

BOE 9/26/23  
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Transmitted via email: [Jkosiorek@swbr.com](mailto:Jkosiorek@swbr.com)

April 3, 2023

Marty Rotz  
Superintendent  
Romulus Central School District  
5705 NY-96  
Romulus, NY 14541

**RE: Romulus Central School District – 2023 CIP  
Lead in Water Testing  
Watts Proposal No. 22-657C**

Dear Mr. Rotz:

Watts Architects & Engineers (Watts) is pleased to submit this proposal to provide the above-referenced services. Our proposal is presented in the following sections: Background, Scope of Services, Compensation, Assumptions and Schedule.

### **BACKGROUND**

The Romulus Central School District (RCSD) is required to test the lead content in drinking water per the New York state Department of Health (NYSDOH). Revisions to Public Health Law which governs school potable water testing and standards were finalized on March 4, 2022. The revised law took effect on December 22, 2022. The key revisions to the law include:

1. A revision to the action level of lead in drinking water from 15 parts per billion (ppb) to 5 ppb.
2. School buildings deemed "lead-free" are no longer exempt from testing requirements.
3. Copies of lead results including lab reports and any lead remediation plans must be made available to the public and posted on the school's website.
4. Compliance testing must occur on a triennial (every 3 years) schedule.

Watts will assist RCSD with meeting these NYSDOH objects by providing lead in water testing services. Sample collection and laboratory analysis will be subcontracted to Paradigm Environmental Services, Inc. (Paradigm) Rochester, NY.

### **SCOPE OF SERVICES**

#### **I. Project Management**

- A. Schedule, oversee, and assist Paradigm with collecting and reporting the required water samples.
- B. Attend one meeting with the District to discuss the report findings.

#### **II. Field Sampling**

- A. Watts and Paradigm are both USEPA licensed firms permitted to conduct lead-based paint activities that include water testing. Both firms will provide an USEPA Lead Risk Assessor to collect samples and prepare chain-of-custody's documenting the water samples to be send for laboratory analysis.

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- B. Water samples will be collected based on NYSDOH protocol. A total of 76 samples are proposed to be collected.
- C. Outlets must be inactive for at least 6-8 hours before testing. The first and second draws of 250 ml of water will be sampled from fixtures designated prior to the field visit.
- D. Document sample locations on a field sketch.

**III. Final Report**

- A. Provide a summary of the findings based on EPA's new action level in water of 5 ppb.
- B. Recommend corrective actions for fixtures with elevated samples.
- C. Prepare CADD diagrams of all sample locations, highlighting fixtures with unsatisfactory results.

**COMPENSATION**

Compensation required for the Scope of Services indicated above will be in accordance with the prices quoted below. Any services required beyond the above-described Scope of Services will be performed on a labor and expense basis in accordance with the unit rates provided below. Your express written consent will be required prior to the commencement of any additional service. Our invoices will be submitted on a monthly basis with terms of net seven days. The prices in this proposal are firm for 30 days from the date shown, but thereafter are subject to change without notice.

**Lead in Water Testing (actual expenses) ..... \$6,094.00\***  
*\*Fee is inclusive of field labor, sample analysis, report generation and travel*

The following rate schedule will apply to our services:

Senior Environmental Consultant .....	\$126.00/Hr
Environmental Consultant .....	\$75.00/Hr
Lead Inspector Risk Assessor .....	\$50.00/Hr
CADD Technician .....	\$90.00/Hr

Water Sample .....\$35.00/Sample

Mileage at Federal rate, and all other reimbursable expenses at cost.

**ASSUMPTIONS**

1. The laboratory analysis turnaround time is 10-15 days.
2. Watts' fee includes an estimated number of samples that will need to be collected for laboratory analysis. Only the actual number of samples collected and analyzed will be charged to the project. If it is determined that samples in excess of these estimated quantities are necessary, additional samples will be collected but not submitted to the lab without approval to use unit rates for the additional analytical and labor relating to the additional sampling effort.
3. Access for inspection and sampling shall be provided by RCSD to allow entry into all areas that will require testing.

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4. Testing must be performed early morning hours before any water is run in the building. We estimate this timeframe to be between the hours of 5:00 a.m. and 7:00 a.m.
5. Watts will not provide any services other than those listed in this proposal.

**SCHEDULE**

Watts is prepared to begin work within two weeks after receiving written notice to proceed. If the above Scope of Services is acceptable to you, please indicate your acceptance by returning a signed copy of this proposal and/or your purchase order.

We appreciate the opportunity to present this proposal and look forward to working with you on this project. Should you have any questions or need additional information, please do not hesitate to contact me at (585) 690-6485.

Sincerely,

**WATTS ARCHITECTS & ENGINEERS**



Geoffrey R. Bijak, MS  
Senior Environmental Consultant

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**PROPOSAL ACCEPTANCE**

The above Scope of Services, Compensation, Assumptions and Schedule are acceptable for Watts Proposal 22-657C, Lead in Water Testing for the Romulus CSD (client).

Agreed to and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_

Your Company Reference Number  
to Appear on our Invoice(s): \_\_\_\_\_