

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY _____ GBBFA

EMPLOYEE FIREARMS IN SCHOOLS

It is the policy that no employee, other than a peace officer, shall carry or possess a pistol, revolver or other firearm while on the Lyon County School District property or while in a Lyon County School District vehicle without first meeting the requirements set forth in this policy, and only after having received written permission from the principal and superintendent.

Additionally, the following requirements must be met prior to requesting permission to carry or possess a pistol, revolver or other firearm while on the property of Lyon County School District, or while in a Lyon County School District (LCSD) vehicle:

1. A letter stating his/her intention to carry the concealed firearm on school grounds.
2. A copy of the applicant's concealed carry permit issued under NRS 202.3657
3. Proof of the required Firearms Training in all of the following areas:
 - a. Active shooter
 - b. Firearms safety and retention
 - c. Limits on deadly force self-defense or defense of others from deadly threat
 - d. Safe storage of firearms (ex. trigger lock, locked cabinet, etc.)

Policy #GBBFA

Revised 8/28/18

Legal Reference: NRS 202.265

EMPLOYEE FIREARMS IN SCHOOLS – ADMINISTRATIVE REGULATIONS

Procedures:

A. Concealed Firearm:

1. Firearms shall only be carried on school grounds in a concealed manner. No person shall openly carry a firearm.
2. It is important to recognize the inherent danger of firearms and to take reasonable steps to prevent unauthorized persons from taking control of such firearms. All reasonable steps must be taken to avoid the theft or use of a firearm in order to provide for the safety of our students and staff who may come into contact with the firearm.
3. Those authorized to carry a firearm are at all times responsible for the security of their firearms.
4. Employees shall carry their handgun on their person and at no time shall a handgun be left unsecured in an unlocked office or unlocked desk.
5. The concealed firearm shall be carried in an active retention holster.

B. Concealed Carry Permit:

1. An employee seeking authorization to carry a concealed firearm on school grounds must submit a valid concealed carry permit authorized under **NRS 202.3657** to the school principal. This permitting process mandates the applicant's training include instruction in the use of handgun and in the laws of Nevada relating to the use of firearms and concealed carry of firearms, liability, and gun safety.
2. The employee seeking authorization to carry a concealed firearm must submit the request in writing to the principal.
3. The principal of the school where an employee has sought permission to carry a concealed firearm in accordance with **Nev. Rev. Stat. Ann. § 202.265** can deny the request without cause. The principal will respond within 15 work days of receipt of the request.
4. The denial shall be issued in writing. The authority to deny a request to carry a concealed firearm on school grounds rests solely with the principal. There is no appeal process.

C. When the principal of the school, where a person has sought permission to carry a concealed firearm on school grounds in accordance with **Nev. Rev. Stat. Ann. § 202.265, prepares to make a decision to grant permission to carry the concealed firearm, before the written permission is given, the principal shall forward to the Superintendent of Schools:**

1. The written application of the employee seeking permission to carry a concealed firearm

2. A copy of the applicant's concealed carry permit issued under **NRS 202.3657**
3. Proof of the required Firearms Training in the following areas cited in this policy:
 - a. Active shooter
 - b. Firearms safety and retention
 - c. Limits on deadly force self-defense or defense of others from deadly threat
 - d. Safe storage of firearms (ex. trigger lock, locked cabinet, etc.)
4. A letter stating his/her intention to grant permission to the applicant to carry the concealed firearm on school grounds.
5. Upon receipt of the Superintendent's decision, the principal shall notify the applicant in writing.
6. The principal may revoke these privileges at any time.

D. Superintendent of Schools:

1. Upon receipt and review of the application the superintendent shall either approve or deny the request. The superintendent will respond within 15 work days of receipt of the request.
2. The denial shall be issued in writing.
3. The written decision shall be provided to the Principal of the school who will notify the applicant.
4. There is no appeal process.
5. Where the Superintendent of Schools makes a recommendation to approve the principal's decision, the Superintendent shall forward approval to the principal. The principal will notify the applicant in writing.
6. Any requests to carry a concealed weapon on any other school district property will be submitted to the superintendent.
7. The superintendent may revoke these privileges at any time.
8. Employees receiving approval to carry a firearm on campus must seek permission from the principal and superintendent at the beginning of each school year, and must complete a minimum of sixteen (16) hours of firearms training each year taught by a certified instructor with expertise and certification to instruct in the topics identified in this policy. (NRS 202.265)
9. The superintendent will notify the Board of Trustees in a consent agenda memo when an individual has been approved to carry a firearm on campus. The individual and work location will remain confidential between the superintendent, local law enforcement agency and the principal and/or supervisor.

II. Definitions:

- A. **Firearm:** means any deadly weapon capable of expelling or propelling one or more projectiles by the action of an explosive or combustible propellant.
- B. **Firearm:** includes an unloaded firearm, and any firearm that is inoperable but that can readily be rendered operable.
- C. **Concealed Firearm:** is a loaded or unloaded handgun which is carried upon a person in such a manner as not to be discernible by ordinary observation. **NRS 202.3653**
- D. **Holstered Weapon:** means a weapon carried on the person in a holster designed with a weapon retention system. LCSD requires at minimum, a Level 2 retention holster.
- E. **Concealed Carry Permit:** A permit issued by the Sheriff of the County where the applicant resides. This process mandates the applicant's training include instruction in the use of handgun and in the laws of Nevada relating to the use of firearms and concealed carry of firearms, liability, and gun safety.
- F. **Firearms Training:** Any persons authorized to carry a concealed weapon on LCSD school grounds must attend a minimum of sixteen (16) hours of firearms training program annually, taught by a certified instructor with expertise and certification to instruct in the following topics:
 - 1. **Active Shooter Training:** A minimum of eight (8) hours of training provided by a certified instructor who describes an active shooter and how to react to law enforcement first responders.
 - a. **Active Shooter Training:** An Active Shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearms(s) and there is no pattern or method to their selection of victims. Active shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims. Because active shooter situations are often over within 10 to 15 minutes, before law enforcement arrives on the scene, individuals must be prepared both mentally and physically to deal with an active shooter situation.
 - b. When law enforcement does arrive they will take command and control of the active shooter scene. Members authorized to carry firearms on school grounds must be trained in how to interact with arriving law enforcement officers.
 - 2. **Gun Safety and Deadly Force Training:** Eight (8) hours of training provided by a certified instructor consisting of the following topics:

- a. Gun safety and retention training
- b. Limits on deadly force self-defense or defense of others from deadly threat
- c. Safe storage of firearms (ex. trigger lock, locked cabinet, etc.)