

***POLICY OF TEACHING EXPERIENCE CREDIT***

It shall be the policy of the Lyon County School District that prior experience should be considered when making initial placement of licensed personnel on the salary scale. Licensed personnel will be given experience credit on the following conditions (notwithstanding any conditions expressed in a collective bargaining agreement between the District and licensed personnel):

1. Teaching Experience Acquired Outside the State of Nevada – One (1) year for each full year of teaching experience per NRS 391.167.
2. Teaching Experience Acquired Within the State of Nevada – As described in NRS 391.167, one (1) year for each full year of teaching experience granted by another school district within the State of Nevada.
3. Teaching Experience in an accredited college or university – One (1) year for each full year of teaching experience at an accredited college or university in the United States.
4. For Career and Technical Education (CTE) and Business and Industry (B&I) Experience – One (1) year for every two full years of work experience directly related to the subject that is being taught and for which a CTE or Business & Industry endorsement is issued. If the employee’s work experience included supervision, managerial or trainer experience, one (1) year for each full year of work experience directly related to the subject that is being taught and for which a CTE or Business & Industry endorsement is issued.
5. Private School Teaching Experience – One (1) year for each full year of teaching experience in an accredited private school in the United States.
6. Lyon County Teaching Experience
  - a. Full year teaching experience will be given to those personnel who are employed for 135 or more days taught during a prior year. There will be no partial credit for less than 135 days taught during a prior year on a regular or special contract.
  - b. Individuals who are employed for 68 days or more during a prior year may have that counted as ½ year. If an additional ½ year credit is earned in the District within a 24-month period, one year’s credit will be granted. Partial year credit will not be considered for salary scale placement.
  - c. Personnel who have in the past earned partial year credit will maintain such credit so long as they are employed by the District.

It is the employee's responsibility to substantiate the prior experience by completing the Verification of Experience Form and submitting it to the Executive Director of Human Resources. Human Resources has full authority in making the experience credit determination. All documentation must be sent to Human Resources within six (6) months of hire. Appeals may be submitted to the Superintendent, whose decision is final.

Ref: NRS 391.167

Policy #GDH  
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