. Aichele	01-5200	Reimb meals Chico 10/22/18		14.00
3005-128192	11/01/2018	Joel A. Jenkins	01-5200	Reimb meals Durham 10/23/18	14.00	
				Reimb meals Sutter 10/12/18	22.00	36.00
3005-128193	11/01/2018	Mihai R. Galev	01-5200	Reimb meals Corning 10/16/18		22.00
3005-128194	11/01/2018	Vicki L. Mcconnell	11-5200	Reimb meals ASAP Conf 10/22-23		32.00
3005-128195	11/01/2018	Jacqueline Deadmore	13-5200	Reimb Mileage 9/28-10/24/18 FS		145.19
3005-128196	11/01/2018	Daniel J. Bowman	01-5804	Reimb Fingerprint/Bus Certificate		93.00
3005-128197	11/01/2018	BLACKBOARD INC	01-5850	18/19 Automated Caller System Renewal		8,477.60
3005-128198	11/01/2018	CENGAGE LEARNING INC	11-4100	Cengage/CNA Book Bundles		8,826.89
3005-128199	11/01/2018	EAGLE SOFTWARE DBA AERIES SOFTWARE INC	01-5200	AERIES Conf. Registrations. 10/8-10/9/18		5,025.00
3005-128200	11/01/2018	FRONTLINE TECHNOLOGIES GROUP	01-5200	AESOP Training- Chello Metcalf	595.00	
				AESOP Training- Ronda Cash	595.00	1,190.00
3005-128201	11/01/2018	NORCAL KENWORTH	01-4363	Fuel filter transp	88.46	
				VBelt Transp	203.48	291.94
3005-128202	11/01/2018	OFFICE DEPOT	01-4300	4 desks	1,201.16	
				OD # 2155858/15-001 Colson	278.06	
				office supplies/ Jaymie	309.41	
				Pa Houa HP Toner	234.86	
				Pa Houa Pens	5.39	
				Pa Houa Office Supplies Counseling Office	175.11	2,203.99
3005-128203	11/01/2018	SPECIALIZED EDUCATION SERVICES	01-5800	Sept2018 Services		27,078.71
3005-128204	11/01/2018	SUPPLYWORKS	01-4300	Credit Inv#457022796 return supplies LP	208.58-	
				Oct2018 duster brush JBradford LP	53.02	
				Oct2018 duster brush JBradford OHS	53.02	
				Oct2018 wiper mat JBradford OHS	531.26	
				Oct2018 5 carpet mat JBradford LP	541.45	
				Oct2018 carpet mat JBradford OHS	433.16	
				Oct2018 Gloves supplies transp	70.68	
				Oct2018 Supplies JBradford OHS	944.92	
				Oct2018 Supplies JBradford LP	208.58	
				Oct2018 Supplies JBradford OHS	312.87	
				Sept2018 Supplies JBradford LP	301.11	
				Sept2018 Gloves supplies Transp	68.32	
				Sept2018 Supplies JBradford LP	932.34	
				Sept2018 Supplies JBradford OHS	2,512.84	6,754.99

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 2

Checks Dated 11/01/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-128205	11/01/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4200	CSBA 13pcs Brown Act Corey	367.17	
			01-4300	All Metals supplies JAndrew	36.13	
				Amazon supplies AEarley	123.56	
				CVS Pharmacy AEarley	8.99	
				Dutch Bros DSpasbo	420.00	
				KGas propane Lafayette	25.19	
				La Costena -vertical alignment DKing	233.27	
				Los Compadres Negotiations Corey	57.92	
				Lowes supplies JAndrew	119.43	
				Oct2018 Smart foof supplies Alan	186.28	
				Raleys -vertical alignment DKing	103.16	
			11-4300	Harbor Freight supplies JOchs	171.40	
			11-5200	Courtyard by Marriot Lodging Rm238 & Rm240 JOchs	909.70	2,762.20
Total Number of Checks					17	63,040.48

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	14	52,955.30
11	AdultEducationFund	3	9,939.99
13	CafeteriaSpecialRevenueFund	1	145.19
Total Number of Checks		17	63,040.48
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			63,040.48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/06/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-128620	11/06/2018	Brad G. Lund	01-4300	Reimb supplies PHS		68.87
3005-128621	11/06/2018	BEFORE THE MOVIE INC	01-5806	Nov2018 Ad Feather River Cinema	575.00	
				Nov2018 Ad Paradise Cinema	691.00	1,266.00
3005-128622	11/06/2018	BETTER BUILT FENCE WILLIAM PATTERSON	01-5640	Fencing around T wing restrooms	5,029.00	
				Services Harrison Stadium	280.00	5,309.00
3005-128623	11/06/2018	BUTTE COUNTY SHERIFF	01-5804	Sept2018 Fingerprints 2 Psychologist Intern	72.00	
			11-5804	Sept2018 Fingerprints 19 CNA's	684.00	
			13-5804	Sept2018 Fingerprints 5 FSW	180.00	
3005-128624	11/06/2018	CA ASSOCIATION OF FFA	01-4300	ag leadership packets		936.00
3005-128625	11/06/2018	COMCAST	11-5900	Nov2018 Billing OAE Chico		2,932.50
3005-128626	11/06/2018	COMERS PRINT SHOP JEFFREY R COMER	01-4300	Pa Houa /Ann McMahon Business Cards / Call Slips		87.25
				'17 Transit Ford Windshield		371.72
3005-128627	11/06/2018	COX GLASS	01-5620	Sept2018 Certificated Negotiations	2,875.00	
3005-128628	11/06/2018	Dannis Woliver Kelley	01-5801	Sept2018 Real Property- surplus	717.50	
				Sept2018 Prob Teacher Dismissal	3,661.50	
				Sept2018 Special Education	294.00	7,548.00
3005-128629	11/06/2018	DENNIS K KING	01-5800	CA Tax Withholding Inv#2018-706	315.00-	
				Oct2018 RTI/Vertical Teaming Services	4,500.00	
				Oct2018 RTI/Vertical Teaming Travel Expenses	2,000.00	6,185.00
3005-128630	11/06/2018	EDUCATIONAL DATA SYSTEMS ACCOUNTING	01-4300	CELDT 17/18 Ed Materials-Answer Books		113.08
				KSimas		
3005-128631	11/06/2018	FASTENAL COMPANY	01-4360	supplies Rick transp		111.64
3005-128632	11/06/2018	FRANCHISE TAX BOARD	01-5800	Tax Withheld # XXX-XX-0111		315.00
3005-128633	11/06/2018	HANCOCK AUTOMOTIVE	01-5620	"93 Ford Pick Up Lic#1064876 Smog		68.28
3005-128634	11/06/2018	JACKSONS GLASS CO	01-5640	Services PHS		145.39
3005-128635	11/06/2018	MCKINLEY ELEVATOR CORPORATION	01-5620	Services LPHS		518.00
3005-128636	11/06/2018	MJB SALES & SERVICE	01-4300	Supplies LP Jlagrone	171.83	
			01-5620	OHS compressor repair Jim	831.63	
				OHS Drain dryer services Santos	682.13	1,685.59
3005-128637	11/06/2018	OREILLY AUTOMOTIVE INC	01-4363	Ceramic Pads Dan Transp		50.18
3005-128638	11/06/2018	OROVILLE FORD	01-4363	T36 Lock Cylinder F150		67.57
3005-128639	11/06/2018	Shane L. Walter	01-5800	Reimb Chinese Temple entrance fee 10/23/18		82.50
				Core heate.cuttler	1,171.29	
3005-128640	11/06/2018	BUSWEST	01-4363	hose/seal O Ring, coupling.adapter	213.52	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Page 1 of 3

Checks Dated 11/06/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-128640	11/06/2018	BUSWEST	01-4363	Pneumatic cylinder/solenoid/switch	1,208.54	
				Pump-Hydraulic fan	1,570.98	4,164.33
3005-128641	11/06/2018	COMERS PRINT SHOP JEFFREY R COMER	01-4300	Business cards Blom/DeRoss		
3005-128642	11/06/2018	HUST BROTHERS INC	01-4300	Oct2018 Vacuum Pump Oil Santos LP		
			01-4360	Oct2018 check valve	4.72	
				Oct2018 wheel socket MGalev	42.78	
				Oct2018 12V solinder DBowman	51.34	
			01-4363	Oct2018 flasher stock DBowman	23.99	
				Oct2018 B65 Taper Bearingy GDavis	39.04	
				Oct2018 B80 break pad MGalev	74.14	
				Oct2018 crdt discount	85.53	
				Oct2018 disc pad set B41 GDavis	12.50-	
				Oct2018 lock cylinder M61 MGalev	33.46	
				Oct2018 Multi function relay B73MGalev	36.94	
				Oct2018 Multi function relay Stock MGale	83.46	
				Oct2018 Wiper Blade Galev	83.46	
				Oct2018 wiper Blade GDavis	73.13	
				Oct201B73 Heater Valve B73 GDavis	26.81	
			01-5850	Listenwise 2-year renewal	26.27	672.57
3005-128643	11/06/2018	LISTEN INNOVATION INC				
3005-128644	11/06/2018	PERMA BOUND	01-4200	Horsley Novels - 125pcs Things They Carried		960.00
				Limit Controller Freight - PO19-00305	19.00	
3005-128645	11/06/2018	SEATTLE POTTERY SUPPLY INC	01-4300	Limit Controller TEC910	201.09	
				Unpaid Sales Tax	13.59-	206.50
3005-128646	11/06/2018	TOTAL SCHOOL SOLUTIONS	01-5800	Sept2018 services Component 1,2,6		13,500.00
3005-128647	11/06/2018	US BANK CORPORATE PAYMENT SYSTEM	01-4300	FCCLA Smith OHS	774.00	
				Oct2018 Dollar Tree DPortelance	13.98	
				Oct2018 Grocery OutletDPortelance	14.95	
				Oct2018 Joanns Fabric DPortelance	24.92	
				Oct2018 Raleys Smith	9.60	
				Oct2018 Smart & Final DPortelance	223.91	
				Oct2018 Smart & Final Smith	144.17	
				Oct2018 Walmart Smith	74.73	
				Oreilly DBriggs	28.08	
				Oroville Power equipment trimmer head	34.31	
				Laura		
				Reibes WUton	51.02	
				Smart foods DSpasbo	236.42	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 3

Checks Dated 11/06/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-128647	11/06/2018	US BANK CORPORATE PAYMENT SYSTEM				
			01-4300	Walmart LLafayette	13.92	
			01-4360	Access & Mobility Guide Books Rick	40.00	
				ID Cards/Badge Holder Amazon Rick	67.96	
				Walmart Rick	169.46	
			01-5200	Chevron Rick	20.22	
				Sac Airport Parking Rick	48.00	
			01-5620	Synectic- remote support LP JLaGrone	1,511.46	
			01-5850	Malwarebytes renewal DSpasbo	24.95	
				Planbook.com 2 years subscription AEarley	27.00	
			13-4300	Walmart supplies JDeadmore FS	23.93	3,576.99
				Total Number of Checks	28	54,025.58

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	27	53,063.99
11	AdultEducationFund	2	771.25
13	CafeteriaSpecialRevenueFund	2	203.93
	Total Number of Checks	28	54,039.17
	Less Unpaid Sales Tax Liability		13.59
	Net (Check Amount)		54,025.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Fund 01 - General Fund Fiscal Year 2018/19 Through November 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	LCFFStateAid-CurrentYear	14,004,348.00	14,004,348.00	7,723,572.00	6,280,776.00	55.15
8012	EduProtectionAccountStAidCurYr	2,972,556.00	2,972,556.00	857,511.00	2,115,045.00	28.85
8021	Homeowners'Exemptions	108,064.00	108,064.00		108,064.00	
8022	TimberYieldTax	33,610.00	33,610.00		33,610.00	
8029	OthrSubventionsIn-LieuTaxes	3,745.00	3,745.00		3,745.00	
8041	SecuredRollTaxes	6,794,326.00	6,794,326.00		6,794,326.00	
8042	UnsecuredRollTaxes	415,974.00	415,974.00	417,088.92	1,114.92-	100.27
8043	PriorYearsTaxes	10,993.00	10,993.00	3,295.37	7,697.63	29.98
8044	SupplementalTaxes	90,488.00	90,488.00	13,755.22	76,732.78	15.20
8045	EducathRevenueAugmentationFund	1,191,385.00-	1,191,385.00-		1,191,385.00-	
8047	CommunityRedevelopmentFunds	1,031,311.00	1,031,311.00	640.74	1,030,670.26	0.06
8096	Tms2ChntrSchlnLieuOfPropTaxes	402,569.00-	402,569.00-	85,417.00-	317,152.00-	21.22
	Total LCFF Revenue Sources	23,871,461.00	23,871,461.00	8,930,446.25	14,941,014.75	37.41
Federal Revenue						
8181	SpecialEducation-Entitlement	232,033.00	232,033.00		232,033.00	
8290	AllOtherFederalRevenue	1,101,312.00	1,101,312.00	278,107.30	823,204.70	25.25
	Total Federal Revenue	1,333,345.00	1,333,345.00	278,107.30	1,055,237.70	20.86
Other State Revenues						
8311	OtherStateApportionmentsCurrYr	708,657.00	708,657.00	200,626.00	508,031.00	28.31
8550	MandatedCostReimbursements	796,000.00	796,000.00		796,000.00	
8560	StateLotteryRevenue	400,000.00	400,000.00	15,306.98	384,693.02	3.83
8590	AllOtherStateRevenue	1,259,323.00	1,259,323.00	275,591.00	983,732.00	21.88
	Total Other State Revenues	3,163,980.00	3,163,980.00	491,523.98	2,672,456.02	15.53
Other Local Revenue						
8650	LeasesandRentals	12,000.00	12,000.00	3,010.00	8,990.00	25.08
8660	Interest	73,000.00	73,000.00	29,109.96	43,890.04	39.88
8677	InteragencySrvcsBetweenLEAs	581,404.00	581,404.00	318,517.60	262,886.40	54.78
8699	AllOtherLocalRevenue	114,164.00	114,164.00	39,317.03	74,846.97	34.44
8792	TmsfrApportionmentFrmCntyOffics	199,959.00	199,959.00		199,959.00	
	Total Other Local Revenue	980,527.00	980,527.00	389,954.59	590,572.41	39.77
	Total Year To Date Revenues	29,349,313.00	29,349,313.00	10,090,032.12	19,259,280.88	34.38
Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R,

Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE

ONLINE

Page 1 of 20

Fiscal13a

Financial Statement

Fund 01 - General Fund

Fiscal Year 2018/19 Through November 2018

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	Certificated Teachers Salaries	7,535,597.00	7,535,597.00	5,572,654.72	2,096,768.77	133,826.49-	27.82
1101	Teacher Sub Pay	237,158.00	237,158.00	3,359.28	61,117.80	172,680.92	25.77
1102	Teacher Extra Pay	379,744.00	379,744.00	30,945.50	35,822.20	312,976.30	9.43
1200	Certificated Pupil Support Salaries	739,759.00	739,759.00	556,790.24	222,028.37	39,059.61-	30.01
1202	Pupil Support Extra Pay	15,495.00	15,495.00		13,011.46	2,483.54	83.97
1300	Certificated Supervisor Administrative Salary	907,018.00	907,018.00	606,844.64	303,107.42	2,934.06-	33.42
1902	Other Certificated Extra Pay	3,399.00	3,399.00		1,271.26	2,127.74	37.40
	Total Certificated Salaries	9,818,170.00	9,818,170.00	6,770,594.38	2,733,127.28	314,448.34	27.84
Classified Salaries							
2100	Classified Instructional Salary	764,096.00	764,096.00	529,004.78	198,113.46	36,977.76	25.93
2101	Paraprofessional Sub Pay	41,000.00	41,000.00		14,068.26	26,931.74	34.31
2102	Paraprofessional Extra Pay	55,000.00	55,000.00		4,956.70	50,043.30	9.01
2200	Classified Support Salaries	1,341,684.00	1,341,684.00	851,779.44	405,311.78	84,592.78	30.21
2201	Class Support Sub Pay	110,000.00	110,000.00		43,532.90	66,467.10	39.58
2202	Class Support Extra Pay	76,737.00	76,737.00		30,902.90	45,834.10	40.27
2300	Class Supervisor Administrative Salary	282,314.00	282,314.00	188,209.36	94,104.68	.04-	33.33
2400	Clerical Technical Office Staff Salary	983,708.00	983,708.00	674,968.56	310,390.25	1,650.81-	31.55
2401	Clerical Sub Pay	4,500.00	4,500.00		1,461.12	3,038.88	32.47
2402	Clerical Extra Pay	8,652.00	8,652.00		6,997.75	1,654.25	80.88
2900	Other Classified Salaries	490,492.00	490,492.00	368,780.40	146,338.48	24,626.88-	29.84
2901	Other Classified Sub Pay	15,000.00	15,000.00		6,723.30	8,276.70	44.82
2902	Other Classified Extra Pay	6,000.00	6,000.00	16,858.00	11,631.49	22,489.49-	193.86
	Total Classified Salaries	4,179,183.00	4,179,183.00	2,629,600.54	1,274,533.07	275,049.39	30.50
Employee Benefits							
3101	STRS Certificated Positions	2,423,942.00	2,423,942.00	1,091,368.05	436,001.46	896,572.49	17.99
3102	STRS Classified Positions	9,678.00	9,678.00	6,664.16	2,521.58	492.26	26.05
3202	PERS Classified Positions	655,873.00	655,873.00	444,236.08	204,142.97	7,493.95	31.13
3301	OASDI Medicare Alternative Certificated Positions	3,076.00	3,076.00	342.25	1,392.26	1,341.49	45.26
3302	OASDI Medicare Alternative Classified Positions	243,775.00	243,775.00	152,936.14	75,060.46	15,778.40	30.79
3311	Medicare Certificated	137,403.00	137,403.00	94,481.83	38,264.28	4,656.89	27.85
3312	Medicare Classified	58,459.00	58,459.00	36,593.58	17,897.07	3,968.35	30.61
3401	Health Welfare Benefits Certificated Positions	2,489,087.00	2,489,087.00	1,808,679.75	647,984.12	32,423.13	26.03
3402	Health Welfare Benefits Classified Positions	1,143,786.00	1,143,786.00	758,631.55	359,499.07	25,655.38	31.43
3501	State Unemployment Insurance Certificated Positions	11,850.00	11,850.00	3,339.16	1,349.54	7,161.30	11.39
3502	State Unemployment Insurance Classified Positions	2,018.00	2,018.00	1,261.65	617.56	138.79	30.60

Fund 01 - General Fund		Fiscal Year 2018/19 Through November 2018					% Used
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	
Expenditure Detail (continued)							
Employee Benefits (continued)							
3601	WCInsuranceCertificatePositns	228,294.00	228,294.00	160,734.56	64,876.30	2,683.14	28.4
3602	WCCompensnInsrnceClassPositn	97,177.00	97,177.00	62,426.91	30,218.65	4,531.44	31.1
3701	OPEBAlocatedCertificatePositn	459,210.00	459,210.00	326,640.75	131,877.06	692.19	28.7
3702	OPEBAlocatedClassifiedPositn	212,390.00	212,390.00	128,061.42	62,790.15	21,538.43	29.5
	Total Employee Benefits	8,176,018.00	8,176,018.00	5,076,397.84	2,074,492.53	1,025,127.63	25.3
Books and Supplies							
4100	ApprvdTxbkCorCurriculaMterl	204,000.00	245,339.00	37,115.62	230,617.16	22,393.78-	94.0
4200	BooksandOtherReferenceMaterial	400.00	400.00	2,489.54	10,772.85	12,862.39-	2,693.2
4300	MaterialsandSupplies	777,282.00	975,869.00	154,089.86	263,445.59	558,333.55	27.0
4360	TransportationGenSupplies	20,000.00	20,000.00		4,574.78	15,425.22	22.8
4361	TransportationFuel	100,000.00	100,000.00		23,536.61	76,463.39	23.5
4362	TransportationOilGrease	6,000.00	6,000.00		1,985.38	4,014.62	33.0
4363	TransportationParts	52,000.00	52,000.00	10,132.92	27,098.60	14,768.48	52.1
4364	TransportationTires	13,000.00	13,000.00		649.63	12,350.37	5.0
4400	NoncapitalizedEquipment	4,908.00	8,008.00	27,544.35	127,885.70	147,422.05-	1,596.9
	Total Books and Supplies	1,177,590.00	1,420,616.00	231,372.29	690,566.30	498,677.41	48.6
Services and Other Operating Expenditures							
5200	TravelandConferences	144,593.00	144,593.00	1,425.00	53,982.55	89,185.45	37.3
5300	DuesandMemberships	27,500.00	27,500.00		26,491.56	1,008.44	96.3
5450	OtherInsurance	196,000.00	196,000.00		195,505.00	495.00	99.7
5501	GasElectricity	320,909.00	320,909.00	94,850.97	99,014.99	127,043.04	30.8
5502	PestControl	4,000.00	4,000.00	4,950.00	1,290.00	2,240.00-	32.2
5503	SewerFees	61,200.00	61,200.00		41,365.62	19,834.38	67.5
5505	Water	64,000.00	64,000.00	26,240.52	36,459.48	1,300.00	56.5
5506	WasteDisposal	47,200.00	47,200.00	34,707.35	12,292.65	200.00	26.0
5601	FacilitiesRent	6,000.00	6,000.00		12,889.00	6,889.00-	214.8
5602	CopierPostageMeterRents	46,000.00	46,000.00	42,575.76	15,758.04	12,333.80-	34.2
5603	CopierMaintenance	34,005.00	34,005.00	10,790.42	3,351.71	19,862.87	9.8
5620	EquipmentRentalsAndRepairs	105,105.00	108,865.00	12,738.00	227,422.62	131,295.62-	208.9
5630	ComputerMaintenanceRepairs	41,000.00	41,000.00			41,000.00	
5640	BuildingAndSiteRepairs	230,000.00	230,000.00	34,090.69	106,633.72	89,275.59	46.3
5750	TransfersDirectCostsInterfund	5,308.00-	5,308.00-			5,308.00-	
5800	ProfConsultingSrvcsandOperExpend	1,179,591.00	1,180,444.00	651,106.41	191,588.06	337,749.53	16.2
5801	LegalFees	65,000.00	65,000.00		8,762.50	56,237.50	13.2
5802	ElectionFees	40,000.00	40,000.00			40,000.00	
Selection		Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)				ESCAPE	ONLINE
							Page 3 of 7

Fund 01 - General Fund		Fiscal Year 2018/19 Through November 2018				
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance % Used
Expenditure Detail (continued)						
Services and Other Operating Expenditures (continued)						
5804	PreEmploymentTesting	12,000.00	12,000.00		2,033.00	9,967.00 16.94
5806	Advertising	20,000.00	20,000.00	1,266.00	9,264.00	9,470.00 46.32
5850	SoftwareMaintenanceAndLicences	229,400.00	229,400.00	18,950.52	185,480.23	24,969.25 80.85
5900	Communications	29,000.00	29,000.00	4,945.74	11,073.66	12,980.60 38.19
	Total Services and Other Operating Expenditures	2,897,195.00	2,901,808.00	938,637.38	1,240,658.39	722,512.23 42.75
Capital Outlay						
6200	BuildingImprovementOrBuildings	83,000.00	151,198.00		73,029.02	78,168.98 48.30
6400	Equipment	162,132.00	162,132.00	5,898.75	242,420.25	86,187.00- 149.52
	Total Capital Outlay	245,132.00	313,330.00	5,898.75	315,449.27	8,018.02- 100.68
Tuition						
7141	OtTutExsCstDfctPmt2DisChtrrSch	6,000.00-	6,000.00-			6,000.00-
7142	OthuiutnExcsCstsDfctPy2CntyOff	1,160,768.00	1,160,768.00			1,160,768.00
	Total Tuition	1,154,768.00	1,154,768.00	.00	.00	1,154,768.00
Transfers of Indirect/direct support costs						
7350	TransIndirectCostsInterfund	80,172.00-	80,172.00-			80,172.00-
	Total Transfers of Indirect/direct support costs	80,172.00-	80,172.00-	.00	.00	80,172.00-
Debt Service						
7438	DebtService-Interest	9,611.00	9,611.00		9,611.00	100.00
7439	OtherDebtService-Principal	309,055.00	309,055.00		14,318.00	294,737.00 4.63
	Total Debt Service	318,666.00	318,666.00	.00	23,929.00	294,737.00 7.51
	Total Year To Date Expenditures	27,886,550.00	28,202,387.00	15,652,501.18	8,352,755.84	4,197,129.98 29.62
Other Financing Sources						
Other Financing Sources						
8919	OthrAuthorizdIntrFundTrnsfrsIn	24,000.00	24,000.00		3,833.19	20,166.81 15.97
	Total Other Financing Sources	24,000.00	24,000.00		3,833.19	20,166.81 15.97
	Total Year To Date Other Financing Sources	24,000.00	24,000.00		3,833.19	20,166.81 15.97
Other Financing Uses						
Interfund Transfers Out						
Selection						
Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)						

Fund 01 - General Fund		Fiscal Year 2018/19 Through November 2018				
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance % Used
Other Financing Uses (continued)						
Interfund Transfers Out (continued)						
7616	From Gen Fund To Cafe Fund	139,428.00	139,428.00			139,428.00
	Total Interfund Transfers Out	139,428.00	139,428.00	.00	.00	139,428.00
	Total Year To Date Other Financing Uses	139,428.00	139,428.00	.00	.00	139,428.00

Fund 01 - GeneralFund Fiscal Year 2018/19 Through November 2018

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	29,349,313.00	29,349,313.00		10,090,032.12	19,259,280.88	34.38
B. Expenditures	27,886,550.00	28,202,387.00	15,652,501.18	8,352,755.84	4,197,129.98	29.62
C. Subtotal (Revenue LESS Expense)	1,462,763.00	1,146,926.00		1,737,276.28	15,062,150.90	
D. Other Financing Sources and Uses	24,000.00	24,000.00		3,833.19	20,166.81	15.97
Sources	139,428.00	139,428.00			139,428.00	
LESS Uses						
E. Net Change in Fund Balance	1,347,335.00	1,031,498.00		1,741,109.47	14,942,889.71	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	5,176,448.00	5,553,790.00		5,553,790.07		
Other Restatements (9795)						
Adjusted Beginning Balance	5,176,448.00	5,553,790.00		5,553,790.07		
G. Calculated Ending Balance	6,523,783.00	6,585,288.00		7,294,899.54		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	6,523,783.00	6,585,288.00		15,652,501.18		
Other						

Fund 11 - Adult Education Fund Fiscal Year 2018/19 Through November 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8290	All Other Federal Revenue	86,830.00	86,830.00		86,830.00	
	Total Federal Revenue	86,830.00	86,830.00	.00	86,830.00	
Other State Revenues						
8590	All Other State Revenue	.00	35,000.00	62,713.00	27,713.00-	179.18
	Total Other State Revenues	.00	35,000.00	62,713.00	27,713.00-	179.18
Other Local Revenue						
8660	Interest	6,622.00	6,622.00	5,393.18	1,228.82	81.44
8671	Adult Education Fees	129,219.00	129,219.00	48,135.13	81,083.87	37.25
8677	Interagency Svcs Between LEAs	1,123,938.00	1,123,938.00	561,319.00	562,619.00	49.94
8699	All Other Local Revenue	500.00	500.00	13,053.21	12,553.21-	2,610.64
	Total Other Local Revenue	1,260,279.00	1,260,279.00	627,900.52	632,378.48	49.82
	Total Year To Date Revenues	1,347,109.00	1,382,109.00	690,613.52	691,495.48	49.97

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	Certificated Teachers Salaries	438,463.00	438,463.00		127,944.71	310,518.29	29.18
1101	Teacher Sub Pay				1,090.52	1,090.52-	NO BDGT
1300	Crtifictd Suprvsr Admnstrtr Slry	61,717.00	61,717.00	41,168.96	20,573.38	25.34-	33.34
	Total Certificated Salaries	500,180.00	500,180.00	41,168.96	149,608.61	309,402.43	29.91
Classified Salaries							
2100	Classified Instructional Salary				10,962.52	857.96	27.33
2101	Para Ed Sub Pay	40,108.00	40,108.00	28,287.52	74.76	74.76-	NO BDGT
2102	Para Ed Extra Pay				512.64	512.64-	NO BDGT
2200	Classified Support Salaries	20,295.00	20,295.00	17,073.28	8,100.92	4,879.20-	39.92
2201	Class Support Sub Pay				1,243.58	1,243.58-	NO BDGT
2202	Class Support Extra Pay				50.00	50.00-	NO BDGT
2400	Clerical Technical Office Staff Slrys	119,002.00	119,002.00	79,334.40	39,667.20	.40	33.33
2900	Other Classified Salaries	51,148.00	51,148.00	28,946.64	17,760.81	4,440.55	34.72
	Total Classified Salaries	230,553.00	230,553.00	153,641.84	78,372.43	1,461.27-	33.99
Employee Benefits							
3101	STR Certificated Positions	81,294.00	81,294.00	6,607.68	24,200.35	50,485.97	29.77
3102	STR Classified Positions	1,605.00	1,605.00		371.76	1,233.24	23.16

Fund 11 - Adult Education Fund Fiscal Year 2018/19 Through November 2018

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3202	PERSClassifiedPositions	39,122.00	39,122.00	27,540.32	12,535.89	954.21-	32.04
3301	OASDIMedcrAltrmtvCercfcPositns	27,185.00	27,185.00		42.04	27,142.96	0.15
3302	OASDIMedcrAltrmtvClasPosition	13,941.00	13,941.00	9,091.60	4,603.59	245.81	33.02
3311	MedicareCertificated	7,252.00	7,252.00	596.96	2,143.55	4,511.49	29.56
3312	MedicareClassified	3,261.00	3,261.00	2,126.08	1,109.75	25.17	34.03
3401	HlthWlfrBenefitsCercfcPositn	188,729.00	188,729.00	122,037.36	44,106.37	22,585.27	23.37
3402	HlthWlfrBenefitClassifdPositn	71,522.00	71,522.00	52,280.92	22,519.79	3,278.71-	31.49
3501	StUnemplmntInsurmCercPositns	295.00	295.00	20.56	74.38	200.06	25.21
3502	StUnemplmntInsurmCClassifdPos	134.00	134.00	73.28	38.17	22.55	28.49
3601	WCIInsuranceCertificatdPositns	11,630.00	11,630.00	977.36	3,551.68	7,100.96	30.54
3602	WCCompensntInsurmCClassPositn	5,360.00	5,360.00	3,647.44	1,860.58	148.02-	34.71
3701	OPEBAllocatedCertificatdPositn	25,609.00	25,609.00	2,004.88	7,285.90	16,318.22	28.45
3702	OPEBAllocatedClassifiedPositn	11,804.00	11,804.00	7,482.32	3,816.69	504.99	32.33
Total Employee Benefits		488,743.00	488,743.00	234,486.76	128,260.49	125,995.75	26.24
Books and Supplies							
4100	ApprvdTxbkCorCurriculaMlterl				9,071.96	9,071.96-	NO BDGT
4200	BooksandOtherReferenceMaterial			39.95	1,417.57	1,457.52-	NO BDGT
4300	MaterialsandSupplies	17,912.00	17,912.00	222.17	5,117.91	12,571.92	28.57
4400	NoncapitalizedEquipment	14,000.00	14,000.00		5,361.02	8,638.98	38.29
Total Books and Supplies		31,912.00	31,912.00	262.12	20,968.46	10,681.42	65.71
Services and Other Operating Expenditures							
5200	TravelandConferences	5,000.00	5,000.00		4,539.44	460.56	90.79
5300	DuesandMemberships	2,000.00	2,000.00		2,052.05	52.05-	102.60
5501	GasElectricity	24,000.00	24,000.00	1,446.33	9,337.76	13,215.91	38.91
5502	PestControl	500.00	500.00	440.00	220.00	160.00-	44.00
5503	SewerFees	1,500.00	1,500.00		1,274.76	225.24	84.98
5505	Water	2,500.00	2,500.00	1,639.65	1,360.35	500.00-	54.41
5506	WasteDisposal	2,500.00	2,500.00	2,023.80	676.20	200.00-	27.05
5601	FacilitiesRent	54,000.00	54,000.00	31,500.00	22,500.00		41.67
5602	CopierPostageMeterRents	1,000.00	1,000.00		63.55	936.45	6.36
5603	CopierMaintenance	3,000.00	3,000.00	1,337.76	4,662.24	3,000.00-	155.41
5640	BuildingAndSiteRepairs	3,500.00	3,500.00			3,500.00	
5750	TransfersDirectCostsInterfund	3,308.00	3,308.00			3,308.00	
5800	ProfConsultngSrvcsandOperExprd	4,726.00	4,726.00	4,010.00	29,768.58	29,052.58-	629.89
5804	PreEmploymentTesting				1,744.00	1,744.00-	NO BDGT

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R,

E S C A P E

ONLINE

Zero Amounts? = N, SACS? = N, Restricted? = Y)

Page 8 of 20

Fund 11 - Adult Education Fund		Fiscal Year 2018/19 Through November 2018				
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance Used %
Expenditure Detail (continued)						
Services and Other Operating Expenditures (continued)						
5806	Advertising	40,000.00	40,000.00		10,401.00	29,599.00 26.00
5850	Software Maintenance And Licences	52,500.00	52,500.00		14,777.40	37,722.60 28.15
5900	Communications	5,000.00	5,000.00	5,515.31	3,937.93	4,453.24- 78.76
	Total Services and Other Operating Expenditures	205,034.00	205,034.00	47,912.85	107,315.26	49,805.89 52.34
Capital Outlay						
6100	Land	15,000.00	15,000.00			15,000.00
6200	Building Improvement Of Buildings	15,000.00	15,000.00			15,000.00
	Total Capital Outlay	30,000.00	30,000.00	.00	.00	30,000.00
Transfers of Indirect/direct support costs						
7350	Trans Indirect Costs Interfund	47,708.00	47,708.00			47,708.00
	Total Transfers of Indirect/direct support costs	47,708.00	47,708.00	.00	.00	47,708.00
Debt Service						
7438	Debt Service-Interest	34,076.00	34,076.00		34,076.00	100.00
7439	Other Debt Service-Principal	50,764.00	50,764.00		50,764.00	100.00
	Total Debt Service	84,840.00	84,840.00	.00	84,840.00	.00 100.00
	Total Year To Date Expenditures	1,618,970.00	1,618,970.00	477,472.53	569,365.25	572,132.22 35.17
Other Financing Uses						
Interfund Transfers Out						
7619	Other Authorized Interfund Transfers Out	15,000.00	15,000.00			15,000.00
	Total Interfund Transfers Out	15,000.00	15,000.00	.00	.00	15,000.00
	Total Year To Date Other Financing Uses	15,000.00	15,000.00	.00	.00	15,000.00

Fund 11 - Adult Education Fund		Fiscal Year 2018/19 Through November 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,347,109.00	1,382,109.00		690,613.52	691,495.48	49.97
B. Expenditures	1,618,970.00	1,618,970.00	477,472.53	569,365.25	572,132.22	35.17
C. Subtotal (Revenue LESS Expense)	271,861.00-	236,861.00-		121,248.27	119,363.26	
D. Other Financing Sources and Uses						
Sources	15,000.00	15,000.00			15,000.00	
LESS Uses						
E. Net Change in Fund Balance	286,861.00-	251,861.00-		121,248.27	104,363.26	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	1,327,559.00	1,172,229.00		1,172,229.34		
Other Restatements (9795)						
Adjusted Beginning Balance	1,327,559.00	1,172,229.00		1,172,229.34		
G. Calculated Ending Balance	1,040,698.00	920,368.00		1,293,477.61		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	1,040,698.00	920,368.00		477,472.53		
Other						

Fund 13 - CafeteriaSpecialRevenueFund Fiscal Year 2018/19 Through November 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8220	ChildNutritionPrograms	740,000.00	740,000.00	47,855.49	692,144.51	6.47
	Total Federal Revenue	740,000.00	740,000.00	47,855.49	692,144.51	6.47
Other State Revenues						
8520	ChildNutrition	63,000.00	63,000.00	4,009.74	58,990.26	6.36
	Total Other State Revenues	63,000.00	63,000.00	4,009.74	58,990.26	6.36
Other Local Revenue						
8634	FoodServiceSales	92,000.00	92,000.00	10,033.90	81,966.10	10.91
8660	Interest	1,000.00-	1,000.00-	470.51	1,470.51-	-47.05
8699	AllOtherLocalRevenue	1,000.00	1,000.00	25.50	974.50	2.55
	Total Other Local Revenue	92,000.00	92,000.00	10,529.91	81,470.09	11.45
	Total Year To Date Revenues	895,000.00	895,000.00	62,395.14	832,604.86	6.97

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Classified Salaries							
2200	ClassifiedSupportSalaries	203,077.00	203,077.00	141,057.86	52,828.65	9,190.49	26.01
2201	ClassSupportSubPay	14,098.00	14,098.00		4,935.43	9,162.57	35.01
2202	ClassSupportExtraPay	12,521.00	12,521.00		4,283.10	8,237.90	34.21
2300	ClassSupervisorAdministratorsSlny	50,616.00	50,616.00	36,811.68	14,110.47	306.15-	27.88
2400	ClericITechnicOfficStaffSlnys	19,899.00	19,899.00	14,472.24	5,427.09	.33-	27.27
	Total Classified Salaries	300,211.00	300,211.00	192,341.78	81,584.74	26,284.48	27.18
Employee Benefits							
3202	PERSClassifiedPositions	46,060.00	46,060.00	31,208.32	12,605.57	2,246.11	27.37
3302	OASDI MedicareAltmtvClasPosition	17,909.00	17,909.00	11,399.22	4,898.10	1,611.68	27.35
3312	MedicareClassified	4,188.00	4,188.00	2,665.98	1,145.58	376.44	27.35
3402	HlthWlfarBenefitClassifidPositn	72,000.00	72,000.00	52,363.62	19,636.38		27.27
3502	StUnemplmntInsurncClassifidPos	144.00	144.00	91.78	39.47	12.75	27.41
3602	WCCCompensnInsurncClassPositn	6,981.00	6,981.00	4,566.38	1,936.91	477.71	27.75
3702	OPEBAlocatedClassifiedPositn	15,371.00	15,371.00	9,367.14	3,973.21	2,030.65	25.85
	Total Employee Benefits	162,653.00	162,653.00	111,662.44	44,235.22	6,755.34	27.20
Books and Supplies							
4300	MaterialsandSupplies	30,000.00	30,000.00	12,917.79	7,367.31	9,714.90	24.56
4302	SuppersProgNonFood				154.84	154.84-	NO BDGT

Fund 13 - CafeteriaSpecialRevenueFund Fiscal Year 2018/19 Through November 2018

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Books and Supplies (continued)							
4400	NoncapitalizedEquipment	12,000.00	12,000.00			12,000.00	
4700	Food	476,000.00	476,000.00	246,435.79	85,420.68	144,143.53	17.95
4701	VendingFood			15,716.28	4,596.72	20,313.00-	NO BDGT
4702	SuppersProgFood			3,000.00	1,941.68	4,941.68-	NO BDGT
	Total Books and Supplies	518,000.00	518,000.00	278,069.86	99,481.23	140,448.91	19.20
Services and Other Operating Expenditures							
5200	TravelandConferences	4,000.00	4,000.00		283.07	3,716.93	7.08
5300	DuesandMemberships	500.00	500.00		150.17	349.83	30.03
5620	EquipmentRentalsAndRepairs	2,000.00	2,000.00		3,942.90	1,942.90-	197.15
5750	TransfersDirectCostsInterfund	2,000.00	2,000.00			2,000.00	
5800	ProfConsultingSrvcsandOperExpnd	3,500.00	3,500.00		2,462.00	1,038.00	70.34
5804	PreEmploymentTesting	2,000.00	2,000.00		800.00	1,200.00	40.00
5806	Advertising	600.00	600.00			600.00	
5850	SoftwareMaintenanceAndLicences	6,000.00	6,000.00		5,638.25	361.75	93.97
5900	Communications	500.00	500.00		62.91	437.09	12.58
	Total Services and Other Operating Expenditures	21,100.00	21,100.00	.00	13,339.30	7,760.70	63.22
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	32,464.00	32,464.00			32,464.00	
	Total Transfers of Indirect/direct support costs	32,464.00	32,464.00	.00	.00	32,464.00	
	Total Year To Date Expenditures	1,034,428.00	1,034,428.00	582,074.08	238,640.49	213,713.43	23.07

Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Other Financing Sources						
Other Financing Sources						
8916	ToCafeFundFromGenFund	139,428.00	139,428.00		139,428.00	
	Total Other Financing Sources	139,428.00	139,428.00	.00	139,428.00	
	Total Year To Date Other Financing Sources	139,428.00	139,428.00	.00	139,428.00	

Fund 13 - CafeteriaSpecialRevenueFund		Fiscal Year 2018/19 Through November 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	895,000.00	895,000.00		62,395.14	832,604.86	6.97
B. Expenditures	1,034,428.00	1,034,428.00	582,074.08	238,640.49	213,713.43	23.07
C. Subtotal (Revenue LESS Expense)	139,428.00-	139,428.00-		176,245.35-	618,891.43	
D. Other Financing Sources and Uses	139,428.00	139,428.00			139,428.00	
Sources						
LESS Uses						
E. Net Change in Fund Balance	.00	.00		176,245.35-	758,319.43	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance	.00	.00		176,245.35-		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)				582,074.08		
Other						

Fund 25 - Capital Facilities Fund			Fiscal Year 2018/19 Through November 2018			
Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	Rcvd %
Revenue Detail						
Other Local Revenue						
8625	ComRdVlpmntFndNotSubject2LCCFFDd	75,000.00	75,000.00	839.03	74,160.97	1.12
8660	Interest	4,500.00	4,500.00	3,284.19	1,215.81	72.98
8681	Mitigation/DeveloperFees	135,000.00	135,000.00	53,766.00	81,234.00	39.83
	Total Other Local Revenue	214,500.00	214,500.00	57,889.22	156,610.78	26.99
	Total Year To Date Revenues	214,500.00	214,500.00	57,889.22	156,610.78	26.99
Expenditure Detail						
Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Services and Other Operating Expenditures						
5806	Advertising			456.00	456.00-	NO BDGT
	Total Services and Other Operating Expenditures	.00	.00	456.00	456.00-	NO BDGT
	Total Year To Date Expenditures	.00	.00	456.00	456.00-	NO BDGT
Other Financing Uses						
Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Interfund Transfers Out						
7619	OthrAuthrizdInterFndTrnsfrsOut	9,000.00	9,000.00	3,833.19	5,166.81	42.59
	Total Interfund Transfers Out	9,000.00	9,000.00	3,833.19	5,166.81	42.59
	Total Year To Date Other Financing Uses	9,000.00	9,000.00	3,833.19	5,166.81	42.59

Fund 25 - Capital Facilities Fund		Fiscal Year 2018/19 Through November 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	214,500.00	214,500.00		57,889.22	156,610.78	26.99
B. Expenditures				456.00	456.00-	NO BDGT
C. Subtotal (Revenue LESS Expense)	214,500.00	214,500.00		57,433.22	157,066.78	
D. Other Financing Sources and Uses						
Sources	9,000.00	9,000.00		3,833.19	5,166.81	42.59
LESS Uses						
E. Net Change in Fund Balance	205,500.00	205,500.00		53,600.03	151,899.97	
F. Fund Balance:						
Beginning Balance (9791)	611,815.00	663,091.00		663,091.20		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	611,815.00	663,091.00		663,091.20		
G. Calculated Ending Balance	817,315.00	868,591.00		716,691.23		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)	817,315.00	868,591.00				
Undesig/Unapprop (9790)						
Other						

Fund 51 - Bond Interest and Redemption Fund Fiscal Year 2018/19 Through November 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other State Revenues						
8571	VotdIndbtndnesLeviHmownrExmptn	19,000.00	19,000.00		19,000.00	
8572	VtdIndbtndnsLevOtrSbvntnsInLuTx	5,500.00	5,500.00		5,500.00	
	Total Other State Revenues	24,500.00	24,500.00	.00	24,500.00	
Other Local Revenue						
8611	VotedIndebtednssLevieSecurdRol	1,240,000.00	1,240,000.00		1,240,000.00	
8612	VotdIndebtednesLevieUnscurdRol	93,000.00	93,000.00	68,723.63	24,276.37	73.90
8613	VotdIndebtednesLeviePrYrTaxes	3,000.00	3,000.00	1,107.20	1,892.80	36.91
8614	VotdIndbtndnssLevieSuplmmntTaxe	15,000.00	15,000.00	2,602.28	12,397.72	17.35
8660	Interest	15,000.00	15,000.00	7,273.77	7,726.23	48.49
	Total Other Local Revenue	1,366,000.00	1,366,000.00	79,706.88	1,286,293.12	5.84
	Total Year To Date Revenues	1,390,500.00	1,390,500.00	79,706.88	1,310,793.12	5.73

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Debt Service							
7433	BondRedemptions	1,300,000.00	1,300,000.00		1,300,000.00		100.00
7434	BondInterestOtherServiceCharge	347,879.00	347,879.00		182,904.25	164,974.75	52.58
	Total Debt Service	1,647,879.00	1,647,879.00	.00	1,482,904.25	164,974.75	89.99
	Total Year To Date Expenditures	1,647,879.00	1,647,879.00	.00	1,482,904.25	164,974.75	89.99

Fund 51 - BondInterestandRedemptionFund Fiscal Year 2018/19 Through November 2018

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,390,500.00	1,390,500.00		79,706.88	1,310,793.12	5.73
B. Expenditures	1,647,879.00	1,647,879.00		1,482,904.25	164,974.75	89.99
C. Subtotal (Revenue LESS Expense)	257,379.00-	257,379.00-		1,403,197.37-	1,145,818.37	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	257,379.00-	257,379.00-		1,403,197.37-	1,145,818.37	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	2,328,706.00	2,124,629.00		2,124,628.29		
Other Restatements (9795)						
Adjusted Beginning Balance	2,328,706.00	2,124,629.00		2,124,628.29		
G. Calculated Ending Balance	2,071,327.00	1,867,250.00		721,430.92		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	2,071,327.00	1,867,250.00				
Other						

Fund 73 - FoundationPrivPurposeTrustFund			Fiscal Year 2018/19 Through November 2018			
Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	20,000.00	20,000.00	3,629.28	16,370.72	18.15
8699	AllOtherLocalRevenue	23,000.00	23,000.00	7,645.27	15,354.73	33.24
	Total Other Local Revenue	43,000.00	43,000.00	11,274.55	31,725.45	26.22
	Total Year To Date Revenues	43,000.00	43,000.00	11,274.55	31,725.45	26.22
Expenditure Detail						
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	% Used
Services and Other Operating Expenditures						
5800	ProfConsultingSrvcsandOperExpnd	43,000.00	43,000.00		30,980.00	72.05
	Total Services and Other Operating Expenditures	43,000.00	43,000.00	.00	30,980.00	72.05
	Total Year To Date Expenditures	43,000.00	43,000.00	.00	30,980.00	72.05

Fund 73 - FoundationPrivPurposeTrustFund Fiscal Year 2018/19 Through November 2018

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	43,000.00	43,000.00		11,274.55	31,725.45	26.22
B. Expenditures	43,000.00	43,000.00		30,980.00	12,020.00	72.05
C. Subtotal (Revenue LESS Expense)						
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	.00	.00		19,705.45-	19,705.45	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)	1,473,660.00	1,436,688.00		1,436,687.70		
Adjusted Beginning Balance	1,473,660.00	1,436,688.00		1,436,687.70		
G. Calculated Ending Balance	1,473,660.00	1,436,688.00		1,416,982.25		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesign/Unappropri (9790)	1,473,660.00	1,436,688.00				
Other						

Fund 76 - Warrant/Pass-ThroughFund

Fiscal Year 2018/19 Through November 2018

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
-------------	-------------------	-------------------	-------------	--------	-------------------	----------------

Revenues, Expenditures, and Changes in Fund Balance

A. Revenues						
B. Expenditures						
C. Subtotal (Revenue LESS Expense)						
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance						
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance						
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other						

Oroville Union High School District

Memorandum

To: Board of Trustees
From: Rick Sanders, Transportation Director
Date: October 25, 2018
Subject: **Private Bus Companies-updated list**

I have reviewed the terminal inspection records for the following charter companies from the California Highway Patrol. I felt these companies are safe for the district to use during the 2018/2019 school year. If a negative inspection comes in, I will remove them from the list.

Mt, Lassen Motor Transit, Inc

Michaels Transportation

Preferred Charters

Silverado Stages

Amador Stage Lines

First Reading of BP's and AR's

Communication with the Public (BP 1100)

(BP revised) Policy updated to add definition of the types of mass mailings that cannot be sent at district expense and to reflect law which prohibits certain mass mailings, which are otherwise permissible, from being sent within 60 days preceding an election. Policy also deletes references to repealed Title 2 regulation (Register 2018, No. 12).

Federal Grant Funds (AR 3230)

(AR revised) Regulation updated to clarify that any federal formula or discretionary grant funds awarded to the district, including a federally funded child nutrition program according to NEW LAW (SB 544), must comply with the federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Regulation also reflects NEW FEDERAL REGULATION (82 Fed. Reg. 22609) which delays, until July 1, 2018, the date by which districts must comply with the procurement standards in the Uniform Guidance.

Gifts, Grants and Bequests (BP 3290)

(BP revised) Policy updated to add new section on "Online Fundraising" addressing considerations for approving a crowdfunding Internet platform to raise funds for district, school, or classroom projects or equipment. Policy also adds a prohibition against accepting any gift, grant, or bequest that promotes the use of non-nutritious foods or beverages and provides that any advertising used by a corporate sponsor meet the standards specified in BP 1325 - Advertising and Promotion.

Educational Travel Program Contracts (BP 3312.2)

(BP revised; AR 3312.2 deleted) Updated policy clarifies the board's responsibility to approve contracts for educational travel programs and adds contract components, formerly in AR. Regulation deleted and key concepts moved to BP.

Claims and Actions Against the District (AR 3320)

(AR revised) Regulation updated to reflect NEW LAW (SB 1053) which clarifies that districts do not have the authority to use district-established claims procedures for claims of childhood sexual abuse and that such claims are governed by the timelines and procedures of Code of Civil Procedure 340.1.

Environmental Safety (BP/AR 3514)

(BP/AR revised) Policy and regulation updated to reflect NEW LAW (AB 746) which provides that, if a community water system finds lead above specified levels in a school's potable water system, the district must notify parents/guardians, shut down fountains and faucets, and provide a source of drinking water to students. Policy also deletes details regarding district strategies that are duplicated in the AR. Regulation also updates material related to particulate filters in school buses and carbon monoxide detectors to reflect current law.

Community Relations

Communication with the Public

The Governing Board recognizes the district's responsibility to keep the public informed regarding the goals, programs, achievements, and needs of the schools and district and to be responsive to the concerns and interests of the community. The Superintendent or designee shall establish strategies for effective two-way communications between the district and the public and shall consult with the Board regarding the role of Board members as advocates for the district's students, programs, and policies.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 9000 - Role of the Board)

The Superintendent or designee shall provide the Board and staff with communications protocols and procedures to assist the district in presenting a consistent, unified message on district issues. Such protocols and procedures may include, but are not limited to, identification of the spokesperson(s) authorized to speak to the media on behalf of the district, strategies for coordinating communications efforts and activities, and legal requirements pertaining to confidentiality as well as the public's right to access records.

(cf. 1112 - Media Relations)
(cf. 1340 - Access to District Records)
(cf. 2111 - Superintendent Governance Standards)
(cf. 3580 - District Records)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 9005 - Governance Standards)
(cf. 9010 - Public Statements)
(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Superintendent or designee shall utilize a variety of methods to provide information to the public with access to information. Such methods may include, but are not limited to, district and school newsletters, web sites, social media, electronic communications, mailings, notices sent home with students, recorded telephone messages for parent/guardian information, community forums and public events, news releases, meetings with education reporters and editorial boards, presentations at parent organization meetings, and meetings with representatives of local governments, community organizations, and businesses.

(cf. 0510 - School Accountability Report Card)
(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)

In developing communications strategies, the Superintendent or designee shall take into account the needs of all members of the public, including individuals with disabilities and those whose primary language is not English.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Communication with the Public (Cont.)

The Superintendent or designee may provide staff members with professional development to assist them in effectively responding to requests for information or assistance by parents/guardians or members of the public.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall provide multiple avenues and opportunities for members of the public to give input on district and school issues and operations. Community members are encouraged to become involved in school activities, participate on district and school committees, provide input at Board meetings, submit suggestions to district staff, and use the district's complaint procedures as appropriate.

(cf. 0460 - Local Control and Accountability Plan)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)
(cf. 1240 - Volunteer Assistance)
(cf. 1250 - Visitors/Outsiders)
(cf. 1260 - Educational Foundation)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3555 - Nutrition Program Compliance)
(cf. 6020 - Parent Involvement)
(cf. 9322 - Agenda/Meeting Materials)
(cf. 9323 - Meeting Conduct)

Mass Mailings at Public Expense

Newsletters or mass mailings regarding ballot measures, candidates, legislative activities, or any other campaign activities shall be sent and distributed in accordance with law and Board policy.

(cf. 1160 - Political Processes)

A mass mailing is prohibited if all of the following criteria are met: (Government Code 89001-89002)

1. The mailing involves sending a tangible item, such as a videotape, record, button, or written document, which is delivered by any means to recipients at their residence, place of employment or business, or post office box.
2. The item features a Board member or includes the name, office, photograph, or other reference to a Board member and is prepared or sent in cooperation, consultation, coordination, or concert with the Board member.
3. The costs of distribution, or any costs of design, production, and printing exceeding \$50, are paid with district funds.

Communication with the Public (Cont.)

4. More than 200 substantially similar items, as defined in Government Code 89002, are sent in a single calendar month.

The above prohibition does not apply to the types of mass mailings specified in Government Code 89002(b), including, but not limited to: (Government Code 89002)

1. An item in which the Board member's name appears only in a roster containing the names of all Board members or in the letterhead or logotype of the stationery, forms, and envelopes of the district, a district committee, or the Board member
2. An announcement including only a single mention of the Board member's name which concerns a public meeting related to the Board member's duties or any official district event(s) for which the district is providing the use of its facilities, staff, or other financial support
3. A business card that contains only one mention of the Board member's name and no photograph of the Board member

However, any of the excepted mailings listed in items #1-3 above that meets the criteria for prohibited mass mailings shall not be sent within 60 days preceding an election in which a Board member to whom the mailing relates will appear on the ballot as a candidate.
(Government Code 89003)

Comprehensive Communications Plan

The Superintendent or designee shall develop a written communications plan which establishes priorities for proactive community outreach to build support for district programs and issues. The plan shall identify specific communications goals aligned with the district's vision and goals for student learning. For each communications goal, the plan shall identify key messages, individuals or groups that can help the district achieve its goal, strategies tailored to each target audience, timelines, persons responsible for each activity, and budget implications.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

As appropriate for each issue, target audiences may include parents/guardians, the media, local governmental agencies, businesses, community organizations and civic groups, postsecondary institutions, health care professionals, child care providers, community leaders, state or federal legislators or agencies, and/or other segments of the public.

The plan shall incorporate strategies for effective communications during a crisis or other emergency situation that may arise.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Superintendent or designee shall periodically evaluate the implementation and effectiveness of the district's communications plan and recommend to the Board whether the goals and key issues identified in the plan need to be revised to meet changing circumstances or priorities.

Communication with the Public (Cont.)

Legal Reference:

EDUCATION CODE

7054 Use of district property or funds re: ballot measures and candidates

35145.5 Board meetings, public participation

35172 Promotional activities

38130-38138 Civic Center Act

48980-48985 Parental notifications

GOVERNMENT CODE

54957.5 Meeting agendas and materials

82041.5 Mass mailing

89001-89003 Newsletter or mass mailing

CODE OF REGULATIONS, TITLE 2

18901.1 Campaign-related mailings sent at public expense

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California School Public Relations Association: <http://www.calspra.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Adopted: 2/1/78

Amended: 11/15/89, 5/16/07, 5/21/08, 11/2/11

Business and Non-instructional Operations

Federal Grant Funds

To ensure the lawful expenditure of any federal formula or discretionary grant funds awarded to the district, the Superintendent or designee shall comply with the requirements of the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (the "Uniform Guidance"), as contained in 2 CFR 200.0-200.521 and Appendices I-XII.

Allowable Costs

Prior to obligating or spending any federal grant funds, the Superintendent or designee shall determine whether a proposed purchase is an allowable expenditure in accordance with 2 CFR 200.400-200.475 and the terms and conditions of the award. He/she shall also determine whether the expense is a direct or indirect cost as defined in 2 CFR 200.413 and 200.414 and, if the purchase will benefit other programs not included in the grant award, the appropriate share to be allocated to the federal grant.

(cf. 3350 - Travel Expenses)

The Superintendent or designee shall review and approve all transactions involving federal grant funds and shall ensure the proper coding of expenditures consistent with the California School Accounting Manual.

(cf. 3300 - Expenditures and Purchases)

(cf. 3314 - Payment for Goods and Services)

Period of Performance

All obligations of federal funds shall occur on or between the beginning and ending dates of the grant project and shall be paid no later than 90 days after the end of the funding period, unless specifically authorized by the grant award to be carried over beyond the initial term of the grant. (2 CFR 200.77, 200.308, 200.309, 200.343)

Procurement

When procuring goods and services with a federal grant, the Superintendent or designee shall comply with the standards contained in 2 CFR 200.317-200.326 and Appendix II of Part 200, or with any applicable state law or district policy that is more restrictive.

As appropriate to encourage greater economy and efficiency, the Superintendent or designee shall avoid acquisition of unnecessary or duplicative items, give consideration to consolidating or breaking out procurements, analyze lease versus purchase alternatives, consider entering into an interagency agreement for procurement of common or shared goods and services, and/or use federal excess or surplus property. (2 CFR 200.318)

The procurement of goods or services with federal funds shall be conducted in a manner that provides full and open competition in accordance with state laws and district regulations and the following requirements:

Federal Grant Funds (Cont.)

1. Any purchase of supplies or services that does not exceed the "micro-purchase" threshold specified in 48 CFR 2.101 (\$3,500) may be awarded without soliciting competitive quotes, provided that the district considers the price to be reasonable and maintains written evidence of this reasonableness in the record of all micro-purchases. (2 CFR 200.67, 200.320)
2. For any purchase that exceeds the micro-purchase threshold (\$3,500) but is less than the bid limit required by Public Contract Code 20111 (\$150,000), the Superintendent or designee shall utilize "small-purchase" procedures that include obtaining price or rate quotes from an adequate number of qualified sources. (2 CFR 200.320)
3. Contracts for goods or services over the bid limits required by Public Contract Code 20111 shall be awarded pursuant to California law and AR 3311 - Bids, unless exempt from bidding under the law.

(cf. 3311 - Bids)

4. If a purchase is exempt from bidding and the district's solicitation is by a request for proposals, the award may be made by either a fixed-price or cost-reimbursement type contract awarded to the entity whose proposal is most advantageous to the program, with price and other factors considered. (2 CFR 200.320)

(cf. 3312 - Contracts)

5. Procurement by noncompetitive proposals (sole sourcing) may be used only when the item is available exclusively from a single source, the need or emergency will not permit a delay resulting from competitive solicitation, the awarding agency expressly authorizes sole sourcing in response to the district's request, and/or competition is determined inadequate after solicitation of a number of sources. (2 CFR 200.320)
6. Time and materials type contracts may be used only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract for which the cost is the sum of the actual cost of materials and direct labor hours charged at fixed hourly rates that reflect wages, general administrative expenses, and profit. (200.328)

For any purchase of \$25,000 or more, the Superintendent or designee shall verify that any vendor which is used to procure goods or services is not excluded or disqualified by the federal government. (2 CFR 180.220, 200.213). This can be done by require a Certification of Eligibility from the vendor or using the Federal System of Award Management website to determine when a particular entity has been excluded.

All solicitations shall incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description shall avoid detailed product specifications to the extent possible, but may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. When it is impractical or not economical to make a clear and

Federal Grant Funds (Cont.)

accurate description of the technical requirements, a brand name or equivalent description may be used to define the performance or other salient requirements of procurement, clearly stating the specific features of the named brand which must be met by offers. In addition, every solicitation shall identify all requirements which the offer must fulfill and any other factors to be used in evaluating bids or proposals. (2 CFR 200.319)

The Superintendent or designee shall maintain sufficient records to document the procurement, including, but not limited to, the rationale for the method of procurement, selection of the contract type, contractor selection or rejection, and the basis for the contract price. (2 CFR 200.318)

The Superintendent or designee shall ensure that all contracts for purchases using federal grant funds contain the applicable contract provisions described in Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. (2 CFR 200.326)

Capital Expenditures

The Superintendent or designee shall obtain prior written approval from the awarding agency before using federal funds to make capital expenditures, including the acquisition of land, facilities, equipment, and intellectual property and expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life. (2 CFR 200.12, 200.13, 200.20, 200.33, 200.48, 200.58, 200.89, 200.313, 200.439)

Conflict of Interest

No Governing Board member, district employee, or district representative shall participate in the selection, award, or administration of a contract supported by federal funds if he/she has a real or apparent conflict of interest, such as when he/she or a member of his/her immediate family, his/her partner, or an organization which employs or is about to employ any of them has a financial interest in or a tangible personal benefit from a firm considered for a contract. Such persons are prohibited from soliciting or accepting gratuities, favors, or anything of monetary value from contractors or subcontractors unless the gift is an unsolicited item of nominal value. (2 CFR 200.318)

Employees engaged in the selection, award, and administration of contracts shall also comply with BB 9270 - Conflict of Interest.

(cf. 9270 - Conflict of Interest)

Cash Management

The Superintendent or designee shall ensure the district's compliance with 2 CFR 200.305 pertaining to payments and cash management, including compliance with applicable methods and procedures that minimize the time elapsing between the transfer of funds to the district and the district's disbursement of funds. (2 CFR 200.305)

Federal Grant Funds (Cont.)

When authorized by law, the district may receive advance payments of federal grant funds, limited to the minimum amounts needed and timed in accordance with the actual immediate cash requirements of the district for carrying out the purpose of the program or project. Except under specified conditions, the district shall maintain the advance payments in an interest-bearing account. The district shall remit interest earned on the advanced payment to the awarding agency on an annual basis, but may retain interest amounts specified in 2 CFR 200.305 for administrative expenses. (2 CFR 200.305)

When required by the awarding agency, the district shall instead submit a request for reimbursement of actual expenses incurred. The district may also request reimbursement as an alternative to receiving advance payments. (2 CFR 200.305)

The Superintendent or designee shall maintain source documentation supporting the expenditure of federal funds, such as invoices, time sheets, payroll stubs, or other appropriate documentation.

Personnel

All district employees who are paid in full or in part with federal funds, including employees whose salary is paid with state or local funds but is used to meet a required match or in-kind contribution to a federal program, shall document the amount of time they spend on grant activities. (2 CFR 200.430)

Records

Except as otherwise provided in 2 CFR 200.333, or where state law or district policy requires a longer retention period, financial records, supporting documents, statistical records, and all other district records related to a federal award shall be retained for a period of three years from the date of submission of the final expenditure report or, for a federal award that is renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report. (2 CFR 200.333)

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)

Audits

Whenever the district expends \$750,000 or more in federal grant funds during a fiscal year, it shall arrange for either a single audit or a program-specific audit in accordance with 2 CFR 200.507 or 200.514. (2 CFR 200.501)

The Superintendent or designee shall ensure that the audit meets the requirements specified in 2 CFR 200.500-200.521.

Specified records pertaining to the audit of federal funds expended by the district shall be transmitted to the clearinghouse designated by the federal Office of Management and Budget and shall be made available for public inspection. Such records shall be transmitted within 30 days after receipt of the auditor's report or within nine months after the end of the audit period, whichever is sooner, unless a longer period is agreed to in advance by the federal agency or a different period is specified in a program-specific audit guide. (2 CFR 200.512)

Federal Grant Funds (Cont.)

In the event that the audit identifies any deficiency, the Superintendent or designee shall promptly act to either correct the identified deficiency, produce recommended improvements, or demonstrate that the audit finding is invalid or does not warrant action. (2 CFR 200.26, 200.508, 200.511)

Adopted: 10/19/16
Amended:

Business and Non-instructional Operations

Gifts, Grants and Bequests

The Governing Board may accept any gift, grant, or bequest of money, property, or service to the district from any individual, organization, foundation, or public or private agency that desires to support the district's educational program. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of district students or its ability or commitment to provide equitable educational opportunities.

(cf. 0200 - Goals for the School District)
(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0415 - Equity)
(cf. 1260 - Educational Foundation)
(cf. 9270 - Conflict of Interest)

Before accepting any gift, grant, or bequest, the Board shall carefully consider any conditions or restrictions imposed by the donor to ensure their consistency with the district's vision, philosophy, and operations. If the Board believes the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

(cf. 0000 - Vision)
(cf. 0100 - Philosophy)

In addition, the Board shall ensure that acceptance of the gift, grant, or bequest does not:

1. Involve creation of a program which the Board would be unable to sustain when the donation is exhausted
2. Entail undesirable or excessive costs
3. Promote the use of violence, drugs, tobacco, or alcohol
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.62 - Tobacco)
4. Advertise or endorse the use of non-nutritious food or beverages during the school day
(cf. 5030 - Student Wellness)
5. Encourage or enable the violation of any law or district policy
6. Imply endorsement of any business or product or unduly commercialize or politicize the school environment
(cf. 1325 - Advertising and Promotion)

Any gift of books or instructional materials may only be accepted if they meet district criteria for selection of instructional materials.

Gifts, Grants and Bequests (Cont.)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

All gifts, grants, and bequests shall become district property. Donors are encouraged to donate all gifts to the district rather than to a particular school, classroom, or teacher. At the Superintendent or designee's discretion, a gift may be used at a particular school or classroom.

When any gift of money received by the district is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-41031)

(cf. 3430 - Investing)

The Superintendent or designee shall annually provide a report to the Board indicating the gifts, grants, and/or bequests received on behalf of the district in the preceding fiscal year. The report shall include a statement of account and expenditure of all gifts of money and an inventory of all gifts of physical assets.

(cf. 3440 - Inventories)

(cf. 3460 - Financial Reports and Accountability)

Corporate Sponsorship

The Board may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in district publications or on district property or web sites.

(cf. 1113 - District and School Web Sites)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 3312 - Contracts)

(cf. 6145.2 - Athletic Competition)

Every sponsorship agreement shall be in writing and shall be approved by the Board. The Board shall ensure that the district's relationship and arrangement with the sponsor are consistent with the district's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on district property and in district-sponsored publications in accordance with BP 1325 - Advertising and Promotion.

Each sponsorship agreement shall contain statements including, but not limited to:

1. The purpose of the relationship with the sponsor, details of the benefits to the district, and how the benefits will be distributed
2. The duration of the agreement and the roles, expectations, rights, and responsibilities of the district and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services

Gifts, Grants and Bequests (Cont.)

3. The authority of the Board to retain exclusive right over the use of the district's name, logo, and other proprietary information and the requirement that the sponsor obtain prior approval of the Board before using such information
4. The prohibition against the collection or distribution of students' personal information except as allowed by law
5. The authority of the Board to terminate the agreement without any penalty or sanction to the district if the sponsor's message, business, or product becomes inconsistent with the district's vision, mission, or goals or the sponsor engages in any prohibited activity

(cf. 5022 - Student and Family Privacy Rights)

(cf. 5125 - Student Records)

Online Fundraising

Any person or entity who wishes to conduct an online fundraising campaign, including a crowdfunding campaign, for the benefit of the district, a school, or a classroom shall submit a written request for prior approval to the Superintendent or designee. Approval of requests shall take into consideration compatibility with the district's vision and goals, core beliefs, instructional priorities, and infrastructure; the manner in which donations are collected and distributed; equity of the use of funds; and any other factors deemed relevant or appropriate by the district.

Any person or entity approved to conduct an online fundraising campaign shall comply with relevant district policies and procedures, including ensuring financial transparency in describing the purpose and use of the funds and protecting student privacy as applicable. Such person or entity shall specify that the district, rather than a staff member, classroom, or school, will own the funded resources.

Funds raised by an online fundraising campaign and donated to the district shall be subject to the same terms, criteria for acceptance, and accountability measures as any other donation as specified in this policy.

Appreciation

The Board may show appreciation for any donation to the district in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.

(cf. 1150 - Commendations and Awards)

(cf. 7310 - Naming of Facility)

Gifts, Grants and Bequests (Cont.)

Legal Reference:

EDUCATION CODE

1834 Acquisition of materials and apparatus

35160 Powers and duties

35162 Power to sue, be sued, hold and convey property

41030 School district may invest surplus monies from bequest or gifts

41031 Special fund or account in county treasury

41032 Authority of school board to accept gift or bequest; investments; gift of land requirements

41035 Advisory committee

41036 Function of advisory committee

41037 Rules and regulations

41038 Applicability of other provisions of chapter

Management Resources:

WEB SITES

California Consortium of Education Foundations: <http://www.cceflink.org>

Adopted: 11/28/90

Amended: 12/20/06, 2/15/12

Business and Non-instructional Operations

Educational Travel Program Contracts

The Governing Board believes that field trips and other travel opportunities are a valuable tool in supporting classroom instruction and enrich students' learning about places, cultures, and events. The district may contract with a qualified person, partnership, corporation, or other entity for educational travel services. Any such contract shall be submitted to the Board for approval and/or ratification.

(cf. 3312 - Contracts)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall establish procedures for selecting the highest quality vendor, taking into account safeguards for student safety, quality of the educational program, and fiscal integrity.

The Superintendent or designee shall ensure that each contract is in writing and includes all of the following: (Business and Professions Code 17554)

1. The travel organization's name, trade or business name, business address, business telephone number, and a 24-hour emergency contact telephone number, pager, voice mail, or other method of 24-hour communication
2. A detailed description of:
 - a. Services to be provided as part of the program
 - b. Agreed cost for the services
 - c. Whether or not the educational travel organization maintains insurance that supplies coverage in the event of injury to any student traveler, including the type and amount of coverage, the policy number and issuer, and the name, address, and telephone number of the person or organization able to verify coverage
 - d. Any additional costs to students
 - e. Any experience and/or training requirements to be met by the educational travel organization's staff who will accompany students on the educational travel program
3. The educational program being contracted for, including a copy of all materials to be provided to students
4. The number of times the educational travel program or a substantially similar educational travel program has been conducted by the organization and the number of students who completed the program
5. The length of time the organization has either been arranging or conducting educational travel programs, and, at the option of the organization, other travel services with substantially similar components

Educational Travel Program Contracts (Cont.)

6. The name of each owner, officer, general partner, or sole proprietor of the organization
7. Whether any owner or principal of the organization has had any judgment entered against him/her, made a plea of nolo contendere, or been convicted of any criminal violation in connection with the sale of any travel services for a period of 10 years predating the contract

Legal Reference:

EDUCATION CODE

35160 Authority of boards

35160.1 Broad authority of school districts

BUSINESS AND PROFESSIONS CODE

17540 Travel promoters

17550.9 Definition of travel services

17552-17556.5 Educational travel organizations

Adopted: 12/20/06

Amended:

OROVILLE UNION HIGH SCHOOL DISTRICT

Business and Non-instructional Operations

Claims and Actions Against the District

Time Limitations

The following time limitations apply to claims against the district:

1. Claims for money or damages relating to any cause of action which is governed by a statute or regulation, including childhood sexual abuse and other causes of action specifically excepted from the Government Claims Act by Government Code 905, shall be filed in accordance with the governing statute or regulation. (Government Code 905, 935)
2. In accordance with the Board's authority pursuant to Government Code 935, claims for money or damages which relate to any cause of action specifically excepted from the Government Claims Act by Government Code 905 but which are not governed by any other claims presentation statute or regulation shall be filed not later than six months after the accrual of the cause of action. (Government Code 905, 935)
3. Claims for money or damages relating to a cause of action for death or for injury to person, personal property, or growing crops shall be presented to the Governing Board not later than six months after the accrual of the cause of action. (Government Code 911.2)
4. Claims for money or damages relating to any other cause of action shall be filed not later than one year after the accrual of the cause of action. (Government Code 911.2)

Receipt of Claims

A claim, any amendment thereto, or an application to present a late claim shall be deemed presented and received when delivered to the district office or deposited in a post office, mailbox, sub-post office, substation, mail chute, or other similar facility maintained by the U.S. government, in a sealed envelope properly addressed to the district office with postage paid, or when otherwise actually received in the district office or by the Board secretary or clerk. (Government Code 915, 915.2)

Upon receipt of a claim against the district pursuant to the Government Claims Act, the Superintendent or designee shall promptly provide written notice to the district's joint powers authority or insurance carrier in accordance with the applicable conditions of coverage.

Review of Contents of the Claim

The Superintendent or designee shall review any claim received to ensure that the claim contains all of the following information as specified in Government Code 910 and 910.2:

1. The name and post office address of the claimant
2. The post office address to which the person presenting the claim desires notices to be sent
3. The date, place, and other circumstances of the occurrence or transaction which gave rise to the claim asserted

Claims and Actions Against the District (Cont.)

4. A general description of the indebtedness, obligation, injury, damage, or loss incurred insofar as it may be known at the time of presentation of the claim
5. The name(s) of the district employee(s) causing the injury, damage, or loss if known
6. The amount claimed if it totals less than \$10,000, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds \$10,000, the dollar amount shall not be included in the claim and the claimant shall indicate whether the claim is a limited civil case.
7. The signature of the claimant or the person acting on his/her behalf

Notice of Claim Insufficiency

If a claim is found insufficient or not to satisfy the form requirements under Government Code 910 and 910.2, the Board or its designee shall, within 20 days of receipt of the claim, personally deliver or mail to the claimant, at the address stated in the claim or application, a notice that states the particular defects or omission in the claim. (Government Code 910.8, 915.4)

The Board shall not act upon the claim until at least 15 days after such notice is given. (Government Code 910.8)

Amendment to Claims

Within the time limits provided in the section "Time Limitations" above or prior to final action by the Board, whichever is later, a claim may be amended if, as amended, it relates to the same transaction or occurrence which gave rise to the original claim. (Government Code 910.6)

Late Claims

For claims under items #2 and #3 in the section "Time Limitations" above, any person who presents a claim later than six months after the accrual of the cause of action shall present, along with the claim, an application to present a late claim. Such claim and the application to present a late claim shall be presented not later than one year after the accrual of the cause of action. (Government Code 905, 911.4)

If the claim is presented late and is not accompanied by an application to present a late claim, the Board or its designee may, within 45 days, give written notice that the claim was not presented timely and that it is being returned without further action. (Government Code 911.3)

The Board shall grant or deny the application to present a late claim within 45 days after it is presented. This 45-day period may be extended by written agreement of the claimant and the Board provided that such agreement is made before the expiration of the 45-day period. (Government Code 911.6)

The Board shall grant the application to present a late claim where one or more of the following conditions are applicable: (Government Code 911.6)

Claims and Actions Against the District (Cont.)

1. The failure to present the claim was through mistake, inadvertence, surprise, or excusable neglect and the district was not prejudiced in its defense regarding the claim by the claimant's failure to present the claim within the time limit.
2. The person who sustained the alleged injury, damage, or loss was a minor during all of the time specified for presentation of the claim.
3. The person who sustained the alleged injury, damage, or loss was physically or mentally incapacitated during all of the time specified for presentation of the claim and the disability was the reason he/she failed to present the claim.
4. The person who sustained the alleged injury, damage, or loss died before the expiration of the time specified for the presentation of the claim.

If the application to present a late claim is denied, the claimant shall be given notice in substantially the same form as set forth in Government Code 911.8. (Government Code 911.8)

If the Board does not take action on the application to present a late claim within 45 days, the application shall be deemed to have been denied on the 45th day unless the time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement. (Government Code 911.6)

Action on Claims

Within 45 days after the presentation or amendment of a claim, the Board shall take action on the claim. This time limit may be extended by written agreement between the district and the claimant before the expiration of the 45-day period. If the 45-day period has expired, the time limit may be extended if legal action has not commenced or been barred by legal limitations. (Government Code 912.4)

The Board may act on the claim in one of the following ways: (Government Code 912.4, 912.6)

1. If the Board finds that the claim is not a proper charge against the district, the claim shall be rejected.
2. If the Board finds that the claim is a proper charge against the district and is for an amount justly due, the claim shall be allowed.
3. If the Board finds that the claim is a proper charge against the district but is for an amount greater than is justly due, the Board shall either reject the claim or allow it in the amount justly due and reject it as to the balance.
4. If legal liability of the district or the amount justly due is disputed, the Board may reject or compromise the claim.
5. If the Board takes no action on the claim, the claim shall be deemed rejected.

If the Board allows the claim in whole or in part or compromises the claim and the claimant accepts the amount allowed or offered to settle the claim, the Board may require the claimant to accept it in settlement of the entire claim. (Government Code 912.6)

Claims and Actions Against the District (Cont.)

The Board or its designee shall transmit to the claimant written notice of action taken or of inaction which is deemed rejection. The notice shall be in the form set forth in Government Code 913 and shall either be personally delivered or mailed to the address stated in the claim or application. (Government Code 913, 915.4)

Adopted: 5/5/04
Amended: 11/4/09

Business and Non-instructional Operations

Environmental Safety

The Governing Board recognizes its obligation to provide a safe and healthy environment at school facilities for students, staff, and community members. The Superintendent or designee shall regularly assess school facilities to identify environmental health risks and shall develop strategies to prevent and/or mitigate environmental hazards. He/she shall consider the proven effectiveness of various options, anticipated short-term and long-term costs and/or savings to the district, and the potential impact on staff and students, including the impact on student achievement and attendance.

(cf. 0200 - Goals for the School District)
(cf. 0400 - Comprehensive Plans)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 3516.3 - Earthquake Emergency Procedure System)
(cf. 3517 - Facilities Inspection)
(cf. 4157/4257/4357 - Employee Safety)
(cf. 5142 - Safety)
(cf. 7111 - Evaluating Existing Buildings)

Such strategies shall focus on maximizing healthy indoor air quality; monitoring the quality of outdoor air and adjusting outdoor activities as necessary; reducing exposure to vehicle emissions; minimizing exposure to lead and mercury; reducing the risk of unsafe drinking water; inspecting and properly abating asbestos; appropriately storing, using, and disposing of potentially hazardous substances; using effective least toxic pest management practices; reducing the risk of foodborne illness; and addressing any other environmental hazards identified during facilities inspections.

(cf. 3510 - Green School Operations)
(cf. 3513.3 - Tobacco-Free Schools)
(cf. 3514.1 - Hazardous Substances)
(cf. 3514.2 - Integrated Pest Management)
(cf. 3516.5 - Emergency Schedules)
(cf. 3540 - Transportation)
(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 3542 - School Bus Drivers)
(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 5141.23 - Asthma Management)
(cf. 5141.7 - Sun Safety)
(cf. 5142.2 - Safe Routes to School Program)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6163.2 - Animals at School)
(cf. 7150 - Site Selection and Development)

In developing strategies to promote healthy school environments, the Superintendent or designee may consult and collaborate with local environmental protection agencies, health agencies, water boards, and other community organizations.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Environmental Safety (Cont.)

The Superintendent or designee shall provide the district's maintenance and facilities staff, bus drivers, food services staff, teachers, and other staff as appropriate with professional development regarding their responsibilities in implementing strategies to improve and maintain environmentally safe and healthy schools.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall notify the Board, staff, parents/guardians, students, and/or governmental agencies, as appropriate, if an environmental hazard is discovered at a school site. The notification shall provide information about the district's actions to remedy the hazard and may recommend health screening of staff and students.

(cf. 5141.6 - School Health Services)

Legal Reference:

EDUCATION CODE

17002 Definition of "good repair"
17070.75 Facilities inspection
17582 Deferred maintenance fund
17590 Asbestos abatement fund
17608-17614 Healthy Schools Act of 2000, least toxic pest management practices
32080-32081 Carbon monoxide devices
32240-32245 Lead-Safe Schools Protection Act
48980.3 Notification of pesticides
49410-49410.7 Asbestos materials containment or removal

FOOD AND AGRICULTURAL CODE

11401-12408 Pest control operations and agricultural chemicals
13180-13188 Healthy Schools Act of 2000, least toxic pest management practices

GOVERNMENT CODE

3543.2 Scope of representation; right to negotiate safety conditions

HEALTH AND SAFETY CODE

105400-105430 Indoor environmental quality
113700-114437 California Retail Food Code, sanitation and safety requirements
116277 Lead testing of potable water at schools and requirements to remedy

CODE OF REGULATIONS, TITLE 5

14010 Standards for school site selection

CODE OF REGULATIONS, TITLE 8

337-339 Hazardous substances list
340-340.2 Occupational safety and health, rights of employees
1528-1537 Construction safety orders; exposure to hazards

5139-5223 Control of hazardous substances

CODE OF REGULATIONS, TITLE 13

2025 Retrofitting of diesel school buses

2480 Vehicle idling

CODE OF REGULATIONS, TITLE 17

35001-36100 Lead abatement services

Environmental Safety (Cont.)

CODE OF REGULATIONS, TITLE 22

64670-64679 Lead and copper in drinking water

CODE OF REGULATIONS, TITLE 24

915.1-915.7 California Building Standards Code; carbon monoxide devices

UNITED STATES CODE, TITLE 7

136-136y Use of pesticides

UNITED STATES CODE, TITLE 15

2601-2629 Control of toxic substances

2641-2656 Asbestos Hazard Emergency Response Act

UNITED STATES CODE, TITLE 42

1758 Food safety and inspections

CODE OF FEDERAL REGULATIONS, TITLE 40

141.1-141.723 Drinking water standards

745.61-745.339 Lead-based paint standards

763.80-763.99 Asbestos-containing materials in schools

763.120-763.123 Asbestos worker protections

Management Resources:

CSBA PUBLICATIONS

Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments, Policy Brief, July 2008

Asthma Management in the Schools, Policy Brief, March 2008

Food Safety Requirements, Fact Sheet, October 2007

Sun Safety in Schools, Policy Brief, July 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

School Site Selection and Approval Guide, 2000

Indoor Air Quality, A Guide for Educators, 1995

CALIFORNIA DEPARTMENT OF HEALTH SERVICES PUBLICATIONS

Report to the Legislature: Lead Hazards in California's Public Elementary Schools and Child Care Facilities, April 1998

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY: AIR RESOURCES BOARD PUBLICATIONS

Facts about Truck and Bus Regulation School Bus Provisions, rev. March 22, 2011

CALIFORNIA STATE WATER RESOURCES CONTROL BOARD PUBLICATIONS

Frequently Asked Questions about Lead Testing of Drinking Water in California Schools;

Updated for Assembly Bill 746/Health and Safety Code 116277, December 15, 2017

DIVISION OF THE STATE ARCHITECT PUBLICATIONS

K-12 Occupancy Classification and Load Factors, IR A-26, rev. April 18, 2012

U.S. ENVIRONMENTAL PROTECTION AGENCY PUBLICATIONS

A Citizen's Guide to Radon: The Guide to Protecting Yourself and Your Family from Radon, 2016

Healthy School Environments Assessment Tool, rev. 2015

Indoor Air Quality Tools for Schools, rev. 2009

Mold Remediation in Schools and Commercial Buildings, September 2008

The ABCs of Asbestos in Schools, rev. August 2003

How to Manage Asbestos in School Buildings: AHERA Designated Person's Self-Study Guide, 1996

Environmental Safety (Cont.)

WEB SITES

CSBA: <http://www.csba.org>

AirNow: <http://www.airnow.gov>

American Association of School Administrators: <http://www.aasa.org>

California Air Resources Board: <http://www.arb.ca.gov>

California Building Standards: <http://www.bsc.ca.gov/codes.aspx>

California Department of Education, Health and Safety: <http://www.cde.ca.gov/ls/fa/hs>

California Department of Pesticide Regulation: <http://www.cdpr.ca.gov>

California Department of Public Health: <http://www.cdph.ca.gov>

California State Water Resources Control Board: <http://www.waterboards.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Consumer Product Safety Commission: <http://www.cpsc.gov>

National Center for Environmental Health: <http://www.cdc.gov/nceh>

Occupational Safety and Health Administration: <http://www.osha.gov>

U.S. Environmental Protection Agency: <http://www.epa.gov>

Business and Non-instructional Operations

Environmental Safety

The Superintendent may designate and train one or more employees to oversee and coordinate the district's environmental safety program(s). The responsibilities of the coordinator(s) shall include, but are not limited to, overseeing assessments of district facilities, recommending strategies for the prevention and mitigation of environmental health risks, ensuring effective implementation of environmental safety strategies, and reporting to the Superintendent regarding the district's progress in addressing environmental safety concerns.

(cf. 3510 - Green School Operations)
(cf. 3511 - Energy and Water Management)
(cf. 3517 - Facilities Inspection)
(cf. 4157/4257/4357 - Employee Safety)
(cf. 5142 - Safety)
(cf. 7111 - Evaluating Existing Buildings)
(cf. 7150 - Site Selection and Development)

Indoor Air Quality

In order to provide proper ventilation, humidity, and temperature in school facilities and to reduce indoor air contaminants, the Superintendent or designee shall ensure that the following strategies are implemented:

1. Mechanically driven heating, ventilation, and air conditioning systems shall be operated continuously during working hours except under the circumstances specified in 8 CCR 5142. The systems shall be inspected at least annually and problems corrected within a reasonable time. Where the air supply is filtered, the filters shall be replaced or cleaned regularly to prevent significant reductions in airflow. Documentation of inspections, tests of ventilation rates, and maintenance shall be retained for at least five years. (8 CCR 5142-5143)

(cf. 3580 - District Records)

Staff shall ensure that airflow is not obstructed by the blocking of ventilators with posters, furniture, books, or other obstacles.

2. School facilities shall be regularly inspected for water damage, spills, leaks in plumbing and roofs, poor drainage, and improper ventilation so as to preclude the buildup of mold and mildew. Wet building materials and furnishings shall be dried within 48 hours if possible to prevent mold growth. When evidence of mold or mildew is found, maintenance staff shall locate and repair the source of water intrusion and remove or clean moldy materials.
3. Exterior wall and foundation cracks and openings shall be sealed as soon as possible to minimize seepage of radon into buildings from surrounding soils.
4. Least toxic pest management practices shall be used to control and manage pests at school sites. (Education Code 17608-17614; Food and Agriculture Code 13182)

(cf. 3514.2 - Integrated Pest Management)

Environmental Safety (Cont.)

5. The Superintendent or designee shall install a carbon monoxide detector or alarm in all school buildings that contain a fuel-burning appliance, fireplace, or forced-air furnace. The device or alarm shall be located in close proximity to the appliance in order to accurately detect and alert school personnel of any leakage of carbon monoxide. (24 CCR 915.1-915.7)
6. Schedules and practices for routine housekeeping and maintenance shall be designed to effectively reduce levels of dust, dirt, and debris. Plain water, soap and water, or low-emission cleaning products shall be used whenever possible. Aerosols, including air fresheners and other products containing ozone, shall be avoided to the extent possible.

(cf. 5141.23 - Asthma Management)
7. Painting of school facilities and maintenance or repair activities that require the use of potentially harmful substances shall be limited to those times when school is not in session. Following any such activity, the facility shall be properly ventilated with adequate time allowed prior to reopening for use by any person.
8. Paints, adhesives, and solvents shall be used and stored in well-ventilated areas. These items shall be purchased in small quantities to avoid storage exposure.

(cf. 3514.1 - Hazardous Substances)
9. To the extent possible, printing and duplicating equipment that may generate indoor air pollutants, such as methyl alcohol or ammonia, shall be placed in locations that are well ventilated and not frequented by students and staff.
10. The district's tobacco-free schools policy shall be consistently enforced in order to reduce the health risks caused by second-hand smoke.

(cf. 3513.3 - Tobacco-Free Schools)
11. Staff and students shall be asked to refrain from bringing common irritants such as furred or feathered animals, stuffed toys that may collect dust mites, scented candles, incense, or air fresheners and from using perfume or cologne, scented lotion or hair spray, nail polish or nail polish remover, or other personal care products that are not fragrance-free in classrooms or other enclosed areas or buildings.

(cf. 6163.2 - Animals at School)

Outdoor Air Quality

The Superintendent or designee may monitor local health advisories and outdoor air quality alerts, including forecasts of ozone levels, particle pollution, ultraviolet radiation levels, and/or temperature and humidity.

Whenever these measures indicate a significant health risk, the Superintendent or designee shall communicate with each principal so that outdoor activities, especially those requiring prolonged or heavy exertion, may be avoided, limited in duration, or modified as necessary for all persons or for persons who may be particularly susceptible to the health risk involved.

Environmental Safety (Cont.)

(cf. 5141.7 - Sun Safety)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6145 - Extracurricular and Co-curricular Activities)
(cf. 6145.2 - Athletic Competition)

Vehicle Emissions

In order to reduce public exposure to toxic air contaminants, school bus drivers and other drivers of commercial motor vehicles shall limit unnecessary idling of vehicles at or near schools in accordance with 13 CCR 2480. The Superintendent or designee may also request parents/guardians to turn off their vehicles when they are idling on school grounds and encourage students to walk and/or bicycle to school.

(cf. 3540 - Transportation)
(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 3542 - School Bus Drivers)
(cf. 5142.2 - Safe Routes to School Program)

Any diesel-fueled, dual-fueled, or alternative diesel-fueled school bus with a gross vehicle weight rating over 14,000 pounds shall be equipped with a particulate filter designed to reduce particulate matter emissions, oxides of nitrogen emissions, and other pollutants. (13 CCR 2025)

Drinking Water

The quality and safety of the district's drinking water sources shall be regularly assessed, and drinking fountains shall be regularly cleaned and maintained to avoid the presence of dirt, mold, or other impurities or health concerns.

Whenever any contaminants in the drinking water are determined to be a concern, the Superintendent or designee shall take reasonable steps to identify the source and mitigate the concern to ensure the availability of safe drinking water. As needed, the Superintendent or designee shall provide alternative sources of drinking water, such as bottled water, to ensure that students have access to fresh drinking water at mealtimes and at other times throughout the day.

(cf. 3550 - Food Service/Child Nutrition Program)

Whenever testing of drinking water finds concentrations of lead that exceed federal and state standards, the Superintendent or designee shall notify parents/guardians and take immediate steps to make inoperable any fountains or faucets where excess lead levels may exist. (Health and Safety Code 116277)

Lead Exposure

In addition to keeping school facilities as dust-free and clean as possible, the following steps shall be taken to minimize potential exposure to lead in school facilities:

1. Lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall not be used in the construction of any new school facility or the modernization or renovation of any existing school facility. (Education Code 32244)

Environmental Safety (Cont.)

2. Lead exposure hazards shall be evaluated before any renovation or remodeling is begun, and children shall not be allowed in or near buildings in which these activities may create lead dust. Contractors and workers shall comply with state and federal standards related to the handling and disposal of lead debris and the clean-up and containment of dust within the construction area.
3. Lead-based painted surfaces that are in good condition shall be kept intact. If lead-based paint is peeling, flaking, or chalking, contractors or workers shall follow state and federal standards for safe work practices to minimize contamination when removing the paint.
4. Soil with low lead content may be covered with grass, other plantings, concrete, or asphalt. For soil with high lead content, removal and abatement are required.
5. Drinking water shall be regularly tested for lead and remediated as provided in the section "Drinking Water" above.

Any action to abate existing lead hazards, excluding containment or cleaning, shall be taken only by contractors, inspectors, and workers certified by the California Department of Public Health in accordance with 17 CCR 35001-35099. (Education Code 32243)

The Superintendent or designee shall notify parent/guardians, teachers, and staff members if significant risk factors for lead exposure are found. (Education Code 32243)

Mercury Exposure

The Superintendent or designee shall identify any products containing mercury that are present in district facilities and, to the extent possible, shall replace them with mercury-free alternatives.

Staff shall receive information about proper procedures to follow in the event of a mercury spill. Clean-up instructions, a clearly labeled kit with necessary clean-up supplies, and a list of local resources shall be readily accessible.

In the event of a spill, staff shall evacuate all students from the immediate area of the spill, ensure that any clothing or other items with mercury on them remain in the room, open windows to the outside, and close doors to other parts of the school. Staff who are trained in proper clean-up procedures may carefully clean a small spill. As needed for larger or difficult-to-clean spills, the Superintendent or designee shall use an experienced professional referred by the local health department or environmental agency.

Any products containing mercury shall be properly disposed at an appropriate hazardous waste collection facility.

Asbestos Management

The Superintendent shall designate an employee who shall ensure that the district's responsibilities related to asbestos inspection and abatement are implemented in accordance with federal and state regulations. This employee shall receive adequate training to perform these duties, including, as necessary, training on the health effects of asbestos; detection, identification, and assessment of asbestos-containing materials; options for controlling asbestos-containing building materials; asbestos management programs; and relevant federal and state regulations. (40 CFR 763.84)

Environmental Safety (Cont.)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The designated employee shall ensure that the district complies with the following requirements:

1. School facilities shall be inspected for asbestos-containing materials as necessary in accordance with the following:
 - a. Any school building that is leased, acquired, or otherwise used by the district shall be inspected for asbestos-containing materials prior to its use as a school building, unless exempted by federal regulations. (40 CFR 763.85, 763.99)
 - b. At least once every six months, the district shall conduct a periodic surveillance consisting of a visual inspection of each school building that contains or is assumed to contain asbestos-containing building materials. (40 CFR 763.92)
 - c. At least once every three years, the district shall conduct a re-inspection of all known or assumed asbestos-containing building materials in each school building. (40 CFR 763.85)
2. Based on the results of the inspection, an appropriate response which is sufficient to protect human health and the environment shall be determined from among the options specified in 40 CFR 763.90. The district may select the least burdensome response, taking into consideration local circumstances, including occupancy and use patterns within the school building and economic concerns such as short-term and long-term costs. (40 CFR 763.90)
3. An asbestos management plan for each school site shall be maintained and regularly updated to keep it current with ongoing operations and maintenance, periodic surveillance, inspection, re-inspection, and response action activities. (15 USC 2643; 40 CFR 763.93)

The asbestos management plan shall be available for inspection in district and school offices during normal business hours. Parent/guardian, teacher, and employee organizations shall be annually informed of the availability of these plans. (40 CFR 763.84, 763.93)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

4. Staff, students, and parents/guardians shall be informed at least once each school year about any inspections, response actions, and post-response actions, including periodic re-inspection and surveillance activities, that are planned or in progress. (40 CFR 763.84)
5. Inspections, re-inspections, periodic surveillance, and response actions, including operations and maintenance, shall be conducted in compliance with state and federal regulations for the protection and safety of workers and all other individuals. (Education Code 49410.5; 40 CFR 763.84)

Environmental Safety (Cont.)

Asbestos inspection and abatement work, preparation of a management plan, and any maintenance activities that may disturb asbestos-containing building materials, except for emergency repairs or small-scale, short-duration maintenance activities, shall be completed by state-certified asbestos inspectors or contractors. (15 USC 2646; 40 CFR 763.84, 763.85, 763.91)

6. All custodial and maintenance employees shall be properly trained in accordance with applicable federal and/or state regulations. (40 CFR 763.84)

All district maintenance and custodial staff who may work in a building that contains asbestos-containing materials, regardless of whether they are required to work with such materials, shall receive at least two hours of related asbestos awareness training. New maintenance and custodial staff shall receive such training within 60 days after beginning employment. Any maintenance or custodial staff who conduct activities that will disturb asbestos-containing materials shall receive 14 hours of additional training. The trainings shall address the topics specified in 40 CFR 763.92. (15 USC 2655; 40 CFR 763.84, 763.92)

7. Short-term workers, such as telephone repair workers, utility workers, or exterminators, who may come in contact with asbestos in a school shall be provided information regarding the locations of known or suspected asbestos-containing building materials. (40 CFR 763.84)
8. Warning labels shall be posted immediately adjacent to any known or suspected asbestos-containing building material located in routine maintenance areas in accordance with 40 CFR 763.95. (40 CFR 763.84)

The district shall maintain, in both the district and school offices and for a period of three years, records pertaining to each preventive measure and response action taken; staff training; periodic surveillances conducted; cleaning, operations, and maintenance activities; and any fiber release episode. (40 CFR 763.94)

Quotation

To: **Las Plumas / Oroville Alliance Band**
Oroville, CA

Re: **Las Plumas High School**
Oroville, CA

DeMOULIN Bros & Co certifies it has familiarized itself with your specifications, has carefully read them and understands their contents. All uniforms furnished will be in the style and quality requested.

<u>QUANTITY</u>	<u>STYLE</u>	<u>ITEM DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
125	I436CS Sp	Marching Band Coat	\$241.57	\$30,196.25
125	B566	Marching Band Jumpsuit	\$153.02	\$19,127.50
125	B30-1	West Point Shako w/ Plasti-Pak	\$91.12	\$11,390.00
125	FrUp	12" Fr Up-right Plume Royal w/ dbl Silver Mylar	\$27.86	\$3,482.50
125	B462	Marching Band Cape	\$84.47	\$10,558.75
30	B901	Color Guard Vest	\$98.10	\$2,943.00
30	Sp	Color Guard Jumper	\$139.20	\$4,176.00
2	B113	Drum Major Coat with Peplums	\$688.67	\$1,377.34
4	B792	Double Drum Major Baldrics	\$121.73	\$486.92
2	B444	Drum Major Cape	\$132.64	\$265.28
2	SP	Kilt of Plaid material	\$305.95	\$611.90
155	VGB	Vivace Garment Bags w/2 imprint	\$13.02	\$2,018.10

F.O.B. SCHOOL

Subtotal	\$86,633.54
Less Pre-Pay Discount	<\$2,538.46>
Shipping & Handling	\$0.00
7.250% Sales Tax	\$6,096.89
Total Order	\$90,191.97
Down Payment Now	\$90,191.97
Balance Due 30 Days After Delivery	\$0.00

When awarded a purchase order, DeMOULIN Bros & Co agrees to ship a sample uniform within **0** days and estimates shipping the entire order after **180** calendar days, after our receipt of the approved sample and receipt of all details.

11/16/2018

Date

Prices Firm for 60 days



Richard T. Kirk
Sales Representative

DeMOULIN
BROS. & CO. • 1025 SO. FOURTH ST
GREENVILLE, ILLINOIS 62246
Tel 800 228-8134 • Fax 618 664-1647

Your Area Representative:

Richard T. Kirk
Toll-Free: 888-542-2263
Fax: 618-664-1647
email: rkirk@demoulin.com



To: Oroville Union High School District Board of Trustees

From: Dr. Corey Willenberg, Superintendent

Date: October 26, 2018

Subject: Request Board Approval on Independent Contractor Agreement

Our current Social Worker, Erica Garman possess a Social Worker credential. She also is licensed to by the State of California to practice as a Social Worker. With her license, she can also supervise social work candidates to work with OUHSD students.

She needs a licensed Social Worker to supervise her as she completes the requirements for her license. The Superintendent is requesting approval of the agreement with Ann Peterson to supervise Mrs. Garman as she completes the requirements for her license.



CONTRACT FOR SERVICES

THIS CONTRACT is made on 9-1, 2018, by and between the Oroville Union High School ("District"), and Ann Petersen ("Consultant").

WITNESSETH:

WHEREAS, the District desires licensed therapist (LCSW) to provide supervision for clinical hours to school social workers, Erica Garmax.

WHEREAS, the Consultant has presented a proposal for such services to the District, dated 9-1, 2018 (attached hereto and incorporated herein as **Exhibit "A"**) and is duly licensed, qualified and experienced to perform those services;

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. SCOPE OF SERVICES:

- A. Consultant shall do all work, attend all meetings, produce all reports and carry out all activities necessary to completion of the services described in (check one) ☐ **Exhibit "A"** OR ☐ the Work Program, attached hereto and incorporated herein by this reference as **Exhibit "___"**. This Contract and its exhibits shall be known as the "Contract Documents." Terms set forth in any Contract Document shall be deemed to be incorporated in all Contract Documents as if set forth in full therein. In the event of conflict between terms contained in these Contract Documents, the more specific term shall control. If any portion of the Contract Documents shall be in conflict with any other portion, provisions contained in the Contract shall govern over conflicting provisions contained in the exhibits to the Contract.
- B. Consultant enters into this Contract as an independent contractor and not as an employee of the District. The Consultant shall have no power or authority by this Contract to bind the District in any respect. Nothing in this Contract shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Consultant are employees, agents, contractors or subcontractors of the Consultant and not of the District. The District shall not be obligated in any way to pay any wage claims or

other claims made against Consultant by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Contract.

- C. The Consultant agrees it has satisfied itself by its own investigation and research regarding the conditions affecting the work to be done and labor and materials needed, and that its decision to execute this Contract is based on such independent investigation and research.

2. TERM OF CONTRACT:

- A. The services of Consultant are to commence upon execution of this Contract by the District, and shall be undertaken and completed in accordance with the Schedule of Performance attached hereto and incorporated herein by this reference as **Exhibit "___."**
- B. Consultant's failure to complete work in accordance with the Schedule of Performance may result in delayed compensation as described in Section 3.
- C. The Assistant Superintendent of Business or his or her designee may, by written instrument signed by the Parties, extend the duration of this Contract in the manner provided in Section 5, provided that the extension does not require the payment of compensation in excess of the maximum compensation set forth in Section 3, Compensation.

3. COMPENSATION:

- A. The Consultant shall be paid at the completion of services for the actual fees, costs and expenses for all time and materials required and expended, but in no event shall total compensation exceed 50.00/hr (\$ _____), without District's prior written approval.
- B. Said amount shall be paid upon submittal of a final billing. Consultant shall furnish District with invoices for all expenses as well as for all materials authorized by this Contract. The invoices shall be submitted with the final billings. If Consultant's performance is not in conformity with the Schedule of Performance, payments may be delayed or denied, unless the Consultant's failure to perform in conformity with the Schedule of Performance is a documented result of the District's failure to conform with the Schedule of Performance, or if the Schedule of Performance is extended pursuant to Section 5.
- C. If the work is halted at the request of the District, compensation shall be based upon the proportion that the work performed bears to the total work required by this Contract, subject to Section 4.

4. TERMINATION:

- A. This Contract may be terminated by either party, provided that the other party is given not less than 30 calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate.

- B. The District may temporarily suspend this Contract, at no additional cost to District, provided that the Consultant is given written notice (delivered by certified mail, return receipt requested) of temporary suspension. If District gives such notice of temporary suspension, Consultant shall immediately suspend its activities under this Contract.
- C. Notwithstanding any provisions of this Contract, Consultant shall not be relieved of liability to the District for damages sustained by the District by virtue of any breach of this Contract by Consultant, and the District may withhold any payments due to Consultant until such time as the exact amount of damages, if any, due the District from Consultant is determined.
- D. In the event of termination, the Consultant shall be compensated as provided for in this Contract, except as provided in Section 4C. Upon termination, the District shall be entitled to all work, including but not limited to, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date in accordance with Section 7 hereof.

5. AMENDMENTS, CHANGES OR MODIFICATIONS:

Amendments, changes or modifications in the terms of this Contract may be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

6. EXTENSIONS OF TIME:

Consultant may, for good cause, request extensions of time to perform the services required hereunder. Such extensions shall be authorized in advance by the District in writing and shall be incorporated in written amendments to this Contract or the attached Work Program in the manner provided in Section 5.

7. PROPERTY OF DISTRICT:

- A. It is mutually agreed that all materials prepared by the Consultant under this Contract shall become the property of the District, and the Consultant shall have no property right therein whatsoever. Immediately upon termination, the District shall be entitled to, and the Consultant shall deliver to the District, all data, drawings, specifications, reports, estimates, summaries and other such materials as may have been prepared or accumulated to date by the Consultant in performing this Contract which is not Consultant's privileged information, as defined by law, or Consultant's personnel information, along with all other property belonging exclusively to the District which is in the Consultant's possession.
- B. Additionally, it is agreed that the parties intend this to be a contract for services and each considers the products and results of the services to be rendered by Consultant hereunder (the "Work") to be a work made for hire. Consultant acknowledges and agrees that the Work (and all rights therein, including, without limitation, copyright) belongs to and shall be the sole and exclusive property of the District.

8. COMPLIANCE WITH LOCAL LAW:

Consultant shall comply with all applicable laws, ordinances, and codes of federal, State and local governments, and shall commit no trespass on any public or private property in performing any of the work authorized by this Contract. Consultant shall assist District in providing the same.

9. WARRANTIES AND RESPONSIBILITIES - CONSULTANT:

- A. Consultant agrees and represents that it is qualified to properly provide the services set forth in **Exhibit “___”** in a manner which is consistent with the generally accepted standards of Consultant’s profession.
- B. Consultant agrees and represents that the work performed under this Contract shall be in accordance with applicable federal, State and local law in accordance with Section 17A hereof.
- C. Consultant shall designate a project manager who at all times shall represent the Consultant before the District on all matters relating to this Contract. The project manager shall continue in such capacity unless and until he or she is removed at the request of the District, is no longer employed by Consultant, or is replaced with the written approval of the District, which approval shall not be unreasonably withheld.
- D. Consultant shall provide corrective services without charge to the District for services which fail to meet the above professional and legal standards and which are reported to Consultant in writing within sixty (60) days of discovery. Should Consultant fail or refuse to perform promptly its obligations, the District may render or undertake performance thereof and the Consultant shall be liable for any expenses thereby incurred.

10. SUBCONTRACTING:

None of the services covered by this Contract shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Consultant shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly employed by them, as it is for the negligent acts and omissions of persons directly employed by Consultant.

11. ASSIGNABILITY:

Consultant shall not assign or transfer any interest in this Contract whether by assignment or novation, without the prior written consent of the District which will not be unreasonably withheld. However, claims for money due or to become due Consultant from the District under this Contract may be assigned to a financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer whether voluntary or involuntary shall be furnished promptly to the District.

12. INTEREST IN CONTRACT:

Consultant covenants that neither it, nor any of its employees, agents, contractors, subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Contract, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Consultant shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Consultant's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Consultant also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Contract, District determines and notifies Consultant in writing that Consultant's duties under this Contract warrant greater disclosure by Consultant than was originally contemplated. Consultant shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

13. MATERIALS CONFIDENTIAL:

All of the materials prepared or assembled by Consultant pursuant to performance of this Contract are confidential and Consultant agrees that they shall not be made available to any individual or organization without the prior written approval of the District, except by court order.

14. LIABILITY OF CONSULTANT-NEGLIGENCE:

Consultant shall be responsible for performing the work under this Contract in a manner which is consistent with the generally-accepted standards of the Consultant's profession and shall be liable for its own negligence and the negligent acts of its employees, agents, contractors and subcontractors. The District shall have no right of control over the manner in which the work is to be done but only as to its outcome, and shall not be charged with the responsibility of preventing risk to Consultant or its employees, agents, contractors or subcontractors.

15. INDEMNITY AND LITIGATION COSTS:

Consultant shall indemnify, defend, and hold harmless the District, its officers, officials, agents, and employees and volunteers from and against any and all claims, damages, demands, liability, costs, losses and expenses, including without limitation court costs and reasonable attorneys' fees, arising in any manner by reason of negligent acts or negligent failure to act, errors, omissions or willful misconduct incident to the performance of this Contract on the part of Consultant except such loss or damage which was caused by the sole negligence, or willful misconduct of the District. The provisions of this paragraph shall survive termination or suspension of this Contract.

16. CONSULTANT TO PROVIDE INSURANCE:

- A. Consultant shall not commence any work before obtaining, and shall maintain in force at all times during the duration and performance of this Contract the policies of insurance specified in this Section. Such insurance must have the approval of the District as to limit, form, and amount, and shall be placed with insurers with a current A.M. Best's rating of no less than A:VII

(or, in the case of Worker's Compensation insurance, with the State Compensation Insurance Fund of California).

- B. Prior to execution of this Contract and prior to commencement of any work, the Consultant shall furnish the District with original endorsements effecting coverage for all policies required by the Contract. The endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the District. As an alternative to the District's forms, the Consultant's insurer may, subject to the approval of the District, provide complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by this Section. The Consultant agrees to furnish one copy of each required policy to the District, and additional copies as requested in writing, certified by an authorized representative of the insurer. Approval of the insurance by the District shall not relieve or decrease any liability of Consultant.
- C. In the case of the professional liability insurance required by this Section, the Consultant's insurer must provide a complete, certified copy of the policy.
- D. In addition to any other remedy the District may have, if Consultant fails to maintain the insurance coverage as required in this Section, the District may obtain such insurance coverage as is not being maintained, in form and amount substantially the same as is required herein, and the District may deduct the cost of such insurance from any amounts due or which may become due Consultant under this Contract.
- E. Each insurance policy required by this Contract shall be endorsed to state that coverage shall not be suspended, voided, canceled, terminated by either party, or reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the District.
- F. Any deductibles, aggregate limits, pending claims or lawsuits which may diminish the aggregate limits, or self-insured retentions, must be declared to, and approved by, the District.
- G. Aggregate Limits/Impairment.

If any of the above-required insurance coverages contain annual aggregate limits, you must give the District notice of any pending claim or lawsuit which may diminish the aggregate. You must take steps to restore the impaired aggregates or provide replacement insurance protection. The District has the option to specify the minimum acceptable aggregate limit for each line of coverage required. No substantial reductions in scope of coverage which may affect District's protection, are allowed without District's prior written consent.

- H. The requirement as to types, limits, and the District's approval of insurance coverage to be maintained by Consultant are not intended to, and shall not in any manner, limit or qualify the liabilities and obligations assumed by Consultant under the Contract.

I. The Consultant and its contractors and subcontractors shall, at their expense, maintain in effect at all times during the performance of work under the Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers and under forms of policy satisfactory to the District. The maintenance by Consultant and its contractors and subcontractors of the following coverage and limits of insurance is a material element of this Contract. The failure of Consultant or of any of its contractors or subcontractors to maintain or renew coverage or to provide evidence of renewal may be treated by the District as a material breach of this Contract.

J. Worker's Compensation and Employer's Liability Insurance.

1. Worker's Compensation - Insurance to protect the Consultant, its contractors and subcontractors from all claims under Worker's Compensation and Employer's Liability Acts, including Longshoremen's and Harbor Worker's Act ("Acts"), if applicable. Such coverage shall be maintained, in type and amount, in strict compliance with all applicable state and Federal statutes and regulations. The Consultant shall execute a certificate in compliance with Labor Code Section 1861, on the form provided in the Contract Documents.
2. The insurer shall agree to waive all rights of subrogation against the District for losses arising from work performed by the Consultant.

K. Comprehensive General and Automobile Liability Insurance.

The insurance shall include, but shall not be limited to, protection against claims arising from death, bodily or personal injury, or damage to property resulting from actions, failures to act, or operations of the insured, or by its employees or agents, or by anyone directly or indirectly employed by the insured. The amount of insurance coverage shall not be less than **\$1,000,000.00** per occurrence.

The comprehensive general liability insurance and the automobile liability insurance coverages shall also include, or be endorsed to include, the following:

1. Provision or endorsement naming the District and each of its officers, employees, and agents, as additional insureds in regards to: liability arising out of the performance of any work under the Contract; liability arising out of activities performed by or on behalf of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, officials, employees or volunteers.
2. Provision or endorsement stating that for any claims related to this project, the Consultant's insurance coverage shall be the primary insurance in respect to the District, its officers, officials, employees and volunteers to the extent the District is an additional insured. Any insurance or self insurance maintained by the District, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it, to the payment or satisfaction of any defense expenses, loss, or judgment.

3. Provision or endorsement stating that any failure to comply with reporting or other provisions of the policies including breaches of representations shall not affect coverage provided to the District, its officers, officials, employees, or volunteers.
4. Provision or endorsement stating that the Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by the Consultant under the Contract, including, without limitation, that set forth in Section 15, Indemnity and Litigation Costs.

L. Professional Liability.

The Consultant and its contractors and subcontractors shall secure and maintain in full force, during the term of this Contract, professional liability insurance policies appropriate to the respective professions and the work to be performed as specified in this Contract. The limits of such professional liability insurance coverage shall not be less than **[\$1,000,000]** per claim.

17. STUDENT SAFETY:

The consultant must certify that none of the employees who may come in contact with students has been convicted of a violent or serious felony. All employees of a business with which the District contracts who may have contact with pupils must submit fingerprints to the Department of Justice. This requirement does not apply when the District determines that the contracted employee will have limited contact with pupils. Contact with pupils is considered to be "limited" if any or all of the following criteria are met:

1. The consultant/employee will be on the school grounds for brief periods of time.
2. Students will not be in close proximity to the area in which the consultant/employee is working.
3. The consultant/employee will not be on the school grounds.

If pupil contact is considered to be limited, the consultant must check one of the blanks below:

- ☒ I certify that I nor any of my employees are subject to California Department of Justice clearance because they will either not come in contact or come in limited contact with pupils.
- ☒ I certify that I nor any of my employees who may have contact with pupils have been convicted of a felony, i.e. certain serious or violent crimes, sex, or drug offenses. A list of the names of my employees who may come in contact with pupils is attached.

If pupil contact is not limited in nature, the consultant must complete the Declaration Regarding Employee and Criminal Background check (**Exhibit C**).

18. MISCELLANEOUS PROVISIONS:

- A. Consultant shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Contract or the materials used or which in any way affect the conduct of the work.
- B. Consultant shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.
- C. Consultant shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Contract are made to the Consultant.
- D. This Contract constitutes the entire agreement between the parties relative to the services specified herein and no modification hereof shall be effective unless and until such modification is evidenced by a writing signed by both parties to this Contract. There are no understandings, agreements, conditions, representations, warranties or promises, with respect to this Contract, except those contained in or referred to in writing.
- E. All notices that are required to be given by one party to the other under this Contract shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail addressed to the parties at the following addresses:

Oroville Union High School District
2211 Washington Ave
Oroville, CA 95966
Attn: Susan Watts, Assistant Superintendent of Business

Consultant:

Ann C. Petersen
7 Wildflower Ct
Chico Ca 95928

- F. This Contract shall be interpreted and governed by the laws of the State of California.

- G. Any action arising out of this Contract shall be brought in Butte County, California, regardless of where else venue may lie.
- H. In any action brought by either party to enforce the terms of this Contract, each party shall be bear responsibility for its attorneys' fees and all costs regardless of whether one party is determined to be the prevailing party.

OROVILLE UNION HIGH SCHOOL DISTRICT

By: _____

Title: _____

CONSULTANT

By: Ann C Petersen

Title: LCSW, PPS



Tim Taylor
Superintendent
ttaylor@bcoe.org

Mia Osborne-Ng
Sr. Executive Assistant
mng@bcoe.org

Board of Education

Amy Christianson
Howard Ferguson
Ryne Johnson
Jeannine MacKay
Brenda J. McLaughlin
Roger Steel
Mike Walsh

1859 Bird Street
Oroville, CA 95965
(530) 532-5761
Fax (530) 532-5762
<http://www.bcoe.org>

An Equal Opportunity
Employer

TO: District Superintendent's Secretaries

FROM: Mia Osborne-Ng, Sr. Executive Assistant to
Tim Taylor, County Superintendent
Butte County Office of Education

DATE: October 4, 2018

SUBJECT: Date of Annual Organizational Board Meeting

Education Code § 35143 *The governing board of each school district shall hold an annual organizational meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.*
Education Code § 72000(c)(2)(A) *makes the same provision for a community college district.*

To comply with this requirement, please note the action of your district governing board by completing the statement that appears below. Do indicate if local charter provisions or other rules prevail relative to such an organizational meeting. Please return one copy to Tim Taylor, County Superintendent, within 10 days of the organizational meeting, retaining a copy for your district files.

Pursuant to **§ 35143** and **§ 72000(c)(2)(A)** of the **Education Code** the Governing Board of the Oroville Union High School District, at its meeting on November 14, 2018, has selected December 19, 2018, as the date of the annual organizational meeting of said board.

The meeting will be held at Prospect High School beginning at 5:30 p.m.

Secretary/Clerk

11/5/18
Date

"WHERE STUDENTS COME FIRST"

SF 1 / October 4, 2018

**RESOLUTION TO PROVIDE BOARD PRESIDENT AUTHORITY TO UNILATERALLY
TAKE ACTION ON BEHALF OF THE GOVERNING BOARD TO AID FIRE RECOVERY
EFFORTS OF THE OROVILLE UNION HIGH SCHOOL DISTRICT**

Resolution No. 8-18/19

WHEREAS, the Board of Trustees for the Oroville Union High School District was elected by the residents of Oroville to determine policy and approve programming for the students of the district, within the confines of both federal and state statutes governing education.

WHEREAS, the Board is also the employer of certificated, classified and non-represented employees of the Oroville Union High School District per federal and state law. These employees provide many services to our students such as teaching, providing instructional support, transporting children, serving meals to our students and keeping our campuses safe. The employees are also responsible for maintaining the Oroville Union High School District's properties, and routinely take care of all the facility upkeep and regular maintenance of the same.

WHEREAS, on or about November 8, 2018, the Oroville Union High School District suffered a great calamity as our local geographic region was engulfed by a fire that raged over one hundred and fifty thousand acres. These fires caused evacuations in Paradise, Concow, Berry Creek, Mountain House and Thermalito.

WHEREAS, the Camp Fire resulted in loss of lives and property across the county that is unparalleled. Members of our community have lost all their belongings as their homes have been destroyed, students have been displaced because their family residence is uninhabitable and our employees have experienced varying degrees of loss, from damaged properties to completely burnt down houses. The environmental and human impact of these fires are beyond measure. The Oroville Union High School District schools have been closed since November 9, 2018 and expect to be remain closed through November 30, 2018.

WHEREAS, the Oroville Union High School District has an urgent and unique need to expedite all fire recovery matters so that our students and staff return to some normalcy and that we refocus on our mission to educate our students. However, the ability to expedite recovery, however fractured it might be, is limited by the regular meeting schedule of the Governing Board of Trustees, which has one regularly scheduled board meeting every month. We also have the ability to have special board meetings and the Governing Board will continue to use these meetings to discuss all matters as needed.

WHEREAS, there are many fire recovery related matters that require immediate attention and decision making to begin normalizing the recovery efforts of the Oroville Union High School District so that we can return to the business of educating students and returning our employees to safe and clean worksites.

RESOLVED, that the Oroville Union High School District Board of Trustees hereby, based on this record, authorizes the Vice President of the Governing Board of the Oroville Union High School District to act on their behalf and unilaterally make decisions on behalf of the Governing Board of the Oroville Union High School District in fire recovery related matters to expedite recovery, teaching and district operations. This grant of authority is limited to fire recovery matters and until June 30, 2019.

The foregoing Resolution was introduced by Board Member _____, who moved its adoption, second by Board Member _____, and adopted on roll call on November 27, 2018.

AYES: _____ NOES: _____ ABSENT OR NOT VOTING: _____

Bonnie King, Vice President

Nannette Walker, Clerk

Scott Damon, Trustee

Ray Sehorn, Trustee

Las Plumas High School

Memorandum

DATE: October 29, 2018

TO: Dr. Corey Willenberg, Superintendent
Board Members

FROM: Dan Ramos, Principal 

SUBJECT: Out of state travel request

I am requesting the Board approve out of state travel for Andree' Earley and Coach Brendan Close to attend the Arizona National Livestock Show and Livestock Judging Contest. The dates of travel will be December 30th – December 31st, 2018. There will be six students traveling with Mrs. Earley and Mr. Close. The group will be staying at the Embassy Suites by Hilton Phoenix Downtown, 10 East Thomas Road Phoenix, AZ. Students and Mr. Close will fly into Phoenix and transportation to and from the airport will be either Mrs. Earleys personal car or Uber. Mrs. Earley will already be at the show awaiting the arrival of the students and Mr. Close. The funding source will include ASB covering the costs of the students expenses and the adults will be paid with VEA funds.

**OROVILLE UNION HIGH SCHOOL DISTRICT
DECLARING AN EMERGENCY UNDER
PUBLIC CONTRACT CODE SECTIONS 22035 AND 22050**

Resolution No. 9-18/19

WHEREAS, the Oroville Union High School District has suffered smoke damage at all school sites; and

WHEREAS, unless immediate action is taken to repair these damages as listed above, which has created adverse health and safety conditions; and

WHEREAS, it is essential that these repairs be undertaken immediately to allow Oroville Union High School District's staff and students to return to school in a safe and healthy environment; and

WHEREAS, under Public Contract Code Sections 22035 and 22050, in an emergency, in a district that has adopted the California Uniform Public Construction and Accounting Act, the governing body may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts; and,

WHEREAS, the Oroville Union High School District has previously adopted the California Uniform Public Construction and Accounting Act; and

NOW, THEREFORE, IT IS RESOLVED that this Board has determined, by at least a four-fifths vote herein recorded, that pursuant to Public Contract Code Sections 22035 and 22050, for the reasons set forth above, an emergency exists in that there is both a danger to life and/or property and that delay could interfere with resuming normal school operations; and

IT IS FURTHER RESOLVED THAT, upon approval of this Resolution, the Board delegates to the Superintendent, or his designee, the authority to contract in writing with a reputable licensed contractor for the performance of the work required, such contract to be ratified by the Board.

The foregoing Resolution was introduced by Board Member _____, who moved its adoption, second by Board Member _____, and adopted on roll call on November 27, 2018.

AYES: _____

NOES: _____

ABSENT OR NOT VOTING: _____

Bonnie King, Vice President

OROVILLE UNION HIGH SCHOOL DISTRICT
2211 WASHINGTON AVE
OROVILLE, CA 95966

REQUEST FOR FIELD TRIP

Please refer to BP 6153 for deadline to submit this form for approval. Do not take your students away from school without getting prior permission from the office. Parents or guardian permissions is required for all students.

Activity: Arizona National Livestock Show Livestock Judging Contest

Date(s): 12/30-12/31/18

Hours: 4am on 12/30 to 10pm on 12/31

Location: ANLS 1826 West McDowell Road

Funding Source(s): Ag Accounts (VEA for Coach Hotel and Flight - Students will be FFA account)

Teacher Responsible for Supervision/First Aid: Coach Brendan Close

Name Students Attending Activity (attach list if large group): Madison Benedict, Katie Bynum

Abigail Dilbeck, Kelly Duggins, Akilah Louis, Trinity Reynolds

Chaperones: Earley

Pre-Trip Activities: Ag Curriculum and CDE Practice

Trip Activities: Career Development Event

Post-Trip Activities: Ag Curriculum and CDE Practice

Additional Information: students and Coach Close will fly to Pheonix (ag van to airport) and stay at Embassy Suites by Hilton Phoenix Downtown 10 East Thomas Road Phoenix, AZ. Transportation to and from airport will be either Earley personal car or uber. Earley will already be at ANLS staying at the same hotel etd. Coach Close and students will fly home on 12/31.

Permission Slip Completed for Each Student? ☒ Yes

☐ No

Transportation: ☐ School Bus*

☒ Van/Suburban* Ag

☐ Charter Bus**

☒ Employee Vehicle***

☐ Volunteer Vehicle***

☐ Rental Vehicle***

Teacher's Signature: Andree Earley

Date: 10/26/18

Principal's Signature: Don

Date: 10/29/18

Superintendent's Signature: _____

Date: _____

Note: The principal's signature verifies that all district requirements for the field trip have been met.

*Submit appropriate form to the transportation department

**Company must be on board approved list

***Attach Employee/Volunteer Personal Vehicle Use Form