

Central Middle School Building Committee
Sub-Committee on Communications

Thursday, August 31, 2023
APPROVED MINUTES

Sub-committee members present: Clare Kilgallen*, Lauren Rabin

Dropped due to late start: Laura Kostin, Tony Turner

Absent: Nisha Arora

Others present: Stephanie Cowie (FSAC4PWD Liaison)

1. Call meeting to order.

- a. Lauren Rabin called the meeting to order at 4:25 pm. Note, only Lauren Rabin and Clare Kilgallen can start the zoom meeting, and both were unexpectedly detained.

2. Approve minutes from July 13, 2023, Meeting.

- a. Item was skipped.

3. Resolve loose end Community Forum/Public Hearing.

- a. The sub-committee has not yet received a draft of the presentation.
 - **ACTION:** Tony Turner to request status from SLAM.

4. Document (bullet point) updates since July Quarterly Report to the RTM

- a. Tony Tuner emailed suggested updates and the sub-committee discovered they are almost identical to the explanatory comment for items 23 & 24 on the September 2023 RTM call.
 - **ACTION:** Lauren Rabin to request more information regarding the submissions (specifically item 23) since the full committee did not see them prior to the submission to the RTM.

5. Develop Interim funding talking point and BC Member schedule for September 2023 RTM meetings.

- a. A draft document was started and will be completed before Tuesday September 5, 2023.
- b. It's unclear to the sub-committee if items 23 & 24 will be removed/postponed.
 - **ACTION:** Lauren Rabin took the action to create the schedule for BC members to attend meeting.

6. Other.

- a. None

7. Adjourn.

- a. The meeting was adjourned at 5:35 pm.

Prepared by Lauren Rabin