

FINANCIAL MANAGEMENT

Purchasing: Relations with Vendors

All financial and business transactions of the district shall conform with state and federal law and shall be consistent with sound and ethical business practices. All purchasing decisions shall be made on the basis of objectivity and shall not be influenced by personal relationships. No director, officer, administrator, agent, or employee of the district shall accept a gift or favor from vendors or prospective vendors or other firms or individuals intended to influence decisions related to district business.

No director, officer, administrator, agent, or employee of the district shall participate in selection, or in award, or administration of a contract if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the director, officer, administrator, agent, or employee, or any member of his or her immediate family (including domestic partners), or an organization which employs, or is planning to employ any of the aforementioned individuals, has a financial or other interest in the firm selected for award.

The board of directors shall adopt a policy prohibiting conflicts of interest applicable to district employees in transactions involving the school district.

Cross Reference: Board Policy 1610
5223

Conflicts of Interest
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Legal References: RCW 42.23.030
RCW 42.23.040
34 CFR 80.36

Interest in contract prohibited –
Excepted cases
Remote interests
Uniform Administrative Requirements for
Grants and Cooperative Agreements
to State and Local Governments

Adoption Date: November 10, 2009