

**SCHOOL PHOTOGRAPHY AND RECORDING POLICY**

The Lyon County School District recognizes the importance of providing and maintaining a safe environment for its students and employees. Recording of our students and staff can be a productive learning experience but it can also be disruptive and used inappropriately. This policy attempts to balance the learning opportunities while providing for a safe environment for our students and staff.

Recording in this policy includes sound recording, photographic prints and transparencies, video, film and digital imaging. This policy covers students, staff and guests who record images within the district, on district transportation and at school events.

This policy does not cover members of the press. Events such as awards assemblies, plays, concerts, athletic contests or similar events which have newsworthy aspects are open to the public and the media is encouraged to attend and document them.

The Lyon County School District will follow all State and Federal laws and regulations regarding recording students and staff.

The school Principals will authorize student projects and other learning opportunities that involve recording.

The publishing of class materials to any media such as print, Radio, TV or Internet (ex. YouTube, Social Media sites, etc.) will only be permitted with instructor and principal permission.

Parents may take photos at sporting events and school events for personal use. Event photography rules may be controlled by the school Principal.

Photos taken of student achievement by District personnel for display in the school, on the Lyon County School District Website, or for any other school-related purpose is permitted.

The district does not allow hidden cameras or covert recording of students or staff without permission from the Superintendent. Students and staff cannot covertly record staff or students using cameras, cell phone cameras, mini recorders or other electronic devices. Covert recording may be restricted by State and Federal law.

Inappropriate use of recordings may result in disciplinary action under Policy GBBC (Employee Bullying) or Policy JFCC (Student Bullying).

Photographs will not be taken of students, parents or staff when they are vulnerable – upset, hurt or in a state of undress.

The district will use video surveillance equipment within the district and schools, including exterior buildings, hallways, common areas, classrooms, school buses and other district vehicles, to protect students, staff and property. Since video recordings constitute an educational record per the Family Education Right to Privacy Act (FERPA), access to these recordings will be strictly limited to authorized personnel. Access by any other party will be refused absent an order from a court of competent jurisdiction.

School personnel in charge of the classroom have the ability to control when classroom video cameras are recording. Video recording is initiated during emergency situations. School personnel in charge of the classroom may also choose to record their classroom instruction for professional development purposes, as a “flipped classroom”, to assist homebound/absent students or for other purposes that may assist them and/or their students/colleagues.

Video recordings from the Audio Enhancement SAFE system will not be used as part of a performance observation for certified staff.

REF: NRS 388.122, NRS 388.123, NRS 388.124, — NRS 388.135 and LCSD Board Policy JHFA, Student Safety and Supervision of Students.

Policy #INI  
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