

**BARRE UNIFIED UNION SCHOOL DISTRICT
BOARD MEETING**

September 27, 2023 at 6:00 p.m.

In-Person: Spaulding High School, 155 Ayers Street, Barre

Virtual Option: Click this link to join the meeting remotely:

Meeting ID: meet.google.com/vxi-arvi-mgb

Phone Numbers: (US)+1 929-777-4801 PIN: 769 689 006#

PLEASE NOTE: If you attend the meeting virtually and the video link fails, we will still proceed with the meeting at the assigned in-person location. You must state your name for the record to satisfy the Open Meeting Law.

Public comment is welcomed and limited to 2 minutes per agenda item. The board will hear public comments and questions, but won't respond directly during public comments. This can feel impersonal, but is in place to allow the board to stay on task and address the work of the board for that meeting.

AGENDA

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| 6:00 | 1. Call to Order |
| 6:05 | 2. Pledge and Mindfulness Moment |
| 6:10 | 3. Additions or Deletions with Motion to Approve the Agenda |
| 6:15 | 4. Executive Session (as needed) |
| 6:20 | 5. Comments for Items Not on the Agenda |
| | 5.1. Public Comment |
| | 5.2. Student Voice |
| 6:35 | 6. Consent Agenda |
| | 6.1. Regular Meeting Minutes - September 13, 2023 |
| | 6.2. Warrant Approvals (9/13, 9/21) |
| 6:40 | 7. Building Reports |
| | 7.1. BCEMS, BTMES, SHS, SEA |
| | 7.2. Superintendent Report |
| 6:50 | 8. Current Business |
| | 8.1. New Hires [ACTION] |
| | 8.2. Finance Committee Update (Audit update, Act 173, Budget Development, FY23 Year End) |
| | 8.3. Director of Curriculum Update |
| | 8.4. BCEMS Maintenance Truck Lease Buyout - Funding Approval [ACTION] |
| | 8.5. Fall/Winter Board/Committee Meeting Dates [ACTION] |
| | 8.6. VSBA Annual Meeting Delegate [ACTION] |
| 8:00 | 9. Old Business |
| | 9.1. Status Update on 5-Year Plan |
| | 9.2. Procedures for Policies Update |
| 8:05 | 10. Committee Reports |
| | 10.1. Finance Committee: No Quorum: September 18, 2023; Next Meeting: October 16, 2023 |
| | 10.2. Facilities/Transp. Cmt: Canceled: September 4, 2023; Next Meeting: October 2, 2023 |
| | 10.3. Policy Committee: Met: September 20, 2023; Next Meeting: October 18, 2023 |
| | 10.4. Curriculum Committee: Canceled: September 6, 2023; Next Meeting: October 4, 2023 |
| | 10.5. CVCCSD Board: Met: September 11, 2023; Next Meeting: October 9, 2023 |
| 8:15 | 11. Future Agenda Items |

- 8:25 12. Next Meeting Dates: October 11, 2023, Spaulding High School and via Google Meet
October 25, 2023, Spaulding High School and via Google Meet
- 8:30 13. Executive Session
14. Adjournment

PARKING LOT OF ITEMS

- A. Consolidation of Buildings (Articles 3 & 4) (Add to Agendas Monthly)
- B. Total Compensation Package (added by Mrs. Leclerc Sept. 2023; Finance Cmt First)
- C. New Governance Standards (added by Mrs. Reynolds Sept 2023; New Standards go into Effect in July)
- D. Special Education Staff and Child Count Data Report (Quarterly Nov/Jan/April/June)
- E. SHS Athletic Fields (Ongoing)
- F. Update New Accounting Software (added by Mrs. Leclerc Aug. 2023; Finance Cmt First - November)
- G. Procedures for Policies (Sept. 2nd Meeting)
- H. Student Weighting Formula/Budget Development (Finance Cmt: Aug. 21; Board Meeting; October/November.)
- I. Combining Middle School Athletic Programs (Oct.)
- J. SAP (Student Assistance Professionals) Presentation (Fall 1st Mtg October)
- K. Food Service Presentation (added by Mrs. Spaulding, July 2023 - October)
- L. Board Member Participation in Exit Interviews (added by Mr. Boutin, June 2023)
- M. CIA Plan Update (Quarterly: Nov., Jan., Apr. & June)
- N. Enrollment/Home Study (Quarterly: Nov., Jan., Apr. and June)

MEETING NORMS

- 1. Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- 2. Make decisions based on clear information
- 3. Honor the board's decisions
- 4. Keep meetings short and on time
- 5. Stick to the agenda
- 6. Keep remarks short and to the point
- 7. Everyone gets a chance to talk before people take a second turn
- 8. Respect others and their ideas

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BARRE UNIFIED UNION SCHOOL DISTRICT REGULAR BOARD MEETING

Spaulding High School Library and Via Video Conference – Google Meet
September 13, 2023 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Giuliano Cecchinelli, II (BC) – Chair
Chris Parker (BT) – Vice Chair
Paul Malone (BT) - Clerk
Michael Boutin (BC)
Nancy Leclerc (At-Large)
Ben Moore (BC)
Terry Reil (BT)
Emily Reynolds (BT)
Sonya Spaulding (BC)

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent
Carol Marold, Director of Human Resources

GUESTS PRESENT:

Dave Delcore – Times Argus	Martha Blaisdell	Mary Bowers	Sandra Cameron	Kristin Gilbar
Prudence Krasofski	Jessika Maurais	Andrea Poulin	Brody Priddy	Rachel Van Vliet

1. Call to Order

The Chair, Mr. Cecchinelli, called the Wednesday, September 13, 2023, Regular meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference.

2. Pledge and Mindfulness Moment

The Board recited the Pledge of Allegiance. The Board held a Mindfulness Moment.

3. Additions and/or Deletions to the Agenda

On a motion by Mrs. Spaulding, seconded by Mr. Malone, the Board unanimously voted to add 8.1 Fuel Bids Authorization to the Agenda.

On a motion by Mr. Boutin, seconded by Mrs. Leclerc, the Board unanimously voted to add 8.2 Warrant Signature Page to the Agenda.

On a motion by Mr. Reil, seconded by Mrs. Leclerc, the Board unanimously voted to add 8.3 Community Correspondence Responses.

Brief discussion was held regarding the legal grounds (criteria) for discussing Agenda Item 12.1 (Personnel Matter) in Executive Session. Mr. Reil does not believe the item being presented for discussion falls under any of the categories listed as those that qualify for Executive Session. It was agreed to add an agenda item (7.8 Personnel Matter), in the event that discussion in Executive Session has the outcome that the matter be discussed in open session. Mr. Cecchinelli advised that the documents provided for Executive Session, are privileged information. Mr. Reil queried regarding the titles of the documents (without personal/personnel information). The document titles were not provided. Mr. Hennessey advised that he was prepared to discuss the personnel matter in Executive Session, but is not prepared to discuss it in the live portion of the meeting. At the suggestion that an Executive Session be held at the beginning of the meeting, Mr. Boutin reiterated his belief that all Executive Sessions be held at the end of the meeting.

On a motion by Mr. Malone, seconded by Mrs. Leclerc, the Board unanimously voted to add 7.8 Personnel Matter to the Agenda.

On a motion by Mrs. Spaulding, seconded by Ms. Parker, the Board unanimously voted to take Agenda Item 7.6 (FY24 Superintendent's Evaluation) out of order.

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Brief discussion was held regarding the addition of Test Scores, a status update on the hiring of an SRO for SHS, a status update on receipt of written legal opinions, and a status update on the 5-Year Plan

On a motion by Mrs. Leclerc, seconded by Mr. Malone, the Board voted 5 to 4 against the motion to add Status Update on 5-Year Plan to the Agenda

**Mr. Cecchinelli, Mr. Moore, Ms. Parker, Ms. Reynolds, and Mrs. Spaulding voted for the motion.
Mr. Boutin, Mrs. Leclerc, Mr. Malone, and Mr. Reil voted for the motion.**

Mr. Cecchinelli advised he will add 'Status Update on 5-Year Plan' to the next Agenda.

On a motion by Mrs. Leclerc, seconded by Mr. Reil, the Board voted 5 to 4 to add 8.4 Update on Written Legal Opinions to the Agenda.

**Mr. Boutin, Mr. Cecchinelli, Mrs. Leclerc, Mr. Malone, and Mr. Reil voted for the motion.
Mr. Moore, Ms. Parker, Ms. Reynolds, and Mrs. Spaulding voted against the motion.**

On a motion by Mrs. Spaulding, seconded by Ms. Parker, the Board unanimously voted to approve the Agenda as amended.

4. Executive Session (as needed)

No Executive Session was necessary.

5. Public Comment for Items Not on the Agenda

5.1 Public Comment

Mary Bowers (BTMES teacher) addressed the Board advising that, contrary to what she has been advised, she does not believe that BTMES has air conditioning. Mrs. Bowers requested that if there is air conditioning at BTMES, it needs to be fixed, and if BTMES does not have air conditioning, she wants it installed. Additionally, Ms. Bowers believes it to be strange that the District only has one electrician on staff.

Mrs. Leclerc advised that she finds the agenda approval to be a painful process, and noted that the Parking Lot continues to grow. Mrs. Leclerc believes requested items are not being added to the agendas, and she would like to see more progress. Additionally, Mrs. Leclerc believes the agenda should contain more items pertaining to finances and the education of students.

Mrs. Spaulding queried regarding whether Public Comment is open for comments by Board Members or just community members.

5.2 Student Voice

Brody Priddy introduced himself, advised that he has been elected to represent SHS students at Board meetings, and provided a brief update on activities of the SHS Student Council.

6. Consent Agenda

6.1 Approval of Minutes – August 23, 2023 Regular Meeting

On a motion by Mrs. Spaulding, seconded by Mr. Boutin, the Board unanimously voted to approve the Minutes of the August 23, 2023 Regular Meeting, and the August 28, 2023 Special Meeting.

6.2 Approval of Minutes – August 28, 2023 Special Meeting

Action taken under agenda item 6.1

6.3 Warrant Approvals

Copies of Warrants for 08/31/23 and 09/07/23 were distributed.

Brief discussion was held regarding warrants pertaining to; a local landscaping warrant for over \$40,000 that Mr. Reil believes required Board approval, the purchase of 175 virtual seats (virtual high school), the draw down for SEA shop supplies, and architectural fees for the BCEMS roof.

On a motion by Mrs. Spaulding, seconded by Mr. Boutin, the Board unanimously voted to approve the Warrants dated 08/31/23 and 09/07/23.

Discussion moved to Agenda Item 7.6

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7. Current Business

7.1 New Hires

The resumes and BUUSD Notification of Employment Status Forms for Lucas Heath Howe (SHS PE), and Jeff Amato (BCEMS 6th Grade ELA) were distributed.

Mr. Hennessey provided a brief overview of the SHS PE teacher candidate and advised that Mr. Amato has withdrawn his application for the BTMES position.

On a motion by Mr. Malone, seconded by Mr. Boutin, the Board unanimously voted to approve the hiring of Lucas Heath Howe.

7.2 SHS Foundation Board Representation

Mr. Cecchinelli advised that he is currently filling the Board Representative position. It is likely that the Board Representative will provide minutes. Mrs. Spaulding, noted that she is currently only on one Committee, and volunteered to fill the position.

On a motion by Mr. Malone, seconded by Mr. Boutin, the Board voted 7 to 1 to appoint Mrs. Spaulding as the BUUSD Board Representative on the SHS Foundation Board.

Mr. Boutin, Mr. Malone, Mr. Moore, Ms. Parker, Mr. Reil, Ms. Reynolds, and Mrs. Spaulding voted for the motion. Mrs. Leclerc voted against the motion.

7.3 Articles of Agreement: Articles 3 and 4

A document titled BUUSD Action Item Briefing Memo was distributed.

A document titled The Barre Unified Union School District Articles of Agreement Amended February 19, 2019 was distributed.

Mr. Boutin would like the Board to approve having the Superintendent reach out to legal counsel regarding what needs to be done to have elimination of Articles 3 and 4 on the March 2024 ballot. Lengthy discussion ensued, including but not limited to; acknowledgement that Article 3 needs to be modified, rather than removed, possible benefits to reconfiguring the student populations at each building, clarification of the benefits of removing the Articles, acknowledgement of the differing opinions between the Town/City during Act 46 voting, a query regarding how the grades would be divided between BCEMS and BTMES, complications that could arise for families that would have students in both of the schools, a query regarding the need, a query regarding how the student populations would balance out, recognition that removal of the Articles does not necessarily mean that school restructuring would occur in the near future, a request to have this item discussed on a monthly basis, a request that there be full Board support of this initiative, and discussion of transportation. **Mr. Reil called Point of Order, noting that discussion has transgressed from the motion on the floor. Mr. Cecchinelli called the vote.**

On a motion by Mr. Reil, seconded by Mr. Boutin, the Board voted 6 to 2 to direct the Superintendent to get a written legal opinion regarding the pathway forward to get removal of Articles 3 and 4 on the ballot, and what if any risks are involved.

Mr. Boutin, Mr. Moore, Ms. Parker, Mr. Reil, Ms. Reynolds, and Mrs. Spaulding voted for the motion. Mrs. Leclerc and Mr. Malone voted against the motion.

Additional discussion was held regarding the request to have this item as a monthly agenda item, concern that the Board will not be ready to put removal of Articles on the March 2024 ballot, the need to have a feasibility study, the need to provide the community with the information they will need to know to make an informed decision, concern over the number of unknown factors, the reasons the Articles were put in place, outstanding logistical issues, concern that raising this issue will have a negative impact on passing the budget, the benefits that monthly discussions may have in determining the next step, a suggestion that investigative work be done in each of the Committees, a suggestion that there be an ADHOC committee for this initiative,

On a motion by Mr. Boutin, seconded by Mrs. Spaulding, the Board voted 5 to 3 to have Discussion of Revisions of Articles 3 and 4 as a standing monthly agenda item.

Mr. Boutin, Mr. Moore, Ms. Parker, Ms. Reynolds, and Mrs. Spaulding voted for the motion. Mrs. Leclerc, Mr. Malone, and Mr. Reil voted against the motion.

7.4 Allocation of Board Stipend for Staff Appreciation

A document titled BUUSD Action Item Briefing Memo was distributed.

A document titled 'Board Member Stipend Waived/Redirected' was distributed.

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Mr. Boutin made a motion to allocate School Board Director Michael Boutin's stipend to an event for the benefit of BUUSD staff, with details being worked out with Carol Marold and Michael Boutin. Mr. Reil seconded the motion.

Discussion included; the document titled Board Member Stipend Waived/Redirected, concern that there be a legal opinion on this matter, concern that there might be an escheat issue, concern that the Board is spending time on this matter, a suggestion that Mr. Boutin accept the stipend, pay taxes, then donate back to the District, concern that the funds would be better dedicated to something student oriented (e.g. AP exam fees, scholarships), Mr. Boutin's practice of donating his City Counsel stipend for the employee Christmas party, Mr. Boutin's wish to do something nice for the teachers, gratitude to Mrs. Perreault for providing information on the distributed document, appreciation for the 'spirit' of the donation, a suggestion that there be a budgetary line item for teacher 'appreciation' events, concern that the suggested donation sets a 'weird precedent', clarification that the only way for Mr. Boutin to donate the full amount (pre-tax) requires that the Board allocate the funds, and concern over what happens to the funds if Mr. Boutin does not accept the funds (escheatment issues),

On a motion by Mr. Boutin, seconded by Mr. Reil, the Board voted 5 to 3 to allocate School Board Director Michael Boutin's stipend to an event for the benefit of BUUSD staff, with details being worked out with Carol Marold and Michael Boutin.

Mr. Boutin, Mr. Cecchinelli, Mr. Moore, Ms. Reynolds, and Mrs. Spaulding voted for the motion.

Mrs. Leclerc, Mr. Malone, and Ms. Parker voted against the motion.

Mr. Reil abstained.

7.5 November 22nd/December 27th Meeting Dates

After lengthy discussion, including coordination with the Finance Committee (budget season), and a suggestion that January and February meetings also be review/revised, **it was agreed that Mr. Hennessey and Mrs. Perreault will draft a schedule and present it for approval at the next Board Meeting.**

7.6 FY24 Superintendent Evaluation

Sandra Cameron addressed the Board, providing an overview of the process and answering questions from the Board. Ms. Cameron advised that the process which includes tools that reflect Standards for Educational Leaders, a rubric with rating scales, the option to embed current Superintendent goals, and the timeline (4 to 6 weeks). The goal is to issue surveys to stakeholders (generally all Board Members, the Administrative Team, the Leadership Team, and the Superintendent). Feedback is anonymous. The survey is generally open for 2 weeks, but can be extended if necessary. Feedback is analyzed and summarized, at which point, some areas for goals are eliminated and some are identified. The summary report includes identification of possible goals. The process usually involves the use of an evaluation committee. Themes and goals are discussed in meetings, with the Superintendent involved in the process. An annual evaluation of the Superintendent is legally required. In response to a query, Ms. Cameron advised that the role of the committee is to coordinate and communicate the process, and that all Board Members will have the opportunity to provide feedback. The VSBA utilizes a tool to perform the evaluation and Ms. Cameron will be bringing a report back to the Board and the Superintendent. The report will evaluate feedback from all stakeholders. Clarification was provided regarding stakeholders and it was confirmed that principals are included as part of the leadership team. It was confirmed that a committee is not necessary for smaller boards but can be beneficial for larger boards. The final report will contain 3 sections (Board, Administrator, and Superintendent), and a 'total' section. Discussion was held regarding meeting dates. **It was agreed to hold the first meeting on October 12, 2023 at 4:00 p.m. at SHS (if a room is available), and there will be a virtual option.** A member of the Committee will be responsible for taking/providing minutes. It was noted that a quorum of the Board will be present. The Committee meetings will be warned. Ms. Cameron will need to have a point of contact. The contact person will be decided at first meeting.

Discussion moved to Agenda Item 7.1.

7.7 VEHI/VSBIT Annual Meeting Info/Proxy Forms

A document titled 'Exhibit B – VSBIT Proxy or Certificate of Authority' (for unemployment insurance)

A document titled 'Exhibit B – VSBIT Proxy or Certificate of Authority' (for multi-line insurance)

Brief discussion was held.

On a motion by Mrs. Spaulding, seconded by Mr. Malone, the Board unanimously voted to authorize Superintendent Chris Hennessey to appear and vote on behalf of the BUUSD for the VSBIT Unemployment Program, and the VSBIT Multi-line Program.

The Board recessed at 7:58 p.m. and resumed the meeting at 8:03 p.m.

7.8 Personnel Matter

No discussion.

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8. Old Business

8.1 Fuel Bids Authorization

On a motion by Mrs. Leclerc, seconded by Mrs. Spaulding, the Board unanimously voted to direct the Business Manager to solicit additional bids from Suburban and Bourne's fuel vendors, to continue to monitor fuel prices and authorized the Business Manager to enter into a contract when she believes the best rate has been offered.

8.2 Warrant Signature Page

A copy of an e-mail from Lisa Perreault to Pietro Lynn (dated 08/23/23), titled Warrant Process/Signature Page, was distributed. This document was originally labeled belonging under Agenda Item 6.3.

It was noted that this matter was discussed at the Finance Committee meeting, and the document is the result of that meeting.

Mrs. Leclerc does not believe that the warrant procedures are a finalized matter. Lengthy discussion was held regarding the current warrant approval process, including, but not limited to; concern that the procedure does not match statute, that the procedures do not reflect the current process, a request for clarity on the process for submitting questions and answers on warrants, a request that the Business Manager be present for discussion of warrant procedures, acknowledgement that legal counsel has advised that he sees no issues with the current process/procedures, expressions of frustration that this matter is a continual subject of discussion, discussion of the Board's obligation to review procedures, know that they follow statute, and that they are followed, the Board's obligation to provide fiscal oversight, concern that the question posed to legal counsel was not the correct question, reiteration of the request for the Business Manager to be present for discussion of warrant procedures, and a query regarding clarification of Mrs. Leclerc's concerns.

Mr. Reil called Point of Order and requested that the Chair regain control of the room. (unrecognized speakers). Discussion continued, and included; reiteration that discussion was held at the Finance Committee and the Business Manager contacted legal counsel (as requested), reiteration of the concern that the correct question was not posed to legal counsel, reiterated expressions of frustration that this matter continues to be a topic of conversation.

Mrs. Spaulding made a motion that the Board stop talking about warrant procedures because she is fine with them.

Mr. Moore seconded the motion.

Discussion included concern that the topic needs continued discussion in order to resolve some outstanding issues with the procedures, and concern that a motion to tell Board Members to not ask questions, or discuss or communicate about procedures is not appropriate, a reading of the attorney's response, a query regarding clarification on what the concerns are, clarification that procedures are not policy, clarification that the Board can require that procedures be changed if they feel that procedures do not match statute or meet the District's needs, concern that the Board has sought legal advice and is ignoring that advice, reiteration of the concern that the proper question was not posed to the attorney, and concern that the Board not be allowed to discuss a matter and instruct administration on a matter they believe poses an issue.

Mrs. Spaulding withdrew the motion.

On a motion by Mrs. Spaulding, seconded by Ms. Reynolds, the Board voted 5 to 3 to postpone indefinitely, discussion of Warrant Procedures.

Mr. Moore, Ms. Parker, Mr. Reil, Ms. Reynolds, and Mrs. Spaulding voted for the motion.

Mr. Boutin, Mrs. Leclerc, and Mr. Malone voted against the motion.

Mr. Reil moved to reconsider the question. Mrs. Leclerc seconded the motion.

Discussion included; concern that the intent of the motion is to quash debate, a suggestion that the Superintendent facilitate a meeting between the Business Manager and Mrs. Leclerc, and report back to the Board, vs. quashing discussion when a Board Member clearly has concerns, agreement that the Board does need to move on from this subject, a suggestion that the Board respond to legal counsel, accepting his offer to provide a more lengthy legal opinion, concern regarding the cost of obtaining a more lengthy legal opinion, a belief that the new warrant process was working smoothly until the procedures were written and distributed, acknowledgment that the procedures were created jointly (by the Superintendent and Business Manager) because they felt that questions were less about warrants and more about questioning the professionals who have been hired by the Board to do this work, questioning competence, motives and integrity, and that is administrators biggest concern, a request for clarity on the warrant question process (who is to be responded to – full Board or individuals), frustration that administrators don't know who they are really responding to, a request from administrators, that the Board as a whole, provide guidance, a belief by administrators that their competence is being questioned on any line item that's in the budget, a belief that discussion regarding warrant questions was fairly resolved at the Finance Committee meeting, but in terms of some specific questions that have been asked, Mr. Reil advised that some of his specific questions (regarding expenses and processes) have not been answered and he believes these questions on process and decisions are well within the scope of his oversight role as a Board Member, and is not judgement on employees ability, but rather is his attempt to achieve clarity and

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understanding of the process that is behind some of the decision making. Mr. Reil reiterated that he wishes to reconsider the motion because he does not believe it is appropriate to tell people that they can't participate and ask questions, or speak about a topic. Mrs. Spaulding believes that this topic has been discussed ad nauseam and she, as Finance Committee Chair, is willing to have a meeting with the Business Manager, the Superintendent, and any Board Member who has concerns, but she does not believe this item should come back to the Board. Mr. Malone noted that if the legal response had included a link to the statute, it may have resolved the issue, and reiterated that he has asked for this information at multiple meetings. Mrs. Leclerc advised that warrant questions submitted to the District, are simply questions related to warrants and have nothing to do with questioning the competency of employees. Mr. Boutin suggested that if there are problems with the procedure, a recommendation should be made to change them and the Board can vote on that. Mrs. Leclerc believes getting warrant detail information is problematic.

On a motion by Mr. Reil, seconded by Mrs. Leclerc, the Board voted 7 to 0 to Call the Question.

Mrs. Leclerc, Mr. Malone Mr. Moore, Ms. Parker, Mr. Reil, Ms. Reynolds, and Mrs. Spaulding voted for the motion. Mr. Boutin, abstained.

On a motion by Mr. Reil, seconded by, Mrs. Leclerc, the Board voted 4 to 3 against the motion to reconsider the question.

**Mrs. Leclerc, Mr. Malone, and Mr. Reil, voted for the motion.
Mr. Moore, Ms. Parker, Ms. Reynolds, and Mrs. Spaulding voted against the motion.
Mr. Boutin, abstained.**

8.3 Community Correspondence Responses

Mr. Reil advised that 2 ½ weeks ago, he advised regarding a community member who had submitted a question and has not received a response or reply. As of today, the community member still hasn't received a reply. Mr. Reil advised that the District does have a policy and procedure regarding responding to community correspondence, and he would like to know when and who is going to reply to the community member. Mr. Cecchinelli advised that Mr. Evans (Director of Facilities) was supposed to respond to the community member. Mr. Cecchinelli advised that he will speak with Mr. Evans and resolution will occur on 09/14/23.

8.4 Update on Written Legal Opinions

It was agreed that Board Members will submit their legal questions to Mr. Cecchinelli, and he will compile a list and distribute it to the entire Board. Mr. Malone requested written legal opinions on 'The Salary Metrics' (including the authority from the Board to approve individual contracts), the issue that deals with "The Issue Between an Individual Board Member and the Board Chair" ("and whether or not that is a public discussion that is allowed, as the Board just had a discussion on what we can talk about in Executive Session and what can be talked about in public"), and "Where We Are in Communication" (a detailed roster will be provided later).

9. Round Table

Mr. Reil advised that at the last meeting, he would look into the 'appeal matter'. On the appeal subject on whether the Board can appeal the Chair's decisions, appeals is a Robert's Rules thing (Section 24-5) and it only applies to rulings by the Chair, not decisions. Rulings would be items that pertain to 'Point of Order' rulings or when someone makes a motion or is out of order and the Chair makes a ruling. If someone wants to appeal one of the Chair's decisions, it's done through motions, motions to amend, other types of motions, and/or Board Member discipline processes that are defined in Robert's Rules. Mr. Cecchinelli advised that he has taken that a step further, and advised regarding the process for the Board to appeal the Chair's decisions (e.g. Agendas).

Mr. Reil advised that a community member sent him a picture of a social media post where a Board Member replied to someone else's post. Mr. Reil is concerned that a Board Member may be inciting discontent amongst the Board, noting that that is inappropriate and does not align with meeting norms. Mr. Reil does not believe Board Members should be out on social media attacking other Board Members, he believes it is inappropriate and needs to stop.

Mr. Boutin advised that there will be a Curriculum Committee meeting in October, and that Karen Fredericks will present on the AP courses and Work Programs. The date will be announced.

Mr. Boutin expressed appreciation to Mrs. Waterhouse for reaching out to him regarding his concern on truancy issues.

Mr. Boutin appreciates Ms. Bowers for speaking to the Board this evening (regarding BTMES air conditioning issues), and suggested that perhaps the Board should discuss this matter in the future.

Mr. Malone, referencing the Warrant issue, advised that a Board Member recently submitted a list of questions (to the Business Manager), and there was a questions as to why that was done. Mr. Malone noted that the Board was asked to submit their questions in writing. Mr. Malone is concerned that a Board Member was being attacked for sending questions in an email format, as that is what the Board was directed to do. Mr. Malone finds it disturbing that there was a direct violation of Open Meeting Law, as the Board Member

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who ‘attacked’ the other Board Member, copied the entire Board on their email. Mr. Malone would like the Board Chair to exercise his prerogative to see that this doesn’t happen again, as the Chair had advised that he will take these matters seriously, including ‘fines’. Mr. Malone has a budgetary concern, noting that in the new fiscal year, there are a number of line items that are already over budget, and there are a number of line items that have encumbrances listed that will also go over budget. Mr. Malone finds it concerning that a number of line items are already significantly over budget this early in the year. Mr. Malone encourages all Board Members to be reviewing finances. Mr. Malone would like an explanation as to why line items are already significantly over budget. Mr. Malone advised that this information will be very important for the FY25 budgetary process.

Mrs. Leclerc echoed Mr. Malone’s sentiments, advising that she also finds it concerning that after following the Business Manager’s request to send questions via email, she received an email claiming that it was not appropriate for her to submit questions (and that this email was copied to the entire Board). Given this chain of events, Mrs. Leclerc believes the Board needs to hold a discussion regarding the process for getting warrant questions answered.

Mrs. Leclerc, advised that with regard to Open Meeting Law, VSBA advises that Board Members should utilize the ‘blind copy’ email function to assure that Board Members don’t violate Open Meeting Law. Mrs. Leclerc advised that a Board Member advised they would no longer reply to Mrs. Leclerc’s emails because they include ‘blind copies’. Mrs. Leclerc noted that using blind copy is the safest way to communicate.

Mrs. Leclerc advised that the Board Retreat Meeting Minutes, from April 12, 2023 are still not posted on the District web site.

Mrs. Poulin, referring to previous discussion where some believed ‘Other Business’ is a category, not an agenda item, advised regarding the definition of Other Business/Any Other Business “The last item on the agenda for a meeting when any matter not already dealt with has been raised.”, also “Subjects that need to be discussed at a meeting after all subjects on the agenda official list, prepared before the meeting, have been discussed.”. Mrs. Poulin stands by her assertion that Other Business is an agenda item, not a category, and noted that it is common on agendas, including the most recent VSBA Annual Meeting Agenda, as well as other municipalities, etc. Mrs. Poulin noted that it was stated that Other Business would no longer be on the Agenda and that only Round Table will be included. It was stated that Round Table is for discussion of “congratulatory’ types of information and that no Board business can be discussed. Mrs. Poulin noted that though Other Business is not on the Agendas, Board business has continued to be raised under Round Table. Mrs. Poulin queried, that given that Board Business is regularly being introduced under Round Table, is the Board going to add Other Business back to the agenda, or is the Board going to stop discussing Board business under Round Table? Mrs. Poulin advised that this is all very confusing to the public and is in direct conflict with what was announced. Mrs. Poulin, as a community member, would like clarification on this matter. Mr. Cecchinelli advised that if there is confusion, he can remove it (Round Table) from agendas.

10. Future Agenda Items

September 27, 2023 Meeting:

- Status Update on 5-Year Plan
- November 22nd/December 27th Meeting Dates
- Combining Middle School Athletic Programs (Parking Lot Item G)
- Update on Paying Vendors Via ACH
- Education Update

Add to Parking Lot:

- Consolidation of Buildings (Articles 3 & 4) – keep in Parking Lot. Will be added to Agendas monthly.
- Total Compensation Package (Added by NL 09/13/23 – discuss at Finance Committee first)
- New Governance Standards (Added by EWR 09/13/23 – new standards go into effect in July)
- Special Education Staff and Child Count Data Report (quarterly Nov/Jan/Apr/June) (added by Board)

11. Next Meeting Dates

Wednesday, September 27, 2023 at 6:00 p.m. in the Spaulding High School Library and via Video Conference (Google Meet).

Wednesday, October 11, 2023 at 6:00 p.m. in the Spaulding High School Library and via Video Conference (Google Meet).

12. Executive Session as Needed

12.1 Personnel Matter (08/09/23 Meeting)

12.2 Superintendent Evaluation

Items proposed for discussion in Executive Session include a Personnel Matter and the Superintendent’s Evaluation.

On a motion by Mr. Boutin, seconded by Mr. Moore, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the Barre Unified Union School District at a substantial disadvantage should the discussion be public.

DRAFT

On a motion by Mr. Boutin, seconded by Ms. Reynolds, the Board unanimously voted to enter into Executive Session, with Mr. Hennessey and Mrs. Marold in attendance, at 9:11 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

The remaining information was provided by the Board Clerk.

On a motion by Mrs. Spaulding, seconded by Mrs. Leclerc, the Board unanimously voted to exit Executive Session at 10:06 p.m.

On a motion by Ms. Parker, seconded by Mrs. Spaulding, the Board voted 6 to 3 to agree that the evaluative process of accepting the Superintendent's response was complete.

Mr. Boutin, Mr. Cecchinelli, Mr. Moore, Ms. Parker, Ms. Reynolds, and Mrs. Spaulding voted for the motion. Mrs. Leclerc, Mr. Malone, and Mr. Reil voted against the motion.

13. Adjournment

On a motion by Mr. Boutin, seconded by Mrs. Spaulding, the Board unanimously voted to adjourn at 10:08 p.m.

Respectfully submitted,
Andrea Poulin

BARRE UNIFIED UNION SCHOOL DISTRICT VOUCHER

Voucher No: 1042

Voucher Date: 09/13/2023

Prepared By:

MJ

Printed: 09/13/2023 08:09:15 AM

BARRE UNIFIED UNION SCHOOL DISTRICT is hereby authorized to draw warrants against BARRE UNIFIED UNION SCHOOL DISTRICT funds for the sum of \$137,385.27 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Lisa Perreault

Signature

Required

Signature II

Optional

Signature III

Optional

BARRE UNIFIED UNION SCHOOL DISTRICT

Fund		Amount
101	GENERAL FUND	\$101,234.61
203	SCHOOL WIDE PROGRAM	\$34,697.70
601	FOOD SERVICE	\$1,188.39
605	ACTION FOR HEALTHY KIDS	\$264.57
		\$137,385.27

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
A. COOPER MECHANICAL, INC.	3720					
Check Group:						
BCEMS- Victaulic Fitting Replacement		1 0		23266-2 9/11/2023	101.1381.51.11.0.2610.54320.000000 FACILITIES - REPAIR & MAINT	\$11,608.00
				Check #: 90606		
					PO/InvoiceTotal:	\$11,608.00
					Vendor Total:	\$11,608.00
AMAZON CAPITAL SERVICES	12					
Check Group:						
Tables & Supplies		1 0		16NC-G1DG-4XV V 8/23/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$428.28
ECOLAB Scout Flex Pak Pot and Pan Detergent- 2 Gallon		1 0		17JG-4TQQ-QNK D 9/8/2023	601.3097.51.15.9.3100.56110.000000 FOOD SERVICE - SUPPLIES	\$113.99
				Check #: 90607		
					PO/InvoiceTotal:	\$542.27
Check Group:						
weighted stuffed bear		1 240124		17XT-QX4J-XYTL 8/18/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$29.99
				Check #: 90607		
					PO/InvoiceTotal:	\$29.99
Check Group:						
Pacon Behavioral Pocket Chart 18.5 x 21		5 240132		1KXX-G6QW-39K M 8/22/2023	203.3097.51.11.4.1101.56110.000000 SWP - SUPPLIES	\$130.20
				Check #: 90607		
					PO/InvoiceTotal:	\$130.20
Check Group:						
Fidgits		1 240225		1VRK-7V61-PWV R 9/3/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$25.99

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pack of 12 pens		1	240225	1VRK-7V61-PWV R 9/3/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$19.99
Planner		1	240225	1VRK-7V61-PWV R 9/3/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$5.68
4pk highlighters		2	240225	1VRK-7V61-PWV R 9/3/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$23.96
9x12 envelopes 250 ea		2	240225	1VRK-7V61-PWV R 9/3/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$69.38
Check #: 90607						
PO/InvoiceTotal:						\$145.00
Check Group:						
Stapler, folders, envelopes, lg envelopes		1	240229	1TFK-NRL3-TJF4 9/4/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$54.46
Check #: 90607						
PO/InvoiceTotal:						\$54.46
Check Group:						
Randi Collins classroom budget - Ok by Jen		1	241143158	13NF-6Q4G-Y4P H 8/27/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$64.98
Randi Collins classroom budget - Ok by Jen		1	241143158	1HH4-7RLW-974 V 8/28/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$20.24
Check #: 90607						
PO/InvoiceTotal:						\$85.22
Check Group:						
Holly Johnson classroom budget - approved by Jen		1	241143167	1WF6-Q7CH-JQ6 X 8/29/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$43.11
Check #: 90607						
PO/InvoiceTotal:						\$43.11

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
acrylic frames and whiteboard/easel		1	241143172	1DL7-JY39-XVP7 8/31/2023	101.1020.51.11.0.2410.56110.000000 PRINCIPALS-SUPPLIES	\$85.84
2nd ECO supplies and light covers for classrooms		1	241143172	1DL7-JY39-XVP7 8/31/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$276.81
Check #: 90607						
PO/InvoiceTotal:						\$362.65
Check Group:						
Abby Duncan classroom supplies - ok by Jen		1	241143178	1PNK-GGCM-D91 L 9/1/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$281.74
Check #: 90607						
PO/InvoiceTotal:						\$281.74
Vendor Total:						\$1,674.64
CAPITAL ONE TRADE CREDIT	3857					
Check Group:						
BTMES- Maintenance Supplies		1	0	499600 9/6/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$71.00
SHS- Maintenance Supplies		1	0	499706 9/8/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$52.95
SEA- Maintenance Supplies		1	0	499710 9/8/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$27.96
Check #: 90608						
PO/InvoiceTotal:						\$151.91
Vendor Total:						\$151.91
CASELLA WASTE MANAGEMENT	76					
Check Group:						
BTMES- Recycling/Compost		1	0	2903409 9/1/2023	101.1020.51.11.0.2610.54250.000000 FACILITIES-RUBBISH REMOVAL	\$1,131.04
BCEMS- Recycling/Compost		1	0	2903871 9/1/2023	101.1381.51.11.0.2610.54250.000000 FACILITIES - RUBBISH REMOVAL	\$1,266.75

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHS- Recycling/Compost		1	0	2904083 9/1/2023	101.1276.31.11.0.2610.54250.000000 FACILITIES - RUBBISH REMOVAL	\$1,346.80
SEA- Recycling		1	0	2904316 9/1/2023	101.1276.31.11.0.2610.54250.000000 FACILITIES - RUBBISH REMOVAL	\$364.64
Check #: 90609						
PO/InvoiceTotal:						\$4,109.23
Vendor Total:						\$4,109.23
CASTLETON UNIVERSITY	849					
Check Group:						
Course: Supporting Deurodivergent Learners, Instructor: R. Mortensen, 3 credits, Sept. 27, 2023-June 18, 2024. Remaining Balance: \$839		1	240280	"CFS" (HWE) 9/13/2023	101.3097.51.21.0.1201.52520.000000 SPED INSTR - TEACHER TUITION REIMB	\$1,195.00
Check #: 90610						
PO/InvoiceTotal:						\$1,195.00
Check Group:						
Course: Supporting Neurodivergent Learners, Instructor: R. Mortensen, 3 credits, Sept. 27, 2023-June 18, 2024. Remaining Balance: \$839		1	241143211	"CFS" (SK) 9/13/2023	101.1020.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB	\$1,195.00
Check #: 90610						
PO/InvoiceTotal:						\$1,195.00
Check Group:						
Course: Place Based Learning, Instructor: T. Sanborn, 3 credits, Sept. 27, 2023-June 18, 2024. Remaining Balance: \$839		1	241143219	"CFS" (LS) 9/13/2023	101.1020.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB	\$1,195.00
Check #: 90610						
PO/InvoiceTotal:						\$1,195.00
Check Group:						

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Course: Studies in Teaching Structured Language & Literacy, Instructor: Morris/Dorfman, 3 credits, Sept. 27-Dec 23, 2023. Remaining Balance: \$839		1	242169069	"CFS" (HW) 9/12/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB Check #: 90610	\$1,195.00
					PO/InvoiceTotal:	\$1,195.00
Check Group:						
Course: Studies in Teaching Structured Language & Literacy, Instructor: Morris/Dorfman, 3 credits, Sept. 27-Dec. 23, 2023. Remaining Balance: \$839		1	242169071	"CFS" (LF) 9/13/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB Check #: 90610	\$1,195.00
					PO/InvoiceTotal:	\$1,195.00
					Vendor Total:	\$5,975.00
CED - TWIN STATE ELECTRIC	507					
Check Group:						
BTMES- Maintenance Supplies		1	0	0386-1028504 9/1/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$132.85
BTMES- Maintenance Supplies		1	0	0386-1029122 9/11/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES Check #: 90611	\$27.40
					PO/InvoiceTotal:	\$160.25
					Vendor Total:	\$160.25
DAYCO INC.	5307					
Check Group:						
BCEMS- Roof Repair (Leak)		1	0	23127 9/11/2023	101.1381.51.11.0.2610.54320.000000 FACILITIES - REPAIR & MAINT Check #: 90612	\$279.45
					PO/InvoiceTotal:	\$279.45
					Vendor Total:	\$279.45
FIRSTLIGHT FIBER	6295					

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Internet/Phones: Service Dates: 9/1/23 - 9/30/23		1	0	15054675 9/1/2023	101.3097.51.11.0.2580.55310.000000 TECHNOLOGY - COMMUNICATION	\$3,419.51
Check #: 90613						
PO/InvoiceTotal:						\$3,419.51
Vendor Total:						\$3,419.51
FNBO	306755					
Check Group:						
BTMES- Staff Lunch/Snacks		1	0	CC #3646 8/21/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$216.83
BTMES- Staff Luncheon		1	0	CC #3646 (1) 8/14/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$71.39
Mosyle Corporation: Additional Licenses for Enrolled Devices		1	0	CC #4951 (EA) 9/8/2023	101.3097.51.11.0.2580.53520.000000 TECHNOLOGY - CONTR PROF SRVC	\$316.02
Cricut Access Standard- Yearly Subscription		1	0	CC #4951 (EA) 9/8/2023	101.3097.51.11.0.2230.57370.000000 INSTRUCT TECH - BT EQUIP	\$101.73
Google LLC: bcemsvt.org: 1 Year Registration		1	0	CC #4951 (EA) 9/8/2023	101.3097.51.11.0.2580.57350.000000 TECHNOLOGY - COMPUTER SOFTWARE	\$12.00
OpenAI: ChatGPT Plus Subscription- 1 Month		1	0	CC #4951 (EA) 9/8/2023	101.3097.51.11.0.2580.57350.000000 TECHNOLOGY - COMPUTER SOFTWARE	\$20.00
Grammarly: 12-Month Subscription		1	0	CC #4951 (EA) 9/8/2023	101.3097.51.11.0.2580.53520.000000 TECHNOLOGY - CONTR PROF SRVC	\$2,610.00
J. Nye- Postage- packages/stamps		1	0	CC #8296 (11) 9/1/2023	101.1020.51.11.0.2410.55330.000000 PRINCIPALS-POSTAGE	\$91.57
BCEMS- Compact Refrigerator/Freezer for Nurse's Office.		1	0	CC 1053 9/7/2023	101.1381.51.11.0.2131.56110.000000 HEALTH-SUPPLIES	\$454.00
Check #: 90614						
PO/InvoiceTotal:						\$3,893.54
Vendor Total:						\$3,893.54

GREEN MOUNTAIN BEHAVIOR CONSULTING INC 4939

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
1:1 BI Services- August		1 0		10109	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10110	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10111	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10112	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10113	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10114	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI		1 0		10115	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services		1 0		10116	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10117	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10118	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10119	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	
1:1 BI Services- August		1 0		10120	101.3097.51.21.0.1201.53220.000000	\$1,780.00
				9/5/2023	SPED INSTR - CONTRACTED SERVICES	

Check #: 90615

PO/InvoiceTotal: \$21,360.00

Vendor Total: \$21,360.00

GREEN MOUNTAIN FARM DIRECT

307742

Check Group:

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SEA- Food Service		1 0		48073 8/28/2023	605.3097.51.15.9.3100.56310.000000 AFHK - FOOD PURCHASES	\$264.57
					Check #: 90616	
					PO/InvoiceTotal:	\$264.57
					Vendor Total:	\$264.57
GREEN MOUNTAIN POWER CORP	204					
Check Group:						
SHS Electricity: Football Field		1 0		51670000002 (9) 9/6/2023	101.1276.31.11.0.2610.56220.000000 FACILITIES - ELECTRICITY	\$134.98
SHS Electricity: Softball Field		1 0		53523645082 (9) 9/6/2023	101.1276.31.11.0.2610.56220.000000 FACILITIES - ELECTRICITY	\$27.77
SHS Electricity: Baseball Field		1 0		61670000001 (9) 9/6/2023	101.1276.31.11.0.2610.56220.000000 FACILITIES - ELECTRICITY	\$25.00
					Check #: 90617	
					PO/InvoiceTotal:	\$187.75
					Vendor Total:	\$187.75
HAHN, GUSTAVO	307071					
Check Group:						
Course: Child Development, Instructor: Erin Valentine, 3 credits, 9/5-12/18/2023. Reimburse Employee Receipt Provided with Original CRA Form.		1	242169074	V64825790 8/30/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB	\$520.00
					Check #: 90618	
					PO/InvoiceTotal:	\$520.00
					Vendor Total:	\$520.00
HOME GROWN SCALES	307239					
Check Group:						
BCEMS- Supplies		1 0		150353785 8/30/2023	101.1381.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$16.74
BCEMS- Supplies		1 0		333 8/11/2023	101.1381.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$3.99

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BCEMS- Supplies		1 0		335 8/16/2023	101.1381.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$3.99
BCEMS- Consultation(s)		1 0		336 8/16/2023	101.1381.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$79.98
BCEMS- Supplies		1 0		343 8/23/2023	101.1381.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$3.99
Check #: 90619						
PO/InvoiceTotal:						\$108.69
Vendor Total:						\$108.69
IMAGINE LEARNING LLC	307689					
Check Group:						
Imagine Learning BC Split		1	24318929	950761 8/22/2023	203.3097.51.11.4.1101.56110.000000 SWP - SUPPLIES	\$17,283.75
Imagine Learning BT Split		1	24318929	950761 8/22/2023	203.3097.51.11.4.1101.56110.000000 SWP - SUPPLIES	\$17,283.75
Check #: 90620						
PO/InvoiceTotal:						\$34,567.50
Vendor Total:						\$34,567.50
IRVING ENERGY	3845					
Check Group:						
SHS- Heating Oil		1	0	Acct #2971007/348158 9/6/2023	101.1276.31.11.0.2610.56240.000000 FACILITIES - FUEL OIL	\$2,620.50
Check #: 90621						
PO/InvoiceTotal:						\$2,620.50
Vendor Total:						\$2,620.50
JENNIFER CURTIN	307246					
Check Group:						
BCEMS- Course Reimbursement		1	0	V84597887 8/8/2023	101.1381.51.11.0.1101.55810.000000 GENERAL INSTR - TRAVEL & CONF	\$594.00
Check #: 90622						

Barre Unified Union School District

Voucher Detail Listing

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09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$594.00
						Vendor Total: \$594.00
JOHNSON CONTROLS FIRE PROTECTION LP	447					
Check Group:						
SHS- Annual Testing and Inspection of the Fire Alarm System		1 0		23717991 9/1/2023	101.1276.31.11.0.2610.54320.000000 FACILITIES - REPAIR & MAINT	\$4,397.54
						Check #: 90623
						PO/InvoiceTotal: \$4,397.54
						Vendor Total: \$4,397.54
LEARNWELL	6744					
Check Group:						
Tutoring		1 0		INV152847 8/31/2023	101.3097.51.21.0.1201.55610.000000 SPED INSTR - STUDENT TUITION	\$256.70
						Check #: 90624
						PO/InvoiceTotal: \$256.70
						Vendor Total: \$256.70
LYNN, LYNN & BLACKMAN, P.C.	3718					
Check Group:						
Legal Services		1 0		12624 9/6/2023	101.3097.51.11.0.2311.53410.000000 BOARD - LEGAL SERVICES	\$39.00
						Check #: 90625
						PO/InvoiceTotal: \$39.00
						Vendor Total: \$39.00
MACGILL	4128					
Check Group:						
supplies		1 241143120		IN0844950 8/28/2023	101.1020.51.11.0.2131.56110.000000 HEALTH-SUPPLIES	\$673.51
						Check #: 90626
						PO/InvoiceTotal: \$673.51

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$673.51
MAPLEWOOD CONVENIENCE STORES, INC	4943					
Check Group:						
SPED Transportation		1 0		30600 9/1/2023	101.3097.51.21.0.2711.56260.000000 BUUSD SPED TRANS - FUEL	\$64.93
SPED Trasnportation		1 0		30600 9/1/2023	101.3097.51.21.0.2711.56260.000000 BUUSD SPED TRANS - FUEL	\$64.33
SPED Transportation		1 0		30600 9/1/2023	101.3097.51.21.0.2711.56260.000000 BUUSD SPED TRANS - FUEL	\$76.55
SEA Transportation		1 0		30600 9/1/2023	101.3097.51.22.0.2711.53220.000000 SEA REIMB - TRANSPORT CONTRA SRVC	\$78.26
Check #: 90627						
PO/InvoiceTotal:						\$284.07
Vendor Total:						\$284.07
MAVODONES, EIRENE	307300					
Check Group:						
Course - Origins Developmental Designes Middle School 2 - UMass Global portion \$540.00. July 31 - Nov. 17, 2023 3 credits. Remaining Funding: \$635.00.		1	242169045	V1733128 9/7/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB	\$540.00
Check #: 90628						
PO/InvoiceTotal:						\$540.00
Vendor Total:						\$540.00
NELSON ACE HARDWARE	339					
Check Group:						
SHS- Maintenance Supplies		1 0		277234 9/11/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$30.62
Check #: 90629						
PO/InvoiceTotal:						\$30.62
Check Group:						

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
charged on school account for locker keys made		1	241143202	276914 8/31/2023	101.1020.51.11.0.2410.56110.000000 PRINCIPALS-SUPPLIES	\$6.79
Check #: 90629						
PO/InvoiceTotal:						\$6.79
Check Group:						
sandpaper - not to exceed		1	242169048	276700 8/25/2023	101.1381.51.11.0.1102.56110.000000 ART-SUPPLIES	\$83.40
Check #: 90629						
PO/InvoiceTotal:						\$83.40
Vendor Total:						\$120.81
P & P SEPTIC SERVICES INC.	1239					
Check Group:						
BCEMS- Routine Interior Grease Trap Cleaning		1	0	T-606451 9/1/2023	601.3097.51.15.9.3100.54320.000000 FOOD SERVICE - REPAIR & MAINT.	\$300.00
Check #: 90630						
PO/InvoiceTotal:						\$300.00
Vendor Total:						\$300.00
PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	2304					
Check Group:						
Contract #0040892746 (7/1/23 - 9-29-23)		1	0	3317950747 8/30/2023	101.1020.51.11.0.2410.53220.000000 PRINCIPALS - CONTRACTED SERVICES	\$424.59
Contract #0040903933: Folder		1	0	3317958777 8/30/2023	101.3097.51.11.0.2510.54430.000000 BUSINESS OFFICE- CAP LEASE PRINCIPAL	\$335.13
Check #: 90631						
PO/InvoiceTotal:						\$759.72
Vendor Total:						\$759.72
POULIN, ANDREA						
Check Group:						

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Facilities/Transportation Committee Meeting Minutes: 8/28/23		1	0	FAC23240-1 8/28/2023	101.3097.51.11.0.2311.53220.000000 BOARD - CONTRACTED SERVICES Check #: 90632	\$175.00
PO/InvoiceTotal:						\$175.00
Vendor Total:						\$175.00
SAINT MICHAEL'S COLLEGE	426					
Check Group:						
GED 542 PreK-12 Curric. and Assessment, Instructor: K. Farber, 4 credits, Aug. 28 - Dec. 15, 2023. Approved Master's Program		1	242169047	Student ID: 5910107 8/18/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB	\$2,700.00
GED 641 Teaching in Inclusive Classroom, Instructor: C. Quinn, 3 credits, Aug. 28 - Dec. 15, 2023. Cost \$2025, Max funding Available \$1368. Balance of \$657 paid by employee.		1	242169047	Student ID: 5910107 8/18/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB Check #: 90633	\$1,368.00
PO/InvoiceTotal:						\$4,068.00
Check Group:						
Previously submitted courses - GED 641 Balance of \$657. Course cost \$2025, \$1368 submitted for payment. Balance of \$657 can be paid due to letter from HR allowing full payment of St. Michaels Program		1	242169052	Student ID 5910107 9/7/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB Check #: 90633	\$657.00
PO/InvoiceTotal:						\$657.00
Vendor Total:						\$4,725.00
SANEL NAPA	663					
Check Group:						
SEA- Maintenance Supplies		1	0	389704 9/11/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES Check #: 90634	\$58.32
PO/InvoiceTotal:						\$58.32

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$58.32
SECURSHRED	4188					
Check Group:						
BCEMS- Shredding		1 0		431364 7/27/2023	101.1381.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$11.00
BCEMS SPED Shredding		1 0		431364 7/27/2023	101.3097.51.21.0.2490.56110.000000 BUUSD SPED - SUPPLIES	\$11.00
BTMES- Shredding		1 0		434986 9/7/2023	101.1020.51.11.0.1101.53220.000000 GENERAL INSTR - CONTRACTED SERVICES	\$60.00
BUUSD- Shredding		1 0		435012 9/7/2023	101.3097.51.11.0.2610.54320.000000 BUUSD FACILITIES - REPAIR & MAINT	\$22.00
Check #: 90635						
PO/InvoiceTotal:						\$104.00
Vendor Total:						\$104.00
SHAPE-VT_5911	5911					
Check Group:						
SHAPE VT Membership for Katie Lafaille, Casey Grimes, and Laura Thygesen		3	241143199	V58197828 9/8/2023	101.1020.51.11.0.1109.56110.000000 PE-SUPPLIES	\$135.00
Check #: 90636						
PO/InvoiceTotal:						\$135.00
Vendor Total:						\$135.00
SHERWIN WILLIAMS	443					
Check Group:						
SEA- Maintenance Supplies		1 0		1489-7 9/1/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$37.35
Check #: 90637						
PO/InvoiceTotal:						\$37.35
Vendor Total:						\$37.35
STAPLES ADVANTAGE	6722					

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Classroom supplies		1	241143175	614868666 8/29/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$949.68
				Check #: 90638		
					PO/InvoiceTotal:	\$949.68
					Vendor Total:	\$949.68
STOWE PEST CONTROL	475					
Check Group:						
BUUSD- Rodent Stations/ Trap Placement		1	0	56579 9/7/2023	101.3097.51.11.0.2610.54320.000000 BUUSD FACILITIES - REPAIR & MAINT	\$40.00
BTMES- Rodent Stations/ Trap Placement		1	0	56584 9/7/2023	101.1020.51.11.0.2610.54320.000000 FACILITIES-REPAIR & MAINT	\$55.00
BCEMS- Rodent Stations		1	0	56586 9/7/2023	101.1381.51.11.0.2610.54320.000000 FACILITIES - REPAIR & MAINT	\$55.00
BUUSD- Power Sprayer		1	0	56653 9/9/2023	101.3097.51.11.0.2610.54320.000000 BUUSD FACILITIES - REPAIR & MAINT	\$230.00
				Check #: 90639		
					PO/InvoiceTotal:	\$380.00
					Vendor Total:	\$380.00
SWISH WHITE RIVER LTD.	485					
Check Group:						
BTMES- Custodian Supplies		1	0	W578616 8/24/2023	101.1020.51.11.0.2610.56120.000000 FACILITIES-CUSTODIAL SUPPLIES	\$551.60
BTMES- Custodian Supplies		1	0	W581091 9/7/2023	101.1020.51.11.0.2610.56120.000000 FACILITIES-CUSTODIAL SUPPLIES	\$209.36
				Check #: 90640		
					PO/InvoiceTotal:	\$760.96
					Vendor Total:	\$760.96
TIMES ARGUS	501					
Check Group:						

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Advertising: Special Board Meeting		1 0		300199293 7/1/2023	101.3097.51.11.0.2311.55410.000000 BOARD - ADVERTISING	\$22.96
				Check #: 90641		
					PO/InvoiceTotal:	\$22.96
					Vendor Total:	\$22.96
TOURNAMENT SPECIALITIES	4074					
Check Group:						
BCEMS- Staff Tee Shirts		1 0		S 12528 8/28/2023	101.1381.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$262.00
				Check #: 90642		
					PO/InvoiceTotal:	\$262.00
					Vendor Total:	\$262.00
TRACTOR SUPPLY CREDIT PLAN	504					
Check Group:						
BTMES- Maintenance Supplies		1 0		300285750 7/1/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$61.46
BCEMS- Garden Supplies		1 0		Ticket #21319 8/25/2023	101.1381.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$149.80
				Check #: 90643		
					PO/InvoiceTotal:	\$211.26
					Vendor Total:	\$211.26
VERMONT PRINCIPALS ASSOCIATION	541					
Check Group:						
BCEMS- Annual Membership Billing		1 0		1097 8/14/2023	101.1381.51.11.0.2410.58110.000000 PRINCIPALS- DUES	\$612.50
				Check #: 90644		
					PO/InvoiceTotal:	\$612.50
					Vendor Total:	\$612.50
VERMONT STATE COLLEGES	545					
Check Group:						

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Course: Seminar in Educational Studies, Instructor: Miller, 3 credits, Aug. 23-Dec. 13, 2023. Approved Master's Program. Remaining Balance: \$2820		1	240265	Student ID: 1172824	101.3097.51.21.0.1201.52520.000000	\$1,278.00
				9/11/2023	SPED INSTR - TEACHER TUITION REIMB	
Course: Characteristics of Diverse Learners, Instructor: Schulze, 3 credits, Aug. 21-Dec. 13, 2023. Approved Master's Prog. Remaining Balance: \$1542		1	240265	Student ID: 1172824	101.3097.51.21.0.1201.52520.000000	\$1,278.00
				9/11/2023	SPED INSTR - TEACHER TUITION REIMB	
				Check #: 90645		
					PO/InvoiceTotal:	\$2,556.00
					Vendor Total:	\$2,556.00
VISUAL EDGE IT	3074					
Check Group:						
Copier Contract		1	0	24AR1084268	101.3097.51.11.0.2510.54430.000000	\$3,744.99
				8/30/2023	BUSINESS OFFICE- CAP LEASE PRINCIPAL	
Copier Contract		1	0	24AR1084268	101.3097.51.11.0.2510.54430.000000	\$610.81
				8/30/2023	BUSINESS OFFICE- CAP LEASE PRINCIPAL	
Copier Contract (BC)		1	0	24AR1084268	101.1381.51.11.0.1101.56110.000000	\$1,839.17
				8/30/2023	GENERAL INSTR - SUPPLIES	
Copier Contract (BT)		1	0	24AR1084268	101.1020.51.11.0.1101.56110.000000	\$2,173.37
				8/30/2023	GENERAL INSTR - SUPPLIES	
Copier Contract (SHS)		1	0	24AR1084268	101.1276.31.11.0.1101.56110.000000	\$976.41
				8/30/2023	GENERAL INSTR - SUPPLIES	
Copier Contract (SEA)		1	0	24AR1084268	101.3097.51.21.0.1206.56110.000000	\$59.99
				8/30/2023	SEA PROGRAM - SUPPLIES	
				Check #: 90646		
					PO/InvoiceTotal:	\$9,404.74
					Vendor Total:	\$9,404.74
VSBIT	544					
Check Group:						
1st Quarter Installment 2023/2024		1	0	2100502	101.1276.31.11.0.1101.52610.000000	\$5,000.00
				9/8/2023	GENERAL INSTR - UNEMPLOYMENT INS	

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1st Quarter Installment 2023/2024		1	0	2100502 9/8/2023	101.1020.51.11.0.1101.52610.000000 GENERAL INSTR - UNEMPLOYMENT INSURANCE	\$3,452.00
1st Quarter Installment 2023/2024		1	0	2100502 9/8/2023	101.1381.51.11.0.1101.52610.000000 GENERAL INSTR - UNEMPLOYMENT INSURANCE	\$5,000.00
Check #: 90647						
PO/InvoiceTotal:						\$13,452.00
Vendor Total:						\$13,452.00
VT-HEC INC.	555					
Check Group:						
Course: Implementing UDL in Neuro-Shared Spaces. Instructor: Hannah Markos, 3 credits, Sept 20 - Oct. 27, 2023. CRA form signed by R. Mortensen. Remaining Funding: \$240		1	240208	23967 8/29/2023	101.3097.51.21.0.1201.52520.000000 SPED INSTR - TEACHER TUITION REIMB	\$1,794.00
Check #: 90648						
PO/InvoiceTotal:						\$1,794.00
Check Group:						
Course: Implementing UDL in Neuro-Shared Spaces. Instructor: Hannah Markos, 3 credits, Sept. 20-Oct. 27, 2023. Remaining Funding: \$240.		1	240215	23979 8/30/2023	101.3097.51.21.0.1201.52520.000000 SPED INSTR - TEACHER TUITION REIMB	\$1,794.00
Check #: 90648						
PO/InvoiceTotal:						\$1,794.00
Vendor Total:						\$3,588.00
W.B. MASON CO., INC.	715					
Check Group:						
Pens, Sticky notes, hanging files, notebooks, velcro dots for classroom supply		1	240198	240703818 8/25/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$81.63
Check #: 90649						
PO/InvoiceTotal:						\$81.63
Check Group:						

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Order Number: S137101513. Stapler, Folders, labels, markers, highlighters, Tape,		1	240199	240729676 8/28/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES Check #: 90649	\$104.41
					PO/InvoiceTotal:	\$104.41
Check Group:						
MARKERS, BINDER CLIPS, THERMAL POUCH FOR LAMINATOR		1	240230	240914870 9/6/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES Check #: 90649	\$66.40
					PO/InvoiceTotal:	\$66.40
Check Group:						
Alcohol cleaning wipes		2	240241	240965588 9/7/2023	101.3097.51.21.0.2151.56110.000000 SPED SLP - SUPPLIES Check #: 90649	\$35.98
					PO/InvoiceTotal:	\$35.98
Check Group:						
Jessie Casavant - classroom - approved by Elizabeth		1	241143101	239978074 7/26/2023	101.1020.01.11.0.1101.56110.000000 PRESCHOOL - SUPPLIES	\$25.34
Jessie Casavant - classroom - approved by Elizabeth (CREDIT)		1	241143101	CM2081348 8/18/2023	101.1020.01.11.0.1101.56110.000000 PRESCHOOL - SUPPLIES Check #: 90649	(\$3.55)
					PO/InvoiceTotal:	\$21.79
					Vendor Total:	\$310.21
WEBSTAURANT STORE	306752					
Check Group:						
BCEMS- Food Service Supplies		1	0	89656655 9/7/2023	601.3097.51.15.9.3100.56110.000000 FOOD SERVICE - SUPPLIES Check #: 90650	\$565.61
					PO/InvoiceTotal:	\$565.61

Barre Unified Union School District

Voucher Detail Listing

Voucher Batch Number: 1042

09/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$565.61
WIND RIVER ENVIRONMENTAL LLC.	307103					
Check Group:						
SHS- Cleaning (2) Grease Traps		1 0		5954690 7/26/2023	601.3097.51.15.9.3100.54320.000000 FOOD SERVICE - REPAIR & MAINT.	\$208.79
Check #: 90651						
PO/InvoiceTotal:						\$208.79
Vendor Total:						\$208.79
Grand Total:						\$137,385.27

End of Report

Barre City Elementary & Middle School

Principal's Report
September 2023



The start of our school year has been busy and exciting, but it has not been without a few challenges. One of the challenges we managed was the intense heat and humidity. Whether inside or out, the conditions were trying. Hydration was a major focus and we limited some physical activities, as outlined by the VPA (Vermont Principal's Association). Our dismissals also had some challenges the first two weeks as bus drivers and riders learn new routes, stops and students, but this is not uncommon during the first few days of each year. Our dismissals have since been going as planned and we appreciate everyone's patience during the first few days.

We are thankful for how fortunate we have been to hire some amazing talent in late August and early September. We still have several outstanding positions to fill including a behavior interventionist, permanent substitutes, a recess monitor, and a sixth grade English teaching position.

We are meeting every two weeks to continuously work on *The Barre City Way - to be Kind, Safe and Responsible*. The Barre City Way (BCW) committee has representatives from different grade levels and includes teachers, counselors, special educators and administration. Our initial roll out included consistent expectations for kind, safe and responsible behavior expectations in common spaces, such as in the halls and cafeteria, as well as developing appropriate classroom expectations with students in each classroom, using this same model. Our lunch times have been an area of focus for improving our environment and Jen Chioldi deserves recognition for the work she is conducting in helping students learn about nutrition but also about appropriate behavior and interactions in a social setting. We have recently started Monday Messages that the administrative team addresses to the entire school - with the focus this month being about kindness.

This month, we will be conducting an Evacuation Drill. It is important to have procedures in place in the event of various potential emergencies and to practice those procedures so that people are prepared in the event of an actual situation. Our drills are coordinated with the police and fire departments. This is important not only for students and staff to be aware of, but also for parents and guardians. When we conduct such practices, we will alert families via *Remind* so that they are not worried about a perceived threat. Additionally, it is important to know that if we did have an actual emergency, we would use *Remind* to message information and update them as information develops. Our practices are intended to balance trauma-informed practices and readiness skills, with our first few practices being announced and clear directions provided; later practices will be unannounced and expected that students will know what to do with staff prompts.

The Principal's Newsletter is sent out each week to our families. This is an important communication about celebrations, notifications and/or general information. [August 21](#), [August 28](#), [September 5](#), [September 11](#), [September 18](#).

Barre Town Middle & Elementary School



Building Report September 27, 2023

Beginning of Year Data: While students and staff continue to spend the first few weeks creating relationships and establishing norms and routines, students are also doing an excellent job of showing us what they know as it relates to math and literacy skills. Using a variety of different assessments such as Star 360 and the PNOA, data collected will continue to help drive our offerings at Menu and WIN times across the school in an effort to target specific needs.

Family Style Meals: This year we are doing something a bit different with how we serve meals to the children in our PreK program. Within the BUUSD School District, our family-style dining model follows the State and Federal requirements of the National School Lunch Program and School Breakfast Program as Designated by the USDA and the Vermont Agency of Education Child Nutrition Department. Through this model, students are provided with serving bowls of the specific meal components offered for the day. With the help of teachers and staff, students use serving spoons and tongs to serve themselves. This is usually done using the "hand under hand" method, meaning that teachers place their hands under the student's hand, gently helping them use the serving utensils to help them in serving the meal components. All of the elements of family-style meals foster a connected community of learners, healthy eating habits and help to foster independence during mealtimes. If you have any food service questions or concerns, please reach out to: Jennifer Hutchinson, District Manager of Food Programs jhutcbsu@buusd.org

Mentor/Mentee Program: We are excited to share that we are in the process of revamping our mentoring program for professional staff. New this year will be monthly meetings where all new teachers and mentors will meet as a way of supporting each other and learning new skills such as navigating our report card via our current student information system.

Middle School Town Halls: Our first month of grade level town hall meetings focusing on social and emotional learning have already occurred in the middle school. Fostering a strong sense of belonging while giving our learners important life skills is proving to be a wonderful addition to our school day!

Open House: On Thursday, October 5, BTMES will host an Open House to all students in Preschool - 8th Grade from 5:00pm - 6:30pm Check out the flier that was shared with staff and families: [Open House Flyer](#)

Partnership: We are thrilled to continue our working partnership with Norwich University's physical education program. BT physical education teacher, Laura Thygesen, is working closely with two students from Norwich, who are considering this pathway!

PBIS: BTMES recently found out that we will be recognized at next month's VTPBIS State Meeting where our school will be recognized by the state team for our "positive actions and outcomes achieved during the 2022-2023 school year!" We will be sure to share more information in next month's report! In the meantime, individual classrooms are putting the final touches on their YETI's. The goal is that within the next couple of weeks, each homeroom will have reached 500 caught you tickets, which would in turn, have their YETI on the first mountain!

Scholastic Book Fair: The Scholastic Book Fair is returning to Barre Town School, Monday, October 2nd through Thursday, October 5th! We are excited to offer a scheduled classroom visit for all students, as well as public shopping times too. Anyone in our district or surrounding communities are welcome to visit our Scholastic Book Fair on Tuesday, October 3rd from 3:00pm - 5:00pm, or during our school's Open House night on Thursday, October 5th from 4:00pm - 6:30pm. The Book Fair is held in the Tim Crowley Gym, which is located directly off our lobby. If you are interested in donating to our All for Books fund, which supports our ability for all students to make a purchase from our fair and expand upon our focus to create and foster the love of reading to all students, please connect with Bridgett Apfel at (802)476-6617, extension 6186.

Transportation: At the time of writing this report, we are pleased to share that we have drivers for all of our buses. However, we are in need of at least 3 more bus riders along with a need for substitute bus riders. Please reach out to our transportation coordinator, Terrie Murray, tmurrbte@buusd.org if you are interested in learning more about becoming a bus rider.

FY23 Audit Process Update – Unaudited Fund Balances, 9/20/23

Mudgett Jennett & Krogh-Wisner, P.C. are beginning the audit this week (Sept. 18-22) and have been present at the central office. They will be back to finish up field-work, October 9-13. Follow up and single audit work will take place into November with a Board presentation of the financial statements on November 29th.

The business office/management prepares the working papers and collaborates with the auditors throughout the process. We are hoping that we can continue with the current auditors for FY24 due to the implementation of a new financial system. Procurement and engagement of a new auditing firm would take place for the FY25 fiscal year.

FY23 Unaudited fund balances:

General	\$996,257
Tax Stabilization	\$1,557,962
Capital	\$2,713,250
Food	\$1,151,124

Act 173 of 2018, an act relating to enhancing the effectiveness, availability and equity of services provided to students who require additional support. The Agency of Education is integrating procedures and processes in order to support the field to adapt and adopt the systemic changes necessary to respond to the act.

Funding Clarity

Local Educational Agency (LEA) Maintenance of Effort (MOE) Calculator

This calculator enables SEAs and LEAs to determine, for up to 10 years, whether the LEA MOE eligibility (budget) and compliance (expenditure) standards have been met by any of the four methods permitted by IDEA: total local funds, total state and local funds, local funds per capita, and state and local funds per capita. The calculator assists users in identifying the appropriate comparison year and calculating exceptions and adjustments from current and past years.

To summarize, this calculator is completed at the start and end of the fiscal year to demonstrate that Barre has budgeted/spent in special education, as much this year as we did in the previous year. Barre has passed all requirements under the MOE rules to date.

BUUSD Census Based Grant (CBG)

FY23-\$6,132,513 + Extraordinary Reimbursement/State Placed Reimbursement

FY24-\$5,945,602

(\$186,911)

S061	U097	Barre UUSD	61		6,132,513	2,291.45	2,676.26	(81.57)	2,594.69	5,945,602.40
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***FY25-2594.69-2350=244.69/.25=61.17-2594.69=2533.52*2291.45=\$5,805,434.40**

(\$140,168)

FY26-2533.52-2291.45=242.07/.25=60.52-2533=2472.48*2291.45=\$5,665,564.30

(\$139,870)

FY27 - Target Base: 2350 x 2291.45 = \$5,384,907

	Tasks	BUUSD-Wide, Finance and Board	Special Education/SEA	SHS	BTMES	BCEMS	NOTES
1	Administrators' Team Meeting-Budget Planning	August 9, 2023					
2	Finance Meeting August 21	Review Draft Budget Development Timeline/Schedule (Includes					
3	Administrators' Team Meeting-Budget Planning	September 8-Review Timeline					
4	Create Budget Template-Business Manager	September 15, 2023					
5	Directors Schedule Meetings with Supt. and Business Manager	Technology-9/25 10:00-11:00 Facility-9/26 2:15-3:15 HR 9/26 1:00-2:00 Curriculum-9/28 1:45-2:45					
6	1st Planning Meeting with Supt. and Business Manager, Director(s)	AUDIT, Sept 18-22	September 20, 1:30-2:30	September 18, 1:00	September 19, 9:45	September 21, 12:00	Create DRAFT 1 Template after 2nd payroll with/adjustments 9/21
7	2nd Planning Meeting with Supt. and Business Manager, Finance member(s), Director(s)			September 25, 1:00	September 26, 9:45	September 28, 12:00	INVITE SONYA / PAUL
8	Finance Meeting-Update on Process/Planning Meeting-Meeting Canceled, no quorum Board Meeting-Budget Process -- Board Conveys Goals and Values to Admin	Monday, September 18, 2023					
9	3rd Planning Meeting with Supt. and Business Manager, Director(s)	Wednesday, September 27, 2023					
10	4th Planning Meeting with Supt. and Business Manager, Finance member(s), Director(s)			October 2, 1:00	October 3, 9:00	October 5, 12:00	INVITE DIRECTORS
11	5th Planning Meeting with Supt. and Business Manager	AUDIT, Oct 9-13	October 12, 2:00	October 9, 1:00	October 10, 9:00	October 12, 12:00	INVITE SONYA / PAUL
12			TBD	October 23, 1:00	October 25, 9:00	October 26, 12:00	INVITE DIRECTORS
13	Finance Meeting	Monday, October 16, 2023	Brief Presentation	Brief Presentation	Brief Presentation	Brief Presentation	
14	Survey	TBD					
15	Informational Meeting	TBD					
16	October Full Admin. Team Meeting	TBD					
17	6th Planning Meeting with Supt. and Business Manager, Finance member(s), Director(s)		TBD	November 6, 1:00	November 8, 9:00	November 9, 12:00	INVITE SONYA / PAUL
18	7th Planning Meeting with Supt. and Business Manager, Director(s)		TBD	November 13, 1:00	November 15, 9:00	November 16, 12:00	INVITE DIRECTORS
19	Board Meetings - November 8						
20	8th Planning Meeting with Supt. and Business Manager, Director(s)		TBD	November 27, 1:00	November 29, 9:00	November 30, 12:00	
21	DATE CHANGE- Finance Meeting -DRAFT 1 Expense Budget Presented	November 15, 2023	Presentation	Presentation	Presentation	Presentation	
22	Board Meeting - November 29	Audit Presentation					
23	Tax Commissioner Yield Proposal	Friday, December 1, 2023					
24	DATE CHANGE - Finance Meeting	Wednesday, December 6, 2023					
25	Board Meeting	Wednesday, December 13, 2023					
26	Long Term Weighted Pupils v1.0 - Previously Equalized Pupils	Friday, December 15, 2023					
27	CLA	Friday, December 15, 2023					
28	Board Meeting - Finance Focus	Monday, December 18, 2023					
29	Finance Meeting	Wednesday, January 3, 2024					
30	Board Finalize Budget/Sign Warning	Wednesday, January 10, 2024					

[illegible]

FY23 EXPENSE/REVENUE YEAR-END SUMMARY REPORT - UPDATED 9/20/23

	Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Expenses	BALANCE
			7/1/2022 - 6/30/2023	9/20/2023	9/20/2023	6/30/2023	7/1/22-6/30/23
1	BTMES	1101 PRESCHOOL	\$530,504	\$437,561	\$0	\$437,561	\$92,943 *
2	BTMES	1101 DIRECT INSTRUCTION	\$4,229,785	\$4,356,803	\$0	\$4,356,803	-\$127,018 *
3	BTMES	1102 ART	\$110,203	\$110,745	\$0	\$110,745	-\$542
4	BTMES	1103 INTERVENTION	\$869,900	\$729,081	\$0	\$729,081	\$140,819 *
5	BTMES	1104 ENGLISH SECOND LANGUAGE	\$40,415	\$13,669	\$0	\$13,669	\$26,746 *
6	BTMES	1105 HEALTH & WELLNESS	\$54,127	\$53,503	\$0	\$53,503	\$624
7	BTMES	1106 WORLD LANGUAGE	\$78,896	\$67,470	\$0	\$67,470	\$11,426
8	BTMES	1108 MUSIC	\$150,427	\$148,032	\$0	\$148,032	\$2,395
9	BTMES	1109 PHYSICAL EDUCATION	\$170,278	\$154,799	\$0	\$154,799	\$15,479
10	BTMES	1110 TECH ED	\$36,812	\$37,576	\$0	\$37,576	-\$764
11	BTMES	1501 CO-CURRICULAR	\$74,600	\$85,462	\$0	\$85,462	-\$10,862
12	BTMES	2120 SCHOOL COUNSELOR	\$170,296	\$166,066	\$0	\$166,066	\$4,230
13	BTMES	2131 HEALTH	\$184,521	\$185,035	\$0	\$185,035	-\$514
14	BTMES	2141 BEHAVIOR SUPPORT	\$99,643	\$112,148	\$0	\$112,148	-\$12,505
15	BTMES	2220 LIBRARY	\$170,699	\$157,026	\$0	\$157,026	\$13,673
16	BTMES	2410 PRINCIPALS OFFICE	\$717,223	\$816,836	\$0	\$816,836	-\$99,613 *
17	BTMES	2610 FACILITIES	\$1,296,742	\$1,509,998	\$0	\$1,509,998	-\$213,256 *
18	BTMES	2660 SCHOOL RESOURCE OFFICER	\$50,000	\$33,417	\$0	\$33,417	\$16,583
19	BTMES	2716 TRANSPORTATION-EXTRA CO-	\$25,000	\$6,269	\$0	\$6,269	\$18,731
20	TOTAL	1020 BARRE TOWN SCHOOL	\$9,060,072	\$9,181,495	\$0	\$9,181,496	-\$121,424
21	SHS	1101 DIRECT INSTRUCTION	\$1,306,739	\$1,060,253	\$0	\$1,060,253	\$246,486 *
22	SHS	1102 ART	\$151,106	\$152,499	\$0	\$152,499	-\$1,393
23	SHS	1105 HEALTH & WELLNESS	\$147,351	\$170,664	\$0	\$170,664	-\$23,313 *
24	SHS	1106 WORLD LANGUAGE	\$243,437	\$207,209	\$0	\$207,209	\$36,228 *
25	SHS	1108 MUSIC	\$145,817	\$130,002	\$0	\$130,002	\$15,815
26	SHS	1109 PHYSICAL EDUCATION	\$105,706	\$113,080	\$0	\$113,080	-\$7,374
27	SHS	1111 ENGLISH	\$448,818	\$418,721	\$0	\$418,721	\$30,097 *

FY23 EXPENSE/REVENUE YEAR-END SUMMARY REPORT - UPDATED 9/20/23

	Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Expenses	BALANCE
28	SHS	1112 MATH	\$686,931	\$570,456	\$0	\$570,456	\$116,475 *
29	SHS	1113 SCIENCE	\$358,623	\$366,839	\$0	\$366,839	-\$8,216
30	SHS	1114 SOCIAL STUDIES	\$420,902	\$429,202	\$0	\$429,202	-\$8,300
31	SHS	1115 BUSINESS ED	\$50,300	\$51,121	\$0	\$51,121	-\$821
32	SHS	1116 WORK BASED LEARNING	\$109,837	\$110,604	\$0	\$110,604	-\$767
33	SHS	1117 DRIVER'S ED	\$105,157	\$118,817	\$0	\$118,817	-\$13,660
34	SHS	1118 PHOENIX PROG	\$169,021	\$172,048	\$0	\$172,048	-\$3,027
35	SHS	1301 TECHNICAL EDUCATION	\$960,000	\$1,018,544	\$0	\$1,018,544	-\$58,544 *
36	SHS	1401 ATHLETICS	\$551,863	\$513,907	\$0	\$513,907	\$37,956 *
37	SHS	1501 CO-CURRICULAR	\$79,550	\$81,132		\$81,132	-\$1,582
38	SHS	2120 SCHOOL COUNSELOR	\$543,122	\$584,602	\$0	\$584,602	-\$41,480 *
39	SHS	2131 HEALTH	\$138,668	\$174,011	\$0	\$174,011	-\$35,343 *
40	SHS	2141 BEHAVIOR SUPPORT	\$59,170	\$67,780	\$0	\$67,780	-\$8,610
41	SHS	2190 JROTC	\$125,364	\$90,097	\$0	\$90,097	\$35,267 *
42	SHS	2220 LIBRARY	\$148,690	\$160,366	\$0	\$160,366	-\$11,676
43	SHS	2410 PRINCIPALS OFFICE	\$735,979	\$692,999	\$0	\$692,999	\$42,980 *
44	SHS	2610 FACILITIES	\$1,259,289	\$1,458,058	\$0	\$1,458,058	-\$198,770 *
45	SHS	2711 TRANSPORTATION	\$2,000	\$245	\$0	\$245	\$1,755
46	SHS	2716 CO-CURR TRANSPORTATION	\$85,000	\$86,938	\$0	\$86,938	-\$1,938
47	SHS	5020 LONG TERM DEBT	\$228,000	\$253,693	\$0	\$253,693	-\$25,693 *
48	TOTAL	1276 SPAULDING HIGH SCHOOL	\$9,366,441	\$9,253,886	\$0	\$9,253,887	\$112,554
49	BCEMS	1101 PRESCHOOL	\$555,708	\$522,194	\$0	\$522,194	\$33,514 *
50	BCEMS	1101 DIRECT INSTRUCTION	\$4,525,649	\$4,430,938	\$0	\$4,430,938	\$94,711 *
51	BCEMS	1102 ART	\$147,969	\$148,249	\$0	\$148,249	-\$280
52	BCEMS	1103 INTERVENTION	\$219,996	\$81,325	\$0	\$81,325	\$138,671 *
53	BCEMS	1104 ENGLISH SECOND LANGUAGE	\$54,391	\$42,432	\$0	\$42,432	\$11,959
54	BCEMS	1105 HEALTH & WELLNESS	\$79,142	\$78,195	\$0	\$78,195	\$947
55	BCEMS	1106 WORLD LANGUAGE	\$54,627	\$53,404	\$0	\$53,404	\$1,223

FY23 EXPENSE/REVENUE YEAR-END SUMMARY REPORT - UPDATED 9/20/23

	Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Expenses	BALANCE
56	BCEMS	1108 MUSIC	\$131,335	\$105,288	\$0	\$105,288	\$26,047 *
57	BCEMS	1109 PHYSICAL EDUCATION	\$198,879	\$192,511	\$0	\$192,511	\$6,368
58	BCEMS	1110 TECH ED	\$63,126	\$69,677	\$0	\$69,677	-\$6,551
59	BCEMS	1501 CO-CURRICULAR	\$64,450	\$75,387	\$0	\$75,387	-\$10,937
60	BCEMS	2120 SCHOOL COUNSELOR	\$339,906	\$333,060	\$0	\$333,060	\$6,846
61	BCEMS	2131 HEALTH	\$141,007	\$96,536	\$0	\$96,536	\$44,471 *
62	BCEMS	2140 PSYCHOLOGICAL SERVICES	\$50,000	\$5,113	\$0	\$5,113	\$44,887 *
63	BCEMS	2141 BEHAVIOR SUPPORT	\$575,266	\$703,563	\$0	\$703,563	-\$128,297 *
64	BCEMS	2220 LIBRARY	\$117,351	\$113,154	\$0	\$113,154	\$4,197
65	BCEMS	2410 PRINCIPALS OFFICE	\$563,699	\$601,121	\$0	\$601,121	-\$37,422 *
66	BCEMS	2610 FACILITIES	\$1,185,422	\$1,174,203	\$0	\$1,174,203	\$11,219
67	BCEMS	2660 SCHOOL RESOURCE OFFICER	\$85,000	\$86,519	\$0	\$86,519	-\$1,519
68	BCEMS	2716 EXTRA CO-CURRICULAR	\$25,000	\$11,938		\$11,938	\$0
69	BCEMS	5020 LONG TERM DEBT	\$72,840	\$67,527	\$0	\$67,527	\$5,313
70	TOTAL	1381 BARRE CITY SCHOOL	\$9,250,762	\$8,992,335	\$0	\$8,992,334	\$258,428
71	BUUSD	2490 EARLY ED ADMIN.	\$129,769	\$125,230	\$0	\$125,230	\$4,539
72	BUUSD	2711 TRANSPORTATION	\$1,483,577	\$1,755,192	\$0	\$1,755,192	-\$271,615 *
73	BUUSD	2212 CURRICULUM	\$300,001	\$289,732	\$0	\$289,732	\$10,269
74	BUUSD	2230 INSTRUCTIONAL TECHNOLOGY	\$305,000	\$303,026	\$0	\$303,026	\$1,974
75	BUUSD	2311 BOARD	\$364,894	\$357,753	\$0	\$357,753	\$7,141
76	BUUSD	2313 REVENUE ANTICIPATION NOTE IN	\$90,000	\$39,113	\$0	\$39,113	\$50,887 *
77	BUUSD	2320 SUPERINTENDENT	\$304,492	\$325,108	\$0	\$325,108	-\$20,616
78	BUUSD	2510 BUSINESS OFFICE/COPIERS	\$547,655	\$603,893	\$0	\$603,893	-\$56,238 *
79	BUUSD	2560 COMMUNICATION SPECIALIST	\$106,380	\$78,183	\$0	\$78,183	\$28,197 *
80	BUUSD	2570 HUMAN RESOURCES	\$282,499	\$294,030	\$0	\$294,030	-\$11,531
81	BUUSD	2580 TECHNOLOGY-Includes Erate Equip.	\$1,277,010	\$1,463,024	\$0	\$1,463,024	-\$186,014 *
82	BUUSD	2610 FACILITIES	\$261,428	\$268,009	\$0	\$268,009	-\$6,581

FY23 EXPENSE/REVENUE YEAR-END SUMMARY REPORT - UPDATED 9/20/23

	Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Expenses	BALANCE
83	BUUSD	2711 TRANSPORTATION	\$42,500	\$47,361	\$0	\$47,361	-\$4,861
84	BUUSD	5020 SEA LONG TERM DEBT	\$221,167	\$227,642	\$0	\$227,642	-\$6,475
85	BUUSD	1201 SPEC ED DIRECT INSTR	\$9,657,389	\$9,283,063	\$0	\$9,283,063	\$374,326 *
86	BUUSD	1202 SPEC ED ESY	\$61,100	\$105,305	\$0	\$105,305	-\$44,205 *
87	BUUSD	1206 SEA PROGRAM	\$875,009	\$938,537	\$0	\$938,537	-\$63,528 *
88	BUUSD	2131 PT	\$43,825	\$42,703	\$0	\$42,703	\$1,122
89	BUUSD	2140 PSYCHOLOGICAL SERVICES	\$526,434	\$522,403	\$0	\$522,403	\$4,031
90	BUUSD	2151 SPED SLP - SPEECH LANG	\$899,531	\$885,748	\$0	\$885,748	\$13,783
91	BUUSD	2160 SPED OCCU THERAPIST	\$258,913	\$197,573	\$0	\$197,573	\$61,340 *
92	BUUSD	2490 SPECIAL EDUCATION ADMIN.	\$519,266	\$671,060	\$0	\$671,060	-\$151,794 *
93	BUUSD	2711 SPEC ED TRANSPORTATION	\$282,750	\$459,783	\$0	\$459,783	-\$177,033 *
94	BUUSD	1204 SEA PROGRAM- Non Reimb.	\$119,841	\$199,639	\$0	\$199,639	-\$79,798 *
95	BUUSD	1214 ECSE DIRECT INSTR	\$329,409	\$257,450	\$0	\$257,450	\$71,959 *
96	BUUSD	1215 ECSE ESY DIRECT INSTR	\$11,100	\$5,641	\$0	\$5,641	\$5,459
97	BUUSD	2610 SEA FACILITY	\$236,104	\$172,061	\$0	\$172,061	\$64,043 *
98	BUUSD	2711 SEA TRANSPORTATION	\$40,000	\$12,661	\$0	\$12,661	\$27,339 *
99	TOTAL	3097 BUUSD CENTRAL SERV/SPEC. ED.	\$19,577,044	\$19,930,924	\$0	\$19,930,923	-\$353,879
100		GRAND TOTAL	\$47,254,318	\$47,358,640	\$0	\$47,358,640	-\$104,321

REVENUE- FY23

	Account Number / Description	Adopted Budget 7/1/22-6/30/23	Y-T-D Revenue	Year-end 7/1/22-6/30/23
101	TUITION PRESCHOOL	\$12,000	\$18,576	\$18,576
102	TUITION-SECONDARY	\$200,000	\$223,094	\$223,094
103	INTEREST REVENUE	\$125,000	\$76,391	\$76,391
104	FACILITY RENTAL	\$10,000	\$7,820	\$7,820
105	MISC REVENUE	\$200,000	\$21,665	\$21,665

FY23 EXPENSE/REVENUE YEAR-END SUMMARY REPORT - UPDATED 9/20/23

Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Expenses	BALANCE
106	COBRA INS. REVENUE	\$10,000	\$486		\$486	
107	VSBIT GRANTS/INS REVENUE	\$0	\$70,697		\$70,697	
108	JROTC REVENUE	\$0	\$39,280		\$39,280	
109	EDUCATION SPENDING	\$37,491,934	\$21,746,366		\$37,491,934	
110	CITY OF BARRE EDUCATION TAX	\$0	\$6,381,277		\$0	
111	TOWN OF BARRE EDUCATION TAX	\$0	\$9,364,290		\$0	
112	TRANSPORT STATE AID	\$567,510	\$517,120		\$517,120	
113	DRIVERS EDUCATION	\$10,000	\$16,354		\$16,354	
114	HIGH SCHOOL COMPLETION	\$2,000	\$0		\$0	
115	FUND BALANCE APPLIED	\$700,000	\$0		\$700,000	
116	GEN ED STATE PLACED	\$0	\$22,355		\$22,355	
117	SPED EXCESS COST TUITION	\$0	\$0		\$0	
118	SPEC ED MAINSTREAM BLOCK	\$0	\$0		\$0	
119	SPED INTENSIVE REIMB	\$0	\$0		\$0	
120	CENSUS BASED GRANT CBG	\$6,060,767	\$6,132,513		\$6,132,513	
121	SPED EXTRA ORD.	\$1,000,000	\$2,117,646		\$2,117,646	*Final Spec. Ed.
122	SPED ECSE	\$200,635	\$218,188		\$218,188	
123	SPED STATE PLACED	\$500,000	\$468,560		\$468,560	
124	CVCC ASSESSMENT	\$164,473	\$0		\$0	
125	CVCC LEASE	\$0	\$337,176		\$337,176	
126	CVCC CONTRACTED SERVICES	\$0	\$92,041		\$92,041	
127	INDIRECT ADMIN. REIMB.	\$0	\$200,000		\$200,000	
128	EFFICIENCY VERMONT REIMB.	\$0	\$109,228		\$109,228	
129	ERATE	\$0	\$110,096		\$110,096	
130	SOLAR ENERGY REBATE	\$0	\$63,674		\$63,674	
131	GRAND TOTAL	\$47,254,319.00	\$48,354,892.51		\$49,054,894	\$1,800,575
132	*BUUSD SURPLUS/(DEFICIT)				\$1,696,254	

Line	Narrative 9/18/23	surplus/deficit
133	1 Wages/benefits savings	\$92,943
134	2 Additional staffing due to enrollment, tuition	-\$127,018
135	4 Work force shortage	\$140,819

FY23 EXPENSE/REVENUE YEAR-END SUMMARY REPORT - UPDATED 9/20/23

	Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Expenses	BALANCE
136		5 Reassignment			\$26,746		
137		16 Salary/Wage metric applied/overtime			-\$99,613		
138		21 Reduction benefits due to fewer teachers, tuition and contracted services			\$246,486		
139		17 Contract settled, EV lighting to be reimbursed, solar audit reimb.			-\$213,256		
140		23 Staffing change			-\$23,313		
141		24 Reduction salary			\$36,228		
142		27 Reduction salary			\$30,097		
143		28 Reduction salary			\$116,475		
144		35 Increase in FTEs, Tuition			-\$58,544		
145		36 Savings in coach stipends			\$37,956		
146		38 Increase in clerical fte			-\$41,480		
147		39 Increase due to CVCC not sharing 18%			-\$35,343		
148		41 Reduced to 1 teacher from 2			\$35,267		
149		43 Reduction in salary/benefits			\$42,980		
150		44 Increase due to CVCC not sharing 18%			-\$198,770		
151		47 Increase due to CVCC not sharing 18%			-\$25,693		
152		49 Reduction in tuition students			\$33,514		
153		50 Savings in benefits			\$94,711		
154		52 Workforce shortages			\$138,671		
155		56 Reduction in salary			\$26,047		
156		61 Reduction in salary/workforce shortage			\$44,471		
157		62 Offset by line 64			\$44,887		
158		63 Student needs			-\$128,297		
159		65 Wages, services			-\$37,422		
160		72 Bus riders, coordinators wages/benefits			-\$271,615		
161		76 Low interest rate, low use of loan			\$50,887		
162		78 School ERP Pro Implementation			-\$56,238		
163		79 Resignation			\$28,197		
164		81 Wages/benefits and erate equipment			-\$186,014		
165		85 Work force shortage			\$374,326		
166		86 Student needs			-\$44,205		
167		87 Student needs-contracted teacher			-\$63,528		
168		92 Additional support for special educators			-\$151,794		
169		93 Additional services, student placements			-\$177,033		
170		94 Student needs			-\$79,798		

FY23 EXPENSE/REVENUE YEAR-END SUMMARY REPORT - UPDATED 9/20/23

	Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Expenses	BALANCE
171		95 Salary/wages/benefits				\$71,959	
172		97 Utilities				\$64,043	
173		98 Purchased vehicles with grant funds				\$27,339	

BCEMS TRUCK PURCHASE

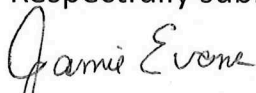
The request is to purchase a 2018 GMC 2500HD truck w/plow from Capitol City GMC. We currently have the 2018 truck to serve the needs of the maintenance dept. at BCEMS. We acquired the truck by leasing the vehicle for 60 months, which will be expiring in mid-October.

We have several options:

1. Return the truck w/plow at lease end. Lease payment is \$651 per month.
2. Enter into a new lease for a truck w/plow. New lease would be \$1,105 per month.
3. Purchase the existing truck w/plow for \$15,117. The truck has under 8,000 miles and is in excellent condition.
4. Purchase a new truck w/plow, similar model for \$55,352.

The recommendation is to purchase the existing truck for \$15,117. The request is to use Capitol Reserve funds to purchase the truck.

Respectfully submitted,



Jamie Evans

BUUSD Facilities Director



Spaulding High School
 Central Vermont Career Center
 Barre City Elementary and Middle School
 Barre Town Middle and Elementary School

Chris Hennessey, M.Ed.
 Superintendent of Schools

rock solid education for a lifetime of discovery

120 Ayers Street, Barre, VT 05641
 Phone: 802-476-5011
 Fax: 802-476-4944 or 802-477-1132
 Website: www.buusd.org

September 19, 2023

Dear BUUSD Board,

The following is our proposal for a calendar for board and committee meetings going into January 2024.

October

All meetings will stay the same, BUT we add an additional Finance Committee meeting for Monday, October 23 if necessary.

November No meetings during vacation week

Curriculum: Wednesday, November 1
 Facilities: Monday, November 6
 Board Meeting: Wednesday, November 8
 Finance: Wednesday, November 15 (Policy canceled)
 Board Meeting: Wednesday, November 29

December No meetings during vacation week

Facilities: Monday, December 4
 Finance: Wednesday, December 6 (Curriculum canceled)
 Board Meeting: Wednesday, December 13
 Board Meeting: Monday, December 18 (with a Finance focus)
 Policy: Wednesday, December 20 (if necessary)

January No Facilities on January 1; no Finance on January 15

Finance: Wednesday, January 3 (Curriculum canceled)
 Board Meeting: Wednesday, January 10-**Budget/Warning Approval**
 Finance: Wednesday, January 17 (if necessary; Policy canceled?)
 Board Meeting: Wednesday, January 24

Again, this is a proposal for the board's consideration. We look forward to discussing further.

Chris and Lisa

VERMONT
SCHOOL BOARDS ASSOCIATION

From the
BOARDROOM

Fall 2023

2023 VSBA/VSA Annual Conference **Supporting Student Success Through School District Governance**

October 26 & 27

Lake Morey Resort, Fairlee VT

The VSBA/VSA Annual Conference, "Supporting Student Success through School District Governance" will be held on October 26-27, 2023 at Lake Morey Resort in Fairlee, VT. Day one of the conference will focus on answering the question, "why?"; as in, why good governance matters to successful student outcomes. The second day will focus on the question "how?"; as in, how are Vermont school boards doing with using a model of good governance and how can we do better. The two keynote presentations will provide a framework for discussions around these two ques-

tions. Workshop topics will align with the six main areas of essential board work: engage the community and create a vision, establish policy, board and superintendent partnership, effective and ethical operations, budget and financial oversight, monitor progress and performance. The conference will offer board chairs and superintendents professional development hours toward their annual training requirements in 16 V.S.A. § 561(b). So come ready to listen, learn, and contribute to shared improvement of school board governance in Vermont.

5-Year Capital Plan Summary, 9/20/23

We will be sharing a Draft plan at the Board meeting on October 11. The final document will consist of a report from PCI Capital Project Consulting in partnership with Bureau Veritas. They were contracted by the Vermont Agency of Education to do a Statewide School Condition Assessment on all VT public schools. They requested floor plans, utility usage information, HVAC systems details, etc from us to help inform a thorough assessment.

In addition to this report we'll share a spreadsheet consisting of the capital projects throughout the facilities from fiscal years 2023-2029. This spreadsheet also contains asset schedules (FY22-present) for each of the buildings. We fully expect that the report we are waiting for will provide us with recommendations to help prioritize the needs of our buildings. Collaborative meetings are taking place with administrative building teams and we look forward to working closely with the Board to develop this important document.

Following are the current FY24 funds for each building along with the Capital Projects Reserve account balance:

SHS:	\$157,500
BCEMS:	\$94,500
BTMES:	\$117,000
SEA:	\$10,000
CENTRAL OFFICE:	\$20,000

PROCEDURES for POLICIES										
BUUSD CODE	Operational - Procedures					Formally Documented - Procedures				
	BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD
POLICIES	(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)									
A1										
A20										
A21										
A22										
A23										
A24										
A30										
A31										
B1			X							
B2			X							
B3							FH - p34	FH - p33		
B4										
B5							FH - p34-37	FH - p37		
B7							FH - p37	FH - p38		
B8							FH - p26-27	FH - p29		
B20	WS - B20-P	WS - B20-P	WS - B20-P	WS - B20-P	WS - B20-P		FH - p12,38 (needs more information)	FH - p38		
B21							FH - p38	FH - p38		
B22							SH - p24	SH - p30		
C1			X				SH - p43			
C2							SH - p17, 26-27	FH- p35		
C3							SH - p33-35	P, O - Athletic Director		
C4			X							
C5								P, SH - p33/42		
C6			X							
C7								SH - p9-12		
C8							PH p23,43	P, SH - p55		
C9						P	P	P	P	P
C10						WS - C10-P	WS - C10-P	WS - C10-P	WS - C10-P	WS - C10-P
C11								P, SH - p31		
C12								P, SH - p55		
C13						P	P	P	P	P
C14						WS	WS	WS	WS	WS
C15								SH - p34-42		
C21								SH - p31, 39		
C22								SH - p47-49		
C25			X							
C27						P	P	P	P	P
C28								P, O - Counseling Office		
C29						P	P	P	P	P
C30						P	P	P, SH - p52	P	P
C33						P	P	P	P	P
C40						P	P			P
C41						WS	WS			P
C42						P	P	P	P	P
C44										
C70						P	P	P	P	P
D1								SH - p17-21		
D3						P	P	P	P	P
D4								SH - p56		
D5								SH - P16		
D6						P	P	P	P	P

Procedures for Policies - Board

PROCEDURES for POLICIES										
BUUSD CODE	Operational - Procedures					Formally Documented - Procedures				
	BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD
POLICIES	(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)									
D7								SH - p56		
D20										
D21								SH - p22		
D22										
D23			X							
D40										
E1			X							
E20								O - Office		
E30										
F1										
F2										
F3										
F4										
F20										
F22										
F23										
F24										
F26								P		
F27										
F33										
F40			X							

CVCCSD Board Meeting

Monday, September 11 · 6:00 – 8:00pm

155 Ayers Street, Suite 2, Rm 136, Barre, VT

Video

UNAPPROVED MINUTES**Board Members Present**

Jill Remick, Chair - MRPS
 Flor Diaz Smith - WCUUSD
 Terri Steele - WCUUSD
 Lyman Castle - MRPS
 Jason Monaco - Cabot
 J. Guy Isabelle - BUUSD
 Giuliano Cecchinelli - BUUSD
 Janna Osman - Twinfield
 Ashley Wood - HUUSD (6:45 p.m.)

Board Members Absent

Jim Halonovich - HUUSD

Administration Present

Jody Emerson - CVCCSD Superintendent/Director
 Michelle Leeman - CVCCSD Business Manager

Guest Present

ORCA Media
 Wendy Clark - CVCC Baking Instructor
 Kristine McSheffrey - CVCC Culinary Instructor

1. Call to Order **Ms. Jill Remick called the Monday, September 11, 2023, Regular meeting to order at 6:10 p.m., which was held in person at the Central Vermont Career Center in Room 136 and via video conference.**
 - 1.1. Reception of Guests: No guests were present at the time of the meeting.
 - 1.2. Review Board [agreements/norms](#): The board reviewed the agreements/norms of the CVCCSD Board .
 - 1.3. Agenda Revisions/Board Comment: No revisions to the agenda or comments from the board were needed at this time.
 - 1.4. Public Comments & Correspondence: No public comments or correspondences were made at this time.
2. Consent Agenda (Discussion/Action)
 - 2.1. Approval of Minutes from [8.14.23](#) **On a motion by Janna Osman , seconded by Guy Isabelle, the Committee unanimously voted to approve the minutes of the Monday, August 14, 2023, Regular Meeting**
 - 2.2. Student Appointees to Board: Applications to Student leadership are in progress. Students who join the Student Leadership teams will have the ability to be a student appointee to the board.
 - 2.3. Program Presentation: Baking & Culinary Arts:
 - 2.3.1. Instructors Wendy Clark and Kristine McSheffrey were joined by the board in the Baking and Culinary classroom/lab. Chef Clark and Chef McSheffrey explained that the first four weeks of the school year are filled with students completing two safety curriculum/certifications (ServSafe Manager Certification & SP2) along with 2 credits at White Mountain Community College. After safety, the class splits. One half of the class works with Chef Clark in Baking Foundations and the other half works with Chef McSheffrey on Culinary Foundations. They will switch classes so all students get foundations on each focus. After foundation lessons, students work in a live work setting where students create the menu, work on production, and interact with staff members who order from the menu created. This gives students a real world experience of working and the flexibility of being in a kitchen and working on customer service.
 - 2.3.2. Before COVID, Baking Arts was located in an offsite location where students would have a weekly bake sale where they would interact with community members. During COVID, Baking was brought back to the main CVCC campus in a shared space with the Culinary program. This posed some difficulties as space

became problematic for both programs. At the end of the year, students will have five credits from White Mountain College in Culinary Foundations. One board member asked what trends they see with the students they have taught in the past. Chef McSheffery explained that most of the students have gone onto either culinary post-secondary schools and along with many going into industry. Both Chef Clark and Chef McSheffrey have heard from those who have hired CVCC Culinary and Baking Students that they are phenomenal workers with a wonderful education. Students who go through the Culinary Program gain crucial Industry Recognized Credentials that make them a more marketable candidate than most people applying for the position in the field.

- 2.3.3. A board member asked if there are any collaborations with local produce and farms. McSheffrey explained that Natural Resources used to collaborate with Culinary and Baking around local food systems. Both Instructors participated in a course at Johnson and Wales University that focused on food systems. Students were able to taste tomatoes that are local and ripened naturally versus gassed on trucks to force ripening.
 - 2.3.4. A school board member asked instructors what merging had done for students. Chef Clark stated that merging the program three years ago has provided immediate access to both culinary and baking foundational skills in one year. Chef McSheffrey noted that one negative has been that merging has taken time away from each foundational focus for a full year.
 - 2.3.5. A question was raised by a board member of: As part of our board, what can our board do to better serve and support the Culinary and Baking program for the future? The instructors noted that they had more students apply than spots can be filled. Chef Clark noted that they need students who are serious about having this on a career path.
 - 2.3.6. The questions of if the Chefs had separated spaces, how many can each take in a Baking Arts class and a Culinary Arts Class. Chef Clark explained that she could accommodate 12 students. Chef McSheffrey explained that she used to take 16, but an ideal number for safety and for high quality instruction would be 12 students. Both instructors noted that the space they are in is not suitable for themselves or students. They both urged the board that a new building would be crucial to CVCC's continued success.
 - 2.3.7. Chef McSheffrey showcased pictures from student projects, labs, and finished products from the Culinary and Baking Arts Instagram. During the Career Fair at the end of last year, the food truck that was on site was run by Culinary and Baking Students. A burger challenge is also held where Rich McSheffrey, owner of the Cornerstone in Montpelier is a judge. The winner of the challenge is featured at the Cornerstone Restaurant.
 - 2.3.8. A question was asked if there was any impact to the Culinary and Baking program by the New England Culinary Institute (NECI) in Montpelier closing down? Chef McSheffrey explained that the program used to offer dual enrollment credits from NECI and that this was the only culinary college in Vermont.
- 2.4. Annual Meeting Delegate Appointee for VSBA **On a motion by Guy Isabelle, seconded by Flor Diaz Smith, the Committee unanimously voted to appoint Lyman Castle to be the Annual Meeting Delegate at the Vermont School Board Association meeting in October.**
 - 2.5. Appointment for VSBIT annual meeting **On a motion by Flor Diaz, seconded by Guy Isabelle , the Committee unanimously voted to appoint Jody Emerson to represent the Central Vermont Career Center School District at the Vermont School Board Insurance Trust annual meeting.**
 - 2.6. Recommended Policies Second Reading **On a motion by Flor Diaz, seconded by**

Guy Isabelle, the Committee unanimously voted to adopt the second reading of the following policies: A20, A21, A22, A23, A24, B20, B21, & B22.

- 2.6.1. [A20 - Board Meetings, Agenda Preparation and Distribution](#)
- 2.6.2. [A21 - Public Participation at Board Meetings](#)
- 2.6.3. [A22 - Notice of Non-Discrimination](#)
- 2.6.4. [A23 - Community Engagement and Vision Policy](#)
- 2.6.5. [A24 - Board/Superintendent Relationship](#)
- 2.6.6. [B20 - Personnel Recruitment, Selection, Appointment and Background Checks](#)
- 2.6.7. [B21 - Professional Development](#)
- 2.6.8. [B22 - Complaints About Personnel](#)
- 2.7. Committee Reports
 - 2.7.1. [Finance](#): The finance committee met last week to discuss the accounts with Business Manager Michelle Leeman. The committee reviewed the budget timeline. They also discussed and reviewed the charter of the committee
 - 2.7.2. [Facilities](#): The facilities meeting met last week and discussed the asbestos located in the ceiling tiles that are needed to be changed. Assistant Director spoke with the construction crew that will be able to do the work without much disruption to programming time. They have their draft charter ready for review. They did have a few responses in regards to the survey and will be. revision to the goals.
 - 2.7.3. [Program Quality](#): The committee worked on their goals and evaluated actionable goals. Makerspace - how can we work with sending schools in middle schools and elementary schools to broaden outreach. The Generator
 - 2.7.4. Negotiations: This committee will update the board during the Executive Session built into the agenda.
- 2.8. [Board Handbook Draft](#) (p. 5-6, 9) The board reviewed the Board Goals with the idea to use the S.M.A.R.T goal template to refine the goals.
- 2.9. [VACTED Consortium](#) The Vermont Association of CTE Directors is responsible for Perkins Funds and pools them: Teacher Training, Apprenticeship program, CTE Conference. Allows for fiscal agents to be purchased as a state. Every year the Board must agree to be part of this. **On a motion by Guy Isabelle, seconded by Terri Steele, the Committee unanimously voted to participate at the VACTED Consortium.**
- 2.10. [Superintendent's Report](#):
 - 2.10.1. Ms. Jody Emerson reported that Tim Klein (U32 Alumni) worked with Staff at CVCC during Professional Development before students arrived around purpose. Ms. Emerson shared the responses to a prompt of "Why are you here today at CVCC?" Tim Klien offered to continue to work with our staff throughout the year.
 - 2.10.2. Students are working on their safety training and looking forward to upcoming projects for this year.
 - 2.10.3. An ambulance was donated to CVCC from Barre Town EMS as a simulation lab for our Emergency Services programs. Digital Media Arts will be designing a logo for the ambulance.
 - 2.10.4. There will be two renovation projects that will involve Building Trades, Electrical, and Plumbing and Heating programs. One will through Habitat for Humanity and another in our local community located on Hill Street. This would have students involved in spring with CVCC becoming involved with the Community Loan Fund.
 - 2.10.5. The Program of Studies went to print and will be available to the public shortly.
- 2.11. Accounts payable (August): The board reviewed account payable with no discussion or questions.
- 2.12. EMS Equipment Lease (Freedom Flex Service Proposal) At the moment, the Emergency Services program has high tech mannequins that need to be serviced yearly that was purchased 12 years prior. This mannequin is no longer able to be serviced. A new mannequin will be expensive (\$75,000). Being this piece of equipment would be used by

Emergency Services 1, Emergency Services 2, and Medical Professions, each program has agreed to split the cost. The lease would be a three year lease. Due to this piece of equipment not having multiple sources, this does not have to go out to bid.

On a motion by Flor Diaz Smith, seconded by Janna Osman, the Committee unanimously voted to accept the EMS Freedom Flex Equipment Lease.

3. Executive Session (For Negotiations committee update)
**A motion by Janna Osman “I move that the Board enter into executive session for the purpose of a Negotiations Update as premature general public knowledge would clearly place the board and the association involved at a substantial disadvantage, in addition we’d like to invite Superintendent Jody Emerson into the executive session.” Seconded by Lyman Castle, the board unanimously voted to enter into Executive Session.
Flor made a motion to leave executive session, seconded by Lyman, Motion carried 7:48pm**
4. Future Agenda Items
 - VSBA Resolutions/VSBIT Resolutions (October)
 - Board Handbook final draft (October)
 - Board development & Goal Setting (June)
 - Placement into the workforce from programs - current process (Invite Coop Coordinator)
 - Program Presentations (Throughout school year)
5. Reflection & Summary of Meeting/Next Steps
6. Adjournment (End recording) - Janna made a motion to adjour, seconded by Ashley, motion carried, meeting adjourned at 7:49pm