

BELLA VISTA HIGH SCHOOL

**8301 Madison Avenue
Fair Oaks, CA 95628
Bryan Irwin, Principal
916.971.5052**

www.sanjuan.edu/bellavista

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BVHS Bell Schedules 2022-23

Regular Schedule – every day except Thursday	
Period	
0	7:30 - 8:25
1	8:30 - 9:29
2	9:34 - 10:33
Break	10:33 - 10:43
3	10:43 - 11:42
4	11:47 - 12:52
Lunch	12:52 - 1:22
5	1:27 - 2:26
6	2:31 - 3:30

Regular Thursday Schedule (except finals days)	
Period	
0	7:30 - 8:25
1	8:30 - 9:16
2	9:21 - 10:07
3	10:12 - 10:58
Break	10:58 - 11:08
4	11:08 - 11:59
5	12:04 - 12:50
Lunch	12:50 - 1:20
6	1:25 - 2:11

Minimum Days	
Period	
0	7:30 - 8:25
1	8:30 - 9:08
2	9:13 - 9:51
3	9:56 - 10:34
Break	10:34 - 10:44
4	10:44 - 11:24
5	11:29 - 12:07
6	12:12 - 12:50

Motivational Assembly	
Period	
0	7:30 - 8:25
1	8:30 - 9:16
2A	9:21 - 10:21
Break	10:21 - 10:31
2B	10:31 - 11:31
3	11:36 - 12:22
Lunch	12:22 - 12:52
4	12:57 - 1:48
5	1:53 - 2:39
6	2:44 - 3:30

After 2nd period rally	
Period	
0	7:30 - 8:25
1	8:30 - 9:22
2	9:27 - 10:19
RALLY	10:24 - 11:04
Break	11:04 - 11:14
3	11:14 - 12:06
4	12:11 - 1:06
Lunch	1:06 - 1:36
5	1:41 - 2:33
6	2:38 - 3:30

Senior Goodbye Rally	
Period	
0	7:30 - 8:25
1	8:30 - 9:18
2	9:23 - 10:11
RALLY	10:16 - 11:16
Break	11:16 - 11:26
3	11:26 - 12:14
Lunch	12:14 - 12:44
4	12:49 - 1:44
5	1:49 - 2:37
6	2:42 - 3:30

Graduation	
Period	
Ceremony	8:00 - 10:00
Clean Up	10:00 - 10:30
1	10:40 - 11:19
2	11:24 - 12:03
3	12:08 - 12:47
Lunch	12:47 - 1:17
4	1:22 - 2:01
5	2:07 - 2:46
6 & 0	2:51 - 3:30

CAASPP Testing Block Schedule	
Period	
1 st or 2 nd	8:30 - 10:33
Break	10:33 - 10:43
3 rd or 4 th	10:43 - 12:52
Lunch	12:52 - 1:22
2nd, 4th, 6 th	1:27 - 3:30

Finals	
Period	
1st, 3rd, 5th	8:30 - 10:29
Break	10:29 - 10:39
2nd, 4th, 6 th	10:39 - 12:37

PSAT Testing	
Period	
Testing	8:30 - 11:55
Break	11:55 - 12:05
1	12:05 - 12:30
2	12:35 - 1:00
Lunch	1:00 - 1:30
3	1:35 - 2:00
4	2:05 - 2:30
5	2:35 - 3:00
0 & 6	3:05 - 3:30

THE PRIDE OF BELLA VISTA **"A Gold Ribbon School"**

Bella Vista is Spanish for "beautiful view", which is seen in the Spanish influence in the school's architecture. Traditions include the "Bronco" as the school mascot; scarlet, black, and white as the school colors; *La Remuda* (The Exchange), as the yearbook title.

Bella Vista is known for its excellence in academics, music, drama, fine arts, and athletics. This excellence has been recognized when Bella Vista became a "Gold Ribbon School" in 2015.

Bella Vista has a long history of championships. Fifty-five teams represent Bella Vista in men's and women's athletic competitions. The Academic Decathlon, Science Olympiad and Moot Court teams have experienced continuous success. Additionally, outstanding and successful alumni are a credit to the school and its commitment to excellence.

Staff, students, parents and administrators work together collaboratively to carry on "The Pride of Bella Vista" by providing the finest education possible for students.

BELLA VISTA HIGH SCHOOL'S MISSION STATEMENT

Bella Vista High School, a collaborative learning community based on a foundation of excellence, will inspire each student to excel and positively impact society by empowering them to be dynamic thinkers, leaders, and creators in a complex world.

ALMA MATER

Hail Bella Vista High
For thee we stand
Red, Black, and White prevail
Here and o'er the land
Always our banners fly
Faithful and never to die
Ever be true to thee
Bella Vista High

FIGHT SONG

Fight, fight for Bella Vista High
Fight, fight, and win
Win, win for Bella Vista High
Rush the foe again
RAH, RAH, RAH
Smash the line of every enemy
Bring home the victory
Fight, fight, and win the game
again, For Bella Vista High

STUDENT RIGHTS AND RESPONSIBILITIES

Students have... The *right* to a quality education and the *responsibility* to participate in the learning process. The *right* to attend school in an environment of safety and the *responsibility* to behave in a manner which maintains the safety of others. The *right* to be treated with respect and the *responsibility* to treat others with respect. The *right* to review and the *responsibility* to follow the school code of behavior. The *right* to receive and the *responsibility* to give constructive criticism. The *right* to seek and the *responsibility* to use a grievance procedure. The *responsibility* of following the district's policies.

The San Juan Unified School District Board of Education is committed to equal opportunity for all individuals in district programs and activities. District programs, activities and services shall be free from unlawful discrimination, harassment, intimidation, and/or bullying based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital or parental status, pregnancy, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics.

If you believe you have experienced unlawful discrimination, please contact the District's Title IX Coordinator:

*Linda C. T. Simlick, General Counsel
3738 Walnut Avenue
Carmichael, CA 95608
(916) 971-7110
LegalServices@sanjuan.edu*

BVHS's official website is <http://www.sanjuan.edu/BellaVista.cfm>.

- Want to keep up on all the activities on campus? Be sure to read the weekly parent e-newsletter, the **BV NewsFlash**. All parents with a valid email automatically receive the newsletter.
 - Want to view your child's daily attendance, transcripts, grades, daily grades and more? Go to the BV website or parent portal (<https://sis.sanjuan.edu/parentportal>)
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TELEPHONE NUMBERS

PRINCIPAL

Bryan Irwin, <i>Principal</i>	971-5057
Darcie Mahlke, <i>Principal's Secretary</i>	971-5057

VICE PRINCIPALS

Ed Moore (<i>last names A-G</i>).....	971-5058
Sherrie Marlette (<i>last names H-O</i>)	971-5058
Stephanie King (<i>last names P-Z</i>)	971-5058
Kelly Hall, <i>VP Secretary</i>	971-5058

COUNSELING

Lauren Williams (<i>12th</i>)	971-5025
Katie Sowa (<i>11th</i>).....	971-5025
Elyna Cespedes (<i>10th</i>).....	971-5025
Shelley Snyder (<i>9th</i>)	971-5025
Lauren Trainor (<i>504/EL</i>).....	971-5025
Ana Johnson, <i>Counseling Secretary</i>	971-5025

ATTENDANCE

24-hour Attendance Clearing Recorder.....	971-5002
Cheryl Monaco, <i>Sr. Records & Reports Clerk</i>	971-5040
Lisa Dunn, <i>Attendance ICT</i>	971-5040

FINANCE

Amy Reason, <i>Controller</i>	971-5046
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REGISTRAR

Deborah Carpenter, <i>Sr. Records & Reports Clerk</i>	971-5050
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OTHER SERVICES

Front Desk, <i>Christy Davis & Jessica Cokinos</i>	971-5051
Activities Director, <i>Zara Budenbender</i>	971-6045
Athletic Director, <i>John Hardwick</i>	971-5093
Band Director, <i>Santiago Sabado</i>	971-5031
Choir Director, <i>Wendy Carey</i>	971-5076
College & Career Center.....	971-5083
Librarian, <i>Susan Sloan</i>	971-5030
Textbooks, <i>Taja Ferrarini</i>	971-5030

STUDENT ACTIVITIES

STUDENT IDENTIFICATION CARD

Every student receives a picture identification card free of charge. All students are required to have and to carry with them at school and all school activities a current Bella Vista ID card. **ID cards are mandatory** for checking out textbooks and library books, purchasing dance tickets, admission to school dances, and admission to detention. There is a replacement fee for lost or stolen ID cards.

STUDENT BODY CARD

To support the Bella Vista student body, students are encouraged to purchase a student body card for \$50. Students with a **Student Body Card** will have free entrance to all home sporting events and a \$5 discount to every dance. There is a replacement fee if the card is lost. Cards are sold during the school year in the Finance office.

STUDENT GOVERNMENT

Student representation at Bella Vista is through student government. These students run all the student activities and events of the school, manage the student body budget, and provide representation to the student body, administration, and community.

STUDENT OFFICERS

Students are elected in the spring and serve a full-year term. To hold office, applicants must meet the eligibility requirements and commit to the goals of student government. Freshmen class officers are elected in September.

SCHOOL DANCES

Bella Vista dances are a well-attended, fun, optional, school-sponsored activity. ALL tickets are sold online through GoFan.com. **NO TICKETS ARE SOLD AT THE DOOR.** Students will use their BV student ID or a Promo code to buy a ticket. Students who want to bring a non-BV guest to the dance must complete and return a guest pass application from the front desk – and receive approval - *before* buying a ticket. Guest passes must be turned into the front desk no later than 3:30pm on the Tuesday before the dance. Guests must show picture identification to enter the dance. **All Bella Vista students must present their online ticket and their current BV Student ID card or Student Body Card for admittance to the dance. In addition, students are issued wristbands at the door, to be worn during dances as part of a warning system for inappropriate dancing.** All school rules apply to dances and will be strictly enforced.

The following dance rules must be followed:

- Students will be admitted to the dance only during the first hour. Special circumstances resulting from school sanctioned events, e.g., athletic games, are an exception. The vice principal must have the names before the dance.
- Once a student leaves the dance, s/he may **not** return and must leave campus. Students may, however, leave the dance anytime.
- Students are expected to dress appropriately and in good taste.
- Inappropriate, rough, or unsafe dancing could result in students being asked to leave the dance and further disciplinary action.
- Loitering in the parking lot or around the campus will not be permitted.

CLUBS

In September, Student Government sponsors "Club Day." Students may join any club(s) they want. New clubs can be formed when 10 or more students show an interest in forming a purposeful organization. New clubs require an on-campus advisor, constitution, and must be approved by the executive board of student government. The first step is to contact the student government advisor.

ACADEMIC COMPETITION TEAMS

Students should see advisors if interested in these teams.

Academic Decathlon	Geni Aymeric
Model UN	Keith Mickelson
Moot Court.....	Keith Mickelson

ACADEMIC HONOR ORGANIZATIONS

CSF (California Scholarship Federation).....	Greg Lambrecht
NHS (National Honor Society).....	Dave Underwood

ATHLETICS

INTERSCHOLASTIC ATHLETICS

Bella Vista offers all sports at all levels for boys and girls. All students have the opportunity and are encouraged to participate. Bella Vista's sports programs are as follows:

Fall Sports (Start Date: July 31, 2023)

Boys

Cross-Country, Football (*start July 24*), Water Polo (*start Aug. 14*)

Girls

Cross-Country, Field Hockey, Golf, Tennis, Volleyball, Water Polo (*start Aug. 14*)

Winter Sports (Start Date: October 30, 2023)

Boys & Girls

Basketball, Soccer, Wrestling

Spring Sports (Start Date: February 5, 2024)

Boys

Baseball (*start Jan. 29*), Golf, Lacrosse, Swim & Dive, Tennis, Track & Field, Volleyball

Girls

Lacrosse, Softball (*start Jan. 29*), Swim & Dive, Track & Field

ATHLETIC ACTIVITIES PARTICIPATION CLEARANCE

Before students can participate in athletics (including cheer), students/parents must register, obtain a sports physical on the SJUSD form, and complete the clearance process on <https://sportsnethost.com/bellavista-parent>. **Parents must provide all required documentation and forms before they can practice.** Students participating in Band or Dance must complete & return the clearance packet (including physical) they can obtain from the Band/Dance director. There is a 48-hour turnaround time for processing and issuing a clearance. See the Athletics office or school website

<https://www.sanjuan.edu/bellavista> for the physical form and further registration instructions.

ATHLETIC ELIGIBILITY REQUIREMENTS

The District Governing Board of the California Interscholastic Federation (CIF) will have general control of and be responsible for all aspects of interscholastic athletics. They will ensure that all interscholastic policies, programs and activities are in compliance with state law.

GENERAL ELIGIBILITY REQUIREMENTS

- Students who transfer schools must alert the Athletic Director so eligibility can be determined.
- Students must have a medical doctor's signature on the Athletic Participation Consent Form. All physicals expire at the end of each school year.
- Students must have at least \$1,500 medical coverage which may be parents' private insurance or student accident insurance policy available through the school district.
- Athletes cannot be absent the day of the game except for a medical appointment.
- Athletes cannot participate on a school team and an outside team in the same sport at the same time.
- Students who use alcohol, tobacco or drugs on campus or at school-authorized functions will be penalized in accordance with the San Juan Unified School District discipline policy and athletic policies.
- Any student who uses or possesses drugs, alcohol, tobacco or drug paraphernalia (this includes any form of vape pen) may be removed from their team.

ACADEMIC ELIGIBILITY REQUIREMENTS

Bella Vista is based on 4-week grading periods and eligibility is determined at the end of each of these grading periods.

- Eligibility for the first grading period is determined by grades earned at the end of the spring semester for those students who were in high school during the previous semester.
- Students must have an overall 2.0 grade point average and passing 5 of 6 academic classes for the previous grading period.
- Students must have earned a "C" average in citizenship (conduct and deportment) for the previous grading period (all classes attempted).
- Students may have the option of having summer school classes affect their interscholastic eligibility. Students must repeat the same class in which the grades from the preceding grading period caused the ineligibility. If the same class is not available, another class may be substituted if the level of difficulty is the same or higher. All substitute courses must have the approval of the counselor, appropriate department chairperson and final approval of the principal before the student enrolls in summer school.
- Initial eligibility will be based on C.I.F. for those students entering from

schools outside the San Juan Unified School District. Grades received at the end of the first grading period will determine subsequent eligibility.

STEROID WARNING

Use of steroids to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function.

****NOTE:** A student who is found to have violated the agreement or this policy shall be restricted from participating in athletics and shall be subject to disciplinary procedures including, but not limited to, suspension or expulsion in accordance with law, board policy, and administrative regulation. (*Ed. Code 49030*)

SCHOOL SERVICES

COLLEGE AND CAREER CENTER

The College and Career Center, run by parent volunteers, is located in the library and is open at lunch. The "CCC" is the hub for career exploration and life after high school. Students can find information about colleges, vocational/technical school, the military, financial aid, scholarships and more. Information about jobs, summer camps and volunteer opportunities are available. Check out the CCC website: tinyurl.com/bellavistaCCC.

CONFLICT MANAGEMENT

Conflict Management is a program which trains students to help maintain a positive campus atmosphere. The goals of the program are to decrease tension, hostility and violence in school through a mediation process. Students who need assistance or know of others needing help from conflict managers should tell a campus monitor, a vice principal, a counselor, or any teacher. Students interested in becoming a conflict manager should see the Counseling Office.

COUNSELING

Credentialed counselors at BV provide academic, personal/social, career, and crisis counseling for all students. Referrals to the counselor can be made by students, parents, teachers, or administration. Counseling services are delivered through a variety of strategies based on individual student needs. Students make an appointment to see a counselor or may speak to a counselor on a drop-in basis.

EMERGENCY INFORMATION

Emergency contact information is required to be on file each school year. Emergency information can be filled out online through the parent portal (<https://sis.sanjuan.edu/parentportal>) or in person at the BV office. It is imperative that the emergency contact information is current. Two additional emergency contacts are required. Emergency contact information must be current and kept on file for the entire school year. Address changes are done at San Juan Central Enrollment: (916)726-5826.

EMERGENCY PROCEDURES

All possible steps will be taken to ensure the safety of students. Parents may hear emergency information, e.g., school closures, from KFBK Radio 1530 AM and local television stations. Emergency information may also be initiated by the school and communicated to the entire school community through our internet-based telephone & email system, School Messenger.

SCHOOL SAFETY AND SECURITY HOTLINE

The School Safety and Security Hotline number is (916) 979-TIPS (8477). This Hotline number is a simple way for students, parents, and community members to report school safety or security concerns.

FINANCE OFFICE

The Finance Office (located in the main office) is where students can purchase cash sale dance tickets, student body cards, planners, yearbooks and make their class materials donations. For a fee, students can replace lost or stolen ID Cards or Student Body Cards. The school's controller collects money for book fines and fees. There is a SJUSD \$20.00 service charge for all returned checks. No checks are accepted after April 1st. The Finance Office is open at break, lunch, and before and after school.

FOOD SERVICE

Bella Vista's cafeteria provides a limited breakfast offering and lunch for all students. Free and reduced rate lunches are available for students who qualify. Students may obtain an application in the Main Office from the front desk, or online at <https://mealapps.sanjuan.edu>.

HEALTH NEEDS

There is no nurse or health assistant on Bella Vista's campus. Report to the Attendance Office to arrange to go home. The attendance office will contact the parent/guardian to request the student be issued an early dismissal and taken home.

Other health information:

- *Prescription medication and "over the counter" medicines:* Parent/physician Release Form must be on file with the Principal's Secretary, **even for aspirin**. <https://www.sanjuan.edu/Page/6808>
- In case of an emergency, the Principal's Secretary will call 911 and the student's parents.

HOMEWORK REQUESTS

Students are responsible for making arrangements with teachers to make up work missed because of absences. Students or parents may request homework assignments from the office (BellaVistaFrontDesk@sanjuan.edu; 971-5051) if absence is for 3 or more days. Homework will be available for pickup from the office after school on the day following the request. For short-term absences, students should contact classmates or check with the teachers when returning to school. No make-up work is allowed for work missed because of truancy.

LAB DONATIONS

To support the programs at BV, students may be asked to make a donation for the supplies used in some classes. Arrangements can be made for students with financial need. Please speak with your teacher.

LIBRARY

The library is located at the center of the campus and houses over 11,000 books as well as technology resources to assist students with academic research, class assignments, and/or personal reading materials. Students are required to have either their physical student IDs or the ability to pull it up on their phones in order to check out library books or textbooks. Check out the Library website to see all the services offered: tinyurl.com/BVBroncosLibrary

LOCKERS

There are no hall lockers. Backpacks or backpacks on wheels are recommended. Students are not allowed to store books/materials in their cars for retrieval during the school day.

LOST AND FOUND

Lost and found items may be claimed or turned in to the front desk in the main office. The school district and Bella Vista High School are not responsible for lost or stolen items. Loss item reports are filed at the front desk in the main office.

PUBLICATIONS

BV School Website

<https://www.sanjuan.edu/bellavista> Get school news and learn how to view students' grades and attendance online.

BV Newsflash

The weekly e-newsletter provides up-to-date activities, deadlines, and events for families. All parents with a valid e-mail will automatically receive the newsflash.

Yearbook-La Remuda

The yearbook is produced by students and is for sale throughout the school year. Students are encouraged to purchase the yearbook early as the price increases during the year. Visit <https://www.sanjuan.edu/Domain/214>.

TUTORING

After-school and before-school tutoring are available on campus. Check with your counselor or librarian for updated dates and time.

WORK PERMITS

Any student under 18 years of age is required to have a work permit before employment. Students must fully demonstrate that they are meeting all school responsibilities before a work permit is granted. To receive/keep/renew a work permit, students must 1) Have positive attendance (students receiving a 2nd truancy/excessive excused letter from the district will have their permit revoked), 2) Have a 2.0 GPA with no Fs in any class on any grade report, 3) Must be on track to graduate (credits). Applications are available at the front desk and must be renewed every August.

STANDARDIZED TESTING

CA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS (CAASPP)

Students in grade 12 will take a computer-adaptive test in science and grade 11 will take a computer-adaptive test in math and English during the spring semester. The tests measure how well students are learning the state adopted content standards, "Common Core." This data helps identify strengths & weaknesses, improves instruction, and is responsible for our high API scores which contribute to the outstanding reputation that attracts the half of our student body attending from outside of BV's attendance boundaries.

ACT ASSESSMENT (Optional)

The ACT (American College Test) is designed to assess high school students' general education development and their ability to complete college-level work. The ACT is a national college admission exam that tests four skill areas: English, mathematics, reading, and science reasoning. Registration materials are available in the Counseling Office and online at www.act.org.

ADVANCED PLACEMENT (AP Tests)

The AP Program gives high school students an opportunity to take college-level courses and exams, and earn credit, advanced placement, or both for college. To help students prepare for these tests, Bella Vista offers advanced placement courses in art, biology, calculus, chemistry, computer science, economics, English, European history, world language, physics, psychology, US history, and world history.

PSAT/NMSQT: (Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test). All sophomores and juniors take the PSAT/NMSQT in October. This 2-hour examination measures students' critical reading, math problem solving, and writing skills. This shorter version of the SAT allows students to find out what the SAT is like. Students who take the PSAT/NMSQT may qualify to enter competitions for prestigious scholarships and participate in recognition programs. For more information contact the Counseling Office.

SAT I: REASONING TEST (Optional)

The SAT I is a 3-hour, multiple choice test measuring students' verbal and math reasoning abilities. It is generally taken by college bound students in their junior or senior year since it is part of the entrance requirements for most colleges and universities.

SAT II: SUBJECT TESTS (Optional)

These tests are 1-hour examinations that measure students' knowledge or skills in a particular subject and their ability to apply that knowledge. Some colleges use one or more of the subject tests for admission or placement.

TEXTBOOKS

Students must have a **current physical BVHS Student ID** for textbook checkout. Without it, students cannot check out textbooks. Textbooks are checked out and returned in the library. Students are responsible for their books, no matter where they store them. If damaged, lost or stolen, the student must pay for the books before another textbook is issued. Class schedules and report cards are withheld pending the return or payment of textbooks. The school is not responsible for lost or stolen books.

GRADUATION INFORMATION

PARTICIPATION POLICY

Graduation recognizes seniors who have successfully completed the required course of study through attendance and completion of 220 credits. SJUSD board policy states, "Seniors enrolled but not attending five classes will be denied participation in graduation ceremonies even though all other graduation requirements have been met." A senior placed on social probation anytime during the last month of school may not be allowed to participate in any school-related activities, including the commencement ceremony.

SENIORS AND CUTS

Seniors with too many periods of truancy (attendance codes C+Y+B) aka "cuts" will not be allowed to participate in the commencement ceremony. The number of classes in which a student is enrolled, *not counting ROP*, multiplied by six is the number of cuts that disqualify a senior from participation in commencement. E.g., 6 classes = 36 cuts; 5 classes = 30 cuts, 4 classes = 24 cuts.

SENIOR HONORS

Graduation is a time to honor all successful Bella Vista students. Some

specific honors and their criteria are:

Seniors with a 3.75 or better weighted grade point average will wear a red honors sash for the commencement ceremony. The GPA is cumulative as of the Interim Progress 6 report of the second semester.

VALEDICTORIAN

The student(s) with the highest weighted GPA and any students with all A's for 4 years are Bella Vista's valedictorians. The names are determined after the second semester final grades are issued.

SALUTATORIAN

The student(s) with the second highest weighted GPA is Bella Vista's salutatorian. The names are determined after the second semester final grades are issued.

OTHER GRADUATION ADORNMENTS

Academic groups may wear approved neck adornments for the ceremony. No Personal adornments on caps or gowns are permitted.

GRADING POLICY

ACADEMIC GRADES

A letter grading system is used which reflects the following scale:

- A Superior
- B Above Average
- C Average
- D Below Average
- F Failing

An academic grade reflects teacher judgment in assessing content standards for the course, the quality and quantity of academic work completed during the grading period. Teachers distribute policies at the beginning of each year/semester about homework and grading.

CITIZENSHIP GRADES

Each student is responsible for his/her behavior. It is the responsibility of school personnel to monitor student behavior to ensure that the classroom and school environment is safe, orderly, and conducive to learning. The citizenship grade for each student is based on conduct, cooperation, integrity, effort, attitude, and tardiness.

REPORT CARDS

Parents may check grades and attendance in progress online (<https://sis.sanjuan.edu/parentportal>). Official progress reports will be posted every four weeks. At the end of each semester (January and June) report cards/transcripts are mailed to parents. Only final semester academic and citizenship grades are recorded on the transcript, which is the student's permanent record. Constant monitoring of graduation requirements is the joint responsibility of the student, the parent, and the counselor. Five units of credit toward graduation are earned each semester a student receives a passing grade. Students and parents are encouraged to contact teachers for questions or concerns about the grades. E-mail and voicemail numbers are available on the school website, or in the office. Teachers have the ultimate

authority and responsibility for assessing the academic achievement of students. Only the teacher can change a grade.

DROP "F" POLICY

Students enrolled in classes are expected to complete these classes. After 10 days, students who drop a class will receive a drop "F" on the transcript.

ATTENDANCE

ABSENCES

All absences must be cleared within five days by a phone call or email from a parent/guardian. Students may not leave campus early without an early dismissal pass. Parents will be notified by the auto dialer each evening whenever a student is reported absent from one or more periods. Parents may clear absences using 916-971-5002, the 24-hour attendance line, or by emailing BellaVistaAbsence@sanjuan.edu from the address registered in the Parent Portal. If unaware of the absence, parents should call the Attendance Office at 971-5040 between 7:30 a.m. and 4:00 p.m. to speak to an attendance clerk. Absences not cleared within **five** school days automatically roll over to truanancies. If students are marked absent in error, they can clear the absence with a correction slip. Parents cannot clear erroneous absences.

EXCUSED ABSENCES

A = Absent

E = Ill

- Illness, medical appointments
- Limit 60 periods per year

F = Funeral

- Attending funeral of an immediate family member-1 day for California, 3 days for out of state

G = Admin Excused

I/J = Independent Study Absence

R = Religious

S = Suspension

T = ≤30min Tardy

V = Doctor Verified

UNEXCUSED ABSENCES

B = >30min Tardy

C = Cut

X = Unexcused

- Out of town
- Needed at home
- No car or car trouble
- Overslept
- DMV
- Unspecified appointments
- Personal reasons
- Illness/Medical Appt (after 10-day limit and unverified)

Y = Rolled Cut

- Uncleared absence after 5 days.

ATTENDANCE NOTIFICATION

Students and parents can view attendance on the parent portal at all times, and should review it together (<https://sis.sanjuan.edu/parentportal>). Single period absences need to be cleared as well as all day absences. The forms to make corrections are available for students in the Attendance Office. Teachers must verify that there was an error on their attendance sheets.

CHANGE OF ADDRESS

Parents need to report immediately any change of address to San Juan Central Enrollment www.sanjuan.edu/Page/53146. This is important in case of an emergency. Changes to telephone numbers of emergency contacts can be updated through the parent portal.

EARLY DISMISSALS

A student must have an early dismissal (ED) to leave campus at any time during the school day. To obtain an ED, the parent/guardian must either:

1. Provide a written note, specifying the date, time and purpose of the ED. The note is brought by the student to the attendance office before school.

OR

2. Call the attendance office at (916) 971-5040, requesting the ED. **Please note that EDs issued over the phone will be available for students to pick up between classes, at break or at lunch. Leave plenty of time for pick up.**

EDs will only be delivered to students in the event of an emergency.

Bella Vista maintains a strict closed campus policy. Any student who leaves campus without an ED is truant and in violation of the closed campus policy. Students who leave campus for any reason without an ED cannot be cleared "after the fact".

ILLNESS

If a student becomes ill and needs to leave school, s/he must report to the Attendance Office to call home to get permission for an ED. Teachers will dismiss ill students to the Attendance Office to call home. It is the student's responsibility to notify the teacher when s/he is not feeling well. Students who are ill must never leave during the school day without getting an ED in the Attendance Office.

OPEN PERIODS

Students with open periods must leave the campus immediately after their last class. Students may not "hang out" on campus to wait for after school activities.

Note: Teachers are not required to produce make-up work for truancies (codes C, Y, or B). It is the teacher's discretion to allow makeup for unexcused (code X) absences.

Students who are absent from school and are marked excused shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided, and upon satisfactory completion within a reasonable period of time, shall be given credit. The teacher of any class from which a student is absent shall determine the assignments that the student missed during the absence.

TARDIES

Students are expected to be in the classroom and ready for instruction when the final bell rings. A student is tardy when arriving up to 30 minutes late. All students arriving late to school must get a tardy pass from the Attendance Office. Teachers may assign consequences after the first tardy that may include the following:

- Lower the student's citizenship grade.
- Assign after-school detention.
- Telephone the parents/guardians.

On the 6th and subsequent tardies, teachers will refer the student to the vice principal for discipline. Students who continue to be tardy will receive more severe disciplinary consequences. Completing the assigned discipline does not erase tardies. The tardy policy is in effect on a semester basis.

TRUANCY and TRUANCY LETTERS

Truancy is defined as a day with at least one unexcused absence of 31 minutes or more. A student tardy more than 30 minutes is considered truant and must be cleared through the Attendance Office. The district mails a letter to parents/guardians informing them when students have 3, 6, and 9 periods of unexcused absences. Students with excessive truantries will be referred to SARB (School Attendance Review Board), put on social probation, and may be referred to an alternative program.

SCHOOL / DISTRICT RULES

ACADEMIC HONESTY

Academic dishonesty in all its forms, in course work, on examinations, or in other academically related activities, includes but is not limited to the following:

- Copying from another student or knowingly allowing another to copy.
- Using unauthorized materials and/or technologies.
- Plagiarizing work, which means the use of any other person's work without proper citation.

When a student has been found to break the academic honesty policy, the following will occur:

First Offense

- The student will receive a zero for the assignment/test/paper, etc.
- The teacher will call the parents.
- The teacher will write a referral to the vice principal's office for appropriate disciplinary action.
- The teacher may lower the citizenship grade for the current progress reporting period.
- The teacher will make a referral to student's counselor.

2nd Offense

- The student will receive a zero for the assignment/test/paper, etc.
- The teacher will call the parents.

- The teacher will write a referral to the vice principal's office for appropriate disciplinary action.
- Required parent conference.
- The teacher will lower the citizenship grade.

3rd Offense

- The student will receive a zero for the assignment/test/paper, etc.
- The teacher will write a referral to the vice principal's office for appropriate disciplinary action.
- Required parent conference.
- The teacher will lower the citizenship grade.
- May receive a drop "F" from class.

BICYCLES/SKATEBOARDS

A student who uses a bicycle or skateboard for transportation must stop riding it when reaching the edge of the campus. Bicycles and skateboards must be locked in the bike racks at the West entrance near room E-6.

BULLYING/CYBER BULLYING

For information on bullying/cyberbullying, go to the San Juan website and click on the "Tell Someone" link (<https://www.sanjuan.edu/tellsomeone>).

CAMPUS VISITORS

All visitors must report to the main office for permission to be on campus. Authorized visitors will sign in and be given a "visitor" sticker that must be worn while on campus. Visitors may not roam the campus. Students may not bring guests to school unless prior approval has been granted. Students from other schools may not visit Bella Vista teachers or students during school hours. Former students are not allowed to visit teachers without prior authorization from the teacher. Parents/guardians may contact their student's teacher 24 hours in advance to obtain approval to visit their class.

COMPUTER USE RULES

Except as required, the use of school computers and access to the Internet is a privilege. Students who do not follow the computer use rules may be disciplined, and may lose computer privileges. When students use the school computers they agree to follow:

- The directions and rules of the school, the school staff and the school district.
- Rules of any computer network they access.
- Students also agree to be considerate and respectful of other users.
- Use school computers for school-related education and research only.
- Not to use school computers and networks for personal or commercial purpose.
- Not to change any software or documents (except student created documents).
- Not to produce, distribute, access, use, or store information which:
 - Is prohibited by law, district or school rules.

- Violates copyright laws.
- Is obtained by trespassing in private or confidential files.
- Is obscene, pornographic, or sexually explicit.

- Causes delay, disruption or harm to systems, programs, networks or equipment.
- Is otherwise prohibited in the workplace or on a school campus.
- Protect password.
- Do not allow anyone else to use your password.
- Do not use anyone else's password.

DELIVERIES

We do not make deliveries to class. To protect the learning environment, we keep disruptions to a minimum. If your student forgot something important at home, a parent may deliver it to the office and text their student to pick it up at break, lunch, or after school. The school does not assume responsibility for any such item that is lost or stolen. Please do NOT deliver gifts, flowers, or balloons during the school day. We do not accept food deliveries from restaurants.

DRESS CODE

The dress code is established to promote a positive, psychologically safe, and appropriate learning environment. Extremes in dress or clothing regarded as disruptive or a distraction from the learning environment is not permitted. All students are expected to dress appropriately for a school environment. Any clothing that significantly interferes with or disrupts the educational environment, unless protected under the freedom of speech laws, board policy, or administrative regulation, is unacceptable. Clothing, jewelry, and personal items (backpacks, gym bags, water bottles, etc.) with language or images that are vulgar, sexually suggestive, discriminatory, obscene, libelous, or that promote illegal or violent content, such as weapons, drugs, alcohol, tobacco, or drug paraphernalia, indicates membership in or promotion of a gang, or clothing that contains threats, is prohibited. Clothing should fit, be neat and clean, and conform to standards of safety, good taste, and decency. Clothing that exposes cleavage, private parts, the midriff, undergarments, or that is otherwise sexually provocative is prohibited.

DRUGS-ALCOHOL-CONTROLLED SUBSTANCE-PARAPHERNALIA

Bella Vista High School will enforce the law and school district policies concerning drugs, alcohol, and drug paraphernalia to the fullest extent. Examples of drug paraphernalia include but are not limited to: electronic cigarettes, vapor pens, hookah pens, glass pipes, pipes, or any other tools, equipment, or items modified to enable drug use.

Any student who sells or otherwise furnishes, or is in possession for sale of any controlled substance, an alcoholic beverage or an intoxicant of any kind, will be suspended, recommended for expulsion, and subject to arrest.

Any student who is in possession of, has consumed or used alcohol or a controlled substance, before or during a school function, will receive a home suspension and be placed on social probation. There will be a referral to law enforcement.

Any student with the odor of alcohol on his/her breath, the odor of

a controlled substance on clothing, and/or appearing to be under the influence of alcohol or a

controlled substance may be subject to a search and may be suspended.
Schools are tobacco and drug-free zones.

ELECTRONIC DEVICES

Students must adhere to teacher expectations for classroom use of electronic devices.

Emergency communication for an early dismissal must go through the attendance office at 971-5040.

SJUSD is **not responsible** for the loss of personal property. This includes property stored in classrooms, lockers, vehicles, or confiscated from students.

To protect students' privacy, the USE OF ANY PHOTO-CAPABLE ELECTRONIC DEVICE IN A LOCKER ROOM AT ANY TIME WILL RESULT IN A SUSPENSION.

FIGHTING

Students who engage in a fight will receive a home suspension and social probation. A second fight may also result in a school transfer.

Promoting a fight is a disruption of school activities and may result in home suspension.

DEFINITION OF SELF-DEFENSE

To establish the defense, the person must be free from fault or provocation, have no means of escape or retreat, and there must be an impending peril.

FLYERS

A student or adult may not distribute or post any flyer on campus without permission from the administration.

GAMBLING

Gambling (ie. playing cards, dice, coin pitching or flipping for money) is illegal and not allowed on campus or at any school activity.

GRAFFITI / VANDALISM

Damaging, defacing or destroying school property is against the law. Students guilty of such acts will receive consequences to the full extent that the California Education Code, the Penal Code and San Juan district policies allow, including suspension, social probation and possible recommendation for expulsion. There may be a referral to law enforcement. Parents are responsible and financially liable for acts of vandalism by their student. In addition, the district may withhold a student's grades, diploma and transcript until restitution for damages is made.

HALL PASSES

Students are not permitted out of class without a pass. TAs and student government members must wear their identification badge. Students are not permitted in the office without a pass. Students may only travel to the destination on the pass. Students without a pass or abusing the use of a pass will be referred to the vice principal for discipline.

INAPPROPRIATE DISPLAYS OF AFFECTION

In a public place such as at school or at school-sponsored activities, excessive displays of affection are inappropriate.

LITTERING

Students have a responsibility to keep the campus litter free while at school, especially during break and lunch. Students must put their trash in the garbage containers placed around the campus. It is not the job of the custodian to pick up after students. Abuse will result in disciplinary action including "campus beautification."

LOITERING

All students are required to be in class during school hours. Students may not loiter on or about the campus at any time. Students coming to or leaving the campus may not linger or gather at homes on the streets next to the campus. Students observed doing this will be subject to disciplinary action and possible referral to law enforcement. Private citizens have the option of calling law enforcement if students habitually loiter at their property.

OUT OF BOUNDS AREAS

Students will receive disciplinary consequences if found in the following areas during the school day. Repeated violations will result in suspension.

- Parking lots and fields
- Front of school
- Behind any of the school buildings, including the fields
- Basketball court for non-players
- Driveway on the west side of school

PE CLOTHES AND POLICIES

Students must dress out every day unless instructed not to. Exceptions will be made for students with a written *medical* note from a physician.

The PE uniform is:

- Shirts: Solid white or white BV shirts with the first initial and last name printed legibly across the front.
- Shorts: Solid black or black BV shorts
- Sweatshirts: Black, gray or red
- Sweatpants: Black
- Socks: Must be worn
- Shoes: Athletic shoes, no sandals
- Hats: Teacher's discretion

Non Suit Policy

- 1st Warning & Call Home
- 2nd Half Hour Detention
- 3rd One Hour Detention
- 4th+ Saturday School

Three partial non-suits (no-name, wrong color short/shirt) count as a full

non-suit. Loaners are offered on a first come, first served basis. No student may get loaners more than 2 times per semester. A current Student ID Card or a Student Body Card is required to check out loaners in the PE Office.

PE LOCKERS

PE lockers are assigned at the beginning of the school year. Students must provide locks for their lockers; **high quality, heavy duty** combination locks are best (usually around \$20). Students choosing to store personal articles and school property in these lockers assume liability for their security. Locker rooms are locked and not accessible during class time. Students found in the locker room unsupervised will be subject to disciplinary action.

PERSONAL PROPERTY

SJUSD is **not responsible** for the loss of personal property. This includes property stored in classrooms, lockers, vehicles, or confiscated from students. Students bring personal property to school at their own risk.

PROFANITY OR SLURS

Students must not use profane language. Profanity directed at individuals or in loud excessive displays and/or slurs (racial, ethnic, sexual, religious, handicapped, etc.) are prohibited at all times. The use of such language will result in disciplinary action.

QUESTIONING BY OUTSIDE AGENCY

A law enforcement agent, upon request and with appropriate identification, has the authority/right to question students while at school.

SALES/EXCHANGES/BARTERING

Selling, exchanging or bartering is prohibited except as fundraisers authorized by the administration and/or student government.

SEARCHES

To ensure the health, safety and welfare of students, school authorities and law enforcement officers may conduct searches as allowed by law. P.E. lockers, backpacks, and student vehicles may be searched at any time. In addition, district Safe Schools Officers (Sheriff's deputies) may use trained dogs to indicate the presence of drugs in lockers, vehicles, backpacks, and other locations.

SEXUAL HARASSMENT

The district has adopted the following strict policy containing rules and procedures for reporting sexual harassment and pursuing remedies. The Governing Board prohibits unlawful sexual harassment of or by anyone in or from the district. **Sexual harassment is unwelcome sexual advances, request for sexual favors, and other verbal, visual, or physical contact of a sexual nature made by someone from or in the work or educational setting.** Any student who engages in sexual harassment of another student or anyone from the district may be subject to disciplinary action up to and including expulsion. Any employee who

permits or engages in sexual harassment may be subject to disciplinary

action up to and including dismissal. Any student, staff member or parent who feels that harassment has occurred should immediately contact the teacher, principal of the school, or district Title IX Coordinator. If the concern is not resolved, a formal complaint may be initiated at the school or by directly contacting the district Title IX Coordinator. Copies of the Uniform Complaint Form may be obtained from the school office or district Title IX Coordinator.

TOBACCO USE OR POSSESSION

The possession or use of tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, vape pens, and betel is prohibited. This applies on campus and includes attendance at school activities, in front of the school and streets and/or properties next to the school property. All San Juan Unified School District property is a tobacco and drug free zone for students and adults.

UNIFORM COMPLAINT PROCEDURE

Use this form, available from the principal's secretary, to make a formal complaint alleging unlawful discrimination based on actual or perceived sex, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, age, gender, color or physical or mental disability, or failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, career technical and technical education and training programs, Indian education, migrant education, child care and development programs, child nutrition programs and special education programs. Complainants shall be protected from retaliation and the identity of a complainant alleging discrimination shall remain as confidential as appropriate.

VEHICLES, STUDENT PARKING AND DRIVING REGULATIONS

Vehicles on campus are subject to the rules of the California Vehicle Code. Student parking and driving on campus are privileges and violations will result in disciplinary action and possible loss of on-campus parking.

- Student parking is only in the east parking lot. Students may not park in front of the school, on the fire lane, or at the west end of the campus. Students may not park in spaces marked for staff or visitors.
- Students may not go to the parking lot area once the school day has begun.
- Unsafe driving will result in disciplinary action and possible loss of on-campus parking.

NOTE: *Parking is on a first-come, first-served basis. If there is no legal parking available on campus, students must find legal parking off campus.*

The school and district are not responsible for theft of or damage to a student's vehicle or theft of the contents inside the vehicle. California Highway Patrol, Sheriff and Fire Department personnel may issue citations with fines to parked vehicles violating safety, handicapped and fire access codes.

WEAPONS

Students who bring guns, knives (or replicas/imitations) or other dangerous objects to school or school activities may receive a 5-day suspension, recommendation for expulsion and referral to law enforcement.

WILLIAMS UNIVERSAL COMPLAINT PROCEDURE

Use this form, available from the principal's secretary, to make a formal complaint alleging insufficient textbooks or instructional materials, teacher vacancy or misassignment, or threatening facility conditions.

STUDENT EXPECTATIONS

School Rules

California Ed Code 48908 states, "All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools." All students are expected to follow Bella Vista High School's policies, rules and procedures to promote cooperation, consideration of others, care of property, conservation of resources and self-discipline. These rules apply at all times on campus and at all school-sponsored activities on or off campus. Guest teachers and all other school personnel are considered as regular faculty and must be treated as such. Any student whose conduct disrupts the instructional process or working order of the school, or is in willful disobedience or defiance of authority, may be suspended. Supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties are the valid authorities at BVHS.

INTERVENTIONS

Conflict Management

Trained senior students meet in the office with students in conflict with each other and assist them in talking out their problems and coming to an agreement. Failure to live up to the agreement will lead to disciplinary consequences. This program is highly effective and can be requested anonymously by talking to a teacher, counselor, or VP.

After-School Detention

After-school detention is a 30 to 60-minute study period used as a disciplinary tool for tardies and minor classroom offenses. Students must report to detention with their current ID card at the end of their school day and bring schoolwork to complete during the assigned time. Failure to serve detention will result in additional discipline.

Saturday School

Saturday School is an alternative to home suspension and assigned by an administrator. Saturday School is held in a designated classroom. Saturday School begins promptly at 8:00 a.m. and ends at 11:30 a.m. No student is admitted after 8:00. Students assigned to Saturday School must bring homework or a book to read. NO electronic devices are allowed, including but not limited to: headphones, electronic toys/games, cell phones, etc.

Food is also not permitted. Students who fail to serve Saturday School will be subject to additional disciplinary consequences.

Suspension

Students may be suspended from school for violation of school or district rules or if they present a danger to the health or safety of others or a threat to disrupt school programs. Before being suspended, students have the opportunity to give their version of the incident to school authorities. A suspension lasts from 1 to 5 days. **During a home suspension, a student may not participate in or attend classes, activities, or school-related events at any location.** Homework will be provided by the teachers if the student is on suspension for 3-5 days. A suspended student or his or her parent/guardian has the right to appeal a suspension by contacting the school principal. Students who accumulate 15 days of suspension may be referred to an alternative school placement.

Social Probation

A student is placed on social probation when s/he gets in a fight, possesses and/or is under the influence of any controlled substance, alcoholic beverage, dangerous substance or intoxicant, commits vandalism to school property, has excessive truancies or for any discipline issues. **A student on social probation is prohibited from participating in or attending any non-mandatory school function, activity or event at any location.** Non-mandatory school functions, activities or events include, but are not limited to dances, athletic events, drama and musical productions, student club activities, and activities related to graduation including the graduation ceremony, and athletic teams including practices. Social probation is for 1-6 calendar weeks depending on the severity and recurrence of the infraction. Violations of social probation will result in an extension of the duration of the probation and/or a home suspension.

Expulsion

Expulsion means a student may not attend any San Juan Unified School District school or school activity. The principal recommends expulsions for very serious offenses, such as possession of a weapon or dangerous object, causing physical injury to another person, sale of a controlled substance, robbery, extortion, sexual assault or battery. If a student violates any of these policies, s/he is suspended for 5 days and is recommended for expulsion. The Board of Education makes the final decision to expel a student.

BOARD OF EDUCATION

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Pam Costa, Vice President
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DISTRICT ADMINISTRATION

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Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support
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Frank Camarda, Chief Operations Officer
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Paul Oropallo, Assistant Superintendent, Human Resources
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Daniel Thigpen, Executive Director, Labor Relations and Government Affairs
Peter Skibitzki, Senior Director, Technology

Go to the school website for the latest version of this information.