

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

August 22, 2023

139 Fairbanks Rd, Churchville, NY 14428

5:00 PM – ANNUAL RETREAT WITH ADMINISTRATORS

Multipurpose Room #2301

MEMBERS PRESENT

Tom Albano, Michelle Aloï, Kathleen Dillon, Steve Hogan, Kevin Johnson, Jonathan Payne
Cheryl Repass, and Amy Wilson

MEMBERS ABSENT

Alycia Nagle

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Larry Vito, Giulio Bosco, Nicole Livingston Neal, Renée Mulrooney, Scott
Wilson, David Burgess, Steve Colabufo, Jason Cline, Ashley Guarino, Terry Moore, Kimberly Eichas, Kate
Daly, Kim Giancursio, Todd Yunker, Andrew Guignon, Kim Hale, Jennifer Dixon, Mike Murray, and Victoria
Mosetti, Rebecca Tibbitts, Katie Guignon and Tracie Swalbach

CALL TO ORDER

President Dillon called the Retreat Session to order at 5:05 p.m.

7:00 P.M. - REGULAR BUSINESS MEETING

Administrative Board Room – Room 3808

MEMBERS PRESENT

Tom Albano, Michelle Aloï, Kathleen Dillon, Steve Hogan, Kevin Johnson, Jonathan Payne
Cheryl Repass, and Amy Wilson

MEMBERS ABSENT

Alycia Nagle

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Larry Vito, Giulio Bosco, Nicole Livingston-Neal, Michelle Penner, Colleen
Vaccaro, Nick Vaccaro, Nicholas Vaccaro Jr., AJ Vaccaro, Jill Disalvo, Daniel Disalvo, Steve Vantyne, Jordan
Brosius, Kelly Craver, Dennis Draper, Ashley Guarino, Katie Guignon, Rebecca Tibbitts, Kim Eichas, Andrew
Guignon, Seven Colabufo, Kathleen Daly, Renee Mulrooney, Kim Giancursio, Jason Cline, Tracie Swalbach,
Todd Yunker, Terry Moore, Kim Hale, Jennifer Dixon and Michael Murray

CALL TO ORDER

President Dillon called the business meeting to order at 7:11 p.m. She began with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

PRESIDENT'S REMARKS

There is an addendum to the Classified & Non-Classified personnel actions that will need to be moved on at the same time as the ones that were in our packet.

There is a need for an Executive Session immediately following this meeting in order to discuss confidential information regarding personnel.

AGENDA APPROVAL

Moved by M. Aloï and seconded by T. Albano to approve the agenda as presented.

YES: All (8) Abstained: None

NO: None Motion carried

APPROVAL OF MINUTES

Moved by C. Repass seconded by A. Wilson to approve the August 8, 2023 minutes as presented.

YES: All (5) Abstained: 3, M. Aloï, K. Johnson, J. Payne

NO: None Motion carried

SPECIAL PRESENTATIONS

DISTRICT WIDE TRIPLE C AWARDS

Assistant Superintendent for Business Services Matt DeAmaral and Director of Operations and Maintenance Dennis Draper presented Triple C Awards on behalf of the Board of Education to the following recipients:

Steve Vantyne	Assistant Director of Buildings and Grounds
Kelly Craver	SHS Cleaner
Jordan Brosius	CES Cleaner

President Dillon congratulated all of the Triple C recipients on behalf of the Board.

ATHLETICS UPDATE

Director of Athletics Mike Murray presented an overview of the 2022-23 school year. He then presented the goals for curriculum development, instruction and programming for the 2023-24 school year.

SUPERINTENDENT REPORT

Superintendent Lori Orologio shared with the Board the following update:

We are excited to have our student athletes back on campus this week! Our operations and maintenance team is finishing up with hallways and a few last classrooms in cleaning preparation. New Teacher training begins next week, August 28, and we will welcome all new staff to a luncheon with the Board and administrative team next Tuesday, August 29.

Students and families will have access to the schools next week with set times being announced for meeting teachers (UPK and K), Freshman Orientation, etc. Welcome back letters are being mailed to families this week and HS student schedules will be available the week of August 28.

We look forward to welcoming our staff back on Tuesday, September 5 and students, on Wednesday, September 6. Our theme this year is “We All Belong” as we focus on developing relationships, learning more about how we can support one another, and creating a warm, welcoming environment for everyone. Time was spent with School Improvement Teams this summer to collaborate and plan continued the growth of our school culture through appreciation, empowerment, and innovation.

We are in the home stretch of the hiring process for our open positions with a goal of having all vacant positions filled by opening day. Special thanks to our HR team, administrators and staff involved in the interview/hiring process, as we have hired approximately 60 new staff members this summer.

PRIVILEGE OF THE FLOOR

None

PROGRAM ACTIONS

CSE AND CPSE RECOMMENDATIONS

Moved by A. Wilson and seconded by J. Payne to approve the CSE recommendations for meetings held on 6/30/2023, 7/6/2023, 7/15/2023, 7/19/2023, 7/20/2023, 7/24/2023, 7/27/2023, 8/1/2023, 8/2/2023, 8/4/2023, 8/7/2023, 8/8/2023, 8/9/2023, 8/10/2023, and 8/14/2023 and CPSE recommendations for meetings held on 8/3/2023 and 8/10/2023.

YES: All (8) Abstained: None

NO: None Motion carried

PROFESSIONAL LEARNING PLAN

Moved by C. Repass and seconded by S. Hogan to adopt the following resolution:

RESOLVED, that the Board of Education of the Churchville-Chili Central School District hereby adopts the Professional Learning Plan for the 2023-2024 school year as presented (on file in the administrative office).

YES: All (8) Abstained: None

NO: None Motion carried

RESPONSE TO INTERVENTION PLAN

Moved by A. Wilson and seconded by C. Repass to adopt the following resolution:

RESOLVED, that the Board of Education of the Churchville-Chili Central School District hereby adopts the Response to Intervention Plan for the 2023-2024 school year as presented (on file in the administrative office).

YES: All (8) Abstained: None

NO: None Motion carried

DRAFT POLICY REVIEW

Moved by S. Hogan and seconded by M. Aloï to approve the following policies as is:

- Policy 7120 *Age of Entrance* (2nd Read)
- Policy 7150 *Remote (Learning) Instruction* (2nd Read)
- Policy 7212 *Parent Conferences* (2nd Read)
- Policy 7340 *Bus Rules and Regulations* (2nd Read)
- Policy 7411 *Student Publications* (2nd Read)
- Policy 7440 *Musical Instruments* (2nd Read)
- Policy 7670 *Impartial Due Process Hearings/Selection of Impartial Hearing Officers* (2nd Read)
- Policy 8460 *Field Trips*

YES: All (8) ABSTAINED: None

NO: None Motion carried

PROGRAM DISCUSSION

MODIFICATIONS TO THE FOLLOWING POLICIES WERE PRESENTED FOR REVIEW

- Policy 7151 *Education of Students in Temporary Housing*
- Policy 7214 *Student Membership in the National Honor Society*
- Policy 7311 *Restitution for Loss, Theft and Destruction of District Property and for False Reporting*
- Policy 7410 *Extracurricular Activities*
- Policy 8470 *Home Instruction (Home Schooling)*

ENROLLMENT UPDATE

Assistant Superintendent for Instruction Giulio Bosco updated the Board on the status of our enrollment for 2023-2024 (on file in the administrative office).

STUDENT SERVICES UPDATE

Assistant Superintendent for Student Services Nicole Neal shared a Year in Review update regarding the 2022-2023 school year for Student Services and in what ways they were able to achieve their goals for the year.

PERSONNEL ACTIONS

CERTIFIED AND CLASSIFIED PERSONNEL ACTIONS

Moved S. Hogan and seconded by A. Wilson to adopt the following resolution:

BE IT RESOLVED, that the Churchville-Chili Central School District Board of Education, upon the recommendation of the Superintendent of Schools, does hereby approve the subsequent certified and classified personnel actions.

Upon the recommendation of the Superintendent of Schools, the following personnel actions shall be approved:

I. RESIGNATIONS

A. Certified

Kacie Hall, employed by the District as a Special Education Teacher at Chestnut Ridge Elementary School since September 1, 2020, has submitted her resignation effective September 14, 2023.

Steven Klumpp, employed by the District as an English Teacher at the Senior High School since September 1, 1998, has submitted his resignation effective August 31, 2023.

Monica Virgil, employed by the District as a Speech Therapist at Fairbanks Road Elementary School since September 1, 2014, has submitted her resignation effective August 17, 2023.

Jourdan Heller, employed by the District as a School Counselor at the Middle School South since May 9, 2022, has submitted her resignation effective August 17, 2023.

Tammy Chalifoux, employed by the District as an Elementary Grade 4 at Chestnut Ridge Elementary School since September 1, 2021, has submitted her resignation effective August 17, 2023.

Carla Ciminelli, employed by the District as a Teaching Assistant at The Learning Center since September 4, 2018, has submitted her resignation effective September 4, 2023.

B. Classified

Tricia Croce, employed by the District as the Communications Specialist since October 13, 2022, has submitted her resignation effective at the end of the day September 15, 2023. Tricia will stay employed as a consultant Communications Specialist, as needed, at the rate of 1/260th of her 2023-2024 salary.

C. Coaches - none

D. Extraclass Activities - none

E. Instructional Leaders - none

F. Tutors – none

II. TERMINATIONS

A. Certified - none

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- B. Classified - none
- C. Coaches - none
- D. Extraclass Activities - none
- E. Instructional Leaders – none
- F. Tutors – none

III. LEAVE OF ABSENCE - none

IV. CHANGE IN EMPLOYMENT STATUS

A. Certified

Todd Yunker, Principal of Fairbanks Road Elementary School, will be replacing Mary Leach as David Burgess's administrative mentor for the 2023-2024 school year.

Victoria Pothaczky, previously appointed as a Long-term Substitute Elementary Grade 2 Teacher at Chestnut Ridge Elementary School from September 5, 2023 through January 8, 2024, will now be a Long-term Substitute Special Education Teacher at Chestnut Ridge Elementary School from September 5, 2023 through June 26, 2024.

B. Classified

Kimberly Mantegna, change from a Temporary to a Probationary appointment as an Office Clerk III, effective August 5, 2023.

Connie Crowl, change from a Temporary to a Provisional appointment as a Computer Support Assistant, effective July 26, 2023.

Patricia Gatti, change from a Probationary to a Permanent appointment as a Teacher Aide, effective September 6, 2023.

C. Coaching - none

D. Extraclass Activities - none

V. APPOINTMENTS

A. Certified

*Alexandra Lakeman	1.0 FTE Math Teacher
Assignment	Middle School South
Effective	September 1, 2023 (Previously cleared by a fingerprinting check)
Certification	Mathematics (7-12) - Initial
Type of Appointment	Probationary
Tenure Area	Mathematics
Tenure Date	September 1, 2027

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*Bethany Valente	1.0 FTE School Counselor
Assignment	Middle School South
Effective	September 18, 2023 (Previously cleared by a fingerprinting check)
Certification	School Counselor - Provisional
Type of Appointment	Probationary
Tenure Area	School Counselor
Tenure Date	September 18, 2027
*Amber McCarthy	1.0 FTE Grade 5-9 Math Coach
Assignment	District Wide
Effective	September 18, 2023 (Previously cleared by a fingerprinting check)
Certification	Mathematics (7-12) / Special Education (1-6) / Elementary (1-6) / Literacy (B-12) - Professional
Type of Appointment	Probationary
Tenure Area	Mathematics
Tenure Date	September 18, 2026
*Heather Renke	1.0 FTE Elementary Grade 3 Teacher
Assignment	Chestnut Ridge Elementary School
Effective	September 1, 2023 (Previously cleared by a fingerprinting check)
Certification	Elementary (1-6) / - Initial
Type of Appointment	Probationary
Tenure Area	Elementary
Tenure Date	September 1, 2027
*Emily Riexinger	1.0 FTE Elementary Grade 3 Teacher
Assignment	Chestnut Ridge Elementary School
Effective	September 1, 2023 (Previously cleared by a fingerprinting check)
Certification	Elementary (B-6) / Special Education (B-6) - Initial
Type of Appointment	Probationary
Tenure Area	Elementary
Tenure Date	September 1, 2027
*Marni Kerr	1.0 FTE Music Teacher
Assignment	District Wide
Effective	September 18, 2023 (Previously cleared by a fingerprinting check)
Certification	Music - Permanent
Type of Appointment	Probationary
Tenure Area	Music
Tenure Date	September 18, 2026
*Julia Troiano	1.0 FTE Elementary Grade 4 Teacher
Assignment	Chestnut Ridge Elementary School
Effective	September 1, 2023 (Previously cleared by a fingerprinting check)
Certification	Elementary (1-6) / Literacy (B-12) / SPED (1-6) - Professional
Type of Appointment	Probationary

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	Tenure Area	Elementary
	Tenure Date	September 1, 2026
	*Jamie Miner	1.0 FTE School Counselor
	Assignment	Senior High School
	Effective	September 22, 2023 (Previously cleared by a fingerprinting check)
	Certification	Elementary (1-6) / Literacy (B-12) / SPED (1-6) - Professional
	Type of Appointment	Probationary
	Tenure Area	Elementary
	Tenure Date	September 22, 2026
	Abigail Brugno	1.0 FTE Teaching Assistant
	Assignment	Fairbanks Road Elementary School
	Effective	September 5, 2023 (previously cleared by a fingerprinting check)
	Certification	Teaching Assistant I – Initial Pending
	Type of Appointment	Probationary
	Tenure Area	Teaching Assistant
	Tenure Date	September 5, 2027
B.	Substitute and Part-time Teachers and Administrators	
	*Janelle Baker	1.0 FTE Special Education Teacher
	Assignment	Senior High School
	Effective	September 5, 2023 through November 28, 2023 or earlier at the discretion of the Board of Education (previously cleared by a fingerprinting check)
	Certification	Special Education (7-12) - Initial
	Type of Appointment	Long-term Substitute
	Tenure Area	N/A
	Tenure Date	N/A
C.	Department Liaisons – none	
D.	Classified	
	*Frank Valente	Theater Production Assistant
	Assignment	Senior High School
	Effective	September 7, 2023 (Previously cleared by a fingerprinting check)
	Type of Appointment	Probationary
	Bonnie Manley	Bus Monitor
	Assignment	Transportation
	Effective	September 5, 2023 (Conditional upon New York State Department of Education’s notification to the District of clearance for employment after a fingerprinting check)
	Type of Appointment	Probationary
	Timothy Greer	Cleaner
	Assignment	Senior High School

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|---|---|
| Effective | September 5, 2023 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check) |
| Type of Appointment | Probationary |
| Nicole Kulzer | Bus Monitor |
| Assignment | Transportation |
| Effective | September 5, 2023 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check) |
| Type of Appointment | Probationary |
| Amy Heredia | Cleaner |
| Assignment | Middle School South |
| Effective | August 28, 2023 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check) |
| Type of Appointment | Probationary |
| E. Classified Substitutes and Part-time | |
| Lindsay Boychuk | Escort Monitor |
| Assignment | Fairbanks Road Elementary School |
| Effective | September 6, 2023 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check) |
| Type of Appointment | Part-time |
| Tammy Cook | Food Service Helper |
| Assignment | Middle School South |
| Effective | August 30, 2023 (Previously cleared by a fingerprinting check) |
| Type of Appointment | Part-time |
| Jennifer Kann | Food Service Helper |
| Assignment | Churchville Elementary School |
| Effective | August 30, 2023 (Previously cleared by a fingerprinting check) |
| Type of Appointment | Part-time |
| Arlene Himes | Food Service Helper |
| Assignment | Middle School North |
| Effective | August 30, 2023 (Previously cleared by a fingerprinting check) |
| Type of Appointment | Part-time |
| Cheryl Hill | Cafeteria Monitor |
| Assignment | Chestnut Ridge Elementary School |
| Effective | September 6, 2023 (Previously cleared by a fingerprinting check) |
| Type of Appointment | Part-time |
| F. Interim Administrator – none | |

G. Coaches & Athletic Activities

2023-2024 Activity	Name
Modified B Girls Soccer Coach	Marissa Kerwin
Modified B Boys Soccer Coach	Cory Terwilliger
Girls Lacrosse Program Assistant	Emily Benham
Volunteer Assistant Girls Tennis Coach	Sophie Farnholz
Volunteer Assistant Fall Cheerleading Coach	Jessica Keipper
Volunteer Assistant Girls Soccer Coach	Sean Osborne
Substitute Boys Varsity Cross Country Coach (during Paul Glor's medical leave of absence)	Chris Memelo

Activity	Name	Name
Mod B Football Assistant Coach	*Johnathan Holt (50%)	*Alexander Shanley (50%)
Girls Mod B Soccer Coach	*Mark Stacy	

H. Extra-Curricular Activities & Clubs

2023-2024 Non-Athletic Activities		
Activity	Advisor	Co-Advisor
DW 7-12 Non-Athletic Chaperone Supervisor	Joe Pencille	
CRS Musical Advisor	Jonathan Meyers	
CRS Safety Patrol Advisor	Brian Walker	
FRS Bookstore Advisor	Kathy Occhioni	
FRS Kindergarten Helpers Advisor	Katie Zehr	
FRS Safety Patrol Officer	David Santangelo	
Math Olympiad Gr. 5 Advisor	Margaret Assenato	
5-6 Bookstore Advisor	Mike Seccombe	
5-6 Literary Club Advisor	Mary Courtney	
5-6 Peer Coaching Club Advisor	Margaret Assenato	
5-6 Service Club Advisor	David Childs	
5-6 Ski Club Advisor	Margaret Assenato	
5-8 Chess Club Advisor	Ernie Orlando	
5-8 Foreign Language Club Advisor	Stephanie Colosi	
5-8 Newspaper Advisor	Mary Courtney	
5-8 Technology Club Advisor	Tim Olmsted	
5-8 Yearbook Advisor	Mike Seccombe	
5-6 Student Council Advisor	Sara Glasser	David Childs
7-8 Student Council Advisor	Deanna VanEenwyk	David Childs
5-8 Video Production Advisor	Brian Young	
Math Olympiad Gr. 6 Advisor	Patti Saucke	
7-8 Bookstore Advisor	Ernie Orlando	
7-8 Leo Club Advisor	Catherine Kwiecien	
7-8 Literary Magazine Advisor	Mary Courtney	
Math Counts Gr. 7 & 8 Advisor	Mike Seccombe	Brittany Fitzgerald
National Honor Society Gr. 7-9 Advisor	Daniel Ward	Deanna VanEenwyk

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7-9 Ski Club Advisor	Assenato, Margaret	
Gr. 9 Advisor	Rita Pencille	
9 Student Council Advisor	Rita Pencille	
9-12 Bookstore Advisor	Chelsea Whitney	
9-12 Chess Club Advisor	Eileen Hammond	
9-12 Citron Advisor	Mary Courtney	
9-12 Foreign Language Club Advisor	Rachel Harding	
9-12 Gay/Straight Alliance	Eric Tytler	
9-12 Leo Club Advisor	Janelle Hernandez	
9-12 Link Crew Advisor	Katie Kunkle	Dan Corrado
9-12 Master Minds Advisor	Kerry Hallock	
9-12 Math League Advisor	Rebecca Taylor	
9-12 Model UN Advisor	Eric Trendel	
9-12 Newspaper Advisor	Sarah Wergin	
9-12 Robotics Club Advisor 1	Jason Rees	
9-12 Robotics Club Advisor 2	Gerard Lasponara	
9-12 Science Olympiad Advisor	Karl Biedlingmaier	
9-12 Students for the Environment Advisor	Karl Biedlingmaier	
9-12 Yearbook Advisor	Gina Hill	
9-12 Rotary Interact Advisor	Paul Glor	
10-12 Mock Trial Club Advisor	Eric Trendel	
10-12 National Honor Society Advisor	Paul Glor	
10-12 Peer Coaching Advisor	Paul Glor	
10-12 Ski Club Advisor	John Mahoney	
10-12 Student Council Advisor	Keri Stonehouse	Heather Burns
11 Junior Class Advisor	Keri Stonehouse	Janelle DeVito
11-12 Future Educator's Club Advisor	James Hauck	
12 Commencement Director	Julie Walsh	
12 Senior Class Advisor	Maria Levandowski	Renee Sheelar
2023-2024 Fine Arts Activities		
Activity	Advisor	Co-Advisor
5-6 Art Club Advisor	Michelle Sunday	
5-6 Drama Club Advisor	Maria Straight	
5-6 Jazz Band Advisor	Brett Chipman	
5 Musical Lighting Director	Joe Pencille	
5 Musical Producer	Maria Straight	
5 Musical Set Designer/Builder	Leah Saada-Sherman	
5 Musical Artistic/Music Director	Maria Straight	
5 Musical Choreographer	Maria Straight	
5 Musical Costume Designer	Maria Straight	
5 Musical Sound Director	Joe Pencille	
7-8 Art Club Advisor	Gretchen Foeher	
7-8 Drama Club Advisor	Maria Straight	
7-8 Jazz Band Advisor	Brett Chipman	
5-8 Talent Show Advisor	Erik Reinhart	Maria Straight
9-12 Off the Beat (Vocal Ensemble)	Erik Reinhart	
9-12 Art & Design Club Advisor	Kelly Bosco	

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9-12 Computer Graphics Club Advisor	Jon Woodard	
9-12 Drama Club Advisor	Erin Fischer	
9-12 Swinging Saints Jazz Band Director	Allison Chipman	
9-12 Band Council	Allison Chipman	Stephanie Bezon
9-12 Choral Council	Erik Reinhart	
9-12 Photography Club	Kelly Bosco	
9-12 Orchestra Director	Chelsea Wahl	
9-12 Singing Saints Director	Eric Reinhart	
9-12 Ceramics Club Advisor	Jon Woodard	
12 Commencement Music Director	Erik Reinhart (66%)	Allison Chipman (34%)
12 SH Production #2 Artistic Director/Producer	Erin Fischer	Mary Courtney
12 SH Production #2 Set Design/Builder	Erin Fischer	
10-12 Varsity Vocals	Erik Reinhart	
2023-2024 Athletic Activities		
Activity	Advisor	Co-Advisor
CES Intramural Coordinator	Bethany Matsko	
CRS Intramural Coordinator	Benjamin Parkes	
FRS Intramural Coordinator	David Santangelo	
9-12 Intramural Coordinator	Paul Glor	
7-12 Athletic Coordinator	Chris Daly	
7-12 Athletic Chaperone Supervisor	Chris Daly	
YAC Advisor	Sarah Wergin	

Activity	Advisor	Co-Advisor
6-8 Musical Costumes Designer	Susan Bennigsohn (50%)	*Meredith Paris (50%)

I. Mentors

Name	Building	Subject Area	Certification Area(s)
David Santangelo	FRS	School Counselor	School Counselor
Erik Reinhart	SHS	Music	Music

Ninth Grade Academy Mentors	# of Sections
Nancy McMahon	2 Sections
Rita Pencille	2 Sections
Nikki Morgan	2 Sections
**Paul Glor	1 Section
Mary Courtney	2 Sections
Susan Azzolina	2 Sections
Dan Corrado	1 Section
Shannon Mellander	1 Section
Eric Trendel	1 Section
Sean Jessop	1 Section
Keith Osgood	1 Section
Stephanie Dawson	1 Section

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Kelly Kostek	1 Section
Elizabeth Johnson	1 Section
Tracy Boughter	1 Section
Chelsea Whitney	1 Section
Timothy O'Toole	1 Section
Kelley Anzalone	1 Section
Janelle Hernandez	1 Section
Brittany Hart	1 Section
Renee Sheelar	1 Section
Katie Kunkle	1 Section
**Jill Mullen	Substitute for Paul Glor during medical leave of absence

- J. Instructional Leaders - none
- K. CSE / CPSE Chairperson - none
- L. Tutors - none
- M. Internship – none
- N. Student Helpers - none
- O. Other - none

YES: All (8) ABSTAINED: None
 NO: None Motion carried

DRAFT POLICY REVIEW (2nd Read)

Moved by T. Albano and seconded by J. Payne to approve the following policies as is:

- Policy 6190 *Staff-Student Relations (Anti-Fraternization)*
- Policy 6211 *Staff Recruiting and Hiring*
- Policy 6212 *Certification and Qualifications*
- Policy 6220 *Temporary Personnel*

YES: All (8) ABSTAINED: None
 NO: None Motion carried

PERSONNEL DISCUSSION

MODIFICATIONS TO THE FOLLOWING POLICY WERE PRESENTED FOR REVIEW:

- Policy 6121 *Sexual Harassment in the Workplace*

STAFFING UPDATE

Assistant Superintendent of Human Resources provided a current update regarding staffing. Over 60 new staff members have been hired for the new school year.

BUSINESS ACTIONS

DRAFT POLICY REVIEW

Moved by A. Wilson and seconded by M. Aloï to approve the following policies as is:

- Policy 3220 *Public Participation at Board Meetings*
- Policy 5150 *Contingency Budget*
- Policy 5250 *Sale and Disposal of School District Property*
- Policy 5310 *Bonding of Employees and School Board Members*
- Policy 5320 *Expenditures of School District Funds*
- Policy 5321 *Use of the District Credit Card*
- Policy 5323 *Reimbursement for Meal Expenses Incurred During Meetings*
- Policy 5511 *Maintenance of Fund Balance*
- Policy 5512 *Reserve Funds*
- Policy 5540 *Publication of the District's Annual Financial Statement*
- Policy 5560 *Use of Federal Funds for Political Expenditures*
- Policy 5570 *District Cell Phone Use*
- Policy 5574 *Medicaid Compliance Program*

YES: All (8) ABSTAINED: None

NO: None Motion carried

POLICY ELIMINATION - DRAFT

Moved by J. Payne and seconded by T. Albano to eliminate the following policy:

- Policy 5330 *Budget Transfers*

YES: All (8) Abstained: None

NO: None Motion carried

BUDGET AMENDMENT – TRANSFER TO PHASE VI

Moved by A. Wilson and seconded by M. Aloï to approve the following amendment to the 2022-23 budget in order to reduce Phase VI borrowing:

BE IT RESOLVED that the Churchville-Chili Central School District Board of Education authorizes the District to amend the 2022-23 budget by increasing the Transfer to the Capital Fund line item in the General Fund in the amount of \$4,000,000 and increasing the appropriated fund balance by the same \$4,000,000 in order to balance the budget.

YES: All (8) Abstained: None

NO: None Motion carried

BUDGET TRANSFER – CCEA SHORT-TERM LEAVE

Moved by C. Repass and seconded by J. Payne to approve the following budget transfer:

From	Amount	To
59-2110-140	\$42,525.00	59-2110-465
Contract Sub Teacher Salary		Short Term Leave

YES: All (8) ABSTAINED: None

NO: None Motion carried

BOE COMMITTEE MEMBERSHIP FOR 2023-2024

Moved by A. Wilson and seconded by K. Johnson to approve the following Board of Education Member appointments to district and Monroe County School Board committees for the 2023-2024 school year:

- K-4 Instructional Leaders – Alycia Nagle
- 5-8 Instructional Leaders – Tom Albano
- 9-12 Instructional Leaders – Michelle Aloi (Alt: Kathy Dillon)
- Title I Parent Involvement Advisory Committee – Jonathan Payne, Alycia Nagle
- Student Wellness Advisory Committee – Cheryl Repass
- Audit Committee – Cheryl Repass, Steve Hogan, Alycia Nagle
- Safety and Security – Steve Hogan, Jonathan Payne (Alt: Tom Albano)
- DEI (Dignity for All) – Cheryl Repass
- FLASH – Amy Wilson
- 7-8 Grading & Report Card Advisory Committee – Michelle Aloi, Kathy Dillon
- 9-12 Grading & Report Card Advisory Committee – Michelle Aloi, Kathy Dillon
- Memorials – Amy Wilson
- Churchville Elementary School Parent Organization (CESPA) – Alycia Nagle
- Chestnut Ridge School Parent Teacher Organization (CRSPTO) – Michelle Aloi
- Fairbanks Rd Elementary School Parent Association (FRESPA) – Tom Albano
- Middle School Parent Teacher Organization (MSPTO) – Jonathan Payne, Kathy Dillon
- Senior High School POSH – Kevin Johnson, Jonathan Payne (Alt: Steve Hogan)
- MCSBA Legislative – Michelle Aloi, Kathy Dillon
- MCSBA Labor Relations – Kevin Johnson
- MCSBA Information Exchange – Jonathan Payne

YES: All (8) ABSTAINED: None

NO: None Motion carried

YEAR END BUDGET TRANSFERS

Moved by S. Hogan and seconded by M. Aloi to approve the following year-end budget transfers:

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YEAR END BUDGET TRANSFERS
FOR THE YEAR ENDED JUNE 30, 2023

From Account		To Account		Amount	Explanation
A/C #	Description	A/C #	Description		
10-2110-200	Equipment CRS	03-1310-200	Equipment	38,023	Expense Reallocation due to increase in costs
59-2110-120	Teacher Salaries, K-6	05-1620-161	NC Salaries	66,859	Salary Reallocation due to contractual obligations
59-9060-800	Health Insurance	05-1620-458	Major Project Repairs	519,153	Expense Reallocation due to year-end purchase
18-2630-202	Network Admn Equip	05-1621-200	Equipment	38,832	Expense Reallocation due to increase in costs
59-9060-800	Health Insurance	05-1621-450	Repairs & Services	13,242	Expense Reallocation due to increase in costs
59-2110-120	Teacher Salaries, K-6	05-1622-160	NC Salary	55,655	Salary Reallocation due to contractual obligations
05-1620-200	O&M Equipment	05-1622-200	Equipment	17,360	Expense Reallocation due to increase in costs
10-2110-200	Equipment CRS	05-1622-200	Equipment	8,482	Expense Reallocation due to increase in costs
59-2250-490	BOCES Services	06-1680-490	BOCES IM Support	20,928	Expense Reallocation for BOCES services
59-9060-800	Health Insurance	08-2011-502	PreK Supplies	15,108	Expense Reallocation due to increase in costs
59-2110-120	Teacher Salaries, K-6	59-2020-151	Instructional Salaries	63,287	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	59-2020-161	NC Salaries	146,800	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	59-2020-162	NC Sub Salaries	10,070	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	59-2070-151	Effect Sch Salary Undiv	45,575	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	10-2110-140	CRS Sub Tchr Sal	14,264	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	11-2110-140	FRS Sub Tchr Sal	17,625	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	12-2110-140	CES Sub Tchr Sal	18,037	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	20-2110-140	MS Sub Tchr Sal	26,564	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	21-2110-140	SHS Sub Tchr Sal	26,309	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	59-2110-154	Curr Dev	172,008	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	59-2110-161	NC Salary-Teach Assist	230,860	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	59-2110-166	NC Salary - Teach Aide	65,428	Salary Reallocation due to contractual obligations
59-2110-120	Teacher Salaries, K-6	59-2110-167	Cafeteria Monitors Sal	29,042	Salary Reallocation due to contractual obligations
05-1620-200	O&M Equipment	59-2110-200	Equipment Undivided	31,245	Expense Reallocation due to increase in costs
05-1620-200	O&M Equipment	59-2110-207	Music Equipment	25,982	Expense Reallocation due to increase in costs
59-9060-800	Health Insurance	59-2110-460	Undivided Other Exp	20,690	Expense Reallocation due to increase in costs
59-2250-490	BOCES Services	59-2110-490	BOCES Services	877,490	Expense Reallocation for BOCES services
59-9060-800	Health Insurance	15-2250-470	Tuition	18,056	To cover tuition charges from other schools
59-2250-490	BOCES Services	59-2330-490	Boces Services	11,386	Expense Reallocation for BOCES services
59-2110-210	Equipment PE K-12	59-2630-203	Security Cameras	12,335	Expense Reallocation due to increase in costs
59-9060-800	Health Insurance	59-2815-439	Doctors Fees/Spt Physica	24,074	Expense Reallocation due to increase in costs
59-9060-800	Health Insurance	28-2855-501	Supplies	13,203	Expense Reallocation due to increase in costs
04-5510-161	Bus Drivers Salaries	04-5510-165	Monitors Salaries	61,394	Salary Reallocation due to contractual obligations
04-5510-161	Bus Drivers Salaries	04-5510-167	Substitute Bus Dr Sal	44,611	Salary Reallocation due to contractual obligations
59-9060-800	Health Insurance	04-5510-430	Telephone Service	11,993	Expense Reallocation due to increase in costs
59-9060-800	Health Insurance	04-5510-501	General Supplies	25,710	Expense Reallocation due to increase in costs
59-2110-120	Teacher Salaries, K-6	59-9089-800	Retirement Incentive	61,740	Expense Reallocation due to retirements

YES: All (8) ABSTAINED: None

NO: None Motion carried

BUSINESS DISCUSSION

POLICY REVIEW

Modifications to the following policies were presented for review:

- Policy 5140 *Administration of the Budget*
- Policy 5530 *Petty Cash Funds, Cash in school Buildings, and Change Funds*

The following policy was presented with no recommended changes:

➤ Policy 3150 *School Volunteers*

RESERVE FUNDS ALLOCATION

Per the resolution passed by the Board of Education on June 27, 2023, \$48,542.50 was transferred to the Employee Benefit and Accrued Liabilities Reserve, \$5,600,000 to the 2022 Capital Reserve, \$1,500,000 to the Retirement Contribution Reserve, and \$568,684.97 to the Teachers' Retirement System Reserve. In addition, the district retained \$3,881,135 in unassigned fund balance, which is \$89,194 below the 4% statutory limit.

UPDATE ON TAX ASSESSMENT CHALLENGES

District Treasurer Katie Guignon shared with the Board challenges that we are facing regarding Tax Assessments:

It is important to understand that tax assessment challenges made by property owners may have a financial impact on the District. These tax assessment challenges are also known as tax certioraris (or Article 7 reviews) and may result in the District paying a refund to the property owner.

Tax Certiorari Summary at 8/17/23

	Property Name and Address	Potential Liability at 6/30/23	2023-24 Potential New Liability	Total Potential Financial Impact
A	Rochester Parklands LLC (Legacy at Parklands)-2000 Park Creek Ln	\$ 431,184.21	\$ 96,867.87	\$ 528,052.08
B	MC Springlake Apartments LLC (Springlake Apartments and Townhouses)-850 Paul Rd	\$ 105,297.63	\$ 48,393.75	\$ 153,691.38
C	Atlantic Properties LLC (Parklands of Chili Apartments)-3793 Chili Ave	\$ 35,040.46	\$ -	\$ 35,040.46
D	Atlantic Properties LLC (Parklands of Chili Apartments)-3795 Chili Ave	\$ 28,687.46	\$ -	\$ 28,687.46
E	Howitt-Paul Road LLC (Greenwood Townhomes)-751 Paul Rd	\$ -	\$ 281,380.61	\$ 281,380.61
F	North Chili Yankees LLC (Walgreens)-4366 Buffalo Rd	\$ -	\$ 45,658.42	\$ 45,658.42
Total		\$ 600,209.76	\$ 472,300.65	\$ 1,072,510.41

SOCIAL MEDIA LAWSUIT

Superintendent Lori Orologio shared with the Board information regarding a mass lawsuit against Social Media. The Board has requested more information.

COMMITTEE REPORTS

KATHY DILLON – attended a Communications meeting with MCSBA

EXECUTIVE SESSION

Moved by A. Wilson and seconded by K. Johnson to enter into Executive Session at 8:38 p.m. to discuss confidential information regarding Personnel.

YES: All (8) ABSTAINED: None
NO: None Motion carried

RETURN FROM EXECUTIVE SESSION

Moved by A. Wilson and seconded by M. Aloï to exit Executive Session at 8:50 p.m. and return to Business Meeting.

YES: All (8) ABSTAINED: None
NO: None Motion carried

ADJOURNMENT

Moved by S. Hogan and seconded by C. Repass to adjourn the meeting at 8:51 p.m.

YES: All (8) ABSTAINED: None
NO: None Motion carried