

PUPIL TRANSPORTATION POLICY

It shall be the policy of Lyon County School District that the District may provide pupil transportation when such transportation serves the goals and meets the objectives of the District's public education services. The Board may purchase, equip, and maintain vehicles for the transportation of students from home to school and from school to home at the beginning and ending of the school day, and for the transportation of students on field trips and extracurricular trips.

It is the intent of the District to provide transportation services as fairly as possible within the limits of practicality and budget resources. Transportation vehicles owned by the District will be assigned to routes and schedules in such a manner to accomplish the most efficient use of available seating capacity. Schedules for students being transported will be determined in light of the educational programs of the individual schools. The District reserves the right to deny transportation along any road that is not maintained by the State of Nevada, Lyon County, or any other governmental organization.

The Superintendent or their designee shall prepare a map of the District indicating each bus route and each bus stop, or prepare a schedule of bus routes and an itinerary of bus stops to be used in conjunction with a District map, and shall make available rules governing pupil conduct during transport to and from school; such rules shall be binding on all students transported by the District.

Video cameras may be used on school buses to monitor student behavior. The Board believes that such monitoring will deter misconduct and help ensure the safety of students and staff. Students found to be in violation of the District's bus conduct rules shall be subject to discipline in accordance with district policy and regulations.

The Superintendent, or their designee, shall notify students, parents/guardians, and staff that video surveillance may occur on any school bus and that video recording may be used in student disciplinary proceedings. This notification shall include a copy of the District policy and regulations on bus conduct. In addition, a prominent notice shall be posted in each bus stating that the bus is equipped with a video monitoring system.

Video recordings taken on school buses shall be regularly viewed by the Superintendent or their designee to document any observed instances of student misconduct. Any recordings that do not show incidents of misconduct will be erased within two weeks of this review. Any recordings retained as part of an individual student's disciplinary record shall be maintained in accordance with law and Board policy governing the access, review and release of student records.

Developed regulations regarding the scope of transportation services are reviewed by the Board of Trustees, and changes made when conditions justify an amendment. Nothing within the policy or regulations generated by the Board shall be interpreted to be in conflict with the provisions of Nevada Revised Statutes governing the transportation of pupils.

LEGAL REF: Family Educational Rights and Privacy Act (FERPA), NRS 393.400, LCSD
Board Policy JO (Student Records)

ADMINISTRATIVE GUIDELINES

PUPIL TRANSPORTATION

To ensure uniform student transportation services, the Lyon County School District has established the following guidelines:

1. Walking Distance and Safety Conditions – Transportation for students by bus will be considered under the following conditions:
 - A. For elementary students, if the shortest walking distance to the school is more than one (1) mile.
 - B. For middle/intermediate school students, if the shortest walking distance to the school is more than two (2) miles.
 - C. For high school students, if the shortest walking distance to the school is more than three (3) miles.
 - D. Exceptions to the walking distance rules will be made when:
 - i. Extreme hazardous conditions make bus transportation advisable for the safety of students. In the event hazardous conditions exist, alternate stops may be used instead of regular stops. The Transportation Department will attempt to inform parents through established media (telephone, TV, radio, or social networking sites) if alternate stops are to be used.
 - ii. Students are shifted from one attendance zone to another attendance zone by action of the Lyon County School District.
 - iii. Space is available on buses transporting eligible students.
2. Bus Routes and Stops
 - A. Bus routes are established within fiscal limitations and the availability of buses to limit two (2) to a seat for high school students and three (3) to a seat for middle/intermediate and elementary school students.
 - B. The District will provide transportation within the attendance area that the students are zoned to attend school in. The Transportation Department will establish safe, efficient residential stops within attendance areas. The District **will not** establish stops at commercial or business establishments. The District may establish stops at day care centers within attendance boundaries of elementary schools. Day care centers will be treated as residential stops.

- C. Roads must be maintained by the State of Nevada, Lyon County, or General Improvement Districts in order to qualify for bus service. The Transportation Department may end service on any road if conditions of the road could cause safety concerns for the drivers and students, or cause damage to District buses. When the Transportation Department determines that a regular stop will be terminated due to safety concerns, parents will be provided notification three (3) days in advance of the effective date through written communication distributed to students.
3. Variances and Requests For Change In Stop
 - A. Students who are attending a school outside their assigned attendance area as a result of a requested variance will not be provided transportation to that school.
 - B. Students in one attendance area may not request a change in stop that would require a driver to enter the attendance area of another school.
 - C. A student who rides a bus other than their regular assigned route bus (due to a request for change in stop) must utilize existing stops. The District will not create bus stops for students who request a change in stop.
 4. Special Education and Special Education Transportation – Special education and special transportation services for students with disabilities are prescribed on an individual basis in accordance with state and federal requirements for students with disabilities.