



# Mount Vernon City School

## District Reopening Plan

**Dr. Kenneth R. Hamilton: Superintendent of Schools**  
**Dr. Jeff C. Gorman: Deputy Superintendent of Schools**  
**Dr. Waveline Bennett-Conroy: Assistant Superintendent of School Improvement**  
**Joseph McGrath: Administrator for Technology**  
**Michael Pelliccio: Director of Facilities**

**Board of Education Meeting**  
**July 7, 2020**

What's in store for us?

# Board of Education Reopening Advisory Council

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Student representative  
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## Reopening Advisory Council

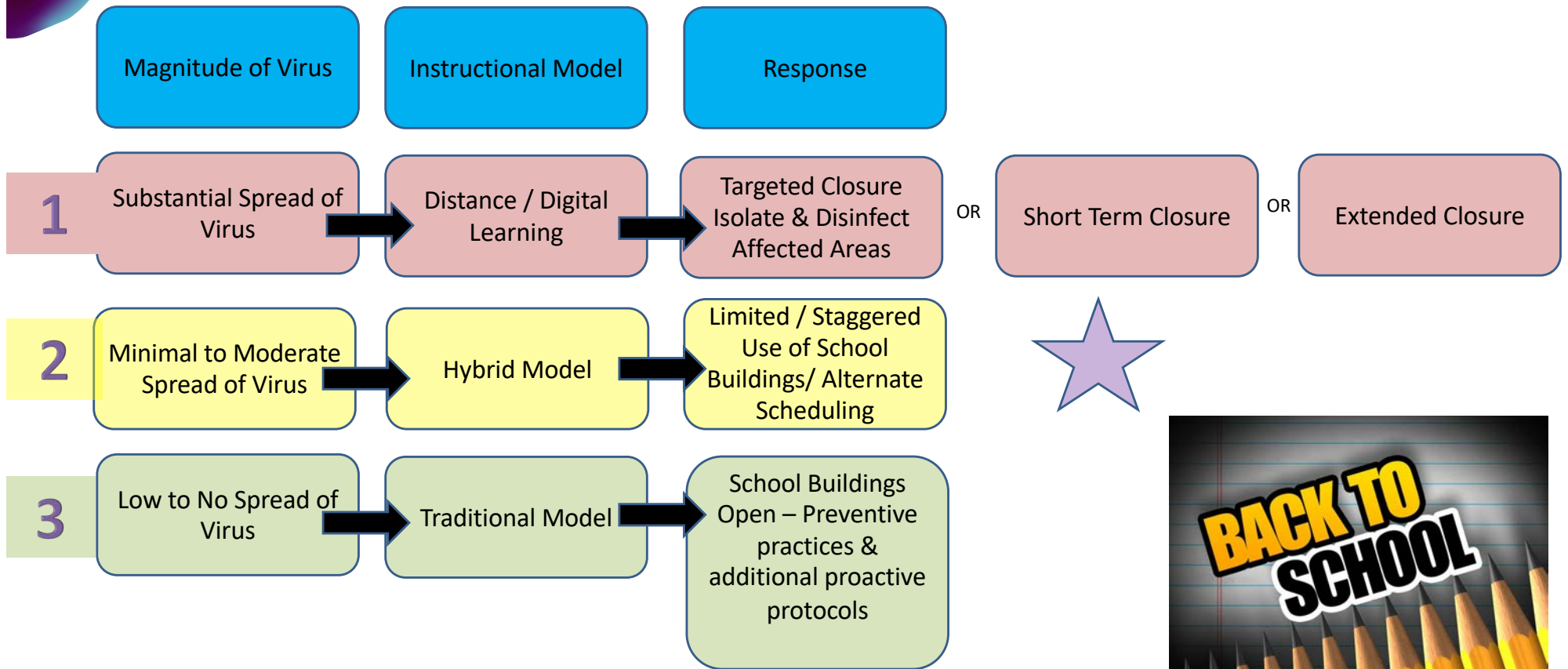
- Superintendent At Large
- Deputy Superintendent - Chair
- Associate Superintendent of  
School Improvement - Chair
- Principals
- Teachers
- Central Office
- Security
- Building & Grounds
- Nurses
- Parents
- Students

# The World is Changing before our eyes. We can't expect things to stay the same.

Reimagining MVCSD Schools in September is based on the following  
guiding principles:

- The Health and Safety of staff and students is our top priority
- As this process unfolds, additional guidance from State Officials and Health Professionals will dictate revisions to this plan
- Mental & Social Emotional wellness drives this plan to action

# Visualization of 3 Different Scenarios





## Part I – The Educational Plan

I. The Instructional Plan

II. Access to Technology

I. Technical Support

III. Supporting Teaching & Learning

III. Professional Development (Administrators, Teachers,  
Staff, Students, Parents...)

IV. Attendance Monitoring

V. Organized Sports

VI. Extra-Curricular Activities & Field Trips

VII. Mental Health – Social & Emotional Learning

# I. The Instructional Plan

## Executive Summary:

March 2020-June 2020 & Summer School for MVCSD has provided us with many insights on what the future of teaching and learning will look like in the fall of 2020 amid the Covid-19 Pandemic. The following Learning Plan overview will drive how we can adjust to any external stimulus that impacts the students, families, and community of the Mount Vernon City School District. The backdrop is to create weekly Units of Learning for our students where we are “Flipping” the content that students need to get, through digital resources and videos. We will create this utilizing Schoology as the hub for these resources. Our plan is to identify key Next Generation Learning Standards using a backward design planning template that emphasizes Understanding by Design (UbD) & Differentiated Instruction (DI). Instructional preferences will be based on student's readiness levels as measured by available benchmarks and assessments. We anticipate utilizing a hybrid model of face-to-face and Distance Learning opportunities to reduce the risk of exposure of Covid-19. Parent training modules for navigating online learning will begin in early August

# I. The Instructional Plan

## HYRID MODEL OF INSTRUCTION:

- 1/2 of our students will come to our schools on Mondays and Tuesdays. Our standard will be 10-12 students per classroom depending on the size of the rooms. Teachers will work with students to understand the content that they provide for them through the weekly Units of Study
- Teachers and staff will physically come to school every day according to the school calendar
- Wednesday will be a planning day where teachers and administrators will create the weekly plan for the next week. We will plan district-wide by grade level. Staff will also reach out to students & families through Video-Conferencing to ensure that students are participating and engaging with the content that is being created
- The other half of our students will come to school on Thursdays and Fridays
- We are currently exploring physical education virtually and connecting it to guidance and social emotional health to free up additional school space

# Flexible Model

Our Model is flexible for the following reasons:

Option A – Substantial Spread of the virus: Full Distance Learning – Units are still created and instead of face-to-face instruction, teachers will utilize video-conferencing as per the schedule

Option B – Minimal / Moderate Spread of the virus: If a school has an outbreak, it may close for a period of time. Students in that school would still be receiving full Distance Learning and synchronous instruction from their teachers. If the school is open, then social distancing and modeling of best safety practices are the standard as ½ of the students come in on Monday/Tuesday & Thursday/Friday

Option C- Low/No Spread: Units of Study will still be utilized because of the benefits of technology tools and skills that students must possess as they enter and exit our school system, Students would attend school being proactive regarding safety and health practices

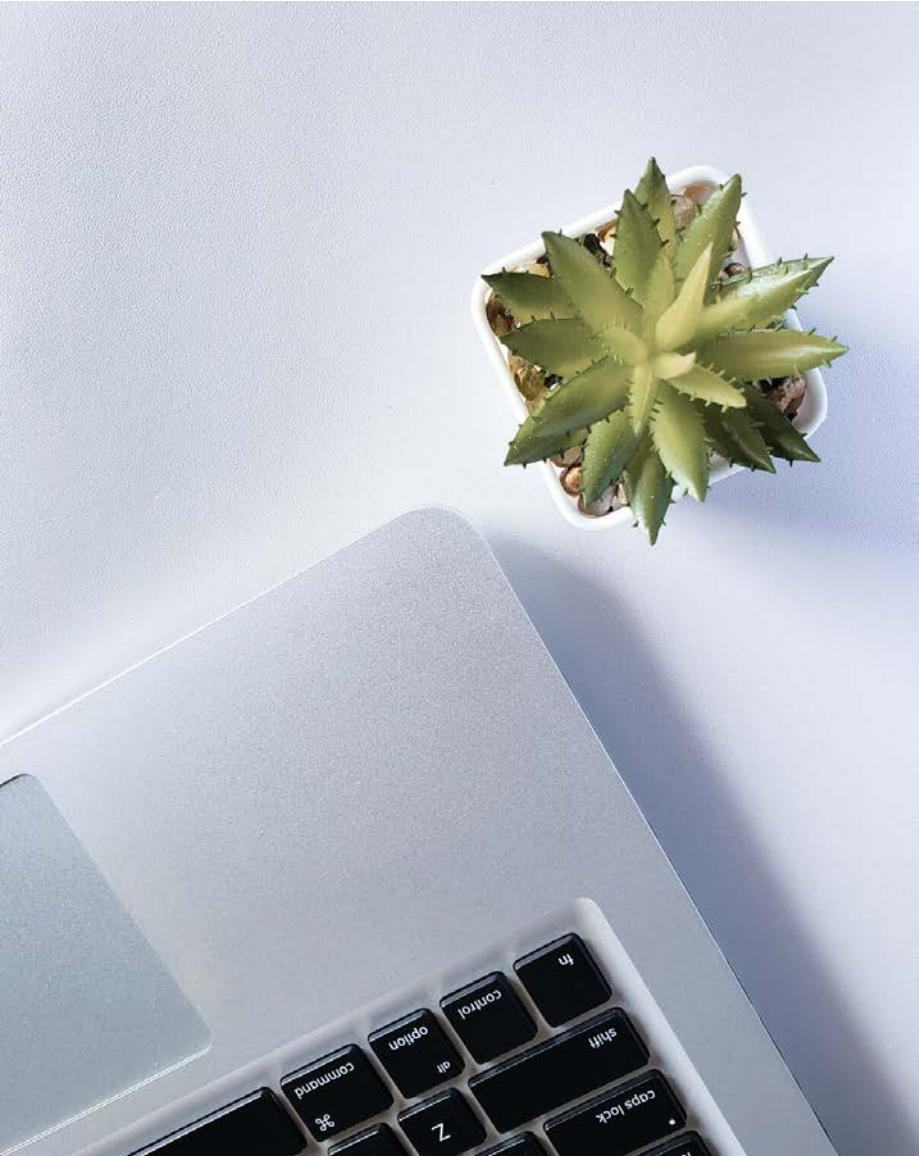
\*At the Superintendent of School's discretion, this model may be suspended at anytime based on the changing nature of existing conditions of the Pandemic





## Part I. II. Access to Technology

- All PreK-1 students and specific Special Education Students will receive iPads and have access to our academic software content (Waterford, SeeSaw (Digital portfolio), Wixie, Really Good Stuff app collections...
- By utilizing all of our existing laptops, donations from the Mt. Vernon Education Foundation, grant funds for technology and our reorganization of our 2020-2021 IPA, we will be able to provide a device for every student in the district
- We are looking at a plan to provide internet access for students that do not currently have access
- Students will be able to access a Unit of Study for each week, created by our teachers and administrators through Schoology
- Teachers will provide content by Flipping the Classroom with a focus on Synchronous and Asynchronous learning activities, videos and curriculum software (Discovery Education, EnVision 2.0, HMH, Pearson, iReady....and the creation and sharing of content
- When teachers do interact with students, they will focus their 2-day period on literacy and numeracy, reinforcing and making sure that students understand what they have been exposed to online



# Part I. III. Supporting Teaching & Learning

We will begin and maintain professional development for administrators, teachers, staff, students & parents beginning in August and continuing the process throughout the year. (This will require a reallocation of funding)

Topics include but are not limited to:

- Training on Health and Safety Protocols
- How to access Schoology
- How to effectively video-conference
- How to email and communicate with teachers
- How to access report cards and interim progress reports
- How to use a Computer / iPad
- Social Media – Twitter as an educational tool
- Creating a Unit of Study through Understanding by Design (UbD) and Differentiated Instruction (DI) utilizing Next Generation Learning Standards and technology tools
- Learning how to use content creation and content sharing technologies such as Flipgrid, OneNote, Padlet, Quizlet, EdPuzzle, Microsoft 365 tools...
- Racial equity training for staff

## Update & Next Steps

### Part II – Practicing Prevention

- I. Social Distancing & Wearing Masks
- II. Taking Temperature & Staying Home When Sick
- III. Hand Sanitizers & Washing Hands
- IV. Cleaning & Disinfecting Protocols
- V. Building Procedures / Transitioning
- VI. Arrival & Dismissal Procedures
- VII. Entering School Buildings (Parents, appointments...)
- VIII. Parent Training Module

## Next Steps

### Part III – Communication & Responding to Daily Events

- I. Surveys for Parents & Students
- II. Communication Practices – Forms, Blackboard, MVCSD App, Email, Website, Facebook, Social Media
- III. Covid – 19 Outbreaks in our Schools
  - I. Isolation locations in each facility
- IV. Transportation
- V. Meals
- VI. Protecting Vulnerable Populations

## Next Steps

### Part IV – Other Important Topics

- I. Fiscal Plan including Payroll & Business Services
- II. Collecting Taxes
- III. Large Social Gatherings
- IV. Extended Learning Care Center for First Responders

# Appendix

Sample FAQ

Communication Letter to Parents 1 - Schools Reopen

Communication Letter to Parents 2 – Schools Closed

Communication Letter to Parents & Staff – Cases in Nearby Communities

Social Distancing in School Environments

Sample Health Protocols for Schools

Outbreak/Pandemic School/District Report

Roles and Responsibilities for Learning online

Video-Conferencing Safety protocols

Special Education Distance Learning Individualized Plan

Hybrid Learning Schedule Configurations

Considerations for Schools – Readiness and Planning Tool

Classroom Logistics Assessment



# MVCSD REOPENING PLAN TIMELINE: 2020-2021

