



OROVILLE UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES

SPECIAL MEETING AGENDA

Wednesday, May 6, 2020 at 5:00 p.m. via Zoom Meeting

The Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19. The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

To maintain the public's health and well-being, this Board of Trustees meeting will be held via Zoom.

To access the meeting via computer, put the URL below in your browser:

<https://zoom.us/j/8524689683?pwd=NE95VURIY3dpR3FDUnBiOHIZQjQ3QT09>

To access the meeting via phone, call +1 669 900 6833 US (San Jose)

The Meeting ID for computer or telephone login is 852 468 9683

The Password for computer or telephone login is 283935

BOARD MEMBERS:

Scott Damon, President
Bonnie King, Vice President
Nannette Walker, Clerk
Amber Englund, Trustee
Ray Sehorn, Trustee

DISTRICT ADMINISTRATION:

Dr. Corey Willenberg, Superintendent
Susan Watts, Asst. Superintendent/CBO
Kevin Simas, Director of Education
Jeff Ochs, Director of Alternative Education
Dan Ramos, Principal, Las Plumas High School
Cristi Tellechea, Principal, Oroville High School
Tim Drury, Continuation School Principal

Agenda materials are available on the district's website (ouhsd.org)

This meeting is being held solely by telephonic means and will be made accessible to members of the public seeking to attend and to address the Board solely through the links set forth above.

Any members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact Paula Blaney at 538-2300, extension 1107, or pblaney@ouhsd.net at least twenty-four (24) hours in advance of the meeting to make arrangements for such reasonable accommodations

ALL MEETINGS ARE RECORDED

OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

SPECIAL MEETING AGENDA

Wednesday, May 6, 2020, 5:00 p.m. via Zoom (see agenda coversheet for login information)

CALL TO ORDER

ROLL CALL

Scott Damon, Amber Englund, Bonnie King, Ray Sehorn and Nannette Walker

PLEDGE OF ALLEGIANCE

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

At this time, the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state their name for the record and make their presentation. Presentations are limited to three (3) minutes per person and fifteen (15) minutes per subject. The Board is prohibited by State law from taking action on any item not listed on the agenda, except under special circumstances as defined in the Government Code.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

At this time, the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state their name and the item number on which they wish to speak. When that item comes up on the agenda, the person will be asked to step to the podium, repeat their name and give their presentation. Presentations are limited to three (3) minutes per person and fifteen (15) minutes per subject.

OLD BUSINESS (None)

CONSENT CALENDAR (Recommend approval of the following Consent Items):

1. **K-12 Strong Workforce Grant**
2. **First Reading of Board Policies and Administrative Regulations**
 - o BP 4113.5, 4213.5, 4313.5 (Working Remotely)
 - o BP 6157 (Distance Learning)

NEW BUSINESS

3. **Resolution for Grading During the School Closure (Willenberg)**

CSBA developed a resolution pertaining to grading during the school closure, which will temporarily take the place of existing Board Policy 5121 (Grading/Evaluation of Student Achievement). Once school resumes, the district will revert back to BP/AR 5121. **Recommend approval of Resolution #15-19/20**

Enclosure

SPECIAL BOARD AGENDA FOR MAY 6, 2020

4. **Cancellation of the June 24, 2020 Board Meeting (Willenberg)**

Due to the LCAP deadline being extended to December 2020, districts will not be required to hold two board meetings in June this year. The public hearing and vote on the 20/21 original budget can occur at the June 17th board meeting. **Recommend approval**

5. **Personnel Assignment Order**

Approval is requested for the following Personnel Assignment Order:

Certificated

Classified

2020-21 Coaches

OHS

Varsity Boys Basketball Head Coach
Daniel Mooney (Paid)

Laura Bowers
Home Economics Teacher-LPHS
Step/Class 4/III \$59,216/year
Effective 8/10/2020

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee discipline/dismissal/release]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9** [Case name unspecified because disclosure would jeopardize negotiations]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]

RESULTS OF CLOSED SESSION

ADJOURNMENT

The meeting will be adjourned to a regular board meeting scheduled for Wednesday, **May 13, 2020**, via Zoom.



To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent
Date: April 27, 2020
Subject: Request Board Approval for K12 Strong Workforce Grant

Mrs. Earley and the LPHS Agriculture Department wrote a K12 Strong WorkForce Grant in partnership with Palermo Union School District and Butte Community College.

The primary scope of the grant work is to provide a part-time agriculture teacher to Palermo Union School District to provide middle school Ag classes for the 2020-2021 school year.

The grant award is \$329,908. The Superintendent is requesting Board approval to accept the grant award.



BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
3536 Butte Campus Drive, Oroville, CA 95965

**GRANT AGREEMENT
FOR
K-12 STRONG WORKFORCE PROGRAM
NORTH FAR NORTH REGIONAL CONSORTIUM**

This Grant Agreement (hereinafter referred to as "Agreement") is entered into by and between the Butte-Glenn Community College District on behalf of its Career and Technical Education Department (hereinafter referred to as "District") and **OROVILLE UNION HIGH SCHOOL DISTRICT**, a Local Education Agency (hereinafter referred to as "Grantee"). District and LEA may be referred to individually as a "Party" and collectively as the "Parties" in this Grant Agreement.

RECITALS

WHEREAS, the District has been designated as the Regional Consortium Fiscal Agent on behalf of the North Far North Regional Consortium (hereinafter referred to as "NFN Regional Consortium") for the purpose of implementing the K-12 component of the Strong Workforce Program (hereinafter referred to as "K12 SWP") established by Education Code §§ 88827-88833.

WHEREAS, the District shall receive K12 SWP funds allocated for the NFN Regional Consortium from the California Community Colleges Chancellor's Office (hereinafter referred to as "Sponsor"), and is responsible to distribute funding and monitor sub-grants once funding decisions have been authorized by the NFN Regional Consortium pursuant to Education Code §§ 88827-88833.

WHEREAS, the NFN Regional Consortium has been approved by the California Community Colleges Chancellor's Office.

WHEREAS, the Grantee is one or more, or any combination, of the following: (1) School districts; (2) County offices of education; (3) Charter schools; (4) Regional occupational centers or programs operated by a joint powers authority; is located within the boundaries of the NFN Regional Consortium, and desires to engage in regional efforts to align workforce, employment and education services.

NOW, THEREFORE, the parties mutually agree as follows:

1. **SCOPE OF WORK.** The Grantee shall perform the work set forth in Exhibit A, the Grantee's K12 Strong Workforce Program Application submitted and certified via the NOVA reporting system, (hereinafter referred to as "Work"), which is attached hereto and incorporated by reference in this Agreement.
2. **PROGRAM SPECIFIC TERMS.** The Grantee shall comply with the terms and conditions found in Exhibit B, (1) Program-Specific Legal Terms and Conditions and (2) Guidelines, Definitions and Allowable Expenditures, which is attached hereto and incorporated by this reference in this Agreement. The terms and conditions provide further guidance for the administration of this Agreement.
3. **PERIOD OF PERFORMANCE.** The period of performance for this Agreement shall commence on **July 1, 2020** and shall expire on **December 31, 2022**, unless extended by written amendment to this Agreement or terminated earlier in accordance with the termination provisions of this Agreement.
4. **KEY PERSONNEL.** The performance under this Agreement shall be under the direction of the respective Party's Authorized Representative for Technical Matters as specified in the Authorized Representatives provision of this Agreement.
5. **AWARD OF FUNDS.** The total amount of funds made available for payment to Grantee for Work performed under this Grant Agreement are awarded at **\$329,908.00** (hereinafter referred to as the "Grant Award"). The awarded amount is fixed and based upon the amounts specified in Exhibit A, the Grantee's K12 Strong Workforce Program Application submitted and certified via the NOVA reporting system. In no event shall

the District be liable for payment to Grantee which would result in cumulative payment under this Agreement exceeding the total allocated funds unless this Agreement is modified in writing in accordance with this Agreement.

6. **BUDGET.** The costs and categories of costs approved to fund the Grantee's performance of the Work are detailed in Exhibit A, the Grantee's K12 Strong Workforce Program Application submitted and certified via the NOVA reporting system.

7. **ALLOWABLE COSTS.** The allowability of costs under this Agreement shall be determined in accordance with (1) the terms of this Agreement and (2) the terms set forth in Exhibit B.

8. **INVOICING.** The Grantee shall submit an invoice for an advance payment of 70% of the total amount of the Grant Award after this Agreement is fully executed. The Grantee shall submit an invoice for progress payment(s) up to 30% of the total amount of the Grant Award at the time that progress reports are submitted pursuant to the Progress Reports provision of this Agreement. Grantee's invoices must be submitted to the District's Authorized Representative for Business Matters for approval using Exhibit C, Invoice Template for K12 SWP NFN Regional Consortium.

9. **PAYMENT.** District will make payment on all approved invoices in accordance with the terms of this Agreement. Payment shall be contingent upon the receipt of funding from the Sponsor and upon the Grantee's compliance with the terms and conditions of this Agreement. All payments shall be subject to correction and adjustment upon audit or any disallowance. The Grantee is solely responsible for reimbursing the District for amounts paid the Grantee but (i) disallowed under the terms of this Agreement, or (ii) upon termination of this Agreement, unexpended or unobligated balance of funds advanced.

10. **SEPARATE ACCOUNTING.** The Grantee will establish a separate account for all funds specified in this Agreement and will use the funds as allowed under the K12 SWP to perform the Work specified in this Agreement. As applicable, the Grantee shall also establish and maintain such accounting and documentation of matching expenditures of the Grantee to satisfy the requirements of the Sponsor.

11. **USE OF FACILITIES AND EQUIPMENT.** The Grantee will furnish the facilities and equipment necessary to perform and complete the Work under this Agreement, and District has rights to inspect facilities furnished.

12. **AUDIT.** The State Controller will include the audit instructions necessary to enforce the requirements pertaining to the K12 SWP in the audit guide required by Section 14502.1.

13. **PROGRESS REPORTS.** The Grantee shall submit quarterly progress reports and financial reports and an end of project report to show expenditures and demonstrate that program deliverables are being met. Reports shall be submitted via NOVA reporting system in accordance with the due dates specified in Exhibit B, Program-Specific Legal Terms and Conditions, section 5.

14. **AUTHORIZED REPRESENTATIVES.** For the purpose of this Agreement, the individuals identified below are hereby designated representatives of the respective parties.

For the District.

Technical Matters:

Jennifer Macarthy
Chair

North/Far North Regional Consortium
Butte-Glenn Community College District
3536 Butte Campus Dr.
Oroville, CA 95965

	Business Matters:	Allison Travis-Bee Program Coordinator, Grants Strong Workforce Program Butte-Glenn Community College District 3536 Butte Campus Dr. Oroville, CA 95965
	Authorized Official:	Andrew B. Suleski Vice President for Administration Butte-Glenn Community College District 3536 Butte Campus Drive Oroville, CA 95965
For the Grantee.	Technical Matters:	Andree' Earley Agriculture Teacher Oroville Union High School District 2211 Washington Ave. Oroville, CA 95966
	Business Matters:	Susan Watts, CBO Oroville Union High School District 2211 Washington Ave. Oroville, CA 95966
	Authorized Official:	Corey Willenberg Oroville Union High School District 2211 Washington Ave. Oroville, CA 95966

15. **INDEPENDENT CONTRACTOR.** For the purpose of this Agreement and all work and services specified herein, the Parties shall be, and shall be deemed to be, independent contractors and not agents or employees of the other party.

16. **ASSIGNMENT.** The Grantee may not assign, transfer or Agreement any part of this Agreement, any interest herein or claims hereunder, without the prior, written approval of the District and Sponsor.

17. **CANCELLATION.** Either of the Parties may at any time cancel this Agreement, with or without cause, by giving thirty (30) days advance written notice to the other Party which shall commence on the date of mailing of the written notice by certified mail or personal delivery. Thereafter, this Agreement shall become null and void except for the portion or portions of payment herein agreed upon for which expenses have been necessarily incurred in the performance of this Agreement.

18. **APPROPRIATED FUNDS.** The continuation of this Agreement shall be subject to sufficient appropriated funds being received by District to administer and support the K12 SWP. In the event sufficient funds are not available or are discontinued at any time, the District may immediately cancel this Agreement by delivering written notice to the Grantee.

19. **GENERAL RELEASE.** The Grantee's acceptance of payment of the final invoice under this Agreement shall release the District from all claims of the Grantee, and from all liability to the Grantee concerning the Work, except where such claims or liabilities arise from any negligent act, error or omission of the District.

20. **USE OF NAME.** Neither of the Parties shall make use of this Agreement, or use the other's name or that of any member of the other's staff for publicity or advertising purposes without prior written approval of the other Party. This restriction shall not include internal documents available to the public that identify the existence of the Agreement.

21. **AMENDMENTS.** By mutual written consent, the Parties may make changes to the Work and to the terms of this Agreement. Any such changes shall be in the form of a written amendment signed by authorized representatives of the Grantee and the District.

22. **INDEMNIFICATION.**

22.1. The Grantee shall defend, indemnify and hold District, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or willful misconduct of Grantee, its officers, employees, or agents.

22.2. The District shall defend, indemnify and hold Grantee, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or willful misconduct of District, its officers, employees or agents.

22.3. This indemnification provision shall survive termination of the Agreement and remain in effect.

23. **INSURANCE.** The Grantee at its sole cost and expense, shall insure its activities in connection with this Agreement and maintain in force for the duration of this Agreement insurance policies and requirements as follows:

23.1. Commercial General Liability insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage.

23.2. Automobile Liability insurance with a combined single limit of not less than \$1,000,000 per accident for bodily injury and property damage with respect to the Grantee's owned, hired, and non-owned vehicles.

23.3. Workers' Compensation insurance as required under California State law.

23.4. Employer's Liability insurance with limits of not less \$1,000,000 each accident, \$1,000,000 each employee, \$1,000,000 policy limit for bodily injury or disease.

23.5. Professional Liability insurance covering acts, errors, mistakes, and omissions arising out of the work or services performed by Grantee, or any person employed by the Agreement, with a limit of not less than \$1,000,000 each claim.

23.6. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the District and the Grantee against other insurable risks relating to performance of this Agreement.

Insurance shall be issued by an insurance company(ies) licensed in California with a current A.M. Best rating of A:VII or better. The Commercial General Liability and Auto Liability coverages shall be endorsed to name "Butte-Glenn Community College District, its trustees, officers, agents, employees, and volunteers" as additional insureds as their interest may appear. All insurance policies shall be endorsed to provide for thirty (30) days' advance written notice to the District of cancellation, suspension, or any material change of the required insurance coverage. If any insurance policy(ies) required by this Agreement is(are) written on a "claims made" basis: (i) the retroactive date must be shown, and must be before the date of the Agreement or the beginning of Work; and (ii) insurance shall be maintained and evidence of insurance must be provided for at least three (3) years following termination of this Agreement. The Grantee's insurance must be primary, and any insurance or self-insurance maintained by the District shall not contribute to it. The coverages required under this Section shall not limit the Grantee's liability. If any part of this Agreement is assigned or subcontracted, these insurance requirements also apply to all assignees and subcontractors. The Grantee may fulfill its insurance obligations under this paragraph by self-insurance pursuant to an established plan operated in accordance with accepted insurance practices. Prior to commencing Work under this Agreement, Grantee shall furnish District with

certificates of insurance and original endorsements evidencing the coverage, limits, and conditions required by this Agreement.

24. **CONFLICT OF INTEREST.** Grantee shall not hire or contract with any officer or employee of District or any member of their immediate family to perform any service covered by this Agreement. Grantee warrants that no officer or employee of District has any financial interest, direct or indirect, in Grantee. Any question which may arise during the performance of this Agreement regarding a possible conflict of interest shall be referred to District for adjudication.

25. **NOTICES.** All notices required or permitted by this Agreement shall be by written instrument and shall be mailed by certified mail or personally delivered to the respective Party's Authorized Official as specified in the Authorized Representatives provision of this Agreement.

26. **APPLICABLE LAW.** This Agreement shall be interpreted and governed by applicable federal laws and State of California laws.

27. **ENTIRE AGREEMENT.** This Agreement, together with the Exhibits attached hereto, express the complete agreement of the Grantee and the District and supersedes all prior understandings regarding the Work.

28. **COUNTERPARTS AND ELECTRONIC SIGNATURES.** This Agreement may be executed in one or more counterparts, and counterparts may be exchanged by facsimile, electronic mail or other electronic transmission, each of which will be deemed an original, but all of which together constitute one and the same instrument.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the respective parties have executed this Agreement on the dates indicated below.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

OROVILLE UNION HS SCHOOL DISTRICT

By: _____
(Signature of authorized official of District.)

Name: Andrew B. Suleski

Title: Vice President for Administration

Date: _____

By: _____
(Signature of authorized official of Grantee.)

Name: _____

Title: _____

Date: _____

Exhibits

- A Scope of Work: Grantee's K12 Strong Workforce Program Application
- B Program Specific Terms:
 - (1) K12 Strong Workforce Program Program-Specific Legal Terms and Conditions 2018-19
 - (2) Guidelines, Definitions and Allowable Expenditures
- C Invoice Template for K12 SWP NFN Regional Consortium

TO BE COMPLETED BY DISTRICT ONLY

The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved.

Initiating Department:	NFNRC	Preparer's Name & ID:	Allison Travis-Bee #3005411	Phone:	X2900
Vendor Name:	Oroville Union HS District	Vendor ID:	3003217		
PO Description (Max. 25 characters):	K12 Strong Workforce Year 2 Allocation				
Budget Code:	12.447.500.1.601023.55100	PO Amount:	\$329,908.00		
Contract Monitor Name (Person Who Approves Invoices):	Allison Travis-Bee			Phone:	X2900
Dept. Dean/Director Initials:		Dept. Vice President Initials:			
Business Contracts Approval:		Purchase Order Number:			

**GRANT AGREEMENT
K-12 STRONG WORKFORCE PROGRAM
EXHIBIT A**

SCOPE OF WORK

Grantee shall furnish all the necessary services, qualified personnel, material, equipment, and facilities as needed to perform all tasks specifically set forth in the application documents submitted by the Grantee, Attachment 1, Grantee's K12 Strong Workforce Program Application submitted and certified via the NOVA reporting system, which is attached hereto and incorporated by reference in this Agreement.

K12 Strong Workforce Program Produced: Mar 30, 2020, 05:58 PM UTC Allison Travis-Bee

Building Bridges through Agriculture Pathways

Details

Details

Pathway Improvement Name

Building Bridges through Agriculture Pathways

Region within which applying

North/Far North

Start Date

07/01/2020

End Date

07/01/2023

Assurances

This Pathway/Program Work Plan is:

- ✓ In compliance with K12 SWP legislation ([Ed Code 88827](#)).
- ✓ Aligned with your district(s)/partner district(s) 2020-21 LCAP?
- ✓ Informed by, aligned with, and expands upon your region's Strong Workforce Program Regional Plan and planning efforts occurring through the Strong Workforce Program.
- ✓ Informed by Labor Market Information and regional priorities.
- ✓ Staffed by skilled teachers or faculty and provides professional development opportunities for those teachers or faculty members.

All LEAs will:

- ✓ In addition, to ensure that the K12 SWP legislative reporting requirements are met, all grant recipients, both lead and partnering LEAs, are required to do the following until an MOU is executed between CDE and CCCCCO for information sharing on K-12 data:
 1. Sign an MOU with Cal-PASS Plus to facilitate the sharing of data with the Cal-PASS Plus data system (if not already done so);
 2. Maintain a current MOU with Cal-PASS Plus throughout the life of the awarded grant;
 3. Beginning in 2021-22, upload end-of-year data files, as applicable and required by K12 SWP, into the Cal-PASS Plus system annually by November 1.
- ✓ Report data that can be used by policymakers, LEAs, community college districts, and their regional partners to support and evaluate the program, including, to the extent possible, demographic data used to evaluate progress in closing equity gaps in program access and completion, and earnings of underserved demographic groups.

Lead & Partner Agencies

Lead LEA Type

High School District

Agency Name

Oroville Union High

Agency Information**Address**

2211 Washington Avenue | Oroville, CA | 95966-5440

Region

N/A

Website<http://www.ouhsd.org>**Community College District**

N/A

Part of a Rural School District

Yes

Unemployment Rate

4.9%

Total ADA (Average Daily Attendance)

Average Daily Attendance shown below is the ADA for the LEA from 2018-19 P-2 (June 20, 2019) for grades 7-12, as provided by CDE.

2015.72

K12 SWP 2018-19 Award/Role**Was your organization awarded funds in 2018-19?**

No

CTEIG Award**Was your organization awarded CTEIG funds in 2018-19?**

Yes

Will your organization apply for CTEIG funds in 2019-20?

Yes

Participating Schools**School**

Las Plumas High School

Primary Contact(s)

Name	Role	Email
Andree Earley Las Plumas High School	Project Lead Contact	aeasley@ouhsd.net
Corey Willenberg	Project Lead Contact	cwillenb@ouhsd.net
Susan Watts	Project Lead Contact	swatts@ouhsd.net

Partner Agencies

Palermo Union Elementary

Partner Agency Type

Elementary School District

Agency Information

Address

7390 Bulldog Way | Palermo, CA | 95968-9700

Region

N/A

Website

<http://www.palermoschools.org>

Community College District

N/A

Part of a Rural School District

Yes

Unemployment Rate

4.9%

Total ADA (Average Daily Attendance)

Average Daily Attendance shown below is the ADA for the LEA from 2018-19 P-2 (June 20, 2019) for grades 7-12, as provided by CDE.

285.67

K12 SWP 2018-19 Award/Role

Was your organization awarded funds in 2018-19?

No

CTEIG Award

Was your organization awarded CTEIG funds in 2018-19?

No

Will your organization apply for CTEIG funds in 2019-20?

No

Participating Schools

School

Palermo Middle School

Primary Contact(s)

Name	Role	Email
Ruthie Anaya	Contact	ranaya@palermok8.org
Kathy Nolind	Contact	kandoe@palermok8.org

ADA Totals

Name	ADA	Agency Type
Oroville Union High	2,015.72	High School District
Palermo Union Elementary	285.67	Elementary School District

Higher Education Partners**Butte College**

Higher Education Partner Agency Type
College

Agency Information**Address**

N/A

Region

N/A

Website

N/A

Community College District

N/A

Primary Contact(s)

Name	Role	Email
Jacob Vazquez	Contact	vazquezj@butte.edu
Jennifer Macarthy	Contact	macarthyje@butte.edu

Yuba College**Higher Education Partner Agency Type**

College

Agency Information**Address**

N/A

Region

N/A

Website

N/A

Community College District

N/A

Primary Contact(s)

Name	Role	Email
Sandy Fowler	Contact	sfowler@yccd.edu

California State University-Chico**Higher Education Partner Agency Type**

4-Year College/University

Agency Information**Address**

First and Normal Sts | Chico, CA | 95929

Region

N/A

Website

www.csuchico.edu

Community College District

N/A

Primary Contact(s)

Name	Role	Email
David Daley	Contact	ddaley@csuchico.edu

Collaborative Partners (optional)**Daley Cattle - Kyle Daley****Agency Type**

Industry

Address

2364 CA 70 | Oroville, CA |

Website

N/A

Partner Role

- ✓ Partnership and Subject-Matter Expertise
- ✓ Curriculum Development/Alignment
- ✓ Work-Based Learning Experiences for Students

Contacts

Name	Role	Email
Kyle Daley	Contact	gkdaley@hotmail.com

FloraFresh**Agency Type**

Business

Address

1127 Fee Dr. | Sacramento, CA, CA | 95814

Website

<https://www.florafreshinc.com/>

Partner Role

- ✓ Partnership and Subject-Matter Expertise
- ✓ Work-Based Learning Experiences for Students
- ✓ Externship Experience for Educators and Administrators
- ✓ Other

Field Trips for Students

Contacts

Name	Role	Email
Marty Espe	Contact	martye@florafreshinc.com

Floral Resources**Agency Type**

Industry

Address

1127 Fee Drive | Sacramento, CA |

Website

N/A

Partner Role

- ✓ Partnership and Subject-Matter Expertise
- ✓ Work-Based Learning Experiences for Students
- ✓ Other

Student Field Trips

Contacts

Name	Role	Email
Millie Nishita	Contact	millien@florafresh.com

Richvale Irrigation District

Agency Type

Industry

Address

1148 Richvale Highway | Richvale, CA |

Website

N/A

Partner Role

- ✓ Partnership and Subject-Matter Expertise
- ✓ Work-Based Learning Experiences for Students
- ✓ Externship Experience for Educators and Administrators
- ✓ Other

Field Trips for students and guest speaker in classes

Contacts

Name	Role	Email
Sean Earley	Contact	rid@pulsarco.com

MJB Welding

Agency Type

Business

Address

357 East Park Avenue | Chico, CA | 95928

Website<http://mjbwelding.com/>**Partner Role**

- ✓ Partnership and Subject-Matter Expertise
- ✓ Work-Based Learning Experiences for Students
- ✓ Externship Experience for Educators and Administrators

Contacts

Name	Role	Email
Chuck Crete	Contact	ccrete@mjbwelding.com

Butte County Farm Bureau**Agency Type**

Business

Address

2580 Feather River Blvd | Oroville, CA | 95965

Website<https://www.cfbf.com/butte-fb>**Partner Role**

- ✓ Partnership and Subject-Matter Expertise
- ✓ Work-Based Learning Experiences for Students

Contacts

Name	Role	Email
Rachel Heilman	Contact	rachel@buttecountyfarmbureau.com

3 Brother's Construction and Rental**Agency Type**

Industry

Address

3387 Riego Rd. | Elverta, CA | 95926

Website

N/A

Partner Role

- ✓ Partnership and Subject-Matter Expertise
- ✓ Work-Based Learning Experiences for Students
- ✓ Externship Experience for Educators and Administrators

Contacts

Name	Role	Email
Kelly Benedict	Contact	kelly@3bconstruction.net

Hightest Kennels**Agency Type**

Industry

Address

1021 Lower Honcut Rd. | Oroville, CA | 95966

Website

www.highestest.com

Partner Role

- ✓ Partnership and Subject-Matter Expertise
- ✓ Curriculum Development/Alignment
- ✓ Work-Based Learning Experiences for Students
- ✓ Externship Experience for Educators and Administrators

Contacts

Name	Role	Email
Teal Knapp	Contact	info@highestest.com

3B Enterprises, LLC**Agency Type**

Industry

Address

3387 Riego Rd. | Elverta, CA | 95926

Website

N/A

Partner Role

- ✓ Partnership and Subject-Matter Expertise

✓ Other

Equipment Use

Contacts

Name	Role	Email
Patrick Benedict	Contact	pbenedict74@gmail.com

Wyman Creek Farms

Agency Type

Industry

Address

1774 Palermo Rd. | Palermo, CA | 95968

Website

N/A

Partner Role

- ✓ Partnership and Subject-Matter Expertise
- ✓ Work-Based Learning Experiences for Students
- ✓ Externship Experience for Educators and Administrators
- ✓ Other

Equipment Usage

Contacts

Name	Role	Email
James Knapp	Contact	vyneman1@yahoo.com

Lake Oroville FFA Alumni and Supporters

Agency Type

Community Organization

Address

P.O. Box 673 | Palermo, CA | 95968

Website

N/A

Partner Role

- ✓ Other

support as guest speakers and financial once the organization has its first fundraiser

Contacts

Name	Role	Email
Ruthie Anaya	Contact	ruthieanyapca@gmail.com

Sundahl & Sons

Agency Type

Industry

Address

| Oroville, CA | 95966

Website

N/A

Partner Role

- ✓ Partnership and Subject-Matter Expertise
- ✓ Work-Based Learning Experiences for Students
- ✓ Other

equipment use

Contacts

Name	Role	Email
Kirk Sundahl	Contact	sundahllamb@gmail.com

Wagon Wheel Market

Agency Type

Industry

Address

4607 Olive Highway | Oroville, CA | 95966

Website

N/A

Partner Role

- ✓ Work-Based Learning Experiences for Students
- ✓ Other

supplies

Contacts

Name	Role	Email
Patrick Butler	Contact	pat@wagonwheelmarket.com

Problem Statement

Provide a brief Problem Statement that is concise, clear, and evidence-based, supporting the problem or need that your K12 SWP efforts will address.

Local Regional Workforce Need

- In the area of Agriculture, Water and Environmental Technologies (AWET) in the Far North region, there is an expected 8% growth in new jobs with an estimated number of annual openings in AWET being 18,265 jobs according to the regional plan/job market data. It is imperative LPHS increases the number of students graduating with an intent to join the workforce in AWET jobs through WBL and earlier exposure to agriculture.

Targeted under-served students who need more opportunities for access and engagement

- EL and low socioeconomic will be the focus.

Challenges in current CTE programs or pathways that this plan will address and evidence

- LPHS Ag student work based learning(WBL) decreased since the ROP at LPHS dissolved in Butte County in 2014. For a decade prior to ROP dissolving, LPHS had 20+ students placed in a WBL environment during school hours resulting in many students becoming part of the AWET workforce upon graduation. This number dwindled to an average of 2 students in WBL and on rare occasion that we have students employed at the end of their WBL. Upgraded equipment is needed to do this.
- Palermo Middle School does not offer exposure to agriculture. Retention in the agriculture pathway is a priority in order to meet the labor market needs of our region. Currently students are not informed of the CTE pathways available until they enter 9th grade limiting their ability to expand high quality agriculture program as addressed in the CTE eval.

Project Objectives

Provide clear, concrete objectives, which this project aims to achieve, to address the issues in the Problem Statement. Include how the LEA(s) is using the K12 SWP funds to help meet those objectives. Avoid statements of lofty goals.

- Our 1st objective is to strengthen and expand our work based learning program ultimately supplying employees for the **workforce in our Far North region in Agriculture, Water and Environmental Technologies (AWET)** that is expected to grow by 8% in the next 5 years. By learning skills and developing a connection through WBL in high school, students are more likely to pursue **post-secondary studies in that area**. This WBL program would increase **access and engagement to all students, including under-served students**. This will be done through a WBL coordinator(s) and expose students to upgraded heavy equipment increasing our numbers by approx 50 students.
- Our 2nd objective is to increase the 7th and 8th grade agriculture awareness that will link students from middle school to high school to community college including our industry partners forming an intersegmental partnership that will allow our students to **meet the increased demand of workforce needs in AWET labor market in North/Far North Region**. By exposing students at an earlier grade level to agriculture, our goal is to increase the number of students who continue by enrolling in ag pathway(s) through high school ultimately **leading them to post-secondary studies** in agriculture and **decreasing the access and engagement gaps** of students (including under-served students). This will be done through a class period of agriculture at Palermo middle school where there is no CTE currently.

Local/Regional Economies

For the LEA to be considered in high unemployment area, the unemployment rate of the county in which in LEA is located must be over 6.45%, in alignment with the Workforce Innovation and Opportunity Act (WIOA). LEAs are classified as Rural School Districts if they meet 'Small, Rural School Achievement Program' or REAP eligibility standards as determined by the U.S. Department of Education (<https://www2.ed.gov/programs/reapsrsa/eligibility.html>).

Unemployment Rates & Rural School Districts

Lead/Partner LEA	Rural School District?	Unemployment Rate
Oroville Union High	Yes	4.9% 
Palermo Union Elementary	Yes	4.9% 

Underserved Student Populations

Annual Adjusted Statewide Grades 9-12 Dropout Rate

2.4% (for 2016-17, per CDE)

Will the proposed CTE program(s) serve student subgroups that have a dropout rate higher than the state dropout rate?

Yes

Will proposed CTE program(s) serve the following unduplicated pupils?

Yes

Will the proposed CTE program(s) serve K-12 students that are defined as special populations per Perkins V?

Yes

Industry Sectors & Pathways

Targeted Industry Sectors

California Department of Education Industry Sectors

- ✓ Agriculture & Natural Resources (CDE)

Crosswalk California Community Colleges

- ✓ Agriculture, Water & Environmental Technologies (CCCCO)

Pathways & Design Purpose

- ✓ Improve and/or Modifying an Existing Pathway(s)

Pathway(s) Involved

- Agriculture & Natural Resources: Agricultural Mechanics
- Agriculture & Natural Resources: Agriscience
- Agriculture & Natural Resources: Animal Science

Work Plan**K14 Pathway Quality Elements**

- ✓ Curriculum and Instruction
- ✓ Work-Based Learning

K12 SWP CTE Pathway/Program Work Plan

[K12 SWP Application Work Plan-Final OUHSD AG Pathway.docx](#)

Leveraged Funds

- ✓ Perkins V (Strengthening Career and Technical Education for the 21st Century Act)
- ✓ CTEIG (California Technical Education Incentive Grant)
- ✓ Agricultural Career Technical Education Incentive Grant

Budget & Match**Grant Funds Summary**

Expenditure Type	K12 SWP Grant Funds
1000 - Certificated Salaries	\$106,500
2000 - Classified Salaries	\$25,000
3000 - Employee Benefits	\$72,388
4000 - Books and Supplies	\$16,000
5000 - Services and Other Expenditures	\$5,444
6000 - Capital Outlay	\$96,000
7000 - Indirect Costs	\$8,576
Total Grant Funds Budgeted	\$329,908

Financial Match Summary

Expenditure Type	Financial Match
1000 - Certificated Salaries	\$228,964
2000 - Classified Salaries	\$3,124
3000 - Employee Benefits	\$104,390
4000 - Books and Supplies	\$56,822
5000 - Services and Other Expenditures	\$29,719
6000 - Capital Outlay	\$0
7000 - Indirect Costs	\$2,565
Total Financial Match	\$425,584

In-Kind Match Summary

Source of In-Kind Match Funds	In-Kind Match
Person hours	\$79,204
Use of equipment	\$34,000
Use of facilities	\$156,800
Other	\$15,000
Total In-Kind Match	\$285,004

Budget

Budget Requirements



Please indicate how K12 SWP grant funds will be spent by the Lead LEA and each Partner LEA. All Lead and Partner Agencies identified in the application must complete an individual budget.

Oroville Union High: Budget

Budget Funds

Expenditure Type	2019-20	2020-21	2021-22	2022-23
1000 - Certificated Salaries		\$96,500		
2000 - Classified Salaries		\$25,000		
3000 - Employee Benefits		\$70,388		
4000 - Books and Supplies		\$1,000		
5000 - Services and Other Expenditures		\$944		
6000 - Capital Outlay		\$96,000		
7000 - Indirect Costs		\$8,576		
Total Budget	\$0	\$298,408	\$0	\$0

Please provide a description of your budget and investment strategy.

- o \$1500 -Release Time (subs) for WBL Coordinator/Middle School (1000 Category)
- o \$54,000 - WBL & Career Exploration Coordinator(s) .6 FTE (1000 category)
- o \$41,000 - Middle School Instructor .4 FTE (1000 category)
- o \$25,000 - CTE Agriculture Para Educator (2000 category)
- o \$388 - Benefits for Substitute release time (3000 category)
- o \$29,000 - Benefits for WBL and Career Exploration Coordinator(s) (3000 Category)
- o \$20,000 - Benefits for Middle School Instruction (3000 category)
- o \$21,000 - Benefits for CTE Ag Para-educator (3000 category)
- o \$ 500 - promotional materials/supplies for undeserved and Special populations (4000 category)
- o \$500 - planning meeting and conferences (advisory in nature) (4000 category)
- o \$944 - Field Trip Travel/Industry Tours (5000 category)
- o \$32,000 - Mini Excavator (6000 category)
- o \$42,000 - Bulldozer (6000 category)
- o \$22,000 - Forklift (6000 category)
- o \$8576 - Indirect Cost (7000 category)

Palermo Union Elementary: Budget

Budget Funds

Expenditure Type	2019-20	2020-21	2021-22	2022-23
1000 - Certificated Salaries		\$10,000		
2000 - Classified Salaries				
3000 - Employee Benefits		\$2,000		
4000 - Books and Supplies		\$15,000		
5000 - Services and Other Expenditures		\$4,500		
6000 - Capital Outlay				
7000 - Indirect Costs				
Total Budget	\$0	\$31,500	\$0	\$0

Please provide a description of your budget and investment strategy.

- \$5,000 - Stipend for extra duties involved in the continuance of CTE Development (1000 category)
- \$5,000 - Stipend for CTSO Development (1000 category)
- \$1,000 - Benefits for extra duty involved in the continuance of CTE Development (3000category)
- \$1,000 - benefits for CTSO Stipend (3000 category)
- \$ 500 - promotional materials/supplies for undeserved and Special populations (4000 category)
- \$3,000- Ag Curriculum/materials/supplies (4000 category)
- \$2,000 - Supplies for CTSO (FFA) start up includes membership packets (4000 category)
- \$500 - planning meeting and conferences (advisory in nature) (4000 category)
- \$9,000 - Chromebook cart for Middle School CTE use (4000 category)
- \$2,000 - State Leadership Conference for student CTSO/Induatry/CTE Conference(s)
- \$2,000 - CTE Teacher Professional Development (CATA Conferences)
- \$500 - CTSO Competition Travel

Match**Match Requirements**

For any K12 SWP funds awarded, the grantee is required to provide a proportional dollar match as follows:

- For ROCPs operated either by joint powers authority or by a county office of education, one dollar (\$1) for every one dollar (\$1) awarded. The ROCP needs to be the Lead Agency on the application.
- For all other LEAs, two dollars (\$2) for every one dollar (\$1) awarded.

Financial resources must account for at least fifty percent (50%) of the minimum required match amount.

Oroville Union High: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries	\$204,000	\$200,000 Unrestricted funds, \$3330 Ag Site, \$ 820 VEA
2000 - Classified Salaries		
3000 - Employee Benefits	\$103,020	\$101,000 Unrestricted funds, \$800 Ag Site, \$180 VEA,
4000 - Books and Supplies	\$31,822	\$4,391 Ag Site Budget, \$ 6300 LCAP, \$9139 VEA, \$11,992 Ag Incentive Grant
5000 - Services and Other Expenditures	\$24,719	\$13,615 Vehicle Repairs, Bus Miles, \$3578 VEA, \$7776 Ag Incentive Grant
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$363,561	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$36,864	3 counselors at \$96/hour - 384 hours each
Use of equipment	\$5,000	Tractor usage
Use of facilities	\$140,000	Use of current agriculture farm facilities
Other		
Total In-Kind Match	\$181,864	

Highest Kennels: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$10,600	20 hours @ \$50 and 80 hours @ \$12
Use of equipment	\$8,000	use of equipment for SAE projects
Use of facilities	\$2,000	use of facilities for SAE project
Other		
Total In-Kind Match	\$20,600	

Palermo Union Elementary: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries	\$24,964	Unrestricted funds
2000 - Classified Salaries	\$3,124	Unrestricted funds
3000 - Employee Benefits	\$1,370	Unrestricted funds
4000 - Books and Supplies	\$25,000	Title IV Student Support and Academic Achievement
5000 - Services and Other Expenditures	\$5,000	Transportation Costs and conferences; Unrestricted funds
6000 - Capital Outlay		
7000 - Indirect Costs	\$2,565	Unrestricted funds
Total Financial Match	\$62,023	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours		
Use of equipment		
Use of facilities	\$10,800	Use of classroom space
Other		
Total In-Kind Match	\$10,800	

Richvale Irrigation District: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$8,000	Partner and Subject Matter Expertise and SAE support
Use of equipment		
Use of facilities		
Other		
Total In-Kind Match	\$8,000	

3B Enterprises, LLC: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$1,500	30 hours of advice on industry equipment @ \$50/hour
Use of equipment	\$4,000	Equipment Use for various projects on school farm and demonstrations
Use of facilities		
Other		
Total In-Kind Match	\$5,500	

Daley Cattle - Kyle Daley: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$1,000	subject matter expertise \$20 @ \$50/hour
Use of equipment	\$2,000	use of equipment for demonstration or for work based learning
Use of facilities		
Other		
Total In-Kind Match	\$3,000	

Wyman Creek Farms: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$10,600	20 hours @ \$5/hour and 800 hours @ \$12
Use of equipment	\$5,000	use of hay equipment for work based learning
Use of facilities		
Other		
Total In-Kind Match	\$15,600	

MJB Welding: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$2,500	20 hours @ \$125/hour = \$2500
Use of equipment		
Use of facilities		
Other	\$5,000	students and teachers supported in equipment usage etc.
Total In-Kind Match	\$7,500	

3 Brother's Construction and Rental: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$1,000	20 hours @ \$50/hour
Use of equipment	\$5,000	equipment usage for school farm WBL
Use of facilities		
Other		
Total In-Kind Match	\$6,000	

Sundahl & Sons: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$3,140	40 hours @ \$50/hr and 95 hours@ \$12/hour
Use of equipment	\$5,000	use of equipment for dual enrollment class
Use of facilities		
Other		
Total In-Kind Match	\$8,140	

Butte County Farm Bureau: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$2,000	40 hours @ \$50/hour
Use of equipment		
Use of facilities		
Other		
Total In-Kind Match	\$2,000	

FloraFresh : Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$1,000	20 hours @ \$50/hour
Use of equipment		
Use of facilities	\$2,000	job shadow and/or field trip
Other		
Total In-Kind Match	\$3,000	

Floral Resources: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours	\$1,000	20 hours @ \$50/hour
Use of equipment		
Use of facilities	\$2,000	job shadow and/or field trips
Other		
Total In-Kind Match	\$3,000	

Wagon Wheel Market: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds
1000 - Certificated Salaries		
2000 - Classified Salaries		
3000 - Employee Benefits		
4000 - Books and Supplies		
5000 - Services and Other Expenditures		
6000 - Capital Outlay		
7000 - Indirect Costs		
Total Financial Match	\$0	

In-Kind Match Funds

Source of In-Kind Match Funds	In-Kind Match	Description of Funds
Person hours		
Use of equipment		
Use of facilities		
Other	\$10,000	supplies
Total In-Kind Match	\$10,000	

Supporting Documents

Document Title	Type	Uploaded	Comment
 K12 SWP Application Work Plan-Final OUHSD AG Pathway.docx	K12 SWP Application Work Plan	12/17/2019, 5:00:43 PM	N/A
 Wagon Wheel Letter of Support.pdf	Letter of Support	12/16/2019, 8:25:40 PM	N/A
 CSU, Chico Letter of Support.pdf	Letter of Support	12/16/2019, 8:01:49 PM	N/A
 Flora Fresh Letter of Support.pdf	Letter of Support	12/16/2019, 6:32:59 PM	N/A
 Floral Resources Letter of Support.pdf	Letter of Support	12/16/2019, 6:32:35 PM	N/A
 Butte County Farm Bureau Letter of Support.pdf	Letter of Support	12/16/2019, 6:21:17 PM	N/A
 Butte College Letter of support.pdf	Letter of Support	12/10/2019, 11:47:02 PM	N/A
 Palermo Letter of Commitment.pdf	Letter of Commitment	12/10/2019, 11:37:35 PM	N/A
 CTE High Quality - Palermo.pdf	High-Quality CTE Program Evaluation	12/10/2019, 10:41:06 PM	N/A
 Wyman Creek Letter of Support.pdf	Letter of Support	12/10/2019, 10:33:23 PM	N/A
 LOFFAS Letter of Support.pdf	Letter of Support	12/10/2019, 6:58:06 PM	N/A
 Cal Pass MOU.pdf	Agreement/MOU	12/10/2019, 6:32:14 PM	N/A
 MJB Welding Letter of Support.pdf	Letter of Support	12/10/2019, 6:30:06 PM	N/A
 Daley Cattle Letter of Support.pdf	Letter of Support	12/9/2019, 10:53:14 PM	N/A
 3 Brother Construction Letter of Support.pdf	Letter of Support	12/9/2019, 9:04:01 PM	N/A
 Las Plumas Letter.pdf	Letter of Support	12/9/2019, 7:25:45 PM	N/A
 Las Plumas Grant Letter.doc	Letter of Support	12/9/2019, 7:22:40 PM	N/A
 Highest Letter of Support.PDF	Letter of Support	12/3/2019, 7:59:47 PM	N/A
 CTE High Quality - OUHSD.pdf	High-Quality CTE Program Evaluation	12/3/2019, 4:49:50 PM	N/A

Document Title	Type	Uploaded	Comment
 <u>Las Plumas Ag Pathways Letter of Support 2019.pdf</u>	Letter of Support	12/3/2019, 4:32:06 PM	N/A

Certification

Regional Signing Authority - North/Far North

Blaine Smith

blaine.smith@losrios.edu

Jennifer Macarthy

Director - CTE Grants and Regional Projects

macarthyje@butte.edu

(530) 895-2862

Certified by Jennifer Macarthy

03/26/2020 11:01 AM PDT



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**GRANT AGREEMENT
K-12 STRONG WORKFORCE PROGRAM
EXHIBIT B**

PROGRAM SPECIFIC TERMS

Grantee shall comply with the terms and conditions, Attachment 1, (1) Program-Specific Legal Terms and Conditions and (2) Guidelines, Definitions and Allowable Expenditures, which is attached hereto and incorporated by this reference in this Agreement.

Appendix A: Program-Specific Legal Terms and Conditions

K12 Strong Workforce Program: Program-Specific Legal Terms and Conditions, 2019–20

1. Cost and Payments

In consideration of satisfactory performance of the services described in the Grantee's application, the applicable Strong Workforce Program Career Technical Education Regional Consortium (hereinafter Regional Consortium) agrees to pay the Grantee a total amount not to exceed the "Grant Funds" amount stated on the fully executed Grant Agreement. Payment should be made as follows:

Beginning in 2019–20, an advance payment of 70% of the total amount of this Grant Agreement will be paid, upon receipt of an invoice, after the Grant Agreement is fully executed.

Grantee may request progress payment(s) up to 30% of the total amount of this Grant Agreement at the time that annual reports are submitted pursuant to section 5 of this Article. Payment(s) will be made, upon receipt of an invoice, after review and approval of the expenditure/progress reports by the Regional Consortium.

2. Work to be Performed

The Grantee shall complete the tasks described in the Grantee's application and funds shall be expended in compliance with the requirements for the funding source and Grant Agreement with the Regional Consortium.

3. Modification/Budget Changes

Grantee may request modifications to the work to be performed. All such requests must be submitted in writing to the Regional Consortium prior to the modification being made. The Regional Consortium may require that a Grant Amendment be processed, if the Regional Consortium determines that the change would materially affect the project outcomes or the term of this Grant Agreement.

Grantee may make changes to any budget category amounts up to 10% of the total award amount per line item without the approval of the Regional Consortia so long as budget categories are not added or deleted, the total dollar amount of the Grant Agreement is not affected, and the outcomes of the Grant Agreement will not be materially affected. Grantee may add or delete budget categories subject to the prior approval of the Regional Consortium.

Grant amendments are required for budget changes when there are changes in the total dollar amount of the Grant Agreement and/or the outcome of the Grant Agreement is materially affected. The process for requesting and approving grant amendments are determined by Regional Consortium. Budget changes or amendments are subject to applicable program limitations and require approval of the Regional Consortium. No extensions to the performance period will be granted.

4. Assurances, Certifications, Terms, and Conditions

Grantees must comply with the assurances, certifications, and terms and conditions associated with the grant as described in the K12 SWP Request for Applications and K12 SWP legislation (Education Code Title 3, Division 7, Part 54.5 [88820-88833]) and as established by the Regional Consortia.

As a condition of receiving funds, the Grantee shall do the following:

- Comply with the Grant Agreement, and legal terms and conditions prescribed by the applicable Regional Consortium fiscal agent.
- Certify that funds received and the matching funds contributed by each local education agency shall be used solely for the purpose of supporting the program or programs for which the grant is awarded.

- Be responsible for the performance of any services provided through funds awarded under this grant by partners, consultants, or other organizations.
- Make expenditure data on career technical education programs available for purposes of determining if the grant recipients have met the matching funds requirements specified, and for monitoring the use of funds provided.
- Enter into and maintain a data sharing MOU with Cal-PASS Plus until an MOU is executed between CDE and CCCCO for information sharing on K12 data.
- By November 1, immediately following the fiscal year for which data are reported:
 - Provide student-level data necessary to evaluate K12 SWP to CDE;
 - Beginning in 2021–22, submit all end-of-year data files, as applicable and required by K12SWP leadership, into the Cal-PASS Plus system; and
 - Notify their region's K–14 Technical Assistance Provider that data has been reported.

Appendix B: Guidelines, Definitions, and Allowable Expenditures

Guidelines, Definitions, and Allowable Expenditures

Determining if a Cost is Allowable

All allowable costs must meet three primary criteria: (1) Substantiate that the cost was necessary and reasonable for proper and effective administration of the allocations; (2) The cost must be allocable to the funding source activities; and (3) The cost must not be a general expense required to carry out the fiscal agent's overall responsibilities (not supplanting). However, even if the costs meet the prior three criteria, the costs must be approved within the statement of work/budget of the individual fiscal agent; otherwise, they are not allowable within that year without changes to the statement of work/budget. In addition, the Strong Workforce Program Career Technical Education Regional Consortium has the discretion to impose special conditions beyond the funding source that would also determine allowability of cost.

While the proposed cost is allowable under the funding source, is it also *reasonable*?

Reasonable is defined by the dictionary as agreeable to sound judgment, not exceeding the limit prescribed by reason (not excessive), moderate in price, and a rational decision.

Systems that can guide this definition are necessary for the performance of the grant; following sound business practices (procurement processes, follow state and local laws, follow the terms of the grant); use of fair market prices; acting with

prudence under the circumstances; and having no significant deviation from established prices.

What are the guidelines of *allocable*?

Allocable is defined by the dictionary as capable of being allocated or assigned. A cost is considered allocable to a particular funding source/program to the extent it actually benefits the objectives of that program. You can only charge in proportion to the value received by the funding source/program. An example would be that a Project Director works 80% on the funded program (only 80% of the salary and benefits can be charged in the grant application). Beyond this definition, allocable also means that the cost must be related to the statement of work/budget that have been approved by the Strong Workforce Program Career Technical Education Regional Consortium.

What is *supplanting*?

Funding may not result in a decrease in state or local funding that would have been available to conduct the activity had these funds not been received. These grant funds may not free up state or local dollars for other purposes but should create or augment programs to an extent not possible without the funding. You must be able to demonstrate that the funds are added to the amount of state and local funds that would, in absence of the grant funds, be made available for uses specified in your plan.

Federal grant funds must supplement and not supplant state or local funds. Federal funds may not result in a decrease in state or local funding that would have been available to conduct the activity had Federal funds not been received. Federal funds may not free up state or local dollars for other purposes but should create or augment programs to an extent not possible without Federal dollars. You must be able to demonstrate that Federal funds are added to the amount of state and local funds that would, in absence of Federal funds, be made available for uses specified in your plan. Allocation recipients and sub-recipients must use grant funds to provide extra goods, services, materials, staff coordination positions, etc. that would not otherwise be purchased with state, local, or other non-Federal funds.

Allowability of General Costs

There are permissible activities within K12 Strong Workforce Program funds. In addition, there are criteria for what can be funded while doing those activities. The following table is a synopsis of rules to determining allowability of costs. The rules in their entirety can be found in (Title 2 Code of Federal Regulations [2 CFR Parts 215 and 220]).

http://www.whitehouse.gov/sites/default/files/omb/fedreg/2005/083105_a21.pdf

The following table is an easy reference synopsis of allowability of general costs. As stated above, just because a cost is allowable via 2 CFR 215-220, the intent of the RFA must be followed, the cost must be necessary, reasonable, allocable, and not supplanting, and any additional cost restrictions listed in the RFA would supersede allowable costs within this document.

Allowability of General Costs

Allowable	Allowable with Prior Approval	Unallowable
Advertising and Public Relations ¹		Advertising and Public Relations ¹
Advisory Councils (<i>if the RFA requires or allows Advisory Councils</i>)		
		Alcoholic Beverages
		Alumni Activities
Audit Costs (required by Single Audit Act)		
Audit Costs (<i>if not required by Single Audit Act can be included in indirect cost rate approved by the California Department of Education</i>)		
		Bad Debts

Allowable	Allowable with Prior Approval	Unallowable
		Commencement and Convocation Costs
Communication Costs (telephone, telegrams, postage, messenger)		
Compensation for Personnel Services (salary, wages, fringe benefits)		
		Contingencies
Contributions or Donations Received (cash, property, services)		Contributions or Donations Received (cash, property, services)
		Entertainment Costs ²
Equipment ³		Equipment ³
Fines and Penalties ⁴		Fines and Penalties ⁴
		Fundraising and Investment Costs
		Gifts of Public Funds are never allowed (memorabilia, honoraria, gifts, souvenirs, etc.) ⁵
		Goods & Services for Personal Use
		Improvements ⁶
Indirect or Administrative Expenditures <i>(rate approved by the California Department of Education)</i>		
		Lobbying ⁷
		Losses on Other Sponsored Agreements or Contracts

Allowable	Allowable with Prior Approval	Unallowable
Materials & Supply Costs (only those actually used for performance of sponsored agreement)		
Meetings and Conferences ⁸		Meetings and Conferences ⁸
	Memberships ⁹	
Professional and Consultant Services		
Proposal Costs (<i>only using indirect rate approved by the California Department of Education</i>)		
Publication and Printing Costs (<i>must be a direct cost; indirect cost can only use the rate approved by the California Department of Education</i>)		
Maintenance & Repair Costs ¹⁰ (keeping in efficient operating condition)		Maintenance & Repair Costs ¹⁰ (construction, remodeling, increasing value)
		Student Expenses, Activities or Direct Services ¹¹
		Selling and Marketing ¹²
Travel ¹³	Out-of-State Travel ¹³	Out-of-Country Travel ¹³

¹ **Advertising and Public Relations:** The term *advertising costs* means the costs of advertising media and corollary administrative costs. Advertising media include magazines, newspapers, radio and television, direct mail, exhibits, electronic or computer transmittals, and the like. The term *public relations* includes community relations and means those activities dedicated to maintaining the image of the institution or maintaining or promoting understanding and favorable relations with the community or public at large or any segment of the public.

ALLOWABLE Advertising costs are those that are solely for: (1) The recruitment of personnel required for the performance by the institution of obligations arising under a sponsored agreement; (2) The procurement of goods and services for the performance of a sponsored agreement; (3) The disposal of scrap or surplus materials acquired in

the performance of a sponsored agreement except when non-Federal entities are reimbursed for disposal costs at a predetermined amount; or (4) Other specific purposes necessary to meet the requirements of the sponsored agreement.

ALLOWABLE Public Relations costs are those that are solely for: (1) Costs specifically required by the sponsored agreement; (2) Costs of communicating with the public and press pertaining to specific activities or accomplishments which result from performance of sponsored agreements (these costs are considered necessary as part of the outreach effort for the sponsored agreement); or (3) Costs of conducting general liaison with news media and government public relations officers, to the extent that such activities are limited to communication and liaison necessary to keep the public informed on matters of public concern, such as notices of Federal contract/grant awards, financial matters, etc.

UNALLOWABLE: Advertising and public relations costs include the following: (1) All advertising and public relations costs unless specified as allowable above; (2) Costs of meetings, conventions, convocations, or other events related to other activities of the institution, including: (a) Costs of displays, demonstrations, and exhibits; (b) Costs of meeting rooms, hospitality suites, and other special facilities used in conjunction with shows and other special events; and (c) Salaries and wages of employees engaged in setting up and displaying exhibits, making demonstrations, and providing briefings; (3) Costs of promotional items and memorabilia, including models, gifts, and souvenirs; (4) Costs of advertising and public relations designed solely to promote the institution.

² **Entertainment Costs:** Costs of entertainment, including amusement, diversion, and social activities and any costs directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) are unallowable.

³ **Equipment:** Equipment means article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost that equals or exceeds the lesser of the capitalization level established by the institution for financial statement purpose, or \$5,000. Any equipment requested within the K12 SWP grant will be closely scrutinized to determine purchases meet the intent of the funding and show long-term sustainability.

General Purpose Equipment – General purpose equipment furnishings, modular offices, telephone, networks, information technology equipment systems, air conditioning equipment, reproduction and printing equipment, motor vehicles, etc. are unallowable unless the awarding agency approves them in advance. The Strong Workforce Program Career Technical Education Regional Consortium consider general purpose equipment and furnishings to be the responsibility of the local education agency and as such, it will not approve such expenditures.

⁴ **Fines and Penalties:** Costs resulting from violations of, or failure of the institution to comply with, Federal, State, and local or foreign laws and regulations are unallowable, except when incurred as a result of compliance with specific provisions of the sponsored agreement, or instructions in writing from the authorized official of the sponsoring agency authorizing in advance such payments.

⁵ **Gifts of Public Funds:** If it looks like a gift, it is. You are not allowed to purchase pencils, pens, mouse pads, t-shirts, etc. and give them out (under the marketing banner). This

would still be considered a gift of public funds. Awards and honorarium would also be considered a gift of public funds and not allowed.

⁶ Improvements: Improvements for land, buildings, or equipment that materially increases their value or useful life are unallowable as a direct cost.

⁷ Lobbying: Lobbying is never allowed unless it meets the following criteria: (1) Technical and factual presentations on topics directly related to the performance of a grant, contract, or other agreement (through hearing testimony, statements, or letters to the Congress or a State legislature, or subdivision, member, or cognizant staff member thereof), in response to a documented request (including a Congressional Record notice requesting testimony or statements for the record at a regularly scheduled hearing) made by the recipient member, legislative body or subdivision, or a cognizant staff member thereof, provided such information is readily obtainable and can be readily put in deliverable form, and further provided that costs under this section for travel, lodging, or meals are unallowable unless incurred to offer testimony at a regularly scheduled Congressional hearing pursuant to a written request for such presentation made by the Chairman or Ranking Minority Member of the Committee or Subcommittee conducting such hearings.

⁸ Meetings and Conferences: Costs of meetings and conferences, the primary purpose of which is the dissemination of technical information, are allowable. This includes costs of meals, transportation, rental of facilities, speakers' fees, and other items incidental to such meetings or conferences. Be aware not to cross over into entertainment costs.

NOTE: Food is only allowed at meetings that require a working breakfast, lunch, or dinner and disseminate technical information to participants. The meeting must have an agenda that shows a working meal; must have a sign-in sheet for participants; and cannot go over the fiscal agent's per diem guidelines for food purchases. The Strong Workforce Program Career Technical Education Regional Consortia are not allowing the cost of food be charged for outreach and/or student events.

⁹ Memberships: OMB only allows institutional memberships (not individual memberships), the Chancellor's Office Budget and Accounting Manual allows individual memberships that are required within a job description. If the K12 SWP applicant requests any (individual, institutional, or regional) membership costs, the application must justify why the statement of work cannot be accomplished without paying for such membership(s). Business, technical, and professional organization or periodical memberships are allowed. Civic or community, or country club or social or dining club memberships are not allowed.

¹⁰ Maintenance and Repairs: Activities such as construction and remodeling, which increase the value of an asset or appreciably extend its useful life, are not allowed unless authorized by the funding source. Maintenance of equipment that neither adds to the permanent value of the property nor appreciably prolongs its intended life, but keeps it in an efficient operating condition, is allowable.

¹¹ Student Expenses, Activities, or Direct Services: All forms of student aid are allowable only when the purpose of the sponsored agreement is to provide training to selected participants and the charge is approved by the sponsoring agency. Costs incurred for intramural activities, student publications, student clubs, and other student activities are unallowable.

¹² **Selling and Marketing:** Cost of selling and marketing any products or services of the institution are unallowable unless the agreement requires this activity or if it is allowable under public relations costs (see #1 above).

¹³ **Travel:** Only travel necessary for the project is allowed. Travel costs are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business for the grant. Such costs will be based on the fiscal agent's per diem rates. These costs shall be considered reasonable and allowable only to the extent such costs do not exceed charges normally allowed by the institution in its regular operations as the result of the institution's written travel policy.

OUT-OF-STATE TRAVEL: Out-of-state travel will be closely scrutinized and must be disclosed in the Budget summary. After the application is fully executed, any further Out-of-state travel requires prior approval of the Strong Workforce Program Career Technical Education Regional Consortia by submitting the necessary (as determined by the Strong Workforce Program Career Technical Education Regional Consortia) documentation for approval. The Strong Workforce Program Career Technical Education Regional Consortium reserve the right to limit Out-of-state travel.

OUT-OF-COUNTRY TRAVEL: Out-of-country travel will not be allowable via this funding source.

**GRANT AGREEMENT
K-12 STRONG WORKFORCE PROGRAM
EXHIBIT C**

INVOICE TEMPLATE

An advance payment of 70% of the total amount of this Grant Agreement will be paid, upon receipt of an invoice, after the Grant Agreement is fully executed.

Grantee may request progress payment(s) up to 30% of the total amount of this Grant Agreement at the time that progress/quarterly reports are submitted in NOVA. Payment(s) will be made, upon receipt of an invoice, after review and approval of the progress/quarterly reports by the Regional Consortia.

Project Name:	
Description	Budget
1000	
2000	
3000	
4000	
5000	
6000	
Total	\$ 0.00

Progress Payment for: ☐ **70%** ☐ **30%**

Authorized Official Name: _____

Authorized Official Signature: _____ Date: _____

First Reading of BP's and AR's

BP 4113.5, 4213.5, 4313.5 (Working Remotely)

This new sample board policy addresses issues applicable to employees who work from home or another remote location, whether due to a school closure resulting from a widespread illness, natural disaster, or other emergency condition or upon the request of an individual employee. The policy clarifies that there is no entitlement to work remotely and that employees who are granted the ability to work remotely are subject to the same compensation, benefits, or other terms and conditions of employment appropriate for the position. The policy also addresses work hours, work environment, use of district equipment, reimbursement of expenses, safeguarding of district records, evaluation of job performance, and discontinuance of the remote work arrangement at the district's discretion.

BP 6157 (Distance Learning)

This new sample policy addresses the provision of distance learning opportunities to students, whether to all students due to a school closure or to individual students or classes as an alternative instructional method for academic purposes. The policy presents examples of the types of distance learning opportunities that may be offered, based on the California Department of Education's COVID-19 Guidance for K-12 Schools and also addresses teacher training and support, availability to all students, use of district equipment, communications with students and parents/guardians, and grading criteria. The sample policy includes additional considerations in the event of a school closure, such as prioritization of content as well as maintenance of continuity, routine, and regular connections with students.

Personnel

Working Remotely

The Governing Board recognizes that working remotely at home or at another alternative location may be necessary at times when widespread illness, natural disaster, or other emergency condition makes the school or worksite unsafe or otherwise interrupts the district's ability to effectively conduct operations at the school or worksite. A full-time, part-time, or short-term remote work arrangement may also be granted by the Superintendent or designee to an individual employee, upon request, provided that the position is suitable for remote work, the employee has consistently demonstrated the ability to work independently and meet performance expectations, and the work arrangement does not hinder district operations.

The opportunity to work remotely shall be entirely at the district's discretion, and no grievance or appeal right may arise from district denial of any employee request for remote work.

Employees approved for remote work shall comply with all district policies, administrative regulations, work schedules, and job assignments. Except when specifically agreed, approval of remote work shall not change the compensation, benefits, or other terms and conditions of employment of an employee.

Unless otherwise approved in advance by the Superintendent or designee, employees working remotely shall do so within regular work hours established for the position. Employees are entitled and expected to take appropriate, uninterrupted meal and rest breaks, and shall keep accurate records of the hours they work. Employees shall notify their supervisor when unable to perform work assignments due to illness, equipment failure, or other unforeseen circumstances.

Employees working remotely are expected to conduct their work in a location that is safe and free of obstructions, hazards, and distractions. Such employees shall report to their supervisor any serious injury or illness occurring in the home workspace or in connection with their employment as soon as practically possible in accordance with Board policy.

The district shall provide to employees who work remotely all supplies, materials, apparatus, and equipment reasonably necessary to perform their jobs, including, as necessary, a technology device and Internet access. Employees shall use caution in accessing the Internet from public locations and in accessing information from networks outside of the district in order to safeguard confidential information. Employees shall be responsible for maintaining and protecting equipment on loan from the district and shall adhere to the district's Acceptable Use Agreement. The employee's personally owned equipment may only be used for district business when approved by the Superintendent or designee.

Work done at a remote work location is considered official public business. District records and communications shall be retained and safeguarded against damage or loss, and shall be kept confidential or made accessible to the public in accordance with law.

Any employee working remotely shall be available during work hours to the employee's supervisor and other staff, students, parents/guardians, and members of the public, as appropriate, via email, phone, or other means. Lack of responsiveness on the part of the employee may result in discipline and/or termination of remote work responsibilities. Employees shall be required to attend virtual or in-person meetings when directed by their supervisor.

OROVILLE UNION HIGH SCHOOL DISTRICT

BP 4113.5, 4213.5, 4313.5 (b)

Working Remotely

Employee productivity shall be evaluated on the basis of time spent on tasks and projects, task completion, and quality of job performance in the same manner as all employees in the same position at the assigned school or office.

Remote work arrangements may be discontinued at any time at the discretion of the Superintendent or designee.

State Reference

Gov. Code 12900-12996
Gov. Code 6250-6270
Lab. Code 226.7
Lab. Code 6400
Lab. Code 6401

Description

Fair Employment and Housing Act
California Public Records Act
Mandated meal, rest, or recovery periods
Safe and healthful employment and place of employment
Unsafe workplace

Federal Reference

42 USC 12101-12213

Description

Americans with Disabilities Act

Adopted:

Instruction

Distance Learning

The Governing Board recognizes that distance learning can be a viable alternative instructional strategy that supports student achievement of academic goals. Distance learning opportunities may be offered to students participating in independent study, credit recovery courses, enrichment courses, or other courses identified by the Superintendent or designee, or in the event that a school site is physically closed due to widespread illness, natural disaster, or other emergency.

The district may offer distance learning through a variety of delivery methods as appropriate for the grade level and subject matter. Distance learning opportunities may include video, audio, and/or written instruction in which the primary mode of communication between the student and teacher is online interaction, instructional television, live or prerecorded video, telecourses, and other instruction that relies on computer or communications technology. They may also include the use of print materials with written or oral feedback.

The Superintendent or designee shall review and select distance learning courses, which may include those taught by district staff or others, that are of high academic quality and are aligned with district standards and curricula. As appropriate, courses may be self-directed to allow students to complete assignments at their own pace and/or may involve real-time interaction among the teacher and students.

The Superintendent or designee shall, in collaboration with teachers, plan for schoolwide or long-term distance learning in the event of a school closure. In developing the plan, the Superintendent or designee shall analyze the course sequence, prioritize content and standards to be completed, and recommend the grading criteria. In such circumstances, students' social-emotional wellness shall be taken into account, and schedules and learning experiences shall be designed to build continuity, routine, and regular connections with students.

As needed, the Superintendent or designee shall provide teachers with training and ongoing support, including technological support and guidance, to effectively implement distance learning. The district shall also provide opportunities for teachers to communicate and collaborate with each other to exchange information on effective practices.

The district shall take steps to ensure that distance learning opportunities are available to all students, including economically disadvantaged students, students with disabilities, and English learners. Teachers may use multiple methods of providing instruction to meet student needs. All online programming and Internet content shall meet accessibility standards for students with disabilities, including compatibility with commonly used assistive technologies.

The Superintendent or designee shall assess students' access to technological devices and the Internet and, consistent with the district's budget and technology plan, may loan devices to students to use at home and/or assist families in identifying free service providers. Students are expected to use district technology responsibly in accordance with the district's Acceptable Use Agreement. To the extent possible, the district shall make technical and academic support available to students.

Distance Learning (Cont.)

Teachers shall provide regular communications to students and parents/guardians about expectations, assignments, and available resources to assist the student in successful completion of distance learning coursework.

Grading of distance learning assignments and assessments of end-of-course knowledge and understanding of the subject matter shall be consistent with district policy on grading for equivalent courses.

State Reference

Ed. Code 35182.5
Ed. Code 51210-51212
Ed. Code 51220-51229
Ed. Code 51740-51741
Ed. Code 51745-51749.3
Ed. Code 51865
Pub. Cont. Code 20118.2

Description

Contracts for advertising
Course of study for grades 1-6
Course of study for grades 7-12
Authority to provide instruction by correspondence
Independent study
California distance learning policy
Contracting by school districts; technological equipment

Federal Reference

20 USC 7131
47 USC 254

Description

Internet Safety
Universal service discounts (E-rate)

Adopted:

OROVILLE UNION HIGH SCHOOL DISTRICT

RESOLUTION FOR GRADING DURING THE SCHOOL CLOSURE
Resolution #15-19/20

WHEREAS, on March 4, 2020, the Governor of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, on March 19, 2020, the Governor of California issued an executive order directing all individuals living in the State of California to stay home or at their place of residence, with limited exception, until further notice; and

WHEREAS, on March 16, 2020, the Oroville Union High School District closed schools to protect students and staff against the spread of COVID-19; and

WHEREAS, due to safety concerns and the need for ongoing social distancing, the State Superintendent of Public Instruction stated it appears students will not return to school campuses before the end of the 2019-2020 school year; and

WHEREAS, it is necessary to ensure the continuation of public education, to the greatest extent possible, while maintaining the health and safety of the students and staff and

WHEREAS, the Board is committed to continued teaching and learning, including assessment and evaluation of work, through alternative means during this prolonged period of school closure; and

WHEREAS, it is imperative that the Superintendent have the tools to ensure the health, safety and well-being of students, staff and families on and off campuses, and to ensure the educational needs of all students are addressed through alternate locations or virtual learning environments;

NOW, THEREFORE BE IT RESOLVED, that during this time of school closures, and until further notice:

1. Grades shall be calculated in a manner that reflects student achievement and learning and supports the preservation of the progress students made prior to school closure. Final grades shall be determined using all assigned work through the end of the semester.
2. Teachers shall assign final grades based on students' third-quarter grades or students' grades when the school shutdown occurred, with opportunities to increase the final grade.
3. Students shall be given an opportunity to demonstrate understanding of applicable course content through assessments, projects, portfolios or other means appropriate to the course content.

PASSED AND ADOPTED at a meeting of the Governing Board on May 6, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Board President

Attest:

Secretary