Overlook PTO

Meeting Minutes
September 12, 2023 @ 6:30 PM in the Overlook Library
Attendees: N. Dragovich; K. Ott, C. Blatter; C. Hunter; L. Stine; L. Williams; C. Smith; C. Shaffer; D. Ryder; G.Schleifer; L. Moore; W. Dean; K. Ashley; A. Rossi; C. Blythin; D. Brumfield; S. Drollinger; B. Kuhn; K. Sherrer

Item	**Owner**
Welcome and Introductions *See sign up sheet for attendance. 19 people in attendance including Mr. Ryder and Mrs. Ott*	Christine Hunter
May Meeting Minutes (Approval 1st *N. Dragovich* 2nd *K. Ott*)	Mindie Bailey
Budget and Expense Review (Approval 1st *C. Shaffer* 2nd *B. Kuhn*) *L. Stine highlighted the items from the final 2022-2023 school year that were resolved over the summer/in September (book fair refund, Butterfly Garden actual spend vs. $1,750 in May minutes, rollover amount from 2022-2023 school year).* *L. Stine went through major financial activity shown in September financials including membership dues, donations/costs from fall open house, and spirit sales.*	Lindsey Stine
Board Member Reports *L. Stine - $500 donation from Lincoln Financial pending* *L. Moore - Donation match $25 if you work for Charles Schwab – check your employers for matching for non-profits donations.* *L. Stine - website will have info once we are able to edit.* *C. Hunter - asked how people prefer to get communications: Emails are preferred. Still keep communicating in the same ways we are currently.* *Multiple emails are good in case first try is missed.*	Christine Hunter, Stephanie Tatter, Lindsey Stine, Mindie Bailey
Principal Report *Pick up and drop off – is a big thing – this has been going well, but everyone is Being kind.* *Buses are running on time – kids have been dismissed very timely – so good job!* *Friday's during fall – varsity team representatives will be at Overlook.* *At this time, this is happening at Overlook – due to proximity of high school.* *Band will get a chance to do something special with Overlook kids also.* *T-shirt design for this year – Mr. Ryder passed out for all to see (in line with Rockstar theme)* *Evacuation drills this week – not a stressor for staff/principal but he recognizes this.* *Can be a stress point for kids. Practicing in a controlled manner is important.*	Dave Ryder

9/13 should be calm for evacuation drill.
Will discuss other scenarios for evacuation drills (besides just bad guys)
Overlook Chipotle night is tomorrow (9/13) – encourages participation.
Conferences are on 9/27 to start, other dates later in fall/winter.
Picture day is 10/2 – we switched companies- no longer Cavanaugh, Ripcho is replacement.
We don't have makeup picture day scheduled, currently.
10/6 is first rockstar assembly – won't have shirts by then.
10/5 Soundoff program begins for 2nd grade; Fire Dept teaches fire safety 10/5, 10/12, 10/19
10/12 1st grade goes to high school for fall concert (vocal music) – permissions slips coming.
Question from N. Dragovich about mums – did we have a sale this year?
NO because too many other schools are, and we didn't to overwhelm families.

Teacher Grants — Dave Ryder
Who, How Much, and for what? Whether approved or not?

None at this time

Teacher Liaison Reports

Kathy Ott

Nothing from teachers except thank you's for how to pay membership for this year ☺
C. Hunter asked how did Kindergarten selection process go?
D. Ryder - End result was good – the ends justified the means.
A. Rossi - As a parent and former teacher she thought it was awesome
K. Ott - Kids liked changing classes and rotating in
Someone asked is this a pilot program for this building or this district… last year was pilot. None of
Of the other principals are ready to make the change, but it could change in the future.
C. Hunter said parents didn't all get it – but K. Ott said kids loved it and handled it well.
S. Drollinger liked it and thought it was a great idea.
L. Williams gave feedback on the supply side – more communication on what supplies go where
Would be a benefit to parents.

New Business/Upcoming Events

- Committee Chairs (Conference Meals, Classroom Ambassador, Un-fundraiser/Unbake Sale) — Christine Hunter, Mindie Bailey, Carey Steidl, Lauren Klancer

We have been working on getting chairpersons for each event throughout the year.
C. Hunter will go through list – to explain events and add volunteers where we need help
L. Stine - To be a chair you must be a paid member.
Restaurant night – Lauren Klancer
Bookfair – Mindie Bailey – N. Dragovich would love to help with both fairs. He and wife have a passion for books– Books saved their lives as kids.
Conference night meals – Christy Blythin, Pam VanDyke; C. Blythin was advised K. Cole did this in prior years. Get count of staff from A. Jira as well as dietary restrictions. Ask for monetary donations from families to plan meals/snacks for 3 conference days.
Fall Festival - Mindie Bailey – this is now is outdoor movie night – not enough volunteers for all stations
Magic of Giving – Rachel Hess + Damaris Brumfield will assist and learn the process

4th grade event – Cadie Shaffer, Carrie Nolin, Christine Hunter, Megan Postak, Kristen Miller are chairing this event

Teacher Appreciation Week – Damaris Brumfield will chair, C. Shaffer will help.

Egg my Yard – Sarah Drollinger and Amanda Rossi will be chairs for this event

Spirit Day Sales – Carey Steidl is chair – we had record sales for first lunchtime sale on 9/8; Amanda Rossi will start helping with this to chair in the future.

Incredible kid day – TBD for spring

Rubber Ducks –Lisa Moore is chair – we usually hear in Oct/Nov for schedule – target Friday in May for fireworks; Mrs. Gorsuch would like to have group sing for this event again if possible.

Spring flower sale – Stephanie Tatter; Damaris Brumfield will assist

Read-a-thon – Krista Fagan will be chair; this goes with right to read week.

Scholarship committee – every year we give scholarship to 1 boy/girl who went to Overlook

Overlook's got talent – Lisa Moore + Cadie Shaffer will chair this in the spring.

Unfundraiser – Lindsey Stine is chair and B. Kuhn will help

Boys night out/Girls night out – change to Family night out. Possible Feb timing, need to rent space – HS students to get volunteer hours to assist. This was received well by the group (changing to one family event instead of multiple boy/girl events)

- Spirit Wear Sale- September 18-29 – *L. Stine - preview shown of items available. Info will be sent home soon.*

- Outdoor Movie Night- September 21 – *L. Stine -looking for supply donations – see Sign up Genius posted on Facebook and also D. Ryder's Remind. Will send out Sign Up for volunteer positions closer to date.*

  D. Ryder confirmed we can use L. Moore's equipment to set up in gym if necessary because of rain/bad weather.

- Fall Book Fair- October 16-19 – *L. Stine advised volunteers will be necessary and Scholastic information will be sent home with students soon.*

- In School Spirit Day Sales – *L. Stine – another sale will be held on 9/13, C. Steidl is looking for more volunteers to assist.*

- Restaurant Nights – *L. Stine - No updates at this time. Please support D. Ryder's fundraiser at Chipotle 9/14.*

Additional Items:

D. Ryder confirmed date for Halloween parties is 10/27. This won't conflict w 3rd grade testing.

Tony Behrens is Classroom ambassador chair and will reach out to ambassadors soon to let them know what they can do to be prepared and reach out to teachers.

C. Hunter confirmed PTO meetings are once a month – second Tuesday of every month @ 6:30

Motion to Adjourn: Approval (1st *K. Ott* 2nd *C. Shaffer*)

Important Dates

September 8– Spirit Day Sale
September 12– PTO Meeting@ 6:30
September 15– Spirit Day Sale
September 18-29– Spirit Wear Sale
September 21- Outdoor Movie Night
September 22– No School
September 27– Parent/Teacher Conferences 11:30 AM - 7:30 PM
October 2– Custodian Appreciation Day
October 5– Parent/Teacher Conferences 4:30 PM - 8:00 PM
October 6– Spirit Day Sale
October 10– PTO Meeting @ 6:30
October 13– No School
October 16-19– Fall Book Fair and Special Person's Day
October 23-27– Fall Testing
November 2– Parent/Teacher Conferences 8:10 AM - 3:40 PM
November 3– No School
November 14– PTO Meeting @ 6:30
November 22– 1st Trimester Ends