



# BOARD BULLETIN

## September 18, 2023

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### Opening Report

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The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, September 18, 2023 at 6:30 p.m. in the Commons at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio. Members and guests repeated the Pledge of Allegiance to the Flag. The meeting was then called to order by President Peoples.

Approval of the minutes of the Board of Education's regular meeting held August 14, 2023.

Approval of additions or changes in the agenda.

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### Treasurer's Report

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Approval of all items listed under the Treasurer's financial reports.

Approval of budget modifications.

Approval of the Credit Card Compliance Officer Report.

Approval of one payment.

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### Superintendent's Report

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Approval of the following resignations:

- Donald "Pat" Tincher – Health Occupations Instructor – effective 9-26-23

Approval to rescind the supplemental contract for Lenny Rosser as SkillsUSA Advisor that was approved at the August 14, 2023 Board of Education meeting.

Approval of the following job descriptions:

- Adult Education Occupational Safety Instructor

Approval of the revised 2023-2024 Administrative and Paraprofessional employee salary schedule.

Approval of the 2023-2024 Adult Education Part-Time Instructor salary schedule.

Approval of the following administrative personnel for employment, based on verification of experience, licensure (if applicable), and appropriate background checks:

- Thadeus Spencer – Hardware Specialist – to be issued a one-year contract for 204 days (prorated from 260 days) effective 9-19-23

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

- Adult Education Programs – Part-Time
- CARE – Part-Time

Approval of the following licensed personnel extended time/supplemental contracts:

- Gary Abel – Applied Engineering & Machining Instructor – to be issued a supplemental contract as a Coach (up to 40 hours) effective 8-21-23
- Karen Kiggans – Clinical Instructor – to be issued a supplemental contract for 20 days as needed effective 9-1-23
- Katie Lucas – Early Childhood Education Instructor – to be issued a supplemental contract as a Facilitator effective 8-21-23
- Dustin Milliner – Social Studies Instructor – to be issued a supplemental contract as a Mentor effective 8-21-23
- Trudy Reed – Clinical Instructor – to be issued a supplemental contract for 20 days as needed effective 9-1-23

- Colleen Smith – BEST Instructor – to be issued a supplemental contract as a Mentor effective 8-21-23
- Colleen Smith – BEST Instructor – to be issued a supplemental contract as a Facilitator effective 8-21-23
- Annie Winland – English Instructor – to be issued a supplemental contract as a Mentor effective 8-21-23
- Annie Winland – English Instructor – to be issued a supplemental contract as a Facilitator effective 8-21-23

Approval of the following supplemental contracts for club advisory work during the 2023-2024 school year:

*Zanesville Campus*

- Josh Swingle – SkillsUSA

Approval of the following licensed personnel as substitutes:

- Tammy Jones – All Areas

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Lacey Eubanks – Custodian/Farm Worker – to be issued a one-year limited contract for 222 days (prorated from 260 days) at 8 hours per day effective 8-26-23
- Jaren Garber – Assistant Treasurer – Accounts Payable Specialist – to be issued a one-year limited contract for 221 days (prorated from 260 days) at 8 hours per day effective 8-28-23
- Deidre Persinger – Custodian – to be issued a one-year limited contract for 220 days (prorated from 260 days) at 8 hours per day effective 8-28-23
- Loretta Snyder – Food Service Worker – to be issued a two-year limited contract for 190 days at 5.5 hours per day effective 8-18-23
- Hailey Tyo – ECE Instructional Assistant – to be issued a one-year limited contract for 184 days (prorated from 190 days) at 5.75 hours per day effective 8-28-23
- Madison Ulry – ECE Instructional Assistant – to be issued a one-year limited contract for 184 days (prorated from 190 days) at 5.75 hours per day effective 8-28-23

Approval of the following classified personnel as substitutes:

- Nancy Edwards – Custodian
- Delicia Harper – Custodian
- Delicia Harper – Food Service Worker
- Shelly Johnson – Custodian
- Shelly Johnson – Food Service Worker
- Jennifer Laughman – Custodian
- Phillip Minosky – Security Officer

Approval of the following out-of-state professional visitations:

- November 13-17, 2023 – Atlanta, Georgia – Scott Sabino, Adult Education Director – to attend the 2023 Council on Occupational Education (COE) Annual Meeting
- November 13-17, 2023 – Atlanta, Georgia – Michelle Georgecopoulos, Admissions/Student Services Coordinator – to attend the 2023 Council on Occupational Education (COE) Annual Meeting
- November 13-17, 2023 – Atlanta, Georgia – Libbie Danison, Administrative Assistant – to attend the 2023 Council on Occupational Education (COE) Annual Meeting

Approval of an out-of-state field trip for six students to attend the LEAD National Student Leadership Conference on November 10-12, 2023 in Arlington, Virginia. Renee Linscott, BEC/Full-Time Substitute Instructor/NHS Advisor, and Garrett Green, Math Instructor/NHS Advisor, will attend also.

Approval of the 2023-2024 Advisory Committee member lists.

Approval of the following agreements to provide situations and experiences for students in the following programs:

*BEST Program*

- Southeastern Ohio Regional Medical Center, Cambridge, Ohio
- Guernsey County Senior Citizens Center, Cambridge, Ohio
- Stop Nine Church of Christ, Byesville, Ohio
- Cambridge YMCA, Cambridge, Ohio

*HS Multi-Skilled Health Technologies/Health Care Transition Programs*

- Shrivens Pharmacy (all locations)

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Approval of the Student Wellness Plan for the 2023-2024 school year.

Approval of the 2023-2025 Career Advising Policy (CAP) and Student Success Plan (SSP).

Approval of membership to the Ohio Association of Career-Technical Superintendents (OACTS) for the 2023-2024 school year.

Approval of a shared services agreement with Ohio Valley ESC for consultative services to assist in the implementation and operation of a driver education training program effective July 1, 2023 through June 30, 2024.

Approval of an agreement with The Wilds Veterinary and Animal Management Departments for health care services for the Vet Assisting & Animal Care Program animals for the 2023-2024 school year.

Approval to purchase 44 digital Motorola handheld radios and two (2) Motorola repeaters from Commercial Electronics, Inc. These items were approved as part of the OFCC Ohio K-12 safety grant.

Approval of the purchase and installation of 24 security cameras for the Buffalo Campus, an additional emergency lockdown system for the Adult Education office, and entrance door electronic security systems for each campus from Presidio Networked Solutions Group, LLC. These items were approved as part of the OFCC Ohio K-12 safety grant.

Approval to purchase four (4) Microsoft Surface Pro 9 computers, four (4) Microsoft Surface Laptop computers, and one (1) Microsoft Surface Laptop Studio computer for Buffalo Campus staff members from Zones IT Solutions Inc.

Approval to purchase 14 Microsoft Surface Pro 9 computers for Zanesville Campus staff members from Zones IT Solutions Inc.

Approval to purchase a 2018 Freightliner Cascadia 12 Tandem Axle Daycab for the Diesel Technology Program from Ryder.

Approval of the monthly employee health insurance premiums with Medical Mutual and dental premiums with Trustmark effective October 1, 2023. *(Revised from the August 14, 2023 Board of Education meeting.)*

Approval of the following donations:

- \$2,500.00 for Drug Free Clubs of America membership fees and rewards from The J. William and M.H. Straker Charitable Foundation (Drug Free Clubs of America)
- \$1,000.00 for the Muskingum County Fire School from the Muskingum County Commissioners (Adult Education Public Safety Program)
- \$238.00 for the John Rice Scholarship Fund from Cyndi Rice (Adult Education EMT Program)
- \$100.00 for the John Rice Scholarship Fund from Donald Reeves (Adult Education EMT Program)
- \$35.00 for the John Rice Scholarship Fund from Debora Heyink (Adult Education EMT Program)

Approval of an agreement with Bradley Payne Advisors for capital planning and municipal advisory services effective September 19, 2023.

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)] and to discuss matters which are subject of pending or imminent court action.

The next regular meeting of the Mid-East Career and Technology Centers Board of Education will be held **October 9, 2023** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.