PASCO SCHOOL DISTRICT NO. 1

7328

FINANCIAL MANAGEMENT

Procurement Cards

In an effort to increase efficiency in the business office and to reduce the paperwork involved in processing purchases by district employees, the board of directors authorizes the use of procurement cards to secure airline tickets, hotel reservations, and other miscellaneous supplies, services, merchandize, and equipment.

The superintendent shall be directed by the board to develop guidelines and procedures for the use of district procurement cards.

Adoption Date: April 27, 1999